



# City Council Agenda

February 18, 2019  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

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- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
  - A. Approval of Bills
    - 1. City Claims of February 7, 2019: \$78,600.27
    - 2. BPU Claims of February 7, 2019: \$134,922.05
    - 3. Payroll of February 7, 2019: \$169,539.82
  - B. January 2019 Financial Reports
  - C. City Council Minutes of February 4, 2019 Regular Meeting
  - D. DART Local Advisory Committee Minutes of February 5, 2019
  - E. Cemetery Minutes of February 6, 2019
  - F. BPU Minutes of January 8, 2019
  - G. Finance Minutes of January 14, 2019, January 30, 2019 and February 11, 2019
  - H. Key Opportunities, Inc Third Party Agreement
  - I. BPU Fuel Storage Tank, Dump Truck and Equipment Trailer Purchases
- VI. Communications/Petitions**
  - A. Hospital Finance Authority Letter
  - B. Toys for Tots Letter
  - C. 2019 Trash Service Collection Dates
  - D. 2019 Spring Newsletter
- VII. Introduction and Adoption of Ordinances/Public Hearings**
  - A.
- VIII. Unfinished Business**
  - A. I.C.E Grant – Verbal Update
  - B. Trash Service- Verbal Update
  - C. 23 & 25 N. Broad Street – Verbal Update
  - D. Hallett Street Reconstruction – Verbal Update
- IX. Old Business**
  - A.
- X. New Business**
  - A. Dial-a-Ride Funding Resolution
  - B. Personnel Manual, Part Time Paid Medical Leave

**XI. Miscellaneous Reports**

- A. Appointment: Don Hernandez – Board of Review Alternate
- B. Appointment: Mike Prince – Airport Advisory Committee
- C. Reappointment: Eric Moore- Planning Commission
- D. Reappointment: Sam Nutter- Planning Commission

**XII. General Public Comment**

**XIII. City Manager’s Report**

**XIV. Council Comment**

**XV. Adjournment**

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Invoice Age: Less Than 30 Days							
Check 238							
101-000.000-228.003	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	8,384.72	238
101-172.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	913.23	238
101-173.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	614.87	238
101-174.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	105.23	238
101-209.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	509.52	238
101-215.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	323.09	238
101-219.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	695.12	238
101-253.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	23.00	238
101-301.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	18,761.70	238
101-336.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	2,146.82	238
101-400.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	458.76	238
101-441.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	912.90	238
208-751.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	495.64	238
588-588.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	257.77	238
640-444.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	310.65	238
699-441.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 CITY	02/07/19	282.29	238
Total For Check 238						35,195.31	
Check 240							
588-588.000-920.000	02/07/19	MICH GAS UTILITIES	NATURAL GAS UTILITY - DART	0507035798-00001	02/07/19	81.87	240
Total For Check 240						81.87	
Check 80655							
481-900.000-957.000	02/07/19	ADAMS TOWNSHIP TREASURER	PENALTY - TAXES ON HANGER @ AIRPORT	Multiple	02/07/19	43.52	80655
Total For Check 80655						43.52	
Check 80656							
101-441.000-726.000	02/07/19	AMAZON CAPITAL SERVICES, INC	PORTABLE AM/FM RADIO - DPS OFFICE	1QPM-XKJY-D6JJ	02/07/19	21.95	80656
Total For Check 80656						21.95	
Check 80657							
208-000.000-692.000	02/07/19	ANDREW PAULUN	STOCK'S PARK REFUND RECEIPT#31451	02042019	02/07/19	100.00	80657
Total For Check 80657						100.00	
Check 80658							
101-336.000-955.336	02/07/19	APOLLO FIRE EQUIPMENT COMPANY	REPLACEMENT BLADE FOR EXTRICATION T	99131	02/07/19	41.15	80658
Total For Check 80658						41.15	
Check 80659							
101-175.000-850.000	02/07/19	AUTO OWNERS INSURANCE	PUBLIC OFFICIAL BOND	016289126	02/07/19	266.00	80659
Total For Check 80659						266.00	
Check 80660							
271-790.000-982.000	02/07/19	BAKER & TAYLOR COMPANY	ADULT BOOK DEC ORDER	Multiple	02/07/19	87.95	80660
Total For Check 80660						87.95	
Check 80661							
101-336.000-726.000	02/07/19	BATTERY JUNCTION	DURACELL C BATTERIES FOR SCBA AIR P.	1331086	02/07/19	134.60	80661
Total For Check 80661						134.60	
Check 80662							
247-900.000-930.000	02/07/19	BAXTER LAWN AND SNOW SERVICES	SNOW REMOVAL AND SALTING OF DAWN TH.	528471	02/07/19	270.00	80662
Total For Check 80662						270.00	

02/07/2019 04:04 PM  
 User: gkeasal  
 DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 01/25/2019 - 02/07/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GC

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Invoice Age: Less Than 30 Days							
Check 80663							
101-336.000-726.000	02/07/19	COREY BURKE	REIMBURSEMENT FOR PRICE DIFFERENCE	01162019	02/07/19	139.14	80663
						<u>139.14</u>	
Total For Check 80663						139.14	
Check 80664							
101-209.000-862.000	02/07/19	CHECKER RECORDS	FOOD FOR NOVEMBER 2018 LAND DIVISIO	731600	02/07/19	240.00	80664
						<u>240.00</u>	
Total For Check 80664						240.00	
Check 80665							
101-441.000-742.000	02/07/19	CINTAS CORPORATION	CLEANER & SUPPLIES, SHIRTS, COATS	351020328	02/07/19	60.00	80665
101-441.000-801.000	02/07/19	CINTAS CORPORATION	CLEANER & SUPPLIES, SHIRTS, COATS	351815918	02/07/19	35.41	80665
101-441.000-955.441	02/07/19	CINTAS CORPORATION	CLEANER & SUPPLIES, SHIRTS, COATS	351815919	02/07/19	7.41	80665
588-588.000-742.000	02/07/19	CINTAS CORPORATION	CLEANER & SUPPLIES, SHIRTS, COATS	351020328	02/07/19	243.00	80665
						<u>345.82</u>	
Total For Check 80665						345.82	
Check 80666							
101-301.000-742.000	02/07/19	CMP DISTRIBUTOR, INC	ARMOR EXPRESS LEVEL II CONCEALABLE	57862	02/07/19	745.00	80666
						<u>745.00</u>	
Total For Check 80666						745.00	
Check 80667							
101-301.000-726.000	02/07/19	CURRENT OFFICE SOLUTIONS	FILE STORAGE BOXES/MEMO BOOKS/PENS/	620179-00	02/07/19	321.83	80667
101-441.000-726.000	02/07/19	CURRENT OFFICE SOLUTIONS	COPY PAPER, CALC. PENS,	Multiple	02/07/19	44.33	80667
						<u>366.16</u>	
Total For Check 80667						366.16	
Check 80668							
101-441.000-726.000	02/07/19	CURRENT OFFICE SOLUTIONS	COPY PAPER, CALC. PENS,	6202019-00	02/07/19	48.49	80668
						<u>48.49</u>	
Total For Check 80668						48.49	
Check 80669							
633-000.000-111.000	02/07/19	DETROIT SALT CO	ROCK SALT	79747	02/07/19	5,436.43	80669
						<u>5,436.43</u>	
Total For Check 80669						5,436.43	
Check 80670							
101-295.000-940.000	02/07/19	DOUBLE A LAWNSCAPING & SUPPLY	RENT SNOW PLOW/PUSHER	35243	02/07/19	215.00	80670
						<u>215.00</u>	
Total For Check 80670						215.00	
Check 80671							
101-301.000-742.000	02/07/19	COREY DOW	REMAINING BALANCE FOR 2019 EQUIPMEN	144462	02/07/19	62.94	80671
						<u>62.94</u>	
Total For Check 80671						62.94	
Check 80672							
101-265.000-801.000	02/07/19	EAST 2 WEST ENTERPRISES, INC	CLEANING CITY HALL FOR JANUARY	8204	02/07/19	633.00	80672
						<u>633.00</u>	
Total For Check 80672						633.00	
Check 80673							
101-301.000-862.000	02/07/19	ECONOMIC DVLPMT PARTNERSHIP	CHIEF HEPHNER JANUARY 23 LUNCHEON R	463	02/07/19	15.00	80673
						<u>15.00</u>	
Total For Check 80673						15.00	
Check 80674							
101-336.000-726.000	02/07/19	EMERGENCY MEDICAL PRODUCTS INC	HEARTSTART SMART PADS II ADULT/CHIL	2047345	02/07/19	58.49	80674
						<u>58.49</u>	
Total For Check 80674						58.49	
Check 80675							
101-441.000-726.000	02/07/19	FASTENAL	BATTERIES, SAFETY GLASSES	79747	02/07/19	60.42	80675
						<u>60.42</u>	
Total For Check 80675						60.42	

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Invoice Age: Less Than 30 Days							
Check 80676							
101-301.000-955.301	02/07/19	GALL'S, INC	WATCH CAPS FOR RESERVE OFFICERS	011628721	02/07/19	145.00	80676
						<u>145.00</u>	
Total For Check 80676							
Check 80677							
101-000.000-477.000	01/29/19	GARDNER SIGNS	BD Payment Refund	00007154	02/07/19	50.00	80677
						<u>50.00</u>	
Total For Check 80677							
Check 80678							
101-336.000-726.000	02/07/19	GELZER & SON INC	C BATTERIES/RED & YELLOW SPRAY PAIN	Multiple	02/07/19	29.13	80678
640-444.000-730.000	02/07/19	GELZER & SON INC	LETTERS, KEYS, LOCK WASHERS	Multiple	02/07/19	21.52	80678
						<u>50.65</u>	
Total For Check 80678							
Check 80679							
640-444.000-730.000	02/07/19	GODFREY BROTHERS, INC	HYD PUMP, GASKET, OIL, FILTER,	Multiple	02/07/19	644.99	80679
						<u>644.99</u>	
Total For Check 80679							
Check 80680							
247-900.000-801.000	02/07/19	HARDLINES DESIGN COMPANY	STRUCTURAL ENGINEERING SERVICES FOR 7		02/07/19	13,409.98	80680
						<u>13,409.98</u>	
Total For Check 80680							
Check 80681							
101-265.000-726.000	02/07/19	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	Multiple	02/07/19	47.50	80681
101-295.000-726.000	02/07/19	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	Multiple	02/07/19	9.50	80681
101-441.000-726.000	02/07/19	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	Multiple	02/07/19	33.25	80681
271-790.000-726.000	02/07/19	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	Multiple	02/07/19	14.25	80681
						<u>104.50</u>	
Total For Check 80681							
Check 80682							
101-174.000-810.000	02/07/19	HILLSDALE BUSINESS ASSOCIATION	MEMEBERSHIPS DUES - ADDITIONAL	01252019	02/07/19	10.00	80682
						<u>10.00</u>	
Total For Check 80682							
Check 80683							
247-900.000-817.000	02/07/19	HILLSDALE POLICY GROUP, LTD	FY2018-19 HPG CONTRACT WITH TIFA	02022019	02/07/19	2,520.00	80683
						<u>2,520.00</u>	
Total For Check 80683							
Check 80684							
101-441.000-726.000	02/07/19	HOWARD T MORIARTY COMPANY INC	HARD HATS, GLOVES, VEST	00328661	02/07/19	417.69	80684
101-441.000-955.441	02/07/19	HOWARD T MORIARTY COMPANY INC	HARD HATS, GLOVES, VEST	00328661	02/07/19	71.76	80684
						<u>489.45</u>	
Total For Check 80684							
Check 80685							
101-265.000-930.000	02/07/19	JC MECHANICAL SERVICES, LLC	CHECK HEAT IN THE CLERKS OFFICE	3673	02/07/19	305.00	80685
						<u>305.00</u>	
Total For Check 80685							
Check 80686							
101-301.000-726.000	02/07/19	KENDALL HUNT PUBLISHING	2019 MICHIGAN STATE POLICE CRIMINAL	11998893	02/07/19	278.76	80686
						<u>278.76</u>	
Total For Check 80686							
Check 80687							
101-441.000-726.000	02/07/19	KSS ENTERPRISES	GLOVES, TOILET PAPER, ROLL TOWELS,	1137355	02/07/19	135.65	80687
						<u>135.65</u>	
Total For Check 80687							
Check 80688							
202-470.000-801.000	02/07/19	DEAN LEININGER	STUMP GRINDING	162222	02/07/19	150.00	80688

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Invoice Age: Less Than 30 Days							
Check 80688							
203-470.000-801.000	02/07/19	DEAN LEININGER	STUMP GRINDING	162222	02/07/19	200.00	80688
						<u>200.00</u>	
Total For Check 80688						350.00	
Check 80689							
101-301.000-801.000	02/07/19	LEXIPOL, LLC	LAW ENFORCEMENT PROCEDURE MANUAL ON	27672	02/07/19	7,068.00	80689
						<u>7,068.00</u>	
Total For Check 80689						7,068.00	
Check 80690							
247-900.000-806.000	02/07/19	LOVINGER & THOMPSON, PC	LEGAL REVIEW FOR DAWN THEATER LEASE	01292019	02/07/19	90.00	80690
						<u>90.00</u>	
Total For Check 80690						90.00	
Check 80691							
101-265.000-801.000	02/07/19	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 1/20/2019	40023009	02/07/19	108.47	80691
101-266.000-801.000	02/07/19	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 1/20/2019	40023009	02/07/19	47.46	80691
101-276.000-801.000	02/07/19	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 1/20/2019	40023009	02/07/19	8.27	80691
101-441.000-801.000	02/07/19	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 1/20/2019	40023009	02/07/19	578.56	80691
101-756.000-801.000	02/07/19	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 1/20/2019	40023009	02/07/19	16.57	80691
202-460.000-801.000	02/07/19	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 1/20/2019	40023009	02/07/19	24.86	80691
202-500.000-801.000	02/07/19	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 1/20/2019	40023009	02/07/19	65.54	80691
203-500.000-801.000	02/07/19	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 1/20/2019	40023009	02/07/19	47.46	80691
						<u>897.19</u>	
Total For Check 80691						897.19	
Check 80692							
101-295.000-726.000	02/07/19	MARKET HOUSE	SUPPLIES, COFFEE, TOWELS, POP, TISS	Multiple	02/07/19	215.95	80692
101-336.000-726.000	02/07/19	MARKET HOUSE	WATER/TOLIET BOWL CLEANER/PINESOL C	Multiple	02/07/19	42.01	80692
						<u>257.96</u>	
Total For Check 80692						257.96	
Check 80693							
101-301.000-742.000	02/07/19	MARTIN BRAD	2019 EQUIPMENT ALLOWANCE - BOOTS	P01501650	02/07/19	132.50	80693
						<u>132.50</u>	
Total For Check 80693						132.50	
Check 80694							
101-336.000-742.000	02/07/19	STEVE MCDOWELL	BOOT ALLOWANCE PER CONTRACT \$50/PER	331185	02/07/19	36.93	80694
						<u>36.93</u>	
Total For Check 80694						36.93	
Check 80695							
101-175.000-801.000	02/07/19	MERIT NETWORK INC	DEDICATED MERIT INSTALL	81291-CITY	02/07/19	1,013.75	80695
						<u>1,013.75</u>	
Total For Check 80695						1,013.75	
Check 80696							
101-301.000-860.000	02/07/19	MICHAEL KURAS	TRAVEL REIMBURSEMENT - MILEAGE - AR	01302019	02/07/19	99.76	80696
						<u>99.76</u>	
Total For Check 80696						99.76	
Check 80697							
640-444.000-801.301	02/07/19	NORM'S TIREMAN	TIRES - UNIT 2-7 (17 EXPLORER)	5200056166	02/07/19	594.20	80697
						<u>594.20</u>	
Total For Check 80697						594.20	
Check 80698							
640-444.000-801.301	02/07/19	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-5 (16 EXPLORER)	Multiple	02/07/19	67.00	80698
						<u>67.00</u>	
Total For Check 80698						67.00	
Check 80699							
101-336.000-861.000	02/07/19	PAUL GARGIN JR	PEDIATRIC STROKE TRAINING - FULL/PA	01312019	02/07/19	70.00	80699
						<u>70.00</u>	
Total For Check 80699						70.00	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Invoice Age: Less Than 30 Days							
Check 80700							
101-295.000-930.000	02/07/19	PERFORMANCE AUTOMOTIVE	DIESEL 911 32OZ	Multiple	02/07/19	67.61	80700
101-336.000-730.000	02/07/19	PERFORMANCE AUTOMOTIVE	LED BULB/CLEAR MARKER LAMP/LED BACK	Multiple	02/07/19	139.70	80700
640-444.000-730.000	02/07/19	PERFORMANCE AUTOMOTIVE	FITTINGS, HYD HOSE, STRTNG FLUID, D	Multiple	02/07/19	711.07	80700
			Total For Check 80700			918.38	
Check 80703							
101-215.000-801.000	02/07/19	POWERS CLOTHING, INC.	SAMPLE EMBROIDERY	02072019	02/07/19	20.00	80703
			Total For Check 80703			20.00	
Check 80704							
101-215.000-726.000	02/07/19	PRINTING SYSTEMS, INC	W- 2 FORMS	102723	02/07/19	258.11	80704
			Total For Check 80704			258.11	
Check 80705							
274-301.000-726.000	02/07/19	PULSE TECHNOLOGY PARTNERS LLC	DUAL K NON DIRECTIONAL GENESIS 2 RA	2121	02/07/19	1,920.00	80705
			Total For Check 80705			1,920.00	
Check 80706							
204-452.000-801.000	02/07/19	REVITALIZE, LLC	ICE GRANT	6	02/07/19	1,000.00	80706
			Total For Check 80706			1,000.00	
Check 80707							
101-265.000-801.000	02/07/19	SCHINDLER ELEVATOR CORPORATION	QUARTLERY ELEVATOR MAINTENANCE	8104993013	02/07/19	602.52	80707
			Total For Check 80707			602.52	
Check 80708							
101-301.000-955.301	02/07/19	STOCKHOUSE CORPORATION	EMBROIDERED BEANIE CAPS FOR RESERVE	59541	02/07/19	109.90	80708
			Total For Check 80708			109.90	
Check 80709							
101-301.000-860.000	02/07/19	RYAN TRACY	TRAVEL REIMBURSEMENT - MILEAGE - AR	01302019	02/07/19	140.60	80709
			Total For Check 80709			140.60	
Check 80710							
101-301.000-801.000	02/07/19	TRANSUNION RISK AND ALTERNATIVE	ONLINE INVESTIGATIVE SYSTEM BILLING	02012019	02/07/19	50.00	80710
			Total For Check 80710			50.00	
Check 80711							
101-265.000-801.000	02/07/19	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	154 0050050	02/07/19	15.51	80711
101-441.000-742.000	02/07/19	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0049367	02/07/19	37.57	80711
101-441.000-801.000	02/07/19	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0049367	02/07/19	22.05	80711
588-588.000-801.000	02/07/19	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	154 0060751	02/07/19	35.75	80711
640-444.000-730.000	02/07/19	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0049367	02/07/19	13.16	80711
640-444.000-801.000	02/07/19	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0049367	02/07/19	27.21	80711
			Total For Check 80711			151.25	
			Total For Age Less Than 30 Days			78,600.27	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			49,434.16	
			Fund 202 MAJOR ST./TRUNKLINE FUND			240.40	
			Fund 203 LOCAL ST. FUND			247.46	
			Fund 204 MUNICIPAL STREET FUND			1,000.00	
			Fund 208 RECREATION FUND			595.64	
			Fund 247 TAX INCREMENT FINANCE ATH.			16,289.98	
			Fund 271 LIBRARY FUND			102.20	
			Fund 274 POLICE - OWI ENFORCEMENT			1,920.00	
			Fund 481 AIRPORT IMPROVEMENT FUND			43.52	
			Fund 588 DIAL-A-RIDE FUND			618.39	
			Fund 633 PUBLIC SERVICES INV. FUND			5,436.43	
			Fund 640 REVOLVING MOBILE EQUIP. FUND			2,389.80	
			Fund 699 DPS LEAVE AND BENEFITS FUND			282.29	
Total For All Funds:						<u>78,600.27</u>	



GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Invoice Age: Less Than 30 Days							
Check 40							
582-175.000-726.200	02/07/19	EASYPERMIT	POSTAGE	17983198	02/07/19	1,341.00	40
590-175.000-726.200	02/07/19	EASYPERMIT	POSTAGE	17983198	02/07/19	670.50	40
591-175.000-726.200	02/07/19	EASYPERMIT	POSTAGE	17983198	02/07/19	670.50	40
Total For Check 40						2,682.00	
Check 41							
582-000.000-228.100	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 BPU	02/07/19	7,243.07	41
582-175.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 BPU	02/07/19	9,422.34	41
590-175.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 BPU	02/07/19	4,793.94	41
591-175.000-716.000	02/07/19	MERS	RETIREMENT CONTRIBUTIONS - 300101	JAN 2019 BPU	02/07/19	3,179.72	41
Total For Check 41						24,639.07	
Check 70533							
582-000.000-693.000	02/01/19	SCOTT KEISER	REFUND OF ICMA OVER PAYMENT	02072019	02/01/19	110.00	70533
Total For Check 70533						110.00	
Check 70534							
582-175.000-930.000	02/07/19	A CLEAN START	OFFICE CLEANING	574659	02/07/19	75.00	70534
590-175.000-930.000	02/07/19	A CLEAN START	OFFICE CLEANING	574659	02/07/19	37.50	70534
591-175.000-930.000	02/07/19	A CLEAN START	OFFICE CLEANING	574659	02/07/19	37.50	70534
Total For Check 70534						150.00	
Check 70535							
582-175.000-801.200	02/07/19	AMAZON CAPITAL SERVICES, INC	ADAPTERS CHARGERS WALL PLATES	17W4-LRPQ-3NKC	02/07/19	91.93	70535
590-175.000-801.200	02/07/19	AMAZON CAPITAL SERVICES, INC	ADAPTERS CHARGERS WALL PLATES	17W4-LRPQ-3NKC	02/07/19	45.96	70535
590-546.000-930.000	02/07/19	AMAZON CAPITAL SERVICES, INC	GREASE GUN COUPLER, GREASE EXTENSIO	1RDM-HYPT-XMC7	02/07/19	39.95	70535
590-547.000-930.000	02/07/19	AMAZON CAPITAL SERVICES, INC	GREASE GUN COUPLER, GREASE EXTENSIO	1RDM-HYPT-XMC7	02/07/19	211.43	70535
591-175.000-801.200	02/07/19	AMAZON CAPITAL SERVICES, INC	ADAPTERS CHARGERS WALL PLATES	17W4-LRPQ-3NKC	02/07/19	45.97	70535
Total For Check 70535						435.24	
Check 70536							
582-175.000-930.000	02/07/19	AMERICAN COPPER AND BRASS, LLC	WATERTITE CONNECTORS	Multiple	02/07/19	91.60	70536
582-543.000-726.000-19	02/07/19	AMERICAN COPPER AND BRASS, LLC	WATERTITE CONNECTORS	19INV004565	02/07/19	21.29	70536
582-543.000-726.000-19	02/07/19	AMERICAN COPPER AND BRASS, LLC	WATERTITE CONNECTORS	19INV004754	02/07/19	42.32	70536
590-175.000-930.000	02/07/19	AMERICAN COPPER AND BRASS, LLC	OFFICE LIGHT BULBS	Multiple	02/07/19	34.71	70536
590-546.000-930.950	02/07/19	AMERICAN COPPER AND BRASS, LLC	PLUMBING AND ELECTRICAL SUPPLIES	Multiple	02/07/19	375.88	70536
590-547.000-930.000	02/07/19	AMERICAN COPPER AND BRASS, LLC	PLUMBING AND ELECTRICAL SUPPLIES	Multiple	02/07/19	9.75	70536
591-175.000-930.000	02/07/19	AMERICAN COPPER AND BRASS, LLC	OFFICE LIGHT BULBS	Multiple	02/07/19	34.71	70536
591-545.000-930.000	02/07/19	AMERICAN COPPER AND BRASS, LLC	PLUMBING AND ELECTRICAL SUPPLIES	Multiple	02/07/19	(25.14)	70536
Total For Check 70536						585.12	
Check 70537							
582-175.000-726.200	02/07/19	ARROW SWIFT PRINTING	PAPER	148143	02/07/19	62.00	70537
590-175.000-726.200	02/07/19	ARROW SWIFT PRINTING	PAPER	148143	02/07/19	31.00	70537
591-175.000-726.200	02/07/19	ARROW SWIFT PRINTING	PAPER	148143	02/07/19	31.00	70537
Total For Check 70537						124.00	
Check 70538							
582-175.000-925.000	02/07/19	AT&T	EQUIPMENT & ROUTR	6357026400	02/07/19	358.78	70538
590-175.000-925.000	02/07/19	AT&T	EQUIPMENT & ROUTR	6357026400	02/07/19	179.39	70538
591-175.000-925.000	02/07/19	AT&T	EQUIPMENT & ROUTR	6357026400	02/07/19	179.38	70538
Total For Check 70538						717.55	
Check 70539							

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Invoice Age: Less Than 30 Days							
Check 70539							
590-546.000-861.000	02/07/19	BILL BRIGGS	MILEAGE REIMBURSEMENT	01/28/2019	02/07/19	45.24	70539
						<u>45.24</u>	
Total For Check 70539							
Check 70540							
590-546.000-730.039	02/07/19	BRINER OIL CO, INC	TRANSMISSION OILS FOR VACTOR	35226	02/07/19	320.06	70540
						<u>320.06</u>	
Total For Check 70540							
Check 70541							
582-543.000-726.000-19	02/07/19	CANNON TECHNOLOGIES INC	LINE POST SENSOR CORDS	935480670	02/07/19	880.00	70541
						<u>880.00</u>	
Total For Check 70541							
Check 70542							
582-175.000-880.000	02/07/19	CHESTNEY PUBLISHING	SIMPLY HERS MAR/SPR	8463	02/07/19	25.00	70542
590-175.000-880.000	02/07/19	CHESTNEY PUBLISHING	SIMPLY HERS MAR/SPR	8463	02/07/19	12.50	70542
591-175.000-880.000	02/07/19	CHESTNEY PUBLISHING	SIMPLY HERS MAR/SPR	8463	02/07/19	12.50	70542
						<u>50.00</u>	
Total For Check 70542							
Check 70543							
582-175.000-726.000	02/07/19	CINTAS CORPORATION	FIRST AID KIT SUPPLIES	5012879947	02/07/19	27.99	70543
582-175.000-801.000	02/07/19	CINTAS CORPORATION	MATTS	Multiple	02/07/19	40.00	70543
590-175.000-726.000	02/07/19	CINTAS CORPORATION	FIRST AID KIT SUPPLIES	5012879947	02/07/19	13.99	70543
590-175.000-801.000	02/07/19	CINTAS CORPORATION	MATTS	Multiple	02/07/19	20.00	70543
591-175.000-726.000	02/07/19	CINTAS CORPORATION	FIRST AID KIT SUPPLIES	5012879947	02/07/19	13.99	70543
591-175.000-801.000	02/07/19	CINTAS CORPORATION	MATTS	Multiple	02/07/19	20.00	70543
						<u>135.97</u>	
Total For Check 70543							
Check 70544							
582-175.000-820.000	02/07/19	CITY OF HILLSDALE	JANUARY 2019 PILOT	01312019	02/07/19	58,873.52	70544
590-175.000-820.000	02/07/19	CITY OF HILLSDALE	JANUARY 2019 PILOT	01312019	02/07/19	9,426.26	70544
591-175.000-820.000	02/07/19	CITY OF HILLSDALE	JANUARY 2019 PILOT	01312019	02/07/19	6,574.19	70544
						<u>74,873.97</u>	
Total For Check 70544							
Check 70545							
582-000.000-249.100	02/07/19	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP FOR JANUARY 2019	01312019	02/07/19	2,577.21	70545
						<u>2,577.21</u>	
Total For Check 70545							
Check 70546							
582-175.000-726.200	02/07/19	CURRENT OFFICE SOLUTIONS	BINDERS, FOLDERS, PENCILS & FILES	Multiple	02/07/19	261.00	70546
582-175.000-726.202	02/07/19	CURRENT OFFICE SOLUTIONS	PRINTER INK	620163-00	02/07/19	73.98	70546
590-175.000-726.200	02/07/19	CURRENT OFFICE SOLUTIONS	BINDERS, FOLDERS, PENCILS & FILES	Multiple	02/07/19	130.51	70546
591-175.000-726.200	02/07/19	CURRENT OFFICE SOLUTIONS	BINDERS, FOLDERS, PENCILS & FILES	Multiple	02/07/19	130.49	70546
						<u>595.98</u>	
Total For Check 70546							
Check 70547							
582-175.000-880.000	02/07/19	DOMESTIC HARMONY	SPONSOR DUCK DERBY	JAN 2019	02/07/19	75.00	70547
590-175.000-880.000	02/07/19	DOMESTIC HARMONY	SPONSOR DUCK DERBY	JAN 2019	02/07/19	37.50	70547
591-175.000-880.000	02/07/19	DOMESTIC HARMONY	SPONSOR DUCK DERBY	JAN 2019	02/07/19	37.50	70547
						<u>150.00</u>	
Total For Check 70547							
Check 70548							
591-544.000-930.000	02/07/19	DUBOIS TRUCKING AND EXCAVATION	DUMP TRUCK TO HAULS SPOILS 103 LUMB.	QB1433	02/07/19	170.00	70548
						<u>170.00</u>	
Total For Check 70548							
Check 70549							

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Invoice Age: Less Than 30 Days							
Check 70549							
590-547.000-930.000	02/07/19	FAMILY FARM & HOME	PLASTIC BUCKET, LID, QUARTZ HEATER, 1	Multiple	02/07/19	221.17	70549
591-543.000-930.400	02/07/19	FAMILY FARM & HOME	PLASTIC BUCKET, LID, QUARTZ HEATER, 1	380/54	02/07/19	44.99	70549
						<u>266.16</u>	
Total For Check 70549							
Check 70550							
582-175.000-930.000	02/07/19	GELZER & SON INC	PAIN T AND SUPPLIES	Multiple	02/07/19	133.09	70550
590-175.000-930.000	02/07/19	GELZER & SON INC	HEATER, TOILE T TANK VALVE, TOOLS, S.	Multiple	02/07/19	87.03	70550
590-547.000-930.000	02/07/19	GELZER & SON INC	HEATER, TOILE T TANK VALVE, TOOLS, S.	Multiple	02/07/19	327.82	70550
591-175.000-930.000	02/07/19	GELZER & SON INC	PAIN T AND SUPPLIES	Multiple	02/07/19	66.55	70550
						<u>614.49</u>	
Total For Check 70550							
Check 70551							
582-000.000-040.000	01/31/19	GREENWOOD VILLAGE, LDHA	UB refund for account: 030205	01/31/2019	02/07/19	7.00	70551
						<u>7.00</u>	
Total For Check 70551							
Check 70552							
590-547.000-726.900	02/07/19	HEFFERNAN SOFT WATER SERVICE	DISTILLED WATER FOR WWTP LAB	112883	02/07/19	17.50	70552
						<u>17.50</u>	
Total For Check 70552							
Check 70553							
582-000.000-040.000	01/31/19	HENSON, DIANA K	UB refund for account: 010829	01/31/2019	02/07/19	52.00	70553
						<u>52.00</u>	
Total For Check 70553							
Check 70554							
591-544.000-801.000	02/07/19	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM SE.	0050961-IN	02/07/19	1,333.00	70554
						<u>1,333.00</u>	
Total For Check 70554							
Check 70555							
591-544.000-930.000	02/07/19	JACK DOHNEY COMPANIES	HOSE AND FITTINGS FOR VACTOR	A19610	02/07/19	171.94	70555
						<u>171.94</u>	
Total For Check 70555							
Check 70556							
582-543.000-801.000	02/07/19	JOHNSON CONTROLS SECURITY SOLUTIONS	SERVICE CALL PP	31883690	02/07/19	239.80	70556
						<u>239.80</u>	
Total For Check 70556							
Check 70557							
590-547.000-930.000	02/07/19	JONESVILLE LUMBER	OSB FOR SHEL VING	810376	02/07/19	11.78	70557
						<u>11.78</u>	
Total For Check 70557							
Check 70558							
582-000.000-249.100	02/07/19	LARA - MI PUBLIC SERVICE COMM	"LIEAF- 6099 JANUARY 2019 P.A.95"	01312019	02/07/19	5,538.35	70558
						<u>5,538.35</u>	
Total For Check 70558							
Check 70559							
590-546.000-930.960	02/07/19	LOU'S GLOVES, INC	N670 XL BLACK NITRILE GLOVES POWDER	026712	02/07/19	113.00	70559
590-547.000-930.000	02/07/19	LOU'S GLOVES, INC	N670 XL BLACK NITRILE GLOVES POWDER	026712	02/07/19	226.00	70559
						<u>339.00</u>	
Total For Check 70559							
Check 70560							
590-547.000-801.000	02/07/19	MERIT LABORATORIES	BEF COMPLIANCE TESTING	Multiple	02/07/19	1,069.00	70560
						<u>1,069.00</u>	
Total For Check 70560							
Check 70561							
582-175.000-801.000	02/07/19	MERIT NETWORK INC	DEDICATED MERIT INSTALL	81291-BPU	02/07/19	506.88	70561

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Invoice Age: Less Than 30 Days							
Check 70561							
590-175.000-801.000	02/07/19	MERIT NETWORK INC	DEDICATED MERIT INSTALL	81291-BPU	02/07/19	253.44	70561
591-175.000-801.000	02/07/19	MERIT NETWORK INC	DEDICATED MERIT INSTALL	81291-BPU	02/07/19	253.43	70561
Total For Check 70561						1,013.75	
Check 70562							
591-000.000-110.000	02/07/19	MICHIGAN PIPE & VALVE	WATERLINE REPAIR INVENTORY	J016095	02/07/19	4,495.24	70562
Total For Check 70562						4,495.24	
Check 70563							
582-544.000-920.500	02/07/19	MODERN WASTE SYSTEMS	TRASH PICK - UP @ WAREHOUSE	41747	02/07/19	90.50	70563
590-546.000-920.500	02/07/19	MODERN WASTE SYSTEMS	TRASH PICK - UP @ WAREHOUSE	41747	02/07/19	45.25	70563
591-544.000-920.500	02/07/19	MODERN WASTE SYSTEMS	TRASH PICK - UP @ WAREHOUSE	41747	02/07/19	45.25	70563
Total For Check 70563						181.00	
Check 70564							
590-546.000-730.039	02/07/19	PERFORMANCE AUTOMOTIVE	WIPER BLADES, TOOLS, SLIME	Multiple	02/07/19	60.55	70564
590-547.000-730.039	02/07/19	PERFORMANCE AUTOMOTIVE	WIPER BLADES, TOOLS, SLIME	Multiple	02/07/19	24.73	70564
590-547.000-930.000	02/07/19	PERFORMANCE AUTOMOTIVE	WIPER BLADES, TOOLS, SLIME	10284-1274496	02/07/19	5.29	70564
Total For Check 70564						90.57	
Check 70565							
591-544.000-930.000	02/07/19	POINT RENTAL & SALES	FILTERS, SPARK PLUG, MIX OIL	Multiple	02/07/19	68.44	70565
Total For Check 70565						68.44	
Check 70566							
582-544.000-726.800	02/07/19	POWERLINE SUPPLY	HEX HEAD IMPACT ADAPTER	Multiple	02/07/19	538.18	70566
Total For Check 70566						538.18	
Check 70567							
582-000.000-040.000	02/06/19	REPUBLIC WASTE SERVICES	UB refund for account: 015986	02/06/2019	02/07/19	97.09	70567
Total For Check 70567						97.09	
Check 70568							
582-175.000-726.200	02/07/19	RUPERT'S CULLIGAN	WATER - OFFICE	203548	02/07/19	10.00	70568
590-175.000-726.200	02/07/19	RUPERT'S CULLIGAN	WATER - OFFICE	203548	02/07/19	5.00	70568
591-175.000-726.200	02/07/19	RUPERT'S CULLIGAN	WATER - OFFICE	203548	02/07/19	5.00	70568
Total For Check 70568						20.00	
Check 70569							
582-175.000-930.000	02/07/19	SCHMIDT FARMS	ICE MELTER	11064	02/07/19	91.50	70569
590-175.000-930.000	02/07/19	SCHMIDT FARMS	ICE MELTER	11064	02/07/19	45.75	70569
591-175.000-930.000	02/07/19	SCHMIDT FARMS	ICE MELTER	11064	02/07/19	45.75	70569
Total For Check 70569						183.00	
Check 70570							
582-544.000-730.000	02/07/19	SELKING INTERNATIONAL & IDEAL	REMAINING OIL CHARGE AND WIPER ARM	12520153	02/07/19	26.36	70570
582-544.000-740.000	02/07/19	SELKING INTERNATIONAL & IDEAL	MOTOR OIL	Multiple	02/07/19	504.90	70570
Total For Check 70570						531.26	
Check 70571							
582-175.000-925.000	02/07/19	SPRINT	CELL PHONE	893827215-135	02/07/19	1,172.28	70571
590-175.000-925.000	02/07/19	SPRINT	CELL PHONE	893827215-135	02/07/19	347.80	70571
591-175.000-925.000	02/07/19	SPRINT	CELL PHONE	893827215-135	02/07/19	355.53	70571

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Invoice Age: Less Than 30 Days							
Check 70571							
Total For Check 70571						1,875.61	
Check 70572							
582-544.000-801.000	02/07/19	MILSOFT	2-1-2019 MILSOFT DISPATCH SUPPORT	Multiple	02/07/19	919.06	70572
590-546.000-801.000	02/07/19	MILSOFT	2-1-2019 MILSOFT IVR SUPPORT	20190753	02/07/19	126.19	70572
591-175.000-801.000	02/07/19	MILSOFT	2-1-2019 MILSOFT IVR SUPPORT	20190753	02/07/19	126.19	70572
Total For Check 70572						1,171.44	
Check 70573							
582-543.000-740.000	02/07/19	WATKINS OIL COMPANY	FUEL PURCHASES	00090-1903101	02/07/19	57.72	70573
582-544.000-740.000	02/07/19	WATKINS OIL COMPANY	FUEL PURCHASES	00090-1903101	02/07/19	809.53	70573
590-547.000-740.000	02/07/19	WATKINS OIL COMPANY	FUEL PURCHASES	00090-1903101	02/07/19	178.68	70573
591-544.000-740.000	02/07/19	WATKINS OIL COMPANY	FUEL PURCHASES	00090-1903101	02/07/19	350.26	70573
Total For Check 70573						1,396.19	
Check 70574							
582-175.000-880.000	02/07/19	WCSR	AD - SPORTS TEAM	Multiple	02/07/19	207.00	70574
590-175.000-880.000	02/07/19	WCSR	AD - SPORTS TEAM	Multiple	02/07/19	103.50	70574
591-175.000-880.000	02/07/19	WCSR	AD - SPORTS TEAM	Multiple	02/07/19	103.50	70574
Total For Check 70574						414.00	
Check 70575							
582-544.000-801.300	02/07/19	WRIGHT TREE SERVICE	TREE TRIMMING WE 1/12, 1/19	Multiple	02/07/19	3,944.85	70575
Total For Check 70575						3,944.85	
Total For Age Less Than 30 Days						134,922.05	

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		Fund Totals:					
			Fund 582 ELECTRIC FUND			96,639.12	
			Fund 590 SEWER FUND			19,705.55	
			Fund 591 WATER FUND			18,577.38	
			Total For All Funds:			<u>134,922.05</u>	

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000.000-001.000	CHECKING ACCOUNT - COMMON	1,412,173.02
101-000.000-004.000	CASH ON HAND	1,000.00
101-000.000-018.000	INVESTMENTS - OTHER CD'S	450,000.00
101-000.000-020.000	INVESTMENTS - MBIA/CLASS	339,366.01
101-000.000-049.000	SPECIAL ASSESSMENTS DEFERRED	35,329.09
101-000.000-084.000	DUE FROM OTHER FUNDS	3,195.39
101-000.000-084.582	DUE FROM UTILITIES DEPARTMENT	109.43
101-000.000-084.588	DUE FROM DIAL-A-RIDE	54,036.11
101-000.000-084.590	DUE FROM SEWER	6.91
101-000.000-084.591	DUE FROM WATER	(162.10)
101-000.000-123.000	PREPAID EXPENSES	41,678.75
<b>Total Assets</b>		<b>2,336,732.61</b>
*** Liabilities ***		
101-000.000-214.711	DUE TO CEMETERY PERPET. CARE	387,652.15
101-000.000-228.003	DUE TO MMERS-RETIREMENT CONT.	6,560.29
101-000.000-249.999	DUE TO OTHERS - MISCELLANEOUS	6,000.00
101-000.000-339.443	DEFERRED REV - SPECIAL ASSMNT	35,329.09
<b>Total Liabilities</b>		<b>435,541.53</b>
*** Fund Balance ***		
101-000.000-390.000	FUND BALANCE	918,442.08
<b>Total Fund Balance</b>		<b>918,442.08</b>
<b>Beginning Fund Balance</b>		<b>918,442.08</b>
<b>Net of Revenues VS Expenditures</b>		<b>982,749.00</b>
<b>Ending Fund Balance</b>		<b>1,901,191.08</b>
<b>Total Liabilities And Fund Balance</b>		<b>2,336,732.61</b>

Fund 202 MAJOR ST./TRUNKLINE FUND

GL Number	Description	Balance
*** Assets ***		
202-000.000-001.000	CHECKING ACCOUNT - COMMON	328,949.81
<b>Total Assets</b>		<b>328,949.81</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
202-000.000-390.000	FUND BALANCE	454,442.55
<b>Total Fund Balance</b>		<b>454,442.55</b>
<b>Beginning Fund Balance</b>		<b>454,442.55</b>
<b>Net of Revenues VS Expenditures</b>		<b>(125,492.74)</b>
<b>Ending Fund Balance</b>		<b>328,949.81</b>
<b>Total Liabilities And Fund Balance</b>		<b>328,949.81</b>



Fund 203 LOCAL ST. FUND

GL Number	Description	Balance
*** Assets ***		
203-000.000-001.000	CHECKING ACCOUNT - COMMON	159,074.01
<b>Total Assets</b>		<b>159,074.01</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
203-000.000-390.000	FUND BALANCE	172,068.37
<b>Total Fund Balance</b>		<b>172,068.37</b>
<b>Beginning Fund Balance</b>		<b>172,068.37</b>
<b>Net of Revenues VS Expenditures</b>		<b>(12,994.36)</b>
<b>Ending Fund Balance</b>		<b>159,074.01</b>
<b>Total Liabilities And Fund Balance</b>		<b>159,074.01</b>

Fund 208 RECREATION FUND

GL Number	Description	Balance
*** Assets ***		
208-000.000-001.000	CHECKING ACCOUNT - COMMON	3,004.85
208-000.000-004.000	CASH ON HAND	350.00
<b>Total Assets</b>		<b>3,354.85</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
208-000.000-390.000	FUND BALANCE	4,359.00
<b>Total Fund Balance</b>		<b>4,359.00</b>
<b>Beginning Fund Balance</b>		<b>4,359.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>(1,004.15)</b>
<b>Ending Fund Balance</b>		<b>3,354.85</b>
<b>Total Liabilities And Fund Balance</b>		<b>3,354.85</b>

Fund 244 ECONOMIC DEVELOPMENT CORP FUND

GL Number	Description	Balance
*** Assets ***		
244-000.000-001.000	CHECKING ACCOUNT - COMMON	(1,075.00)
244-000.000-020.000	INVESTMENTS - MBIA/CLASS	143,044.16
244-000.000-130.000	LAND	172,720.95
<b>Total Assets</b>		<b>314,690.11</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
244-000.000-390.000	FUND BALANCE	300,261.71
<b>Total Fund Balance</b>		<b>300,261.71</b>
<b>Beginning Fund Balance</b>		<b>300,261.71</b>
<b>Net of Revenues VS Expenditures</b>		<b>14,428.40</b>
<b>Ending Fund Balance</b>		<b>314,690.11</b>
<b>Total Liabilities And Fund Balance</b>		<b>314,690.11</b>

Fund 247 TAX INCREMENT FINANCE ATH.

GL Number	Description	Balance
*** Assets ***		
247-000.000-001.000	CHECKING ACCOUNT - COMMON	(5,911.09)
247-000.000-020.000	INVESTMENTS - MBIA/CLASS	111,246.33
247-000.000-082.001	DUE FROM OTHERS - BRIDGE LOANS	275,000.00
247-000.000-130.000	LAND	65,000.00
247-000.000-136.000	PLANT AND EQUIPMENT	115,498.16
247-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(387,679.47)
247-000.000-138.000	INFRASTRUCTURE	381,672.00
<b>Total Assets</b>		<b>554,825.93</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
247-000.000-390.000	FUND BALANCE	621,586.01
<b>Total Fund Balance</b>		<b>621,586.01</b>
<b>Beginning Fund Balance</b>		<b>621,586.01</b>
<b>Net of Revenues VS Expenditures</b>		<b>(66,760.08)</b>
<b>Ending Fund Balance</b>		<b>554,825.93</b>
<b>Total Liabilities And Fund Balance</b>		<b>554,825.93</b>

Fund 265 DRUG FORFEITURE/GRANT FUND

GL Number	Description	Balance
*** Assets ***		
265-000.000-001.000	CHECKING ACCOUNT - COMMON	8,507.93
<b>Total Assets</b>		<b>8,507.93</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
265-000.000-390.000	FUND BALANCE	5,750.23
<b>Total Fund Balance</b>		<b>5,750.23</b>
<b>Beginning Fund Balance</b>		<b>5,750.23</b>
<b>Net of Revenues VS Expenditures</b>		<b>2,757.70</b>
<b>Ending Fund Balance</b>		<b>8,507.93</b>
<b>Total Liabilities And Fund Balance</b>		<b>8,507.93</b>

Fund 271 LIBRARY FUND

GL Number	Description	Balance
*** Assets ***		
271-000.000-001.000	CHECKING ACCOUNT - COMMON	2,198.92
271-000.000-004.000	CASH ON HAND	50.00
271-000.000-020.000	INVESTMENTS - MBIA/CLASS	189,811.39
<b>Total Assets</b>		<b>192,060.31</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
271-000.000-390.000	FUND BALANCE	219,462.35
<b>Total Fund Balance</b>		<b>219,462.35</b>
<b>Beginning Fund Balance</b>		<b>219,462.35</b>
<b>Net of Revenues VS Expenditures</b>		<b>(27,402.04)</b>
<b>Ending Fund Balance</b>		<b>192,060.31</b>
<b>Total Liabilities And Fund Balance</b>		<b>192,060.31</b>

Fund 274 POLICE - OWI ENFORCEMENT

GL Number	Description	Balance
*** Assets ***		
274-000.000-001.000	CHECKING ACCOUNT - COMMON	12,194.35
<b>Total Assets</b>		<b>12,194.35</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
274-000.000-390.000	FUND BALANCE	11,860.15
<b>Total Fund Balance</b>		<b>11,860.15</b>
<b>Beginning Fund Balance</b>		<b>11,860.15</b>
<b>Net of Revenues VS Expenditures</b>		<b>334.20</b>
<b>Ending Fund Balance</b>		<b>12,194.35</b>
<b>Total Liabilities And Fund Balance</b>		<b>12,194.35</b>

Fund 362 BOND AND INTEREST REDEM. FUND

GL Number	Description	Balance
*** Assets ***		
362-000.000-001.000	CHECKING ACCOUNT - COMMON	373,172.29
<b>Total Assets</b>		<b>373,172.29</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
362-000.000-390.000	FUND BALANCE	373,172.29
<b>Total Fund Balance</b>		<b>373,172.29</b>
<b>Beginning Fund Balance</b>		<b>373,172.29</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>373,172.29</b>
<b>Total Liabilities And Fund Balance</b>		<b>373,172.29</b>



Fund 401 CAPITAL IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
401-000.000-001.000	CHECKING ACCOUNT - COMMON	173,541.06
401-000.000-040.000	ACCOUNTS RECEIVABLE	17,514.23
401-000.000-084.590	DUE FROM SEWER	11,471.22
401-000.000-084.591	DUE FROM WATER	187,075.88
<b>Total Assets</b>		<b>389,602.39</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
401-000.000-390.000	FUND BALANCE	971,957.82
<b>Total Fund Balance</b>		<b>971,957.82</b>
<b>Beginning Fund Balance</b>		<b>971,957.82</b>
<b>Net of Revenues VS Expenditures</b>		<b>(582,355.43)</b>
<b>Ending Fund Balance</b>		<b>389,602.39</b>
<b>Total Liabilities And Fund Balance</b>		<b>389,602.39</b>

Fund 408 FIELDS OF DREAMS

GL Number	Description	Balance
*** Assets ***		
408-000.000-020.000	INVESTMENTS - MBIA/CLASS	9,172.00
<b>Total Assets</b>		<b>9,172.00</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
408-000.000-390.000	Fund Balance	20,179.23
<b>Total Fund Balance</b>		<b>20,179.23</b>
<b>Beginning Fund Balance</b>		<b>20,179.23</b>
<b>Net of Revenues VS Expenditures</b>		<b>(11,007.23)</b>
<b>Ending Fund Balance</b>		<b>9,172.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>9,172.00</b>

Fund 409 STOCK'S PARK

GL Number	Description	Balance
*** Assets ***		
409-000.000-001.000	CHECKING ACCOUNT - COMMON	880.00
409-000.000-020.000	INVESTMENTS - MBIA/CLASS	44,969.86
<b>Total Assets</b>		<b>45,849.86</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
409-000.000-390.000	Fund Balance	43,555.39
<b>Total Fund Balance</b>		<b>43,555.39</b>
<b>Beginning Fund Balance</b>		<b>43,555.39</b>
<b>Net of Revenues VS Expenditures</b>		<b>2,294.47</b>
<b>Ending Fund Balance</b>		<b>45,849.86</b>
<b>Total Liabilities And Fund Balance</b>		<b>45,849.86</b>

Fund 410 COLD SPRINGS PARK

GL Number	Description	Balance
*** Assets ***		
410-000.000-001.000	CHECKING ACCOUNT - COMMON	2,000.00
<b>Total Assets</b>		<b>2,000.00</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
410-000.000-390.000	FUND BALANCE	2,000.00
<b>Total Fund Balance</b>		<b>2,000.00</b>
<b>Beginning Fund Balance</b>		<b>2,000.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>2,000.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>2,000.00</b>

Fund 481 AIRPORT IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
481-000.000-001.000	CHECKING ACCOUNT - COMMON	155,536.66
<b>Total Assets</b>		<b>155,536.66</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
481-000.000-390.000	FUND BALANCE	102,357.42
<b>Total Fund Balance</b>		<b>102,357.42</b>
<b>Beginning Fund Balance</b>		<b>102,357.42</b>
<b>Net of Revenues VS Expenditures</b>		<b>53,179.24</b>
<b>Ending Fund Balance</b>		<b>155,536.66</b>
<b>Total Liabilities And Fund Balance</b>		<b>155,536.66</b>

Fund 496 THREE MEADOWS DEVELOPMENT

GL Number	Description	Balance
*** Assets ***		
496-000.000-001.000	CHECKING ACCOUNT - COMMON	4,748.00
<b>Total Assets</b>		<b>4,748.00</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
496-000.000-390.000	FUND BALANCE	3,832.00
<b>Total Fund Balance</b>		<b>3,832.00</b>
<b>Beginning Fund Balance</b>		<b>3,832.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>916.00</b>
<b>Ending Fund Balance</b>		<b>4,748.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>4,748.00</b>

Fund 588 DIAL-A-RIDE FUND

GL Number	Description	Balance
*** Assets ***		
588-000.000-001.000	CHECKING ACCOUNT - COMMON	145,647.41
588-000.000-040.000	ACCOUNTS RECEIVABLE	315.00
588-000.000-130.000	LAND	7,419.13
588-000.000-136.000	PLANT AND EQUIPMENT	685,612.37
588-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(307,652.34)
588-000.000-137.136	ACCUM. DEPRECIATION - PLANT	(109,697.92)
588-000.000-148.000	EQUIPMENT	472,033.03
<b>Total Assets</b>		<b>893,676.68</b>
*** Liabilities ***		
588-000.000-202.000	ACCOUNTS PAYABLE	8,750.00
588-000.000-214.101	DUE TO GENERAL FUND	54,036.11
588-000.000-230.000	DUE TO OTHER UNITS OF GOVT.	7,983.00
588-000.000-260.000	ACCRUED VACATION/SICK LEAVE	1,800.06
588-000.000-343.000	ACCRUED VAC/SICK	7,538.51
<b>Total Liabilities</b>		<b>80,107.68</b>
*** Fund Balance ***		
588-000.000-390.000	FUND BALANCE	828,207.57
<b>Total Fund Balance</b>		<b>828,207.57</b>
<b>Beginning Fund Balance</b>		<b>828,207.57</b>
<b>Net of Revenues VS Expenditures</b>		<b>(14,638.57)</b>
<b>Ending Fund Balance</b>		<b>813,569.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>893,676.68</b>

Fund 633 PUBLIC SERVICES INV. FUND

GL Number	Description	Balance
*** Assets ***		
633-000.000-001.000	CHECKING ACCOUNT - COMMON	266.26
633-000.000-111.000	INVENTORY - MAT. AND SUPPLIES	153,653.79
<b>Total Assets</b>		<b>153,920.05</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
633-000.000-390.000	FUND BALANCE	166,869.69
<b>Total Fund Balance</b>		<b>166,869.69</b>
<b>Beginning Fund Balance</b>		<b>166,869.69</b>
<b>Net of Revenues VS Expenditures</b>		<b>(12,949.64)</b>
<b>Ending Fund Balance</b>		<b>153,920.05</b>
<b>Total Liabilities And Fund Balance</b>		<b>153,920.05</b>



Fund 640 REVOLVING MOBILE EQUIP. FUND

GL Number	Description	Balance
*** Assets ***		
640-000.000-001.000	CHECKING ACCOUNT - COMMON	86,866.85
640-000.000-123.000	PREPAID EXPENSES	19,643.00
640-000.000-136.000	PLANT AND EQUIPMENT	2,184,012.08
640-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(1,958,673.89)
<b>Total Assets</b>		<b>331,848.04</b>
*** Liabilities ***		
640-000.000-343.000	ACCRUED VAC/SICK	7,151.09
<b>Total Liabilities</b>		<b>7,151.09</b>
*** Fund Balance ***		
640-000.000-390.000	FUND BALANCE	341,696.49
<b>Total Fund Balance</b>		<b>341,696.49</b>
<b>Beginning Fund Balance</b>		<b>341,696.49</b>
<b>Net of Revenues VS Expenditures</b>		<b>(16,999.54)</b>
<b>Ending Fund Balance</b>		<b>324,696.95</b>
<b>Total Liabilities And Fund Balance</b>		<b>331,848.04</b>

Fund 663 FIRE VEHICLE & EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
663-000.000-001.000	CHECKING ACCOUNT - COMMON	11,447.11
<b>Total Assets</b>		<b>11,447.11</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
663-000.000-390.000	FUND BALANCE	3,147.11
<b>Total Fund Balance</b>		<b>3,147.11</b>
<b>Beginning Fund Balance</b>		<b>3,147.11</b>
<b>Net of Revenues VS Expenditures</b>		<b>8,300.00</b>
<b>Ending Fund Balance</b>		<b>11,447.11</b>
<b>Total Liabilities And Fund Balance</b>		<b>11,447.11</b>

Fund 677 UNEMPLOYMENT INSURANCE FUND

GL Number	Description	Balance
*** Assets ***		
677-000.000-020.000	INVESTMENTS - MBIA/CLASS	73,545.73
<b>Total Assets</b>		<b>73,545.73</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
677-000.000-390.000	Fund Balance	72,561.27
<b>Total Fund Balance</b>		<b>72,561.27</b>
<b>Beginning Fund Balance</b>		<b>72,561.27</b>
<b>Net of Revenues VS Expenditures</b>		<b>984.46</b>
<b>Ending Fund Balance</b>		<b>73,545.73</b>
<b>Total Liabilities And Fund Balance</b>		<b>73,545.73</b>

Fund 699 DPS LEAVE AND BENEFITS FUND

GL Number	Description	Balance
*** Assets ***		
699-000.000-001.000	CHECKING ACCOUNT - COMMON	41,164.77
<b>Total Assets</b>		<b>41,164.77</b>
*** Liabilities ***		
699-000.000-343.000	ACCRUED VAC/SICK	18,585.48
<b>Total Liabilities</b>		<b>18,585.48</b>
*** Fund Balance ***		
699-000.000-390.000	FUND BALANCE	22,579.28
<b>Total Fund Balance</b>		<b>22,579.28</b>
<b>Beginning Fund Balance</b>		<b>22,579.28</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.01</b>
<b>Ending Fund Balance</b>		<b>22,579.29</b>
<b>Total Liabilities And Fund Balance</b>		<b>41,164.77</b>

Fund 703 TREASURER'S TAX COLLECTION FD.

GL Number	Description	Balance
*** Assets ***		
703-000.000-001.001	CHECKING ACCOUNT - SEPARATE	303,433.16
703-000.000-004.000	CASH ON HAND	200.00
<b>Total Assets</b>		<b>303,633.16</b>
*** Liabilities ***		
703-000.000-214.402	DUE TO CITY - CURRENT TAXES	570,726.76
703-000.000-214.437	DUE TO CITY - IFT	15,306.28
703-000.000-214.440	DUE TO CITY - CRA/CRT	29,773.10
703-000.000-214.442	DUE TO CITY - NEZ	2,633.46
703-000.000-214.443	DUE TO CITY - OPRA	4,144.31
703-000.000-214.445	DUE TO CITY - PENALTIES & INT	(345,571.01)
703-000.000-214.447	DUE TO CITY - ADMIN. FEE	(306,477.41)
703-000.000-214.672	DUE TO CITY - SPECIAL ASSESS.	804.44
703-000.000-214.692	DUE TO CITY - MISCELLANEOUS	4,969.31
703-000.000-222.228	DUE TO COUNTY-ST SCHOOL MILLA	2,331.94
703-000.000-222.402	DUE TO COUNTY - CURRENT TAXES	33,905.45
703-000.000-222.437	DUE TO COUNTY - IFT	4,234.60
703-000.000-222.440	DUE TO COUNTY - CRA/CRT	8,237.15
703-000.000-222.442	DUE TO COUNTY - NEZ	728.57
703-000.000-222.443	DUE TO COUNTY - OPRA	1,146.58
703-000.000-222.450	DUE TO COUNTY - DOG LICENSE	30.00
703-000.000-222.672	DUE TO COUNTY - SPECIAL ASSEM	334.10
703-000.000-222.692	DUE TO COUNTY - MISCELLANEOUS	0.31
703-000.000-223.402	DUE TO LIBRARY - CURRENT TAXE	103,950.11
703-000.000-223.437	DUE TO LIBRARY - IFT	850.35
703-000.000-223.440	DUE TO LIBRARY - CRA/CRT	1,654.33
703-000.000-223.442	DUE TO LIBRARY - NEZ	146.33
703-000.000-223.443	DUE TO LIBRARY - OPRA	230.25
703-000.000-225.402	DUE TO SCHOOL - CURRENT TAXES	74,936.23
703-000.000-225.437	DUE TO SCHOOL - IFT	853.91
703-000.000-225.440	DUE TO SCHOOLS - CRA/CRT	1,661.15
703-000.000-225.442	DUE TO SCHOOLS - NEZ	146.94
703-000.000-225.443	DUE TO SCHOOLS - OPRA	231.25
703-000.000-228.437	DUE TO STATE - IFT	6,885.62
703-000.000-228.440	DUE TO STATE - CRA/CRT	41,244.38
703-000.000-228.442	DUE TO STATE - NEZ	1,168.90
703-000.000-228.443	DUE TO STATE - OPRA	7,643.61
703-000.000-230.672	DUE TO BPU - SPECIAL ASSESS.	258.53
703-000.000-230.692	DUE TO BPU - MISCELLANEOUS	(258.53)
703-000.000-234.402	DUE TO ISD - CURRENT TAXES	33,822.77
703-000.000-234.437	DUE TO ISD - IFT	114.16
703-000.000-234.440	DUE TO ISD - CRA/CRT	222.33
703-000.000-234.442	DUE TO ISD - NEZ	19.67
703-000.000-234.443	DUE TO ISD - OPRA	30.92
703-000.000-234.692	DUE TO ISD - MISCELLANEOUS	0.05
703-000.000-249.692	DUE TO OTHERS - MISCELLANEOUS	561.96
<b>Total Liabilities</b>		<b>303,633.16</b>
*** Fund Balance ***		
<b>Total Fund Balance</b>		<b>0.00</b>
<b>Beginning Fund Balance</b>		<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>303,633.16</b>

Fund 711 CEMETERY PERPETUAL CARE FUND

GL Number	Description	Balance
*** Assets ***		
711-000.000-001.000	CHECKING ACCOUNT - COMMON	29,528.82
711-000.000-001.100	LAKEVIEW - TO BE INVESTED	133,178.61
711-000.000-001.200	OAKGROVE - TO BE INVESTED	149,493.23
711-000.000-084.101	DUE FROM GENERAL FUND	387,652.15
<b>Total Assets</b>		<b>699,852.81</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
711-000.000-390.000	FUND BALANCE	688,570.79
<b>Total Fund Balance</b>		<b>688,570.79</b>
<b>Beginning Fund Balance</b>		<b>688,570.79</b>
<b>Net of Revenues VS Expenditures</b>		<b>11,282.02</b>
<b>Ending Fund Balance</b>		<b>699,852.81</b>
<b>Total Liabilities And Fund Balance</b>		<b>699,852.81</b>

Fund 712 STOCK'S PARK PERPETUAL MAINT.

GL Number	Description	Balance
*** Assets ***		
712-000.000-001.000	CHECKING ACCOUNT - COMMON	520.00
712-000.000-020.000	INVESTMENTS - MBIA/CLASS	63,229.77
<b>Total Assets</b>		<b>63,749.77</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
712-000.000-390.000	Fund Balance	57,758.34
<b>Total Fund Balance</b>		<b>57,758.34</b>
<b>Beginning Fund Balance</b>		<b>57,758.34</b>
<b>Net of Revenues VS Expenditures</b>		<b>5,991.43</b>
<b>Ending Fund Balance</b>		<b>63,749.77</b>
<b>Total Liabilities And Fund Balance</b>		<b>63,749.77</b>

Fund 715 R. L. OWEN MEMORIAL FUND

GL Number	Description	Balance
*** Assets ***		
715-000.000-001.000	CHECKING ACCOUNT - COMMON	46,138.81
<b>Total Assets</b>		<b>46,138.81</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
715-000.000-390.000	FUND BALANCE	42,068.81
<b>Total Fund Balance</b>		<b>42,068.81</b>
<b>Beginning Fund Balance</b>		<b>42,068.81</b>
<b>Net of Revenues VS Expenditures</b>		<b>4,070.00</b>
<b>Ending Fund Balance</b>		<b>46,138.81</b>
<b>Total Liabilities And Fund Balance</b>		<b>46,138.81</b>



Fund 750 IMPREST PAYROLL FUND

GL Number	Description	Balance
*** Assets ***		
750-000.000-011.000	CASH IN BANK - PAYROLL	3,980.81
<b>Total Assets</b>		<b>3,980.81</b>
*** Liabilities ***		
750-000.000-214.101	DUE TO GENERAL FUND	1,722.17
750-000.000-228.003	DUE TO MMERS-RETIREMENT CONT.	2,258.62
750-000.000-229.001	DUE TO FED. GOVT.-TAXES & FIC	0.02
<b>Total Liabilities</b>		<b>3,980.81</b>
*** Fund Balance ***		
<b>Total Fund Balance</b>		<b>0.00</b>
<b>Beginning Fund Balance</b>		<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>3,980.81</b>

User: BTEW

DB: Hillsdale

PERIOD ENDING 01/31/2019

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		06/30/2018	2018-19	01/31/2019	01/31/2018	MONTH 01/31/19	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 101 - GENERAL FUND								
Revenues								
101-000.000-402.000	CURRENT TAXES	1,460,883.49	1,913,500.00	2,079,203.89	1,962,994.72	0.00	(165,703.89)	108.66
101-000.000-402.050	CURRENT TAXES - STREET MAINT.	310,755.24	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-402.100	SINKING FUND	0.00	0.00	51,422.69	66,774.34	0.00	(51,422.69)	100.00
101-000.000-412.000	DELINQUENT TAXES	2,739.04	1,000.00	(562.06)	0.00	0.00	1,562.06	(56.21)
101-000.000-437.000	INDUSTRIAL FACILITIES TAX	44,918.88	46,700.00	0.00	44,918.88	0.00	46,700.00	0.00
101-000.000-445.000	DEL. TAXES-PENALTIES AND INT.	23,105.52	16,000.00	15,744.30	12,676.12	2,159.95	255.70	98.40
101-000.000-447.000	PROPERTY TAX ADMIN. FEE	59,721.74	62,000.00	52,865.02	50,499.14	4,531.74	9,134.98	85.27
101-000.000-448.000	TRAILER FEES	435.00	2,600.00	1,269.00	1,287.00	213.00	1,331.00	48.81
101-000.000-460.000	LICENSE FEES	6,695.70	6,200.00	6,677.55	6,049.45	0.00	(477.55)	107.70
101-000.000-461.000	C.A.T.V. FRANCHISE FEES	82,181.60	82,000.00	20,834.42	20,917.33	0.00	61,165.58	25.41
101-000.000-477.000	PERMITS	16,450.00	18,000.00	7,540.00	10,770.00	680.00	10,460.00	41.89
101-000.000-480.000	DOG LICENSES	18.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-505.000	FEDERAL GRANT - PUBLIC SAFETY	721.00	0.00	0.00	721.00	0.00	0.00	0.00
101-000.000-530.002	FEDERAL GRANTS OTHER - CDBG B	37,394.31	0.00	0.00	37,394.31	0.00	0.00	0.00
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION	172,672.85	170,000.00	52,554.42	172,672.85	0.00	117,445.58	30.91
101-000.000-574.000	STATE REVENUE SHARING	881,357.00	895,000.00	478,287.00	458,837.00	0.00	416,713.00	53.44
101-000.000-576.000	ACT 302 POLICE TRAINING FUNDS	2,244.77	3,000.00	1,115.28	1,245.53	0.00	1,884.72	37.18
101-000.000-627.000	INTERMENT FEES	16,808.96	16,000.00	9,128.80	9,878.20	1,075.00	6,871.20	57.06
101-000.000-627.001	INTERMENT FEES- ST ANTHONYS	2,200.00	4,000.00	1,895.00	0.00	0.00	2,105.00	47.38
101-000.000-628.000	ABATEMENT FEES	600.00	600.00	600.00	600.00	0.00	0.00	100.00
101-000.000-629.000	COPIES / DUPLICATING	360.00	300.00	0.00	110.00	0.00	300.00	0.00
101-000.000-632.000	FIRE CALLS - STRUCTURE FIRES	1,500.00	1,500.00	500.00	1,000.00	0.00	1,000.00	33.33
101-000.000-658.000	ORDINANCE FINES	3,453.88	3,500.00	832.23	2,184.76	260.33	2,667.77	23.78
101-000.000-658.001	PARKING FINES	1,070.00	1,250.00	250.00	690.00	10.00	1,000.00	20.00
101-000.000-665.000	INTEREST	16,069.39	15,000.00	13,077.50	7,346.07	948.93	1,922.50	87.18
101-000.000-667.000	RENTS	16,000.00	16,000.00	15,632.00	16,000.00	15,632.00	368.00	97.70
101-000.000-667.200	LEASE AGREEMENT - AT&T	3,600.00	15,600.00	7,800.00	500.00	1,300.00	7,800.00	50.00
101-000.000-667.517	RENTS - TRANSFER FACILITY	37,200.00	48,000.00	18,600.00	21,700.00	0.00	29,400.00	38.75
101-000.000-668.517	ROYALTIES-TRANSFER FACILITY	19,670.10	20,000.00	11,469.61	11,203.66	1,599.19	8,530.39	57.35
101-000.000-672.000	SPECIAL ASSESSMENTS	21,317.95	18,000.00	10,511.48	10,503.37	7,498.46	7,488.52	58.40
101-000.000-673.000	SALE OF CITY PROPERTY	539.20	0.00	0.00	100.00	0.00	0.00	0.00
101-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,069,081.30	1,100,000.00	494,146.43	513,030.33	75,172.26	605,853.57	44.92
101-000.000-675.247	CONTRIBUTION & DONATION - TIF	20,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00
101-000.000-690.000	OTHER REFUNDS	159,907.59	100,000.00	87,046.07	92,954.23	9,678.18	12,953.93	87.05
101-000.000-692.000	OTHER REVENUE	7,141.92	6,500.00	3,548.80	5,487.13	425.15	2,951.20	54.60
101-000.000-692.106	OTHER REVENUE - NEW YEAR'S EV	0.00	0.00	12,475.00	0.00	0.00	(12,475.00)	100.00
101-000.000-692.301	OTHER REVENUES - POLICE DEPT	1,150.00	2,500.00	425.00	1,150.00	25.00	2,075.00	17.00
101-000.000-692.336	OTHER REVENUES-LOC FIRE GRANT	2,350.00	0.00	1,000.00	2,350.00	0.00	(1,000.00)	100.00
101-000.000-694.000	CASH OVER & (SHORT)	0.00	0.00	(21.80)	0.00	0.00	21.80	100.00
101-000.000-699.174	TRANSFER IN - BPU ECONOMIC DE	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00
101-000.000-699.202	TRANSFERS IN - MAJOR STREETS	74,761.96	68,500.00	31,191.18	29,137.89	5,625.30	37,308.82	45.53
101-000.000-699.203	TRANSFERS IN - LOCAL STREETS	24,926.39	21,500.00	15,134.42	8,858.78	1,691.60	6,365.58	70.39
101-000.000-699.271	TRANSFER IN - LIBRARY	0.00	2,000.00	2,000.00	0.00	0.00	0.00	100.00
101-000.000-699.588	TRANSFER IN - DIAL-A-RIDE	54,036.11	55,000.00	0.00	0.00	0.00	55,000.00	0.00
101-000.000-699.711	TRANSFERS IN - CEMETERY CARE	15,600.00	15,500.00	0.00	0.00	0.00	15,500.00	0.00
TOTAL REVENUES		4,671,638.89	4,782,250.00	3,504,193.23	3,582,542.09	128,526.09	1,278,056.77	73.27
Expenditures								
101.000	CITY COUNCIL	28,330.00	29,330.00	15,113.71	17,980.47	1,284.68	14,216.29	51.53
172.000	CITY MANAGER	245,479.95	211,395.00	106,534.19	144,675.94	15,959.66	104,860.81	50.40
173.000	HUMAN RESOURCES	0.00	47,175.00	50,636.78	0.00	8,642.91	(3,461.78)	107.34
174.000	ECONOMIC DEVELOPMENT	85,969.34	25,400.00	12,196.08	72,372.44	1,624.55	13,203.92	48.02

PERIOD ENDING 01/31/2019

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)			
Fund 101 - GENERAL FUND								
Expenditures								
175.000	ADMINISTRATIVE SERVICES	155,982.35	173,400.00	125,190.08	110,534.86	37,761.85	48,209.92	72.20
191.000	ELECTIONS	6,820.11	12,550.00	14,309.40	5,749.34	0.00	(1,759.40)	114.02
209.000	ASSESSING DEPARTMENT	125,105.72	179,210.00	71,390.53	74,389.83	9,511.43	107,819.47	39.84
215.000	CITY CLERK DEPARTMENT	117,706.28	130,495.00	67,471.44	65,257.77	7,283.06	63,023.56	51.70
219.000	FINANCE DEPARTMENT	81,100.72	98,710.00	66,233.80	41,755.56	11,796.08	32,476.20	67.10
253.000	CITY TREASURER	121,475.57	145,890.00	19,868.74	45,642.63	2,673.86	126,021.26	13.62
265.000	BUILDING AND GROUNDS	106,853.07	131,745.00	116,709.26	64,480.76	12,741.41	15,035.74	88.59
266.000	PARKING LOTS	24,993.01	62,915.00	34,924.68	11,785.83	3,914.84	27,990.32	55.51
276.000	CEMETERIES	79,181.36	122,365.00	57,516.23	44,781.28	4,645.40	64,848.77	47.00
295.000	AIRPORT	150,402.64	138,455.00	77,326.26	92,411.04	13,218.54	61,128.74	55.85
301.000	POLICE DEPARTMENT	1,394,240.76	1,458,365.00	827,355.30	829,952.02	146,002.21	631,009.70	56.73
336.000	FIRE DEPARTMENT	827,738.42	416,555.00	247,721.27	672,301.65	36,394.69	168,833.73	59.47
372.000	CODE ENFORCEMENT	2,141.97	30,000.00	4,466.41	2,050.15	0.00	25,533.59	14.89
400.000	PLANNING DEPARTMENT	102,375.68	108,735.00	57,150.59	61,898.75	9,160.39	51,584.41	52.56
441.000	PUBLIC SERVICES DEPARTMENT	247,503.39	271,100.00	148,880.28	143,527.86	27,677.57	122,219.72	54.92
448.000	STREET LIGHTING	51,695.67	68,125.00	32,776.10	34,090.65	4,968.58	35,348.90	48.11
756.000	PARKS	195,989.08	208,130.00	97,673.10	104,082.21	9,385.54	110,456.90	46.93
965.000	TRANSFERS TO OTHER FUNDS	699,500.00	712,205.00	270,000.00	200,000.00	10,000.00	442,205.00	37.91
TOTAL EXPENDITURES		4,850,585.09	4,782,250.00	2,521,444.23	2,839,721.04	374,647.25	2,260,805.77	52.73
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		4,671,638.89	4,782,250.00	3,504,193.23	3,582,542.09	128,526.09	1,278,056.77	73.27
TOTAL EXPENDITURES		4,850,585.09	4,782,250.00	2,521,444.23	2,839,721.04	374,647.25	2,260,805.77	52.73
NET OF REVENUES & EXPENDITURES		(178,946.20)	0.00	982,749.00	742,821.05	(246,121.16)	(982,749.00)	100.00

PERIOD ENDING 01/31/2019

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 202 - MAJOR ST./TRUNKLINE FUND									
Revenues									
202-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	691,725.12	650,000.00	298,745.58	269,526.05	56,252.98	351,254.42	45.96	
202-000.000-546.048	STATE GRANT-METRO ROW ACT	15,587.01	15,000.00	0.00	0.00	0.00	15,000.00	0.00	
202-000.000-547.000	STATE GRANT - TRUNKLINE MAINT	55,894.63	35,000.00	13,166.21	21,852.98	0.00	21,833.79	37.62	
202-000.000-665.000	INTEREST	4,155.43	3,500.00	2,476.46	2,126.95	327.13	1,023.54	70.76	
202-000.000-692.000	OTHER REVENUE	15,290.51	7,000.00	3,055.94	9,763.07	0.00	3,944.06	43.66	
202-000.000-692.470	OTHER REVENUE - TREES	5,458.64	2,000.00	2,394.76	3,364.55	0.00	(394.76)	119.74	
TOTAL REVENUES		788,111.34	712,500.00	319,838.95	306,633.60	56,580.11	392,661.05	44.89	
Expenditures									
175.000	ADMINISTRATIVE SERVICES	294,172.50	215,000.00	29,874.56	126,952.60	5,625.30	185,125.44	13.90	
175.500	ADMIN. SERVICES - TRUNKLINE	5,589.46	3,500.00	1,316.62	2,185.29	0.00	2,183.38	37.62	
450.000	STREET SURFACE	158,580.51	169,030.00	195,870.09	74,866.50	3,676.24	(26,840.09)	115.88	
450.500	TRUNKLINE SURFACE	29,029.48	14,555.00	(251.12)	6,000.02	862.73	14,806.12	(1.73)	
460.000	R.O.W MAINTENANCE	85,465.81	91,385.00	67,123.14	60,472.35	4,138.05	24,261.86	73.45	
460.500	TRUNKLINE R.O.W. MAINTENANCE	6,970.40	7,800.00	3,338.52	3,668.47	529.05	4,461.48	42.80	
470.000	TREES	38,028.85	39,220.00	25,523.00	17,705.81	2,598.27	13,697.00	65.08	
470.500	TRUNKLINE TREES	1,495.68	1,280.00	858.32	486.39	85.37	421.68	67.06	
480.000	DRAINAGE	45,411.24	44,535.00	35,480.01	25,182.93	3,230.44	9,054.99	79.67	
480.500	TRUNKLINE R.O.W. DRAINAGE	2,001.64	2,440.00	188.14	434.85	9.70	2,251.86	7.71	
490.000	TRAFFIC	48,654.24	87,125.00	59,487.06	33,652.02	18,381.71	27,637.94	68.28	
490.500	TRUNKLINE TRAFFIC	11,937.64	8,620.00	3,434.29	4,435.74	759.46	5,185.71	39.84	
500.000	WINTER MAINTENANCE	82,350.83	81,150.00	19,585.63	41,574.79	10,393.60	61,564.37	24.14	
500.500	TRUNKLINE WINTER MAINTENANCE	19,300.09	18,220.00	3,503.43	8,133.07	1,930.29	14,716.57	19.23	
TOTAL EXPENDITURES		828,988.37	783,860.00	445,331.69	405,750.83	52,220.21	338,528.31	56.81	
Fund 202 - MAJOR ST./TRUNKLINE FUND:									
TOTAL REVENUES		788,111.34	712,500.00	319,838.95	306,633.60	56,580.11	392,661.05	44.89	
TOTAL EXPENDITURES		828,988.37	783,860.00	445,331.69	405,750.83	52,220.21	338,528.31	56.81	
NET OF REVENUES & EXPENDITURES		(40,877.03)	(71,360.00)	(125,492.74)	(99,117.23)	4,359.90	54,132.74	175.86	

PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE	
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL ST. FUND								
Revenues								
203-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	249,263.90	215,000.00	183,694.33	88,587.93	71,792.21	31,305.67	85.44
203-000.000-546.048	STATE GRANT-METRO ROW ACT	15,587.01	15,000.00	22,526.09	0.00	0.00	(7,526.09)	150.17
203-000.000-692.000	OTHER REVENUE	6,079.11	2,500.00	39,197.47	4,462.38	39,000.00	(36,697.47)	1,567.90
203-000.000-692.470	OTHER REVENUE - TREES	5,496.61	2,000.00	0.00	5,496.61	0.00	2,000.00	0.00
203-000.000-699.101	TRANSFERS IN - GENERAL FUND	0.00	45,440.00	0.00	0.00	0.00	45,440.00	0.00
203-000.000-699.202	TRANSFERS IN - MAJOR STREETS	225,000.00	150,000.00	0.00	100,000.00	0.00	150,000.00	0.00
TOTAL REVENUES		501,426.63	429,940.00	245,417.89	198,546.92	110,792.21	184,522.11	57.08
Expenditures								
175.000	ADMINISTRATIVE SERVICES	24,926.39	21,500.00	15,134.42	8,858.78	1,691.60	6,365.58	70.39
450.000	STREET SURFACE	220,017.79	144,985.00	81,748.64	149,175.92	7,448.77	63,236.36	56.38
460.000	R.O.W MAINTENANCE	71,717.19	79,100.00	45,449.48	46,134.65	2,596.87	33,650.52	57.46
470.000	TREES	53,104.33	60,100.00	29,037.33	27,487.90	4,232.89	31,062.67	48.32
480.000	DRAINAGE	39,229.31	43,660.00	49,019.54	25,545.81	3,582.90	(5,359.54)	112.28
490.000	TRAFFIC	19,485.38	31,085.00	25,866.53	14,443.22	5,802.94	5,218.47	83.21
500.000	WINTER MAINTENANCE	43,402.81	49,510.00	12,156.31	20,679.76	6,474.13	37,353.69	24.55
TOTAL EXPENDITURES		471,883.20	429,940.00	258,412.25	292,326.04	31,830.10	171,527.75	60.10
Fund 203 - LOCAL ST. FUND:								
TOTAL REVENUES		501,426.63	429,940.00	245,417.89	198,546.92	110,792.21	184,522.11	57.08
TOTAL EXPENDITURES		471,883.20	429,940.00	258,412.25	292,326.04	31,830.10	171,527.75	60.10
NET OF REVENUES & EXPENDITURES		29,543.43	0.00	(12,994.36)	(93,779.12)	78,962.11	12,994.36	100.00



PERIOD ENDING 01/31/2019

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)			
Fund 208 - RECREATION FUND								
Revenues								
208-000.000-644.000	CONCESSION SALES	6,830.16	7,750.00	4,818.79	4,381.16	0.00	2,931.21	62.18
208-000.000-651.000	USE AND ADMISSION FEES	13,371.10	15,000.00	8,128.95	7,147.10	0.00	6,871.05	54.19
208-000.000-653.000	TEAM AND EVENT FEES	5,920.00	5,000.00	3,580.00	3,190.00	0.00	1,420.00	71.60
208-000.000-653.001	YOUTH PROGRAM FEES	22,532.00	24,000.00	12,200.00	9,760.00	995.00	11,800.00	50.83
208-000.000-667.000	RENTS	17,875.00	16,500.00	2,186.00	485.00	562.50	14,314.00	13.25
208-000.000-675.000	CONTRIBUTIONS AND DONATIONS	0.00	0.00	5.00	0.00	0.00	(5.00)	100.00
208-000.000-692.000	OTHER REVENUE	5,906.50	5,000.00	1,895.00	2,312.50	450.00	3,105.00	37.90
208-000.000-699.101	TRANSFERS IN - GENERAL FUND	49,500.00	62,100.00	55,000.00	40,000.00	10,000.00	7,100.00	88.57
TOTAL REVENUES		121,934.76	135,350.00	87,813.74	67,275.76	12,007.50	47,536.26	64.88
Expenditures								
751.000	RECREATION DEPARTMENT	130,566.65	135,350.00	88,817.89	76,082.04	13,806.71	46,532.11	65.62
TOTAL EXPENDITURES		130,566.65	135,350.00	88,817.89	76,082.04	13,806.71	46,532.11	65.62
Fund 208 - RECREATION FUND:								
TOTAL REVENUES		121,934.76	135,350.00	87,813.74	67,275.76	12,007.50	47,536.26	64.88
TOTAL EXPENDITURES		130,566.65	135,350.00	88,817.89	76,082.04	13,806.71	46,532.11	65.62
NET OF REVENUES & EXPENDITURES		(8,631.89)	0.00	(1,004.15)	(8,806.28)	(1,799.21)	1,004.15	100.00

PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)			
Fund 244 - ECONOMIC DEVELOPMENT CORP FUND								
Revenues								
244-000.000-665.000	INTEREST	2,142.74	1,200.00	1,835.40	1,094.93	312.63	(635.40)	152.95
244-000.000-673.000	SALE OF CITY PROPERTY	0.00	15,000.00	17,293.00	0.00	0.00	(2,293.00)	115.29
TOTAL REVENUES		<u>2,142.74</u>	<u>16,200.00</u>	<u>19,128.40</u>	<u>1,094.93</u>	<u>312.63</u>	<u>(2,928.40)</u>	<u>118.08</u>
Expenditures								
174.000	ECONOMIC DEVELOPMENT	13,760.98	37,900.00	4,700.00	13,123.48	1,075.00	33,200.00	12.40
TOTAL EXPENDITURES		<u>13,760.98</u>	<u>37,900.00</u>	<u>4,700.00</u>	<u>13,123.48</u>	<u>1,075.00</u>	<u>33,200.00</u>	<u>12.40</u>
Fund 244 - ECONOMIC DEVELOPMENT CORP FUND:								
TOTAL REVENUES		<u>2,142.74</u>	<u>16,200.00</u>	<u>19,128.40</u>	<u>1,094.93</u>	<u>312.63</u>	<u>(2,928.40)</u>	<u>118.08</u>
TOTAL EXPENDITURES		<u>13,760.98</u>	<u>37,900.00</u>	<u>4,700.00</u>	<u>13,123.48</u>	<u>1,075.00</u>	<u>33,200.00</u>	<u>12.40</u>
NET OF REVENUES & EXPENDITURES		<u>(11,618.24)</u>	<u>(21,700.00)</u>	<u>14,428.40</u>	<u>(12,028.55)</u>	<u>(762.37)</u>	<u>(36,128.40)</u>	<u>66.49</u>



PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 247 - TAX INCREMENT FINANCE ATH.									
Revenues									
247-000.000-402.000	CURRENT TAXES	97,877.90	66,950.00	0.00	97,877.90	0.00	66,950.00	0.00	
247-000.000-406.000	TAXES - PA 86 SEC. 17 PPT REP	0.00	26,300.00	31,809.67	0.00	0.00	(5,509.67)	120.95	
247-000.000-665.000	INTEREST	2,788.56	1,500.00	2,267.16	1,464.70	298.17	(767.16)	151.14	
247-000.000-690.247	OTHER REFUNDS - TIFA GRANTS	0.00	0.00	500.00	0.00	100.00	(500.00)	100.00	
247-000.000-692.000	OTHER REVENUE	705.33	0.00	0.00	5.33	0.00	0.00	0.00	
247-000.000-692.005	OTHER REVENUES - DAWN THEATER	0.00	0.00	2,434.00	0.00	0.00	(2,434.00)	100.00	
TOTAL REVENUES		101,371.79	94,750.00	37,010.83	99,347.93	398.17	57,739.17	39.06	
Expenditures									
900.000	CAPITAL OUTLAY	114,009.10	106,000.00	103,770.91	35,737.02	6,011.09	2,229.09	97.90	
TOTAL EXPENDITURES		114,009.10	106,000.00	103,770.91	35,737.02	6,011.09	2,229.09	97.90	
Fund 247 - TAX INCREMENT FINANCE ATH.:									
TOTAL REVENUES		101,371.79	94,750.00	37,010.83	99,347.93	398.17	57,739.17	39.06	
TOTAL EXPENDITURES		114,009.10	106,000.00	103,770.91	35,737.02	6,011.09	2,229.09	97.90	
NET OF REVENUES & EXPENDITURES		(12,637.31)	(11,250.00)	(66,760.08)	63,610.91	(5,612.92)	55,510.08	593.42	

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 265 - DRUG FORFEITURE/GRANT FUND									
Revenues									
265-000.000-659.000	DRUG FORFEITURES	3,078.00	2,500.00	2,986.00	2,945.00	0.00	(486.00)	119.44	
TOTAL REVENUES		<u>3,078.00</u>	<u>2,500.00</u>	<u>2,986.00</u>	<u>2,945.00</u>	<u>0.00</u>	<u>(486.00)</u>	<u>119.44</u>	
Expenditures									
301.000	POLICE DEPARTMENT	1,223.90	2,500.00	228.30	1,140.30	0.00	2,271.70	9.13	
TOTAL EXPENDITURES		<u>1,223.90</u>	<u>2,500.00</u>	<u>228.30</u>	<u>1,140.30</u>	<u>0.00</u>	<u>2,271.70</u>	<u>9.13</u>	
Fund 265 - DRUG FORFEITURE/GRANT FUND:									
TOTAL REVENUES		<u>3,078.00</u>	<u>2,500.00</u>	<u>2,986.00</u>	<u>2,945.00</u>	<u>0.00</u>	<u>(486.00)</u>	<u>119.44</u>	
TOTAL EXPENDITURES		<u>1,223.90</u>	<u>2,500.00</u>	<u>228.30</u>	<u>1,140.30</u>	<u>0.00</u>	<u>2,271.70</u>	<u>9.13</u>	
NET OF REVENUES & EXPENDITURES		<u>1,854.10</u>	<u>0.00</u>	<u>2,757.70</u>	<u>1,804.70</u>	<u>0.00</u>	<u>(2,757.70)</u>	<u>100.00</u>	

PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)			
Fund 271 - LIBRARY FUND								
Revenues								
271-000.000-402.000	CURRENT TAXES	121,746.68	126,500.00	123,040.64	115,355.36	1,036.99	3,459.36	97.27
271-000.000-412.000	DELINQUENT TAXES	167.87	500.00	(31.22)	0.00	0.00	531.22	(6.24)
271-000.000-437.000	INDUSTRIAL FACILITIES TAX	2,544.64	3,100.00	0.00	2,544.64	0.00	3,100.00	0.00
271-000.000-569.000	STATE GRANT	8,229.34	7,300.00	4,384.06	3,908.86	0.00	2,915.94	60.06
271-000.000-574.000	STATE REVENUE SHARING	8,105.00	8,105.00	0.00	0.00	0.00	8,105.00	0.00
271-000.000-587.000	CONT./LOCAL UNITS-CULTURE/REC	13,800.00	13,800.00	0.00	0.00	0.00	13,800.00	0.00
271-000.000-588.000	SUBSCRIPTION CARD SALES	3,001.40	3,000.00	1,654.95	1,570.40	158.35	1,345.05	55.17
271-000.000-629.000	COPIES / DUPLICATING	4,532.12	4,000.00	2,645.83	2,499.10	295.55	1,354.17	66.15
271-000.000-656.000	PENAL FINES	38,982.27	39,000.00	0.00	0.00	0.00	39,000.00	0.00
271-000.000-657.000	BOOK FINES	2,595.07	2,400.00	1,611.24	1,204.20	175.80	788.76	67.14
271-000.000-658.000	ORDINANCE FINES	3,478.85	4,500.00	584.40	2,209.74	12.50	3,915.60	12.99
271-000.000-665.000	INTEREST	3,527.78	2,500.00	2,977.68	1,724.50	517.84	(477.68)	119.11
271-000.000-667.000	RENTS	279.00	150.00	116.20	126.00	16.20	33.80	77.47
271-000.000-667.271	RENTS - MEETING ROOMS	1,200.00	2,000.00	3,775.00	700.00	1,000.00	(1,775.00)	188.75
271-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,442.57	0.00	0.00	0.00	0.00	0.00	0.00
271-000.000-675.000	CONTRIBUTIONS AND DONATIONS	7,366.81	30,000.00	448.27	7,072.06	33.50	29,551.73	1.49
271-000.000-675.790	CONTR. & DONT. - BOOKS	1,696.60	1,500.00	560.75	1,495.39	502.00	939.25	37.38
271-000.000-675.792	CONTR. & DONT.- CHILD. LIBRAR	1,661.65	2,000.00	4,500.93	20.05	2.75	(2,500.93)	225.05
271-000.000-692.000	OTHER REVENUE	31,038.98	2,000.00	27,613.61	29,801.71	24,394.70	(25,613.61)	1,380.68
271-000.000-692.003	OTHER REVENUE - E-RATE	0.00	11,500.00	0.00	0.00	0.00	11,500.00	0.00
TOTAL REVENUES		255,396.63	263,855.00	173,882.34	170,232.01	28,146.18	89,972.66	65.90
Expenditures								
790.000	LIBRARY	282,038.29	254,355.00	192,968.70	146,347.35	23,248.31	61,386.30	75.87
792.000	LIBRARY - CHILDREN'S AREA	16,108.96	9,500.00	8,315.68	9,451.46	181.11	1,184.32	87.53
TOTAL EXPENDITURES		298,147.25	263,855.00	201,284.38	155,798.81	23,429.42	62,570.62	76.29
Fund 271 - LIBRARY FUND:								
TOTAL REVENUES		255,396.63	263,855.00	173,882.34	170,232.01	28,146.18	89,972.66	65.90
TOTAL EXPENDITURES		298,147.25	263,855.00	201,284.38	155,798.81	23,429.42	62,570.62	76.29
NET OF REVENUES & EXPENDITURES		(42,750.62)	0.00	(27,402.04)	14,433.20	4,716.76	27,402.04	100.00

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		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 274 - POLICE - OWI ENFORCEMENT									
Revenues									
274-000.000-692.301	OTHER REVENUES - POLICE DEPT	1,615.75	1,600.00	334.20	900.00	0.00	1,265.80	20.89	
TOTAL REVENUES		<u>1,615.75</u>	<u>1,600.00</u>	<u>334.20</u>	<u>900.00</u>	<u>0.00</u>	<u>1,265.80</u>	<u>20.89</u>	
Expenditures									
301.000	POLICE DEPARTMENT	0.00	3,600.00	0.00	0.00	0.00	3,600.00	0.00	
TOTAL EXPENDITURES		<u>0.00</u>	<u>3,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,600.00</u>	<u>0.00</u>	
<hr/>									
Fund 274 - POLICE - OWI ENFORCEMENT:									
TOTAL REVENUES		1,615.75	1,600.00	334.20	900.00	0.00	1,265.80	20.89	
TOTAL EXPENDITURES		<u>0.00</u>	<u>3,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,600.00</u>	<u>0.00</u>	
NET OF REVENUES & EXPENDITURES		1,615.75	(2,000.00)	334.20	900.00	0.00	(2,334.20)	16.71	

PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 362 - BOND AND INTEREST REDEM. FUND									
Revenues									
362-000.000-402.000	CURRENT TAXES	0.00	396,000.00	0.00	0.00	0.00	396,000.00	0.00	
362-000.000-402.100	SINKING FUND	373,172.29	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES		<u>373,172.29</u>	<u>396,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>396,000.00</u>	<u>0.00</u>	
Expenditures									
900.000	CAPITAL OUTLAY	0.00	400,000.00	0.00	0.00	0.00	400,000.00	0.00	
TOTAL EXPENDITURES		<u>0.00</u>	<u>400,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400,000.00</u>	<u>0.00</u>	
Fund 362 - BOND AND INTEREST REDEM. FUND:									
TOTAL REVENUES		<u>373,172.29</u>	<u>396,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>396,000.00</u>	<u>0.00</u>	
TOTAL EXPENDITURES		<u>0.00</u>	<u>400,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400,000.00</u>	<u>0.00</u>	
NET OF REVENUES & EXPENDITURES		<u>373,172.29</u>	<u>(4,000.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(4,000.00)</u>	<u>0.00</u>	

PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 401 - CAPITAL IMPROVEMENT FUND									
Revenues									
401-000.000-529.000	FEDERAL GRANT	340,558.22	0.00	556,757.20	0.00	(17,163.65)	(556,757.20)	100.00	
401-000.000-692.000	OTHER REVENUE	15,236.65	0.00	143.00	15,369.65	60.50	(143.00)	100.00	
401-000.000-699.101	TRANSFERS IN - GENERAL FUND	170,000.00	215,000.00	215,000.00	0.00	0.00	0.00	100.00	
401-000.000-699.244	TRANSFER IN - EDC FUND	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	
401-000.000-699.471	TRANSFER IN - LIBRARY IMPRVMT	8,526.61	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES		534,321.48	225,000.00	771,900.20	15,369.65	(17,103.15)	(546,900.20)	343.07	
Expenditures									
443.000	SIDEWALKS	0.00	51,450.00	0.00	0.00	0.00	51,450.00	0.00	
452.000	MAJOR STREET RECONSTRUCTION	31,037.13	0.00	30,407.84	17,840.67	4,260.00	(30,407.84)	100.00	
453.000	LOCAL STREET RECONSTRUCTION	266,745.55	0.00	874,072.91	19,575.00	138,378.45	(874,072.91)	100.00	
454.000	STREET SEALING-CURRENT YEAR	7,008.12	0.00	0.00	7,008.12	0.00	0.00	0.00	
756.000	PARKS	8,384.00	0.00	0.00	0.00	0.00	0.00	0.00	
900.000	CAPITAL OUTLAY	57,503.84	199,000.00	87,274.88	11,970.90	9,854.46	111,725.12	43.86	
965.000	TRANSFERS TO OTHER FUNDS	0.00	362,500.00	362,500.00	0.00	0.00	0.00	100.00	
TOTAL EXPENDITURES		370,678.64	612,950.00	1,354,255.63	56,394.69	152,492.91	(741,305.63)	220.94	
Fund 401 - CAPITAL IMPROVEMENT FUND:									
TOTAL REVENUES		534,321.48	225,000.00	771,900.20	15,369.65	(17,103.15)	(546,900.20)	343.07	
TOTAL EXPENDITURES		370,678.64	612,950.00	1,354,255.63	56,394.69	152,492.91	(741,305.63)	220.94	
NET OF REVENUES & EXPENDITURES		163,642.84	(387,950.00)	(582,355.43)	(41,025.04)	(169,596.06)	194,405.43	150.11	

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		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 408 - FIELDS OF DREAMS									
Revenues									
408-000.000-665.000	INTEREST	153.93	200.00	286.05	99.91	31.24	(86.05)	143.03	
408-000.000-675.000	CONTRIBUTIONS AND DONATIONS	14,134.00	2,000.00	(9,134.00)	14,134.00	0.00	11,134.00	(456.70)	
408-000.000-692.408	OTHER REVENUES - TOURNAMENTS	4,401.00	4,000.00	4,176.81	50.00	0.00	(176.81)	104.42	
TOTAL REVENUES		18,688.93	6,200.00	(4,671.14)	14,283.91	31.24	10,871.14	(75.34)	
Expenditures									
751.000	RECREATION DEPARTMENT	8,100.34	4,100.00	6,336.09	3,396.52	0.00	(2,236.09)	154.54	
TOTAL EXPENDITURES		8,100.34	4,100.00	6,336.09	3,396.52	0.00	(2,236.09)	154.54	
Fund 408 - FIELDS OF DREAMS:									
TOTAL REVENUES		18,688.93	6,200.00	(4,671.14)	14,283.91	31.24	10,871.14	75.34	
TOTAL EXPENDITURES		8,100.34	4,100.00	6,336.09	3,396.52	0.00	(2,236.09)	154.54	
NET OF REVENUES & EXPENDITURES		10,588.59	2,100.00	(11,007.23)	10,887.39	31.24	13,107.23	524.15	

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)			
Fund 409 - STOCK'S PARK								
Revenues								
409-000.000-665.000	INTEREST	511.23	300.00	682.87	247.53	94.20	(382.87)	227.62
409-000.000-675.000	CONTRIBUTIONS AND DONATIONS	13,834.37	16,200.00	8,124.70	9,683.94	880.00	8,075.30	50.15
TOTAL REVENUES		<u>14,345.60</u>	<u>16,500.00</u>	<u>8,807.57</u>	<u>9,931.47</u>	<u>974.20</u>	<u>7,692.43</u>	<u>53.38</u>
Expenditures								
756.000	PARKS	5,902.86	16,500.00	6,513.10	5,402.86	0.00	9,986.90	39.47
TOTAL EXPENDITURES		<u>5,902.86</u>	<u>16,500.00</u>	<u>6,513.10</u>	<u>5,402.86</u>	<u>0.00</u>	<u>9,986.90</u>	<u>39.47</u>
Fund 409 - STOCK'S PARK:								
TOTAL REVENUES		<u>14,345.60</u>	<u>16,500.00</u>	<u>8,807.57</u>	<u>9,931.47</u>	<u>974.20</u>	<u>7,692.43</u>	<u>53.38</u>
TOTAL EXPENDITURES		<u>5,902.86</u>	<u>16,500.00</u>	<u>6,513.10</u>	<u>5,402.86</u>	<u>0.00</u>	<u>9,986.90</u>	<u>39.47</u>
NET OF REVENUES & EXPENDITURES		<u>8,442.74</u>	<u>0.00</u>	<u>2,294.47</u>	<u>4,528.61</u>	<u>974.20</u>	<u>(2,294.47)</u>	<u>100.00</u>



PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 410 - COLD SPRINGS PARK									
Revenues									
410-000.000-675.000	CONTRIBUTIONS AND DONATIONS	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 410 - COLD SPRINGS PARK:									
TOTAL REVENUES		2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 481 - AIRPORT IMPROVEMENT FUND									
Revenues									
481-000.000-667.000	RENTS	21,332.00	21,330.00	21,332.00	21,332.00	21,332.00	(2.00)	100.01	
481-000.000-667.481	RENTS - AIRPORT HANGARS	11,844.18	8,000.00	7,504.61	4,830.00	2,100.00	495.39	93.81	
481-000.000-690.481	OTHER REFUNDS-LANDING FEES	0.00	0.00	15.00	0.00	0.00	(15.00)	100.00	
481-000.000-692.000	OTHER REVENUE	0.00	0.00	115.00	0.00	0.00	(115.00)	100.00	
481-000.000-692.295	OTHER REVENUES - FUEL SALES	96,219.99	75,000.00	106,230.30	17,697.83	4,508.69	(31,230.30)	141.64	
481-000.000-699.101	TRANSFERS IN - GENERAL FUND	160,000.00	0.00	0.00	160,000.00	0.00	0.00	0.00	
TOTAL REVENUES		<u>289,396.17</u>	<u>104,330.00</u>	<u>135,196.91</u>	<u>203,859.83</u>	<u>27,940.69</u>	<u>(30,866.91)</u>	<u>129.59</u>	
Expenditures									
900.000	CAPITAL OUTLAY	361,836.22	73,665.00	82,017.67	247,677.71	2,827.88	(8,352.67)	111.34	
TOTAL EXPENDITURES		<u>361,836.22</u>	<u>73,665.00</u>	<u>82,017.67</u>	<u>247,677.71</u>	<u>2,827.88</u>	<u>(8,352.67)</u>	<u>111.34</u>	
Fund 481 - AIRPORT IMPROVEMENT FUND:									
TOTAL REVENUES		<u>289,396.17</u>	<u>104,330.00</u>	<u>135,196.91</u>	<u>203,859.83</u>	<u>27,940.69</u>	<u>(30,866.91)</u>	<u>129.59</u>	
TOTAL EXPENDITURES		<u>361,836.22</u>	<u>73,665.00</u>	<u>82,017.67</u>	<u>247,677.71</u>	<u>2,827.88</u>	<u>(8,352.67)</u>	<u>111.34</u>	
NET OF REVENUES & EXPENDITURES		<u>(72,440.05)</u>	<u>30,665.00</u>	<u>53,179.24</u>	<u>(43,817.88)</u>	<u>25,112.81</u>	<u>(22,514.24)</u>	<u>173.42</u>	

PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 496 - THREE MEADOWS DEVELOPMENT									
Revenues									
496-000.000-692.000	OTHER REVENUE	2,099.00	0.00	916.00	200.00	916.00	(916.00)	100.00	
TOTAL REVENUES		<u>2,099.00</u>	<u>0.00</u>	<u>916.00</u>	<u>200.00</u>	<u>916.00</u>	<u>(916.00)</u>	<u>100.00</u>	
Fund 496 - THREE MEADOWS DEVELOPMENT:									
TOTAL REVENUES		2,099.00	0.00	916.00	200.00	916.00	(916.00)	100.00	
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>2,099.00</u>	<u>0.00</u>	<u>916.00</u>	<u>200.00</u>	<u>916.00</u>	<u>(916.00)</u>	<u>100.00</u>	

PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 588 - DIAL-A-RIDE FUND									
Revenues									
588-000.000-529.000	FEDERAL GRANT	177,306.30	61,080.00	41,841.17	46,627.00	8,750.00	19,238.83	68.50	
588-000.000-569.000	STATE GRANT	134,348.00	129,420.00	71,267.00	74,488.00	8,974.00	58,153.00	55.07	
588-000.000-569.588	STATE GRANT - CAPITAL	19,410.82	235,000.00	(58.21)	0.00	0.00	235,058.21	(0.02)	
588-000.000-651.000	USE AND ADMISSION FEES	47,535.86	50,000.00	26,666.25	26,712.76	4,777.50	23,333.75	53.33	
588-000.000-692.000	OTHER REVENUE	0.00	0.00	0.20	0.00	0.00	(0.20)	100.00	
588-000.000-699.101	TRANSFERS IN - GENERAL FUND	50,000.00	89,665.00	0.00	0.00	0.00	89,665.00	0.00	
TOTAL REVENUES		428,600.98	565,165.00	139,716.41	147,827.76	22,501.50	425,448.59	24.72	
Expenditures									
175.000	ADMINISTRATIVE SERVICES	54,036.11	55,000.00	0.00	0.00	0.00	55,000.00	0.00	
588.000	DIAL-A-RIDE	345,868.62	510,165.00	154,354.98	157,478.61	20,028.11	355,810.02	30.26	
TOTAL EXPENDITURES		399,904.73	565,165.00	154,354.98	157,478.61	20,028.11	410,810.02	27.31	
Fund 588 - DIAL-A-RIDE FUND:									
TOTAL REVENUES		428,600.98	565,165.00	139,716.41	147,827.76	22,501.50	425,448.59	24.72	
TOTAL EXPENDITURES		399,904.73	565,165.00	154,354.98	157,478.61	20,028.11	410,810.02	27.31	
NET OF REVENUES & EXPENDITURES		28,696.25	0.00	(14,638.57)	(9,650.85)	2,473.39	14,638.57	100.00	

PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 633 - PUBLIC SERVICES INV. FUND									
Revenues									
633-000.000-650.000	SALE OF MATERIALS	5,914.62	153,905.00	3,797.58	4,175.54	0.00	150,107.42	2.47	
TOTAL REVENUES		<u>5,914.62</u>	<u>153,905.00</u>	<u>3,797.58</u>	<u>4,175.54</u>	<u>0.00</u>	<u>150,107.42</u>	<u>2.47</u>	
Expenditures									
233.000	PUBLIC SERVICES INVENTORY	43,301.70	153,905.00	16,747.22	12,709.99	1,922.08	137,157.78	10.88	
TOTAL EXPENDITURES		<u>43,301.70</u>	<u>153,905.00</u>	<u>16,747.22</u>	<u>12,709.99</u>	<u>1,922.08</u>	<u>137,157.78</u>	<u>10.88</u>	
Fund 633 - PUBLIC SERVICES INV. FUND:									
TOTAL REVENUES		5,914.62	153,905.00	3,797.58	4,175.54	0.00	150,107.42	2.47	
TOTAL EXPENDITURES		<u>43,301.70</u>	<u>153,905.00</u>	<u>16,747.22</u>	<u>12,709.99</u>	<u>1,922.08</u>	<u>137,157.78</u>	<u>10.88</u>	
NET OF REVENUES & EXPENDITURES		(37,387.08)	0.00	(12,949.64)	(8,534.45)	(1,922.08)	12,949.64	100.00	

PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 640 - REVOLVING MOBILE EQUIP. FUND									
Revenues									
640-000.000-529.000	FEDERAL GRANT	0.00	0.00	107,006.25	0.00	107,006.25	(107,006.25)	100.00	
640-000.000-569.000	STATE GRANT	0.00	108,750.00	0.00	0.00	0.00	108,750.00	0.00	
640-000.000-665.000	INTEREST	1,129.93	500.00	705.41	422.14	49.62	(205.41)	141.08	
640-000.000-667.000	RENTS	240,969.57	260,000.00	140,239.30	123,453.77	15,451.57	119,760.70	53.94	
640-000.000-667.301	RENTS - POLICE VEHICLES	67,247.25	80,000.00	38,586.75	44,004.75	5,389.50	41,413.25	48.23	
640-000.000-673.000	SALE OF CITY PROPERTY	2,000.00	10,000.00	8,852.00	2,000.00	0.00	1,148.00	88.52	
640-000.000-692.000	OTHER REVENUE	11,465.70	10,000.00	9,821.09	4,421.31	477.70	178.91	98.21	
640-000.000-699.401	TRANSFERS IN - CAPITAL IMPROV	0.00	362,500.00	362,500.00	0.00	0.00	0.00	100.00	
TOTAL REVENUES		322,812.45	831,750.00	667,710.80	174,301.97	128,374.64	164,039.20	80.28	
Expenditures									
444.000	MOBILE EQUIPMENT MAINTENANCE	364,998.02	772,105.00	684,710.34	184,192.90	71,095.33	87,394.66	88.68	
TOTAL EXPENDITURES		364,998.02	772,105.00	684,710.34	184,192.90	71,095.33	87,394.66	88.68	
Fund 640 - REVOLVING MOBILE EQUIP. FUND:									
TOTAL REVENUES		322,812.45	831,750.00	667,710.80	174,301.97	128,374.64	164,039.20	80.28	
TOTAL EXPENDITURES		364,998.02	772,105.00	684,710.34	184,192.90	71,095.33	87,394.66	88.68	
NET OF REVENUES & EXPENDITURES		(42,185.57)	59,645.00	(16,999.54)	(9,890.93)	57,279.31	76,644.54	28.50	

PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 663 - FIRE VEHICLE & EQUIPMENT FUND									
Revenues									
663-000.000-665.000	INTEREST	564.19	250.00	0.00	279.97	0.00	250.00	0.00	
663-000.000-673.000	SALE OF CITY PROPERTY	3,152.00	0.00	8,300.00	0.00	0.00	(8,300.00)	100.00	
663-000.000-699.101	TRANSFERS IN - GENERAL FUND	270,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES		273,716.19	250.00	8,300.00	279.97	0.00	(8,050.00)	3,320.00	
Expenditures									
336.000	FIRE DEPARTMENT	308,745.59	0.00	0.00	13,167.84	0.00	0.00	0.00	
TOTAL EXPENDITURES		308,745.59	0.00	0.00	13,167.84	0.00	0.00	0.00	
Fund 663 - FIRE VEHICLE & EQUIPMENT FUND:									
TOTAL REVENUES		273,716.19	250.00	8,300.00	279.97	0.00	(8,050.00)	3,320.00	
TOTAL EXPENDITURES		308,745.59	0.00	0.00	13,167.84	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		(35,029.40)	250.00	8,300.00	(12,887.87)	0.00	(8,050.00)	3,320.00	



PERIOD ENDING 01/31/2019

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGD USED
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)			
Fund 677 - UNEMPLOYMENT INSURANCE FUND								
Revenues								
677-000.000-665.000	INTEREST	1,096.13	750.00	1,077.53	539.04	159.04	(327.53)	143.67
677-000.000-692.000	OTHER REVENUE	1,125.00	0.00	0.00	1,125.00	0.00	0.00	0.00
TOTAL REVENUES		<u>2,221.13</u>	<u>750.00</u>	<u>1,077.53</u>	<u>1,664.04</u>	<u>159.04</u>	<u>(327.53)</u>	<u>143.67</u>
Expenditures								
175.000	ADMINISTRATIVE SERVICES	3,358.49	4,000.00	93.07	3,358.49	0.00	3,906.93	2.33
TOTAL EXPENDITURES		<u>3,358.49</u>	<u>4,000.00</u>	<u>93.07</u>	<u>3,358.49</u>	<u>0.00</u>	<u>3,906.93</u>	<u>2.33</u>
Fund 677 - UNEMPLOYMENT INSURANCE FUND:								
TOTAL REVENUES		<u>2,221.13</u>	<u>750.00</u>	<u>1,077.53</u>	<u>1,664.04</u>	<u>159.04</u>	<u>(327.53)</u>	<u>143.67</u>
TOTAL EXPENDITURES		<u>3,358.49</u>	<u>4,000.00</u>	<u>93.07</u>	<u>3,358.49</u>	<u>0.00</u>	<u>3,906.93</u>	<u>2.33</u>
NET OF REVENUES & EXPENDITURES		<u>(1,137.36)</u>	<u>(3,250.00)</u>	<u>984.46</u>	<u>(1,694.45)</u>	<u>159.04</u>	<u>(4,234.46)</u>	<u>30.29</u>

PERIOD ENDING 01/31/2019

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		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 699 - DPS LEAVE AND BENEFITS FUND									
Revenues									
699-000.000-690.000	OTHER REFUNDS	180,288.80	181,205.00	133,779.19	126,627.55	36,935.37	47,425.81	73.83	
TOTAL REVENUES		<u>180,288.80</u>	<u>181,205.00</u>	<u>133,779.19</u>	<u>126,627.55</u>	<u>36,935.37</u>	<u>47,425.81</u>	<u>73.83</u>	
Expenditures									
441.000	PUBLIC SERVICES DEPARTMENT	180,288.79	181,205.00	133,779.18	126,627.54	36,935.37	47,425.82	73.83	
TOTAL EXPENDITURES		<u>180,288.79</u>	<u>181,205.00</u>	<u>133,779.18</u>	<u>126,627.54</u>	<u>36,935.37</u>	<u>47,425.82</u>	<u>73.83</u>	
Fund 699 - DPS LEAVE AND BENEFITS FUND:									
TOTAL REVENUES		<u>180,288.80</u>	<u>181,205.00</u>	<u>133,779.19</u>	<u>126,627.55</u>	<u>36,935.37</u>	<u>47,425.81</u>	<u>73.83</u>	
TOTAL EXPENDITURES		<u>180,288.79</u>	<u>181,205.00</u>	<u>133,779.18</u>	<u>126,627.54</u>	<u>36,935.37</u>	<u>47,425.82</u>	<u>73.83</u>	
NET OF REVENUES & EXPENDITURES		0.01	0.00	0.01	0.01	0.00	(0.01)	100.00	

PERIOD ENDING 01/31/2019

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		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 711 - CEMETERY PERPETUAL CARE FUND									
Revenues									
711-000.000-642.100	SALE OF CEMETERY LOTS-LAKEVIE	10,620.00	10,000.00	450.00	9,320.00	0.00	9,550.00	4.50	
711-000.000-642.200	SALE OF CEMETERY LOTS-OAKGROV	3,520.00	10,000.00	3,050.40	1,500.00	175.00	6,949.60	30.50	
711-000.000-665.000	INTEREST	15,599.96	15,500.00	7,781.62	8,312.49	314.15	7,718.38	50.20	
TOTAL REVENUES		29,739.96	35,500.00	11,282.02	19,132.49	489.15	24,217.98	31.78	
Expenditures									
965.000	TRANSFERS TO OTHER FUNDS	15,600.00	15,500.00	0.00	0.00	0.00	15,500.00	0.00	
TOTAL EXPENDITURES		15,600.00	15,500.00	0.00	0.00	0.00	15,500.00	0.00	
Fund 711 - CEMETERY PERPETUAL CARE FUND:									
TOTAL REVENUES		29,739.96	35,500.00	11,282.02	19,132.49	489.15	24,217.98	31.78	
TOTAL EXPENDITURES		15,600.00	15,500.00	0.00	0.00	0.00	15,500.00	0.00	
NET OF REVENUES & EXPENDITURES		14,139.96	20,000.00	11,282.02	19,132.49	489.15	8,717.98	56.41	

User: BTEW

DB: Hillsdale

PERIOD ENDING 01/31/2019

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGD USED
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)			
Fund 712 - STOCK'S PARK PERPETUAL MAINT.								
Revenues								
712-000.000-665.000	INTEREST	734.01	500.00	348.43	394.48	89.40	151.57	69.69
712-000.000-675.000	CONTRIBUTIONS AND DONATIONS	5,067.00	7,000.00	5,643.00	4,247.00	520.00	1,357.00	80.61
TOTAL REVENUES		5,801.01	7,500.00	5,991.43	4,641.48	609.40	1,508.57	79.89
Fund 712 - STOCK'S PARK PERPETUAL MAINT.:								
TOTAL REVENUES		5,801.01	7,500.00	5,991.43	4,641.48	609.40	1,508.57	79.89
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		5,801.01	7,500.00	5,991.43	4,641.48	609.40	1,508.57	79.89

PERIOD ENDING 01/31/2019

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		
		06/30/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	01/31/2019 NORM (ABNORM)	01/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	% BDGT USED	
Fund 715 - R. L. OWEN MEMORIAL FUND									
Revenues									
715-000.000-665.000	INTEREST	5,300.00	6,000.00	4,070.00	5,300.00	4,070.00	1,930.00	67.83	
TOTAL REVENUES		<u>5,300.00</u>	<u>6,000.00</u>	<u>4,070.00</u>	<u>5,300.00</u>	<u>4,070.00</u>	<u>1,930.00</u>	<u>67.83</u>	
Expenditures									
265.000	BUILDING AND GROUNDS	15,323.12	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		<u>15,323.12</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
Fund 715 - R. L. OWEN MEMORIAL FUND:									
TOTAL REVENUES		5,300.00	6,000.00	4,070.00	5,300.00	4,070.00	1,930.00	67.83	
TOTAL EXPENDITURES		<u>15,323.12</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
NET OF REVENUES & EXPENDITURES		<u>(10,023.12)</u>	<u>6,000.00</u>	<u>4,070.00</u>	<u>5,300.00</u>	<u>4,070.00</u>	<u>1,930.00</u>	<u>67.83</u>	
TOTAL REVENUES - ALL FUNDS									
TOTAL EXPENDITURES - ALL FUNDS		8,935,135.14	11,619,000.00	6,278,480.08	5,159,113.90	542,660.97	5,340,519.92	54.04	
NET OF REVENUES & EXPENDITURES		<u>8,795,729.65</u>	<u>11,994,350.00</u>	<u>6,062,796.93</u>	<u>4,630,086.71</u>	<u>788,321.46</u>	<u>5,931,553.07</u>	<u>50.55</u>	
NET OF REVENUES & EXPENDITURES		<u>139,405.49</u>	<u>(375,350.00)</u>	<u>215,683.15</u>	<u>529,027.19</u>	<u>(245,660.49)</u>	<u>(591,033.15)</u>	<u>57.46</u>	

**CITY COUNCIL MINUTES**

City of Hillsdale  
Council Chambers  
February 4, 2019  
7:00 P.M.

Regular Meeting

**Call to Order and Pledge of Allegiance**

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

**Roll Call**

Mayor Adam Stockford called the meeting to order.

Council Members present:	Adam Stockford, Mayor R. Gregory Stuchell, Ward 1 William Morrissey, Ward 2 Bruce Sharp, Ward 3 William Zeiser, Ward 3 Raymond Briner, Ward 4 Matthew Bell, Ward 4
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Council Members absent:	None
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Also present were: City Manager David Mackie, Attorney Tom Thompson, Attorney John Lovinger, Jake Hammel (DPS), Scott Hephner (Chief of Police/Fire), Peter Merritt (Treasurer), Mary Hill (Library), Brian DuBois, Penny Swan, Ruth Brown, Bill Thomas, Ruth Brown, Corey Burke, Mark Hawkins and Sutton Dunwoodie.

**Approval of Agenda**

Council Member Morrissey, seconded by Council Member Bell moved to approve the agenda.

Roll call:		
	Council Member Bell	Aye
	Council Member Briner	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stuchell	Aye
	Council Member Zeiser	Aye
	Mayor Stockford	Aye

Motion passed 7-0.

**Public Comment**

Mr. Jack McClain, 1445 S. Bunn Rd., commented on the City Council Procedures, bylaws and Open Meetings Act.

**Consent Agenda**

- A. Approval of Bills
  - 1. City Claims of January 24, 2019: \$329,942.38
  - 2. BPU Claims of January 24, 2019: \$303,841.03
  - 3. Payroll of January 24, 2019: \$166,690.22
- B. City Council Minutes of January 21, 2019 Regular Meeting

Council Member Morrisey, seconded by Council Member Bell, moved to approve the Consent Agenda.

Roll call:	Council Member Bell	Aye
	Council Member Briner	Aye
	Council Member Morrisey	Aye
	Council Member Sharp	Aye
	Council Member Stuchell	Aye
	Council Member Zeiser	Aye
	Mayor Stockford	Aye

Motion passed 7-0.

**Communications/Petitions**

- A. Hillsdale Municipal Airport 2018 Highlights – City Manager Mackie discussed highlights.
- B. M-99 Road Resurfacing – Public Services Director Hammel discussed the resurfacing from Fayette Street to Arch Street scheduled by MDOT in spring/summer 2019.

The items of communications were received for informational purposes only.

**Introduction and Adoption of Ordinances/Public Hearings**

**Unfinished Business**

- A. I.C.E. Grant Project- Verbal Update

DPS Director Jake Hammel reported there isn’t much construction due to weather.

Mayor Stockford stated the I.C.E. Grant project update is on each agenda through the winter months to give updates as they occur.

- B. Trash Collection Services – Verbal Update

DPS Director Jake Hammel noted the residents should have received notification and carts from Modern Waste System. The transition at the Transfer Station went well. Discussion on the size of cart size ensued. 94 gallon carts are standard for trash service, but smaller carts are available, if the residents request them directly. Modern also offers 60 gallon carts.

**Old Business**

- A. Fire Department and Safety Equipment , Vehicles and Capital Improvements Millage Proposal Resolution

Chief Hephner addressed Council on the safety equipment and vehicles needed.

Council discussion on other areas of funding ensued.

Council Member Sharp, seconded by Council Member Stuchell, moved to adopt the resolution to add the Proposal of the Fire Department and Public Safety Equipment, Vehicles and Capital Improvements Millage to the May 7, 2019 election ballot. **Resolution 3367.**

Roll call:	Council Member Bell	No
	Council Member Briner	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stuchell	Aye
	Council Member Zeiser	Aye
	Mayor Stockford	No

Motion passed 5-2.

### **New Business**

### **Miscellaneous Reports**

#### **General Public Comment**

Chief Hephner, Chief of Police/Fire Department., thanked council for their approval on the passed resolution and ballot proposal. Also clarified some numbers that were not accurately reported in the media from the Sheriff's Department report recently released.

Mr. Jack McClain, 1445 S. Bunn Rd, asked about City Clerk position and stated information on the millage proposal from the Sheriff's Department.

#### **City Manager's Report**

City Manager Mackie reported:

1. Grant to assist Hallett Street project has been awarded in the amount of \$55k - \$100k.
2. Spring newsletter will be released this month.
3. Recreation department teamed up with S.O.A.R Students for a new program, "Boot Hockey" at Waterworks Ave. Funding from Hillsdale County Community Foundation.
4. RFP for fiber network was published, City received no valid proposals.
5. City is looking to disband the Hospital Finance Authority per hospital's request.
6. Salt trucks will be out Wednesday and Thursday this week due to expected Ice conditions.

Mayor Stockford asked City Manager Mackie about self-defense classes.

Chief Hephner reported that some of the officers teach the classes but they are private businesses. Chief Hephner reported that he would get more information on the classes and forward it on to City Manager Mackie.

#### **Council Comments**

Council Member Sharp thanked Penny Swan for streaming meetings. He stated that the County Commissioner meetings were never streamed before Ms. Swan. He would also like to see the County meetings at a different time so more of the public could attend.

Council Member Sharp had some concerns with the Sherriff's Department millage proposal.

Council Member Bell commented that the high speed fiber network is a want and not a need of the City.

Council Member Morrissey commented on the council rules and procedures and asked to review them in a subcommittee to add to identify yourself at council meetings.

### **Adjournment**



Council Member Bell, seconded by Council Member Sharp, moved to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:15 p.m.

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Adam L. Stockford, Mayor

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Katy Price, Interim City Clerk



## Local Advisory Committee for Dial-A-Ride Minutes

2<sup>nd</sup> Floor Conference Room  
City Hall

February 5, 2019

### Call to Order:

The meeting was called to order by Mr. Hammel at 1:32 P.M.

Board members present:

Ms. Diane Cromwell  
Mr. Ed Swanson

Board members absent:

Mr. Troy Barker

Also present were Jake Hammel, Public Services Director; and Katy Price, Interim City Clerk.

### A. Approval of Minutes

Mr. Swanson, seconded by Ms. Cromwell, moved to approve the minutes of February 18, 2018 meeting as submitted. By a voice vote, the motion passed unanimously.

### B. Review Accessibility Plan

Mr. Hammel presented the DART Accessibility Plan that included the composition of the Local Advisory Committee, the DART vehicle inventory, the fare structure, as well as the service area & schedule. Mr. Hammel noted the fares, hours, and vehicle fleet remained the same from the previous year.

Ms. Cromwell voiced a concern with the operating hours of the DART program and stated she had been informed that the last pickup had been set at 2:00 p.m. Discussion ensued on hours, bus routes, and afternoon service. Public Services Director Hammel stated he would look into this issue and report back to Ms. Cromwell.

Ms. Cromwell, seconded by Mr. Swanson, moved to approve the Accessibility Plan for the DART as submitted. By a voice vote, the motion passed unanimously.

**C. Operating Budget**

Public Services Director Hammel presented the FY2020 operating budget. Mr. Hammel stated the FY2020 expenditure budget is \$340,000.

Mr. Hammel reviewed the FY2020 anticipated revenue, which consisted of:

Revenue Source:	Amount
Fares	\$45,000
General Fund from City	\$103,375
State of Michigan <i>(39.0% of expenditures)</i>	\$129,425
Federal Government <i>(18.5% of expenditures)</i>	\$61,200
<b>TOTAL:</b>	<b>\$340,000</b>

Mr. Hammel reviewed the FY2020 anticipated expenditures, which consisted of:

Expenditures:	Amount
Labor (Personnel)	\$180,000
Fringe Benefits	\$95,000
Services	\$4,000
Fuel	\$20,000
Materials	\$8,000
Utilities	\$9,000
Insurance	\$17,500
Other Miscellaneous Expenses	\$6,500
<b>TOTAL:</b>	<b>\$340,000</b>

Mr. Swanson, seconded by Ms. Cromwell, moved to approve the FY2020 operating budget as submitted. By a voice vote, the motion passed unanimously.

**D. Capital Requests**

Public Services Director Hammel reviewed all capital requests. Mr. Hammel stated the city had contracted with Key Opportunities to manage this program, which was aimed to centralize transportation needs throughout the region with the available transportation providers.

Ms. Cornwell, seconded by Mr. Swanson moved to approve the FY2020 capital budget as submitted. By a voice vote, the motion passed unanimously.

**E. Other Business**


Mr. Swanson questioned if the committee memberships were term limited, or if the members were required to be re-appointed by Council. Also inquired about Mr. Parker, if he has moved out of the area as he hasn't been in attendance. Mr. Hammel stated he would check with Finance Director Tew.

**Adjournment**

Mr. Swanson, seconded by Ms. Cromwell, moved to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 2:05 p.m.

Respectfully Submitted,

  
Mr. Ed Swanson, Chairperson



**Cemetery Board  
Minutes**

**2<sup>nd</sup> Floor Conference Room  
City Hall**

February 6, 2019

**Call to Order:**

The meeting was called to order by Mr. Hammel at 4:16 P.M.

**Board members present:**

Mr. Jacob Hammel, Department of Public Services Director  
Mr. Carl "Bud" Heinowski  
Ms. Carol Lackey  
Mr. John Barrett

**Board members absent:**

Ms. Vicki Ladd

**Also present were:**

Mr. Frank Engle, City Sexton  
Ms. Katy Price, Interim City Clerk

Motion by Barrett, seconded by Lackey to excuse board member Ladd.

Passed unanimously by voice vote.

**Public Comments**

No comments were offered.

**OLD BUSINESS**

There was no Old Business items on the agenda

**NEW BUSINESS**

**A. 2019 Meeting Dates**

Mr. Hammel reviewed the meeting dates with the board.

Ms. Lackey, seconded by Mr. Barrett, moved to accept the 2019 meeting dates.

By a voice vote, the motion passed unanimously.

**B. 2018 Burials at Lakeview and Oakgrove Cemeteries**

City Sexton Engle gave overview, no issues this year.

**C. 2018 Burials at St. Anthony Church Cemetery**

City Sexton Engle stated everything was going well at St. Anthony's Church cemetery. He stated the department had around a dozen burials in 2018.

**D. Re-appointment of Carol Lackey and Vicki Ladd**

Mr. Hammel reviewed terms for both Ms. Lackey and Ms. Ladd.

Mr. Barrett, seconded by Mr. Heinowski moved to approve and send to Mayor for approval.

By a voice vote, the motion passed unanimously.

**E. Publication of Grave Marker Notice**

City Sexton Engle discussed notice to advertise to the public on removing grave markers and loose items between March 15<sup>th</sup> – April 1<sup>st</sup> (or on Good Friday whichever comes first). If not removed by public, Public Services staff will remove and get rid of items.

Motion by Barrett to adjust maintenance rules to include all seasonal decorations as well in the removal. Seconded by Ms. Lackey.

By a voice vote, the motion passed unanimously.

**F. Lakeview Cemetery Update**

City Sexton Engle discussed plans to expand the cemetery. Stated the cemetery had available room for expansion. Next step would be to clear out trees for expansion. He will be looking into avenues with the removal.

G. Update on Loan Repayment for the Fire Department Ladder Truck

Mr. Hammel and Sexton Engle discussed the repayment of the 10 year loan. Mr. Hammel stated payments in the amount of \$25,782.00 have been made to date.

No other comments.

Next scheduled meeting date will be held on May 1, 2019.

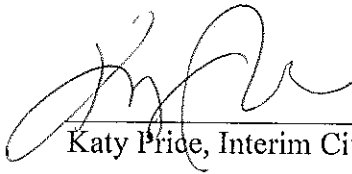
**Adjournment**

Mr. Barrett motioned to adjourn, seconded by Lackey.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 4:33 p.m.

Respectfully submitted,



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Katy Price, Interim City Clerk

Hillsdale Board of Public Utilities  
Regular Meeting

January 8, 2019

The regular Hillsdale Board of Public Utilities meeting was called to order at the BPU Offices, 45 Monroe Street, Hillsdale, Michigan at 7:00 p.m. by Mr. Barry Hill, President of the Board.

Board Members Present:           Mr. Barry Hill, President  
  Mr. Bob Batt, Vice-President  
  Ms. Lois Howard

Board Members Absent:           Mr. Eric Hoffman and Mr. Chris Sumnar

Others present: Chris McArthur, BPU Director; Chad Culbert, Electric Distribution Superintendent; Bill Briggs, Water Distribution Superintendent/WWTP Supervisor; Bonnie Tew, Finance Director and Kelley Newell, BPU Acting Board Secretary.

**BPU MINUTES**

Mr. Batt, supported by Ms. Howard, moved to approve the December 11, 2018 minutes as presented. Motion carried unanimously by voice vote.

**BILLS PAYABLE**

Ms. Howard, supported by Mr. Batt, moved to approve the December 2018 bills in the amount of \$196,273.26. Motion carried unanimously by voice vote.

**SEWER FUND BILLS**

Mr. Batt, supported by Ms. Howard, moved to approve the December 2018 Sewer Fund bills in the amount of \$146,872.76. Motion carried unanimously by voice vote.

**MSCPA BILL**

Ms. Howard, supported by Mr. Batt, moved to approve the December 2018 MSCPA bill in the amount of \$727,321.09. Motion carried unanimously by voice vote.

**NOVEMBER 2018 FINANCIAL STATEMENTS**

Mr. Batt, supported by Ms. Howard, moved to approve the November 2018 financial statements as submitted. Motion carried unanimously by voice vote.



## **DIRECTOR'S REPORT**

1. Director McArthur provided an update on the Wastewater Treatment Plant project. He reported on December 7<sup>th</sup> Fleis & Vandenbrink had their digester professional review our digester operations and testing. He recommended a few more tests that we should be running, the equipment for these tests were ordered and are now being used. The digester is now making gas and will be reviewed by Fleis. Once we receive their approval the company will be notified to commission the flare and boiler on digester gas, anticipation of February.
2. Director McArthur provided an update on the Garden, Mead, Vine and Rippon Street project. All of the fire hydrants have been raised to the required height. The tie in of the water main on the north side of Rippon has also been completed. The water services on that section are scheduled to be completed this month. Once completed the box culvert will be installed. The south end of Rippon has not had their sewer lines replaced. We will be inspecting the lines on that part of the street.
3. Director McArthur reported on the Township Electric Franchise Agreements. We are currently working on updating our electric franchise agreements with the townships that we serve. They include Hillsdale, Adams, Cambria, Fayette, Jefferson, and Pittsford. The previous agreements expired in 2012. All agreements have been approved by the City Attorney.
4. Director McArthur reported on the Phase II Server Upgrade. The main portion of the second phase server upgrade has been completed. The new server and storage area network has been installed and is now in operation. Minor software changes will be completed in the next couple of weeks to complete this project.
5. Director McArthur also reported on the phone system upgrade. The phone system upgrade is underway. The City DPS department along with the BPU have received the new phones and are operational. The City Hall and remaining buildings will have their numbers ported over the week of January 8<sup>th</sup>.
6. Director McArthur reported on the MSCPA Update. The evaluation of joining MPPA joint action agency is ongoing. A planning meeting is scheduled at the end of January to

discuss this evaluation with the MSCPA Board. A lease agreement was approved at the last Board meeting; the lease amount is \$6,500 per month. An invoice from ITC was received for transmission line work on the transmission line owned by MSCPA. The decision was made to take our amount owed for this work out of the rate stabilization fund. These costs will be spread out over the next couple of months. We locked the power cost price at \$.0710 per kWh. This took \$49,404 out of the rate stabilization account.

7. Director McArthur reported on the Christmas Lighting Contest Winners. The community has chosen their favorites. The winners of the Christmas Light contest are:  
**HOMES:** 1<sup>st</sup> Place: 1255 Hideaway Lane (Schneider) \$100 credit; 2<sup>nd</sup> place: 158 S. West Street (Henthorne) \$75 credit and 3<sup>rd</sup> Place: 41 Leroy Street (Smith) \$50 credit.  
**BUSINESSES:** 1<sup>st</sup> Place: 30 N. Howell Street (Nash Drugs) \$100 credit; 2<sup>nd</sup> Place: 106 N. Broad Street (Smiths Flowers – Stewart) \$75 credit and 3<sup>rd</sup> place: 390 W. Carleton Road (Hillsdale Community Thrift – DesJardin) \$50 credit.  
Congratulations to all our winners! Thank you to all our participants and voters for helping our community shine a little brighter this Christmas season.

#### **Future Projects Out for Bid**

Battery replacement at Power Plant and Industrial Sub, fuel oil tank painting, equipment trailer and one ton dump truck. All are capitalized projects.

#### **ACTION ITEMS**

##### **1. Purchase of Primary Underground**

We need to replenish our inventory levels of single and 3-phase primary underground wire. Normally we restock this type of wire every 5 to 7 years. We are looking to purchase 10,000ft of single phase wire and 4,500ft of 3-phase wire (13,500ft). We requested price quotes from four suppliers and have three offers. Current prices appear to be similar to purchases we made in 2006 and 2011.

Irby	\$2.82/ft.
Resco	\$3.22/ft.
Powerline	\$2.95/ft.

The purchase breaks down as follows for the Irby price of \$2.82/ft:

\$28,200 for 10,000ft of single phase

\$38,070 for 4,500ft of 3-phase plus 3 x \$79 for parallel charge

Total Charge \$66,507.00

Mr. Batt, seconded by Ms. Howard moved to approve the purchase of the primary underground wire from Irby at \$2.82/ft. for a total purchase of \$66,507.

## **DEPARTMENT PROJECT PROGRESS REPORTS**

Superintendent Bill Briggs reported on his department's activity. Jetted sewer line blockage on Carleton Road, Sanitary sewer overflow from manhole in swamp east of Logan and south of Marion Street, no permit violations for December.

Superintendent Culbert presented the Electric Distribution report. Repairs to the distribution breakers at the Union Street Substation have been made and the transformers are back in service, tree trimming for FYE 2019 is nearing completion. We are starting work on the replacement of the H-structure at the Hi-Rise Substation. New poles and braces will be installed this month.

Director McArthur reported there were alarm issues this month at the Power Plant with the heat sensor in two different locations. Tyco the alarm service was contacted to repair faulty sensors. Director McArthur met with Travelers Insurance Company representatives to review maintenance procedure and equipment they insure at the power plant and throughout the electrical system. UIS was on site to work on SCADA system upgrade project. We took delivery of 10,000 gallons of diesel fuel for engines, also added 182 gallons of diesel fuel to back up generator at power plant. Work continued on decommissioning engines 2, 3, and 4.

## **PUBLIC COMMENT**

No public comments were offered.

## **ADJOURNMENT**

Ms. Howard, seconded by Mr. Batt, moved to adjourn the meeting. The motion carried unanimously by voice vote.

The meeting adjourned at 8:13 p.m.

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Kelley T. Newell, BPU

**Finance Committee Meeting Minutes**  
**Monday, January 14, 2019**  
**Hillsdale City Hall**  
**6:00 p.m.**

**Attendees**

Council: Bruce Sharp, Ray Briner  
Staff: Bonnie Tew (Finance Director), Chief Hephner (Fire & Police Chief)  
Public: Penny Swan

**Minutes**

Call to Order: 6:00 p.m.

Committee reviewed the check register dated 12/28/2018 – 01/10/2019 for the Board of Public Utilities. Containing check numbers 36 - 37, 70421 - 70476. Questions regarding the check register:

- Check #70452 – \$14,330.00 – MMEA – Provides information on Electricity inventory and pricing.
- Check #70455 – \$16,797.00 – Northern Pump & Well – Repair of High Service Pump #2 and the motor.
- Check #70476 – \$16,491.05 – Wright Tree Service – Tree trimming in Osseo, MI.

Motion made by Councilman Briner and supported by Councilman Sharp to approve the BPU bills. Motion carried: 2 Ayes, 0 Nays

Committee reviewed the check register dated 12/28/2018 – 01/10/2019 for the City of Hillsdale. Containing check numbers 227 - 230, 80518 – 80590. Questions regarding the check register:

- Check #80519 – \$2,680.40 – Adams Township Treasurer – Winter taxes on the hangers purchased by the City.
- Check #80541 – \$27,258.45 – Fleis & Vanderbrink – Engineering cost for the ICE Grant and reconstruction on W. Hallett Street.
- Checks #80552 – \$8,818.00 – Indiana Northeastern Railroad – Annual maintenance for signals at railroad crossings.
- Check #80559 – \$11,722.08 – M & M Pavement Marking Co. – Replacing pavement markings throughout the city.
- Check #80583 – \$2,278.18 – Unique Paving Materials – Purchase of cold patch inventory.
- Check #80585 – \$734.24 – Walmart – Purchase of conference room refrigerator, supplies for city hall, and supplies for BPU employee retirement party. Councilman Briner mentioned we should buy supplies at local stores within the city limits when we can.
- Check #80589 – \$30,152.00 – Gorno Ford – Purchase of 2019 Ford Explorer Police Interceptor.

Motion made by Councilman Briner and supported by Councilman Sharp to approve the City of Hillsdale bills. Motion carried: 2 Ayes, 0 Nays

Motion made by Councilman Briner and supported by Councilman Sharp to adjourn. Motion carried: 2 Ayes, 0 Nays

Adjourned: 6:18 pm Submitted by: Councilman Briner

**Finance Committee Meeting Minutes**  
**Wednesday, January 30, 2019**  
**Hillsdale City Hall**  
**6:00 p.m.**

**Attendees**

Council: Bruce Sharp, Ray Briner  
Staff: Chris McArthur (BPU Director), Bonnie Tew (Finance Director) Dave Mackie (City Manager)  
Public: Penny Swan

**Minutes**

Call to Order: 6:00 p.m.

Committee reviewed the check register dated 01/11/2019 – 01/24/2019 for the Board of Public Utilities. Containing check numbers 38 - 39, 70478 - 70532. Questions regarding the check register:

- Check #70504 – \$5,659.20 – Michigan Department of Environmental – Annual air quality test at the power plant.
- Check #70506 – \$3,075.00 – Michigan Rural Water Association – Annual wellhead protection program.
- Check #70509 – \$467.50 – MT Engineering, LLC – Engineering cost to tie water and sewer main into Bacon Street.
- Check #70512 – \$1,626.11 – Norris, Perne, French, LLP – Investment management fees to Fidelity on a quarterly basis.
- Check #70527 – \$2,556.00 – Team EJP Ft. Wayne – Labor to install insertion valves. They were able to cut into the lines without shutting down service at Hillsdale and South Street.
- Check #70530 – \$188,540.50 – Vested Risk Strategies, Inc – Travelers insurance for the BPU fleet. \$30,000 saved last year and is consistently shopped through other insurance providers.
- Check #70532 – \$11,818.00 – Wright Tree Service – Tree trimming in Osseo, MI. Should run through April 2019.

Motion made by Councilman Briner and supported by Councilman Sharp to approve the BPU bills. Motion carried: 2 Ayes, 0 Nays

Committee reviewed the check register dated 01/11/2019 – 01/24/2019 for the City of Hillsdale. Containing check numbers 232 - 236, 80592 – 80654. Questions regarding the check register:

- Check #80592 – \$115,380.00 – Brussee Brady Inc – Garden, Vine, Mead, Rippon Street project. This payment catches the project up through December 2018.
- Check #80642 – \$2,229.00 – Spartan Barricading & Traffic – Barricades for the New Year's Eve Event paid for with grant funds.
- Checks #801,391.17 – \$1,391.17 – Stillwell Ford Mercury, Inc – R&R Alternator unit for car 2-3.
- Check #80651 – \$123,223.50 – Vested Risk Strategies, Inc – Annual insurance policies covering police, fire, DPS, and liability.

City Manager Mackie made public comment that MDOT will be redoing a section of M99 from Fayette Street to Arch Street this year.

Motion made by Councilman Briner and supported by Councilman Sharp to approve the City of Hillsdale bills. Motion carried: 2 Ayes, 0 Nays

Motion made by Councilman Briner and supported by Councilman Sharp to adjourn. Motion carried: 2 Ayes, 0 Nays

Adjourned: 6:23 pm Submitted by: Councilman Briner

**Finance Committee Meeting Minutes**  
**Monday, February 11<sup>th</sup>, 2019**  
**Hillsdale City Hall**  
**6:00 p.m.**

**Attendees**

Council: Bruce Sharp, Ray Briner

Staff: Bonnie Tew (Finance Director), Chief Hephner (Fire & Police Chief) Chris McArthur (BPU Director)

Public: None

**Minutes**

Call to Order: 6:00 p.m.

Committee reviewed the check register dated 01/25/2019 – 02/07/2019 for the Board of Public Utilities. Containing check numbers 40 - 41, 70533 - 70575. Questions regarding the check register:

- No questions

Motion made by Councilman Briner and supported by Councilman Sharp to approve the BPU bills. Motion carried: 2 Ayes, 0 Nays

Committee reviewed the check register dated 01/25/2019 – 02/07/2019 for the Board of Public Utilities – Sewer Fund. Containing check number 1082. Questions regarding the check register:

- No questions. Chris McArthur gave an update. Project at Waste Water Treatment Plant (WWTP) is completed.

Committee reviewed the check register dated 01/25/2019 – 02/07/2019 for the City of Hillsdale. Containing check numbers 238 - 240, 80655 – 80711. Questions regarding the check register:

- Check #80662 – \$270.00 – Baxter Lawn & Snow Services – Snow removal and salting of Dawn Theater.
- Check #80671 – \$62.94 – Corey Dow – Remaining balance of equipment fund for the purchase of boots. Receipts collected and reviewed by Chief Hephner before being paid.
- Checks #80686 – \$278.76 – Kendall Hunt Publishing – Purchase of law & procedure manuals for new police officers.
- Check #80689 – \$7,068.00 – Lexipol, LLC – Provides annual policies for the police department to stay current with changes in the law. They update twice a year with policies applicable to the City of Hillsdale.

Motion made by Councilman Briner and supported by Councilman Sharp to approve the City of Hillsdale bills. Motion carried: 2 Ayes, 0 Nays

Motion made by Councilman Briner and supported by Councilman Sharp to adjourn. Motion carried: 2 Ayes, 0 Nays

Adjourned: 6:12 pm Submitted by: Councilman Briner

# Memo

**To:** David Mackie, City Manager  
**From:** Bonnie Tew, Finance Director  
**Date:** February 18, 2019  
**Subject:** Key Opportunities, Inc Third Party Agreement

Please place the attached Third Party Agreement between the City of Hillsdale and Key Opportunities, Inc. for the Mobility Management program on the Consent Agenda for the February 18, 2019 Council meeting. This program is funding for fiscal year 2019 through, the Federal Transit Administration, Section 5311 program administered by MDOT, agreement #2017-0063/P7. There is no cost to the City, 100% of these costs are covered by the grant.

Thank you.



**Key Opportunities, Inc**  
Third Party Agreement  
Mobility Management Capital Request

This AGREEMENT is entered into this 18 day of February 2019 by and between City of Hillsdale (hereinafter referred to as “AGENCY”, located at 97 North Broad Street Hillsdale, Mi. and Key Opportunities, Inc (hereinafter referred to as “CONTRACTOR”), located at 400 N. Hillsdale St. Hillsdale, MI 49242

WITNESSETH:

In consideration of the covenants, recitals, promises, representations and agreements herein set forth, the AGENCY and the CONTRACTOR do hereby expressly agree as follows:

**ARTICLE I**  
**SCOPE OF WORK**

It is mutually understood and agreed that:

The CONTRACTOR shall perform in accordance with this contract, and shall furnish all materials, performance of work, and services required to perform and complete in a sound, economical and efficient manner, and in accordance with provisions hereof and all applicable laws, all the work required for the following project:

*Mobility Manager Duties and reports*

**ARTICLE II**  
**COMPONENT PARTS OF THIS CONTRACT**

This contract consists of this agreement and the following component parts. Components which are incorporated by reference and made part of this contract even if not attached hereto are referenced by title, date or other method of identification.

Request for application in PTMS - Issue date 2/2018

Any inconsistency in the terms associated with this Contract will be resolved by the following Order of precedence:

- (a) The contents of PTMS application 2019

**ARTICLE III**  
**TIME**

It is mutually understood and agreed that the CONTRACTOR will commence the work to be performed upon award of Project Authorization 2017-0063/P7. The approval of the Project Authorization 2017-0063/P7 and notification from the City of Hillsdale will serve as the “Notice to Proceed” subject to authorized adjustments. The completion of this agreement will be September 30, 2019.

**ARTICLE IV  
PRICE**

It is mutually understood and agreed that the AGENCY will pay up to the contract maximum amount of \$35,000.00 in current funds to the CONTRACTOR, for delivery of the work described in Article I as specified, subject to any deduction or additions provided by Change Order as provided in the Terms and Conditions.

The CONTRACTOR agrees that the costs reported to the AGENCY for this Contract will represent only those items which are properly chargeable in accordance with this Contract. The CONTRACTOR also certifies that it is has read the Contract terms and has made itself aware of the applicable laws, regulations, and terms of this Contract that apply to the reporting of costs incurred under the terms of this Contract.

Payment for services shall be paid on a quarterly basis, CONTRACTOR will submit an invoice to the AGENCY each quarter.

If progress payments are made for costs incurred by the CONTRACTOR prior to the completion of work, the AGENCY shall obtain adequate security for those payments; and, the CONTRACTOR will provide sufficient documentation to substantiate the work performed for which payment is requested.

**ARTICLE V  
MISCELLANEOUS**

ALL terms and conditions included in the prime contract are incorporated in the subcontract. In the event of a conflict between the terms and conditions of the subcontract and those of the prime contract, the terms and conditions of the prime contract shall prevail.

This agreement shall in all respects be governed by, and construed in accordance with, the laws of the State of Michigan.

In witness whereof the parties hereto have caused this agreement to be executed on the day and year first above written, in several original counterparts, each of which shall be deemed to constitute an original having identical legal effect.

CONTRACTOR: Key Opportunities, Inc.

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Signature

Title

Date

AGENCY: City of Hillsdale

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Signature	Mayor Title	Date
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Signature	Interim City Clerk Title	Date
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## **APPENDIX A PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS**

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.
7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights

Commission.

8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised August 2011

# City of Hillsdale

## Agenda Item Summary

**Meeting Date: February 18, 2019**

**Agenda Item: Consent Agenda**

**SUBJECT : Paint Fuel Storage Tank  
Purchase of F-450 Dump Truck  
Purchase of Large Equipment Trailer**

### **BACKGROUND PROVIDED BY STAFF:**

#### **Paint Fuel Storage Tank**

This funding is to repaint the large fuel oil storage tank at the power plant. Upkeep on this tank is required by the DEQ and they have recommended that it be repainted. This is part of our preventative maintenance program. This is part of our capital budget and has been approved by the BPU Board. This project went out for bid with six companies responding with the following bids.

MLP Painting Inc.	\$24,900
Seven Brothers Painting	\$29,300
Seaway Painting	\$26,140
Axtell & Sons Painting	\$19,650
Endurance Painting	\$19,500
Eco Painting LLC.	\$27,250

**RECOMMENDATION:** BPU Board and Staff recommend awarding the Fuel Oil Storage tank repainting bid to Endurance Painting in the amount of \$19,500. They meet all requirements as per the bid and have adequate insurance.

### **Purchase of F-450 Dump Truck**

The BPU is replacing a 2000 model year dump truck from the electric department. This purchase is planned under the 2019 capital budget and has been approved by the BPU Board. This truck has served over 18 years in the fleet and has recently been experiencing more mechanical issues and is currently out of service. Four suppliers responded with the following bids.

Jorgensen Ford	\$46,666.66	
Stillwell Ford	\$46,958.48	
Signature Ford (450)	\$47,250.00 (Monroe)	\$47,638.00 (Truck & Trailer)
Signature Ford (550)	\$47,555.00 (Monroe)	\$47,943.00 (Truck & Trailer)
Tri-County International	\$61,471.00 (Diesel Engine)	

**RECOMMENDATION:** BPU Board and Staff recommend purchasing the F-450 Dump Truck from Stillwell Ford in the amount of \$46,958.48.

### **Purchase of Large Equipment Trailer**

The BPU is replacing 2 equipment trailers that are over 20 years old with a single trailer. This purchase is planned under the 2019 capital budget and has been approved by the BPU Board. This trailer is used to haul large equipment such as backhoes or loaders, trenching equipment, transformers and large spools of conduit. Six suppliers responded with the following bids.

Kaufman Trailer	\$8,700.00 + \$500.00 delivery
D P Equipment	\$12,240.00
Michigan Cat	\$13,718.00
A I S Construction Equipment	\$14,000.00
Michigan Cat #2	\$14,767.00
Buck & Knobby Equipment	\$15,237.00
Adsii	\$15,825.00

**RECOMMENDATION:** BPU Board and Staff recommend purchasing the new equipment trailer from Kaufman in the amount of \$9200.00.



January 21, 2019

City Clerks Office  
City Hall Building  
97 N Broad Street  
Hillsdale MI 49242

Attn: Chad Culbert  
RE BPU – Fuel Tank Repaint

Endurance Painting agrees to provide labor, materials, insurance and equipment for the completion of the following items:

Pressure wash fuel tank and associated piping with 4000 psi

Spot prime rust spots with Carboline rust bond

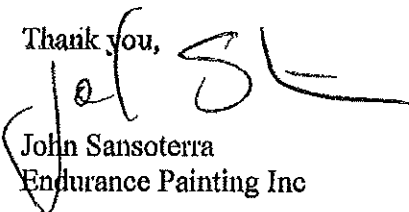
Apply 1 coat of SW Macropoxy 646 / or Carbogard 60 ( SW equivalent)

Apply 1 coat of SW Hi Solids Urethane / or Carbothane 134HG Hi Solids Urethane

Price: \$ 19,500.00

Please contact me with any questions concerning quote (810) 6026809

Thank you,

  
John Sansoterra  
Endurance Painting Inc





**SELECTION & SPECIFICATION DATA**

<b>Generic Type</b>	Epoxy Polyamide
<b>Description</b>	<p>Carboguard 60 is a high solids, versatile, abrasion resistant, chemical resistant, and corrosion resistant coating. It can be used as a primer, intermediate coat, or self-priming finish over steel or inorganic zinc primers. May be topcoated with itself, or a broad variety of high performance finish coats. This product has excellent wetting properties giving it the capability of going over marginally prepared substrates. It is ideal for maintenance and fabrication shop applications. An optional Glass Flake (GF) additive or micaceous iron oxide (MIO) additive can be purchased separately and may be used to enhance film strength for more abusive applications for severe marine or heavy industrial uses.</p> <p>Consult Technical Service for suitability as a lining or other exposures.</p>
<b>Features</b>	<ul style="list-style-type: none"> <li>• Low odor and low VOC</li> <li>• Available in a variety of rapid tint colors*</li> <li>• Attractive medium sheen for tank exteriors</li> <li>• Good chemical resistance</li> <li>• Used as a primer, intermediate, or finish coat</li> <li>• Fast cure &amp; dry times</li> <li>• Can be applied over power tool cleaned surfaces</li> <li>• VOC compliant to current AIM regulations</li> <li>• Good abrasion resistance</li> </ul> <p>*RTS not recommended for immersion service.</p>
<b>Color</b>	Available in a variety of colors. Refer to the Carboline color chart. MIO additive will darken (grey) all colors.
<b>Finish</b>	Semi-Gloss
<b>Primer</b>	Self-priming. May be applied over organic and inorganic zinc rich primers. A mist coat may be required to minimize bubbling over zinc rich primers.
<b>Dry Film Thickness</b>	<p>4 - 6 mils (102 - 152 microns) per coat as a primer or an intermediate without additives            4 - 10 mils (102 - 254 microns) per coat (2 coats) may be used direct-to-metal            8 - 12 mils (203 - 305 microns) per coat with GF or MIO additives</p> <p>Do not exceed 10 mils in a single coat (without additives)</p>
<b>Solids Content</b>	By Volume: 72% +/- 2%
<b>Theoretical Coverage Rate</b>	<p>1155 ft<sup>2</sup>/gal at 1.0 mils (28.3 m<sup>2</sup>/l at 25 microns)            289 ft<sup>2</sup>/gal at 4.0 mils (7.1 m<sup>2</sup>/l at 100 microns)            96 ft<sup>2</sup>/gal at 12.0 mils (2.4 m<sup>2</sup>/l at 300 microns)</p> <p>Allow for loss in mixing and application.</p>
<b>VOC Values</b>	<p>As Supplied : 2.00 lbs./gal 240 g/l            Thinner 2 : 13 oz/gal 2.47 lbs./gal 296 g/l            Thinner 2 : 6 oz/gal 2.23 lbs./gal 267 g/l            Thinner 33 : 15 oz/gal 2.57 lbs./gal 308 g/l</p> <p>These are nominal values for the liquid components only and may vary slightly with color and with the addition of GF or MIO fillers.</p>

# Carboguard® 60

## PRODUCT DATA SHEET



### SELECTION & SPECIFICATION DATA

<b>Dry Temp. Resistance</b>	<p>Continuous: 300°F (149°C)                  Non-Continuous: 350°F (177°C)</p> <p>Exposure above 200°F/93°C may cause discoloration (darkening) or loss of gloss, but will not affect performance.</p>
<b>Limitations</b>	<p>RTS colors and the use of Additive 8505 with this product are not recommended for immersion service. Additive 8505 will cause discoloration of this product, but will not affect product performance in atmospheric service.</p>
<b>Topcoats</b>	<p>May be topcoated with Acrylics, Epoxies, Alkyds, or Polyurethanes depending on exposure and need.</p>

### SUBSTRATES & SURFACE PREPARATION

<b>General</b>	<p>Surfaces must be clean and dry. Employ adequate methods to remove dirt, dust, oil and all other contaminants that could interfere with adhesion of the coating.</p>
<b>Steel</b>	<p>For most applications:                  Immersion: SSPC-SP10                  Non-immersion: SSPC-SP6                  1.5-3.0 mils (38-75 microns)</p>
<b>Galvanized Steel</b>	<p>SSPC-SP16</p>
<b>Concrete or CMU</b>	<p>Concrete must be cured 28 days at 75°F (24°C) and 50% relative humidity or equivalent. Prepare surfaces in accordance with ASTM D4258 Surface Cleaning of Concrete and ASTM D4259 Abrading Concrete. Voids in concrete may require surfacing.</p>
<b>Previously Painted Surfaces</b>	<p>SSPC-SP2 or SP3</p>

### PERFORMANCE DATA

Test Method	System	Results
ASTM D2794 Impact resistance	Blasted Steel 1 ct.	100 In. lbs (direct)
ASTM D3363 Pencil Hardness	Blasted Steel 1 ct.	4H-5H
ASTM D4541 Adhesion	Blasted Steel 1 ct. 2 ct.	(Pneumatic) 1 ct. 1500+psi 2 ct. 1500+ psi
ASTM D522 Flexibility	Blasted Steel 1 ct.	No cracking, 5/8" Conical Mandrel Bend

Data based on Carboguard 60 without filler additives.

### MIXING & THINNING

<b>Mixing</b>	<p>Power mix separately, then combine and power mix. Allow mixed product 15 minute sweat in time before thinning. If material is under 70°F. No sweat in needed above 70°F. DO NOT MIX PARTIAL KITS. For GF or MiO additives, slowly add while mixing.</p>
<b>Thinning</b>	<p>Spray: Up to 13 oz/gal (10%) with Thinner #2. Brush &amp; Roller: Up to 15 oz/gal (12%) with Thinner #33. Thinner 236E or 250E may be used as an exempt thinner in lieu of those listed above. Use of thinners other than those supplied or recommended by Carboline may adversely affect product performance and void product warranty, whether expressed or implied.</p>

## MIXING & THINNING

<b>Ratio</b>	<ul style="list-style-type: none"> <li>• Liquid Components: 1:1 Ratio (A to B)</li> <li>• Glass Flake (GF) Additive: (1.8 lbs/mixed gal)</li> <li>• Micaceous Iron Oxide (MIO) Additive: (2.0 lbs/gal)</li> </ul>
<b>Pot Life</b>	<p>4 Hours at 75°F (24°C) Pot life ends when coating loses body and begins to sag. Pot life times will be less at higher temperatures.</p> <p>Carboline Additive 8505 can be used to aid the film forming process in the product for temperatures down to 35°F. Carboline Additive 8505 is added at a rate of 4 oz per mixed two gallon kit or 20 oz per mixed ten gallon kit. Allow mixed product 15 minute sweat in time before thinning; if material is under 70°F, and 24 hrs cure prior to topcoating for surface temperatures down to 40°F. At this addition rate, Additive 8505 will accelerate the cure rate of the epoxy product and reduce the pot life of the product.</p>

## APPLICATION EQUIPMENT GUIDELINES

Listed below are general equipment guidelines for the application of this product. Job site conditions may require modifications to these guidelines to achieve the desired results.

<b>Conventional Spray</b>	Pressure pot equipped with dual regulators, 3/8" I.D. minimum material hose, 0.070" I.D. fluid tip and appropriate air cap. For filler additives use a 0.110" I.D. fluid tip.
<b>Airless Spray</b>	<p>Pump Ratio: 30:1 (min.)          GPM Output: 2.5 (min.)          Material Hose: 3/8" I.D. (min.)          Tip Size: 0.017"-0.021" (0.035"-0.041" for filler additives)          Output PSI: 2100-2500          Filler Size: 60 mesh (remove mesh for filler additives).          PTFE packings are recommended and available from the pump manufacturer.</p>
<b>Brush &amp; Roller (General)</b>	Not recommended for tank lining applications except when striping welds. Multiple coats may be required to obtain desired appearance, recommended dry film thickness and adequate hiding. Avoid excessive re-brushing or re-rolling. For best results, tie-in within 10 minutes at 75°F (24°C). The addition of GF or MIO fillers is best applied by spray application.
<b>Brush</b>	Use a medium bristle brush.
<b>Roller</b>	Use 3/8" nap roller with a solvent resistant core.

## APPLICATION CONDITIONS

Condition	Material	Surface	Ambient	Humidity
Minimum	50°F (10°C)	40°F (4°C)	40°F (4°C)	0%
Maximum	90°F (32°C)	140°F (60°C)	120°F (49°C)	85%

This product simply requires the substrate temperature to be above the dew point. Condensation due to substrate temperatures below the dew point can cause flash rusting on prepared steel and interfere with proper adhesion to the substrate. Special application techniques may be required above or below normal application conditions.

# Carboguard® 60

PRODUCT DATA SHEET



## CURING SCHEDULE

Surface Temp.	Dry to Touch	Dry to Handle/ Recoat w/ itself	Dry to Topcoat w/ Other Finishes	Maximum Recoat Time
40°F (4°C)	3 Hours	30 Hours	48 Hours	1 Year
50°F (10°C)	2 Hours	20 Hours	24 Hours	1 Year
60°F (16°C)	1 Hour	8 Hours	10 Hours	1 Year
75°F (24°C)	45 Minutes	5 Hours	7 Hours	1 Year
90°F (32°C)	30 Minutes	3 Hours	4 Hours	1 Year

These times are based on a 5.0 mil (125 micron) dry film thickness and 50% RH. Higher film thickness, insufficient ventilation or cooler temperatures will require longer cure times and could result in solvent entrapment and premature failure. Excessive humidity or condensation on the surface during curing can interfere with the cure, can cause discoloration and may result in a surface haze. Any haze or blush must be removed by water washing before recoating.

**NOTE:** The maximum recoat times in the chart above are for atmospheric exposures. If the maximum recoat times have been exceeded, the surface must be abraded by brush-off blast cleaning or mechanical methods prior to the application of additional coats. For force curing, contact Carboline Technical Service for specific requirements.

## CLEANUP & SAFETY

<b>Cleanup</b>	Use Thinner 2 or Acetone. In case of spillage, absorb and dispose of in accordance with local applicable regulations.
<b>Safety</b>	Read and follow all caution statements on this product data sheet and on the SDS for this product. Employ normal workmanlike safety precautions. Use adequate ventilation. Keep container closed when not in use.
<b>Ventilation</b>	When used in enclosed areas, thorough air circulation must be used during and after application until the coating is cured. The ventilation system should be capable of preventing the solvent vapor concentration from reaching the lower explosion limit for the solvents used. User should test and monitor exposure levels to insure all personnel are below guidelines. If not sure or if not able to monitor levels, use MSHA/NIOSH approved respirator.

## PACKAGING, HANDLING & STORAGE

<b>Shelf Life</b>	Part A & B: Min. 36 months at 75 °F (24 °C) Shelf Life: (actual stated shelf life) when kept at recommended storage conditions and in original unopened containers.
<b>Storage Temperature &amp; Humidity</b>	40-100 °F (4-37.8 °C) 0-100% Relative Humidity
<b>Storage</b>	Store indoors. This product is solvent based and not affected by excursions below these published storage temperatures, down to 10°F, for a duration of no more than 14 days. Always inspect the product prior to use to make sure it is smooth and homogeneous when properly mixed.
<b>Shipping Weight (Approximate)</b>	<u>2 Gallon Kit</u> 26 lbs. (12 kg) <u>10 Gallon Kit</u> 127 lbs. (58 kg)



**SELECTION & SPECIFICATION DATA**

<b>Generic Type</b>	Polymeric epoxy amine.
<b>Description</b>	Rustbond is a cross-linked penetrating primer/sealer with excellent wetting properties. It is highly flexible with good chemical and solvent resistance, and accept a variety of topcoats. Recommended use as primer/sealers for marginally prepared steel and over old coatings. Its excellent wetting properties allows it to penetrate rust and discontinuities in existing coatings and provide a firm anchorage for a variety of topcoats. Its thixotropic character reduces run off, ensuring that the edges of existing coatings are encapsulated thus reducing undercutting and peeling. It may also be used as a tie-coat for coatings that exceed their "recoat window." Consult Carboline Technical Services Department for specific recommendations.
<b>Features</b>	<ul style="list-style-type: none"> <li>• Universal primer and tie-coat</li> <li>• Excellent adhesion to SSPC-SP 2 prepared steel, galvanizing, aluminum, stainless steel and copper</li> <li>• Low stress, highly flexible film</li> <li>• Extremely high solids</li> <li>• Low odor</li> <li>• Contains corrosion inhibitors</li> <li>• Compatible with a variety of topcoats</li> <li>• User friendly brush and roller application</li> <li>• VOC compliant to current AIM regulations</li> </ul>
<b>Color</b>	Translucent Green (0300)
<b>Finish</b>	High Gloss Chalks rapidly in sunlight.
<b>Primer</b>	Self-priming. May be applied over most generic types of coatings.
<b>Dry Film Thickness</b>	1 - 2 mils (25 - 51 microns) per coat
<b>Solids Content</b>	By Volume 99% +/- 1%
<b>Theoretical Coverage Rate</b>	1588 ft <sup>2</sup> /gal at 1.0 mils (39.0 m <sup>2</sup> /l at 25 microns) 794 ft <sup>2</sup> /gal at 2.0 mils (19.5 m <sup>2</sup> /l at 50 microns) Allow for loss in mixing and application.
<b>VOC Values</b>	As Supplied : 0.7 lbs./gal (85 g/l) EPA Method 24 Thinner 76 : 12 oz/gal: 1.22 lbs/gal (147 g/l) These are nominal values
<b>Dry Temp. Resistance</b>	Continuous: 175°F (79°C) Non-Continuous: 200°F (93°C) Discoloration and loss of gloss is observed above 175°F (80°C)
<b>Limitations</b>	<ul style="list-style-type: none"> <li>• Epoxies lose gloss, discolor and eventually chalk in sunlight exposure</li> <li>• Do not use for immersion service.</li> <li>• Rustbond sealers must be topcoated</li> </ul>
<b>Topcoats</b>	Acrylics, alkyds, epoxies, polyurethanes

**SUBSTRATES & SURFACE PREPARATION**

- General** | Surfaces must be clean and dry. Employ adequate methods to remove dirt, dust, oil and all other contaminants that could interfere with adhesion of the coating.
- Steel** | SSPC-SP2 or SP3
- Previously Painted Surfaces** | A test patch is recommended to verify compatibility with existing coating. Existing paint must attain a minimum 3A rating in accordance with ASTM D3359 "X-Scribe" adhesion test.

**PERFORMANCE DATA**

Test Method	System	Results
Adhesion (ASTM D4541)	1-yr. old Epoxy 1 ct. RBPS	1911 psi (Pneumatic)
Adhesion (ASTM D4541)	2 yr. old Alkyd 1 ct. RBPS	1769 psi (Pneumatic)
Adhesion (ASTM D4541)	3 yr. old Epoxy 1 ct. RBPS	1749 psi (Pneumatic)
Adhesion (ASTM D4541)	Aluminum 1 ct. RBPS	3366 psi (Pneumatic)
Adhesion (ASTM D4541)	Copper 1 ct. RBPS	3418 psi (Pneumatic)
Adhesion (ASTM D4541)	Galvanized Steel 1 ct. RBPS	500 psi (Pneumatic)
Adhesion (ASTM D4541)	Mil Scale Steel 1 ct. RBPS	2847 psi (Pneumatic)
Adhesion (ASTM D4541)	Rusted, SP2-Cleaned Steel 1 ct. RBPS 1ct. Acrylic	1504 psi (Pneumatic)
Adhesion (ASTM D4541)	Rusted, SP2-Cleaned Steel 1 ct. RBPS 1ct. Alkyd	1016 psi (Pneumatic)
Adhesion (ASTM D4541)	Rusted, SP2-Cleaned Steel 1 ct. RBPS 1ct. Epoxy	1993 psi (Pneumatic)
Adhesion (ASTM D4541)	Rusted, SP2-Cleaned Steel 1 ct. RBPS 1ct. Urethane	1470 psi (Pneumatic)
Weatherometer (ASTM G26)	Rusted, SP2-Cleaned Steel 1 ct. RBPS 1 ct. Polyurethane	No blistering, no rusting, cracking or delamination after 2000 hours

Test reports and additional data available upon written request.

**MIXING & THINNING**

- Mixing** | Power mix components separately to break down any gel. Keep the mixing blade at slow speed and submerged in the product to minimize whipping of air into the material. Scrape the sides of the container occasionally to insure uniformity. Continue to mix for 1-2 minutes. **DO NOT MIX PARTIAL KITS**, and do not intermix unpaired components.
- Thinning** | Thinning not normally required but may be thinned up to 9% (12 oz/gal) with Thinner #76. Use of thinners other than those supplied or recommended by Carboline may adversely affect product performance and void product warranty, whether express or implied.

## MIXING & THINNING

Ratio	<b>5 Gallon Kit</b>
	Part A: 1 Quart (0.25 gal) Part B: 1 Quart (0.25 gal)
	<b>2 Gallon Kit</b>
	Part A: 1 Gallon Part B: 1 Gallon
Pot Life	• For 1/2 gal units:
	• 80 minutes at 70°F (21°C)
	• 50 minutes at 80°F (27°C)
	• 40 minutes at 90°F (32°C)
	• 30 minutes at 100°F (38°C)
	• Pot life ends when material begins to thicken and exotherm.

## APPLICATION EQUIPMENT GUIDELINES

Listed below are general equipment guidelines for the application of this product. Job site conditions may require modifications to these guidelines to achieve the desired results.

**Spray Application (General)** | Contact Carboline Technical Service for specific application instructions.

**Brush & Roller (General)** | Avoid excessive re-brushing or re-rolling. Apply enough material to uniformly wet the surface. Any puddles formed must be brushed out.

**Brush** | Use a medium bristle brush and distribute evenly using full brush strokes.

**Roller** | Use a medium to long nap roller suitable for solvent base materials to evenly distribute the material.

## APPLICATION CONDITIONS

Condition	Material	Surface	Ambient	Humidity
Minimum	60°F (16°C)	70°F (21°C)	70°F (21°C)	0%
Maximum	100°F (38°C)	130°F (54°C)	110°F (43°C)	90%

This product simply requires the substrate temperature to be above the dew point. Condensation due to substrate temperatures below the dew point can cause flash rusting on prepared steel and interfere with proper adhesion to the substrate. Special application techniques may be required above or below normal application conditions.

## CURING SCHEDULE

Surface Temp.	Dry to Handle	Dry to Topcoat	Final Cure General
70°F (21°C)	34 Hours	18 Hours	9 Days
80°F (27°C)	22 Hours	12 Hours	6 Days
90°F (32°C)	14 Hours	9 Hours	4 Days
100°F (38°C)	11 Hours	4 Hours	3 Days

\* These times are based on 50% relative humidity and 1.0–2.0 mils (25–50 microns) dry film thickness. Higher film thickness, insufficient ventilation or cooler temperatures will require longer cure times and could result in solvent entrapment and premature failure. Excessive humidity or condensation on the surface during curing can interfere with the cure, can cause discoloration and may result in a surface haze. Any haze or blush must be removed by water washing before recoating. During high humidity conditions, it is recommended that the application be done while temperatures are increasing.

**CURING SCHEDULE**

Surface Temp.	Maximum Recoat Time Acrylics & Alkyds	Maximum Recoat Time Epoxyes & Urethanes
70°F (21°C)	14 Days	30 Days
75°F (24°C)	14 Days	30 Days
90°F (32°C)	7 Days	15 Days

\* These times are based on 50% relative humidity and 1-2 mils (25-50 microns) dry film thickness. If the maximum recoat time is exceeded the surface must be abraded by sweep blasting or by the application of another coat of Rustbond before applying any additional coatings.

**CLEANUP & SAFETY**

- Cleanup** | Use Thinner #2 or Acetone. In case of spillage, absorb and dispose of in accordance with local applicable regulations.
- Safety** | Read and follow all caution statements on this product data sheet and on the SDS for this product. Employ normal workmanlike safety precautions.
- Ventilation** | When used in enclosed areas, thorough air circulation must be used during and after application until the coating is cured. The ventilation system should be capable of preventing the solvent vapor concentration from reaching the lower explosion limit for the solvents used. User should test and monitor exposure levels to insure all personnel are below guidelines. If not sure or if not able to monitor levels, use MSHA/NIOSH approved respirator.
- Caution** | **THIS PRODUCT EXOTHERMS AT THE END OF ITS POT LIFE.** Any unused quantities will become extremely hot. Immediately spread out on an appropriate surface or add sand or other suitable heat sink to the unused material to reduce the severity of exotherm. Take appropriate precautions against breathing fumes. This product contains flammable solvents. Keep away from sparks and open flames. All electrical equipment and installations should be made and grounded in accordance with the National Electric Code. In areas where explosion hazards exist, workmen should be required to use non-ferrous tools and wear conductive and non-sparking shoes.

**PACKAGING, HANDLING & STORAGE**

- Shelf Life** | Part A & B: Min. 36 months at 75°F (24°C)\*  
 \* Shelf Life: (actual stated shelf life) when kept at recommended storage conditions and in original unopened containers.
- Storage Temperature & Humidity** | 40° - 110°F (4°-43°C)  
 0-90% Relative Humidity
- Storage** | Store indoors.
- Shipping Weight (Approximate)** | 0.5 Gallon Kit - 6 lbs. (3 kg)  
 2 Gallon Kit - 22 lbs. (10 kg)
- Flash Point (Setflash)** | • Part A: 205°F (96°C)  
 • Part B: 176°F (80°C)





**SELECTION & SPECIFICATION DATA**

<b>Generic Type</b>	Aliphatic Acrylic Polyurethane
<b>Description</b>	Thin film, high gloss finish with exceptional weathering performance characteristics. Used extensively in virtually all industrial markets, 134 HG provides a smooth, durable finish that has superior resistance to corrosion, abrasion and chemical exposure.
<b>Features</b>	<ul style="list-style-type: none"> <li>• High solids, low VOC content</li> <li>• Excellent weatherability</li> <li>• Exceeds SSPC Paint 36 specification for a Level 3 urethane</li> <li>• Available in all Carboline colors including metallic-pigmented colors</li> <li>• Excellent flow characteristics allow for application by spray or roller</li> <li>• Superior impact and abrasion resistance</li> <li>• Indefinite recoatability</li> <li>• VOC compliant to current AIM regulations</li> <li>• Suitable for use in USDA inspected facilities</li> </ul>
<b>Color</b>	Refer to Carboline Color Guide. Certain colors, particularly in non-lead safety oranges, reds and yellows may require multiple coats for adequate hiding. Check color suitability before use.
<b>Finish</b>	Gloss
<b>Primer</b>	Refer to Substrates & Surface Preparation.
<b>Dry Film Thickness</b>	2 - 3 mils (51 - 76 microns) per coat
<b>Solids Content</b>	By Volume 70% +/- 2%
<b>Theoretical Coverage Rate</b>	1123 ft <sup>2</sup> /gal at 1.0 mils (27.6 m <sup>2</sup> /l at 25 microns) 561 ft <sup>2</sup> /gal at 2.0 mils (13.8 m <sup>2</sup> /l at 50 microns) 374 ft <sup>2</sup> /gal at 3.0 mils (9.2 m <sup>2</sup> /l at 75 microns). Allow for loss in mixing and application.
<b>VOC Values</b>	As Supplied : 2.2 lbs./gal (264 g/l) Thinner 214 : 25 oz/gal 2.9 lbs./gal (348 g/l) Thinner 215 : 25 oz/gal 3.0 lbs./gal (362 g/l) Thinner 25 : 25 oz/gal 3.06 lbs./gal (366 g/l)  These are nominal values and may vary slightly with color.
<b>Dry Temp. Resistance</b>	Continuous: 200°F (93°C) Non-Continuous: 250°F (121°C)  Discoloration and loss of gloss is observed above 200°F (93°C).
<b>Limitations</b>	*The alignment of aluminum flakes in aluminum-filled finishes is very dependent on application conditions and techniques. Care must be taken to keep conditions as constant as possible to reduce variations in final appearance. It is also advisable to work from a single batch of material since variations can occur from batch to batch. For more information consult Carboline Technical Service Department.
<b>Topcoats</b>	Carbothane® 134 Clear Coat when required

# Carbothane<sup>®</sup> 134 HG

## PRODUCT DATA SHEET



### SUBSTRATES & SURFACE PREPARATION

<b>General</b>	Surfaces must be clean and dry. Employ adequate methods to remove dirt, dust, oil and all other contaminants that could interfere with adhesion of the coating. For all surfaces prime with specific Carboline primer as recommended by your Carboline sales representative. Refer to the specific primer's Product Data Sheet for detailed requirements.
<b>Galvanized Steel</b>	Prime with specific Carboline primer as recommended by your Carboline Sales Representative. Refer to the specific primer's Product Data Sheet for substrate preparation requirements.
<b>Previously Painted Surfaces</b>	Lightly sand to roughen and degloss the surface. Existing paint must attain a minimum 3A rating in accordance with ASTM D3359 "X-Scribe" adhesion test.

### PERFORMANCE DATA

Test Method	System	Results
ASTM B117 Salt Fog	Blasted Steel 1 ct Org Zinc 1 ct. Epoxy 1 ct 134 HG	No rusting, blistering, loss of bond or any measurable creepage from the scribe after 3000 hours.
ASTM D2794 Impact Resistance	Blasted Steel 1 ct 134 HG	155 inch-pounds; no visible cracking, Gardner Impact Tester
ASTM D3359 Adhesion	Blasted Steel 1 ct. Epoxy 1 ct 134 HG	5A
ASTM D3363 Hardness	Blasted Steel 1 ct Epoxy 1 ct 134 HG	H
ASTM D4060 Abrasion	Blasted Steel 1 ct 134 HG	70 mg. loss after 1000 cycles, CS17 wheel, 1000 gm. load
ASTM D4541 Adhesion	Blasted Steel 1 ct. Epoxy 1 ct. 134 HG	2562 psi Pneumatic
ASTM D870 Immersion Resistance	Blasted Steel 1 ct. Org. Zinc 1 ct Epoxy 1 ct 134 HG	No rusting in the scribe; no blistering, softening or discoloration either 30 days of soft water imm
ASTM G26 Weatherometer	Blasted Steel 1 ct. Epoxy 1 ct. 134 HG	No blistering, rusting or cracking; gloss retention of 85%; color change of 1 McAdam unit after 2000
ASTM G53 ASTM D4587 Accelerated Weathering	Blasted Steel 1 ct. Org. Zinc 1 ct. Epoxy 1 ct. 134 HG	No rusting, blistering or loss of adhesion; less than 5% gloss loss after 3000 hours

Test reports and additional data available upon written request.

### MIXING & THINNING

<b>Mixing</b>	Power mix Part A separately, then combine with Part B and power mix. DO NOT MIX PARTIAL KITS.
<b>Thinning</b>	Spray: Up to 25 oz/gal (20%) w/ Thinner 214 or 25 Brush: Up to 25 oz/gal (20%) w/ Thinner 215 Roller: Up to 25 oz/gal (20%) w/ Thinner 215 Use of thinners other than those supplied or recommended by Carboline may adversely affect product performance and void product warranty, whether expressed or implied. Carboline Thinner 238E may also be used to minimize HAP and VOC emissions.
<b>Ratio</b>	4:1 Ratio (A to B)
<b>Pot Life</b>	4 Hours at 75°F (24°C) and less at higher temps. Pot life ends when coating becomes too viscous to use. MOISTURE CONTAMINATION WILL SHORTEN POT LIFE AND CAUSE GELLATION.



**APPLICATION EQUIPMENT GUIDELINES**

Listed below are general equipment guidelines for the application of this product. Job site conditions may require modifications to these guidelines to achieve the desired results.

- Spray Application (General)** | This is a high solids coating and may require adjustments in spray techniques. Wet film thickness is easily and quickly achieved. Spray equipment is available from manufacturers such as Binks, DeVilbiss and Graco.
- Conventional Spray** | Pressure pot equipped with dual regulators, 3/8" I.D. minimum material hose, .070" I.D. fluid tip and appropriate air cap.
- Airless Spray** |
  - \*Pump Ratio: 30:1 (min.)
  - GPM Output: 3.0 (min.)
  - Material Hose: 3/8" I.D. (min.)
  - Tip Size: .015-.017"
  - Output PSI: 2100-2400
  - Filter Size: 60 mesh
  - \*Teflon packings are recommended and available from the pump manufacturer.
- Brush & Roller (General)** | Multiple coats may be required to obtain desired appearance, recommended dry film thickness and adequate hiding. Avoid excessive re-brushing or rerolling. For best results, tie-in within 10 minutes at 75°F (24°C).
  - Brush** | Recommended for touch-up only. Use a medium, natural bristle brush.
  - Roller** | Use a short-nap mohair roller cover with phenolic core.

**APPLICATION CONDITIONS**

Condition	Material	Surface	Ambient	Humidity
Minimum	50°F (10°C)	35°F (2°C)	35°F (2°C)	0%
Maximum	100°F (38°C)	120°F (49°C)	95°F (35°C)	80%

Industry standards are for substrate temperatures to be above 5°F (3°C) the dew point. Caution: This product is moisture sensitive in the liquid stage and until fully cured. Protect from high humidity, dew and moisture contact until fully cured. Application and/or curing in humidities above maximum, or exposure to moisture from rain or dew may result in a loss of gloss and/or microbubbling of the product.



M-99 Highway • P.O. Box 288  
Hillsdale, Michigan 49242  
Telephone (517) 849-2121  
Fax No. (517) 849-9198  
E-Mail: stillwell@dmci.net

## **HILLSDALE BOARD OF PUBLIC UTILITIES**

**45 MONROE ST  
HILLSDALE MI 49242**

**QUOTE IS FOR ONE 2019 FORD F-450 4X4  
6.8L V-10 WITH AUTOMATIC TRANSMISSION  
AIR CONDITIONING  
9' DUMP BED WITH DROP-DOWN SIDES AND TARP  
40/20/40 CLOTH SEATS  
LED LIGHTS  
COMBINATION PINTLE HITCH  
ALL TERRAIN TIRES WITH SPARE AND JACK  
UPFITTER SWITCHES  
INTEGRATED BRAKE CONTROLLER  
FRONT TOW HOOKS  
PLATFORM RUNNING BOARDS  
ROOF MARKER LIGHTS  
TRAILER TOW MIRRORS  
7-WAY ROUND TRAILER PLUG**

**YOUR GOVERNMENTAL STILLWELL FORD PRICE INCLUDING TITLE  
\$46958.48**

**THANK YOU FOR THE OPPORTUNITY**

**PLEASE FORWARD ANY QUESTIONS TO ROGER KARR OR JEFF HESS AT STILLWELL FORD  
517-849-2121**



# B.P.U. Equip. Trailer Quote

702 North Silver Street Ph: (336) 790-6800  
Lexington, NC 27292 Fx: (336) 859-5963

Quote Order #: 401052  
Quote Order Date: 1/4/2019  
Salesperson: Chuck Sherron  
Customer ID: 309755  
Ship Via: ck Delivery on Hold  
Terms: Cashiers Check

Bill To: Hillsdale Board Of Public Utilities  
97 N Broad Street  
Hillsdale, MI 49242

Ship To: 309755

Phone: 517-437-3387  
Fax:  
Cell:  
Alt:#

GVWR 25000

Item	Description	Base Price	Options	Additional Options	Total Price	Extended Price
FHPP-10K-25D	DELUXE HD Deck-Over Tag-a-Long / 10k Axles / 25'	\$7990.00	\$390.00	\$320.00	\$8700.00	\$8700.00
	Coupler Type		Adj Pintle	\$0.00		
	Jack(s)		Dual 12K Drop Foot	\$140.00		
	Toolbox in Tongue		Yes w/ Lockable Lid [std]	\$0.00		
	Wiring / Lights		Sealed Wiring / LEDs	\$0.00		
	Plug Type		7-Way RV [std]	\$0.00		
	Crossmembers		16" On Center [std]	\$0.00		
	Dovetail		Self-Cleaning [std]	\$0.00		
	Pop-Up		NO	\$0.00		
	Ramps		60"x24" Stand-Up [std]	\$0.00		
	Third Ramp		NO	\$0.00		
	Spring Assist Ramps		Yes [std]	\$0.00		
	Ramp Rods		40" Long	\$50.00		
	Sliding Track		NO	\$0.00		
	Sliding Track Length		N/A	\$0.00		
	Sliding Ratchets		NO	\$0.00		
	Sliding Ratchet Straps		NONE	\$0.00		
	Fork Holders		NO	\$0.00		
	Winch		NO	\$0.00		
	Torque Tube		NO	\$0.00		
	Axle Brand		Lippert [std]	\$0.00		
	Tires		Westlake Radials	\$0.00		
	Spare		Mounted Westlake	\$200.00		
	Paint		Black	\$0.00		
	Pinstripe		White	\$0.00		

IF SHIPPING IS  
NEEDED COST  
WOULD BE \$500  
PER UNIT

Totals 1

Sale Amount: \$8,700.00  
Tax: \$0.00  
Documentation: \$0.00  
Total: \$8,700.00

## REQUEST FOR SEALED BIDS

January 04, 2019

### Notice to Bidders:

The City of Hillsdale Board of Public Utilities is accepting sealed bids for a heavy equipment trailer meeting the following specifications.

Trailer must have	8.5' x 20' + 5' Low Pro deck-over
	Tandem axles with dual wheels
	A 25K+ weight rating
	Spare tire
	Dual 12k jacks
	2 ramps full-width with spring assist
	Oak decking
	Tool box on or in tongue area
	LED light system

Bids will be accepted until 2:00 PM Wednesday January 23, 2019. All bids are to be clearly labeled "BPU EQUIPMENT TRAILER".

Bids are to be mailed or hand delivered to the following address:

CITY CLERK'S OFFICE  
CITY HALL BUILDING  
97 N BROAD STREET  
HILLSDALE, MI 49242

The Board of Public Utilities reserves the right to accept or reject any or all bids, to waive irregularities in the bid process, and to award such bid as is most advantageous to the Board of Public Utilities.

**HILLSDALE BOARD OF PUBLIC UTILITIES**

Chad Culbert  
Electric Distribution Superintendent

Thank you so much for your interest in one of our trailers. All of our trailers have been certified by the National Association of Trailer Manufacturers (which means to you that the quality is assured) and we will manufacture and sell an estimated 8500 trailers nationwide this year. At each step of production an inspector has to sign off on the trailer before it's promoted to the next stage of production. This assures you that the quality is impeccable! With Kaufman, you become the "middleman" as you are buying direct from the factory, so there are no dealers involved.

I have enclosed some pictures of the trailer that most closely fits the description you have given me. If this is not something you are interested in please let me know and we can establish a new game plan. I look forward to working with you.

Member of: The National Association of Trailer Manufacturers

Chuck Sherron  
Kaufman Trailers

Lexington, NC | Beaver City, NE  
(P) 336-790-6874  
[csherron@kaufmantrailers.com](mailto:csherron@kaufmantrailers.com)  
[www.kaufmantrailers.com](http://www.kaufmantrailers.com)

702 North Silver Street Ph: (336) 790-6800  
Lexington, NC 27292 Fx: (336) 859-5963

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Bill To:  
Hillsdale Board Of Public Utilities  
97 N Broad Street  
Hillsdale, MI 49242

Ship To: 309755

Phone: 517-437-3387  
Fax:  
Cell:  
Alt:#

GVWR 25000

Item	Description	Base Price	Options	Additional Options	Total Price	Extended Price
Production Notes:						
1. Oak deck \$320						



Be Sure To Ask About Our New Freight Pricing!

**Kaufman**  
Trailers



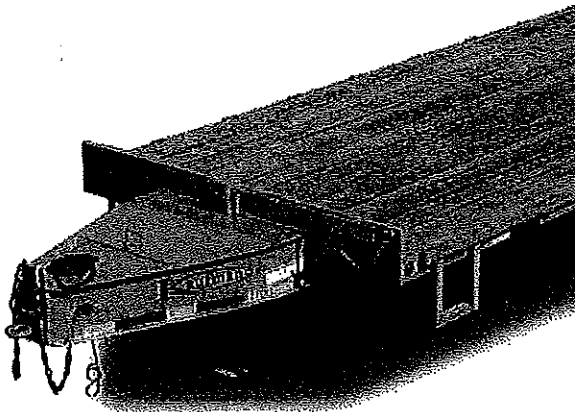
866-455-7444

www.KaufmanTrailers.com



High Quality Trailers Delivered Anywhere At Factory-Direct Pricing

**25000 GVWR Tandem Dual Flatbed Trailer - 25 ft. - Deluxe**



QUOTED  
Trailer is Black  
with Dual Jacks

**\$7,990.00 Factory Direct**

Kaufman Trailer's heavy duty Deluxe 25000 GVWR Tandem Dual Flatbed Trailer has 20 ft. of flatbed with a 5 ft. self-cleaning, cleated angle iron dovetail and 5 ft. cleated spring assist ramps. Construction begins with a one piece 12 in. at 16 lb./ft. high tensile main beam frame and tongue. The tongue is cold formed in a hydraulic press. Pierced crossmember construction - on 16 in. centers - with 6 in. channel outer rails give the best frame in the industry! 10,000 lb. oil-bath electric brake dual axles, heavy duty slipper spring suspension, and 16 in. radial tires give a long lasting running gear. A heavy duty 12,000 lb. drop foot jack, stake pockets with rub rail, tool tray with a lockable lid, treated wood flooring, and an adjustable pintle eye are all standard features. We use a US made sealed modular wiring harness and lifetime LED lights to make this 25000 GVWR Tandem Dual Flatbed Trailer an industry leader. It is an outstanding value and one of our best selling models!

This 25000 GVWR Tandem Dual Flatbed Trailer can be delivered to you anywhere in the continental US. Call our customer service team at 866-455-7444 today!

25000 GVWR Tandem Dual Flatbed Trailer 25 ft. - Deluxe radial tires. The GVWR does not increase as it is

**Rugged. Reliable. And Best Of All... Affordable.**

Be Sure To Ask About Our New Freight Pricing!



866-455-7444

www.KaufmanTrailers.com



High Quality Trailers Delivered Anywhere At Factory-Direct Pricing

Specifications

G.V.W.R.	25,000 lb. Load capacity <u>19,000 lb.</u> with 6,000 lb. hitch load.
Electrical	Sealed modular wiring harness with LED lights
Frame	12 in. Pierced I-beam, with 3 in. crossmembers 16 in. on center
Dovetail	5 ft. Self-cleaning cleated angle iron
Upper Deck	N/A
Side Rail	6 in. Channel
Tongue	Cold formed
Tires	235/80 R16 LRE (3,097 lb.)
Floors	2 in. Treated Wood <i>QUOTED OAK + \$320</i>
Coupler	Adjustable pin/eye - mounts on four bolt 1/2" thick 25,000 GVWR nose plate
Safety Chains	Heavy duty safety chains
Ramps	60 in. x 24 in. Heavy duty flip up ramps, with spring assist
Tie Downs	Stake pockets and Rubrail
Deck Length	25 ft. (20 ft. flat + 5 ft. dove)
Deck Height	37 in. with side steps
Deck Width	Maximum 102 in.
Fenders	N/A
Lower Deck	N/A
Brakes	All wheel electric brakes
Tailgate	N/A
Wheels	Silver or white mod (Based on stock)
Jack	Single 12,000 lb. drop foot jack
Axles	2-10,000 lb. Oil bath axles
Suspension	Slipper springs
Toolbox	Chain box with lockable lid standard
Finish	Primed, 2 coats of automotive grade enamel

25000 GVWR Tandem Dual Flatbed Trailer - 25 ft. - Deluxe

3/5

Rugged. Reliable. And Best Of All... Affordable.

Be Sure To Ask About Our New Freight Pricing!

**Kaufman**  
Trailers



866-455-7444

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High Quality Trailers Delivered Anywhere At Factory-Direct Pricing

Additional Lengths

Product Number	Length	Price	Additional Info
FHPP-10K-25D	25 ft.	\$7,990.00	Tongue: Cold Formed Frame: 12 in. Pierced I-beam Crosspiece: 3 in. Channel Centers: 16 in. Side Rail: 6 in. Channel Ramp Runners: 3 in. Channel
FHPP-10K-30D	30 ft.	\$8,990.00	Tongue: Cold Formed Frame: 12 in. Pierced I-beam 19 PPF, with torque tube Crosspiece: 3 in. Channel Centers: 16 in. Side Rail: 6 in. Channel Ramp Runners: 3 in. Channel
FHPP-10K-35D	35 ft.	\$9,990.00	Tongue: Cold Formed Frame: 12 in. Pierced I-beam 19 PPF, with torque tube Crosspiece: 3 in. Channel Centers: 16 in. Side Rail: 6 in. Channel Ramp Runners: 3 in. Channel

Rugged. Reliable. And Best Of All... Affordable.



January 24, 2019

The City of Hillsdale  
David E. Mackie, City Manager  
97 N. Broad Street  
Hillsdale, MI 49242

**Re: Request to Dissolve Hospital Finance Authority**

Dear Mr. Mackie,

Please accept this letter as Hillsdale Hospital's formal request to dissolve the City of Hillsdale Hospital Finance Authority. As you know, there is no outstanding bond obligations under the Authority nor does Hillsdale Hospital have the intent to enter into additional financing at this time. We have reviewed this request to resolve the Authority with the Finance Committee of the Hospital's Board of Trustees, legal counsel and bond counsel and all are in agreement that the Authority can be dissolved. As such, we respectfully ask the City of Hillsdale to grant this request.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Mark A. Gross  
Chief Financial Officer





MARINE CORPS RESERVE



January 10, 2019

Dear Toys for Tots Campaign Participant:

The Marine Corps Toys for Tots-Hillsdale County would like to take this opportunity to extend our heartfelt thanks for your participation in the Hillsdale County 2018 Toys for Tots Campaign. Your cooperative effort made it possible for 6,850 toys to be distributed to 674 children in our community which assisted 236 families in having a joyous holiday. Your support of this campaign is a testament to the families of Hillsdale County that local businesses and organizations truly care about the people in our community.

Thank you again and may you have a happy, healthy, and blessed New Year!

Sincerely,

Pamela E. Bognar  
Marine Corps Toys for Tots Coordinator  
Hillsdale County  
7231 S. Tripp Road  
Osseo, MI 49266  
(517) 398-3851  
toysfortots.hillsdale@gmail.com  
Facebook: *Toys for Tots Hillsdale County, Michigan*

# 2019 CITY OF HILLSDALE COLLECTION SCHEDULE

## JANUARY

m	t	w	t	f	s	s
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## FEBRUARY

m	t	w	t	f	s	s
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

## MARCH

m	t	w	t	f	s	s
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## APRIL

m	t	w	t	f	s	s
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## MAY

m	t	w	t	f	s	s
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## JUNE

m	t	w	t	f	s	s
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## JULY

m	t	w	t	f	s	s
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## AUGUST

m	t	w	t	f	s	s
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## SEPTEMBER

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23	24	25	26	27	28	29
30						

## OCTOBER

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28	29	30	31			

## NOVEMBER

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## DECEMBER

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9	10	11	12	13	14	15
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23	24	25	26	27	28	29
30	31					

**OBSERVED HOLIDAYS** – SERVICES WILL BE DELAYED ONE DAY  
**RECYCLING DAYS** – EVERY OTHER WEEK. (NORTH, SOUTH OF BACON RD.)  
**TRASH COLLECTION**

# CITY OF HILLSDALE NEW SLETTER

Photo: Mrs. Stock's Park

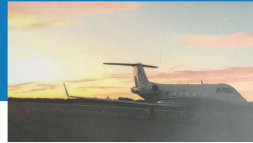
[www.cityofhillsdale.org](http://www.cityofhillsdale.org)



Issue 6 | Spring 2019

97 North Broad Street, Hillsdale, MI 49242

## AIRPORT HIGHLIGHTS



### Hillsdale Municipal Airport 2018 Highlights:

- \*Increased corporate air travel and business aircraft visiting our area.
- \*Received an A+ inspection rating from Michigan Dept. of Transportation.
- \*Improved fuel sales by almost 50% since 2017.
- \*Improved customer service for pilots and their passengers.
- \*Formed a new chapter of the Civil Air Patrol to promote youth leadership.
- \*Hosted the second annual Patriots Day Fly-In event in partnership with the Exchange Club of Hillsdale to promote aviation education and family fun.
- \*Offer onsite aircraft maintenance from "All American Aircraft Services."

Looking forward to 2019 with further development of our parallel taxiway and new fuel farm.

## HALLETT STREET

The City will be resurfacing West Hallett Street, from Reading Avenue to the west city limits. The project will include crushing and shaping the existing asphalt, replacement of drive approaches, 5" of new asphalt and gravel shoulders. Also included is some storm sewer replacement near the railroad trestle. Concord Excavating was awarded the bid. We anticipate this project to start early in the spring and be completed in ten weeks.

## TIFA BOARD UPDATE

The Tax Increment Finance Authority (TIFA) board has been busy in 2018. The sale of the Keefer Hotel was finalized in October. The new owners will begin construction in 2019 to restore the hotel and modernize it for use as a boutique hotel and restaurant. TIFA issued façade grants to help three property owners make improvements to the exteriors of their buildings. TIFA continues to work with Michigan Economic Development Corporation (MEDC) to complete their application for a rehabilitation grant for the Dawn Theater.

## STREET PRESERVATION

Street preservation will continue this spring. All efforts will be focused on chip sealing and fog coating 3-4 miles of residential streets. This treatment will be applied to the streets that were patched and repaired as a result of the preservation in 2017 and 2018.



## SPRING EVENTS

- Rizner Concert Series - Saturday, March 9th, 7pm-8pm  
*\*St. Paul's Lutheran Church*
- Quartermania - Saturday, March 16th, 5:30pm  
*\*55 Below*
- Chair Affair - Saturday, April 6th  
*\*Downtown Hillsdale*
- Art Around Town - Saturday, April 6th  
*\*Downtown Hillsdale*
- HBA Easter Egg Hunt - Saturday, April 13th, 11am- 1pm  
*\*Downtown Hillsdale*
- Beer and Wine Festival - Saturday, May 4th  
*\*Hillsdale Fairgrounds*  
*\*For more information on events visit our Facebook page*

## TREE CITY USA

The City of Hillsdale is inviting individuals and businesses to help replant Hillsdale one tree at a time. This program not only enhances the value of properties, throughout the City, but also continues to make the City of Hillsdale a true "Tree City USA" community and help our environment. Contact the City Forester with questions regarding the Public Sponsored Tree Planting Program at: 517-437-6493.



## RECREATION CORNER

Spring into recreation! Hillsdale Recreation has plenty to offer. Watch for baseball and softball registration, tennis grades K-8 with Sam Vondra, and 4 on 4 Women's Volleyball. Hillsdale Cardio Drumming returns to Owen Memorial Park in May and Dawn Wilkerson brings Daybreak Yoga to Sandy Beach. Be sure to get your pavilion rentals in for Spring/Summer gatherings. Get your dock slip rented for your lakeside relaxation spot. For more information, find us on Facebook at Hillsdale Recreation, or call Michelle at: 517-437-6457.

## NEWS FROM ASSESSOR'S OFFICE

Michigan property taxpayers should receive the 2019 Notice of Assessment, Taxable Valuation, and Property Classification by February 25 (14 days prior to the Board of Review). Contact your local assessor as soon as possible if you own or are responsible for payment of the taxes on property in Michigan and have not received a notice for that property by the end of the month.

The City of Hillsdale **Board of Review** is scheduled to meet to hear taxpayer appeals as follows: **Monday, March 11, 2019 – 9:00 a.m. – 3:00 p.m. and Tuesday, March 12, 2019 – 3:00 p.m. – 9:00 p.m.** Taxpayers may appeal 2019 Assessed and Taxable Values, Property Classification or Taxable Status. In addition, taxpayers may submit requests to the Board by filing the required documentation for Poverty Exemptions, Disabled Veterans Exemptions, Small Business Taxpayer Exemptions and Eligible Manufacturing Personal Property Exemptions. Petitions to the Board of Review may be made in writing but must be accompanied by Michigan Department of Treasury form 618 (L-4035). Petitions must be received by 5:00 p.m. on March 12, 2019.

### 2019 Spring Filing Deadlines:

**May 1:** 4660 – Principal Residence Exemption (PRE) Active Duty Military Affidavit

2599 – Claim for Farmland (Qualified Agricultural) Exemption from Some School Operating Taxes

**May 31:** Michigan Tax Tribunal Appeals of 2019 Assessed and/or Taxable Value on property classified as commercial real, industrial real, developmental real, commercial personal, industrial personal or utility personal.

**June 1:** 2368 – Principal Residence Exemption (PRE) Affidavit

4640 – Conditional Rescission of Principal Residence Exemption (PRE)

## DEVELOPMENT CORNER

### NEW TO HILLSDALE:



more information.

**Healthies of Hillsdale** opened on January 2, 2019, offering a smoothie and shake bar with over 100 flavors including specialty drinks, energy teas and more! Located at 77 N. Broad Street in downtown Hillsdale. Stop in Monday - Friday: 7 a.m. - 7 p.m., Saturday & Sunday: 9 a.m. - 1 p.m. Visit their Facebook page for

House of Pizza and BBQ reopened as **BURGERS UNLOCKED** owned by Key Opportunities located at 350 Hillsdale Street Burgers Unlocked features 100% fresh beef angus burgers loaded with favorite toppings and fresh, never frozen hand cut fries. Visit them Monday - Friday 11 a.m. - 8 p.m. Check out their Facebook page for more information.



## SPRING LEAF & BRUSH COLLECTION

The City of Hillsdale Department of Public Services will provide curbside residential collection of brush and leaves beginning Monday, April 1, 2019. This service is offered to residents only during the first full weeks of April and May. Please contact the Public Services Department for more information: 517-437-6490.

### I.C.E GRANT UPDATE

We are striving to have the Garden, Vine, Mead and Rippon Street construction project wrapped up by the middle of June. Crews will replace the culvert on Rippon Avenue and install remaining water, sewer and storm structures. The goal is to have all underground work completed by April. Concrete walks, drives, and curb will be poured as soon weather conditions allow in the spring. Road base, asphalt, terrace restoration and tree planting will follow closely behind to complete the project.

## MANUFACTURING & TECHNOLOGY PARK



**Precision Metal Art** new to the industrial park located at 245 W. Mechanic Road. Precision Metal Art offers decorative metal signs for business and home. Visit online: [precisionmetalartusa.com](http://precisionmetalartusa.com)

## THANK YOU

A big thank you to all who came out for the New Year's Eve Bash. Despite the rain, people participated and enjoyed the event. Thanks again to all our area sponsors that worked in conjunction with us to make the event happen.



Mark your calendars for Saturday, March 21, 2019 Brought to you by: Hillsdale County School of the Arts



Fridays from 10:30 - 11:30 a.m. join the fun at the Library with Storytime. Stories, crafts, music, playtime, snacks and more! Children of all ages are welcome. For more information contact the Library at: 517-437-6470.

## REMINDERS

You can find up-to-date news and information by visiting our website, Facebook, Twitter and WCSR

**Election:** Tuesday, May 7th, 2019. Polls open at 7 a.m. and close at 8 p.m. City residents will vote at the Hillsdale Community Library located at 11 E. Bacon Street.

**Holiday Hours:** Friday, April 19th, 2019 City offices will be closing at noon for Good Friday.

**Compost Site:** Opens to city residents on April 2nd, 2019.

**Cemetery Grave Blankets:** Grave blankets are allowed from November to March. Any grave blanket that is not removed by March 15th shall be removed and disposed of by the Department of Public Services. For more information call: 517-437-6490.



# **City of Hillsdale Agenda Item Summary**

**Meeting Date:** February 18, 2019

**Agenda Item #10:** New Business

**SUBJECT:** Dial-A-Ride Funding

**BACKGROUND PROVIDED BY STAFF:**

Each February the City of Hillsdale submits an application to the State of Michigan Department of Transportation (MDOT) to apply for financial assistance under Act 51 for public transportation known as Dial-A-Ride Transit (DART). Attached is the resolution of intent required by MDOT as part of the application process. The resolution outlines the anticipated balanced budget for the 2019-20 fiscal year of \$340,000 and projected funding sources. This budget is similar but not necessarily identical to the budget Council will approve in June as it covers a different fiscal year (October 1, 2019 – September 30, 2020). It is anticipated that we will receive 18.0% of operational costs from federal sources and 38.0662% from the state. The remaining 43.9338% will come from local sources (ticket sales and General Fund). This resolution also appoints Bonnie Tew, Finance Director as the Transportation Coordinator.

**STAFF RECOMMENDATION:**

Staff recommends that Council approve this resolution as presented.

CITY OF HILLSDALE, MICHIGAN

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF INTENT TO APPLY FOR STATE FORMULA OPERATING  
ASSISTANCE FOR FISCAL YEAR 2019-2020 UNDER  
ACT NO. 51 OF THE PUBLIC ACTS OF 1951,  
AS AMENDED

WHEREAS, pursuant to Act No. 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the City of Hillsdale, to provide a local transportation program for the state fiscal year of 2019-2020 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the City of Hillsdale, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the 10e (18) accessibility plan amendment and performance indicators for this agency have been reviewed and approved by the Local Advisory Council; and

WHEREAS, the Local Advisory Council, has reviewed and approved the proposed balanced budget, and funding sources of estimated federal funds of \$61,200, estimated state funds of \$129,425, estimated fare box funds of \$45,000, estimated local funds of \$104,375, with total estimated expenses of \$340,000 for 2019-2020.

NOW THEREFORE, be it resolved that the City Council does hereby make its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Bonnie Tew, Finance Director, as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the Commission or department for its administration of Act 51 for fiscal year 2019-20.

PASSED IN OPEN COUNCIL MEETING THIS 18th DAY OF FEBRUARY, 2019.

\_\_\_\_\_  
Adam L. Stockford, Mayor

ATTEST: \_\_\_\_\_  
Katy Price, Interim City Clerk

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** February 18, 2019

**Agenda Item # :** New Business

**SUBJECT :** Personnel Manual, Part Time Paid Medical Leave

**BACKGROUND PROVIDED BY STAFF:** Kay Freese, Human Resource Director

In December of 2018, the State of Michigan passed the Paid Medical Leave Act of 2018 which requires some employers to provide certain employees paid medical leave for personal or family health needs, as well as purposes related to domestic violence and sexual assault. Also to specify the conditions for accruing or providing paid medical leave.

As a large employer (over 50 employees), we are required to comply with the new legislation which becomes effective in March of 2019. This applies to regular part time employees that average more than twenty-five (25) hours per week. We have three (3) employees that are eligible for this benefit.

There are two options to meet this requirement. One is tracking an hourly accrual every 35 hours of time worked during the calendar year. The other option is to provide 40 hours up front in January of every year. There is no carry over of leave time for either option. I have talked with City Manager, Mackie and we are in agreement the easier method is to provide the forty (40) hours in January of each calendar year.

Attached is the revised Section 307 of the Employee Personnel Manual with the proposed changes.

### **RECOMMENDATION:**

I recommend the City Council approve the Personnel Manual change for Sick Leave Benefits in compliance with the Michigan Paid Medical Leave Act of 2018 as presented and authorize the signatures of the Mayor and Interim City Clerk.

# *City of Hillsdale*

City of Hillsdale Employee Handbook

## **307 Sick Leave Benefits**

Effective Date: January 1, 2006

Revision Date: July 17, 2006

Revision Date: February 18, 2019

City provides paid sick leave benefits to all eligible employees for periods of temporary absence due to illnesses or injuries as follows:

- Regular part-time employee averaging 25 hours or more per week

In compliance with the Michigan Paid Medical Leave Act of 2018, regular part-time employees averaging 25 hours or more per week will receive 40 hours of paid sick leave each calendar year. New employees will be prorated based on date of hire.

Paid sick leave can be used in minimum increments of one hour. An eligible employee may use sick leave benefits for an absence due to his or her own illness or injury, or that of a child, parent, spouse or specific incidents as defined in the Michigan Paid Medical Leave Act.

Employees who are unable to report to work due to illness or injury should notify their direct supervisor before the scheduled start of their workday.

This leave time is available for usage during the calendar year but cannot be rolled over into the following year. There shall be no compensation for unused hours or sick leave benefits associated with full-time employees.

- Regular full-time employee

Eligible regular full-time employees will accrue sick leave benefits at the rate of 64 hours per year (accrued on a monthly basis for every full month of active service). Sick leave benefits are calculated on the basis of a "benefit year," the 12-month period that begins when the employee starts to earn sick leave benefits.

Paid sick leave can be used in minimum increments of one hour. An eligible employee may use sick leave benefits for an absence due to his or her own illness or injury, or that of a child, parent, or spouse of the employee.

# *City of Hillsdale*

## City of Hillsdale Employee Handbook

Employees who are unable to report to work due to illness or injury should notify their direct supervisor before the scheduled start of their workday.

If an employee is absent for three or more consecutive days due to illness or injury, a physician's statement must be provided verifying the disability and its beginning and expected ending dates. Such verification may be requested for other sick leave absences as well and may be required as a condition to receiving sick leave benefits.

Before returning to work from a sick leave absence of 3 calendar days or more, an employee must provide a physician's verification that he or she may safely return to work.

Sick leave benefits will be calculated based on the employee's base pay rate at the time of absence and will not include any special forms of compensation, such as incentives, commissions, bonuses, or shift differentials.

As an additional condition of eligibility for sick leave benefits, an employee on an extended absence must apply for any other available compensation and benefits, such as workers' compensation. Sick leave benefits will be used to supplement any payments that an employee is eligible to receive from state disability insurance, workers' compensation or City-provided disability insurance programs. The combination of any such disability payments and sick leave benefits cannot exceed the employee's normal weekly earnings.

Sick leave benefits are intended and may be used solely to provide income protection in the event of illness or injury. Sick leave benefits may not be used in connection with and/or for any other absence from work.

Unused sick leave benefits shall accumulate for an employee until he/she has accumulated a total of 240 hours of sick leave. Thereafter, seventy-five (75%) per cent of all unused sick leave that accrues in excess of 240 hours by December 31 of each year shall be converted to a cash amount based on the employee's base pay rate as of said date, excluding overtime and all special forms of compensation, such as incentives, commissions, bonuses and shift differentials, and either:

- A. Paid to the employee, if but only if, the employee delivers written notice to the City Manager or his/her designee on or before the close of business on December 30 of each year that the employee is opting to receive the cash payment, or

# *City of Hillsdale*

## City of Hillsdale Employee Handbook

- B. In the absence of such written notice, deposited in the MERS Health Care Savings Program Sub-Trust as a before-tax employer contribution for the benefit of the employee.

With regard to accrued sick leave of 240 hours or less, an employee separating from and terminating his/her employment with the City due to illness or injury shall be entitled to receive sick leave benefits only for the duration of said illness or injury with any remaining sick leave benefits to be forfeited. All other sick leave benefits shall be paid pursuant to the following schedule, subject to the following restrictions and limitations:

- C. No payment will be made for accrued sick leave to or for an employee separating from and terminating his/her employment with the City with less than five (5) years service for reasons other than illness or injury. For an employee with five (5) years or more of service at the time of his/her separation and termination, a portion of the employee's sick leave that has accrued as of the date of termination shall be paid to or for the benefit of the employee pursuant to the following schedule:

1. Five (5) years or more of service, but less than ten (10) years service — 25% shall be paid to or for the benefit of the employee.
2. Ten (10) years or more of service, but less than fifteen (15) years service - 75% shall be paid to or for the benefit of the employee.
3. Fifteen years or more of service - 100% shall be paid to or for the benefit of the employee.

City reserves the right to change, revise, or eliminate benefits.

RECEIVED

BOR.  
ALTERNATE



CITY OF  
HILLSDALE

FEB 6 2019

CITY OF HILLSDALE  
CITY CLERK'S OFFICE

97 NORTH BROAD STREET  
HILLSDALE, MICHIGAN 49242-1695  
(517) 437-6442 FAX: (517) 437-6448  
cityofhillsdale.org

Name: DON HERNANDEZ

Address \_\_\_\_\_  
et \_\_\_\_\_ City Hillsdale Zip Mi

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_

E-Mail \_\_\_\_\_

Are you a resident of City of Hillsdale? Yes  No \_\_\_\_\_

Occupation: (if retired, former occupation) BUSINESS OWNER

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other \_\_\_\_\_

Brief Educational Background:  
NMU - 1975

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):  
St Pauls Lutheran Church

On what other volunteer boards/committees have you served? \_\_\_\_\_

Describe any previous activities related to government: \_\_\_\_\_

Please explain why you would be interested in serving on the council or committee: \_\_\_\_\_

Very much interested in community oversight

Please explain your understanding of the City of Hillsdale:

Conservative values - safe - Hillsdale has been very good to me financially

Additional comments: Very concerned about lack of participation of its citizens

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Applicant Signature

Date





CITY OF HILLSDALE

RECEIVED

FEB 1 2019

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6441 FAX: (517) 437-6448
cityofhillsdale.org

CITY OF HILLSDALE
CITY CLERK'S OFFICE

What Board/Commission would you like to serve? AACC

Name: Mike Prince (Pastor)

Address: 1 Hillsdale mi 49242
Street City Zip

Phone: Home Work

E-Mail

Residency is required for most Boards & Commissions.

Are you a resident of City of Hillsdale? Yes X No If so, for how long? 6 months

Occupation: (if retired, former occupation) Pastor - Hillsdale Nazarene Church

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background:

M.Div - ReLisid

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

President - Colony Ministerial Association
Treasurer - Hillsdale Ministerial Association
Salvation Army - Bells
Counselor - Alpha Omega + worked for TR Court Systems as well

On what other volunteer boards/committees have you served?

Hillsdale Hospital - Chaplain / Pastor. I am part of the Chamber of Commerce

Describe any previous activities related to government: Helped to Elect  
Benjamin Fladrick as State Rep For MI.

Please explain why you would be interested in serving on the council or committee:  
Spent 12 Years - writing my sermons at the  
OWSSO - A.R. Park -  
Did a lot of Education / communication /

Please explain your understanding of the City of Hillsdale:  
Non-partisan - striving to do their best to represent  
All Business's and Communities - Using the Resources  
they have to encourage economic growth - and  
working with several groups to understand and provide  
for assistance, and encouragement along the way,

Additional comments:  
I have over 30 years of working in the Public  
and can help get folks Reason together in a win-win  
situations

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Rev. Mike a Lince  
Applicant Signature

\_\_\_\_\_ Date



# CITY OF HILLSDALE

97 NORTH BROAD STREET  
HILLSDALE, MICHIGAN 49242-1695  
(517) 437-6442 FAX: (517) 437-6448  
cityofhillsdale.org

Name: Eric Moore

Address: \_\_\_\_\_ Hillsdale 49242  
Street City Zip

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_

E-Mail \_\_\_\_\_

Are you a resident of City of Hillsdale? Yes  No \_\_\_\_\_

Occupation: (if retired, former occupation) Vice President of Moore Insurance Services

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing X
- Advocacy
- Human Resources
- Planning X
- Computers
- Knowledge of the Cause
- Public Relations S
- Legal
- Community Relations
- Public Speaking X
- Finance
- Management
- Other Risk Management

Brief Educational Background: Graduated from Hillsdale High School 1980, BA from Michigan State University in 1984, Certified Insurance Counselor 1991

What charitable or community activities have you **actively** participated in? Please describe any leadership role(s) you have (had) in the organization(s):

Hillsdale United Way Board Member, Exchange Club of Hillsdale –Board Member

On what other volunteer boards/committees have you served?

ACEC of Michigan Risk Management Committee, a/e ProNet Board Member- President from 2015-present

Describe any previous activities related to government: City of Hillsdale TIFA 2004-2014

Please explain why you would be interested in serving on the council or committee:

Interested in the city planning process and feel my experience and knowledge could assist the city

Please explain your understanding of the City of Hillsdale:

Established in 1839 and chartered in 1869, the City of Hillsdale is located in the rolling, fertile hills of South Central Michigan, bordering Indiana and Ohio. A community of approximately 8,000 residents, it is the county seat of Hillsdale County and home to nationally-recognized Hillsdale College as well as Hillsdale Community Health Center a private, independent, non-profit institution and the only acute care hospital in Hillsdale County.

Source: <http://www.cityofhillsdale.org/city-of-hillsdale.aspx>

Additional comments: Our insurance agency has continually operated in the city of Hillsdale since 1894, our office is located in the Waldron block which was originally developed in the 1850's, we have a vested interest in helping our city grow and prosper. I look forward to serving on the planning commission.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.



Applicant Signature

6/16/15  
Date



CITY OF HILLSDALE

97 NORTH BROAD STREET  
HILLSDALE, MICHIGAN 49242-1695  
(517) 437-6442 FAX: (517) 437-6448  
cityofhillsdale.org

Name: Samuel Mutter

Address: Hillsdale 49242  
City Zip

Phone: Home Work (517) 849-9006 ext 214

E-Mail

Are you a resident of City of Hillsdale? Yes  No

Occupation: (if retired, former occupation) Marketing/Sales

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other \_\_\_\_\_

Brief Educational Background:  
3 years of college. Navy Intelligence "A" and "C" school  
Leadership training Petty Officer course.

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):  
Tutoring, mentoring elementary ~ highschool. Youth activities director at church. Assist with multiple non-profit organizations social media presence. Non-profit radio host. Hillsdale business association - just elected secretary.

On what other volunteer boards/committees have you served? Board of Special Assessment.

What charitable or community activities have you **actively** participated in? Please describe any leadership role(s) you have (had) in the organization(s):

Hillsdale Business Association - current Secretary  
Freedom Christian School - Monitor Tutor  
Calvary Baptist Church - Youth & Music director for past 5 years

On what other volunteer boards/committees have you served? \_\_\_\_\_

Hillsdale Board of Special Assessment

Describe any previous activities related to government: attend City council meetings and try to learn and be aware of as much as possible

Please explain why you would be interested in serving on the council or committee: \_\_\_\_\_

I am excited to see our city grow and develop and see this as an opportunity to learn and contribute to the city I have come to love over the past 11 years

Please explain your understanding of the City of Hillsdale: \_\_\_\_\_

Mayor is head of council, council selects a city manager who runs the day to day operations of the city.

Additional comments: \_\_\_\_\_

\_\_\_\_\_

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Describe any previous activities related to government: \_\_\_\_\_

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Please explain why you would be interested in serving on the council or committee: \_\_\_\_\_

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Please explain your understanding of the City of Hillsdale:

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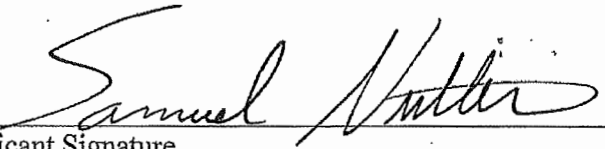
Additional comments: \_\_\_\_\_

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Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

  
Applicant Signature

12/4/2014  
Date