



City Council Agenda

June 3, 2019
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City Claims of May 16, 2019: \$113,311.13
 - 2. BPU Claims of May 16, 2019: \$132,334.16
 - 3. Payroll of May 30, 2019: \$124,334.48
 - B. City Council Minutes of May 20, 2019 Regular Meeting
 - C. All America Celebration/Great American Parade
 - D. Mrs. Stock's Park Use Agreement: Alexander Green
 - E. Transit Procurement Policy
 - F. District Court Job Fair
- VI. Communications/Petitions**
 - A. Movies in the Park 2019
 - B. Comcast Letter
 - C. Tall Grass Reminder
 - D. Right of Way Planting Letter: Ted Jansen
- VII. Introduction and Adoption of Ordinances/Public Hearing**
- VIII. Unfinished Business**
 - A. 23/25 N. Broad Street Demolition- Verbal Update
 - B. I.C.E Grant – Verbal Update
- IX. Old Business**
 - A. Settlement Agreement and Mutual Release for King v Mackie, et al
 - B. Right-of-Way Uses and Activities (Municipal Trees)
- X. New Business**
 - A. Adoption of Budget 2019-2020 (Resolutions)
 - *Resolution: Millage Levy for FY2020
 - *Resolution: Sinking Fund Levy for FY2020
 - *Resolution: Fire Department/Public Safety Millage
 - *Resolution: Budget Adoption for FY2020 (with Sinking Fund)
 - *Resolution: Budget Adoption for FY 2020 (without Sinking Fund)
 - B. 2019 Hillsdale Drinking Water Video Contest Winners
 - C. Parcel Division: 3980 W. Carleton Rd.
 - D. Parcel Division: 48 McClellan St. & 67 College St.

Re-appointment: BPU Board- Bob Batt

XII. General Public Comment

XIII. City Manager's Report

XIV. Council Comment

XV. Adjournment

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 POST DATES 05/03/2019 - 05/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GC

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|--------------------------------|--------------|--------------------------------|-------------------------------------|-------------------|----------|------------------|---------|
| Invoice Age: Less Than 30 Days | | | | | | | |
| Check <None> | | | | | | | |
| 271-790.000-726.000 | 05/30/19 | WALMART COMMUNITY | SUPPLIES | 911300534189 | 05/30/19 | 75.01 | |
| | | | | | | <u>75.01</u> | |
| Total For Check <None> | | | | | | | |
| Check 274 | | | | | | | |
| 481-900.000-740.295 | 05/16/19 | AVFUEL CORP | FUEL AND LUBRICANTS | 012123417 | 05/16/19 | 10,586.26 | 274 |
| 481-900.000-740.295 | 05/16/19 | AVFUEL CORP | FUEL AND LUBRICANTS | 012123140 | 05/16/19 | 16,158.41 | 274 |
| 481-900.000-740.295 | 05/16/19 | AVFUEL CORP | FUEL AND LUBRICANTS | 012143607 | 05/16/19 | 10,575.25 | 274 |
| | | | | | | <u>37,319.92</u> | |
| Total For Check 274 | | | | | | | |
| Check 275 | | | | | | | |
| 101-265.000-920.000 | 05/16/19 | MICH GAS UTILITIES | NATURAL GAS UTILITY - MITCHELL | 0505431439-00001 | 05/16/19 | 243.98 | 275 |
| 101-336.000-920.000 | 05/16/19 | MICH GAS UTILITIES | NATURAL GAS UTILITY - FIRE STATION | 05.13.2019 | 05/16/19 | 197.23 | 275 |
| | | | | | | <u>441.21</u> | |
| Total For Check 275 | | | | | | | |
| Check 276 | | | | | | | |
| 101-215.000-801.000 | 05/16/19 | SOUTHERN MI BANK & TRUST | SAFE DEPOSIT BOX RENT | 04222019 | 05/16/19 | 57.00 | 276 |
| | | | | | | <u>57.00</u> | |
| Total For Check 276 | | | | | | | |
| Check 277 | | | | | | | |
| 101-441.000-801.000 | 05/16/19 | SPOK, INC | DPS PAGER RENTAL | C7385433Q | 05/16/19 | 18.72 | 277 |
| | | | | | | <u>18.72</u> | |
| Total For Check 277 | | | | | | | |
| Check 81087 | | | | | | | |
| 101-301.000-726.000 | 05/16/19 | AMAZON CAPITAL SERVICES, INC | LAPTOP DISPLAY SCREEN/PIONEER 3D DR | 101-301-000-726-1 | 05/16/19 | 84.48 | 81087 |
| 101-301.000-930.000 | 05/16/19 | AMAZON CAPITAL SERVICES, INC | LAPTOP DISPLAY SCREEN/PIONEER 3D DR | 101-301-000-726-1 | 05/16/19 | 39.00 | 81087 |
| 101-756.000-726.000 | 05/16/19 | AMAZON CAPITAL SERVICES, INC | TEST STRIPS & HOUR METERS | 14GV-9LRH-YNT9 | 05/16/19 | 42.19 | 81087 |
| 640-444.000-730.000 | 05/16/19 | AMAZON CAPITAL SERVICES, INC | TEST STRIPS & HOUR METERS | 1T1V-MVV1-13YN | 05/16/19 | 89.94 | 81087 |
| | | | | | | <u>255.61</u> | |
| Total For Check 81087 | | | | | | | |
| Check 81088 | | | | | | | |
| 101-295.000-930.000 | 05/16/19 | AMERICAN COPPER AND BRASS, LLC | RUNWAY LIGHTS | 19INV015919 | 05/16/19 | 132.00 | 81088 |
| 101-295.000-930.000 | 05/16/19 | AMERICAN COPPER AND BRASS, LLC | FUSES FOR TRANSFORMER | 19INV015920 | 05/16/19 | 63.80 | 81088 |
| 101-756.000-930.000 | 05/16/19 | AMERICAN COPPER AND BRASS, LLC | ELBOW, P-TRAP, NIPPLES, SEALANT, GA | 19INV018132 | 05/16/19 | 31.96 | 81088 |
| 101-756.000-930.000 | 05/16/19 | AMERICAN COPPER AND BRASS, LLC | ELBOW, P-TRAP, NIPPLES, SEALANT, GA | 19INV018133 | 05/16/19 | 8.66 | 81088 |
| 101-756.000-930.000 | 05/16/19 | AMERICAN COPPER AND BRASS, LLC | ELBOW, P-TRAP, NIPPLES, SEALANT, GA | 19INV018365 | 05/16/19 | 38.22 | 81088 |
| 101-756.000-930.000 | 05/16/19 | AMERICAN COPPER AND BRASS, LLC | ELBOW, P-TRAP, NIPPLES, SEALANT, GA | 19INV018786 | 05/16/19 | 26.64 | 81088 |
| 101-756.000-930.000 | 05/16/19 | AMERICAN COPPER AND BRASS, LLC | ELBOW, P-TRAP, NIPPLES, SEALANT, GA | 19INV019034 | 05/16/19 | 16.00 | 81088 |
| | | | | | | <u>317.28</u> | |
| Total For Check 81088 | | | | | | | |
| Check 81089 | | | | | | | |
| 101-301.000-900.000 | 05/16/19 | ARROW SWIFT PRINTING | CASE JACKET ENVELOPES | 149028 | 05/16/19 | 102.80 | 81089 |
| 588-588.000-726.000 | 05/16/19 | ARROW SWIFT PRINTING | DIAL-A-RIDE TICKETS | 148922 | 05/16/19 | 368.68 | 81089 |
| | | | | | | <u>471.48</u> | |
| Total For Check 81089 | | | | | | | |
| Check 81090 | | | | | | | |
| 101-265.000-925.000 | 05/16/19 | AT&T | TELEPHONE SERVICE | 517R21057605-CIT | 05/16/19 | 1,191.72 | 81090 |
| 271-790.000-925.000 | 05/16/19 | AT&T | TELEPHONE SERVICE | 517R21057605-CIT | 05/16/19 | 216.68 | 81090 |
| | | | | | | <u>1,408.40</u> | |
| Total For Check 81090 | | | | | | | |
| Check 81091 | | | | | | | |
| 271-790.000-982.000 | 05/16/19 | BAKER & TAYLOR COMPANY | ADULT BOOK ORDER MAY | 2034515401 | 05/16/19 | 145.72 | 81091 |
| 271-790.000-982.000 | 05/16/19 | BAKER & TAYLOR COMPANY | ADULT BOOKS APRIL | 2034510920 | 05/16/19 | 76.05 | 81091 |
| | | | | | | <u>221.77</u> | |
| Total For Check 81091 | | | | | | | |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
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| Invoice Age: Less Than 30 Days | | | | | | | |
| Check 81092 | | | | | | | |
| 640-444.000-726.000 | 05/16/19 | BAKER'S GAS & WELDING SUPPLIE | 30 LB PROPANE FILL | 01564165 | 05/16/19 | 16.98 | 81092 |
| | | | | | | <u>16.98</u> | |
| Total For Check 81092 | | | | | | 16.98 | |
| Check 81093 | | | | | | | |
| 101-265.000-801.000 | 05/16/19 | BILL'S LAWN CARE, LLC | APRIL 2019 LAWN MAINTENANCE | 23280 | 05/16/19 | 160.00 | 81093 |
| 101-266.000-801.000 | 05/16/19 | BILL'S LAWN CARE, LLC | APRIL 2019 LAWN MAINTENANCE | 23280 | 05/16/19 | 300.00 | 81093 |
| 101-372.000-801.372 | 05/16/19 | BILL'S LAWN CARE, LLC | MOW AND TRIM ROW 10/80 S. WOLCOTT | 22615 | 05/16/19 | 60.00 | 81093 |
| 101-372.000-801.372 | 05/16/19 | BILL'S LAWN CARE, LLC | MOW AND TRIM 187 E. BACON ST. | 22616 | 05/16/19 | 150.00 | 81093 |
| 101-441.000-801.000 | 05/16/19 | BILL'S LAWN CARE, LLC | APRIL 2019 LAWN MAINTENANCE | 23280 | 05/16/19 | 50.00 | 81093 |
| 101-756.000-801.000 | 05/16/19 | BILL'S LAWN CARE, LLC | APRIL 2019 LAWN MAINTENANCE | 23280 | 05/16/19 | 2,900.00 | 81093 |
| 202-460.000-801.000 | 05/16/19 | BILL'S LAWN CARE, LLC | APRIL 2019 LAWN MAINTENANCE | 23280 | 05/16/19 | 352.88 | 81093 |
| 202-460.500-801.000 | 05/16/19 | BILL'S LAWN CARE, LLC | APRIL 2019 LAWN MAINTENANCE | 23280 | 05/16/19 | 15.24 | 81093 |
| 203-460.000-801.000 | 05/16/19 | BILL'S LAWN CARE, LLC | APRIL 2019 LAWN MAINTENANCE | 23280 | 05/16/19 | 131.88 | 81093 |
| 588-588.000-801.000 | 05/16/19 | BILL'S LAWN CARE, LLC | APRIL 2019 LAWN MAINTENANCE | 23280 | 05/16/19 | 150.00 | 81093 |
| | | | | | | <u>4,270.00</u> | |
| Total For Check 81093 | | | | | | 4,270.00 | |
| Check 81094 | | | | | | | |
| 101-172.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 013952 | 05/16/19 | 136.01 | 81094 |
| 101-209.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 013952 | 05/16/19 | 52.77 | 81094 |
| 101-215.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 013952 | 05/16/19 | 52.77 | 81094 |
| 101-219.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 013952 | 05/16/19 | 166.46 | 81094 |
| 101-301.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 000479 | 05/16/19 | 891.11 | 81094 |
| 101-301.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 013952 | 05/16/19 | 196.93 | 81094 |
| 101-336.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 010468 | 05/16/19 | 166.48 | 81094 |
| 101-400.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 013952 | 05/16/19 | 105.54 | 81094 |
| 101-441.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 013952 | 05/16/19 | 166.46 | 81094 |
| 208-751.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 013952 | 05/16/19 | 60.92 | 81094 |
| 271-790.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 013952 | 05/16/19 | 136.01 | 81094 |
| 588-588.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 013952 | 05/16/19 | 91.39 | 81094 |
| 588-588.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 017056 | 05/16/19 | 60.92 | 81094 |
| 640-444.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 013952 | 05/16/19 | 91.39 | 81094 |
| 640-444.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 017056 | 05/16/19 | 105.54 | 81094 |
| 699-441.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MI | DENTAL & VISION INSURANCE GROUP 007 | 017056 | 05/16/19 | 574.47 | 81094 |
| | | | | | | <u>3,055.17</u> | |
| Total For Check 81094 | | | | | | 3,055.17 | |
| Check 81096 | | | | | | | |
| 101-000.000-214.582 | 05/16/19 | BOARD OF PUBLIC UTILITIES | OUTSTANDING PAYABLES | 05/15/2019 | 05/16/19 | 28.88 | 81096 |
| | | | | | | <u>28.88</u> | |
| Total For Check 81096 | | | | | | 28.88 | |
| Check 81097 | | | | | | | |
| 101-295.000-740.000 | 05/16/19 | BRINER OIL CO, INC | DIESEL FUEL DELIVERY | 102615 | 05/16/19 | 379.90 | 81097 |
| | | | | | | <u>379.90</u> | |
| Total For Check 81097 | | | | | | 379.90 | |
| Check 81098 | | | | | | | |
| 101-173.000-801.000 | 05/16/19 | BS&A SOFTWARE | ANNUAL SUPPORT- MAY 1ST 2019 THRU M.122991-CITY | | 05/16/19 | 677.50 | 81098 |
| 101-209.000-801.000 | 05/16/19 | BS&A SOFTWARE | ANNUAL SUPPORT- MAY 1ST 2019 THRU M.122991-CITY | | 05/16/19 | 1,240.00 | 81098 |
| 101-219.000-801.000 | 05/16/19 | BS&A SOFTWARE | ANNUAL SUPPORT- MAY 1ST 2019 THRU M.122991-CITY | | 05/16/19 | 1,322.50 | 81098 |
| 101-253.000-801.000 | 05/16/19 | BS&A SOFTWARE | ANNUAL SUPPORT- MAY 1ST 2019 THRU M.122991-CITY | | 05/16/19 | 1,107.00 | 81098 |
| | | | | | | <u>4,347.00</u> | |
| Total For Check 81098 | | | | | | 4,347.00 | |
| Check 81099 | | | | | | | |
| 101-265.000-925.000 | 05/16/19 | BSB COMMUNICATIONS INC | TELEPHONE | 145608-CITY | 05/16/19 | 110.00 | 81099 |
| 271-790.000-925.000 | 05/16/19 | BSB COMMUNICATIONS INC | TELEPHONE | 145608-CITY | 05/16/19 | 55.00 | 81099 |
| | | | | | | <u>165.00</u> | |

05/16/2019 02:27 PM
 User: gkeasal
 DB: Hillsdale

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| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|--------------------------------|--------------|-------------------------------|--|------------|----------|-----------------------|-----------|
| Invoice Age: Less Than 30 Days | | | | | | | |
| Check 81099 | | | | | | | |
| | | | | | | Total For Check 81099 | 165.00 |
| Check 81100 | | | | | | | |
| 101-336.000-726.000 | 05/16/19 | COREY BURKE | REIMBURSEMENT FOR FLOWERS PURCHASED | 05.12.2019 | 05/16/19 | 48.89 | 81100 |
| | | | | | | Total For Check 81100 | 48.89 |
| Check 81101 | | | | | | | |
| 101-301.000-726.000 | 05/16/19 | CURRENT OFFICE SOLUTIONS | 16GB FLASH DRIVES | 625703-00 | 05/16/19 | 46.60 | 81101 |
| 101-400.000-726.000 | 05/16/19 | CURRENT OFFICE SOLUTIONS | OFFICE SUPPLIES - 2ND FLOOR | 454621-00 | 05/16/19 | 51.24 | 81101 |
| | | | | | | Total For Check 81101 | 97.84 |
| Check 81102 | | | | | | | |
| 247-900.000-801.249 | 05/16/19 | CYNTHIA BIESZK | TIFA BUSINESS EXPANSION PROGRAM | OF19-0021 | 05/16/19 | 10,000.00 | 81102 |
| | | | | | | Total For Check 81102 | 10,000.00 |
| Check 81103 | | | | | | | |
| 633-000.000-111.000 | 05/16/19 | DORNBOS SIGN & SAFETY INC | WARNING NO DUMPING ALLOWED SIGNS | INV43726 | 05/16/19 | 128.92 | 81103 |
| | | | | | | Total For Check 81103 | 128.92 |
| Check 81104 | | | | | | | |
| 203-480.000-726.000 | 05/16/19 | DOUBLE A LAWNSCAPING & SUPPLY | TOP SOIL & STRAW BLANKET | 34881 | 05/16/19 | 34.00 | 81104 |
| 633-000.000-111.000 | 05/16/19 | DOUBLE A LAWNSCAPING & SUPPLY | TOP SOIL & STRAW BLANKET | 35316 | 05/16/19 | 392.00 | 81104 |
| | | | | | | Total For Check 81104 | 426.00 |
| Check 81105 | | | | | | | |
| 101-265.000-801.000 | 05/16/19 | EAST 2 WEST ENTERPRISES, INC | MOP & BUFF DISPATCH OFFICE | 8402 | 05/16/19 | 40.00 | 81105 |
| | | | | | | Total For Check 81105 | 40.00 |
| Check 81106 | | | | | | | |
| 101-174.000-862.000 | 05/16/19 | EDP OF HILLSDALE COUNTY | LUNCHEON - DAVID MACKIE & KELLY LOP: | 478 | 05/16/19 | 30.00 | 81106 |
| | | | | | | Total For Check 81106 | 30.00 |
| Check 81107 | | | | | | | |
| 101-336.000-726.000 | 05/16/19 | FAMILY FARM & HOME | ROUNDUP WEED & GRASS KILLER | 438/54 | 05/16/19 | 39.98 | 81107 |
| | | | | | | Total For Check 81107 | 39.98 |
| Check 81108 | | | | | | | |
| 101-441.000-726.000 | 05/16/19 | FASTENAL | 9V BATTERY | MIJON75067 | 05/16/19 | 6.12 | 81108 |
| | | | | | | Total For Check 81108 | 6.12 |
| Check 81109 | | | | | | | |
| 401-453.000-801.000 | 05/09/19 | FLEIS & VANDENBRINK | ICE GRANT PROJECT RPR - 2018 | 51424 | 05/16/19 | 10,425.74 | 81109 |
| | | | | | | Total For Check 81109 | 10,425.74 |
| Check 81110 | | | | | | | |
| 101-301.000-726.000 | 05/16/19 | GALL'S, INC | S/S POLO SHIRTS (KAST) - PANTS (HAW: 012514141 | | 05/16/19 | 10.00 | 81110 |
| 101-301.000-742.000 | 05/16/19 | GALL'S, INC | S/S POLO SHIRTS (KAST) - PANTS (HAW: 012514141 | | 05/16/19 | 44.00 | 81110 |
| 101-301.000-742.000 | 05/16/19 | GALL'S, INC | S/S POLO SHIRTS (KAST) - PANTS (HAW: 012598309 | | 05/16/19 | (44.00) | 81110 |
| 101-301.000-742.000 | 05/16/19 | GALL'S, INC | S/S POLO SHIRTS (KAST) - PANTS (HAW: 012594195 | | 05/16/19 | 53.90 | 81110 |
| 101-336.000-726.000 | 05/16/19 | GALL'S, INC | S/S POLO SHIRTS (KAST) - PANTS (HAW: 012602432 | | 05/16/19 | 3.00 | 81110 |
| 101-336.000-742.000 | 05/16/19 | GALL'S, INC | S/S POLO SHIRTS (KAST) - PANTS (HAW: 012602432 | | 05/16/19 | 52.00 | 81110 |
| | | | | | | Total For Check 81110 | 118.90 |
| Check 81111 | | | | | | | |
| 101-441.000-726.000 | 05/16/19 | GELZER & SON INC | HD BAGS, EPOXY, PVC UNION | C325578 | 05/16/19 | 68.93 | 81111 |

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| Check 81111 | | | | | | | |
| 101-441.000-726.000 | 05/16/19 | GELZER & SON INC | AERATOR, TOILET BOWL CLEANER, CHUCK | A197837 | 05/16/19 | 9.78 | 81111 |
| 101-756.000-726.000 | 05/16/19 | GELZER & SON INC | HD BAGS, EPOXY, PVC UNION | A197120 | 05/16/19 | 13.58 | 81111 |
| 101-756.000-726.000 | 05/16/19 | GELZER & SON INC | AERATOR, TOILET BOWL CLEANER, CHUCK | A197908 | 05/16/19 | 15.16 | 81111 |
| 101-756.000-726.000 | 05/16/19 | GELZER & SON INC | AERATOR, TOILET BOWL CLEANER, CHUCK | A197889 | 05/16/19 | 8.37 | 81111 |
| 101-756.000-930.000 | 05/16/19 | GELZER & SON INC | HD BAGS, EPOXY, PVC UNION | C325617 | 05/16/19 | 9.98 | 81111 |
| 247-900.000-726.000 | 05/16/19 | GELZER & SON INC | CAIMAN MAG2955 - GLOVE | A196612 | 05/16/19 | 22.99 | 81111 |
| 271-790.000-930.000 | 05/16/19 | GELZER & SON INC | AERATOR, TOILET BOWL CLEANER, CHUCK | A197888 | 05/16/19 | 11.49 | 81111 |
| 640-444.000-730.301 | 05/16/19 | GELZER & SON INC | KEYS/UNIT 2-1 | A198098 | 05/16/19 | 9.87 | 81111 |
| Total For Check 81111 | | | | | | 170.15 | |
| Check 81113 | | | | | | | |
| 640-444.000-730.000 | 05/16/19 | GODFREY BROTHERS, INC | SPRING SPARK PLUG, IGNITION COIL | S57942 | 05/16/19 | 7.53 | 81113 |
| 640-444.000-730.000 | 05/16/19 | GODFREY BROTHERS, INC | SPRING SPARK PLUG, IGNITION COIL | S57941 | 05/16/19 | 129.38 | 81113 |
| 640-444.000-730.000 | 05/16/19 | GODFREY BROTHERS, INC | CABLE, COUPLING, CNNTR, SCREW, BOW, | S57166 | 05/16/19 | 260.37 | 81113 |
| Total For Check 81113 | | | | | | 397.28 | |
| Check 81114 | | | | | | | |
| 101-265.000-726.000 | 05/16/19 | HEFFERNAN SOFT WATER SERVICE | WATER DELIVERY SERVICE | 114108 | 05/16/19 | 23.75 | 81114 |
| 101-265.000-726.000 | 05/16/19 | HEFFERNAN SOFT WATER SERVICE | WATER DELIVERY SERVICE | 114307 | 05/16/19 | 23.75 | 81114 |
| 101-295.000-726.000 | 05/16/19 | HEFFERNAN SOFT WATER SERVICE | WATER DELIVERY SERVICE | 114108 | 05/16/19 | 9.50 | 81114 |
| 101-441.000-726.000 | 05/16/19 | HEFFERNAN SOFT WATER SERVICE | WATER DELIVERY SERVICE | 114108 | 05/16/19 | 14.25 | 81114 |
| 101-441.000-726.000 | 05/16/19 | HEFFERNAN SOFT WATER SERVICE | WATER DELIVERY SERVICE | 114307 | 05/16/19 | 14.25 | 81114 |
| 271-790.000-726.000 | 05/16/19 | HEFFERNAN SOFT WATER SERVICE | WATER DELIVERY SERVICE | 114108 | 05/16/19 | 4.75 | 81114 |
| 271-790.000-726.000 | 05/16/19 | HEFFERNAN SOFT WATER SERVICE | WATER DELIVERY SERVICE | 114307 | 05/16/19 | 9.50 | 81114 |
| Total For Check 81114 | | | | | | 99.75 | |
| Check 81115 | | | | | | | |
| 101-301.000-860.000 | 05/16/19 | SCOTT HEPHNER | MILEAGE REIMBURSEMENT - 2019 GREAT | 05.10.2019 | 05/16/19 | 121.60 | 81115 |
| Total For Check 81115 | | | | | | 121.60 | |
| Check 81116 | | | | | | | |
| 244-174.000-801.000 | 05/16/19 | HILLSDALE HORNET ROBOTICS | SUPPORT THE HILLSDALE ROBOTICS | 04.18.2019 | 05/16/19 | 500.00 | 81116 |
| Total For Check 81116 | | | | | | 500.00 | |
| Check 81117 | | | | | | | |
| 588-588.000-730.000 | 05/16/19 | HOEKSTRA TRANSPORTATION, INC. | WINDOW HANDLES | X101021758:01 | 05/16/19 | 172.00 | 81117 |
| 588-588.000-730.000 | 05/16/19 | HOEKSTRA TRANSPORTATION, INC. | MIRROR | X101021793:01 | 05/16/19 | 438.50 | 81117 |
| Total For Check 81117 | | | | | | 610.50 | |
| Check 81118 | | | | | | | |
| 640-444.000-730.000 | 05/16/19 | JACKSON TRUCK SERVICE INC | FILTER | PC001318393;01 | 05/16/19 | 44.34 | 81118 |
| Total For Check 81118 | | | | | | 44.34 | |
| Check 81119 | | | | | | | |
| 101-265.000-930.000 | 05/16/19 | JC MECHANICAL SERVICES, LLC | R/R CHILLED WATER PUMP MOTORS - CIT | 3935 | 05/16/19 | 1,068.20 | 81119 |
| Total For Check 81119 | | | | | | 1,068.20 | |
| Check 81120 | | | | | | | |
| 101-756.000-726.000 | 05/16/19 | JONESVILLE LUMBER | PRESSURE TREATED LUMBER, FASTENERS, | 817505 | 05/16/19 | 249.93 | 81120 |
| Total For Check 81120 | | | | | | 249.93 | |
| Check 81121 | | | | | | | |
| 101-276.000-726.000 | 05/16/19 | WEST MICH FLAGS | 12X18 STICK FLAGS | 4406 | 05/16/19 | 939.52 | 81121 |

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|--------------------------------|--------------|--------------------------------|-------------------------------------|---------------|----------|-----------------------|-----------|
| Invoice Age: Less Than 30 Days | | | | | | | |
| Check 81121 | | | | | | | |
| | | | | | | Total For Check 81121 | 939.52 |
| Check 81122 | | | | | | | |
| 588-588.000-801.000 | 05/16/19 | KEY OPPORTUNITIES, INC. | GRANT | 203935 | 05/16/19 | 8,750.00 | 81122 |
| 588-588.000-801.000 | 05/16/19 | KEY OPPORTUNITIES, INC. | GRANT - STATE OPERATING ASSISTANCE | 203935/ | 05/16/19 | 8,750.00 | 81122 |
| | | | | | | Total For Check 81122 | 17,500.00 |
| Check 81123 | | | | | | | |
| 101-301.000-726.000 | 05/16/19 | KUSTOM SIGNALS, INC | VANTAGE BODY WORN VIDEOS/REPAIRED B | 563293 | 05/16/19 | 1,490.00 | 81123 |
| 101-301.000-930.000 | 05/16/19 | KUSTOM SIGNALS, INC | VANTAGE BODY WORN VIDEOS/REPAIRED B | 563678 | 05/16/19 | 612.00 | 81123 |
| 101-301.000-930.000 | 05/16/19 | KUSTOM SIGNALS, INC | VANTAGE BODY WORN VIDEOS/REPAIRED B | 563679 | 05/16/19 | 149.50 | 81123 |
| | | | | | | Total For Check 81123 | 2,251.50 |
| Check 81124 | | | | | | | |
| 101-175.000-806.000 | 05/16/19 | LOVINGER & THOMPSON, PC | LEGAL FEES | 04.30..2019 | 05/16/19 | 1,980.00 | 81124 |
| | | | | | | Total For Check 81124 | 1,980.00 |
| Check 81125 | | | | | | | |
| 101-301.000-742.000 | 05/16/19 | NYE UNIFORM COMPANY | S/S SHIRTS/PANTS - HOLTZ | 694763 | 05/16/19 | 219.96 | 81125 |
| | | | | | | Total For Check 81125 | 219.96 |
| Check 81126 | | | | | | | |
| 101-209.000-860.000 | 05/16/19 | OLIVIA JONES | MEALS & MILEAGE - MAA SPRING SCHOOL | 05.07.2019 | 05/16/19 | 111.82 | 81126 |
| 101-209.000-862.000 | 05/16/19 | OLIVIA JONES | MEALS & MILEAGE - MAA SPRING SCHOOL | 05.07.2019 | 05/16/19 | 53.28 | 81126 |
| | | | | | | Total For Check 81126 | 165.10 |
| Check 81127 | | | | | | | |
| 640-444.000-801.301 | 05/16/19 | PARNEY'S CAR CARE | OIL CHANGE - UNIT 2-5(16 EXPLORER) | 64125 | 05/16/19 | 34.50 | 81127 |
| 640-444.000-801.301 | 05/16/19 | PARNEY'S CAR CARE | OIL CHANGE - UNIT 2-5(16 EXPLORER) | 64126 | 05/16/19 | 34.50 | 81127 |
| 640-444.000-801.301 | 05/16/19 | PARNEY'S CAR CARE | OIL CHANGE - UNIT 2-5(16 EXPLORER) | 64142 | 05/16/19 | 51.99 | 81127 |
| 640-444.000-801.301 | 05/16/19 | PARNEY'S CAR CARE | OIL CHANGE - UNIT 2-5(16 EXPLORER) | 64156 | 05/16/19 | 34.50 | 81127 |
| | | | | | | Total For Check 81127 | 155.49 |
| Check 81129 | | | | | | | |
| 101-295.000-930.000 | 05/16/19 | PERFORMANCE AUTOMOTIVE | MAINT & REPAIRS - BATWING MOWER | 10284-1283256 | 05/16/19 | 9.89 | 81129 |
| 101-336.000-726.000 | 05/16/19 | PERFORMANCE AUTOMOTIVE | OIL DRY/DIESEL EXHAUST FLUID (ENGIN | 10284-123523 | 05/16/19 | 92.90 | 81129 |
| 101-336.000-730.000 | 05/16/19 | PERFORMANCE AUTOMOTIVE | OIL DRY/DIESEL EXHAUST FLUID (ENGIN | 10284-1283808 | 05/16/19 | 45.16 | 81129 |
| 640-444.000-726.000 | 05/16/19 | PERFORMANCE AUTOMOTIVE | BRK PADS, DOOR HANDLE, PATCH, BATTE | 10284-1283771 | 05/16/19 | 23.68 | 81129 |
| 640-444.000-730.000 | 05/16/19 | PERFORMANCE AUTOMOTIVE | BRK PADS, DOOR HANDLE, PATCH, BATTE | 10284-1282923 | 05/16/19 | 78.75 | 81129 |
| 640-444.000-730.000 | 05/16/19 | PERFORMANCE AUTOMOTIVE | BRK PADS, DOOR HANDLE, PATCH, BATTE | 10284-1283044 | 05/16/19 | (78.75) | 81129 |
| 640-444.000-730.000 | 05/16/19 | PERFORMANCE AUTOMOTIVE | BRK PADS, DOOR HANDLE, PATCH, BATTE | 10284-1283050 | 05/16/19 | 103.29 | 81129 |
| 640-444.000-730.000 | 05/16/19 | PERFORMANCE AUTOMOTIVE | BRK PADS, DOOR HANDLE, PATCH, BATTE | 10284-1283072 | 05/16/19 | 6.59 | 81129 |
| 640-444.000-730.000 | 05/16/19 | PERFORMANCE AUTOMOTIVE | BRK PADS, DOOR HANDLE, PATCH, BATTE | 10284-1283307 | 05/16/19 | 23.98 | 81129 |
| 640-444.000-730.000 | 05/16/19 | PERFORMANCE AUTOMOTIVE | BRK PADS, DOOR HANDLE, PATCH, BATTE | 10284-1283515 | 05/16/19 | 51.99 | 81129 |
| | | | | | | Total For Check 81129 | 357.48 |
| Check 81131 | | | | | | | |
| 101-400.000-810.000 | 05/16/19 | PLANNING & ZONING CENTER, INC. | 2019-20 PZN SUBSCRIPTION | 9/19-8/20 | 05/16/19 | 185.00 | 81131 |
| | | | | | | Total For Check 81131 | 185.00 |
| Check 81132 | | | | | | | |
| 101-301.000-742.000 | 05/16/19 | POWERS CLOTHING, INC. | ALTERATIONS - PATCHES SEWN ON SHIRT | 05.31.2019 | 05/16/19 | 9.00 | 81132 |
| | | | | | | Total For Check 81132 | 9.00 |
| Check 81133 | | | | | | | |

05/16/2019 02:27 PM
 User: gkeasal
 DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 POST DATES 05/03/2019 - 05/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GC

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|--------------------------------|--------------|---------------------------------|--------------------------------------|-------------|----------|-----------------|---------|
| Invoice Age: Less Than 30 Days | | | | | | | |
| Check 81133 | | | | | | | |
| 101-253.000-726.000 | 05/16/19 | PRINTING SYSTEMS, INC | A/P CHECKS | 207400 | 05/16/19 | 119.78 | 81133 |
| | | | | | | <u>119.78</u> | |
| Total For Check 81133 | | | | | | | |
| Check 81134 | | | | | | | |
| 640-444.000-801.000 | 05/16/19 | PURITY CYLINDER GASES, INC. | CYLINDER RENTAL | 00751297 | 05/16/19 | 47.80 | 81134 |
| | | | | | | <u>47.80</u> | |
| Total For Check 81134 | | | | | | | |
| Check 81135 | | | | | | | |
| 101-175.000-801.000 | 05/16/19 | SONIT SYSTEMS, LLC | NETADMIN - APRIL 2019 | 57080-CITY | 05/16/19 | 1,239.00 | 81135 |
| 271-790.000-801.000 | 05/16/19 | SONIT SYSTEMS, LLC | MONTHLY BILL COMPUTER | 57084 | 05/16/19 | 143.75 | 81135 |
| | | | | | | <u>1,382.75</u> | |
| Total For Check 81135 | | | | | | | |
| Check 81136 | | | | | | | |
| 101-295.000-920.000 | 05/16/19 | SPRATT'S | LP GAS DELIVERY | 47531 | 05/16/19 | 175.77 | 81136 |
| | | | | | | <u>175.77</u> | |
| Total For Check 81136 | | | | | | | |
| Check 81137 | | | | | | | |
| 640-444.000-801.301 | 05/16/19 | STILLWELL FORD MERCURY, INC | SERVICE REPAIRS - UNIT 2-7 (17 EXPL) | 613420 | 05/16/19 | 2,315.81 | 81137 |
| | | | | | | <u>2,315.81</u> | |
| Total For Check 81137 | | | | | | | |
| Check 81139 | | | | | | | |
| 247-900.000-726.000 | 05/16/19 | STOCKHOUSE CORPORATION | PRESENTATION POSTERS FOR DAWN THEAT | 190444 | 05/16/19 | 75.00 | 81139 |
| | | | | | | <u>75.00</u> | |
| Total For Check 81139 | | | | | | | |
| Check 81140 | | | | | | | |
| 101-301.000-801.000 | 05/16/19 | TRANSUNION RISK AND ALTERNATIVE | ONLINE INVESTIGATIVE SYSTEM BILLING | 05/01/2019 | 05/16/19 | 50.00 | 81140 |
| | | | | | | <u>50.00</u> | |
| Total For Check 81140 | | | | | | | |
| Check 81141 | | | | | | | |
| 101-756.000-801.000 | 05/16/19 | TUCKER'S SALES AND SERVICE INC | PUMP REPAIRS | 37592 | 05/16/19 | 410.00 | 81141 |
| | | | | | | <u>410.00</u> | |
| Total For Check 81141 | | | | | | | |
| Check 81142 | | | | | | | |
| 101-265.000-801.000 | 05/16/19 | UNIFIRST CORP | CONTRACTUAL MAT & UNIFORM SERVICE | 154 0059243 | 05/16/19 | 15.51 | 81142 |
| 101-265.000-801.000 | 05/16/19 | UNIFIRST CORP | CONTRACTUAL MAT & UNIFORM SERVICE | 154 0058629 | 05/16/19 | 15.51 | 81142 |
| 101-441.000-742.000 | 05/16/19 | UNIFIRST CORP | RUGS/UNIFORMS - DPS | 154 0058628 | 05/16/19 | 30.84 | 81142 |
| 101-441.000-742.000 | 05/16/19 | UNIFIRST CORP | RUGS/UNIFORMS - DPS | 154 0059242 | 05/16/19 | 30.84 | 81142 |
| 101-441.000-801.000 | 05/16/19 | UNIFIRST CORP | RUGS/UNIFORMS - DPS | 154 0058628 | 05/16/19 | 36.58 | 81142 |
| 101-441.000-801.000 | 05/16/19 | UNIFIRST CORP | RUGS/UNIFORMS - DPS | 154 0059242 | 05/16/19 | 36.58 | 81142 |
| 588-588.000-801.000 | 05/16/19 | UNIFIRST CORP | CONTRACTUAL MAT & UNIFORM SERVICE | 154 0058645 | 05/16/19 | 35.75 | 81142 |
| 640-444.000-742.000 | 05/16/19 | UNIFIRST CORP | RUGS/UNIFORMS - DPS | 154 0058628 | 05/16/19 | 14.92 | 81142 |
| 640-444.000-742.000 | 05/16/19 | UNIFIRST CORP | RUGS/UNIFORMS - DPS | 154 0059242 | 05/16/19 | 14.92 | 81142 |
| 640-444.000-801.000 | 05/16/19 | UNIFIRST CORP | RUGS/UNIFORMS - DPS | 154 0058628 | 05/16/19 | 13.14 | 81142 |
| 640-444.000-801.000 | 05/16/19 | UNIFIRST CORP | RUGS/UNIFORMS - DPS | 154 0059242 | 05/16/19 | 13.14 | 81142 |
| | | | | | | <u>257.73</u> | |
| Total For Check 81142 | | | | | | | |
| Check 81144 | | | | | | | |
| 101-301.000-801.000 | 05/16/19 | VERIZON WIRELESS | NETWORK ACCESS FEE FOR IN-CAR MOBIL | 9829283025 | 05/16/19 | 160.04 | 81144 |
| | | | | | | <u>160.04</u> | |
| Total For Check 81144 | | | | | | | |
| Check 81145 | | | | | | | |
| 101-295.000-740.000 | 05/16/19 | WATKINS OIL COMPANY | FLEET FUEL USAGE - APRIL 2019 | 04.30.2019 | 05/16/19 | 88.93 | 81145 |
| 101-336.000-740.000 | 05/16/19 | WATKINS OIL COMPANY | FLEET FUEL USAGE - APRIL 2019 | 04.30.2019 | 05/16/19 | 378.13 | 81145 |
| 588-588.000-740.000 | 05/16/19 | WATKINS OIL COMPANY | FLEET FUEL USAGE - APRIL 2019 | 04.30.2019 | 05/16/19 | 1,752.51 | 81145 |

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|---------------------------------|--------------|-------------------------|-------------------------------|------------|----------|------------|---------|
| Invoice Age: Less Than 30 Days | | | | | | | |
| Check 81145 | | | | | | | |
| 640-444.000-740.000 | 05/16/19 | WATKINS OIL COMPANY | FLEET FUEL USAGE - APRIL 2019 | 04.30.2019 | 05/16/19 | 2,019.84 | 81145 |
| 640-444.000-740.301 | 05/16/19 | WATKINS OIL COMPANY | FLEET FUEL USAGE - APRIL 2019 | 04.30.2019 | 05/16/19 | 2,074.94 | 81145 |
| Total For Check 81145 | | | | | | 6,314.35 | |
| Check 81146 | | | | | | | |
| 101-265.000-930.000 | 05/16/19 | WHITES WELDING SERVICE | BACKFLOW PREVENTER W/ VALVES | 19/05720 | 05/16/19 | 638.58 | 81146 |
| Total For Check 81146 | | | | | | 638.58 | |
| Check 81147 | | | | | | | |
| 101-441.000-955.588 | 05/16/19 | WORKHEALTH-QUINCY, PLLC | DOT PHYS. DRUG TESTING | 6155 | 05/16/19 | 57.00 | 81147 |
| 588-588.000-955.588 | 05/16/19 | WORKHEALTH-QUINCY, PLLC | DOT PHYS. DRUG TESTING | 6155 | 05/16/19 | 70.00 | 81147 |
| Total For Check 81147 | | | | | | 127.00 | |
| Total For Age Less Than 30 Days | | | | | | 113,311.13 | |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 POST DATES 05/03/2019 - 05/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GC

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # | |
|-----------------------------------|--------------|---------------------|---------------------------------------|---------|----------|-----------|------------|--|
| Fund Totals: | | | | | | | | |
| | | | Fund 101 GENERAL FUND | | | 24,128.59 | | |
| | | | Fund 202 MAJOR ST./TRUNKLINE FUND | | | 368.12 | | |
| | | | Fund 203 LOCAL ST. FUND | | | 165.88 | | |
| | | | Fund 208 RECREATION FUND | | | 60.92 | | |
| | | | Fund 244 ECONOMIC DEVELOPMENT CORP FU | | | 500.00 | | |
| | | | Fund 247 TAX INCREMENT FINANCE ATH. | | | 10,097.99 | | |
| | | | Fund 271 LIBRARY FUND | | | 873.96 | | |
| | | | Fund 401 CAPITAL IMPROVEMENT FUND | | | 10,425.74 | | |
| | | | Fund 481 AIRPORT IMPROVEMENT FUND | | | 37,319.92 | | |
| | | | Fund 588 DIAL-A-RIDE FUND | | | 20,639.75 | | |
| | | | Fund 633 PUBLIC SERVICES INV. FUND | | | 520.92 | | |
| | | | Fund 640 REVOLVING MOBILE EQUIP. FUND | | | 7,634.87 | | |
| | | | Fund 699 DPS LEAVE AND BENEFITS FUND | | | 574.47 | | |
| Total For All Funds: | | | | | | | 113,311.13 | |
| --- TOTALS BY GL DISTRIBUTION --- | | | | | | | | |
| | | 101-000.000-214.582 | DUE TO ELECTRIC | | | 28.88 | | |
| | | 101-172.000-715.000 | HEALTH AND LIFE INSURANCE | | | 136.01 | | |
| | | 101-173.000-801.000 | CONTRACTUAL SERVICES | | | 677.50 | | |
| | | 101-174.000-862.000 | LODGING AND MEALS | | | 30.00 | | |
| | | 101-175.000-801.000 | CONTRACTUAL SERVICES | | | 1,239.00 | | |
| | | 101-175.000-806.000 | LEGAL SERVICES | | | 1,980.00 | | |
| | | 101-209.000-715.000 | HEALTH AND LIFE INSURANCE | | | 52.77 | | |
| | | 101-209.000-801.000 | CONTRACTUAL SERVICES | | | 1,240.00 | | |
| | | 101-209.000-860.000 | TRANSPORTATION AND MILEAGE | | | 111.82 | | |
| | | 101-209.000-862.000 | LODGING AND MEALS | | | 53.28 | | |
| | | 101-215.000-715.000 | HEALTH AND LIFE INSURANCE | | | 52.77 | | |
| | | 101-215.000-801.000 | CONTRACTUAL SERVICES | | | 57.00 | | |
| | | 101-219.000-715.000 | HEALTH AND LIFE INSURANCE | | | 166.46 | | |
| | | 101-219.000-801.000 | CONTRACTUAL SERVICES | | | 1,322.50 | | |
| | | 101-253.000-726.000 | SUPPLIES | | | 119.78 | | |
| | | 101-253.000-801.000 | CONTRACTUAL SERVICES | | | 1,107.00 | | |
| | | 101-265.000-726.000 | SUPPLIES | | | 47.50 | | |
| | | 101-265.000-801.000 | CONTRACTUAL SERVICES | | | 231.02 | | |
| | | 101-265.000-920.000 | UTILITIES | | | 243.98 | | |
| | | 101-265.000-925.000 | TELEPHONE | | | 1,301.72 | | |
| | | 101-265.000-930.000 | REPAIRS & MAINTENANCE | | | 1,706.78 | | |
| | | 101-266.000-801.000 | CONTRACTUAL SERVICES | | | 300.00 | | |
| | | 101-276.000-726.000 | SUPPLIES | | | 939.52 | | |
| | | 101-295.000-726.000 | SUPPLIES | | | 9.50 | | |
| | | 101-295.000-740.000 | FUEL AND LUBRICANTS | | | 468.83 | | |
| | | 101-295.000-920.000 | UTILITIES | | | 175.77 | | |
| | | 101-295.000-930.000 | REPAIRS & MAINTENANCE | | | 205.69 | | |
| | | 101-301.000-715.000 | HEALTH AND LIFE INSURANCE | | | 1,088.04 | | |
| | | 101-301.000-726.000 | SUPPLIES | | | 1,631.08 | | |
| | | 101-301.000-742.000 | CLOTHING / UNIFORMS | | | 282.86 | | |
| | | 101-301.000-801.000 | CONTRACTUAL SERVICES | | | 210.04 | | |
| | | 101-301.000-860.000 | TRANSPORTATION AND MILEAGE | | | 121.60 | | |
| | | 101-301.000-900.000 | PRINTING | | | 102.80 | | |
| | | 101-301.000-930.000 | REPAIRS & MAINTENANCE | | | 800.50 | | |
| | | 101-336.000-715.000 | HEALTH AND LIFE INSURANCE | | | 166.48 | | |
| | | 101-336.000-726.000 | SUPPLIES | | | 184.77 | | |
| | | 101-336.000-730.000 | VEH./EQUIP. MAINT. SUPPLIES | | | 45.16 | | |
| | | 101-336.000-740.000 | FUEL AND LUBRICANTS | | | 378.13 | | |
| | | 101-336.000-742.000 | CLOTHING / UNIFORMS | | | 52.00 | | |
| | | 101-336.000-920.000 | UTILITIES | | | 197.23 | | |
| | | 101-372.000-801.372 | CONTRACTUAL SERVICES - CODE ENFORCEME | | | 210.00 | | |

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|-----------|--------------|---------------------|------------------------------------|---------|----------|-----------|---------|
| | | 101-400.000-715.000 | HEALTH AND LIFE INSURANCE | | | 105.54 | |
| | | 101-400.000-726.000 | SUPPLIES | | | 51.24 | |
| | | 101-400.000-810.000 | DUES AND SUBSCRIPTIONS | | | 185.00 | |
| | | 101-441.000-715.000 | HEALTH AND LIFE INSURANCE | | | 166.46 | |
| | | 101-441.000-726.000 | SUPPLIES | | | 113.33 | |
| | | 101-441.000-742.000 | CLOTHING / UNIFORMS | | | 61.68 | |
| | | 101-441.000-801.000 | CONTRACTUAL SERVICES | | | 141.88 | |
| | | 101-441.000-955.588 | MISC. - CDL LICENSING/TESTING | | | 57.00 | |
| | | 101-756.000-726.000 | SUPPLIES | | | 329.23 | |
| | | 101-756.000-801.000 | CONTRACTUAL SERVICES | | | 3,310.00 | |
| | | 101-756.000-930.000 | REPAIRS & MAINTENANCE | | | 131.46 | |
| | | 202-460.000-801.000 | CONTRACTUAL SERVICES | | | 352.88 | |
| | | 202-460.500-801.000 | CONTRACTUAL SERVICES | | | 15.24 | |
| | | 203-460.000-801.000 | CONTRACTUAL SERVICES | | | 131.88 | |
| | | 203-480.000-726.000 | SUPPLIES | | | 34.00 | |
| | | 208-751.000-715.000 | HEALTH AND LIFE INSURANCE | | | 60.92 | |
| | | 244-174.000-801.000 | CONTRACTUAL SERVICES | | | 500.00 | |
| | | 247-900.000-726.000 | SUPPLIES | | | 97.99 | |
| | | 247-900.000-801.249 | CONTRACTUAL SERVICES BUS EXPANSION | | | 10,000.00 | |
| | | 271-790.000-715.000 | HEALTH AND LIFE INSURANCE | | | 136.01 | |
| | | 271-790.000-726.000 | SUPPLIES | | | 89.26 | |
| | | 271-790.000-801.000 | CONTRACTUAL SERVICES | | | 143.75 | |
| | | 271-790.000-925.000 | TELEPHONE | | | 271.68 | |
| | | 271-790.000-930.000 | REPAIRS & MAINTENANCE | | | 11.49 | |
| | | 271-790.000-982.000 | BOOKS | | | 221.77 | |
| | | 401-453.000-801.000 | CONTRACTUAL SERVICES | | | 10,425.74 | |
| | | 481-900.000-740.295 | FUEL AND LUBRICANTS - AVIATIO | | | 37,319.92 | |
| | | 588-588.000-715.000 | HEALTH AND LIFE INSURANCE | | | 152.31 | |
| | | 588-588.000-726.000 | SUPPLIES | | | 368.68 | |
| | | 588-588.000-730.000 | VEH./EQUIP. MAINT. SUPPLIES | | | 610.50 | |
| | | 588-588.000-740.000 | FUEL AND LUBRICANTS | | | 1,752.51 | |
| | | 588-588.000-801.000 | CONTRACTUAL SERVICES | | | 17,685.75 | |
| | | 588-588.000-955.588 | MISC. - CDL LICENSING/TESTING | | | 70.00 | |
| | | 633-000.000-111.000 | INVENTORY - MAT. AND SUPPLIES | | | 520.92 | |
| | | 640-444.000-715.000 | HEALTH AND LIFE INSURANCE | | | 196.93 | |
| | | 640-444.000-726.000 | SUPPLIES | | | 40.66 | |
| | | 640-444.000-730.000 | VEH./EQUIP. MAINT. SUPPLIES | | | 717.41 | |
| | | 640-444.000-730.301 | POLICE VEH/EQUIP MAINT SUPPLIE | | | 9.87 | |
| | | 640-444.000-740.000 | FUEL AND LUBRICANTS | | | 2,019.84 | |
| | | 640-444.000-740.301 | FUEL AND LUBRICANTS-POLICE | | | 2,074.94 | |
| | | 640-444.000-742.000 | CLOTHING / UNIFORMS | | | 29.84 | |
| | | 640-444.000-801.000 | CONTRACTUAL SERVICES | | | 74.08 | |
| | | 640-444.000-801.301 | POLICE VEHICLE REPAIR | | | 2,471.30 | |
| | | 699-441.000-715.000 | HEALTH AND LIFE INSURANCE | | | 574.47 | |

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|--------------------------------|--------------|--------------------------------------|-------------------------------------|------------------|----------|------------------|---------|
| Invoice Age: Less Than 30 Days | | | | | | | |
| Check <None> | | | | | | | |
| 582-000.000-110.000 | 05/16/19 | AMERICAN COPPER AND BRASS, LLC | CREDIT | 19SCM000315 | 05/16/19 | (12.00) | |
| | | | | | | <u>(12.00)</u> | |
| Total For Check <None> | | | | | | | |
| Check 11 | | | | | | | |
| 582-543.000-726.000 | 05/16/19 | AMERICAN COPPER AND BRASS, LLC | 1/2 PIPE | 19IBV017966 | 05/16/19 | 22.50 | 11 |
| 582-543.000-930.000 | 05/16/19 | AMERICAN COPPER AND BRASS, LLC | CREDIT | *18SCM00208 | 05/16/19 | (119.33) | 11 |
| | | | | | | <u>(96.83)</u> | |
| Total For Check 11 | | | | | | | |
| Check 70950 | | | | | | | |
| 582-544.000-970.000 | 05/07/19 | COLDWATER BOARD OF PUBLIC UTILITIES | USED DIGGER DERRICK | 03.22.2019 | 05/07/19 | 10,000.00 | 70950 |
| | | | | | | <u>10,000.00</u> | |
| Total For Check 70950 | | | | | | | |
| Check 70951 | | | | | | | |
| 582-175.000-801.000 | 05/16/19 | ACD | MONTHLY FIBER RENTAL | 42187-135 | 05/16/19 | 202.00 | 70951 |
| | | | | | | <u>202.00</u> | |
| Total For Check 70951 | | | | | | | |
| Check 70952 | | | | | | | |
| 582-544.000-730.000 | 05/16/19 | ADKINS AUTOMOTIVE LLC | 39-17 OIL CHANGE | 04/01/2019 | 05/16/19 | 33.33 | 70952 |
| | | | | | | <u>33.33</u> | |
| Total For Check 70952 | | | | | | | |
| Check 70953 | | | | | | | |
| 582-544.000-970.000-19 | 05/16/19 | AMAZON CAPITAL SERVICES, INC | REPLACEMENT BATTERIES FOR SCADA EQU | 1M9J-1E9J-3RHQ | 05/16/19 | 235.88 | 70953 |
| 582-544.000-970.000-19 | 05/16/19 | AMAZON CAPITAL SERVICES, INC | REPLACEMENT BATTERIES FOR SCADA EQU | 1F63-N3WJ-C443 | 05/16/19 | 173.44 | 70953 |
| 590-547.000-930.000 | 05/16/19 | AMAZON CAPITAL SERVICES, INC | AUTOMATIC GREASE LUBRICATOR FOR DIG | 1NHC-QWH7-1QM3 | 05/16/19 | 186.72 | 70953 |
| 590-547.000-930.000 | 05/16/19 | AMAZON CAPITAL SERVICES, INC | CREDIT MEMO FOR PO 19-11521 | 1T1V-MVV1-XC77 | 05/16/19 | (186.72) | 70953 |
| | | | | | | <u>409.32</u> | |
| Total For Check 70953 | | | | | | | |
| Check 70954 | | | | | | | |
| 582-000.000-040.000 | 05/13/19 | ANAYA-TORRES, BARRIE E | UB refund for account: 021722 | 05/13/2019 | 05/16/19 | 29.00 | 70954 |
| | | | | | | <u>29.00</u> | |
| Total For Check 70954 | | | | | | | |
| Check 70955 | | | | | | | |
| 582-175.000-925.000 | 05/16/19 | AT&T | TELEPHONE SERVICE | 517R21057605-BPU | 05/16/19 | 379.19 | 70955 |
| 590-175.000-925.000 | 05/16/19 | AT&T | TELEPHONE SERVICE | 517R21057605-BPU | 05/16/19 | 189.59 | 70955 |
| 591-175.000-925.000 | 05/16/19 | AT&T | TELEPHONE SERVICE | 517R21057605-BPU | 05/16/19 | 189.59 | 70955 |
| | | | | | | <u>758.37</u> | |
| Total For Check 70955 | | | | | | | |
| Check 70956 | | | | | | | |
| 582-000.000-040.000 | 05/09/19 | BECK, ANGEL | UB refund for account: 030498 | 05/09/2019 | 05/16/19 | 121.00 | 70956 |
| | | | | | | <u>121.00</u> | |
| Total For Check 70956 | | | | | | | |
| Check 70957 | | | | | | | |
| 590-175.000-810.000 | 05/16/19 | BILL BRIGGS | WASTEWATER LICENSE RENEWAL FEE | 5.2.2019 | 05/16/19 | 95.00 | 70957 |
| | | | | | | <u>95.00</u> | |
| Total For Check 70957 | | | | | | | |
| Check 70958 | | | | | | | |
| 582-175.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MICHIGAN | DENTAL & VISION INSURANCE GROUP 007 | 016176/015368 | 05/16/19 | 981.40 | 70958 |
| 590-175.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MICHIGAN | DENTAL & VISION INSURANCE GROUP 007 | 016176/015368 | 05/16/19 | 354.72 | 70958 |
| 591-175.000-715.000 | 05/16/19 | BLUE CROSS & BLUE SHIELD OF MICHIGAN | DENTAL & VISION INSURANCE GROUP 007 | 016176/015368 | 05/16/19 | 401.44 | 70958 |
| | | | | | | <u>1,737.56</u> | |
| Total For Check 70958 | | | | | | | |
| Check 70959 | | | | | | | |
| 582-175.000-801.000 | 05/16/19 | BRIDGESTONE AMERICAS, INC | MONTHLY PROCESSING | 612022 | 05/16/19 | 1,480.77 | 70959 |

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|--------------------------------|--------------|--------------------------|-------------------------------------|-------------|----------|-----------|---------|
| Invoice Age: Less Than 30 Days | | | | | | | |
| Check 70959 | | | | | | | |
| 590-175.000-801.000 | 05/16/19 | BRIDGESTONE AMERICAS,INC | MONTHLY PROCESSING | 612022 | 05/16/19 | 740.39 | 70959 |
| 591-175.000-801.000 | 05/16/19 | BRIDGESTONE AMERICAS,INC | MONTHLY PROCESSING | 612022 | 05/16/19 | 740.38 | 70959 |
| Total For Check 70959 | | | | | | 2,961.54 | |
| Check 70960 | | | | | | | |
| 582-000.000-123.000 | 05/16/19 | BS&A SOFTWARE | ANNUAL SUPPORT - MAY 1ST 2019 - MAY | 122991-BPU | 05/16/19 | 1,000.00 | 70960 |
| 590-000.000-123.000 | 05/16/19 | BS&A SOFTWARE | ANNUAL SUPPORT - MAY 1ST 2019 - MAY | 122991-BPU | 05/16/19 | 500.00 | 70960 |
| 591-000.000-123.000 | 05/16/19 | BS&A SOFTWARE | ANNUAL SUPPORT - MAY 1ST 2019 - MAY | 122991-BPU | 05/16/19 | 500.00 | 70960 |
| Total For Check 70960 | | | | | | 2,000.00 | |
| Check 70961 | | | | | | | |
| 582-175.000-801.000 | 05/16/19 | BSB COMMUNICATIONS INC | TELEPHONE | 145608-BPU | 05/16/19 | 27.50 | 70961 |
| 590-175.000-801.000 | 05/16/19 | BSB COMMUNICATIONS INC | TELEPHONE | 145608-BPU | 05/16/19 | 13.75 | 70961 |
| 591-175.000-801.000 | 05/16/19 | BSB COMMUNICATIONS INC | TELEPHONE | 145608-BPU | 05/16/19 | 13.75 | 70961 |
| Total For Check 70961 | | | | | | 55.00 | |
| Check 70962 | | | | | | | |
| 582-175.000-861.000 | 05/16/19 | BUSINESS CARD | 2019 MICH ENERGY PROVIDERS CONFEREN | 04.09.2019 | 05/16/19 | 21.00 | 70962 |
| 582-175.000-861.000 | 05/16/19 | BUSINESS CARD | LODGING - CADILLAC MI | 04/10/.2019 | 05/16/19 | 450.50 | 70962 |
| 582-543.000-930.000 | 05/16/19 | BUSINESS CARD | SAND FILTER FOR COOLING WATER | 04.24/2019 | 05/16/19 | 389.49 | 70962 |
| Total For Check 70962 | | | | | | 860.99 | |
| Check 70963 | | | | | | | |
| 582-175.000-930.000 | 05/16/19 | CINTAS CORPORATION | MATT'S | 4021854955 | 05/16/19 | 20.00 | 70963 |
| 582-175.000-930.000 | 05/16/19 | CINTAS CORPORATION | MATT'S | 4021385874 | 05/16/19 | 20.00 | 70963 |
| 590-175.000-930.000 | 05/16/19 | CINTAS CORPORATION | MATT'S | 4021854955 | 05/16/19 | 10.00 | 70963 |
| 590-175.000-930.000 | 05/16/19 | CINTAS CORPORATION | MATT'S | 4021385874 | 05/16/19 | 10.00 | 70963 |
| 591-175.000-930.000 | 05/16/19 | CINTAS CORPORATION | MATT'S | 4021854955 | 05/16/19 | 10.00 | 70963 |
| 591-175.000-930.000 | 05/16/19 | CINTAS CORPORATION | MATT'S | 4021385874 | 05/16/19 | 10.00 | 70963 |
| Total For Check 70963 | | | | | | 80.00 | |
| Check 70964 | | | | | | | |
| 582-000.000-214.101 | 05/16/19 | CITY OF HILLSDALE | OUTSTANDING PAYABLES | 05.15.2019 | 05/16/19 | 20,954.75 | 70964 |
| 590-000.000-214.101 | 05/16/19 | CITY OF HILLSDALE | OUTSTANDING PAYABLES | 05.15.2019 | 05/16/19 | 10,590.14 | 70964 |
| 591-000.000-214.101 | 05/16/19 | CITY OF HILLSDALE | OUTSTANDING PAYABLES | 05.15.2019 | 05/16/19 | 10,477.37 | 70964 |
| Total For Check 70964 | | | | | | 42,022.26 | |
| Check 70966 | | | | | | | |
| 590-000.000-040.000 | 05/15/19 | CURBY, KEVIN R | UB refund for account: 025100 | 05/15/2019 | 05/16/19 | 19.90 | 70966 |
| 591-000.000-040.000 | 05/15/19 | CURBY, KEVIN R | UB refund for account: 025100 | 05/15/2019 | 05/16/19 | 14.10 | 70966 |
| Total For Check 70966 | | | | | | 34.00 | |
| Check 70967 | | | | | | | |
| 582-175.000-726.000 | 05/16/19 | CURRENT OFFICE SOLUTIONS | NOTARY STAMP | 625871-00 | 05/16/19 | 10.50 | 70967 |
| 582-175.000-726.000 | 05/16/19 | CURRENT OFFICE SOLUTIONS | STAPLER,CARTRIDGE STAPLES & YELLOW | 625716-00 | 05/16/19 | 31.05 | 70967 |
| 590-175.000-726.000 | 05/16/19 | CURRENT OFFICE SOLUTIONS | NOTARY STAMP | 625871-00 | 05/16/19 | 5.25 | 70967 |
| 590-175.000-726.000 | 05/16/19 | CURRENT OFFICE SOLUTIONS | STAPLER,CARTRIDGE STAPLES & YELLOW | 625716-00 | 05/16/19 | 15.52 | 70967 |
| 591-175.000-726.000 | 05/16/19 | CURRENT OFFICE SOLUTIONS | NOTARY STAMP | 625871-00 | 05/16/19 | 5.24 | 70967 |
| 591-175.000-726.000 | 05/16/19 | CURRENT OFFICE SOLUTIONS | STAPLER,CARTRIDGE STAPLES & YELLOW | 625716-00 | 05/16/19 | 15.52 | 70967 |
| Total For Check 70967 | | | | | | 83.08 | |
| Check 70968 | | | | | | | |
| 582-000.000-040.000 | 05/08/19 | DESJARDIN, JOHN P | UB refund for account: 025910 | 05/08/2019 | 05/16/19 | 16.26 | 70968 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 POST DATES 05/03/2019 - 05/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: BPUAP

* AT START OF INVOICE NUMBER DENOTES INVOICE IS PARTIALLY PAID

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|--------------------------------|--------------|------------------------------|--------------------------------------|----------------|----------|--------|---------|
| Invoice Age: Less Than 30 Days | | | | | | | |
| Check 70968 | | | | | | | |
| 590-000.000-040.000 | 05/08/19 | DESJARDIN, JOHN P | UB refund for account: 025910 | 05/08/2019 | 05/16/19 | 11.18 | 70968 |
| 591-000.000-040.000 | 05/08/19 | DESJARDIN, JOHN P | UB refund for account: 025910 | 05/08/2019 | 05/16/19 | 9.14 | 70968 |
| Total For Check 70968 | | | | | | 36.58 | |
| Check 70969 | | | | | | | |
| 591-544.000-742.000 | 05/16/19 | DUSTIN WHEELER | BOOT ALLOWANCE | 3110 | 05/16/19 | 150.00 | 70969 |
| Total For Check 70969 | | | | | | 150.00 | |
| Check 70970 | | | | | | | |
| 582-543.000-726.000 | 05/16/19 | FAMILY FARM & HOME | PAINT | 432/54 | 05/16/19 | 11.98 | 70970 |
| 591-544.000-742.000 | 05/16/19 | FAMILY FARM & HOME | BOOTS - DUSTIN | 433/54 | 05/16/19 | 26.99 | 70970 |
| Total For Check 70970 | | | | | | 38.97 | |
| Check 70971 | | | | | | | |
| 582-543.000-930.000 | 05/16/19 | FRANKS POOL | SAND FOR FILTER | 05.03.2019 | 05/16/19 | 61.50 | 70971 |
| Total For Check 70971 | | | | | | 61.50 | |
| Check 70972 | | | | | | | |
| 582-175.000-861.000 | 05/16/19 | GARRETT ADAMS | REIMBURSEMENT | 05/07.2019 | 05/16/19 | 141.39 | 70972 |
| Total For Check 70972 | | | | | | 141.39 | |
| Check 70973 | | | | | | | |
| 590-547.000-930.000 | 05/16/19 | GELZER & SON INC | PAINT SUPPLIES | C325843 | 05/16/19 | 105.27 | 70973 |
| Total For Check 70973 | | | | | | 105.27 | |
| Check 70974 | | | | | | | |
| 582-543.000-726.000 | 05/16/19 | HEFFERNAN SOFT WATER SERVICE | DISTILLED WATER | 114045 | 05/16/19 | 15.00 | 70974 |
| 590-547.000-726.900 | 05/16/19 | HEFFERNAN SOFT WATER SERVICE | DISTILLED WATER FOR WWTP LAB | 114196 | 05/16/19 | 26.25 | 70974 |
| Total For Check 70974 | | | | | | 41.25 | |
| Check 70975 | | | | | | | |
| 582-543.000-726.000 | 05/16/19 | HERITAGE CRYSTAL CLEAN, LLC | ABSORBENT PADS | 128772 | 05/16/19 | 464.00 | 70975 |
| Total For Check 70975 | | | | | | 464.00 | |
| Check 70976 | | | | | | | |
| 582-175.000-880.000 | 05/16/19 | HILLSDALE MEDIA GROUP | SPONSOR HUMANE SOCIETY, FIRE HYDRAN' | 1904-00000849 | 05/16/19 | 238.77 | 70976 |
| 590-175.000-880.000 | 05/16/19 | HILLSDALE MEDIA GROUP | SPONSOR HUMANE SOCIETY, FIRE HYDRAN' | 1904-00000849 | 05/16/19 | 119.38 | 70976 |
| 591-175.000-880.000 | 05/16/19 | HILLSDALE MEDIA GROUP | SPONSOR HUMANE SOCIETY, FIRE HYDRAN' | 1904-00000849 | 05/16/19 | 119.38 | 70976 |
| 591-175.000-905.000 | 05/16/19 | HILLSDALE MEDIA GROUP | SPONSOR HUMANE SOCIETY, FIRE HYDRAN' | 1904-00000849 | 05/16/19 | 348.75 | 70976 |
| Total For Check 70976 | | | | | | 826.28 | |
| Check 70977 | | | | | | | |
| 591-544.000-930.000 | 05/16/19 | JEFF GIER | MILAGE REIMBURSEMENT FOR LEAD AND C | 05.15.2019 | 05/16/19 | 194.00 | 70977 |
| Total For Check 70977 | | | | | | 194.00 | |
| Check 70978 | | | | | | | |
| 582-543.000-930.000 | 05/16/19 | JONESVILLE LUMBER | CEMENT BLOCKS | 817027 | 05/16/19 | 8.24 | 70978 |
| Total For Check 70978 | | | | | | 8.24 | |
| Check 70979 | | | | | | | |
| 582-544.000-726.800 | 05/16/19 | KENDALL ELECTRIC | 3 INCH 90'S AND PULLING LUBE | S107834969.001 | 05/16/19 | 103.55 | 70979 |
| Total For Check 70979 | | | | | | 103.55 | |

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|--------------------------------|--------------|--------------------------------|------------------------------------|------------------|----------|-----------------|---------|
| Invoice Age: Less Than 30 Days | | | | | | | |
| Check 70981 | | | | | | | |
| 582-000.000-040.000 | 05/06/19 | MARCH, MORGAN T | UB refund for account: 030354 | 05/06/2019 | 05/16/19 | 89.00 | 70981 |
| | | | | | | <u>89.00</u> | |
| Total For Check 70981 | | | | | | | |
| Check 70982 | | | | | | | |
| 590-547.000-970.000-19 | 05/16/19 | MENDE ENGINEERING SOLUTIONS LI | PHASE 1 CONSTRUCTION DOCUMENTS FOR | 729 | 05/16/19 | 7,600.00 | 70982 |
| | | | | | | <u>7,600.00</u> | |
| Total For Check 70982 | | | | | | | |
| Check 70983 | | | | | | | |
| 590-547.000-801.000 | 05/16/19 | MERIT LABORATORIES | BEF COMPLIANCE | 01496 | 05/16/19 | 286.50 | 70983 |
| 590-547.000-801.000 | 05/16/19 | MERIT LABORATORIES | BEF COMPLIANCE | 01608 | 05/16/19 | 286.50 | 70983 |
| 590-547.000-801.000 | 05/16/19 | MERIT LABORATORIES | BEF COMPLIANCE | 01315 | 05/16/19 | 286.50 | 70983 |
| 590-547.000-801.000 | 05/16/19 | MERIT LABORATORIES | BEF COMPLIANCE | 01206 | 05/16/19 | 286.50 | 70983 |
| 590-547.000-801.000 | 05/16/19 | MERIT LABORATORIES | BEF COMPLIANCE | 01138 | 05/16/19 | 168.25 | 70983 |
| 590-547.000-801.000 | 05/16/19 | MERIT LABORATORIES | BEF COMPLIANCE | 01357 | 05/16/19 | 209.50 | 70983 |
| | | | | | | <u>1,523.75</u> | |
| Total For Check 70983 | | | | | | | |
| Check 70984 | | | | | | | |
| 582-175.000-920.400 | 05/16/19 | MICH GAS UTILITIES | NATURAL GAS UTILITY | 2668288334-00000 | 05/16/19 | 19.40 | 70984 |
| 590-175.000-920.400 | 05/16/19 | MICH GAS UTILITIES | NATURAL GAS UTILITY | 2668288334-00000 | 05/16/19 | 9.70 | 70984 |
| 591-175.000-920.400 | 05/16/19 | MICH GAS UTILITIES | NATURAL GAS UTILITY | 2668288334-00000 | 05/16/19 | 9.69 | 70984 |
| | | | | | | <u>38.79</u> | |
| Total For Check 70984 | | | | | | | |
| Check 70985 | | | | | | | |
| 591-000.000-110.000 | 05/16/19 | MICHIGAN PIPE & VALVE | WATER INVENTORY AND PARTS | J017017 | 05/16/19 | 3,000.00 | 70985 |
| 591-544.000-930.000 | 05/16/19 | MICHIGAN PIPE & VALVE | WATER INVENTORY AND PARTS | J017017 | 05/16/19 | 238.34 | 70985 |
| | | | | | | <u>3,238.34</u> | |
| Total For Check 70985 | | | | | | | |
| Check 70986 | | | | | | | |
| 590-547.000-861.000 | 05/16/19 | MICHIGAN RURAL WATER ASSOCIATI | PERMIT REQUIRED CONFINED SPACE SEM | R5954 | 05/16/19 | 140.00 | 70986 |
| 591-543.000-861.000 | 05/16/19 | MICHIGAN RURAL WATER ASSOCIATI | PERMIT REQUIRED CONFINED SPACE SEM | R5956 | 05/16/19 | 145.00 | 70986 |
| | | | | | | <u>285.00</u> | |
| Total For Check 70986 | | | | | | | |
| Check 70987 | | | | | | | |
| 582-544.000-730.000 | 05/16/19 | NORM'S TIREMAN | TRAILER TIRE REPLACEMENT | 5200058188 | 05/16/19 | 257.67 | 70987 |
| | | | | | | <u>257.67</u> | |
| Total For Check 70987 | | | | | | | |
| Check 70988 | | | | | | | |
| 591-544.000-726.800 | 05/16/19 | NORTH CENTRAL LABORATORIES INC | CHLORIDE TEST REAGENT | 422748 | 05/16/19 | 102.50 | 70988 |
| | | | | | | <u>102.50</u> | |
| Total For Check 70988 | | | | | | | |
| Check 70989 | | | | | | | |
| 582-175.000-801.000 | 05/16/19 | ONLINE INFORMATION SERVICES | OUTSTANDING COLLECTIONS | 173800000072 | 05/16/19 | 24.14 | 70989 |
| 582-175.000-801.000 | 05/16/19 | ONLINE INFORMATION SERVICES | MONTHLY PROCESSING | 928789 | 05/16/19 | 67.32 | 70989 |
| 590-175.000-801.000 | 05/16/19 | ONLINE INFORMATION SERVICES | OUTSTANDING COLLECTIONS | 173800000072 | 05/16/19 | 12.07 | 70989 |
| 590-175.000-801.000 | 05/16/19 | ONLINE INFORMATION SERVICES | MONTHLY PROCESSING | 928789 | 05/16/19 | 33.66 | 70989 |
| 591-175.000-801.000 | 05/16/19 | ONLINE INFORMATION SERVICES | OUTSTANDING COLLECTIONS | 173800000072 | 05/16/19 | 12.07 | 70989 |
| 591-175.000-801.000 | 05/16/19 | ONLINE INFORMATION SERVICES | MONTHLY PROCESSING | 928789 | 05/16/19 | 33.67 | 70989 |
| | | | | | | <u>182.93</u> | |
| Total For Check 70989 | | | | | | | |
| Check 70990 | | | | | | | |
| 582-544.000-730.000 | 05/16/19 | PERFORMANCE AUTOMOTIVE | BATTERIES AND HEADLIGHT 39-23 | 10284-1283844 | 05/16/19 | 282.37 | 70990 |
| 591-544.000-930.000 | 05/16/19 | PERFORMANCE AUTOMOTIVE | PENTAGON SOCKETS | 10284-1283122 | 05/16/19 | 38.38 | 70990 |
| | | | | | | <u>38.38</u> | |
| Total For Check 70990 | | | | | | | |

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|--------------------------------|--------------|---------------------------|-------------------------------------|---------------|----------|-----------------------|-----------|
| Invoice Age: Less Than 30 Days | | | | | | | |
| Check 70990 | | | | | | | |
| | | | | | | Total For Check 70990 | 320.75 |
| Check 70991 | | | | | | | |
| 582-000.000-040.000 | 05/15/19 | PETERS, JONATHAN M | UB refund for account: 035286 | 05/15/2019 | 05/16/19 | 28.46 | 70991 |
| 590-000.000-040.000 | 05/15/19 | PETERS, JONATHAN M | UB refund for account: 035286 | 05/15/2019 | 05/16/19 | 10.85 | 70991 |
| 591-000.000-040.000 | 05/15/19 | PETERS, JONATHAN M | UB refund for account: 035286 | 05/15/2019 | 05/16/19 | 7.69 | 70991 |
| | | | | | | Total For Check 70991 | 47.00 |
| Check 70992 | | | | | | | |
| 582-000.000-110.000 | 05/16/19 | POWERLINE SUPPLY | INVENTORY | 56361049 | 05/16/19 | 1,854.13 | 70992 |
| 582-000.000-110.000 | 05/16/19 | POWERLINE SUPPLY | INVENTORY | 56361050 | 05/16/19 | 1,285.08 | 70992 |
| 582-544.000-726.800 | 05/16/19 | POWERLINE SUPPLY | RUBBER GOODS TESTING | 56362922 | 05/16/19 | 722.00 | 70992 |
| | | | | | | Total For Check 70992 | 3,861.21 |
| Check 70993 | | | | | | | |
| 590-175.000-801.000 | 05/16/19 | SAFETY SYSTEMS, INC | QTRLY LEASE MAINT MAY- JULY | 493224 | 05/16/19 | 180.00 | 70993 |
| | | | | | | Total For Check 70993 | 180.00 |
| Check 70994 | | | | | | | |
| 582-175.000-801.200 | 05/16/19 | SONIT SYSTEMS, LLC | NETADMIN - APRIL 2019 | 57080-BPU | 05/16/19 | 929.25 | 70994 |
| 590-175.000-801.200 | 05/16/19 | SONIT SYSTEMS, LLC | NETADMIN - APRIL 2019 | 57080-BPU | 05/16/19 | 464.62 | 70994 |
| 591-175.000-801.200 | 05/16/19 | SONIT SYSTEMS, LLC | NETADMIN - APRIL 2019 | 57080-BPU | 05/16/19 | 464.63 | 70994 |
| | | | | | | Total For Check 70994 | 1,858.50 |
| Check 70995 | | | | | | | |
| 582-175.000-925.000 | 05/16/19 | SPRINT | CELL PHONES | 893827215-138 | 05/16/19 | 464.74 | 70995 |
| 590-175.000-925.000 | 05/16/19 | SPRINT | CELL PHONES | 893827215-138 | 05/16/19 | 232.37 | 70995 |
| 591-175.000-925.000 | 05/16/19 | SPRINT | CELL PHONES | 893827215-138 | 05/16/19 | 232.36 | 70995 |
| | | | | | | Total For Check 70995 | 929.47 |
| Check 70996 | | | | | | | |
| 582-000.000-265.000 | 05/16/19 | STATE OF MICHIGAN | SALES TAX | 05.16.2019 | 05/16/19 | 30,692.78 | 70996 |
| 582-000.000-693.000 | 05/16/19 | STATE OF MICHIGAN | SALES TAX | 05.16.2019 | 05/16/19 | (188.41) | 70996 |
| | | | | | | Total For Check 70996 | 30,504.37 |
| Check 70997 | | | | | | | |
| 591-544.000-801.000 | 05/16/19 | STATE OF MICHIGAN MDEQ | QUARTERLY WATER TESTING TTHM- HAA 2 | 761-10421561 | 05/16/19 | 350.00 | 70997 |
| | | | | | | Total For Check 70997 | 350.00 |
| Check 70998 | | | | | | | |
| 582-000.000-040.000 | 05/08/19 | THOMAS, DIANA | UB refund for account: 014668 | 05/08/2019 | 05/16/19 | 1,281.00 | 70998 |
| | | | | | | Total For Check 70998 | 1,281.00 |
| Check 70999 | | | | | | | |
| 582-000.000-158.000-19 | 05/16/19 | UIS PROGRAMMABLE SERVICES | FINAL SCADA PAYMENT | 530356763 | 05/16/19 | 7,445.00 | 70999 |
| | | | | | | Total For Check 70999 | 7,445.00 |
| Check 71000 | | | | | | | |
| 590-547.000-726.900 | 05/16/19 | USABBLUEBOOK | CHEMICAL PUMP, RAIN GEAR, LAB SUPPL | 879793 | 05/16/19 | 550.58 | 71000 |
| 590-547.000-930.000 | 05/16/19 | USABBLUEBOOK | CHEMICAL PUMP, RAIN GEAR, LAB SUPPL | 879793 | 05/16/19 | 643.95 | 71000 |
| 591-544.000-726.800 | 05/16/19 | USABBLUEBOOK | SULFATE TEST REAGENT | 875931 | 05/16/19 | 90.55 | 71000 |
| 591-544.000-742.000 | 05/16/19 | USABBLUEBOOK | CHEMICAL PUMP, RAIN GEAR, LAB SUPPL | 879793 | 05/16/19 | 291.80 | 71000 |
| | | | | | | Total For Check 71000 | 1,576.88 |

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|---------------------------------|--------------|--------------------------|-------------------------------|----------------|----------|------------|---------|
| Invoice Age: Less Than 30 Days | | | | | | | |
| Check 71001 | | | | | | | |
| 582-544.000-801.000 | 05/16/19 | MILSOFT | 5-1-2019 IVR SUPPORT | 20192226 | 05/16/19 | 254.00 | 71001 |
| 582-544.000-801.000 | 05/16/19 | MILSOFT | 5-1-2019 DISPATCH SUPPORT | 20191989 | 05/16/19 | 666.67 | 71001 |
| 590-175.000-801.000 | 05/16/19 | MILSOFT | 5-1-2019 IVR SUPPORT | 20192226 | 05/16/19 | 127.00 | 71001 |
| 591-175.000-801.000 | 05/16/19 | MILSOFT | 5-1-2019 IVR SUPPORT | 20192226 | 05/16/19 | 126.99 | 71001 |
| Total For Check 71001 | | | | | | 1,174.66 | |
| Check 71002 | | | | | | | |
| 582-544.000-730.000 | 05/16/19 | VERMEER OF MICHIGAN, INC | BORING TOOLS | P71448 | 05/16/19 | 2,729.47 | 71002 |
| 582-544.000-730.000 | 05/16/19 | VERMEER OF MICHIGAN, INC | BORING TOOLS | P71482 | 05/16/19 | 580.15 | 71002 |
| Total For Check 71002 | | | | | | 3,309.62 | |
| Check 71003 | | | | | | | |
| 582-000.000-040.000 | 05/14/19 | WALKER, APRIL L | UB refund for account: 030398 | 05/14/2019 | 05/16/19 | 34.47 | 71003 |
| Total For Check 71003 | | | | | | 34.47 | |
| Check 71004 | | | | | | | |
| 582-544.000-740.000 | 05/16/19 | WATKINS OIL COMPANY | FUEL PURCHASES | 000090-1912001 | 05/16/19 | 1,660.92 | 71004 |
| 590-547.000-740.000 | 05/16/19 | WATKINS OIL COMPANY | FUEL PURCHASES | 000090-1912001 | 05/16/19 | 111.18 | 71004 |
| 591-544.000-740.000 | 05/16/19 | WATKINS OIL COMPANY | FUEL PURCHASES | 000090-1912001 | 05/16/19 | 389.50 | 71004 |
| Total For Check 71004 | | | | | | 2,161.60 | |
| Check 71005 | | | | | | | |
| 582-175.000-880.000 | 05/16/19 | WCSR | ADS | 131-00066-0002 | 05/16/19 | 88.50 | 71005 |
| 582-175.000-880.000 | 05/16/19 | WCSR | ADS | 131-00062-0003 | 05/16/19 | 95.00 | 71005 |
| 590-175.000-880.000 | 05/16/19 | WCSR | ADS | 131-00066-0002 | 05/16/19 | 44.25 | 71005 |
| 590-175.000-880.000 | 05/16/19 | WCSR | ADS | 131-00062-0003 | 05/16/19 | 47.50 | 71005 |
| 591-175.000-880.000 | 05/16/19 | WCSR | ADS | 131-00066-0002 | 05/16/19 | 44.25 | 71005 |
| 591-175.000-880.000 | 05/16/19 | WCSR | ADS | 131-00062-0003 | 05/16/19 | 47.50 | 71005 |
| Total For Check 71005 | | | | | | 367.00 | |
| Check 71006 | | | | | | | |
| 590-175.000-801.000 | 05/16/19 | WORKHEALTH-QUINCY, PLLC | DOT PHYSICAL DUSTIN WHEELER | 5816 | 05/16/19 | 70.00 | 71006 |
| Total For Check 71006 | | | | | | 70.00 | |
| Total For Age Less Than 30 Days | | | | | | 132,334.16 | |

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # | |
|-----------------------------------|--------------|------------------------|-------------------------------|---------|----------|-----------|------------|--|
| Fund Totals: | | | | | | | | |
| | | | Fund 582 ELECTRIC FUND | | | 88,875.77 | | |
| | | | Fund 590 SEWER FUND | | | 24,607.82 | | |
| | | | Fund 591 WATER FUND | | | 18,850.57 | | |
| | | | | | | | | |
| Total For All Funds: | | | | | | | 132,334.16 | |
| --- TOTALS BY GL DISTRIBUTION --- | | | | | | | | |
| | | 582-000.000-040.000 | ACCOUNTS RECEIVABLE | | | 1,599.19 | | |
| | | 582-000.000-110.000 | INVENTORY | | | 3,127.21 | | |
| | | 582-000.000-123.000 | PREPAID EXPENSES | | | 1,000.00 | | |
| | | 582-000.000-158.000-19 | CONSTRUCTION WORK IN PROGRESS | | | 7,445.00 | | |
| | | 582-000.000-214.101 | DUE TO GENERAL FUND | | | 20,954.75 | | |
| | | 582-000.000-265.000 | ACCRUED SALES TAX | | | 30,692.78 | | |
| | | 582-000.000-693.000 | MISC NON-OPERATING INCOME | | | (188.41) | | |
| | | 582-175.000-715.000 | HEALTH AND LIFE INSURANCE | | | 981.40 | | |
| | | 582-175.000-726.000 | SUPPLIES | | | 41.55 | | |
| | | 582-175.000-801.000 | CONTRACTUAL SERVICES | | | 1,801.73 | | |
| | | 582-175.000-801.200 | COMPUTER | | | 929.25 | | |
| | | 582-175.000-861.000 | TRAINING & SEMINARS | | | 612.89 | | |
| | | 582-175.000-880.000 | COMMUNITY PROMOTION | | | 422.27 | | |
| | | 582-175.000-920.400 | UTILITIES - GAS | | | 19.40 | | |
| | | 582-175.000-925.000 | TELEPHONE | | | 843.93 | | |
| | | 582-175.000-930.000 | REPAIRS & MAINTENANCE | | | 40.00 | | |
| | | 582-543.000-726.000 | SUPPLIES | | | 513.48 | | |
| | | 582-543.000-930.000 | REPAIRS & MAINTENANCE | | | 339.90 | | |
| | | 582-544.000-726.800 | SUPPLIES - OPERATIONS | | | 825.55 | | |
| | | 582-544.000-730.000 | VEH./EQUIP. MAINT. SUPPLIES | | | 3,882.99 | | |
| | | 582-544.000-740.000 | FUEL AND LUBRICANTS | | | 1,660.92 | | |
| | | 582-544.000-801.000 | CONTRACTUAL SERVICES | | | 920.67 | | |
| | | 582-544.000-970.000 | CAPITAL OUTLAY | | | 10,000.00 | | |
| | | 582-544.000-970.000-19 | CAPITAL OUTLAY | | | 409.32 | | |
| | | 590-000.000-040.000 | ACCOUNTS RECEIVABLE | | | 41.93 | | |
| | | 590-000.000-123.000 | PREPAID EXPENSES | | | 500.00 | | |
| | | 590-000.000-214.101 | DUE TO GENERAL FUND | | | 10,590.14 | | |
| | | 590-175.000-715.000 | HEALTH AND LIFE INSURANCE | | | 354.72 | | |
| | | 590-175.000-726.000 | SUPPLIES | | | 20.77 | | |
| | | 590-175.000-801.000 | CONTRACTUAL SERVICES | | | 1,176.87 | | |
| | | 590-175.000-801.200 | COMPUTER | | | 464.62 | | |
| | | 590-175.000-810.000 | DUES AND SUBSCRIPTIONS | | | 95.00 | | |
| | | 590-175.000-880.000 | COMMUNITY PROMOTION | | | 211.13 | | |
| | | 590-175.000-920.400 | UTILITIES - GAS | | | 9.70 | | |
| | | 590-175.000-925.000 | TELEPHONE | | | 421.96 | | |
| | | 590-175.000-930.000 | REPAIRS & MAINTENANCE | | | 20.00 | | |
| | | 590-547.000-726.900 | SUPPLIES - LABORATORY | | | 576.83 | | |
| | | 590-547.000-740.000 | FUEL AND LUBRICANTS | | | 111.18 | | |
| | | 590-547.000-801.000 | CONTRACTUAL SERVICES | | | 1,523.75 | | |
| | | 590-547.000-861.000 | TRAINING & SEMINARS | | | 140.00 | | |
| | | 590-547.000-930.000 | REPAIRS & MAINTENANCE | | | 749.22 | | |
| | | 590-547.000-970.000-19 | CAPITAL OUTLAY | | | 7,600.00 | | |
| | | 591-000.000-040.000 | ACCOUNTS RECEIVABLE | | | 30.93 | | |
| | | 591-000.000-110.000 | INVENTORY | | | 3,000.00 | | |
| | | 591-000.000-123.000 | PREPAID EXPENSES | | | 500.00 | | |
| | | 591-000.000-214.101 | DUE TO GENERAL FUND | | | 10,477.37 | | |
| | | 591-175.000-715.000 | HEALTH AND LIFE INSURANCE | | | 401.44 | | |
| | | 591-175.000-726.000 | SUPPLIES | | | 20.76 | | |
| | | 591-175.000-801.000 | CONTRACTUAL SERVICES | | | 926.86 | | |
| | | 591-175.000-801.200 | COMPUTER | | | 464.63 | | |

* AT START OF INVOICE NUMBER DENOTES INVOICE IS PARTIALLY PAID

| GL Number | Invoice Date | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|-----------|--------------|---------------------|-----------------------|---------|----------|--------|---------|
| | | 591-175.000-880.000 | COMMUNITY PROMOTION | | | 211.13 | |
| | | 591-175.000-905.000 | PUBLISHING / NOTICES | | | 348.75 | |
| | | 591-175.000-920.400 | UTILITIES - GAS | | | 9.69 | |
| | | 591-175.000-925.000 | TELEPHONE | | | 421.95 | |
| | | 591-175.000-930.000 | REPAIRS & MAINTENANCE | | | 20.00 | |
| | | 591-543.000-861.000 | TRAINING & SEMINARS | | | 145.00 | |
| | | 591-544.000-726.800 | SUPPLIES - OPERATIONS | | | 193.05 | |
| | | 591-544.000-740.000 | FUEL AND LUBRICANTS | | | 389.50 | |
| | | 591-544.000-742.000 | CLOTHING / UNIFORMS | | | 468.79 | |
| | | 591-544.000-801.000 | CONTRACTUAL SERVICES | | | 350.00 | |
| | | 591-544.000-930.000 | REPAIRS & MAINTENANCE | | | 470.72 | |

CITY COUNCIL MINUTES

City of Hillsdale
Council Chambers
May 20, 2019
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Adam Stockford called the meeting to order.

Council Members present: Adam Stockford, Mayor
R. Gregory Stuchell, Ward 1
William Morrissey, Ward 2
Bruce Sharp, Ward 3
William Zeiser, Ward 3

Council Members absent: Matthew Bell, Ward 4
Raymond Briner, Ward 4

Council Member Morrissey, seconded by Zeiser, to excuse Council Member Bell and Council Member Briner.

Voice vote, passed unanimously.

Also present were: Attorney Jack Lovinger, Katy Price (City Clerk), Jake Hammel (DPS), Chris McArthur (BPU Director), Sam Fry (HDN), Rev. Mike Prince, Brian DuBois, Penny Swan, Dennis Wainscott, Ruth Brown, Kristi Fraga, Dr. J.T Horton and Diane Miller.

Approval of Agenda

Council Member Morrissey, seconded by Council Member Sharp, moved to approve the Agenda.

Roll call:

| | |
|--------------------------|-----|
| Council Member Stuchell | Aye |
| Council Member Morrissey | Aye |
| Council Member Sharp | Aye |
| Council Member Zeiser | Aye |
| Mayor Stockford | Aye |

Motion passed 5-0.

Public Comment

Mr. Dennis Wainscott, 34 Garden St., commented on the ICE Grant construction inquiring about the timeline for hookups to the homes and laying of the grass.

Consent Agenda

- A. Approval of Bills
 - 1. City Claims of May 2, 2019: \$155,494.05
 - 2. BPU Claims of May 2, 2019: \$110,885.21
 - 3. Payroll of May 16, 2019: \$175,064.82
- B. City Council Minutes of May 6, 2019 Regular Meeting

- C. Budget Work Session of April 29, 2019
- D. Cemetery Minutes of May 1, 2019
- E. Operations and Governance Committee Minutes of May 7, 2019, February 28, 2019 and February 13, 2019
- F. Library Special Meeting Minutes of May 10, 2019
- G. April 2019 Financial Report
- H. Federal Grant Procurement Policy
- I. BPU: Replacement of 15KV Switches at Carleton and Mechanic Substations
- J. BPU: Water Treatment Plant Roof Replacement

Council Member Morrissey, seconded by Mayor Stockford, moved to approve the Consent Agenda.

Roll call:

| | |
|--------------------------|-----|
| Council Member Stuchell | Aye |
| Council Member Morrissey | Aye |
| Council Member Sharp | Aye |
| Council Member Zeiser | Aye |
| Mayor Stockford | Aye |

Motion passed 5-0.

Communications/Petitions

- A. Summer Newsletter 2019
- B. TEDF Grant B Award Summary

The items of communications were received for informational purposes only.

Introduction and Adoption of Ordinances/Public Hearings

- A. FY2019-20 Budget Public Hearing

Mayor Stockford opened a public hearing at 7:10 p.m. to receive public comments on the FY 2019-20 Budget.

City Manager Mackie gave an overview of the revenues and expenditures as well as the few staff changes made within the year.

There being no further public comments, Mayor Stockford closed the public hearing at 7:25 p.m.

No further action taken.

Unfinished Business

- A. I.C.E. Grant Project- Verbal Update

T&D Concrete is to lay the concrete curb tomorrow, Tuesday, May 21st in areas of Spring Street to the north end of Rippon Avenue as well as working on the concrete road section. This will get everything ready to lay asphalt in these sections.

Old Business

New Business

- A. Library Roof Bid

Council Member Morrissey, seconded by Council Member Zeiser to award the contract to Michigan Roofing Group LLC in the amount of 79,726.75.

Roll call:

| | |
|--------------------------|-----|
| Council Member Stuchell | Aye |
| Council Member Morrissey | Aye |
| Council Member Sharp | Aye |
| Council Member Zeiser | Aye |
| Mayor Stockford | Aye |

Motion passed 5-0.

B. ICMA-RC Managed Accounts Services Agreement

Council Member Stuchell, seconded by Council Member Morrissey to approve ICMA-RC managed accounts services agreement for City Manager Mackie.

Roll call:

| | |
|--------------------------|-----|
| Council Member Stuchell | Aye |
| Council Member Morrissey | Aye |
| Council Member Sharp | Aye |
| Council Member Zeiser | Aye |
| Mayor Stockford | Aye |

Motion passed 5-0.

C. BPU: Adoption of the Standard Pole Attachment Agreement with Wireless Addendum

BPU Director McArthur discussed the agreement with council.

Council Member Morrissey, seconded by Council Member Sharp to adopt the standard attachment agreement with wireless addendum.

Roll call:

| | |
|--------------------------|-----|
| Council Member Stuchell | Aye |
| Council Member Morrissey | Aye |
| Council Member Sharp | Aye |
| Council Member Zeiser | Aye |
| Mayor Stockford | Aye |

Motion passed 5-0

D. BPU: Purchase of Poles for Inventory

Council Member Sharp, seconded by Council Member Zeiser to approve the purchase of poles for inventory from Bell Lumber and Poles in the amount of \$32,930.00.

Roll call:

| | |
|--------------------------|-----|
| Council Member Stuchell | Aye |
| Council Member Morrissey | Aye |
| Council Member Sharp | Aye |
| Council Member Zeiser | Aye |
| Mayor Stockford | Aye |

Motion passed 5-0

E. BPU: Rippon Avenue Extended Sanitary Sewer

BPU Director McArthur explained the need for the extension of sewer lines.

Council Member Stuchell, seconded by Council Member Sharp to approve replacing the additional 440 feet of sanitary sewer for the price of \$118,300.00 to be done by the general contractor Brussee/Brady Inc.

Roll call:

| | |
|-------------------------|-----|
| Council Member Stuchell | Aye |
| Council Member Morrisey | Aye |
| Council Member Sharp | Aye |
| Council Member Zeiser | Aye |
| Mayor Stockford | Aye |

Motion passed 5-0

Miscellaneous Reports

Appointment- Library Board- Karen Hill.

Council Member Morrisey seconded by Council Member Sharp to approve Karen Hill to the Library Board.

By voice vote motion passes unanimously.

General Public Comment

Dr. Jeff Horton, 52 S Broad St., commented on the deer population and the damage they have done to his property. He discussed his experiences with the deer and mentioned the need for deer culling.

Diane Miller, 35 Budlong St., commented on the deer population and damage and destruction they have been doing to the vegetation and young trees in the local park.

Dennis Wainscott, 34 Garden St., commented on the college graduation last weekend and parking on both sides of the streets. He also mentioned that council member’s contact information should be updated on the website.

City Manager’s Report

A public meeting for the Hallett Street project will be held on Thursday, May 23, 2019 at 6pm at City Hall.

150th year celebration committee volunteers needed, contact the City Manager’s office.

MSCPA board will meet in June to discuss future direction of the agency.

Council Comments

Council Member Sharp thanked the public for the support of the public safety millage for the fire department.

Council Member Stuchell mentioned the bronze bears unveiling on the Baw Beese Trail on June 7th. Event is open to the public.

Adjournment

Council Member Morrisey, seconded by Council Member Sharp moved to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:11 p.m.

Adam L. Stockford, Mayor

Katy Price, City Clerk

Interoffice Memorandum

To: David Mackie, City Manager
From: Scott A. Hephner, Fire Chief
Date: May 28, 2019
Re: July 3rd Fireworks Display

The All American Celebration Committee is requesting permission to hold their 13th annual fireworks display at the Hillsdale County Fairgrounds on the evening of Wednesday, July 3, 2019.

The committee has once again contracted with Night Magic Displays owner Roger L. Bonney and Pyrotechnic Operator Randy Pratt. Attached for your review are copies of the signed agreement held between Night Magic Displays and the All American Celebration Committee, permit (to be signed upon approval) and insurance policy showing coverage of \$10,000,000.00 to cover damage and personal injury resulting from any aspect of their contract.

The Hillsdale City Fire Department will be standing by to provide fire protection if needed.

I respectfully recommend that the City Council approve their request to hold a fireworks display.

From The Desk Of...

SCOTT A. HEPHNER
FIRE CHIEF
Hillsdale City Fire Department
77 E. Carleton Rd.
Hillsdale, MI 49242

P: 517.437.6460
F: 517.437.6484

Dear City Council,

The All American Celebration Committee is once again planning a great night of free family fun for our community Wednesday night, July 3rd. Like many of our previous 12 events this year's we will have free pony rides, inflatables, face painting, a magician, fair food vendors, local music entertainers and fireworks. This event has grown in popularity over the years and we are again expecting a crowd of 6,000 people or more. One day event insurance coverage has been purchased through Barrett Insurance and the City of Hillsdale is listed as an additional insured. This is the single largest, one day event in our community and we appreciate your support and consideration.

Sincerely,
Brett Boyd
Chairman
All American Celebration

NIGHT MAGIC DISPLAYS

3999 E. Hupp Rd. Building R-3-1 La Porte, IN 46350

800-998-3900 Toll Free

Fax 574-272-6042

AGREEMENT

AGREEMENT made this 25th day of April, 2019, by Night Magic Displays, by its authorized agent, hereinafter referred to as "Seller," and Hillsdale all American Celebration, hereinafter referred to as "Buyer."

1. **SALE OF GOODS:** The Seller shall sell to the Buyer certain Fireworks Display(s) in accordance with the program attached hereto which shall be incorporated herein. This Display will be given on the evening of July 3, 2019, weather permitting, it being understood that should inclement weather prevent the giving of any Display on the date mentioned herein, it will be given on the next clear agreed upon date in 2019.

2. **PURCHASE PRICE and PAYMENT:** Purchase price shall be \$ 12,500.00. Payment shall be made within 10 days after display is shot. A finance charge of one and one-half percent per month will be assessed on all accounts overdue. If inclement weather should prevent the giving of this display on the alternate agreed upon date, the Buyer will have the option of fulfilling this contract with a buyout of 40% of the display amount to the Seller.

3. **CLAIMS:** Any claims for loss or damage, defective materials and / or product or shortages in count, or for any other cause is waived by Buyer unless made within Three (3) days after delivery.

4. **WARRANTIES:** The Seller warrants that the displays and their contents are in conformity with the specifications set forth in the Program. No other representations or warranties have been made by the Seller or relied upon by the Buyer. This warranty is expressly in lieu of any and all warranties expressed or implied.

5. **LIABILITY:** The Buyer further agrees to provide the following:

- a) Sufficient area for the Displays in accordance with the N.F.P.A. code of distances.
- b) Adequate Security Staff protection to prevent spectators from entering Display Area.
- c) Protection of the Display area by roping off or similar facility.
- d) Fire Truck at Display site.
- e) Daylight inspection of Display site the day following the Display.
- f) State Permit for Fireworks Display.

6. **ADDITIONAL COVENANTS:**

- a) Seller agrees to furnish Pyrotechnicians for this Display. This includes labor for setup, firing, tear down of display and initial inspection and cleanup of Display area.
- b) Seller shall purchase insurance for the benefit of Seller and Buyer in the amount of \$10,000,000.00 for each display. Such insurance shall cover damage and personal injury resulting from any aspect of this contract.

7. **BENEFIT:** This agreement shall be binding upon and inure to the benefit of the parties, their successors, and assigns.

IN WITNESS, WHEREOF THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT

THIS 10th DAY OF May, 2019.

NIGHT MAGIC DISPLAYS

By _____
Authorized Agent of SELLER

By A. Brett Boyd
Authorized Agent of BUYER

A. Brett Boyd

Printed Name

210 W. Carleton MI 49242

Billing Address City

State

Zip

Hillsdale

guccyguy70@gmail.com

e-mail address

Insurance certificate will be emailed to address provided here by buyer.

Please sign and return both originals to NIGHT MAGIC DISPLAYS. An executed original will be returned for your records

2019 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT EXPIRES

7/4/19

Authority 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

Agricultural or Wildlife Fireworks Articles Pyrotechnic Display Fireworks

Public Display Private Display

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

| | | |
|--|---|--|
| NAME OF APPLICANT Hillsdale All American Celebration | ADDRESS OF APPLICANT 210 W. Carlston Hillsdale MI 49242 | AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO AGE: |
|--|---|--|

| | |
|--|---|
| NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER A. Brett Boyd | ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER same |
|--|---|

| | | |
|--|--|------------------|
| IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY ATTORNEY OR MICHIGAN RESIDENT AGENT) | ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) | TELEPHONE NUMBER |
|--|--|------------------|

| | | |
|--|--|--|
| NAME OF PYROTECHNIC OPERATOR Randy Pratt | ADDRESS OF PYROTECHNIC OPERATOR 28133 Wellington Farmington Hill, MI | AGE OF PYROTECHNIC OPERATOR 18 YEARS OF AGE OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO AGE: 58 |
|--|--|--|

| | | |
|-----------------------------------|--------------------------------|--|
| NO. YEARS EXPERIENCE 23 | NO. DISPLAYS over 90 | WHERE Hillsdale, Marshall, Quincy, Boyne Mountain, Michigan State University, others |
|-----------------------------------|--------------------------------|--|

| | | |
|--|---|--|
| NAME OF ASSISTANT Aundrea Marchionna | ADDRESS OF OTHER ASSISTANT same | AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO AGE: 58 |
|--|---|--|

| | | |
|-------------------------|----------------------------|--|
| NAME OF OTHER ASSISTANT | ADDRESS OF OTHER ASSISTANT | AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO AGE: |
|-------------------------|----------------------------|--|

| | |
|---|---|
| EXACT LOCATION OF PROPOSED DISPLAY Hillsdale County Fairgrounds | CITY, VILLAGE, TOWNSHIP Hillsdale, MI |
|---|---|

| | | |
|---|-------------------------|---|
| DATE OF PROPOSED DISPLAY Wednesday, July 03, 2019 | RAIN DATE TBD | TIME OF PROPOSED DISPLAY Dusk |
|---|-------------------------|---|


MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH 1123, 1124, & 1126 AND OTHER STATE OR FEDERAL REGULATIONS, PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT.

Delivered to site day of show

| | |
|---|--|
| AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOV.) \$10,000,000.00 | NAME OF BONDING CORPORATION OR INSURANCE COMPANY  BRITTON GALLAGHER |
|---|--|

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
1375 East 9th Street 30th Floor Cleveland, OH 44114

| NUMBER OF FIREWORKS | KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed) |
|---------------------|---|
| 1,472 | shells with caliber less than 2" fired from multi-shot boxes |
| 50 | 2" Aerial Shells |
| 36 | 2.5" Aerial Shells |
| 420 | 3" Aerial Shells |
| 50 | 4" Aerial Shells |
| | |
| | |
| | |
| | |
| | |
| | |

| | |
|---|-------------------------------|
| SIGNATURE OF APPLICANT  | DATE April 25, 2019 |
|---|-------------------------------|

Other Night Magic Personnel may act as operators and assistants throughout the season
Night Magic Displays
3999 E. Hupp Rd. Building R-3-1
La Porte, IN 46350

COMMENTS

Corporate Office:
P.O. Box 778
New Carlisle, Indiana 46552

(800) 998-3900
(574) 272-6042 fax

Night Magic DISPLAYS
Creating
— LASTING —
Memories

Roger L. Bonney
212 First Street
Olivet, Michigan 49076

(517) 812-5044
rbonney@sbcglobal.net

Night Magic Displays – Premier Pyrotechnics

April 26, 2019

Ms. Katy B. Price, Clerk
CITY OF HILLSDALE
97 N. Broad St.
Hillsdale, MI 49242

Re: Fireworks Display
July 3, 2019

Dear Ms. Price:

Enclosed is the Fireworks Permit Application for the July 3, 2019 All American Celebration. Will you please handle approval of the permit and return an executed copy to me? I will forward the COI – Certificate of Insurance to you as soon as it is issued. The local agent for the event is Mr. Brett Boyd. He can be reached at 517 437-2100.

If you have any questions, I can be reached at 517 812-5044.



Roger L. Bonney



TOGETHER WITH YOU

Creating Lasting Memories

Night Magic Displays
212 First Street
Olivet, Michigan 49076-9617
(517) 812-5044
rbonney@sbcglobal.net

Permit for Fireworks Other Than Consumer or Low Impact
 Michigan Department of Licensing & Regulatory Affairs
 Bureau of Fire Services
 P.O. Box 30700
 Lansing, MI 48909
 (517) 241-8847

| | | |
|------------|----------------------------|---|
| Authority | 2011 PA 256 | The Department of Licensing & Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency/ |
| Compliance | Required | |
| Penalty | Permit will not be issued. | |

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only.

| | | | |
|--|---|-----------------------------|----------------------------------|
| Public Display | | | |
| ISSUED TO Randy Pratt | | | AGE (18 or over) |
| ADDRESS 28133 Wellington Farmington Hill, MI | | | |
| NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION Hillsdale All American Celebration | | | |
| ADDRESS 210 W. Carlston Hillsdale MI 49242 | | | |
| NUMBER AND TYPES OF FIREWORKS | | | |
| 1472 | shells with caliber less than 2" fired from multi-shot boxes | | |
| 50 | 2" Aerial Shells | | |
| 36 | 2.5" Aerial Shells | | |
| 420 | 3" Aerial Shells | | |
| 50 | 4" Aerial Shells | | |
| EXACT LOCATION OF DISPLAY OR USE Hillsdale County Fairgrounds | | | |
| CITY, VILLAGE, TOWNSHIP Hillsdale, MI | | DATE July 3, 2019 | TIME Dusk |
| BOND OR INSURANCE FILED <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | AMOUNT \$10,000,000.00 |

| | | | |
|---|----------------------------------|--|----------------------------------|
| Issued by action of the Legislative Body of a | | | |
| <input type="checkbox"/> city | <input type="checkbox"/> village | <input type="checkbox"/> township of _____ | on the _____ day of _____ 20____ |
| _____ (Signature and Title of Legislative Body Representative) | | | |

FORM IS VALID FOR YEAR SHOWN ONLY

Hillsdale All American Celebration

Fireworks!

July 03, 2019

\$12,500.00

Opening Barrage

Three Inch Display Shells

12 - Variegated Color Peony Finale Shells

Body Of Display

Three Inch Display Shells

48 - Japanese Style Chrysanthemums

36 - Guandu Assorted Color Shells

15 - Guandu Fancy Flight Shells

12 - Titanium Salute with Rising Tail

6 - Dominator Shells

4 - Crackling Nishiki Kamuros in flight

4 - Multi Color Cycas Blooms

4 - Red, White & Blue Peonies in flight

4 - Red Hearts in flight

4 - Glittering Silver Strobes in flight

4 - White Strobe Shells in Flight

4 - Smiley Face Shells shot in flight

4 - Brocade Crown Flight Shells

Received by Y. Strauss
 Date 05/28/2019
 Amount Rec'
 Check #
 Permit #



CITY OF HILLSDALE
 City Hall
 97 N. Broad St.
 Hillsdale, Michigan 49242
 (517) 437-6490
 www.cityofhillsdale.org
APPLICATION FOR PERMIT
OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the
Permit on-site**

Hillsdale County Great American Parade - Julie Games **05/28/19**

| | | | |
|--|------|--|------|
| Applicant's Name 3391 N. Hillsdale Rd. | Date | Contractor's Name | Date |
| Mailing Address Hillsdale MI 49242 | | Mailing Address Hillsdale MI 49242 | |
| City State Zip Code 517.437.7771 | | City State Zip Code 517.437.7771 | |
| Telephone Number | | Telephone Number | |

DESCRIPTION OF WORK OR USE:

Parade

LOCATION: (Drawing to be provided)

Downtown Hillsdale (see attached)

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

Barricades (street dept.) Security Vehicles (police dept.)

TIME PERIOD:

COMMENCING DATE: **July 3, 2019** TIME: **4:00 pm** ENDING DATE: **July 3, 2019** TIME: **8:00 pm**

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance *Supplied through city of Hillsdale*
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Police To ASSIST with barricades and Traffic Control

Bond Received \$ _____

Fee Received \$ _____

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242
or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242
Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

**TRAFFIC CONTROL ORDER
2019-18**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships and Villages and the Michigan Motor Vehicle Code this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

On July 3, 2019 from 4:00 pm until 8:00 pm there shall be the following street closures:

- closure** of Howell St. from North St. to Sharp St.;
- closure** of Sharp St. from alley east of Howell St. to alley west of Manning & Sharp to include Sharp St. between S. Manning & S. Howell St.;
- closure** of Manning St. from Carleton Rd. to Sharp St.;
- closure** of North St. from West St. to Howell St.;
- closure** of McCollum St. from West St. to Broad St.;
- closure** of E. Bacon from West St. to Broad St.;
- closure** of Waldron from West St. to Budlong St.;
- closure** of Barry from West St. to the alley west of Budlong on Barry St.;
- closure** of South St. from the alley west of Manning along South St. to the alley east of Howell St. on South St.;
- closure** of Midtown alley from North St. to Waldron St.;
- closure** of alley west of the Library from E. Bacon St. to McCollum St.

On July 3, 2019 from 4:00 pm until 8:00 pm there shall be:

- no parking** on Howell St. between North & Sharp St.;
- no parking** on Sharp St. between S. Manning & S. Howell St.;
- no parking** on Manning St. between Carleton Rd. & Sharp St.;
- no parking** on North St. between West & Howell St.;
- no parking** in Midtown alley between North & Waldron St.;
- no parking** in alley west of the Library between E. Bacon & McCollum St.;

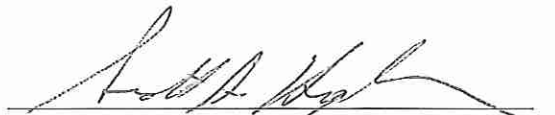
On July 3, 2019 from 4:00 pm until 8:00 pm the following parking lots will be closed:

Elk's Lodge (Lot K), First United Methodist Church (Lot F), South Library Lot (Lot H) and the Midtown Lot (Lot C).

Fourth of July (July 3, 2019) Parade Route (Parade starts @ 6:00 pm):

East McCollum to Howell St. then S. Howell St. to Sharp St. then West on Sharp St. to S. Manning St. then North on S. Manning St. to Bacon St.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

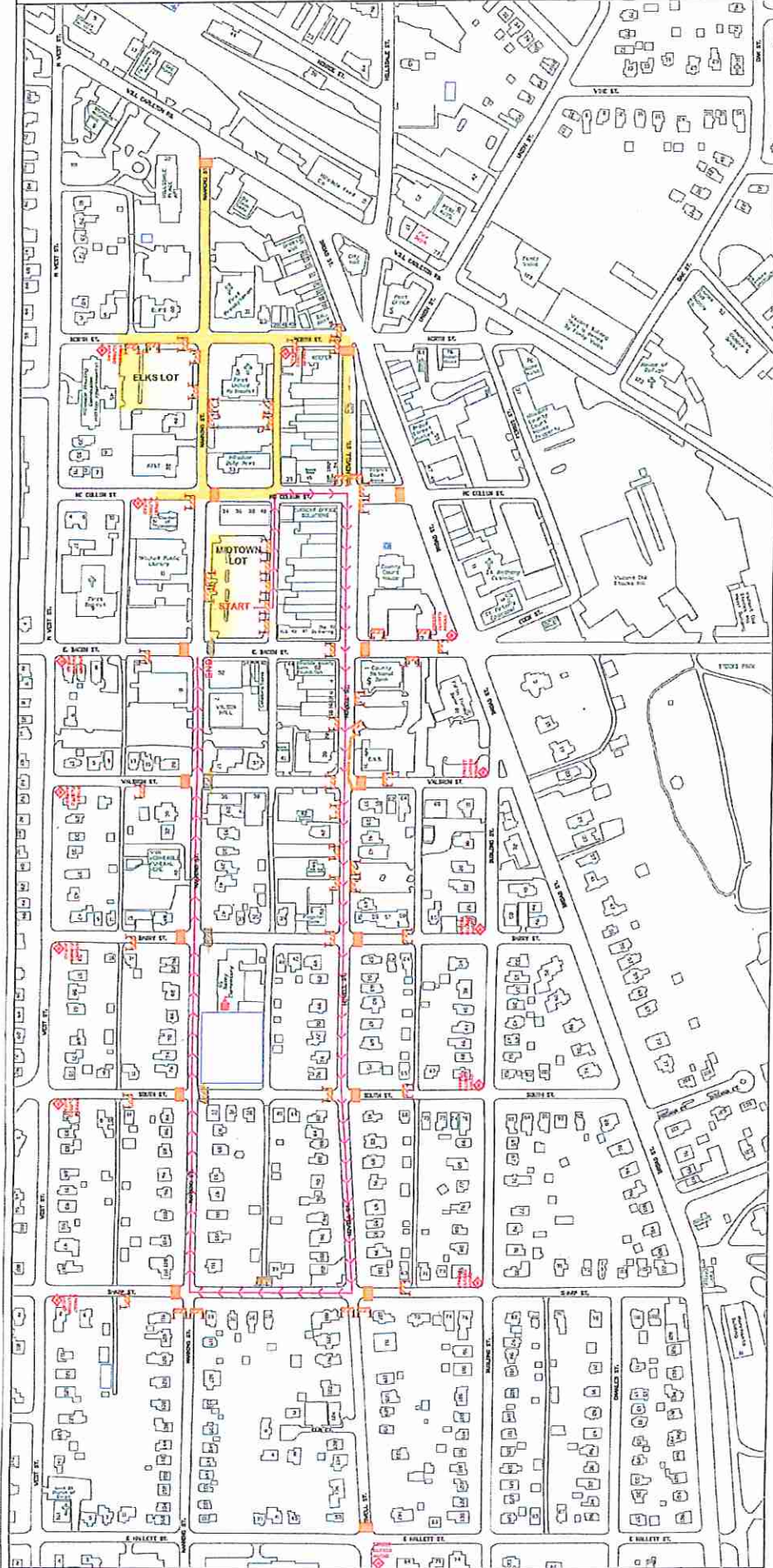


Chief of Police

05/28/19

Date

JULY 4TH GREAT AMERICAN PARADE



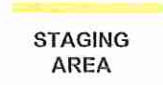
**TYPE II
BARRICADE
WITH
STREET
CLOSED
AHEAD
SIGN**



**TYPE III
BARRICADE
INCLUDING 4
CLASS I
SAW HORSE
BARRICADES**



**TYPE I
BARRICADE +
5-17**



**STAGING
AREA**



**PARADE
ROUTE**

City of Hillsdale Agenda Item Summary

Meeting Date: June 3, 2019

Agenda Item : Consent

SUBJECT: Green Park Use Agreement – Mrs. Stock’s Park

BACKGROUND: Michelle Loren, Recreation Director

Alexander Green desires to hold a wedding reception at Mrs. Stock’s Park on June 8, 2019. This will include a tent, tables, chairs, catering, and music. Mr. Green has agreed to provide additional portable restroom facilities and will provide liability insurance with the City as an additional insured. An agreement for the use of the park has been drafted and reviewed by the City Attorney.

RECOMMENDATION:

I recommend Council’s approval and authorization of signatures by the Mayor and Clerk.

**AGREEMENT FOR USE OF PARK
MRS. STOCK'S PARK ALEXANDER GREEN**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (City) and Alexander Green, of 3611 E. Pine Needle Ave., Colbert, Washington, 99005 (Renter) this ____ day of June, 2019.

Preamble

The City owns, regulates and is responsible for the use, care and maintenance of parks within its corporate boundaries and otherwise under its jurisdiction. Renter is desirous of utilizing Mrs. Stock's Park for and in connection with a wedding reception. Approximately 200 people are expected to attend or participate. The event is to take place on June 8, 2019 and Renter shall have nonexclusive access to the park commencing at 7:00 a.m. and ending at 11:59 p.m. on that date. Renter shall be solely responsible for the provision of a tent, tables and chairs for the use of attendees and participants at his sole expense. To that end, Renter will be solely responsible for contracting or otherwise providing any tent, tables and chairs that they intend to use. Renter shall also be solely responsible for the provision of any food and drink for his guests' consumption. Renter shall be solely responsible for the quality and safety of each of the foregoing at his sole expense and on the terms and conditions hereinafter set forth:

Agreement

1. In consideration of the payment of a Park Usage Fee of \$200.00 and the posting of a \$150.00 damage deposit, receipt of which is hereby acknowledged, City agrees to allow Renter to use Mrs. Stock's Park on a nonexclusive basis on June 8, 2019 commencing at 7:00 a.m. and ending at 11:59 p.m. on that date solely for the purposes and on the terms and conditions stated in the Preamble and herein, all of which the Renter acknowledges, accepts and agrees are binding on her..
2. Renter hereby assumes, agrees to be and shall be solely responsible for the control and supervision of the proposed event and all associated activities within Mrs. Stock's Park during the term of the usage agreement.
3. Renter acknowledges the pristine nature of the park, and the fragility, delicateness, and vulnerability to damage of many of the features within the park, including but not limited to the structures, statuary, flowerbeds, flowers and other plantings within it; Renter assumes responsibility for the protection of such improvements from damage during its presence in the park under the agreement.
4. Renter acknowledges that that there are no restroom facilities at Mrs. Stock's Park other than a single portable unit, and that the City does not and will not provide tents, tables, chairs or other equipment for use by Renter, his agents, servants, employees, guests, invitees, event attendees or participants during the time of the scheduled event. Renter further acknowledges that he, at his sole expense, shall provide additional portable restroom facilities as are necessary to meet the needs of those in attendance, as well as any a tents, tables, chairs and related equipment as he may require for use during the scheduled event; provided that no attachments of any facilities, tents or other equipment will be made to any paved surfaces within the park.
5. Renter agrees that he shall, at his sole expense, remove or cause the removal all portable restroom facilities, tents, tables, chairs and other items that he places or causes to be placed in Mrs. Stock's Park as soon as possible following the event but, in no case later than 12:00 p.m. on June 9, 2019. Renter further agrees that he, at his sole expense, is and

shall be solely responsible and liable for the repair and restoration of any damage caused by him and/or his agents, servants, employees, guests, invitees and event attendees and participants to private or public property, including the park or any part thereof, as well as all costs associated therewith.

6. Renter agrees to and shall, at the conclusion of his event and at his sole expense, clean up and remove or cause the clean up and removal of all garbage, trash, litter and other items that are placed or left in the park by him, his agents, servants, employees, guests, invitees and event attendees and participants.

- A. Renter shall complete or cause the completion of the cleanup and restoration no later than 12:00 p.m. on June 9, 2019 and leave the park in a condition equal to or better than existed immediately prior to his event; provided, that should Renter fail to complete or cause the completion of all such cleanup and restoration as provided herein, the City may, if it so elects, complete the cleanup and restoration at Renter's expense.

- B. In the event the City completes the cleanup and restoration by reason of Renter's failure to do so, Renter agrees and acknowledges his responsibility and liability for the payment of an amount equal to the labor and equipment costs that the City incurs in completing or contracting for the cleanup and restoration of the property to a condition that is equal to that which existed immediately prior to the event, plus an administrative charge of 10%. All such costs and expenses shall be charged against and deducted from the \$150.00 damage deposit that Renter has posted, and in the event such damage deposit is not sufficient to cover all such costs and expenses, Renter hereby agrees to promptly pay any deficiency.

7. Renter represents that the name, address and telephone number of Renter's authorized representatives are as follows:

Alexander Green

Address: 3611 E. Pine Needle Ave.
Colbert, Washington, 99005

Telephone Number: 560-533-3645

8. At the time of execution of this Agreement and as a condition precedent to its effectiveness, Renter shall provide City with proof of public liability and property damage insurance with a single limit of liability for bodily injury and property damage of not less than Five Hundred Thousand and 00/100 (\$500,000.00 each), with City designated therein as a named insured.
9. Renter agrees to and shall defend, indemnify and hold City harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses resulting from actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature that are or are claimed to be a proximate result of the Renter's negligence, gross negligence or intentional acts or omissions and/or the negligence, gross negligence or intentional acts or omissions of his agents, servants, employees, guests, invitees, event attendees or participants that occur because of, during, or that otherwise arise or are claimed to have arisen as a result of Renter's use of such

reserved area and/or the use of any portable restroom facilities, tents, tables, chairs, other equipment, food or drink placed or provided by Renter or any of his agents, servants, employees, guests, invitees, event attendees or participants, whether or not such damages or injuries, including death, are claimed or proven to have been caused in part by the alleged or actual negligence, gross negligence or intentional acts or omissions of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Renter shall not be obligated to indemnify the City of Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence, gross negligence or intentional acts or omissions of the City of Hillsdale, its employees, agents, servants, or representatives.

10. Renter further represents and covenants that he does not discriminate against any employee or applicant for employment, and shall not discriminate against any member of the general public that will participate in the event it is staging under the agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of the covenant may be regarded as a material breach of the agreement.
11. Renter acknowledges and agrees that all documents he has provided or hereafter provides to City of Hillsdale in connection with or regarding the contract, its performance and compensation are subject to disclosure under the Freedom of Information Act and Renter hereby expressly consents to the City's reproduction and release of such documents, in whole or in part, in response to a Freedom of Information Act request, a court or administrative order, or as the City, in its sole discretion, elects.
12. The parties agree that there are no other representations, inducements, promises or agreements between her, whether oral or written.
13. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. City and Renter further agrees that in the event of legal action arising from or as a result of the Agreement, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

CITY OF HILLSDALE

RENTER

Adam Stockford, Mayor
June ____, 2019

Alexander Green
June ____, 2019

Katy Price, City Clerk
June _____, 2019

City of Hillsdale

Agenda Item Summary

Meeting Date: June 3, 2019

Agenda Item: Consent

SUBJECT: Transit Agency Procurement Policy

BACKGROUND PROVIDED BY STAFF:

The City of Hillsdale receives Federal Transit Administration (FTA) funds via The Michigan Department of Transportation (MDOT) for Dial-A-Ride. The FTA guidance requires transit agencies to have a written procurement policy that provides a framework for procurement decisions and protects the agency in the event of a protest. While the City has various other policies regulating purchases, MDOT requires that the City adopt a procurement policy specific to the transit agency only.

STAFF RECOMMENDATION:

I recommend that Council adopt the Transit Agency Procurement Policy for Dial-A-Ride as presented.

TRANSIT AGENCY PROCUREMENT POLICY

The _____, provides
(Agency name and Address)
_____ public transportation in _____
(Type of service) (Service area)
Michigan. The transit system operates _____ transit vehicles and transports about _____
(Number)
passengers per year. _____ is committed to full and open
(Agency name)
competition in its procurements. The goal is to obtain the lowest price or the best value for the agency, and the citizens
and units of government who support it.

The _____ follows the Michigan Department of Transportation's
(Agency name)
(MDOT) *Procurement Guidelines for Grantees Receiving Federal Transit Administration (FTA) Funds via MDOT, Revised September 2018*, and all subsequent editions, in its procurements.

GENERAL RESPONSIBILITIES

The _____ is responsible for administering procurements and ensuring
(Title)
compliance with MDOT guidance documents. The _____ or her/his
(Title)
designee is also responsible for maintaining written selection procedures, all required procurement records, and
avoiding unnecessary purchases.

PROCUREMENT METHODS

Micro-purchases are purchases of up to \$10,000 and require a fair and reasonable price determination.

Small purchases are relatively simple and informal purchases of more than \$10,000, but less than \$250,000. Small purchases are not advertised and are a direct solicitation to an adequate number of qualified vendors.

Invitations for Bids (IFB) are sealed bid procurements for any dollar amount.

Request for Proposals (RFP) are competitive proposal procurements for any dollar amount.

Sole source procurements may only be used when other types of procurements are inappropriate and only in the certain circumstances outlined in the guidance documents.

SPECIAL PROVISIONS

Architectural and Engineering (A&E) Services must be qualifications-based procurements consistent with the "Brooks Act". Geographic location may be a selection criterion in procurements for architectural and engineering services provided an adequate number of qualified firms are available to compete for the contract. Geographic preferences are prohibited in all other procurements.

Davis-Bacon Act prevailing wage protections apply to construction projects of more than \$2,000. Construction is defined as the construction, renovation or repair of real property. The Davis-Bacon Act does not apply to maintenance or installation.

Brand name specifications are unacceptable and must always be used with the words "or equal". An independent cost estimate is required for every purchase of more than \$10,000. Splitting a procurement to avoid a more stringent procurement method is prohibited.

The appropriate Federal Contract Clauses apply to all procurements as required by FTA and MDOT guidelines and can be accessed on the MDOT Office of Passenger Transportation website.

COST ANALYSIS OR PRICE ANALYSIS

A cost analysis or price analysis is required for every procurement. A price analysis is required to determine the reasonableness of a proposed price when competition is adequate. A cost analysis is required when a price analysis is inadequate, such as when competition is inadequate to determine price reasonableness or in qualifications-based procurements.

AWARD OF CONTRACTS AND PURCHASES

Contracts and purchases shall be awarded when prices are determined to be fair and reasonable in a micro purchase, to the lowest quote in a small purchase, to the lowest bid in an IFB solicitation and to the highest scored proposal in an RFP solicitation. Award will only be made to "responsive" and "responsible" vendors consistent with the criteria in guidance documents.

The _____ reserves the right to reject any and all price quotes, bids or proposals submitted in response to a solicitation for sound, documentable, business reasons. The _____ reserves the right to award to other than the lowest priced proposal in an RFP solicitation.

WRITTEN PROTEST PROCEDURES

Contractors wishing to protest procurement decisions or processes must submit the protest in writing to the _____ at the _____.
Protests about solicitation specifications or processes must be received _____ business days before the solicitation due date. Protests received after the due date, but before award must be received before _____ business days after the due date. Post award protests must be received by the _____ no later than _____ business days after the award decision.

The protester must qualify as an "interested party" in the procurement. An "interested party" is an actual or prospective bidder or offeror whose direct economic interest would be affected by the award or failure to award the procurement at issue.

The written protest must identify the protesting party, clearly define the decision or process being protested and the reason(s) for the protest, and the relief desired of the _____'s procurement award.

The _____ reserves the right to not accept solicitations, postpone or extend the solicitation due date, cancel any award or re-solicit based on the protest received. The _____ or her/his designee will review the written protest and provide a written decision to the protestor within _____ business days of receiving the protest.

The protestor can appeal the _____'s or her/his designee's decision to _____. That appeal must be filed with the _____'s or her/his designee within _____ business days of the _____'s or her/his designee's decision. The _____'s decision on the appeal will be final.

Protestors can appeal the _____'s decision to the FTA Region V Office, 200
(Oversight entity)
West Adams Street, Suite 320, Chicago, Illinois 60606; Phone: (312) 353-2789; FAX (312) 886-0351.

CONTRACT ADMINISTRATION

The _____ will maintain a contract administration system to ensure it and
(Agency name)
its third-party contractors comply with the terms, conditions and specifications of their contracts and purchase orders.

The _____ or her/his designee is responsible for keeping a procurement's
(Title)
documentation in a centralized contract administration file, for responding to requests for contract interpretation, and for
modifying or terminating the contract. The _____ or her/his
(Title)
designee must also monitor and ensure compliance with contract terms such as Davis-Bacon, Buy America, prompt
payment to subcontractors and Disadvantaged Business Enterprises (DBE).

The _____ or her/his designee must also inspect and test supplies
(Title)
or services to determine if they conform to contract requirements, provide an authorized representative to approve the
supplies or services, and maintain procedures to close a contract.

FIELD(S) FOR ADDITIONAL SECTIONS

WRITTEN STANDARDS OF CONDUCT

No _____ employee, officer, agent, Board member or their immediate family member, partner or organization will participate in the selection, award, or administration of a contract if a conflict of interest, real or apparent, is involved.
(Agency name)

No _____ employee, officer, agent, Board member or their immediate family member, partner or organization will solicit or accept substantial gifts, gratuities, favors or anything of monetary value from contractors or potential contractors.
(Agency name)

FIELD(S) FOR ADDITIONAL SECTIONS

OTHER LOCAL PROCUREMENT POLICIES

Other local procurement policies in effect for a transit agency may be more stringent than FTA and MDOT guidelines but cannot be less stringent. In any inconsistency between a local procurement policy and FTA and MDOT guidelines, the FTA and MDOT guidelines prevail. FTA and MDOT guidelines only apply to procurements made with FTA and MDOT funding.

INTERPRETATIONS OR CLARIFICATIONS

Any interpretations or clarifications in this policy will be based on the Michigan Department of Transportation’s (MDOT) *Procurement Guidelines for Grantees Receiving Federal Transit Administration (FTA) Funds via MDOT, Revised September 2018*, the *Federal Transit Administration Circular FTA C 4220.1F Third Party Contracting Guidance, Rev. 4, March 18, 2013*, and *FTA’s Best Practices Procurement & Lessons Learned Manual, October 6 2016*, and all subsequent editions, as available on the internet, and the _____’s decision will be final.
(Agency name)

| | |
|--|--------------|
| ADOPTED BY <i>(Adopting body)</i> | |
| PRINT NAME AND TITLE <i>(Authorized signatory)</i> | |
| SIGNATURE | DATE ADOPTED |

City of Hillsdale

Agenda Item Summary

Meeting Date: June 3, 2019
Agenda Item: Consent Agenda
Subject: District Court Job Fair

Background:

Hillsdale County District Court has requested the closure of McCollum St. between Broad and Howell Streets for their second annual Jobs Fair. This closure is for June 26, 2019 from 2:00 p.m. till 9:00 p.m. Their plan includes the use of a 20' by 50' tent. See attached Traffic Control Order.

Recommendation:

I recommend approval of this request as it is an annual event that intends on improving our community by bringing employers and prospective employees together.

Scott A. Hephner

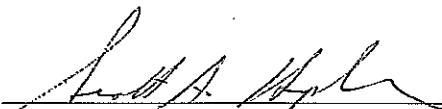
Chief of Police / Fire Chief

TRAFFIC CONTROL ORDER
2019-19

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

McCollum St. between Broad and Howell St. will be closed to all traffic from 2:00 pm to 9:00 pm on Wednesday, June 26, 2019 for a Job Fair hosted by 2nd District Court.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

05/30/19
Date

Received for filing in the office of the City Clerk at 9:00 a.m. on the 30 day of May, 2019.

City Clerk

05/30/19
Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2019.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

Received by _____
 Date _____
 Amount Rec' _____
 Check # _____
 Permit # _____



RECEIVED

MAY 29 2019

**CITY OF HILLSDALE
 CITY CLERK'S OFFICE**

CITY OF HILLSDALE

City Hall
 97 N. Broad St.
 Hillsdale, Michigan 49242
 (517) 437-6490
 www.cityofhillsdale.org

**APPLICATION FOR PERMIT
 OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the
 Permit on-site**

2B District Court 5.29.19

| | | | | | |
|----------------------|-------|----------|----------------------|-------|----------|
| Applicant's Name | | Date | Contractor's Name | | Date |
| 49 N Howell St | | | | | |
| Mailing Address | | | Mailing Address | | |
| Hillsdale, MI 49242 | | | Hillsdale, MI 49242 | | |
| City | State | Zip Code | City | State | Zip Code |
| 517.437.7329 ext 220 | | | 517.437.7329 ext 220 | | |
| Telephone Number | | | Telephone Number | | |

DESCRIPTION OF WORK OR USE:

Job Fair between Howell and Broad St on McCollum

LOCATION: (Drawing to be provided)

See Attached

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

A 20x 50 tent

TIME PERIOD:

COMMENCING DATE: June 26, 2019 TIME: 1:00pm ENDING DATE: June 26, 2019 TIME: 9:00pm

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

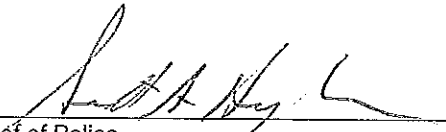
Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Bond Received \$ _____

Fee Received \$ _____

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242

or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242

Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

Courthouse

Broad St

Howell St

Requesting to close this
area from 2pm - 9pm

close
↓

on June 26, 2019

↑
close

McCollum St

Inspections

District Court





2019 OUTDOOR MOVIE SCHEDULE



RALPH BREAKS THE INTERNET

6-14-2019



INCREDIBLES 2

7-19-2019



THE LEGO MOVIE 2

8-9-2019



ALL MOVIES WILL START AT DARK AND BE SHOWN AT MRS. STOCK'S PARK.

PLEASE FEEL FREE TO BRING CHAIRS AND BLANKETS TO SIT ON.





May 23, 2019

Mr. Dave Mackie, Manager
City of Hillsdale
97 North Broad Street
Hillsdale, MI 49242

Re: Changes to Premier Package

Dear Mr. Mackie:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note that as of July 17, 2019, customers who subscribe to the *Premier Package* will receive Hitz, a new service that will include more than 200 movie titles selected from a variety of top studios. As of that date, Cinemax will no longer be available with the *Premier Package*. For more information about this change, please visit <http://xfinity.com/hitz>. We are notifying customers who subscribe to the *Premier Package* of these changes.

Cinemax will still be available to purchase separately. Customers who currently subscribe to Cinemax outside of the *Premier Package* will continue to receive the channel. For those customers, we note that as of July 10, 2019, More Max, Action Max, Thriller Max, 5Star Max, MovieMax, OuterMax, and Cinemáx, where carried, will only be available on channels 1822-1835. We are notifying customers who currently subscribe to these channels through bill messages.

Please feel free to contact me at 517-334-5686 if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "John P. Gardner".

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911



Warm weather is here...
and the grass is growing!!!!



Pursuant to Section(s) 14.142 – 14.144 of the City of Hillsdale Municipal Code all property owners and/or agents (occupants) of property are responsible for maintaining lawns so that grass and weeds do not exceed a maximum height of 10 inches.

Who's Responsible?

***Owner-Occupied homes and vacant property:**

Property Owner or Person(s) named on Deed/ Land Contract

***Tenant-Occupied Rentals or Leases:**

Property Occupant or dictated by lease agreement

***Businesses:**

Tenant and/or owner



FAILURE TO COMPLY MAY RESULT IN HAVING LAWN MOWED BY A REPRESENTATIVE OF THE CITY AND CHARGES AND/OR FINES ADDED TO YOUR TAX BILL AND/OR MUNICIPAL CIVIL INFRACTION CITATION.

CODE ENFORCEMENT

97 N Broad Street, Hillsdale, MI 49242
(517) 437-6455 www.cityofhillsdale.org

Letter to Mayor Stockford and Council

I attended the City Planning Commission Meeting on May 21 and listened to their concerns over plantings in the terrace and they are kicking the can down the road even after being advised that the Council was desiring action on their part to create a City Code to cover such plantings. There was misleading information provided to the City Planning Commission that the Council was actually desiring that this proposal would come under the jurisdiction of the Department of Public Services but were influenced by Mayor Stockford to send to the City Planning Commission. Mr. Hammel stated that his department does not have the manpower to monitor compliance and was not interested in endorsing such an ordinance.

I propose the following conditions be included in a new City Code that would allow plantings in the terrace.

Where the terrace is level, all plantings may not be located closer than 24 inches from the curb in order to allow individuals to exit and enter a vehicle. Where the terraces that are sloped at least 30 degrees, all plantings must be at least 12 inches from the curb. If the terrace affronts a no parking on this side of the street, the setback will be 12 inches from the curb.

All planting must be at least 12 inches away from the edge of the sidewalk so that it will not interfere with pedestrian traffic.

Plantings cannot exceed 36 inches in height when mature.

Tress and bushes are not allowed.

The property owner who places plants in the terrace will hold harmless, the Hillsdale Board of Public Utilities and all other agencies, organizations, or corporations who have or will place underground utilities or services from any damage done to said plants in the course of their underground work in the terrace.

Upon notice from the City, all weeds and plants that are in disarray must be removed within 7 days. Failure to do so will result in a second notice to comply. If not in compliance within 7 days of notice, the City reserves the right to remove and charge the property owner for services rendered.

The property owner will obtain a planting permit prior to placing any plant in the terrace and shall pay a \$25.00 fee for said permit. Included in the permit will be the height restrictions, placement requirements of the plants, prohibition of bushes and trees and an acknowledgment of the aforementioned HOLD HARMLESS conditions. The Code Enforcement department would provide enforcement of this City Code.

Many of your constituents would appreciate it if you take positive action on this request as soon as possible.

Thank You and God Bless,
Ted Jansen

City of Hillsdale Agenda Item Summary

Meeting Date: June 3, 2019

Agenda Item # : Old Business

SUBJECT: Settlement Agreement and Mutual Release for King v Mackie, et al

BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager

BACKGROUND:

For background information see Sections 1 and 2 of the attached Settlement Agreement and Mutual Release. The settlement payment on behalf of the City, Mackie, Szarafinski and Sharp will be made by the insurance carrier for the Hillsdale Municipal Airport during the time of the alleged events.

RECOMMENDATION:

City Council approve the attached Settlement Agreement and Mutual Release for King v. Mackie, et al lawsuit. Exhibit A shall be read in open session.

SETTLEMENT AGREEMENT AND MUTUAL RELEASE

This Settlement Agreement and Mutual Release is entered into this _____ day of May, 2019, by and between: **ROBERT JEFFERY KING**, (hereinafter “King”); and **THE CITY OF HILLSDALE**, a Michigan municipal corporation, (hereinafter “the City”), **DAVID MACKIE** (hereinafter “Mackie”), **ROY SZARAFINSKI**, (hereinafter “Szarafinski”), **BRUCE SHARP**, (hereinafter “Sharp”), **GINGER ROSS MOORE**, (hereinafter “Moore”), and **JASON WALTERS**, (hereinafter “Walters”).

1. Background. King is the Plaintiff in a lawsuit currently pending in the United States District Court for the Western District of Michigan styled as *King v Mackie, et al*, and bearing case number 1:18-cv-00503-PLM-PJG (the “Lawsuit”). Mackie, Szarafinski, Sharp, Moore and Walters are named as Defendants in the Lawsuit in both their individual capacities and in their official capacities as representatives of the municipal government of the City. In the lawsuit, King alleges, among other things, that the Defendants acted in various ways to either deprive him of certain of his constitutional rights or to retaliate against him for the exercise his constitutional rights. King claims that these alleged actions constituted a violation of 42 USC 1983, and caused King to suffer damages as alleged in the Lawsuit (hereinafter “the Claims”). Mackie is employed as the City Manager of the City, Szarafinski serves on the City’s Airport Advisory Committee, and Sharp is a member of the City Council for the City. Moore is currently employed as the municipal airport manager for the City, and at the time of the alleged incidents that are the subject of the Lawsuit, Moore was an employee of J.W. Enterprises, Inc., a corporation owned by Walters which, at that time, served as the municipal airport manager for the City on an independent contract basis in conjunction with Walters.

After negotiation involving their respective attorneys, King, the City, Mackie, Szarafinski, Sharp, Moore, and Walters have agreed to a resolution of the Claims, along with any and all unasserted claims they may presently have against one another as of the effective date of this Settlement Agreement and Mutual Release. To effectuate this resolution, in consideration of the mutual promises contained herein and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree to abide by the terms set forth in this Settlement Agreement and Mutual Release.

2. Settlement Payment. The parties agree that the City, Mackie, Szarafinski, and Sharp shall pay to King the total sum of Three Thousand Seven Hundred Fifty and no/100 U.S. dollars (\$3,750.00) in full and complete settlement of the Claims (the “Settlement Payment”). It is understood between the parties that an additional payment of Three Thousand Seven Hundred Fifty and no/100 U.S. dollars (\$3,750.00) is being paid by the insurance carrier for J.W. Enterprises in accordance with the terms of a separate release.

3. Formal Apology. In addition to making the Settlement Payment, the City shall read in open session at a regular meeting of the City Council of the City an apology to King in the form

attached as Exhibit A hereto, and shall include a copy of the text of the apology in the council packet for the meeting at which the apology is read. The undersigned individuals do not admit to involvement in, or responsibility for, the incident referred to in Exhibit A.

4. Damage Claims and Monetary Issues. Except as otherwise expressly provided in this Settlement Agreement and Mutual Release, no party to this Agreement shall receive any sum from any other party to this Agreement with respect to the Claims, the Lawsuit, or otherwise, and all of the parties hereto are each forever waiving any claims or rights they may have against the other party that may exist as of the date of the execution of this Settlement Agreement and Mutual Release, whether related to the Claims, the Lawsuit, or otherwise. Each party further recognizes that they shall be responsible for the payment of their own costs and attorney fees that they may have incurred in conjunction with the Claims or the Lawsuit.

5. Mutual Release. King, on his own behalf and on behalf of his employees, agents, contractors, heirs, trustees, representatives, successors, and assigns, hereby releases and forever discharges the City, Mackie, Szarafinski, Sharp, Moore and Walters, their respective council members, board members, committee members, volunteers, officers, employees, agents, contractors, heirs, trustees, representatives, successors, and assigns, from any and all claims, causes of action, suits, demands, damages, or liabilities, of any kind or nature whatsoever, known or unknown, which King may now have, claim, or assert, or might or could hereafter claim or assert, arising or alleged to arise out of or connected in any way with the Claims or the Lawsuit. Likewise, the City, Mackie, Szarafinski, Sharp, Moore and Walters on their own behalf and on behalf of their respective council members, board members, committee members, volunteers, officers, employees, agents, contractors, heirs, trustees, representatives, successors, and assigns, hereby release and forever discharge King and his employees, agents, contractors, heirs, trustees, representatives, successors, and assigns, from any and all claims, causes of action, suits, demands, damages, or liabilities, of any kind or nature whatsoever, known or unknown, which any of them may now have, claim, or assert, or might or could hereafter claim or assert, arising or alleged to arise out of or connected in any way with the Claims or the Lawsuit, except that:

a. This mutual release does not include a release of any obligations any of the parties may have pursuant to this Agreement, and does not restrict the right of any party to enforce this Agreement for violation of its terms;

b. The parties covenant and agree: (i) not to institute any legal, equitable, administrative, or other action against the released parties regarding the matters released herein; and (ii) to indemnify and hold harmless the released parties, their agents, and legal representatives from and against any liabilities, costs, losses, and expenses (including reasonable attorneys' fees and costs), incurred by any of the them as a result of such action instituted by the releasing parties.

6. Non-Disparagement. King agrees not to disparage Mackie, Szarafinski, Sharp, Moore or Walters either orally or in writing, or to voluntarily reveal any information which may be construed to be negative or damaging to their personal or business reputation. Likewise, Mackie, Szarafinski, Sharp, Moore and Walters agree not to disparage King, either orally or in writing, or to voluntarily reveal any information which may be construed to be negative or damaging to King's personal or business reputation. The parties agree that the provisions contained herein are material terms of this Settlement Agreement and Release of Claims.

7. Dismissal of Lawsuit. The parties hereby agree that, upon the execution of this Agreement by all parties hereto, and receipt by King of full payment of the Settlement Payment set forth in Paragraph 2, the parties shall stipulate to the dismissal of all of the Claims in the Lawsuit against Mackie, Szarafinski, Sharp, Moore and Walters in both their individual and official capacities, said dismissal to be with prejudice and without costs to any party.

8. Disclaimer of Liability. It is expressly understood and agreed that this Settlement Agreement and Mutual Release represents the compromise of disputed claims made for the purpose of avoiding additional expense and to terminate all controversy, that the agreement by the parties to take the actions provided for in this Agreement is not to be construed as an admission of liability on the part of any party in any respect, and that each party denies any liability whatsoever to the other party with regard to the Claims, the Lawsuit, and otherwise.

9. Entire Agreement. This Settlement Agreement and Mutual Release represents the entire understanding and agreement between the parties hereto with respect to its subject matter. There is no agreement between the parties to perform any act or do any thing other than as is expressly set forth within this Settlement Agreement and Mutual Release. This Settlement Agreement and Mutual Release supersedes all prior agreements or negotiations between the parties, and may be amended, supplemented, or changed only by an agreement in writing which makes specific reference to this Settlement Agreement and Mutual Release and which is signed by the party against whom enforcement of any such amendment, supplement, or modification is sought.

10. Persons Bound; Effect. This Agreement shall inure to the benefit of and be legally binding on the parties hereto and their respective heirs, trustees, representatives, successors and assigns.

11. Acknowledgment. EACH OF THE PARTIES HERETO ACKNOWLEDGES THAT THEY HAVE CAREFULLY READ THIS SETTLEMENT AGREEMENT AND MUTUAL RELEASE AND UNDERSTAND ITS CONTENTS AND CONSEQUENCES, THAT THEY HAVE BEEN GIVEN THE OPPORTUNITY TO CONSULT WITH AN ATTORNEY OF THEIR CHOICE, THAT THE ONLY PROMISES MADE TO THEM TO SIGN THIS AGREEMENT ARE THOSE STATED IN THE AGREEMENT, THAT THEY HAVE HAD SUFFICIENT TIME TO REVIEW THIS AGREEMENT, AND THAT THEY ARE SIGNING

THIS AGREEMENT KNOWINGLY AND VOLUNTARILY, WITHOUT ANY COERCION OR DURESS AND WITH THE FULL INTENT OF SETTLING THE DISPUTES BETWEEN THEM AND RELEASING THE OTHER SIGNATORY PARTIES AND THEIR RESPECTIVE COUNCIL MEMBERS, BOARD MEMBERS, COMMITTEE MEMBERS, VOLUNTEERS, OFFICERS, EMPLOYEES, AGENTS, CONTRACTORS, HEIRS, TRUSTEES, REPRESENTATIVES, SUCCESSORS, AND ASSIGNS AS PROVIDED HEREIN. THE PARTIES FURTHER ACKNOWLEDGE THAT THEY HAVE NOT RELIED ON ANY REPRESENTATIONS, PROMISES, OR AGREEMENTS OF ANY KIND MADE TO THEM IN CONNECTION WITH THEIR DECISION TO EXECUTE THIS SETTLEMENT AGREEMENT AND MUTUAL RELEASE OTHER THAN THOSE SET FORTH IN THIS DOCUMENT.

ROBERT JEFFERY KING

Robert Jeffrey King

Dated: May _____, 2019

THE CITY OF HILLSDALE

By: _____
Adam Stockford, Its Mayor

Dated: May _____, 2019

By: _____
Katy Price, Its Clerk

Dated: May _____, 2019

DAVID MACKIE

David Mackie

Dated: May _____, 2019

ROY SZARAFKINSKI

Roy Szarafinski

Dated: May _____, 2019

BRUCE SHARP

Bruce Sharp

Dated: May_____, 2019

GINGER ROSS MOORE

Ginger Ross Moore

Dated: May_____, 2019

JASON WALTERS

Jason Walters

Dated: May_____, 2019

EXHIBIT A

This statement is made in conjunction with the settlement agreement reached between the parties in the lawsuit filed in the matter of *King v Mackie, et al.*

The Hillsdale Municipal Airport is a public facility. As a pilot, Mr. Robert Jeffery King and his family are welcome to use the airport and any services available to other pilots and aircraft. We appreciate your past service to the airport and apologize that you were identified as the individual trespassing in restricted areas of the Hillsdale Municipal Airport.

City of Hillsdale

Agenda Item Summary

Meeting Date: June 3, 2019

Agenda Item: Old Business

SUBJECT: Right-of-Way Plantings Ordinance

BACKGROUND: Alan Beeker, Zoning Administrator and David Mackie, City Manager

Mr. Ted Jansen submitted a letter at the May 20, 2019 Council meeting. The letter requested that right-of-way plantings be allowed with guidelines. Council referred the matter to the City Planning Commission. The Planning Commission discussed this matter at length during the May 21, 2019 regular meeting.

At this time, the Planning Commission respectfully returns the matter to Council. The reasons for the return are as follows:

1. The oversight of the Right-of-way is under Council and enforced by the Street Department. Those ordinances are in Chapter 30 (attached).
2. Planning Commission oversees Chapter 26 Signs and Chapter 36 Zoning.
3. Currently, right-of-way plantings are allowed specifically by ordinance in Chapter 14 – Environment ARTICLE IV. – MUNICIPAL TREES (attached).
4. Attached is the City's current Public Tree Planting Program guidelines, Pre-Approved Nurseries Specification & Conditions, and Recommended Tree Species to Plant lists.

RECOMMENDATION:

It is the recommendation of the City Planning Commission and the Zoning Administrator that Council review the current ordinances allowing right-of-way plantings and amend them as necessary.

Chapter 30 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES

ARTICLE I. - IN GENERAL

Secs. 30-1—30-30. - Reserved.

ARTICLE II. - STREETS

Sec. 30-31. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Excavation means and includes any and all digging, hollowing out, tunneling, uncovering and removal of any material within any street located within the city.

Operation means and includes any and all processes, work and other modes of action connected with any construction, excavation or use occurring within any street located within the city.

Street means all of the land lying between property lines on either side of all streets, alleys and boulevards in the city, and includes lawn extensions and sidewalks and the area reserved therefore where the same are not yet constructed.

Use means and includes any and all excavation, construction, operations, parades, functions, activities or uses of whatever kind or nature which occur or are performed above, on or under any street located within the city, which are not otherwise hereinafter excluded from the provisions of this article.

(Code 1979, § 12.04.010; Ord. No. 2008-13, 12-15-2008)

Sec. 30-32. - Prohibited uses and activities.

It is unlawful for any person to perform or otherwise undertake any use in, under, over or upon any street except under the conditions and in the manner permitted in this article; provided, however, that this provision shall not be deemed to prohibit such temporary uses as are incidental to the expeditious delivery or removal of tangible items of personal property to or

from premises abutting any such street, nor to the operation or parking of vehicles within the street where otherwise not prohibited, nor to the use of such streets by pedestrians or other types of traffic so long as such activities are otherwise lawful.

(Code 1979, § 12.04.020; Ord. No. 2008-13, 12-15-2008)

Sec. 30-33. - Permit required.

- (a) *Excavation, construction, maintenance and other uses.* Except as otherwise specifically provided in this article, no person shall perform or otherwise undertake any excavation, construction, maintenance or other operation or use in, under, over or upon any street or any portion thereof without having first obtained a permit therefore from the director of public services.
- (b) *Retail, wholesale and related uses on sidewalks in B-2 central business district.* No person shall perform or otherwise undertake or engage in any retail, wholesale, charitable or other use or activity related thereto, including by way of example but not limitation the provision of food and drink service, sales activities, offers and solicitations, the placement of signs, tables, chairs, goods, displays, samples or other similar activities in, under, over or upon the sidewalk portion of any street in the B-2 central business district without having first obtained a permit therefore from the city manager and thereafter conducting such use in accordance with and subject to such provisions as the city council may, from time to time, adopt by resolution.

(Code 1979, § 12.04.030; Ord. No. 2008-13, 12-15-2008)

Sec. 30-34. - Moving of certain loads.

No person shall move, transport, haul or convey any building, mobile home, trailer, truck, machinery, equipment or other load having a width of more than eight feet eight inches, or a height of more than 13 feet six inches, inclusive of undercarriage, across or upon any street located within the city without having first obtained a permit from the city manager and having complied with all provisions of this article, any and all applicable present and future state, county and local laws, regulations, and such specifications as are herewith from time to time promulgated by the city manager and approved by the city council. The applicant shall file written clearances from all utilities, both public and private, and cable television organizations operating in the area, stating that adequate arrangements have been made to accommodate such

ARTICLE IV. - MUNICIPAL TREES ^[44]

⁽⁴⁴⁾ **State Law reference**— Municipal forests, MCL 324.52701 et seq.

[Sec. 14-101. - Purpose and intent.](#)

[Sec. 14-102. - Definitions.](#)

[Sec. 14-103. - Regulation generally.](#)

[Sec. 14-104. - City forester.](#)

[Sec. 14-105. - Permits generally.](#)

[Sec. 14-106. - Permit required for installation of public utilities.](#)

[Sec. 14-107. - Permit required for planting generally.](#)

[Sec. 14-108. - Permit required for planting in new subdivisions.](#)

[Sec. 14-109. - Permit required for maintenance.](#)

[Sec. 14-110. - Permit required for certain acts.](#)

[Sec. 14-111. - Conditional permit for removal of tree or shrub.](#)

[Sec. 14-112. - Loss of public trees; value recovery.](#)

[Sec. 14-113. - Abatement of infestations; entering private lands.](#)

[Sec. 14-114. - Public nuisance.](#)

[Sec. 14-115. - Enforcement; interference with city forester.](#)

[Sec. 14-116. - Violation.](#)

[Secs. 14-117—14-140. - Reserved.](#)

Sec. 14-101. - Purpose and intent.

(a) It is in the best interest of the city and the citizens and public thereof that a comprehensive master plan for planting and maintenance of city-owned trees within the city be adopted, and that uniform and standard laws be adopted for the purpose of regulating, developing and providing for the planting, maintenance and removal of trees and stumps in any street, park or public place within the city, or under its jurisdiction and control, in order to better control problems of soil conservation, air pollution, and noise, and to provide necessary funding for a uniform, continuous city tree program for the purpose of beautifying and maintaining property values.

(b) The intent of this article is to protect and encourage the protection of trees, plants and shrubs, to provide for public health, safety and general welfare and to promote and preserve the city's aesthetic value.

(Code 1979, § 12.16.020)

Sec. 14-102. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

City forester means the designated official of the City of Hillsdale, lying within the County of Hillsdale, State of Michigan, assigned to carry out the enforcement of this article.

PART II - CODE OF ORDINANCES
Chapter 14 - ENVIRONMENT
ARTICLE IV. - MUNICIPAL TREES

Department of public facilities means the department under whose jurisdiction park and/or street trees fall.

Large trees are designated as those attaining a height of 45 feet or more.

Medium trees are designated as those attaining a height of 30 to 45 feet.

Park includes all public parks having individual names.

Parkway means that part of a street or highway, not covered by sidewalk or other paving, lying between the property line and that portion of the street or highway usually used for vehicular traffic.

Plants includes all "nonwoody" vegetation now or hereafter growing on any public street, highway, alley, or public place.

Property line means the outer edge of a street or highway and does not pertain to the traveled pavement surface in itself.

Property owner means the person owning such property as shown by the records on file at the county register of deeds office.

Public places includes all other grounds owned by the city, lying within the county, or under its control or supervision whether owned, leased, or under contract of the city.

Public trees means all trees now or hereafter growing on any street or any public areas where otherwise indicated.

Small trees are designated as those attaining a height of 20 to 30 feet.

Street-highway means all land lying between the so-called property lines on either side of all public streets, roads, boulevards, alleys, or parts thereof.

Street or highway means the entire width of every public way or right-of-way when any part thereof is open to the use of the public, as a matter of right, for purposes of vehicular and pedestrian traffic.

Trees and shrubs means all woody vegetation now or hereafter growing on any public street, highway, alley, or public place.

(Code 1979, § 12.16.030)

Sec. 14-103. - Regulation generally.

The city council shall have full power and authority over all trees, plants, and shrubs planted or hereafter planted in the streets, parks and public places of the city. The maintenance of such trees, plants and shrubs shall be subject to the provisions of this article, and such rules and regulations as the city council may from time to time hereafter adopt, and as it deems necessary to properly control and regulate the planting, maintenance, protection and removal of trees, plants and shrubs on public areas of the city.

(Code 1979, § 12.16.040)

Sec. 14-104. - City forester.

Subject to the approval and at the direction of the city council, the city manager shall designate a person to be known as the city forester whose duty it shall be, under the authority given by the city council, to superintend, regulate and encourage the preservation, culture and planting of shade and ornamental trees, plants and shrubs, and to direct the method and time for trimming the same; to advise, without charge, owners and occupants of lots regarding the kind of trees, plants and shrubs and the method of planting best adapted to or most desirable on particular streets and public highways; and to take such measures as may be deemed necessary for the control and extermination of insects, pests and plant diseases which may injuriously affect trees, plants or shrubs that are now growing or may be hereafter growing in the streets, parks, public highways, or boulevards of the city.

(Code 1979, § 12.16.050)

Sec. 14-105. - Permits generally.

(a) It is unlawful for any person to perform or undertake, or cause to be performed or undertaken, any work or activity covered by and included within this article without first filing an application for and procuring a permit from the city forester or his designated agent.

(b) Every permit issued shall specifically describe the location and nature of the work or other activity to be performed under it and shall contain such other information as may be required by such regulations as may be hereafter adopted from time to time by the city council.

(c) Any permit issued pursuant to the provisions of this article and in accordance with applicable regulations adopted by the city council shall automatically become null and void upon expiration of the permit period or at any time the permit holder violates the provisions of this article, the permit, or the regulations applicable thereto.

(d) No charge shall be made for the issuance of any permit unless it is determined necessary by the city forester, or such person as he may designate, to assign an inspector to supervise the work or other activity to be performed under the permit to be issued. In the event an inspector is determined to be necessary, the department shall determine the charge for such inspection services on an actual cost basis, and such actual cost shall be paid by the person seeking the permit as a prerequisite to its issuance.

(e) Notice of commencement and completion of work or other activity authorized by the permit shall be made to the city forester as stated on the permit issued.

(Code 1979, § 12.16.060)

Sec. 14-106. - Permit required for installation of public utilities.

All permits issued for the installation of public utilities shall be certified by the city street administrator. When a permit is given by the city forester to a telephone, telegraph, electric power, or other public service corporation or utility to trim trees, or perform other operations affecting public trees or shrubs, the permit authorizing such trimming or other activities shall be limited to that which is actually necessary to the maintenance of the service provided by such public utility; and such work shall be done in a neat and workmanlike manner and according to specifications outlined by the city forester.

(Code 1979, § 12.16.070)

Sec. 14-107. - Permit required for planting generally.

(a) No trees, plants or shrubs shall be planted in any of the streets, highways, parks or other public areas in the city unless and until the city forester shall have first approved the kind, size and variety of the same, designated the location thereof, and granted a permit for the planting of same.

(b) Any trees, plants or shrubs authorized for planting within the triangle formed by the intersection of right-of-way lines and extending for a distance of 25 feet each way from the intersection on any corner within the city shall not be permitted to grow to a height of more than three feet above the surface of the intersecting roadways.

(c) The city forester shall have the authority to plant trees, plants or shrubs in any public street, highway, park or other public areas in the city which he, in his sole discretion, deems adequate for his purpose.

(Code 1979, § 12.16.080)

Sec. 14-108. - Permit required for planting in new subdivisions.

(a) The city forester may require street trees to be planted by the property owner, developer or subdivider on all streets, parks and public places abutting lands henceforth developed and/or subdivided within the city. In such event, a proposed planting plan and permit application shall be submitted by the property owner, developer, or subdivider to the city forester for approval and issuance of a planting permit prior to final plat clearance by the city. The city forester shall provide planting specifications to the property owners of the proposed development and/or subdivision within seven days of receipt of written request therefor.

(b) The city forester, upon approval of the proposed planting plan but prior to the issuance of a planting permit, may require the property owner to post bond with the city for an amount equivalent to one-half the total established value of the trees required by the city forester to be planted. Upon notification of planting completion to the city forester by the land owner, and certification as to satisfactory workmanship and completion of the tree planting, the city forester shall direct the city to release the bond.

(Code 1979, § 12.16.090)

Sec. 14-109. - Permit required for maintenance.

No person shall hereafter move, spray, brace, trim, do surgery work, or cut above or below ground any branch or root therefrom or otherwise disturb any tree, plant or shrub in any highway, park or public place of the city, nor cause such acts to be done by others without first obtaining a written permit from the city forester who shall issue the permit if in his judgment the proposed work is necessary and the proposed method of workmanship thereof is of a satisfactory nature. The person receiving such permit shall abide by the specifications and standards of practice in this article and of any regulation as may be hereafter from time to time adopted by the city council, and shall as a condition of such permit agree to hold the city harmless from any and all liability which might result from the work or activity authorized. In addition, the city forester may require the person receiving such permit to provide such insurance coverage and in such amounts as he deems necessary to protect the interest of the city.

(Code 1979, § 12.16.100)

Sec. 14-110. - Permit required for certain acts.

No person shall, without first obtaining a written permit from the city forester:

- (1) Fasten any sign, card, poster, wire, rope or other material to, around or through, any tree, plant, or shrub or its guard;
- (2) Permit any fire to burn where such fire or its heat, smoke or fumes will injure any portion of any tree, plant, or shrub;
- (3) Permit any toxic chemical to seep, drain, or to be emptied on or about any tree, plant, or shrub;
- (4) Deposit, store, place or maintain, on any street, highway, or other public place, any brick, sand, stone, concrete or other material which may impede free passage of water, air and fertilizer to the roots of any tree, plant, or shrub growing therein;
- (5) Fail to erect a suitable protective barrier around trees or shrubs apt to be injured during any building construction;
- (6) Fail to repair or stop any leak existing or occurring in any gas pipe or main within a radius of 40 feet of any tree or shrub;
- (7) Knowingly permit any electrical wires to come into contact with or be attached to any tree or shrub;
- (8) Excavate any ditches, tunnels, or trenches, or lay any drive within a radius of 30 feet from any tree or shrub;
- (9) Move any building or other large object along any street without furnishing any bond deemed necessary or cash sufficient to cover damage as a result of moving;
- (10) Drive, park, haul or store any automobile, truck, trailer, boat, motorcycle, snowmobile, motor home, or other motorized and/or wheeled vehicle within 25 feet of an existing tree in any street, park, or public place except while within the clearly delineated travel or parking zones of any roadway, alley, or parking lot. This shall not be construed as to preclude parking on any gravel, concrete or bituminous driveway or entryway, or operating a motor vehicle on any gravel-surfaced roadway within 25 feet of such tree.

(Code 1979, § 12.16.110)

Sec. 14-111. - Conditional permit for removal of tree or shrub.

As a condition to any permit issued for the removal of any tree or shrub, the city forester may require that the permit holder plant, at his sole expense, a tree or shrub designated by the city forester in place of the one removed at the removal site or at any alternate site located in a public area immediately adjoining the permit holder's property.

(Code 1979, § 12.16.120)

Sec. 14-112. - Loss of public trees; value recovery.

- (a) Whenever the city forester shall determine that a tree in any street, park or public place has been

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impaired, damaged, broken, severed, destroyed, or removed in a manner which will cause immediate or future removal of the tree, which is deemed premature and untimely based on the condition, vigor, location, kind and age of the trees, and the city forester shall have knowledge of the person causing the damage, then the city forester shall assess against the responsible person the value of the tree as determined by use of the Michigan Forestry and Parks Association Shade Tree Evaluation Chart.

(b) This shall not construe that the value received by the city shall be less than the cost of the removal of the damaged tree and replacement of a comparable tree as determined by the city forester, of not less than three-inch trunk diameter measured at a height of six inches above the ground, nor shall the city forester be restricted in his choice of the replacement planting site.

(c) It shall be the duty of the police department having knowledge of such damage or persons causing damage to immediately report same to the city forester for investigation.

(d) It shall be the duty of the city forester to notify the city manager and city attorney of any of the tree damage which shall dictate value recovery to the city.

(e) The full amount of the value recovered for the damaged tree shall be conveyed to the city forester for future tree planting purposes notwithstanding the deduction of the removal cost of the damaged tree and replacement of the tree.

(f) The city forester shall determine the time of the removal of the damaged tree, but it shall not be required that all the damaged trees must be immediately removed if found to be in safe condition in order for value recovery to take place.

(Code 1979, § 12.16.130)

Sec. 14-113. - Abatement of infestations; entering private lands.

(a) Any trees, plants, shrubs, or any private lands whereon insect pests and plant diseases may be found to have injuriously affected either the trees, plants or shrubs, or which may injuriously affect the public health and welfare may be entered upon by the city forester or other authorized employees to make field inspections, including the removal of specimens for laboratory analysis that may be necessary to determine the presence of the infestation or to locate any private lands which might serve as a breeding place for insects.

(b) After determination of infestation, the city forester or other authorized employees of the park department may by written notice give the property owner a definitive time, but not less than ten days, to remove, treat and dispose of the infested trees, plants, or shrubs. If the work is not satisfactorily completed by that time, then and in that case the city forester or other authorized agent may enter upon the property and remove, destroy, and/or treat the infested area by approved practice.

(c) If the nature of the infestation for reasons of public health and welfare does not permit the affording of ten days' written notice to the property owner, the cost of the removal, destruction, or treatment shall be borne by the city at large. In any case whereafter notice has been given to the property owner and he refuses or neglects to destroy or cause to be destroyed such infestation within 15 days after receipt of such notice, the city forester may, without further notice, cause the same to be done. In such case, all cost pertaining to the destruction of such infestation shall be paid from the city treasury, and the amount thereof assessed against the property on the next general assessment roll of the city. Where definite ownership of property cannot be established or where proper notice cannot be given the owner thereof, it shall be the duty of the city forester to cause the destruction of the infestation

at the expense of the city.

(d) In the event the city forester or those designated by him are refused admittance upon private property for the purpose of making the inspections contemplated by this section or for the purpose of removing, destroying or treating infestations determined to exist thereon, application for an order requiring the occupant and/or owner of the property to permit such entry, inspection, removal, destruction, or treatment and requiring such owner and/or occupant to cease and desist from interfering therewith may be sought in any court of competent jurisdiction.

(Code 1979, § 12.16.140)

Sec. 14-114. - Public nuisance.

(a) Any tree or shrub or parts thereof growing upon private property but overhanging or interfering with the use of any street, park, public improvement, or public place of the city that in the opinion of the city forester endangers the life, health, safety, or property of the public shall be declared a public nuisance.

(b) Any tree growing on private property within the city afflicted with any dangerous and infectious insect infestation or tree disease shall be declared a public nuisance.

(c) Any such trees located in streets, parks, or public places shall be removed at city expense and under the direction of the city forester.

(d) Whenever any public nuisance exists contrary to the provisions of the sections in this article, the city forester or his authorized agent shall give written notice to the owner or his agent or the occupant of the property, describing the tree, its location and the nature of the nuisance, and ordering the owner, agent, or occupant to take such measures as may be reasonably necessary to correct or cease such nuisance, specifying the measures required to be taken.

(e) It is unlawful for any person to permit, cause, or suffer the existence of a public nuisance from and after 30 days following the date of the notice provided for.

(f) In any case notice given shall not be complied with, the city forester is authorized and empowered to order the removal or abatement of the public nuisance and, upon failure of the property owner to comply with such order in accordance with its terms, shall have the authority to make application to any court of competent jurisdiction for an order requiring the property owner and/or occupant thereof to permit the city forester or those designated by him to enter upon such private property for the purpose of removing or abating the public nuisance, and further requiring such property owner and/or occupant to cease and desist from interfering with such removal or abatement.

(g) Any work contracted by the city forester for the removal or abatement of public nuisances shall be submitted for bids and approved by the city council.

(h) Upon completion of the abatement or removal of the public nuisance, the city forester shall certify the cost of the removal of the public nuisance. The owner or other persons to whom the notice was directed shall be notified by mail of the removal or abatement, the cost incurred for such work, and a statement that the cost of the work must be paid within 30 days or cost incurred will be assessed against the owner's property at a regular meeting of council to be held not sooner than 30 days after the date of notice.

(i) It shall be the duty of the owner of the property or other person to whom notice was directed to

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pay the cost of such removal within 30 days after the date of mailing of the notice of completion, and in case of his failure to do so, the city shall have the right to make assessment by ordinance against any property for the purpose of collection in the same manner as general taxes are collected.

(Code 1979, § 12.16.150)

Sec. 14-115. - Enforcement; interference with city forester.

No person shall prevent, delay, or interfere with the city forester or any of his assistants in the execution of enforcement of this article; provided, however, that nothing in this section shall be construed as an attempt to prohibit a public hearing or any remedy, legal or equitable, in any court of competent jurisdiction for the protection of property rights by the owner of any property within the city.

(Code 1979, § 12.16.160)

Sec. 14-116. - Violation.

Any person who violates this article shall be subject to the penalties for such violation in addition to the appraised value of the tree. The appraisal shall be performed by a state certified forester.

(Code 1979, § 12.16.170)

Secs. 14-117—14-140. - Reserved.



CITY OF HILLSDALE, MICHIGAN

www.cityofhillsdale.org

PUBLIC TREE PLANTING PROGRAM

Public Sponsored Tree Planting Program

The City of Hillsdale is inviting persons and businesses to help replant Hillsdale “Tree City USA” one tree at a time. The infestation of the non-native Emerald Ash Borer (EAB) beetle has resulted in the destruction of nearly all ash trees that had been planted along City streets and parks. Coupled with the normal loss of street and park trees this has resulted in a smaller urban forest and canopy. In addition to providing shade, trees benefit the City by reducing storm water runoff, creating oxygen while enhancing property values, counteracting increased temperatures due to development and providing homes for wildlife. While the City of Hillsdale will continue its replanting efforts we understand that some people and businesses may want a tree planted before the City can plant one or may wish to donate a tree to enhance the beauty of our City.

A person or business interested in paying to plant a tree in the right-of-way between the sidewalk and the curb or to plant a tree in a public space (parks, parking lot planting areas, public buildings, City owned properties) should follow these steps:

1. Identify a Pre-Authorized Nursery [see list provided by City Forester]
2. Identify tree planting location (if desired) and tree species (if desired) [see list of approved trees provided by City Forester]
3. Complete a Forestry Permit (at no cost) and submits to the City Forester for review and approval
4. Wait for approval of location and species (if requested) by City Forester
5. When approved by City Forester, the Pre-Authorized Nursery will be responsible for:
 - a. Contacting MISS DIG at 1-800-482-7171 to identify locations of underground infrastructure, such as water, sewer, gas and power lines
 - i. A person or business can verify MISS DIG has been called prior to planting by looking for spray painted markings on the ground and/or flags identifying the location of the underground utilities
 - b. Digging the hole and planting the tree provided by the Pre-Approved Nursery [If a person or business desires to plant tree themselves permission must be obtained by the City Forester prior to commencing. City Forester will inspect and give final approval of all trees planted in this manner]
6. Person or business pays contractor for work
7. If a person or business is interested in receiving a Tax deduction letter for the tree planting, submit a copy of the Forestry Permit and copy of paid tree invoice to the City Forester. Upon field inspection of installed tree, a donation letter will be provided to the person or business [work done by a person or business in planting a tree will not be eligible for inclusion in a tax deduction letter from the City]
8. After the tree is planted the City Forester will provide a final planting inspection.

Persons and businesses are also encouraged to assist the City in providing funding to be applied as a match for Community Forestry Grants that the City applies for when available. This donation towards the matching requirements of a grant application (if funded) would also be eligible for a tax deduction letter from the City of Hillsdale.

The following businesses have been authorized by the City of Hillsdale to directly work with property owners to sell and plant trees in the City's rights-of-way, and public spaces pending the approval of a City Forestry Permit for each location. These businesses have met the requirements of the City's Request for Qualifications established by the City Forester [list is subject to change and the listing of these companies is neither an endorsement of their products or services by the City of Hillsdale or by any City of Hillsdale official or personnel]:

Hickory Hills Nursery, 1951 N. Sand Lake Rd, Hillsdale Michigan 49242, Larry Caldwell 517-437-2247
Hoop Lawn & Snow, 7624 S. Hillsdale Rd, Hillsdale Michigan 49242. Alan Pitts 517-357-4211
Lodi Farms Nursery, 2880 South Wagner Rd, Ann Arbor Michigan 48103, Justin Francis 734-665-5651
Gleis Inc. 3500 Milnes Rd, Hillsdale Mi 49242, Damon Gleis 517-437-4495

*A Forestry Permit is needed for each tree to be planted through the program prior to installation. For More information contact Gary Stachowicz, City Forester at 517-437-6493.



CITY OF HILLSDALE, MICHIGAN

www.cityofhillsdale.org

Pre-Approved Nurseries Specifications & Conditions

Minimum Plant Specifications

All trees shall be live, northern grown, freshly dug stock with a well developed fibrous root system. Trees shall be balled and bur-lapped or container grown but must be uniformly branched and free from mechanical and/or physical injury. All trees shall be dug from nurseries located in Zones 5 or 6 of the USDA Hardiness Zone Map.

All trees shall be a minimum of two inches (2.0") caliper size measured at six inches above base of stem. Tree branching shall be such that renders the tree crown in good balance with the trunk. Trees shall be dug and transported in such a manner that the root ball remains firm and intact. Trees will not be accepted if the root balls are loose, broken or damaged in any way. All trees and planting material shall be adequately protected from the elements during transport and any time prior to planting.

All burlap, wire mesh and other materials used to transport trees shall be removed from around the trunk of the tree at the time that trees are placed in the ground. Planting holes shall be dug a minimum of one and one half (1.5) times the diameter of the root ball. Planting holes shall be backfilled with soil excavated from the planting hole. All tags, labels or flagging shall be removed from the trees at time of planting. Any excess soil shall be removed from the site and disposed of at a location provided by the City of Hillsdale. Shredded hardwood mulch shall be placed over the entire disturbed planting area at a depth of three to four inches (3-4"). No mulch shall be in direct contact with the tree trunk.

Turf Damage & Restoration

Any and all damage caused to the area during planting shall be repaired immediately at no cost to the City of Hillsdale. Examples of damage include ruts, holes and damaged turf.

Utility Notification

The Pre-Approved Nursery or person(s) responsible for planting the tree shall be responsible for contacting MISS DIG at 1-800-482-7171 at least 72 hours prior to digging at all proposed planting sites.

Guarantee

The Pre-Approved Nursery shall guarantee the life and health of all trees, the quality of all materials provided and work performed for a period of one (1) year from the date the final inspection is made by the City Forester of the work performed. Replacement trees shall be of the same species and size as originally planted. Substitutions may be granted only by prior approval of the City Forester. Replacement trees shall be provided, delivered and planted at the sole expense of the Pre-Approved Nursery and/or the person or business who planted the original tree. Replacement trees shall include but not be limited to dead trees and will also include trees with twenty-five percent (25%) or greater crown death with sufficient die back to render them unacceptable as landscape trees as determined by the City Forester.

Insurance & Indemnity

The Pre-Approved Nursery shall carry public liability and property damage insurance with an insurance company and coverage satisfactory to the City of Hillsdale and limits of liability of not less than five hundred thousand dollars (\$500,000) first dollar coverage, with the City of Hillsdale designated therein as a named insured and provide the City of Hillsdale with a copy of such insurance policy or other proof thereof acceptable to the City of Hillsdale prior to the commencement of any contemplated work.

The Pre-Approved Nursery shall carry and provide all workers compensation insurance coverage for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any work.

The Pre-Approved Nursery shall defend, indemnify and hold the City of Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, as a result of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or claimed to be a proximate result of the negligence, gross negligence or intentional acts or omissions of the Pre-Approved Nursery, his or her agents, and/or employees, or any other person, or which otherwise arise or have claimed to have arisen out of any work whether by or at the direction of the contractor, his/her agents and/or employees or otherwise by any other person, whether or not such damages or injuries (including death), are caused in part by the negligence of the City of Hillsdale, its employees, agents or representatives; provided, however, that the contractor shall not be obligated to indemnify the City of Hillsdale for any damages or injuries (including death), caused by or resulting from the sole negligence of the City of Hillsdale.

Pre-Approved Nursery Acceptance of Specifications and Conditions

All Pre-Approved Nurseries shall sign that they have received the specifications and conditions contained herein and sign that they accept the specifications and conditions as presented prior to commencing work connected to the City of Hillsdale Public Tree Planting Program.

Persons or Businesses Conducting Planting in lieu of Planting Performed by a Pre-Approved Nursery

All specifications and conditions pertaining to Pre-Approved Nurseries shall be applicable to persons or businesses who conduct planting of trees in lieu of a Pre-Approved Nursery, save persons may substitute a home owner's policy in lieu of a public liability and property damage insurance policy. Moreover, persons who perform planting shall not need to provide a worker's compensation insurance coverage.

Recommended Tree Species to Plant

In an ongoing effort to diversify our urban forest, the City of Hillsdale has developed a list of acceptable tree species for residents to plant within the cities right of way. This will help reduce its vulnerability to specific tree pests such as the emerald ash borer which has had a noticeable impact on our urban street tree population. Some streets that were lined exclusively with ash trees are either barren of street trees or soon will be. The more diverse our urban forest becomes, the less susceptible it will be to insects and disease such as the emerald ash borer. The following tree lists are broken down into small trees (up to 25 feet tall), medium size trees (25-40 feet tall) and large trees, those that grow taller than 40 feet. Tree species not on the following list may be planted but only from approval by the city forester. Information relating to most of the trees on the lists can be found at <http://plants.usda.gov>.

Large trees (mature height >40 feet tall)

Note: All trees must be single stemmed.

| <u>Latin Name</u> | <u>Common Name</u> | <u>Native</u> | <u>Notes</u> |
|--------------------------|--------------------|---------------|--------------------------|
| Acer rubrum | Red Maple | Yes | |
| Acer platanoides | Crimson king | No | |
| Acer saccharum | Sugar Maple | Yes | |
| Betula nigra | River Birch | Yes | |
| Celtis occidentalis | Hackberry | Yes | |
| Cercidiphyllum japonicum | Katsuratree | No | |
| Corylus colurna | Turkish Filbert | No | |
| Eucommia ulmoides | Hardy Rubber Tree | No | |
| Ginkgo biloba | Ginkgo | No | choose male variety only |
| Gleditsia triacanthos | Honeylocust | Yes | choose thornless variety |
| Liquidambar styraciflua | Sweetgum | Yes | |
| Liriodendron tulipifera | Tulip Tree | Yes | |
| Nyssa sylvatica | Blackgum | Yes | |
| Platanus occidentalis | Sycamore | Yes | |
| Platanus x acerifolia | London Planetree | No | |
| Quercus alba | White Oak | Yes | |
| Quercus bicolor | Swamp White Oak | Yes | |
| Quercus imbricaria | Shingle Oak | Yes | |
| Quercus macrocarpa | Bur Oak | Yes | |
| Quercus rubra | Red Oak | Yes | |
| Tilia Americana | Basswood | Yes | |

Medium trees (25-40 feet tall)

Note: All trees must be single stemmed.

| <u>Latin Name</u> | <u>Common Name</u> | <u>Native</u> | <u>Notes</u> |
|-------------------|----------------------|---------------|--------------|
| Carpinus betulas | European Hornbeam | No | |
| Cladrastis lutea | American Yellowwood | Yes | |
| Ostrya virginiana | American Hophornbeam | Yes | |
| Parrotia persica | Persian parrotia | No | |

Small Trees (mature height less than 30 feet).

Suitable for planting under power lines

Note: All trees must be single stemmed

| <u>Latin Name</u> | <u>Common Name</u> | <u>Native</u> | <u>Notes</u> |
|----------------------|--------------------|---------------|--------------|
| Acer campestre | Hedge Maple | No | |
| Amelanchier species | Serviceberry | Yes | |
| Carpinus caroliniana | American Hornbeam | Yes | |
| Cercis Canadensis | Eastern Redbud | Yes | |
| Cornus Kousa | Kousa Dogwood | No | |
| Prunus sargentii | Sargent cherry | No | |
| Prunus serrulata | Kwanzan cherry | No | |
| Malus species. | Crabapple | yes | |
| Prunus x incamp | Okame cherry | hybrid | |

City of Hillsdale

Agenda Item Summary

Meeting Date: **June 3, 2019**

Agenda Item: **Adoptions of Budget**

SUBJECT: **Budget for 2019 - 2020**

BACKGROUND PROVIDED BY STAFF: Bonnie Tew, Finance Director

The final step in the budget process is the adoption of the attached budget resolutions. This is the culmination of many months of work by staff and Council to create the roadmap for the coming year.

At the April 1, 2019 Council meeting the proposed 2019-20 budget was presented. In the month of April Council as a whole met with staff to review the various department's requests. A Public Hearing was conducted May 20, 2019 for members of the public to express their opinions regarding the proposed budget. Charter dictates that on or before the first Monday in the month of June, Council shall by resolution make an appropriation for the next fiscal year to meet the expenses of the activities of the City and levy the taxes. Accordingly, the attached resolutions define the specific amounts of expenditures for each of the funds of the City and the BPU, as well as their capital budgets. It also affirms a 2.75% wage increase for city non-union employees.

There are five resolutions attached: City's general obligation requirements (including the Library), sinking fund, Fire Department/Public Safety millage, budget resolution with sinking fund and budget resolution without sinking fund. If the sinking fund is approved the budget resolution with Total Revenues City at Large of \$11,751,730 should be passed. If the sinking fund is not approved the budget resolution with Total Revenues City at Large of \$11,361,984 should be passed.

RECOMMENDATION:

Council adopt the attached resolutions to approve the budget as presented for the period of July 1, 2019 – June 30, 2020 and levy the taxes.

CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____

WHEREAS, the Hillsdale City Council has held a public hearing pursuant to Public Act 5 of 1982, as amended, being 211.24e of the Michigan Compiled Laws; and

WHEREAS, the Council finds it necessary to levy the City's full available millage rate with rollback caused by PA 5 of 1982;

THEREFORE, BE IT RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **general expenses and liabilities of the City**, the sum of **\$1,625,623.81** shall be raised by a general tax of **twelve and 4337 hundredths** mills (**\$12.4337** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **expenses of working upon, improving, and repairing and cleaning the streets of the City**, the sum of **\$325,132.61** shall be raised by a general tax of **two and 4868 hundredths** mills (**\$2.4868** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 2.4, and Hillsdale Municipal Code Section 2-265, for the purposes of defraying the **expenses of the City's public Library**, the sum of **\$130,050.43** shall be raised by a general tax **9947 hundredths** of a mill (**\$0.9947** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Public Act 88 of 1983, as amended, the City Treasurer is hereby authorized and directed to impose and collect such property tax administration fees, collection fees, and late payment charges as are authorized by law and charter.

PASSED IN OPEN COUNCIL MEETING THIS 3RD DAY OF JUNE, 2019.

Adam L. Stockford, Mayor

ATTEST:

Katy Price, City Clerk

CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____

WHEREAS, the Hillsdale City Council has held a public hearing pursuant to Public Act 5 of 1982, as amended, being 211.24e of the Michigan Compiled Laws; and

WHEREAS, the Council finds it necessary to levy the City's full available millage rate with rollback caused by PA 5 of 1982;

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of **payment into a sinking fund established for the payment of debt service**, the sum of **\$389,745.98** shall be raised by a general tax of **two and 9810 hundredths** mills (**\$2.9810** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Public Act 88 of 1983, as amended, the City Treasurer is hereby authorized and directed to impose and collect such property tax administration fees, collection fees, and late payment charges as are authorized by law and charter.

PASSED IN OPEN COUNCIL MEETING THIS 3RD DAY OF JUNE, 2019.

Adam L. Stockford, Mayor

ATTEST:

Katy Price
City Clerk

CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____

WHEREAS, the Hillsdale City Council has held a public hearing pursuant to Public Act 5 of 1982, as amended, being 211.24e of the Michigan Compiled Laws; and

WHEREAS, the Council finds it necessary to levy the City's full available millage rate with rollback caused by PA5 of 1982; and

WHEREAS, the City under Article IX, Section 6 of the Michigan Constitution placed before the electors a proposal to increase the tax limit on general ad valorem taxes by 1.00 mill (\$1.00 per \$1000 of taxable value) on all taxable property located in the City for a period of ten (10) years, 2019 through 2028, for the purpose of Fire Department and Public Safety acquisition and replacement of equipment, vehicle and capital improvement (building and facilities) only; and

WHEREAS, the Fire Department and Public Safety Equipment, Vehicle, and Capital Improvement Millage Proposal was approved by the electors of the City of Hillsdale in the May 7, 2019 election;

THEREFORE, BE IT RESOLVED, that pursuant to the passage of that proposal, the sum of \$130,743.37 shall be raised by a general tax of **one** mill (**\$1.00** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Public Act 88 of 1983, as amended, the City Treasurer is hereby authorized and directed to impose and collect such property tax administration fees, collection fees, and late payment charges as are authorized by law and charter.

PASSED IN OPEN COUNCIL MEETING THIS 3RD DAY OF JUNE, 2019.

Adam L. Stockford, Mayor

ATTEST:

Katy Price, City Clerk

CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____

BE IT RESOLVED, that the following sums shall be approved as budgeted and appropriated to meet the expenses of the several funds and activities of the City of Hillsdale for the fiscal year beginning July 1, 2019 and ending June 30, 2020

Revenues:

| | |
|-------------------------------------|---------------------|
| Property Taxes | \$ 2,717,500 |
| Payment in Lieu of Taxes | 1,120,500 |
| Grants & Donations | 2,619,135 |
| State Revenue Sharing | 2,127,105 |
| Internal Transfers | 1,457,855 |
| Miscellaneous Other Revenues | 1,709,635 |
| Total Revenues City at Large | \$11,751,730 |

General Fund Expenditures:

| | |
|--------------------------------|--------------------|
| City Council | \$27,185 |
| City Manager | 168,595 |
| Human Resources | 145,715 |
| Economic Development | 56,965 |
| Administrative Services | 186,500 |
| Elections | 12,850 |
| Assessing Department | 192,675 |
| City Clerk | 100,140 |
| Finance | 193,325 |
| City Treasurer | 151,840 |
| Building & Grounds | 142,860 |
| Parking Lots | 60,985 |
| Cemeteries | 124,850 |
| Airport | 135,040 |
| Police Department | 1,468,650 |
| Fire Department | 442,575 |
| Code Enforcement | 30,000 |
| Planning Department | 92,965 |
| Public Services | 272,650 |
| Street Lighting | 68,500 |
| Parks | 191,310 |
| Transfers to Other Funds | 816,355 |
| Total General Fund | \$5,082,530 |

| | |
|---|------------|
| Major Streets/Trunkline Fund..... | \$ 841,500 |
| Local Streets Fund | 517,205 |
| Recreation Fund | 136,905 |
| Economic Development Corp. Fund..... | 38,000 |
| Tax Increment Finance Authority Fund..... | 1,373,000 |
| Drug Forfeiture Fund | 2,500 |
| Library Fund | 364,795 |
| Police OWI Enforcement Fund | 3,600 |
| Debt Service..... | 332,500 |
| Capital Improvement Fund | 1,394,345 |
| Fields of Dreams | 29,500 |
| Mrs. Stock's Park Fund..... | 8,000 |
| Airport Improvement Fund..... | 537,500 |
| Dial-a-Ride Transportation Fund..... | 521,815 |
| DPS Inventory Fund | 20,750 |
| Revolving Mobile Equipment Fund..... | 349,555 |
| Fire Vehicle & Equipment Fund | 26,880 |
| Unemployment Insurance Fund..... | 10,000 |
| DPS Leave & Fringe Benefits Fund | 190,290 |
| Cemetery Perpetual Care Fund | 20,000 |

Total Expenditures City at Large **\$11,801,170**

BE IT FURTHER RESOLVED, that pursuant to Section 13.7 of the City Charter, the budgets for the Hillsdale Board of Public Utilities are hereby approved as follows:

Revenues:

| | |
|--------------------|--------------|
| Electric Fund..... | \$13,351,000 |
| Water Fund..... | 2,295,700 |
| Sewer Fund | 1,688,500 |

Expenditures:

| | |
|--------------------|--------------|
| Electric Fund..... | \$12,711,500 |
| Water Fund..... | 1,871,300 |
| Sewer Fund | 1,474,975 |

Capital Projects

| | |
|------------------------------|----------|
| Administrative Services..... | \$84,500 |
| Electric | 950,000 |
| Water..... | 293,000 |
| Sewer | 330,000 |

BE IT FURTHER RESOLVED, that pursuant to Section 13.6 of the City Charter, those capital projects which are to begin in fiscal year 2019-2020 as indicated on the report the Board of Utilities presented to Council are hereby approved for the fiscal year 2019-2020.

BE IT FURTHER RESOLVED, that the wage and salary schedule for non-union, non-contractual employees of the city and the Board of Public Utilities shall be increased by two and three-quarters percent (2.75%) from the current levels, effective July 1, 2019. This is exclusive of all employment contracts and/or agreements.

PASSED IN OPEN COUNCIL MEETING THIS 3RD DAY OF JUNE, 2019.

Adam L. Stockford, Mayor

ATTEST:

Katy Price, City Clerk

**CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____**

BE IT RESOLVED, that the following sums shall be approved as budgeted and appropriated to meet the expenses of the several funds and activities of the City of Hillsdale for the fiscal year beginning July 1, 2019 and ending June 30, 2020

Revenues:

| | |
|-------------------------------------|---------------------|
| Property Taxes | \$ 2,327,754 |
| Payment in Lieu of Taxes | 1,120,500 |
| Grants & Donations | 2,619,135 |
| State Revenue Sharing | 2,127,105 |
| Internal Transfers | 1,457,855 |
| Miscellaneous Other Revenues | 1,709,635 |
| Total Revenues City at Large | \$11,361,984 |

General Fund Expenditures:

| | |
|--------------------------------|--------------------|
| City Council | \$27,185 |
| City Manager | 168,595 |
| Human Resources | 145,715 |
| Economic Development | 56,965 |
| Administrative Services | 186,500 |
| Elections | 12,850 |
| Assessing Department | 192,675 |
| City Clerk | 100,140 |
| Finance | 193,325 |
| City Treasurer | 151,840 |
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| | |
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| DPS Inventory Fund | 20,750 |
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| Fire Vehicle & Equipment Fund | 26,880 |
| Unemployment Insurance Fund..... | 10,000 |
| DPS Leave & Fringe Benefits Fund | 190,290 |
| Cemetery Perpetual Care Fund | 20,000 |

Total Expenditures City at Large **\$11,801,170**

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Capital Projects

| | |
|------------------------------|----------|
| Administrative Services..... | \$84,500 |
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| Water..... | 293,000 |
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BE IT FURTHER RESOLVED, that pursuant to Section 13.6 of the City Charter, those capital projects which are to begin in fiscal year 2019-2020 as indicated on the report the Board of Utilities presented to Council are hereby approved for the fiscal year 2019-2020.

BE IT FURTHER RESOLVED, that the wage and salary schedule for non-union, non-contractual employees of the city and the Board of Public Utilities shall be increased by two and three-quarters percent (2.75%) from the current levels, effective July 1, 2019. This is exclusive of all employment contracts and/or agreements.

PASSED IN OPEN COUNCIL MEETING THIS 3RD DAY OF JUNE, 2019.

Adam L. Stockford, Mayor

ATTEST:

Katy Price, City Clerk

City of Hillsdale Agenda Item Summary

Meeting Date: **June 3, 2019**

Agenda Item: **New Business**

SUBJECT: **2019 Hillsdale Drinking Water Video Contest Winners**

BACKGROUND PROVIDED BY STAFF (Alan Beeker, Zoning Administrator)

Hillsdale City Board of Public Utilities works with the Michigan Rural Water Association (MRWA) to educate the public in ways to keep our drinking water clean. Each year the Wellhead Protection Committee chooses a different way to achieve this goal. This year, the Committee approached the Mindy Eggleston’s Video Class at Hillsdale High School and asked them to create educational videos. The Class was told that the top two videos would receive \$300 in prize money and the videos would be shown on the “big screen” at the local cinema during the preview period.

The winning videos were created by two groups of students.

Group 1 consists of; Abigail Baker, Hannah Lee, Gabby Gates and Lydia Lee.

<https://www.youtube.com/watch?v=tZ3aJQgaiRU&feature=youtu.be>

Group 2 consists of; Vanessa Brown, Kendra Truax and Tori Lucas

<https://www.youtube.com/watch?v=i934cGL4YKg&feature=youtu.be>

The Wellhead Protection Committee would like to thank them for their hard work and creativity and congratulate them on their accomplishment and Ms. Eggleston for her guidance and willingness to further the MRWA’s goals. The Committee would also like to thank the Mayor and Council for taking the time to acknowledge these accomplishments at this meeting.

City of Hillsdale

Agenda Item Summary

Meeting Date: June 3, 2019

Agenda Item: New Business

SUBJECT: Parcel Divisions

BACKGROUND PROVIDED BY STAFF (Alan Beeker, Zoning Administrator)

In compliance with HMC Sec. 18-82 and the MI PA 288 of 1967, Parcel Divisions must be reviewed by the Planning Commission and a recommendation made to Council for final determination. At the May regular meeting, the Planning Commission reviewed the submitted applications for parcel divisions.

3980 W. Carleton Rd. Parcel Division – The owner of the property located at 3980 W. Carleton is asking to divide the existing 3.4 acre parcel into two parcels of 1.4 acres and 2.0 acres. The recommendation from the City Assessor is that the 2.0 acre parcel would have to be deeded to owner of the adjacent property or require an easement for access as there would be no developed road frontage and would therefore create a landlocked parcel.

RECOMMENDATION:

It is the recommendation of City Staff and the City Planning Commission that Council approve the submitted request for parcel divisions.

RECEIVED



APR 10 REC'D
w/o fee

HILLSDALE CITY ASSESSOR

City of Hillsdale LAND DIVISION APPLICATION

Date Received by clerk/treasurer: _____

Application Fee \$75 – Check or Receipt #: _____

This application shall be filed with the clerk/treasurer and shall state the reasons for the proposed division and shall include a survey (where deemed necessary) showing such proposed divisions prepared by a registered Michigan civil engineer or land surveyor, a proper legal description of the lot to be divided, and a proper legal description of each separate lot, outlot or parcel proposed shall be submitted with the application (HMC Section 18-82).

Clerk/treasurer: Forward application and all attachments to Assessing Department for review and recommendation to council.

The undersigned owner(s) of the parcel(s) of property referenced below and located within the City of Hillsdale, Hillsdale County, Michigan, hereby request(s) that the properties listed be divided in accordance with the City of Hillsdale Land Division Ordinance (Hillsdale Municipal Code Part II, Chapter 18, Division 3) and with the State of Michigan Land Division Act (Public Act 288 of 1967 as amended, Michigan Compiled Laws Section 560.101 et seq.).

APPLICANT Information:

Owner of Property: Stephen Moore II
Daytime Phone Number: 269-762-0407
Mailing Address: 19995 V DR N
City: Olivet State: MI Zip: 49076

PARENT Parcel Identification Number(s) as Identified on the most recent assessment roll:

- 1. 30-006- 016-100-24
- 2. 30-006- _____
- 3. 30-006- _____
- 4. 30-006- _____
- 5. 30-006- _____

Attach a copy of the most recent tax notice for each parcel or tract to be divided and copy of all deeds for same since March 31, 1997 (that being the effective date of the Michigan Land Division Act) establishing current ownership and availability of division rights. Include a survey or parcel map of the property as it existed on March 31, 1997, and any boundary lines and dimensions of each resulting parcel from any prior divisions since that date.

All outstanding taxes must be paid on all affected parcels prior to processing of this request. Certification from the Hillsdale County Treasurer may be required.

PROPOSAL:

- 1. **Attach a tentative parcel map (survey preferred), including:**
 - a. Proposed boundary lines and the dimensions of each resulting parcel for this application.

1 This form is designed to comply with Sections 18-82 and 18-83 of the City of Hillsdale Land Division Ordinance and Section 109 of the Michigan Land Division Act (formerly the subdivision control act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996) MCL 560.101 et seq.). Land in the City of Hillsdale shall not be divided without the prior review and approval by the City Council or their designated agent, in accordance with the City of Hillsdale Land Division Ordinance and the State of Michigan Land Division Act.



City of Hillsdale LAND DIVISION APPLICATION

- b. Accurate legal description for each resulting parcel proposed.
 - c. The location, dimensions and nature of proposed ingress to and egress from any existing or proposed public streets.
 - d. The location of any public or private street, driveway (and associated existing addresses) or utility easement(s) to be located within any resulting parcel(s).
 - e. The location(s) of any existing structures or improvements (i.e. septic, well, house, garage, etc) and setback from proposed parcel lines.
 - f. Intended use for each proposed parcel (commercial, single-family residential, duplex, apartments, industrial, etc. - Separate application to amend the zoning map may be required).
2. **DEVELOPMENT SITE LIMITS.** Check each item below that represents a condition that exists on the parent parcel. Indicate location on proposed parcel map.
- a. In a DNR-designated critical sand dune area? _____
 - b. Riparian or littoral (river or lake front parcel)? _____
 - c. Affected by a Great Lake High Erosion setback? _____
 - d. A wetland? _____
 - e. A beach? _____
 - f. Within a flood plain? _____
 - g. Slopes more than twenty five percent (a 1:4 pitch or 14 degree angle) or steeper? _____
 - h. On muck soils or soils known to have severe limitation for on-site sewage systems if not served by public sewer. _____
 - i. Known or suspected to have an abandoned well, underground storage tank or contaminated soils? _____
3. **FUTURE DIVISIONS:**
- a. How many divisions are remaining after processing of this application?

 - b. Are any future divisions being transferred from the parent parcel to another parcel? **Circle yes or no.** (If yes, please attach completed form L-4260a "Notice to assessor of transfer of the right to make a division of land" for each child parcel to receive division rights.)
4. **Affidavit and permission for municipal, county and state officials to enter the property for inspections:**

I agree the statements above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for officials of the municipality, county and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the application is correct at a time mutually agreed with the applicant. Finally, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996, MCL 560.101 et. Seq.), and does not include any representation or conveyance of rights in

2

This form is designed to comply with Sections 18-82 and 18-83 of the City of Hillsdale Land Division Ordinance and Section 109 of the Michigan Land Division Act (formerly the subdivision control act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996) MCL 560.101 et seq.). Land in the City of Hillsdale shall not be divided without the prior review and approval by the City Council or their designated agent, in accordance with the City of Hillsdale Land Division Ordinance and the State of Michigan Land Division Act.



City of Hillsdale LAND DIVISION APPLICATION

any other statute, building code, zoning ordinance, deed restriction or other property rights.

Finally, even if this division is approved, I understand zoning, local ordinances and State Acts change from time to time, and if changed the division made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

Property Owner's Signature: Stephen Kocot
Date: 3-1-19

All complete application packages will be acted upon within 60 days of receipt. If the application package does not conform to the City of Hillsdale Land Division Ordinance requirements and/or the State of Michigan Land Division Act, the administrator shall return the same to the applicant for completion and refilling in accordance with same.

For Government Use - DO NOT WRITE BELOW THIS LINE

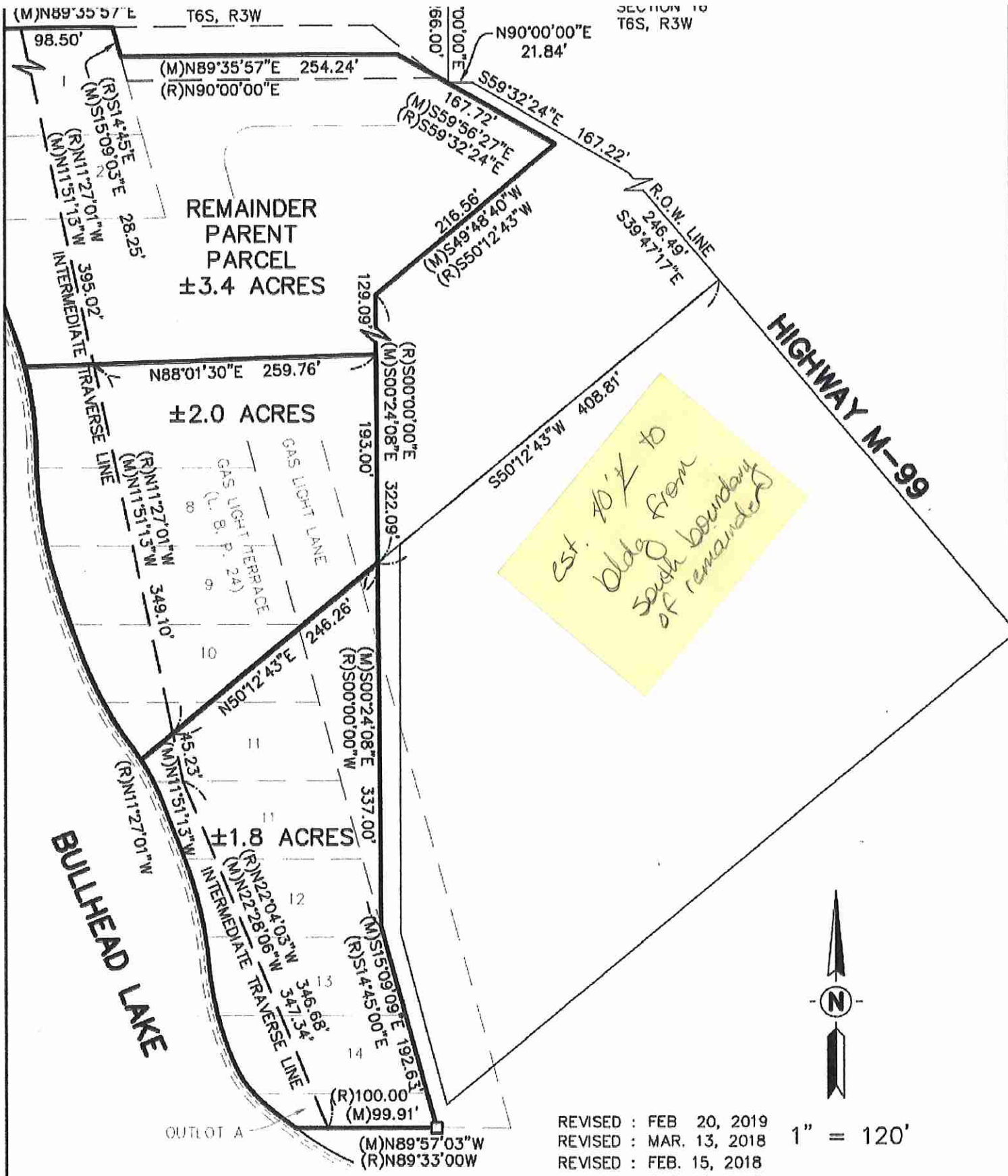
ZONING ADMINISTRATOR COMMENTS:
Current Zoning: I-1
Does the request meet the minimum lot size and width requirements under the current zoning?: _____
Recommendation: Part platted - PC review required

ASSESSOR'S COMMENTS:
Platted or unplatted? Both
If unplatted, how many splits are available? 1
Recommendation: Approve w/condition - deeded access easement or sale to owner of adjacent property (No developed road frontage)

DATE OF COUNCIL ACTION: _____
____ Approved; Conditions, if any: _____
____ Denied; Reasons: _____

Assessor/Land Division Administrator Signature and Date: _____
Legal Description Change #: _____ Date Processed: _____
Attach list showing parcel numbers, addresses and descriptions of all resulting parcels.
First year this change will appear on the assessment roll: _____

3 This form is designed to comply with Sections 18-82 and 18-83 of the City of Hillsdale Land Division Ordinance and Section 109 of the Michigan Land Division Act (formerly the subdivision control act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996) MCL 560.101 et seq.). Land in the City of Hillsdale shall not be divided without the prior review and approval by the City Council or their designated agent, in accordance with the City of Hillsdale Land Division Ordinance and the State of Michigan Land Division Act.



This plan was made at the direction of the parties hereon and intended solely for their immediate use and no survey has been made and no property lines were monumented, all easements recorded or unrecorded may not be shown, unless specifically noted, and no dimensions are intended for use in establishing property lines.

- R = Recorded Distance
- M = Measured Distance
- = Deed Line
- - - = Distance Not to Scale



KEBS, INC. KYES ENGINEERING
BRYAN LAND SURVEYS

13432 PRESTON DRIVE, MARSHALL, MI 49068
PH. 269-781-9800 FAX. 269-781-9805

2116 HASLETT ROAD, HASLETT, MI 48840
PH. 517-339-1014 FAX. 517-339-8047

SKETCH

FOR: **STEPHEN MOORE**

REMAINDER PARENT PARCEL 3.4 ACRES

A parcel of land located in the Northwest 1/4 of Section 16, Town 6 South, Range 3 West, City of Hillsdale, Hillsdale County, Michigan being described as: Commencing at the Northwest Corner of Section 16, T6S, R3W; thence N90°00'00"E, 1475.42 feet along the North line of said Section 16; thence S00°00'00"E, 266.00 feet; thence N90°00'00"E, 21.84 feet; thence S59°32'24"E, 167.22 feet to the Southwesterly right-of-way line of Highway M-99; thence S39°47'17"E, 246.49 feet along said right-of-way line; thence S50°12'43"W, 408.81 feet; thence N00°24'08"W, 193.00 feet (recorded as N00°00'00"W) to the point of beginning of the following described parcel; thence S88°01'30"E, 259.76 feet to a Intermediate Traverse Line along the Easterly shore of Bullhead Lake as described in Gas Light Terrace, as recorded in Liber 8 of Plats, page 24, in the Office of the Register of Deeds of Hillsdale County, Michigan; thence N11°51'13"W, 395.02 feet (recorded as N11°27'01"W) along said Intermediate Traverse Line to the North line of Lot 1 of said Gas Light Terrace; thence N89°35'57"E, 98.50 feet (recorded as N90°00'00"E) along said North line to the Northeast Corner of Lot 1 of said Gas Light Terrace; thence S15°09'03"E, 28.25 feet (recorded as S14°45'E) along the Easterly Line of said Lot 1; thence N89°35'57"E, 254.24 feet (recorded as N90°00'00"E); thence S59°56'27"E, 167.72 feet (recorded as S59°32'24"E); thence S49°48'40"W, 216.56 feet (recorded as S50°12'43"W); thence S00°24'08"E, 129.09 feet (recorded as S00°00'00"E) to the point of beginning; said parcel containing all land between the Southerly and Northerly boundary lines extended from said Intermediate Traverse Line to the shore line of Bullhead Lake; said parcel contains 3.4 acres, more or less; said parcel being subject to any easements or restrictions of use or record.

Subject to a 50 feet wide easement abutting part of the North boundary, to be used in common with others, and previously described as: Beginning at the Northeast Corner of Lot 1 of "Gas Light Terrace": thence S14°15'E a distance of 28.25 feet; thence East a distance of 286.20 feet to Highway M-99; thence N50°05'03"W a distance of 77.92 feet; thence West a distance of 239.60 feet; thence S14°45'E a distance of 23.45 feet to the point of beginning.



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PH. 517-339-1014 FAX. 517-339-8047

REVISED : FEB 20, 2019
REVISED : MAR. 13, 2018
REVISED : FEB. 15, 2018
REVISED : OCT. 11, 2017

| | |
|--------------------------------|-----------------------------|
| DRAWN BY: BEB | SECTION 16, T6S, R3W |
| FIELD WORK BY: MJG | JOB NUMBER: 92631 |
| FIELD WORK DATE: 9/6/17 | SHEET 3 OF 3 |

SKETCH

FOR: **STEPHEN MOORE**

2.0 ACRE PARCEL

A parcel of land located in the Northwest 1/4 of Section 16, Town 6 South, Range 3 West, City of Hillsdale, Hillsdale County, Michigan being described as: Commencing at the Northwest Corner of Section 16, T6S, R3W; thence N90°00'00"E, 1475.42 feet along the North line of said Section 16; thence S00°00'00"E, 266.00 feet; thence N90°00'00"E, 21.84 feet; thence S59°32'24"E, 167.22 feet to the Southwesterly right-of-way line of Highway M-99; thence S39°47'17"E, 246.49 feet along said right-of-way line; thence S50°12'43"W, 408.81 feet to the point of beginning of the following described parcel; thence S50°12'43"E, 246.26 feet to a Intermediate Traverse Line along the Easterly shore of Bullhead Lake as described in Gas Light Terrace, as recorded in Liber 8 of Plats, page 24, in the Office of the Register of Deeds of Hillsdale County, Michigan; thence N11°51'13"W, 349.10 feet (recorded as N11°27'01"W) along said Intermediate Traverse Line; thence N88°01'30"E, 259.76 feet; thence S00°24'08"E, 193.00 feet (recorded as S00°00'00"E) to the point of beginning; said parcel containing all land between the Southerly and Northerly boundary lines extended from said Intermediate Traverse Line to the shore line of Bullhead Lake; said parcel contains 2.0 acres, more or less; said parcel being subject to any easements or restrictions of use or record.

1.8 ACRE PARCEL

A parcel of land located in the Northwest 1/4 of Section 16, Town 6 South, Range 3 West, City of Hillsdale, Hillsdale County, Michigan being described as: Commencing at the Northwest Corner of Section 16, T6S, R3W; thence N90°00'00"E, 1475.42 feet along the North line of said Section 16; thence S00°00'00"E, 266.00 feet; thence N90°00'00"E, 21.84 feet; thence S59°32'24"E, 167.22 feet to the Southwesterly right-of-way line of Highway M-99; thence S39°47'17"E, 246.49 feet along said right-of-way line; thence S50°12'43"W, 408.81 feet to the point of beginning of the following described parcel; thence S00°24'08"E, 337.00 feet (recorded as S00°00'00"W) to the Westerly line of Gas Light Lane (vacated), a part of Gas Light Terrace, as recorded in Liber 8 of Plats, page 24, in the Office of the Register of Deeds of Hillsdale County, Michigan; thence S15°09'09"E, 207.31 feet along said Westerly line to the Southeast Corner of Outlot A of said Gas Light Terrace; thence N89°57'03"W, 99.91 feet (recorded as N89°33'00"W, 100.00 feet) along the South line of said Outlot A to a Intermediate Traverse Line along the Easterly shore of Bullhead Lake; thence N22°28'06"W, 347.34 feet (recorded as N22°04'03"W, 346.68 feet along said Intermediate Traverse Line; thence N11°51'13"W, 45.23 feet (recorded as N11°27'01"W) along said Intermediate Traverse Line; thence N50°12'43"E, 246.28 feet to the point of beginning; said parcel containing all land between the Southerly and Northerly boundary lines extended from said Intermediate Traverse Line to the shore line of Bullhead Lake; said parcel contains 1.8 acres, more or less; said parcel being subject to any easements or restrictions of use or record.



KESB, INC. KYES ENGINEERING
BRYAN LAND SURVEYS

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PH. 517-339-1014 FAX. 517-339-8047

REVISED : FEB 20, 2019
REVISED : MAR. 13, 2018
REVISED : FEB. 15, 2018
REVISED : OCT. 11, 2017

| | |
|--------------------------------|-----------------------------|
| DRAWN BY: BEB | SECTION 16, T6S, R3W |
| FIELD WORK BY: MJG | JOB NUMBER: 92631 |
| FIELD WORK DATE: 9/6/17 | SHEET 2 OF 3 |



Hillsdale County General Property Information

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various township, city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map acknowledges that the Township/City/County shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City/County from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of data provided.

Report Date: 4/10/2019
Property Data current as of: December 17, 2018

Parcel ID: 30-006-016-100-24

Assessor Acreage: 5.4

Owner: MOORE, STEPHEN JOHN II

Owner(secondary):

Property Address: 3980 W CARLETON RD BLDG _2

Owner Address: 19995 V DRIVE N

OLIVET MI 49076-9550

City/Twp/Village: CITY OF HILLSDALE

School District: HILLSDALE COMMUNITY

Property Class: 301

Tax Description: BEG NW COR LOT 1 GAS LIGHT TERRACE TH E 98.5 FT TO NE COR SD LOT and W LN GAS LIGHT LN (VAC BY COUNTY RD COMM 1970) TH N14 MIN 45 SEC W 40 FT TH E 239.6 FT TH S50 DEG 05 MIN 03 SEC E 77.92 FT TH W 32 FT TH S59 DEG 32 MIN 24 SEC E 167.72 FT TH S50 DEG 12 MIN 43 SEC W 216.56 FT TH S 659.11 FT TH S14 DEG 45 MIN E 192 FT TO SE COR OUTLOT A TH W TO SHORE BULLHEAD LK TH NWLY ALG SD SHORE LN TO A PT 35 FT +/- W OF POB TH E TO POB N 50 FT OF E 239.6 FT BEING SHARED EASEMENT EXC COM NW COR SEC 16 TH N90 DEG E 1475.42 FT ALG N LN SD SEC TH S00 DEG E 266 FT TH N90 DEG E 21.84 FT TH S59 DEG 32 MIN 24 SEC E 167.22 FT TO SWLY R/O/W LN HWY M-99 TH S39 DEG 47 MIN 17 SEC E 246.49 FT ALG SD R/O/W LN TH S50 DEG 12 MIN 45 SEC W 421.41 FT FOR POB TH S00 DEG 24 MIN 08 SEC E 337 FT +/- TO WLY LN GAS LIGHT LN (VAC) TH S15 DEG 09 MIN 09 SEC E 192.01 FT ALG SD WLY LN TO SE COR OUTLOT A GAS LIGHT TERRACE TH N89 DEG 57 MIN 3 SEC W 99.91 FT (REC N89 DEG 33 MIN W 100 FT) ALG S LN SD OUTLOT A TO ELY SHORE BULLHEAD LK TH N22 DEG 28 MIN 06 SEC W 347.34 FT (REC N22 DEG 04 MIN 03 SEC W 346.68 FT) TH N11 DEG 51 MIN 13 SEC W 45.23 FT (REC N11 DEG 27 MIN 01 SEC W) TH N50 DEG 12 MIN 43 SEC E 246.28 FT +/- TO POB INCL ALL LAND BTWN SLY and NLY BOUNDARY LNDS EXT TO SHORE BULLHEAD LAKE ALSO EXC COM NW COR SEC 16 TH E ALG N LN SD SEC 1475.42 FT TH S 266 FT TH E 21.84 FT TH S59 DEG 32 MIN 24 SEC E 167.72 FT TH S39 DEG 47 MIN 17 SEC E 246.49 FT TH S50 DEG 12 MIN 43 SEC W 382.37 FT FOR POB TH S 360.2 FT TH S14 DEG 45 MIN E 163.61 FT TH S36 DEG 50 MIN 07 SEC W 38.6 FT TH N14 DEG 45 MIN W 192.01 FT TH N TO A PT S50 DEG 12 MIN 43 SEC W 39.04 FT FROM POB TH N50 DEG 12 MIN 43 SEC E 39.04 FT TO POB 5.4A +/- LOTS 1-10 GAS LIGHT TERRACE and UNPLATTED SEC 16 T6S R3W SECOND WARD PA 425 COND TRANSFER FROM FAYETTE TWP 1988/89 L593 P529 and L590 P86 COMBINED 2004 (ADDED 006-320-001-01); SPLIT/COMBINED ON 10/23/2017 FROM 006-016-100-17;

Tax Information

PRE/Qual Ag %: 0

Land Value: 92,223

Land Imp Value: 0

2018 SEV: 193,400

2018 Taxable Value: 193,400

Liber/Page(1-2-3): 1671/958 - 1657/204

2017 SEV: 0

2017 Taxable Value: 0

Sec. 18-82. - Lot subdivision; application; fee.

- (a) The division of a lot in a recorded plat is prohibited unless it is approved following application to the council. The application shall be filed with the clerk/treasurer and shall state the reasons for the proposed division and shall include a survey (where deemed necessary) showing such proposed divisions prepared by a registered Michigan civil engineer or land surveyor, a proper legal description of the lot to be divided, and a proper legal description of each separate lot, outlot or parcel proposed shall be submitted with the application.
- (b) No lot in a recorded plat shall be divided into more than four parts, and the resulting lot must conform with the provisions of section 36-411. Upon submission of the application to the clerk, the matter shall be automatically referred to the planning commission for its input, review and recommendation. No building permit shall be issued or any building construction commenced until the division has been approved by the council.
- (c) The division of a lot resulting in a smaller area than is prescribed in this division may be permitted, but only for the purpose of adding to an existing building site or sites. The application shall so state and shall be in affidavit form.
- (d) A filing fee per lot split shall be established from time to time by resolution of council, and such fee shall be required with the application.

(Code 1979, § 16.08.020)

City of Hillsdale Agenda Item Summary

Meeting Date: **June 3, 2019**

Agenda Item: **New Business**

SUBJECT: **Parcel Divisions**

BACKGROUND PROVIDED BY STAFF (Alan Beeker, Zoning Administrator)

In compliance with HMC Sec. 18-82 and the MI PA 288 of 1967, Parcel Divisions must be reviewed by the Planning Commission and a recommendation made to Council for final determination. At the May regular meeting, the Planning Commission reviewed the submitted applications for parcel divisions.

48 McClellan & 67 College Parcel Division – The owner of property located at 48 McClellan is asking to divide the property and deed the new parcel (Parcel B2 in the attachment) to the owner of 67 College. This would make the property at 67 College compliant with current zoning setback requirements. The remaining parcel at 48 McClellan would continue to be in compliance with zoning setback requirements.

RECOMMENDATION:

It is the recommendation of City Staff and the City Planning Commission that Council approve the submitted request for parcel divisions.



RECEIVED

APR 19 REC'D

HILLSDALE CITY ASSESSOR

City of Hillsdale LAND DIVISION APPLICATION

Date Received by clerk/treasurer: _____
Application Fee \$75 – Check or Receipt #: _____

This application shall be filed with the clerk/treasurer and shall state the reasons for the proposed division and shall include a survey (where deemed necessary) showing such proposed divisions prepared by a registered Michigan civil engineer or land surveyor, a proper legal description of the lot to be divided, and a proper legal description of each separate lot, outlot or parcel proposed shall be submitted with the application (HMC Section 18-82).

Clerk/treasurer: Forward application and all attachments to Assessing Department for review and recommendation to council.

The undersigned owner(s) of the parcel(s) of property referenced below and located within the City of Hillsdale, Hillsdale County, Michigan, hereby request(s) that the properties listed be divided in accordance with the City of Hillsdale Land Division Ordinance (Hillsdale Municipal Code Part II, Chapter 18, Division 3) and with the State of Michigan Land Division Act (Public Act 288 of 1967 as amended, Michigan Compiled Laws Section 560.101 et seq.).

APPLICANT Information:

Owner of Property: Dale R Spawyer
Daytime Phone Number: 517 398 1378
Mailing Address: 48 McClain St.
City: Hillsdale State: MI Zip: 49242

PARENT Parcel Identification Number(s) as Identified on the most recent assessment roll:

- 1. 30-006- 22452-07
- 2. 30-006- _____ to be combined w/ Adjacent parcel
- 3. 30-006- _____
- 4. 30-006- _____
- 5. 30-006- _____

Attach a copy of the most recent tax notice for each parcel or tract to be divided and copy of all deeds for same since March 31, 1997 (that being the effective date of the Michigan Land Division Act) establishing current ownership and availability of division rights. Include a survey or parcel map of the property as it existed on March 31, 1997, and any boundary lines and dimensions of each resulting parcel from any prior divisions since that date.

All outstanding taxes must be paid on all affected parcels prior to processing of this request. Certification from the Hillsdale County Treasurer may be required.

PROPOSAL:

- 1. **Attach a tentative parcel map (survey preferred), including:**
 - a. Proposed boundary lines and the dimensions of each resulting parcel for this application.

1 This form is designed to comply with Sections 18-82 and 18-83 of the City of Hillsdale Land Division Ordinance and Section 109 of the Michigan Land Division Act (formerly the subdivision control act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996) MCL 560.101 et seq.). Land in the City of Hillsdale shall not be divided without the prior review and approval by the City Council or their designated agent, in accordance with the City of Hillsdale Land Division Ordinance and the State of Michigan Land Division Act.



City of Hillsdale LAND DIVISION APPLICATION

any other statute, building code, zoning ordinance, deed restriction or other property rights.

Finally, even if this division is approved, I understand zoning, local ordinances and State Acts change from time to time, and if changed the division made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

Property Owner's Signature: Michael Janyer (P.A.)
Date: 4-19-2009

All complete application packages will be acted upon within 60 days of receipt. If the application package does not conform to the City of Hillsdale Land Division Ordinance requirements and/or the State of Michigan Land Division Act, the administrator shall return the same to the applicant for completion and refilling in accordance with same.

For Government Use - DO NOT WRITE BELOW THIS LINE

ZONING ADMINISTRATOR COMMENTS:

Current Zoning: _____
Does the request meet the minimum lot size and width requirements under the current zoning?: _____
Recommendation: _____

ASSESSOR'S COMMENTS:

Platted or unplatted? Platted
If unplatted, how many splits are available? _____
Recommendation: Approve as submitted (child parcel B2 to be combined with parcel A)

DATE OF COUNCIL ACTION: ____ - ____ - ____
____ Approved; Conditions, if any: _____

____ Denied; Reasons: _____

Assessor/Land Division Administrator Signature and Date: _____

Legal Description Change #: ____ - ____ Date Processed: ____ - ____ - ____
Attach list showing parcel numbers, addresses and descriptions of all resulting parcels.
First year this change will appear on the assessment roll: _____

3 This form is designed to comply with Sections 18-82 and 18-83 of the City of Hillsdale Land Division Ordinance and Section 109 of the Michigan Land Division Act (formerly the subdivision control act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996) MCL 560.101 et seq.). Land in the City of Hillsdale shall not be divided without the prior review and approval by the City Council or their designated agent, in accordance with the City of Hillsdale Land Division Ordinance and the State of Michigan Land Division Act.



RECEIVED

MAR 18 REC'D

HILLSDALE CITY ASSESSOR

Legal Description Change #: _____ - _____

Date Received: _____

**REQUEST TO ASSESSOR TO COMBINE PARCELS
Within the boundaries of the City of Hillsdale**

The undersigned owner of the parcels of property referenced below and located within the City of Hillsdale, Hillsdale County, Michigan, hereby requests that the properties in question be combined under one tax identification number and mapped as a single parcel. I understand that properties can only be combined if they share a common lot line, have common ownership, and cannot be combined if said combination would be in conflict with any city ordinance or state law. I also understand that, once the property is combined, prior approval may be required from the City to divide the resulting property for the purpose of sale, lease over one year, or multiple development sites pursuant to city ordinance and state law.

All outstanding taxes must be paid on all affected parcels prior to processing of this request. Certification from the Hillsdale County Treasurer may be required.

Parcel tax identification numbers to be combined:

- 1. 30-006- 222-452-07
- 2. 30-006- 222-452-02 (Part)
- 3. 30-006- _____
- 4. 30-006- _____
- 5. 30-006- _____

Please attach legal description or survey of resulting parcel if available.

Primary Property Address: 67 W. COLLEGE ST.

Signed: Michael Sawyer

Owner of Property: MICHAEL S SAWYER

Mailing Address: 67 W. COLLEGE ST. HILLSDALE MI 49242

Daytime Phone Number: 517 578 1378

To be completed by Assessor:

Date Processed: 4 - 8 - 2019
Approved or Disapproved (Attach explanation if disapproved)

New parcel number: 30-006- _____ - _____ - _____

First year this parcel will appear on the tax roll: _____

Platted lot - requires approval under HMC 18-82 for land division



Hillsdale County General Property Information

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Report Date: 4/8/2019

Property Data current as of: December 17, 2018

Parcel ID: 30-006-222-452-07

Assessor Acreage: 0.71

Owner: SAWYER, MICHAEL SEAN

Owner(secondary):

Property Address: 67 W COLLEGE ST

Owner Address: 67 W COLLEGE ST

City/Twp/Village: CITY OF HILLSDALE

HILLSDALE MI 49242

School District: HILLSDALE COMMUNITY

Property Class: 401

Tax Description: ~~TH W 313.48 FT OF LOT 32, BLACKMAR and COOKS ADDN, 2ND WARD~~ *Exc E 134 FT*

Parcel ID: 30-006-222-452-02

Assessor Acreage: 0.3

Owner: SAWYER, DALE ROY

Owner(secondary):

Property Address: 48 MCCLELLAN ST

Owner Address: 67 W COLLEGE ST

City/Twp/Village: CITY OF HILLSDALE

HILLSDALE MI 49242

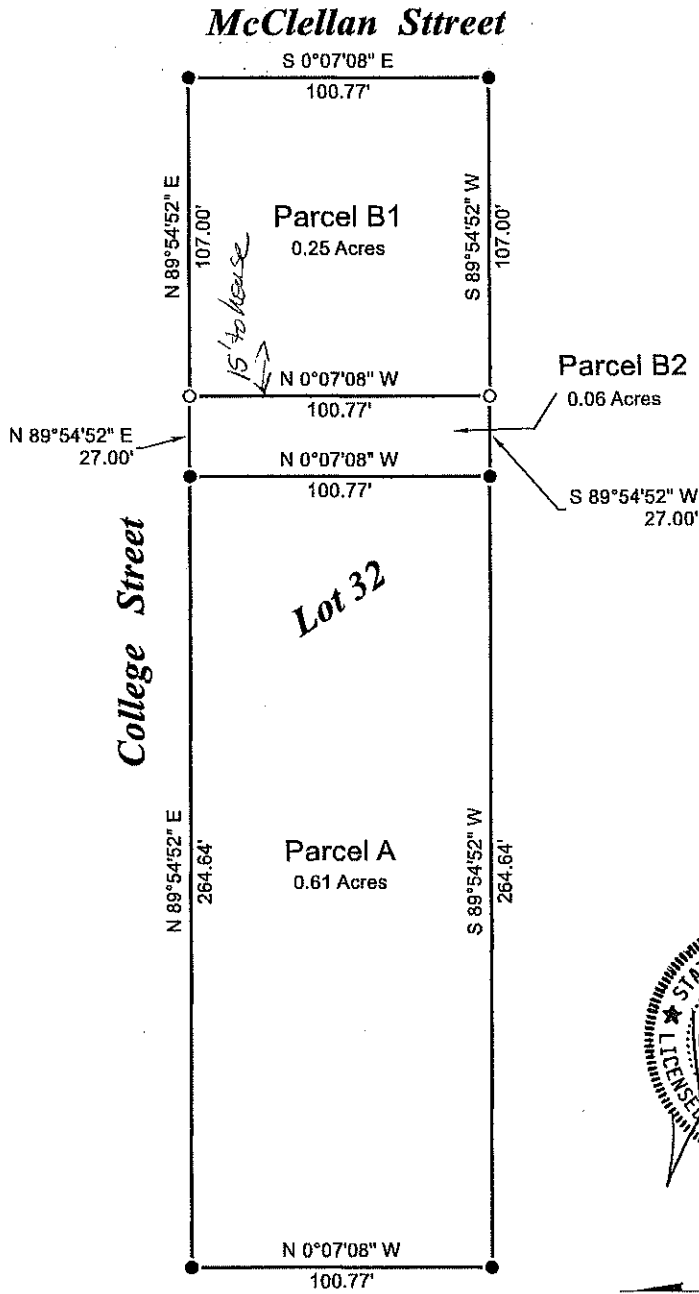
School District: HILLSDALE COMMUNITY


Property Class: 401

Tax Description: E 134 FT LOT 32 BLACKMAR and COOK ADDN. SECOND WARD.

1. Need split approval on parcel 006-222-452-02
(Hillsdale Municipal Code Section 18-82)
* Parcel B1 - please indicate distance from new parcel boundary to closest structure
2. If approved division, need deed for parcel B2 to Michael Sean Sawyer individually

MAP OF SURVEY



| | | |
|--|--|---|
|  | DUE NORTH SURVEYING, INC. 6316 Kirsch Drive Jonesville, MI 49250 (517) 849-9677 fax (517) 439-1858 email: duenorth@dmcibb.net | |
| | SHEET 1 OF 2 | ○ Set iron w/cap #41093 ● Found iron ■ Found Monument ⊙ Section Corner (xx.xx) recorded measurement |
| | JOB# 200-99a | |
| | SCALE 1" = 50' | |
| | DATE: 8-30-2018 | |
| Michael Sawyer | | |

I, Jeffrey A. Bieszk, Professional Surveyor, hereby certify that I have surveyed the property as above shown and have set and/or found the irons as indicated; Further that this survey meets or exceeds the minimum standards as adopted and that the ratio of closure on the unadjusted field observations was 1/5000 or better.

This survey was made from a legal description provided to us as a complete and accurate description of the property. Both map and description should be compared with an abstract of title or title policy for any exceptions, easements of discrepancies.

MAP OF SURVEY

PARCEL B1:

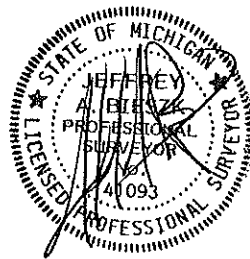
The East 107 feet of Lot 32, Blackmar and Cook's Western Extension to Blackmar and Beebe's Addition to the Village, now City of Hillsdale, according to the recorded Plat thereof, as recorded in Liber 58 of Deeds, Page 248, Hillsdale County Records.


PARCEL B2:

The West 27 feet of the East 134 feet of Lot 32, Blackmar and Cook's Western Extension to Blackmar and Beebe's Addition to the Village, now City of Hillsdale, according to the recorded Plat thereof, as recorded in Liber 58 of Deeds, Page 248, Hillsdale County Records.

PARCEL A and B2:

Lot 32, Blackmar and Cook's Western Extension to Blackmar and Beebe's Addition to the Village, now City of Hillsdale, according to the recorded Plat thereof, as recorded in Liber 58 of Deeds, Page 248, Hillsdale County Records. EXCEPTING THEREFROM the East 107 feet thereof.



| | | | |
|--|---|---|---|
|  | <p>DUE NORTH SURVEYING, INC. 6316 Kirsch Drive Jonesville, MI 49250 (517) 849-9677 fax (517) 439-1858 email: duenorth@dmcibb.net</p> | | <p>I, Jeffrey A. Bieszk, Professional Surveyor, hereby certify that I have surveyed the property as above shown and have set and/or found the irons as indicated; Further that this survey meets or exceeds the minimum standards as adopted and that the ratio of closure on the unadjusted field observations was 1/5000 or better.</p> |
| | <p>SHEET 2 OF 2 JOB# 200-99a SCALE 1" = DATE: 8-30-2018 Michael Sawyer</p> | <ul style="list-style-type: none"> ○ Set iron w/cap #41093 ● Found iron ■ Found Monument ⊙ Section Corner (xx.xx) recorded measurement <p>This survey was made from a legal description provided to us as a complete and accurate description of the property. Both map and description should be compared with an abstract of title or title policy for any exceptions, easements of discrepancies.</p> | |

City of Hillsdale Agenda Item Summary

Meeting Date: June 3, 2019

Agenda Item: New Business

SUBJECT: Michigan Council for Arts and Cultural Affairs (MCACA)
Grant Application for Dawn Theater

BACKGROUND PROVIDED BY: (City Manager David Mackie/ Economic Development Coordinator Kelly LoPresto)

In October of 2015 the City of Hillsdale Tax Increment Finance Authority (TIFA) purchased the Dawn Theater from the previous owner in an attempt to get this historic theater redeveloped. The City of Hillsdale has been awarded a grant from Michigan Economic Development Corporation (MEDC) to rehabilitate the Dawn Theater with TIFA still responsible for a portion.

The Michigan Council for Arts and Cultural Affairs has a one-to-one matching grant opportunity to assist with Capital Improvements to the Dawn Theater up to \$100,000. City staff have written a grant to Michigan Council for Arts and Council Affairs in the amount of \$93,850 to help cover the cost of the roof, openings/restoration of historic windows and doors, conveying system/wheel chair lift, and fire suppression.

RECOMMENDATION:

Staff recommends that City Council give the City Manager authority to sign and submit the Michigan Council for Arts and Cultural Affairs grant for the Dawn Theater in the amount of \$93,850.

BPV



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695

7-6442 FAX: (517) 437-6448
RECEIVED cityofhillsdale.org

MAY 20 2019

CITY OF HILLSDALE
CITY CLERK'S OFFICE

Name: Bob Batt

Address: _____
Street

Hillsdale
City

49242
Zip

Phone: Home

E-Mail

Are you a resident of City of Hillsdale? Yes _____ No

Occupation: (if retired, former occupation) Environmental Specialist

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other Governance

Brief Educational Background:

BS Forestry MTU, minors in forest pathology and forest entomology

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s) if any:

King's Cupboard Food Pantry

What other volunteer boards/committees have you served? Hillsdale Community Library, City of Hillsdale Planning Commission, City of Hillsdale ZBA, Michigan Forestry and Park Association

Describe any previous activities related to government: Hillsdale City Council,
Hillsdale Board of Public Utilities, Hillsdale Community Schools Board of
Education. served as Mayor Pro-Tempore, vice-president, and president
of these

Please explain why you would be interested in serving on the committee:

To continue to use my governance experience and technical and
utility industry knowledge to help the BPU remain a strong and
valuable asset for residents and rate payers.

Please explain your understanding of the City of Hillsdale:

Lived in the Hillsdale community for 36 years, I am from the City of Hillsdale.
I am a former employee of the Hillsdale BPU, former City Forester of Hillsdale,
and have held a number of elected offices and appointed positions in local
government as previously noted.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Applicant Signature



5 17 19
Date