



City Council Agenda

March 16, 2020
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City Claims of March 5, 2020: \$320,340.85
 - 2. BPU Claims of March 5, 2020: \$735,520.53
 - 3. Payroll of March 5: \$183,435.05
 - B. City Council Minutes of February 17, 2020 and March 2, 2020
 - C. Finance Minutes of March 9, 2020
 - D. Local Advisory Committee Minutes of March 9, 2020
 - E. Airport Advisory Committee Minutes of November 19, 2019
 - F. Traffic Control Order 2020-04 CAPA Magic Ride/ Pinwheel Glow 5k Run
 - G. BPU: LTC Inspection and Preventative Maintenance
 - H. Hillsdale College Alley Closure: Centralhallapalooza
 - I. 2020 Hillsdale College Facility Use Agreement- Hillsdale Municipal Airport MWCCC Road Race
- VI. Communications/Petitions**
 - A. Day of Service Flyer
 - B. Census Information
- VII. Introduction and Adoption of Ordinances/Public Hearing**
 - A. Public Hearing- USDA Rural Development Community Facilities Grant
- VIII. Old Business**
 - A. Public Services Committee – Verbal Update
- IX. New Business**
 - A. Ordinance Zoning Amendment Resolution
 - B. Dial-A-Ride Funding Resolution
 - C. 2020 New Year’s Eve Bash Event Grant Request
- X. Miscellaneous Reports**
 - A. Proclamations- None

B. Appointments- IPMC Board of Appeals- Dan Poole

Homeless Taskforce- Jessica Harrison
Corey Murray
Chris French
Don Hernandez
Penny Myers
Vickie Lee
Holly Carpenter
Traci Fowler
Jennifer Rose
Jackie Wickham
Caroline Wells
Cheryl Carlson
Penny Swan
Police Chief Scott Hephner
Council Member Cindy Pratt
Ex officio – Mayor Adam Stockford
City Manager David Mackie

C. Other- None

XI. General Public Comment

XII. City Manager’s Report

XIII. Council Comment

XIV. Adjournment

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 POST DATES 02/21/2020 - 03/05/2020
 BOTH JOURNALIZED AND UNJOURNALIZED PAID AND PARTIALLY PAID
 BANK CODE: GC

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Invoice Age: Less Than 30 Days							
Check 402							
101-295.000-801.000	02/24/20	AVFUEL CORP	EQUIPMENT RENTAL MONTHLY BILLING	013273782	02/24/20	20.00	402
101-295.000-801.000	02/24/20	AVFUEL CORP	REFUELER RENTAL MONTHLY BILLING	013274136	02/24/20	950.00	402
Total For Check 402						970.00	
Check 403							
588-588.000-920.000	03/05/20	MICH GAS UTILITIES	NATURAL GAS UTILITY	2896187902	03/05/20	333.34	403
Total For Check 403						333.34	
Check 82727							
101-172.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	476.22	82727
101-209.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	476.22	82727
101-215.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	1,428.66	82727
101-219.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	2,571.58	82727
101-295.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	1,142.92	82727
101-301.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	12,857.90	82727
101-336.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	2,381.10	82727
101-400.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	1,428.66	82727
101-441.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	1,142.92	82727
208-751.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	1,142.92	82727
271-790.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	1,904.88	82727
588-588.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	3,428.76	82727
640-444.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	1,904.88	82727
699-441.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001554	02/24/20	8,476.70	82727
Total For Check 82727						40,764.32	
Check 82728							
588-588.000-970.000	02/28/20	HOEKSTRA TRANSPORTATION, INC.	BUS	V101001944	02/28/20	94,680.00	82728
Total For Check 82728						94,680.00	
Check 82729							
101-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	UMBRELLA - EXTRA LIABILITY	675824-CITY	02/28/20	3,527.50	82729
101-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	CYBER/NETWORK LIABILITY	667391-CITY	02/28/20	1,824.00	82729
101-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	GENERAL LIABILITY - COMMERCIAL	673437-POLICE	02/28/20	7,114.00	82729
101-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	GNEREAL LIABILITY - COMMERCIAL	673437-CITY	02/28/20	13,876.50	82729
101-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	PROPERTY	673436-CITY	02/28/20	11,104.00	82729
101-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	AUTO-COMMERICAL	673435-CITY	02/28/20	6,437.50	82729
101-175.000-850.000	02/28/20	VESTED RISK STRATEGIES INC	UMBRELLA - EXTRA LIABILITY	675824-CITY	02/28/20	3,527.50	82729
101-175.000-850.000	02/28/20	VESTED RISK STRATEGIES INC	CYBER/NETWORK LIABILITY	667391-CITY	02/28/20	1,824.00	82729
101-175.000-850.000	02/28/20	VESTED RISK STRATEGIES INC	GNEREAL LIABILITY - COMMERCIAL	673437-CITY	02/28/20	13,876.50	82729
101-175.000-850.000	02/28/20	VESTED RISK STRATEGIES INC	PROPERTY	673436-CITY	02/28/20	11,104.00	82729
101-301.000-850.301	02/28/20	VESTED RISK STRATEGIES INC	GENERAL LIABILITY - COMMERCIAL	673437-POLICE	02/28/20	7,114.00	82729
101-336.000-850.000	02/28/20	VESTED RISK STRATEGIES INC	AUTO-COMMERICAL	673435-CITY	02/28/20	6,437.50	82729
640-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	AUTO-COMMERICAL	673435-CITY	02/28/20	22,610.50	82729
640-444.000-850.000	02/28/20	VESTED RISK STRATEGIES INC	AUTO-COMMERICAL	673435-CITY	02/28/20	18,594.50	82729
640-444.000-850.301	02/28/20	VESTED RISK STRATEGIES INC	AUTO-COMMERICAL	673435-CITY	02/28/20	4,016.00	82729
Total For Check 82729						132,988.00	
Check 82731							
101-215.000-801.000	03/05/20	ACCUSHRED	PAPER SHREDDING SERVICE	56538	03/05/20	64.95	82731
Total For Check 82731						64.95	
Check 82732							
101-219.000-726.000	03/05/20	AMAZON CAPITAL SERVICES, INC	CAMERA SYSTEM, CHARGER & MOUSE	16TT-NXC9-17XK	03/05/20	29.99	82732

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Invoice Age: Less Than 30 Days							
Check 82732							
101-265.000-726.000	03/05/20	AMAZON CAPITAL SERVICES, INC	CAMERA SYSTEM, CHARGER & MOUSE	16TT-NXC9-17XK	03/05/20	31.99	82732
101-301.000-726.000	03/05/20	AMAZON CAPITAL SERVICES, INC	CAMERA SYSTEM, CHARGER & MOUSE	16TT-NXC9-17XK	03/05/20	23.99	82732
101-301.000-726.000	03/05/20	AMAZON CAPITAL SERVICES, INC	UPS BATTERY BACKUP & SURGE PROTECTO	163N-PWLR-XVM6	03/05/20	134.97	82732
101-441.000-955.441	03/05/20	AMAZON CAPITAL SERVICES, INC	SNOW PLOW LIGHTS, WATERPROOF GLOVES	1VCH-JCVM-MWGY	03/05/20	60.86	82732
640-444.000-730.000	03/05/20	AMAZON CAPITAL SERVICES, INC	SNOW PLOW LIGHTS, WATERPROOF GLOVES	1CC1-NMTVM-F7G7	03/05/20	141.89	82732
						423.69	
Total For Check 82732							
Check 82733							
271-790.000-930.000	03/05/20	AMERICAN COPPER AND BRASS, LLC	METAL HALIDE BULBS - LIBRARY	20INV006981	03/05/20	124.50	82733
						124.50	
Total For Check 82733							
Check 82734							
101-175.000-726.000	03/05/20	ARROW SWIFT PRINTING	BUSINESS CARDS - KRISTIN BAUER	151619	03/05/20	30.50	82734
						30.50	
Total For Check 82734							
Check 82735							
271-790.000-982.000	03/05/20	BAKER & TAYLOR COMPANY	ADULT BOOKS FEB	2035098636	03/05/20	288.43	82735
271-790.000-982.000	03/05/20	BAKER & TAYLOR COMPANY	ADULT BOOKS FEB	0003200026	03/05/20	(15.65)	82735
271-790.000-982.000	03/05/20	BAKER & TAYLOR COMPANY	JANUARY ADULT BOOK ORDER	2035063090	03/05/20	301.73	82735
271-790.000-982.000	03/05/20	BAKER & TAYLOR COMPANY	JANUARY ADULT BOOK ORDER	11.30.2019	03/05/20	(254.93)	82735
271-790.000-982.000	03/05/20	BAKER & TAYLOR COMPANY	ADULT BOOKS FEB	2035119735	03/05/20	196.94	82735
271-792.000-982.000	03/05/20	BAKER & TAYLOR COMPANY	CHILDREN'S FALL 19	2035119734	03/05/20	9.71	82735
						526.23	
Total For Check 82735							
Check 82736							
101-265.000-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	1,207.57	82736
101-266.000-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	219.04	82736
101-276.000-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	65.27	82736
101-295.000-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	1,084.03	82736
101-336.000-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	595.83	82736
101-441.000-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	438.10	82736
101-448.000-920.202	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	4,459.68	82736
101-448.000-920.203	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	296.49	82736
101-756.000-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	362.04	82736
202-460.000-801.000	03/05/20	BOARD OF PUBLIC UTILITIES	STREET LIGHT MAINTENANCE	20-0000478	03/05/20	41.73	82736
202-490.000-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	356.57	82736
202-490.500-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	443.74	82736
203-460.000-801.000	03/05/20	BOARD OF PUBLIC UTILITIES	STREET LIGHT MAINTENANCE	20-0000478	03/05/20	168.00	82736
203-480.000-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	37.16	82736
247-900.000-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	102.45	82736
271-790.000-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	1,130.60	82736
588-588.000-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	335.40	82736
640-444.000-920.000	03/05/20	BOARD OF PUBLIC UTILITIES	UTILITIES	03.05.2020	03/05/20	407.40	82736
						11,751.10	
Total For Check 82736							
Check 82738							
101-295.000-740.000	03/05/20	BRINER OIL CO, INC	DIESEL FUEL DELIVERY	106965	03/05/20	272.85	82738
						272.85	
Total For Check 82738							
Check 82739							
101-441.000-801.000	03/05/20	CINTAS CORPORATION	CLEANING PROD & DISP, SHIRTS	4043247322	03/05/20	37.43	82739
101-441.000-955.441	03/05/20	CINTAS CORPORATION	CLEANING PROD & DISP, SHIRTS	1901129961	03/05/20	100.52	82739
						137.95	
Total For Check 82739							

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Invoice Age: Less Than 30 Days							
Check 82740							
208-751.000-726.000	03/05/20	COUNTRY SIDE TROPHIES	RUNNER UP BASKETBALL MEDALS	2840	03/05/20	90.00	82740
						<u>90.00</u>	
Total For Check 82740							
Check 82741							
101-265.000-726.000	03/05/20	CURRENT OFFICE SOLUTIONS	MULTIFOLD TOWELS	640585-00	03/05/20	49.98	82741
						<u>49.98</u>	
Total For Check 82741							
Check 82742							
271-790.000-726.000	03/05/20	DEMCO, INC	SUPPLIES	6774873	03/05/20	249.94	82742
						<u>249.94</u>	
Total For Check 82742							
Check 82743							
101-441.000-862.000	03/05/20	DETROIT MARRIOTT TROY	TAXES DUE (OMITTED FROM ORIGINAL PO	02.20.20	03/05/20	35.49	82743
						<u>35.49</u>	
Total For Check 82743							
Check 82744							
633-000.000-111.000	03/05/20	DETROIT SALT CO	ROCK SALT	S120-05372	03/05/20	3,079.73	82744
						<u>3,079.73</u>	
Total For Check 82744							
Check 82745							
101-295.000-925.000	03/05/20	DMCI BROADBAND, LLC	INTERNET PHONE/AIRPORT	27276	03/05/20	132.16	82745
						<u>132.16</u>	
Total For Check 82745							
Check 82746							
202-490.000-726.000	03/05/20	DORNBOS SIGN & SAFETY INC	VARIOUS SIGNS	INV48483	03/05/20	840.31	82746
203-490.000-726.000	03/05/20	DORNBOS SIGN & SAFETY INC	VARIOUS SIGNS	INV48483	03/05/20	41.78	82746
633-000.000-111.000	03/05/20	DORNBOS SIGN & SAFETY INC	11' 3# GREEN U-CHANNEL SIGN POSTS	INV48484	03/05/20	1,547.50	82746
633-000.000-111.000	03/05/20	DORNBOS SIGN & SAFETY INC	VARIOUS SIGNS	INV48483	03/05/20	302.86	82746
633-233.000-726.000	03/05/20	DORNBOS SIGN & SAFETY INC	11' 3# GREEN U-CHANNEL SIGN POSTS	INV48484	03/05/20	125.00	82746
						<u>2,857.45</u>	
Total For Check 82746							
Check 82747							
101-265.000-801.000	03/05/20	EAST 2 WEST ENTERPRISES, INC	CITY HALL CLEANING FOR FEB	8823	03/05/20	650.00	82747
						<u>650.00</u>	
Total For Check 82747							
Check 82748							
640-444.000-726.000	03/05/20	ELECTRICAL TERMINAL INC.	NUTS, WASHERS, BOLTS, ZIP TIES,	204493-00	03/05/20	101.23	82748
640-444.000-726.000	03/05/20	ELECTRICAL TERMINAL INC.	NUTS, WASHERS, BOLTS, ZIP TIES,	204494-00	03/05/20	21.80	82748
						<u>123.03</u>	
Total For Check 82748							
Check 82749							
271-790.000-982.000	03/05/20	CENGAGE LEARNING	ADULT BOOKS	69976995	03/05/20	20.14	82749
						<u>20.14</u>	
Total For Check 82749							
Check 82750							
101-336.000-726.000	03/05/20	GELZER & SON INC	PAINT/PAINT BRUSH SET	C359707	03/05/20	33.98	82750
271-790.000-726.000	03/05/20	GELZER & SON INC	PAINTER TAPE	A219634	03/05/20	15.88	82750
271-790.000-930.000	03/05/20	GELZER & SON INC	SWITCH BOX, WALL PLATE, BULBS, PAIN'	C358968	03/05/20	16.25	82750
640-444.000-730.000	03/05/20	GELZER & SON INC	SWITCH BOX, WALL PLATE, BULBS, PAIN'	A219549	03/05/20	5.58	82750
640-444.000-730.000	03/05/20	GELZER & SON INC	SWITCH BOX, WALL PLATE, BULBS, PAIN'	C359209	03/05/20	2.79	82750
						<u>74.48</u>	
Total For Check 82750							
Check 82751							
640-444.000-730.000	03/05/20	GREENMARK EQUIPMENT	CARBURETOR, IGNITION MODULE	PO6186	03/05/20	36.99	82751

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Check 82751							
640-444.000-730.000	03/05/20	GREENMARK EQUIPMENT	CARBURETOR, IGNITION MODULE	PO6171	03/05/20	38.49	82751
						<u>38.49</u>	
Total For Check 82751						75.48	
Check 82752							
588-588.000-930.000	03/05/20	GRIFFITHS MECHANICAL	R/R PRESSURE SWITCH & BOARD @ DART	55452	03/05/20	1,357.50	82752
						<u>1,357.50</u>	
Total For Check 82752						1,357.50	
Check 82753							
101-265.000-726.000	03/05/20	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	118292	03/05/20	23.75	82753
101-265.000-726.000	03/05/20	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	117893	03/05/20	38.00	82753
101-265.000-726.000	03/05/20	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	118116	03/05/20	23.75	82753
101-295.000-726.000	03/05/20	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	118292	03/05/20	4.75	82753
101-295.000-726.000	03/05/20	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	117893	03/05/20	9.50	82753
101-295.000-726.000	03/05/20	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	118116	03/05/20	9.50	82753
101-441.000-726.000	03/05/20	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	118292	03/05/20	9.50	82753
101-441.000-726.000	03/05/20	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	117893	03/05/20	9.50	82753
101-441.000-726.000	03/05/20	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	118116	03/05/20	4.75	82753
271-790.000-726.000	03/05/20	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	118292	03/05/20	4.75	82753
271-790.000-726.000	03/05/20	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	117893	03/05/20	9.50	82753
271-790.000-726.000	03/05/20	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	118116	03/05/20	4.75	82753
						<u>152.00</u>	
Total For Check 82753						152.00	
Check 82754							
101-209.000-860.000	03/05/20	DON HERNANDEZ	MILEAGE FOR BOR TRAINING - DON HERN.	02.13.2020	03/05/20	74.75	82754
						<u>74.75</u>	
Total For Check 82754						74.75	
Check 82755							
271-790.000-860.000	03/05/20	MARY HILL	REIMBURSEMENT - MILEAGE & FOOD	03.05.2020	03/05/20	83.08	82755
271-790.000-862.000	03/05/20	MARY HILL	REIMBURSEMENT - MILEAGE & FOOD	03.05.2020	03/05/20	91.59	82755
						<u>174.67</u>	
Total For Check 82755						174.67	
Check 82756							
101-301.000-955.221	03/05/20	HILLSDALE OPTOMETRY	VISION EXAMINATION FOR MCOLES CERTI.	02.18.2020	03/05/20	85.00	82756
						<u>85.00</u>	
Total For Check 82756						85.00	
Check 82757							
101-441.000-726.000	03/05/20	HOWARD T MORIARTY COMPANY INC	WORK AHEAD SIGNS, AUTO LATCH BRACKE'	7374	03/05/20	530.00	82757
101-441.000-726.000	03/05/20	HOWARD T MORIARTY COMPANY INC	WORK AHEAD SIGNS, AUTO LATCH BRACKE'	7598	03/05/20	64.20	82757
						<u>594.20</u>	
Total For Check 82757						594.20	
Check 82758							
101-441.000-810.000	03/05/20	ISA MICHIGAN	MEMBERSHIP - GARY STACHOWICZ	4447	03/05/20	214.00	82758
						<u>214.00</u>	
Total For Check 82758						214.00	
Check 82759							
640-444.000-730.000	03/05/20	JACKSON TRUCK SERVICE INC	FILTERS, WORK LAMP	PC001329907:01	03/05/20	4.41	82759
640-444.000-730.000	03/05/20	JACKSON TRUCK SERVICE INC	FILTERS, WORK LAMP	PC001330003:01	03/05/20	69.02	82759
						<u>73.43</u>	
Total For Check 82759						73.43	
Check 82760							
101-209.000-734.000	03/05/20	KCI	2020 CHANGE OF ASSESSMENT NOTICES	286930	03/05/20	(103.30)	82760
101-209.000-905.000	03/05/20	KCI	2020 CHANGE OF ASSESSMENT NOTICES	286930	03/05/20	450.00	82760
						<u>346.70</u>	
Total For Check 82760						346.70	

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Invoice Age: Less Than 30 Days							
Check 82761							
101-175.000-801.000	03/05/20	KNOWBE4, INC.	3YR CYBER SECURITY AWARENESS SUBSCI	INV080827-CITY	03/05/20	1,581.66	82761
						<u>1,581.66</u>	
Total For Check 82761							
						1,581.66	
Check 82762							
101-441.000-726.000	03/05/20	KSS ENTERPRISES	GLOVES, LINES, PAPER TOWELS, TOILET	1209240	03/05/20	362.17	82762
						<u>362.17</u>	
Total For Check 82762							
						362.17	
Check 82763							
101-301.000-726.000	03/05/20	KUSTOM SIGNALS, INC	VANTAGE BWV BELT CLIPS FOR BODY CAM	571895	03/05/20	104.00	82763
						<u>104.00</u>	
Total For Check 82763							
						104.00	
Check 82764							
101-276.000-801.000	03/05/20	LAPEW SANITATION SERVICE	FEBRUARY PORT JOHN RENTAL	3871	03/05/20	115.00	82764
101-756.000-801.000	03/05/20	LAPEW SANITATION SERVICE	FEBRUARY PORT JOHN RENTAL	3871	03/05/20	230.00	82764
						<u>345.00</u>	
Total For Check 82764							
						345.00	
Check 82765							
101-173.000-726.000	03/05/20	LAURA SERGENT	REIMBURSEMENT - SHIPPING	02.26.2020	03/05/20	10.54	82765
						<u>10.54</u>	
Total For Check 82765							
						10.54	
Check 82766							
101-276.000-801.000	03/05/20	JAMES LITTLEY	COLUMBARIUM SHUTTER ENGRAVING	20-105	03/05/20	100.00	82766
101-276.000-801.000	03/05/20	JAMES LITTLEY	COLUMBARIUM SHUTTER ENGRAVING	20-106	03/05/20	325.00	82766
						<u>425.00</u>	
Total For Check 82766							
						425.00	
Check 82767							
101-175.000-806.000	03/05/20	LOVINGER & THOMPSON, PC	LEGAL FEES	02.28.2020	03/05/20	877.50	82767
						<u>877.50</u>	
Total For Check 82767							
						877.50	
Check 82768							
101-301.000-742.000	03/05/20	MARTIN BRAD	CLOTHING REIMBURSEMENT PER UNION CO	222219	03/05/20	258.00	82768
						<u>258.00</u>	
Total For Check 82768							
						258.00	
Check 82769							
101-336.000-742.000	03/05/20	STEVE MCDOWELL	REIMBURSEMENT 2019 THRU 2021 BOOT A	060538832502	03/05/20	52.83	82769
						<u>52.83</u>	
Total For Check 82769							
						52.83	
Check 82770							
101-265.000-726.000	03/05/20	MICH CHAMBER SERVICES	MICHIGAN STATE & FEDERAL LAW POSTER	39040 - CITY	03/05/20	34.50	82770
						<u>34.50</u>	
Total For Check 82770							
						34.50	
Check 82771							
101-174.000-810.000	03/05/20	MICH ECONOMIC DEVELOPERS ASSOC	2020 MEMBERSHIP DUES	13761	03/05/20	305.00	82771
						<u>305.00</u>	
Total For Check 82771							
						305.00	
Check 82772							
202-460.000-801.000	03/05/20	MODERN WASTE SYSTEMS	LEAF COLLECTION - DECEMBER 2019	02.24.2020	03/05/20	3,250.00	82772
203-460.000-801.000	03/05/20	MODERN WASTE SYSTEMS	LEAF COLLECTION - DECEMBER 2019	02.24.2020	03/05/20	3,250.00	82772
						<u>6,500.00</u>	
Total For Check 82772							
						6,500.00	
Check 82773							
101-295.000-861.000	03/05/20	GINGER MOORE	MAAE CONFERENCE - REIMBURSEMENT MIL	02.22.2020	03/05/20	160.80	82773
						<u>160.80</u>	
Total For Check 82773							
						160.80	

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Invoice Age: Less Than 30 Days							
Check 82774							
640-444.000-801.301	03/05/20	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-2 (17 EXPLORER)	65369	03/05/20	34.50	82774
640-444.000-801.301	03/05/20	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-2 (17 EXPLORER)	65412	03/05/20	34.50	82774
Total For Check 82774						69.00	
Check 82775							
101-400.000-860.000	03/05/20	PERFORMANCE AUTOMOTIVE	ICE SCRAPER W/ SNOW BRUSH FOR CITY	10284-1312128	03/05/20	14.49	82775
588-588.000-730.000	03/05/20	PERFORMANCE AUTOMOTIVE	FILTERS, PAINT, PRIMER, TIE ROD END, SL	10284-1311167	03/05/20	17.79	82775
588-588.000-730.000	03/05/20	PERFORMANCE AUTOMOTIVE	FILTERS, PAINT, PRIMER, TIE ROD END, SL	10284-1311228	03/05/20	(180.59)	82775
588-588.000-730.000	03/05/20	PERFORMANCE AUTOMOTIVE	FILTERS, PAINT, PRIMER, TIE ROD END, SL	10284-1311135	03/05/20	380.56	82775
640-444.000-730.000	03/05/20	PERFORMANCE AUTOMOTIVE	FILTERS, PAINT, PRIMER, TIE ROD END, SL	10284-1311879	03/05/20	37.48	82775
640-444.000-730.000	03/05/20	PERFORMANCE AUTOMOTIVE	FILTERS, PAINT, PRIMER, TIE ROD END, SL	10284-1311226	03/05/20	18.98	82775
Total For Check 82775						288.71	
Check 82776							
640-444.000-801.000	03/05/20	PURITY CYLINDER GASES, INC.	CYLINDER RENTAL	00936026	03/05/20	49.40	82776
Total For Check 82776						49.40	
Check 82777							
640-444.000-981.301	03/05/20	MID MICH EMERGENCY EQUIPMENT	EMERGENCY EQUIPMENT INSTALLED INTER	2139	03/05/20	8,400.00	82777
Total For Check 82777						8,400.00	
Check 82780							
271-790.000-930.000	03/05/20	SERVPRO	CARPET CLEANING	508	03/05/20	1,793.76	82780
Total For Check 82780						1,793.76	
Check 82781							
101-441.000-955.588	03/05/20	RON SHAW	REIMB D.L. FEE	L0022635832	03/05/20	17.50	82781
Total For Check 82781						17.50	
Check 82782							
101-295.000-920.000	03/05/20	SPRATT'S	PROPANE	51530	03/05/20	441.22	82782
Total For Check 82782						441.22	
Check 82783							
101-441.000-801.000	03/05/20	STATE OF MICHIGAN EGLE	COMPOSTING FACILITY REGISTRATION	3736	03/05/20	600.00	82783
Total For Check 82783						600.00	
Check 82784							
101-301.000-955.221	03/05/20	THOMAS W MULDER, PH.D	PSYCHOLOGICAL EVALUATION FOR MCOLES	02.24.2020	03/05/20	875.00	82784
Total For Check 82784						875.00	
Check 82785							
101-265.000-801.000	03/05/20	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	154 0084648	03/05/20	24.36	82785
101-265.000-801.000	03/05/20	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	154 0084057	03/05/20	24.36	82785
101-441.000-742.000	03/05/20	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0084647	03/05/20	22.86	82785
101-441.000-742.000	03/05/20	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0084056	03/05/20	22.86	82785
101-441.000-801.000	03/05/20	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0084647	03/05/20	36.04	82785
101-441.000-801.000	03/05/20	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0084056	03/05/20	36.04	82785
640-444.000-742.000	03/05/20	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0084647	03/05/20	11.16	82785
640-444.000-742.000	03/05/20	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0084056	03/05/20	14.66	82785
640-444.000-801.000	03/05/20	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0084647	03/05/20	19.82	82785
640-444.000-801.000	03/05/20	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0084056	03/05/20	19.82	82785
Total For Check 82785						231.98	

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Invoice Age: Less Than 30 Days							
Check 82786							
633-000.000-111.000	03/05/20	UNIQUE PAVING MATERIALS	COLD PATCH - UPM	50624	03/05/20	2,764.48	82786
			Total For Check 82786			2,764.48	
Check 82787							
271-790.000-726.000	03/05/20	WALMART COMMUNITY	SUPPLIES	023427	03/05/20	64.24	82787
			Total For Check 82787			64.24	
Check 82788							
640-444.000-730.000	03/05/20	WHITE'S WELDING SERVICE	STEEL	85302	03/05/20	3.00	82788
			Total For Check 82788			3.00	
Check 82789							
271-790.000-860.000	03/05/20	WOODLANDS LIBRARY COOPERATION	YOUTH SERVICES CLASS	03.05.2020	03/05/20	10.00	82789
			Total For Check 82789			10.00	
Check 82790							
101-301.000-955.221	03/05/20	WORKHEALTH-QUINCY, PLLC	PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN	6923	03/05/20	138.00	82790
			Total For Check 82790			138.00	
			Total For Age Less Than 30 Days			320,340.85	

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #	
Fund Totals:								
			Fund 101 GENERAL FUND			131,278.27		
			Fund 202 MAJOR ST./TRUNKLINE FUND			4,932.35		
			Fund 203 LOCAL ST. FUND			3,496.94		
			Fund 208 RECREATION FUND			1,232.92		
			Fund 247 TAX INCREMENT FINANCE ATH.			102.45		
			Fund 271 LIBRARY FUND			6,050.09		
			Fund 588 DIAL-A-RIDE FUND			100,352.76		
			Fund 633 PUBLIC SERVICES INV. FUND			7,819.57		
			Fund 640 REVOLVING MOBILE EQUIP. FUND			56,598.80		
			Fund 699 DPS LEAVE AND BENEFITS FUND			8,476.70		
Total For All Funds:							<u>320,340.85</u>	
--- TOTALS BY GL DISTRIBUTION ---								
		101-000.000-123.000	PREPAID EXPENSES			43,883.50		
		101-172.000-715.000	HEALTH AND LIFE INSURANCE			476.22		
		101-173.000-726.000	SUPPLIES			10.54		
		101-174.000-810.000	DUES AND SUBSCRIPTIONS			305.00		
		101-175.000-726.000	SUPPLIES			30.50		
		101-175.000-801.000	CONTRACTUAL SERVICES			1,581.66		
		101-175.000-806.000	LEGAL SERVICES			877.50		
		101-175.000-850.000	INSURANCE			30,332.00		
		101-209.000-715.000	HEALTH AND LIFE INSURANCE			476.22		
		101-209.000-734.000	POSTAGE			(103.30)		
		101-209.000-860.000	TRANSPORTATION AND MILEAGE			74.75		
		101-209.000-905.000	PUBLISHING / NOTICES			450.00		
		101-215.000-715.000	HEALTH AND LIFE INSURANCE			1,428.66		
		101-215.000-801.000	CONTRACTUAL SERVICES			64.95		
		101-219.000-715.000	HEALTH AND LIFE INSURANCE			2,571.58		
		101-219.000-726.000	SUPPLIES			29.99		
		101-265.000-726.000	SUPPLIES			201.97		
		101-265.000-801.000	CONTRACTUAL SERVICES			698.72		
		101-265.000-920.000	UTILITIES			1,207.57		
		101-266.000-920.000	UTILITIES			219.04		
		101-276.000-801.000	CONTRACTUAL SERVICES			540.00		
		101-276.000-920.000	UTILITIES			65.27		
		101-295.000-715.000	HEALTH AND LIFE INSURANCE			1,142.92		
		101-295.000-726.000	SUPPLIES			23.75		
		101-295.000-740.000	FUEL AND LUBRICANTS			272.85		
		101-295.000-801.000	CONTRACTUAL SERVICES			970.00		
		101-295.000-861.000	TRAINING & SEMINARS			160.80		
		101-295.000-920.000	UTILITIES			1,525.25		
		101-295.000-925.000	TELEPHONE			132.16		
		101-301.000-715.000	HEALTH AND LIFE INSURANCE			12,857.90		
		101-301.000-726.000	SUPPLIES			262.96		
		101-301.000-742.000	CLOTHING / UNIFORMS			258.00		
		101-301.000-850.301	INSURANCE - POLICE			7,114.00		
		101-301.000-955.221	MISC - PHYSICAL EXAMINATIONS			1,098.00		
		101-336.000-715.000	HEALTH AND LIFE INSURANCE			2,381.10		
		101-336.000-726.000	SUPPLIES			33.98		
		101-336.000-742.000	CLOTHING / UNIFORMS			52.83		
		101-336.000-850.000	INSURANCE			6,437.50		
		101-336.000-920.000	UTILITIES			595.83		
		101-400.000-715.000	HEALTH AND LIFE INSURANCE			1,428.66		
		101-400.000-860.000	TRANSPORTATION AND MILEAGE			14.49		
		101-441.000-715.000	HEALTH AND LIFE INSURANCE			1,142.92		
		101-441.000-726.000	SUPPLIES			980.12		
		101-441.000-742.000	CLOTHING / UNIFORMS			45.72		

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		101-441.000-801.000	CONTRACTUAL SERVICES			709.51
		101-441.000-810.000	DUES AND SUBSCRIPTIONS			214.00
		101-441.000-862.000	LODGING AND MEALS			35.49
		101-441.000-920.000	UTILITIES			438.10
		101-441.000-955.441	MISCELLANEOUS - SHOE ALLOWANC			161.38
		101-441.000-955.588	MISC. - CDL LICENSING/TESTING			17.50
		101-448.000-920.202	UTILITIES - MAJOR STREETS			4,459.68
		101-448.000-920.203	UTILITIES - LOCAL STREETS			296.49
		101-756.000-801.000	CONTRACTUAL SERVICES			230.00
		101-756.000-920.000	UTILITIES			362.04
		202-460.000-801.000	CONTRACTUAL SERVICES			3,291.73
		202-490.000-726.000	SUPPLIES			840.31
		202-490.000-920.000	UTILITIES			356.57
		202-490.500-920.000	UTILITIES			443.74
		203-460.000-801.000	CONTRACTUAL SERVICES			3,418.00
		203-480.000-920.000	UTILITIES			37.16
		203-490.000-726.000	SUPPLIES			41.78
		208-751.000-715.000	HEALTH AND LIFE INSURANCE			1,142.92
		208-751.000-726.000	SUPPLIES			90.00
		247-900.000-920.000	UTILITIES			102.45
		271-790.000-715.000	HEALTH AND LIFE INSURANCE			1,904.88
		271-790.000-726.000	SUPPLIES			349.06
		271-790.000-860.000	TRANSPORTATION AND MILEAGE			93.08
		271-790.000-862.000	LODGING AND MEALS			91.59
		271-790.000-920.000	UTILITIES			1,130.60
		271-790.000-930.000	REPAIRS & MAINTENANCE			1,934.51
		271-790.000-982.000	BOOKS			536.66
		271-792.000-982.000	BOOKS			9.71
		588-588.000-715.000	HEALTH AND LIFE INSURANCE			3,428.76
		588-588.000-730.000	VEH./EQUIP. MAINT. SUPPLIES			217.76
		588-588.000-920.000	UTILITIES			668.74
		588-588.000-930.000	REPAIRS & MAINTENANCE			1,357.50
		588-588.000-970.000	CAPITAL OUTLAY			94,680.00
		633-000.000-111.000	INVENTORY - MAT. AND SUPPLIES			7,694.57
		633-233.000-726.000	SUPPLIES			125.00
		640-000.000-123.000	PREPAID EXPENSES			22,610.50
		640-444.000-715.000	HEALTH AND LIFE INSURANCE			1,904.88
		640-444.000-726.000	SUPPLIES			123.03
		640-444.000-730.000	VEH./EQUIP. MAINT. SUPPLIES			358.63
		640-444.000-742.000	CLOTHING / UNIFORMS			25.82
		640-444.000-801.000	CONTRACTUAL SERVICES			89.04
		640-444.000-801.301	POLICE VEHICLE REPAIR			69.00
		640-444.000-850.000	INSURANCE			18,594.50
		640-444.000-850.301	INSURANCE - POLICE			4,016.00
		640-444.000-920.000	UTILITIES			407.40
		640-444.000-981.301	CAPITAL OUTLAY - POLICE VEH.			8,400.00
		699-441.000-715.000	HEALTH AND LIFE INSURANCE			8,476.70

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Invoice Age: Less Than 30 Days							
Check 72303							
582-175.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001550	02/24/20	15,381.89	72303
590-175.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001550	02/24/20	6,786.10	72303
591-175.000-715.000	02/24/20	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	200460001550	02/24/20	4,976.51	72303
						27,144.50	
Total For Check 72303							
Check 72304							
582-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	UMBRELLA - EXTRA LIABILITY	675824-BPU	02/28/20	8,636.00	72304
582-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	BOILER AND MACHINERY	673449	02/28/20	44,539.00	72304
582-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	CYBER/NETWORK LIABILITY	667391-BPU	02/28/20	1,824.00	72304
582-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	GENERAL LIABILITY - COMMERCIAL	673437-BPU	02/28/20	27,575.00	72304
582-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	PROPERTY	673436-BPU	02/28/20	30,405.50	72304
582-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	AUTO - COMMERCIAL	673435-BPU	02/28/20	14,552.00	72304
590-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	UMBRELLA - EXTRA LIABILITY	675824-BPU	02/28/20	4,318.00	72304
590-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	CYBER/NETWORK LIABILITY	667391-BPU	02/28/20	912.00	72304
590-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	GENERAL LIABILITY - COMMERCIAL	673437-BPU	02/28/20	13,787.50	72304
590-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	PROPERTY	673436-BPU	02/28/20	11,367.25	72304
590-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	AUTO - COMMERCIAL	673435-BPU	02/28/20	9,796.00	72304
591-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	UMBRELLA - EXTRA LIABILITY	675824-BPU	02/28/20	4,318.00	72304
591-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	CYBER/NETWORK LIABILITY	667391-BPU	02/28/20	912.00	72304
591-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	GENERAL LIABILITY - COMMERCIAL	673437-BPU	02/28/20	13,787.50	72304
591-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	PROPERTY	673436-BPU	02/28/20	4,530.25	72304
591-000.000-123.000	02/28/20	VESTED RISK STRATEGIES INC	AUTO - COMMERCIAL	673435-BPU	02/28/20	8,244.00	72304
						199,504.00	
Total For Check 72304							
Check 72305							
591-545.000-801.000	03/05/20	ADT SECURITY SERVICES	ALARM SERVICES 401 HILLSDALE STREET	750869259	03/05/20	167.43	72305
						167.43	
Total For Check 72305							
Check 72306							
582-175.000-726.000	03/05/20	AMAZON CAPITAL SERVICES, INC	JUMP DRIVES FOR IT ISO LOADS	1MHK-D9YR-1CVN	03/05/20	62.82	72306
582-175.000-726.000	03/05/20	AMAZON CAPITAL SERVICES, INC	BPU SOLID STATE DRIVES	1VCV-1FLJ-CPNJ	03/05/20	31.99	72306
590-175.000-726.000	03/05/20	AMAZON CAPITAL SERVICES, INC	JUMP DRIVES FOR IT ISO LOADS	1MHK-D9YR-1CVN	03/05/20	31.40	72306
590-175.000-726.000	03/05/20	AMAZON CAPITAL SERVICES, INC	BPU SOLID STATE DRIVES	1VCV-1FLJ-CPNJ	03/05/20	16.00	72306
591-175.000-726.000	03/05/20	AMAZON CAPITAL SERVICES, INC	JUMP DRIVES FOR IT ISO LOADS	1MHK-D9YR-1CVN	03/05/20	31.40	72306
591-175.000-726.000	03/05/20	AMAZON CAPITAL SERVICES, INC	BPU SOLID STATE DRIVES	1VCV-1FLJ-CPNJ	03/05/20	15.99	72306
						189.60	
Total For Check 72306							
Check 72307							
582-175.000-930.000	03/05/20	AMERICAN COPPER AND BRASS, LLC	MAP GAS AND STAPLES	20INV007257	03/05/20	4.65	72307
582-175.000-930.000	03/05/20	AMERICAN COPPER AND BRASS, LLC	MAP GAS AND STAPLES	20INV006763	03/05/20	1.84	72307
582-543.000-930.000	03/05/20	AMERICAN COPPER AND BRASS, LLC	FUSES FOR LUBE OIL PUMP	INV008376	03/05/20	102.80	72307
590-175.000-930.000	03/05/20	AMERICAN COPPER AND BRASS, LLC	MAP GAS AND STAPLES	20INV007257	03/05/20	2.31	72307
591-175.000-930.000	03/05/20	AMERICAN COPPER AND BRASS, LLC	MAP GAS AND STAPLES	20INV007257	03/05/20	2.31	72307
591-544.000-930.000	03/05/20	AMERICAN COPPER AND BRASS, LLC	CONDUIT FOR DUMP TRUCK TARP	20INV008375	03/05/20	11.50	72307
						125.41	
Total For Check 72307							
Check 72308							
582-175.000-726.202	03/05/20	BRANDON JANES	SOUND BAR FOR BPU BREAK ROOM PROJEC'	03.02.2020	03/05/20	51.94	72308
						51.94	
Total For Check 72308							
Check 72309							
582-000.000-202.000	02/28/20	BRATTON, RANDY G	UB refund for account: 013493	02/28/2020	03/05/20	88.42	72309
590-000.000-202.000	02/28/20	BRATTON, RANDY G	UB refund for account: 013493	02/28/2020	03/05/20	23.62	72309

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Check 72309							
591-000.000-202.000	02/28/20	BRATTON, RANDY G	UB refund for account: 013493	02/28/2020	03/05/20	16.55	72309
						<u>16.55</u>	
Total For Check 72309						128.59	
Check 72310							
590-546.000-930.000	03/05/20	CERTIFIED MAINTENANCE	CLEAN RESTROOMS AT HOSPICE	H919201	03/05/20	250.00	72310
						<u>250.00</u>	
Total For Check 72310						250.00	
Check 72311							
582-000.000-202.000	03/02/20	CHOINIÈRE, RYAN J	UB refund for account: 011730	03/02/2020	03/09/20	170.23	72311
590-000.000-202.000	03/02/20	CHOINIÈRE, RYAN J	UB refund for account: 011730	03/02/2020	03/09/20	45.81	72311
591-000.000-202.000	03/02/20	CHOINIÈRE, RYAN J	UB refund for account: 011730	03/02/2020	03/09/20	34.46	72311
						<u>250.50</u>	
Total For Check 72311						250.50	
Check 72312							
582-175.000-930.000	03/05/20	CINTAS CORPORATION	MATT'S	4043610258	03/05/20	20.00	72312
582-175.000-930.000	03/05/20	CINTAS CORPORATION	MATT'S	4044281052	03/05/20	20.00	72312
590-175.000-930.000	03/05/20	CINTAS CORPORATION	MATT'S	4043610258	03/05/20	10.00	72312
590-175.000-930.000	03/05/20	CINTAS CORPORATION	MATT'S	4044281052	03/05/20	10.00	72312
591-175.000-930.000	03/05/20	CINTAS CORPORATION	MATT'S	4043610258	03/05/20	10.00	72312
591-175.000-930.000	03/05/20	CINTAS CORPORATION	MATT'S	4044281052	03/05/20	10.00	72312
						<u>80.00</u>	
Total For Check 72312						80.00	
Check 72313							
582-544.000-726.800	03/05/20	CINTAS CORPORATION	EYE WASH REFILL	5016072379	03/05/20	53.11	72313
						<u>53.11</u>	
Total For Check 72313						53.11	
Check 72314							
590-547.000-730.039	03/05/20	CITY OF HILLSDALE	MATERIALS USED FOR ROAD REPAIRS, VE: 01.06.2020		03/05/20	414.96	72314
591-544.000-930.000	03/05/20	CITY OF HILLSDALE	MATERIALS USED FOR ROAD REPAIRS, VE: 02.12.2020		03/05/20	599.52	72314
591-544.000-930.000	03/05/20	CITY OF HILLSDALE	MATERIALS USED FOR ROAD REPAIRS, VE: 02.01.2020		03/05/20	930.48	72314
						<u>1,944.96</u>	
Total For Check 72314						1,944.96	
Check 72315							
582-175.000-726.000	03/05/20	CURRENT OFFICE SOLUTIONS	STAPLES, LAMINATING SHEETS, PAPER R	640877-00	03/05/20	18.19	72315
582-175.000-801.000	03/05/20	CURRENT OFFICE SOLUTIONS	LEASE/COPIES	318593	03/05/20	326.26	72315
590-175.000-726.000	03/05/20	CURRENT OFFICE SOLUTIONS	STAPLES, LAMINATING SHEETS, PAPER R	640877-00	03/05/20	9.09	72315
590-175.000-801.000	03/05/20	CURRENT OFFICE SOLUTIONS	LEASE/COPIES	318593	03/05/20	163.13	72315
591-175.000-726.000	03/05/20	CURRENT OFFICE SOLUTIONS	STAPLES, LAMINATING SHEETS, PAPER R	640877-00	03/05/20	9.09	72315
591-175.000-801.000	03/05/20	CURRENT OFFICE SOLUTIONS	LEASE/COPIES	318593	03/05/20	163.12	72315
591-544.000-930.000	03/05/20	CURRENT OFFICE SOLUTIONS	CLIP BOARDS	640584-00	03/05/20	14.26	72315
						<u>703.14</u>	
Total For Check 72315						703.14	
Check 72316							
591-545.000-930.000	03/05/20	DETROIT PUMP	CHEMICAL METERING PUMPS	1059382	03/05/20	2,748.39	72316
						<u>2,748.39</u>	
Total For Check 72316						2,748.39	
Check 72317							
582-175.000-930.000	03/05/20	EAST 2 WEST ENTERPRISES, INC	CLEANING FOR FEB	8822	03/05/20	70.00	72317
590-175.000-930.000	03/05/20	EAST 2 WEST ENTERPRISES, INC	CLEANING FOR FEB	8822	03/05/20	35.00	72317
591-175.000-930.000	03/05/20	EAST 2 WEST ENTERPRISES, INC	CLEANING FOR FEB	8822	03/05/20	35.00	72317
						<u>140.00</u>	
Total For Check 72317						140.00	
Check 72318							
590-547.000-726.900	03/05/20	ENVIRONMENTAL RESOURCES ASSOC	DEMAND (CBOD) TEST SET	927479	03/05/20	115.86	72318

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Check 72318							
Total For Check 72318						115.86	
Check 72319							
582-543.000-930.000	03/05/20	FAMILY FARM & HOME	HOSE CLAMP	597/54	03/05/20	12.30	72319
590-547.000-930.000	03/05/20	FAMILY FARM & HOME	DUST MASKS, BUNGEE CORDS, ZIP TIES	000598/W	03/05/20	3.99	72319
590-547.000-930.000	03/05/20	FAMILY FARM & HOME	DUST MASKS, BUNGEE CORDS, ZIP TIES	000599/W	03/05/20	13.44	72319
590-547.000-930.000	03/05/20	FAMILY FARM & HOME	DUST MASKS, BUNGEE CORDS, ZIP TIES	0006200/W	03/05/20	51.96	72319
590-547.000-930.000	03/05/20	FAMILY FARM & HOME	DUST MASKS, BUNGEE CORDS, ZIP TIES	000582/W	03/05/20	(6.00)	72319
Total For Check 72319						75.69	
Check 72320							
590-547.000-930.000	03/05/20	GELZER & SON INC	LIGHT BULB, DRAIN OPENER	C358841	03/05/20	15.87	72320
590-547.000-930.000	03/05/20	GELZER & SON INC	LIGHT BULB, DRAIN OPENER	C359063	03/05/20	31.99	72320
Total For Check 72320						47.86	
Check 72321							
590-547.000-726.900	03/05/20	HEFFERNAN SOFT WATER SERVICE	DISTILLED WATER WWTP LAB	118226	03/05/20	17.50	72321
Total For Check 72321						17.50	
Check 72322							
582-000.000-202.000	02/27/20	HERSHISER, JESSICA L	UB refund for account: 030230	02/27/2020	03/05/20	10.70	72322
Total For Check 72322						10.70	
Check 72323							
582-175.000-862.000	03/05/20	HILLSDALE FILLING STATION	13 SACK LUNCHES FOR MEETING	02.29.2020	03/05/20	53.04	72323
590-175.000-862.000	03/05/20	HILLSDALE FILLING STATION	13 SACK LUNCHES FOR MEETING	02.29.2020	03/05/20	26.52	72323
591-175.000-862.000	03/05/20	HILLSDALE FILLING STATION	13 SACK LUNCHES FOR MEETING	02.29.2020	03/05/20	26.52	72323
Total For Check 72323						106.08	
Check 72324							
591-544.000-930.000	03/05/20	HOWARD T MORIARTY COMPANY INC	UTILITY WORK AHEAD SIGNS	7374-BPU	03/05/20	1,060.00	72324
Total For Check 72324						1,060.00	
Check 72325							
591-544.000-801.000	03/05/20	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM SE	0056233-IN	03/05/20	1,333.00	72325
Total For Check 72325						1,333.00	
Check 72326							
582-000.000-202.000	03/03/20	JENKINS, HAROLD D	UB refund for account: 013717	03/03/2020	03/05/20	142.34	72326
Total For Check 72326						142.34	
Check 72327							
582-544.000-801.000	03/05/20	KNOWBE4, INC.	3YR CYBER SECURITY AWARENESS SUBSCI	INV080827-BPU	03/05/20	790.83	72327
590-175.000-801.000	03/05/20	KNOWBE4, INC.	3YR CYBER SECURITY AWARENESS SUBSCI	INV080827-BPU	03/05/20	395.41	72327
591-175.000-801.000	03/05/20	KNOWBE4, INC.	3YR CYBER SECURITY AWARENESS SUBSCI	INV080827-BPU	03/05/20	395.42	72327
Total For Check 72327						1,581.66	
Check 72328							
582-175.000-930.000	03/05/20	KSS ENTERPRISES	CLEANING SUPPLIES	1200035	03/05/20	145.68	72328
590-175.000-930.000	03/05/20	KSS ENTERPRISES	CLEANING SUPPLIES	1200035	03/05/20	72.84	72328
591-175.000-930.000	03/05/20	KSS ENTERPRISES	CLEANING SUPPLIES	1200035	03/05/20	72.83	72328
Total For Check 72328						291.35	
Check 72329							

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Check 72329							
590-547.000-801.000	03/05/20	STATE OF MICHIGAN	WWTP BOILER REINSPECTION FINAL	BLR440919	03/05/20	100.00	72329
						<u>100.00</u>	
Total For Check 72329							
Check 72330							
582-175.000-806.000	03/05/20	LOVINGER & THOMPSON, PC	LEGAL FEES	02.28.2020	03/05/20	191.25	72330
590-175.000-806.000	03/05/20	LOVINGER & THOMPSON, PC	LEGAL FEES	02.28.2020	03/05/20	28.13	72330
591-175.000-806.000	03/05/20	LOVINGER & THOMPSON, PC	LEGAL FEES	02.28.2020	03/05/20	28.12	72330
						<u>247.50</u>	
Total For Check 72330							
Check 72331							
590-547.000-801.000	03/05/20	MERIT LABORATORIES	BEF COMPLIANCE TESTING	11966	03/05/20	168.25	72331
590-547.000-801.000	03/05/20	MERIT LABORATORIES	BEF COMPLIANCE TESTING	11944	03/05/20	286.50	72331
590-547.000-801.000	03/05/20	MERIT LABORATORIES	BEF COMPLIANCE TESTING	11754	03/05/20	286.50	72331
590-547.000-801.000	03/05/20	MERIT LABORATORIES	BEF COMPLIANCE TESTING	11662	03/05/20	286.50	72331
590-547.000-801.000	03/05/20	MERIT LABORATORIES	BEF COMPLIANCE TESTING	11376	03/05/20	286.50	72331
590-547.000-801.000	03/05/20	MERIT LABORATORIES	BEF COMPLIANCE TESTING	11854	03/05/20	286.50	72331
590-547.000-801.000	03/05/20	MERIT LABORATORIES	BEF COMPLIANCE TESTING	11788	03/05/20	168.25	72331
						<u>1,769.00</u>	
Total For Check 72331							
Check 72332							
582-175.000-726.000	03/05/20	MICH CHAMBER SERVICES	MICHIGAN STATE & FEDERAL LABOR LAW	39040-BPU	03/05/20	17.25	72332
590-175.000-726.000	03/05/20	MICH CHAMBER SERVICES	MICHIGAN STATE & FEDERAL LABOR LAW	39040-BPU	03/05/20	8.63	72332
591-175.000-726.000	03/05/20	MICH CHAMBER SERVICES	MICHIGAN STATE & FEDERAL LABOR LAW	39040-BPU	03/05/20	8.62	72332
						<u>34.50</u>	
Total For Check 72332							
Check 72333							
582-175.000-920.400	03/05/20	MICH GAS UTILITIES	NATURAL GAS UTILITY	2882442563	03/05/20	102.41	72333
590-175.000-920.400	03/05/20	MICH GAS UTILITIES	NATURAL GAS UTILITY	2882442563	03/05/20	51.20	72333
590-547.000-920.400	03/05/20	MICH GAS UTILITIES	NATURAL GAS UTILITY - WWTP	2903189163	03/05/20	774.28	72333
591-175.000-920.400	03/05/20	MICH GAS UTILITIES	NATURAL GAS UTILITY	2882442563	03/05/20	51.20	72333
						<u>979.09</u>	
Total For Check 72333							
Check 72334							
582-543.000-740.300	03/05/20	MICHIGAN GAS	GAS USAGE FOR JANUARY	2394949201	03/05/20	15.64	72334
582-543.000-740.400	03/05/20	MICHIGAN GAS	GAS USAGE FOR JANUARY	2394949201	03/05/20	15.63	72334
582-543.000-920.400	03/05/20	MICHIGAN GAS	GAS USAGE FOR JANUARY	2894170034	03/05/20	1,678.56	72334
590-547.000-920.400	03/05/20	MICHIGAN GAS	WWTP	2903528034	03/05/20	188.91	72334
591-545.000-920.400	03/05/20	MICHIGAN GAS	WTP	2903802561	03/05/20	395.57	72334
						<u>2,294.31</u>	
Total For Check 72334							
Check 72335							
591-544.000-861.000	03/05/20	MICHIGAN RURAL WATER ASSOCIATI	2 DAY WATER MATH CLASS MARK, MATT,	20-13603	03/05/20	930.00	72335
						<u>930.00</u>	
Total For Check 72335							
Check 72336							
590-546.000-861.000	03/05/20	MIKE SIMONS	REIMBURSEMENT - PARKING	20307984/2010495:	03/05/20	20.00	72336
						<u>20.00</u>	
Total For Check 72336							
Check 72337							
582-175.000-801.000	03/05/20	ONLINE INFORMATION SERVICES	MONTHLY PROCESSING	986518	03/05/20	54.15	72337
582-175.000-801.000	03/05/20	ONLINE INFORMATION SERVICES	MONTHLY PROCESSING	173800000090	03/05/20	281.73	72337
590-175.000-801.000	03/05/20	ONLINE INFORMATION SERVICES	MONTHLY PROCESSING	986518	03/05/20	27.08	72337
590-175.000-801.000	03/05/20	ONLINE INFORMATION SERVICES	MONTHLY PROCESSING	173800000090	03/05/20	140.86	72337
591-175.000-801.000	03/05/20	ONLINE INFORMATION SERVICES	MONTHLY PROCESSING	986518	03/05/20	27.07	72337

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591-175.000-801.000	03/05/20	ONLINE INFORMATION SERVICES	MONTHLY PROCESSING	173800000090	03/05/20	140.86	72337
						<u>140.86</u>	
Total For Check 72337						671.75	
Check 72338							
591-545.000-930.000	03/05/20	PERFORMANCE AUTOMOTIVE	PLUG AND FITTINGS, PRESSURE GAUGE	10284-1312489	03/05/20	40.96	72338
591-545.000-930.000	03/05/20	PERFORMANCE AUTOMOTIVE	PLUG AND FITTINGS, PRESSURE GAUGE	10284-1312495	03/05/20	9.39	72338
						<u>50.35</u>	
Total For Check 72338						50.35	
Check 72339							
582-000.000-202.000	03/05/20	PETROVICH, JOSEPH G	UB refund for account: 014025	03/04/2020	03/05/20	30.00	72339
						<u>30.00</u>	
Total For Check 72339						30.00	
Check 72340							
582-000.000-110.000	03/05/20	POWERLINE SUPPLY	INVENTORY	56448018	03/05/20	521.00	72340
582-544.000-726.800	03/05/20	POWERLINE SUPPLY	TAPE / FLAGS / GLOVES	56448017	03/05/20	383.00	72340
582-544.000-726.800	03/05/20	POWERLINE SUPPLY	TAPE / FLAGS / GLOVES	56447760	03/05/20	195.20	72340
582-544.000-726.800	03/05/20	POWERLINE SUPPLY	TAPE / FLAGS / GLOVES	56447424	03/05/20	428.90	72340
582-544.000-726.800	03/05/20	POWERLINE SUPPLY	MARKING PAINT	56390257	03/05/20	70.32	72340
590-546.000-930.000	03/05/20	POWERLINE SUPPLY	TAPE / FLAGS / GLOVES	56447760	03/05/20	249.20	72340
591-544.000-930.000	03/05/20	POWERLINE SUPPLY	TAPE / FLAGS / GLOVES	56447760	03/05/20	209.60	72340
						<u>2,057.22</u>	
Total For Check 72340						2,057.22	
Check 72341							
582-543.000-742.000	03/05/20	POWERS CLOTHING, INC.	ELECTRIC DEPT UNIFORMS	8411/8412/8395	03/05/20	951.40	72341
582-544.000-742.000	03/05/20	POWERS CLOTHING, INC.	ELECTRIC DEPT UNIFORMS	8411/8412/8395	03/05/20	9,463.22	72341
590-546.000-742.000	03/05/20	POWERS CLOTHING, INC.	UNIFORMS WATER/SEWER AND WASTEWATER	8413	03/05/20	1,896.00	72341
590-546.000-742.000	03/05/20	POWERS CLOTHING, INC.	ELECTRIC DEPT UNIFORMS	8411/8412/8395	03/05/20	328.28	72341
590-546.000-742.000	03/05/20	POWERS CLOTHING, INC.	BACKORDERED BIBS AND EMBROIDERY	8396	03/05/20	170.00	72341
590-546.000-742.000	03/05/20	POWERS CLOTHING, INC.	BACKORDERED BIBS AND EMBROIDERY	8425	03/05/20	11.70	72341
591-544.000-742.000	03/05/20	POWERS CLOTHING, INC.	UNIFORMS WATER/SEWER AND WASTEWATER	8413	03/05/20	1,090.40	72341
591-544.000-742.000	03/05/20	POWERS CLOTHING, INC.	ELECTRIC DEPT UNIFORMS	8411/8412/8395	03/05/20	328.27	72341
						<u>14,239.27</u>	
Total For Check 72341						14,239.27	
Check 72342							
582-000.000-202.000	02/27/20	RAGLESS, THOMAS H	UB refund for account: 024046	02/27/2020	03/05/20	260.00	72342
						<u>260.00</u>	
Total For Check 72342						260.00	
Check 72343							
582-175.000-726.000	03/05/20	RUPERT'S CULLIGAN	WATER - OFFICE	214645	03/05/20	7.00	72343
590-175.000-726.000	03/05/20	RUPERT'S CULLIGAN	WATER - OFFICE	214645	03/05/20	3.50	72343
591-175.000-726.000	03/05/20	RUPERT'S CULLIGAN	WATER - OFFICE	214645	03/05/20	3.50	72343
						<u>14.00</u>	
Total For Check 72343						14.00	
Check 72344							
590-546.000-930.000	03/05/20	RYAN & BRADSHAW	DRAIN WORK AT 107 RIPPON STREET PER	18125-1	03/05/20	3,530.00	72344
						<u>3,530.00</u>	
Total For Check 72344						3,530.00	
Check 72345							
582-000.000-158.000-19	03/05/20	T & R ELECTRIC SUPPLY COMPANY	PAD TRANSFORMERS	156811	03/05/20	11,900.00	72345
						<u>11,900.00</u>	
Total For Check 72345						11,900.00	
Check 72346							
590-000.000-250.000	03/05/20	THE BANK OF NEW YORK MELLON, I	LONG TERM DEBT AND INTEREST	5610-01/5610-02	03/05/20	345,000.00	72346
590-000.000-251.000	03/05/20	THE BANK OF NEW YORK MELLON, I	LONG TERM DEBT AND INTEREST	5610-01/5610-02	03/05/20	96,887.98	72346

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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 BANK CODE: BPUAP

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Invoice Age: Less Than 30 Days							
Check 72346							
Total For Check 72346						441,887.98	
Check 72347							
582-000.000-110.000	03/05/20	THOMASSON COMPANY	POLE INVENTORY	33454-00	03/05/20	8,859.50	72347
Total For Check 72347						8,859.50	
Check 72348							
582-000.000-202.000	03/03/20	TRAXLER, CINDY M	UB refund for account: 030439	03/03/2020	03/05/20	282.00	72348
Total For Check 72348						282.00	
Check 72349							
591-545.000-727.200	03/05/20	UNIVAR SOLUTIONS USA INC	SODIUM HYPOCHLORITE WTP	T0907471	03/05/20	1,550.00	72349
Total For Check 72349						1,550.00	
Check 72350							
590-547.000-726.900	03/05/20	USABLUEBOOK	COREPRO, CARBOY, BEAKER,, TOTAL CL '153750		03/05/20	223.96	72350
590-547.000-930.000	03/05/20	USABLUEBOOK	COREPRO, CARBOY, BEAKER,, TOTAL CL '153750		03/05/20	863.47	72350
Total For Check 72350						1,087.43	
Check 72351							
590-547.000-930.000	03/05/20	UTILITIES INSTRUMENTATION SERV	TEST TERTIARY FLOATS & FLOW DISPLAY	530359628	03/05/20	500.50	72351
591-544.000-930.000	03/05/20	UTILITIES INSTRUMENTATION SERV	TEST TERTIARY FLOATS & FLOW DISPLAY	530359639	03/05/20	994.04	72351
Total For Check 72351						1,494.54	
Check 72352							
582-544.000-801.000	03/05/20	MILSOFT	3-1-2020 DISPATCH SUPPORT BPU	20201089	03/05/20	666.67	72352
582-544.000-801.000	03/05/20	MILSOFT	3-1-2020 IVS SUPPORT BPU	20201269	03/05/20	236.90	72352
590-546.000-801.000	03/05/20	MILSOFT	3-1-2020 IVS SUPPORT BPU	20201269	03/05/20	118.44	72352
591-175.000-801.000	03/05/20	MILSOFT	3-1-2020 IVS SUPPORT BPU	20201269	03/05/20	118.45	72352
Total For Check 72352						1,140.46	
Check 72353							
582-544.000-740.000	03/05/20	WATKINS OIL COMPANY	FUEL PURCHASES	000090-2006001	03/05/20	1,098.82	72353
590-547.000-740.000	03/05/20	WATKINS OIL COMPANY	FUEL PURCHASES	000090-2006001	03/05/20	248.93	72353
591-544.000-740.000	03/05/20	WATKINS OIL COMPANY	FUEL PURCHASES	000090-2006001	03/05/20	309.27	72353
Total For Check 72353						1,657.02	
Check 72354							
582-000.000-202.000	03/04/20	WATSON, STAR A	UB refund for account: 025989	03/04/2020	03/05/20	171.00	72354
Total For Check 72354						171.00	
Total For Age Less Than 30 Days						735,520.53	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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 BANK CODE: BPUAP

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #	
Fund Totals:								
			Fund 582 ELECTRIC FUND			182,972.08		
			Fund 590 SEWER FUND			501,857.60		
			Fund 591 WATER FUND			50,690.85		
Total For All Funds:							735,520.53	
--- TOTALS BY GL DISTRIBUTION ---								
582-000.000-110.000			INVENTORY			9,380.50		
582-000.000-123.000			PREPAID EXPENSES			127,531.50		
582-000.000-158.000-19			CONSTRUCTION WORK IN PROGRESS			11,900.00		
582-000.000-202.000			ACCOUNTS PAYABLE			1,154.69		
582-175.000-715.000			HEALTH AND LIFE INSURANCE			15,381.89		
582-175.000-726.000			SUPPLIES			137.25		
582-175.000-726.202			SUPPLIES - COMPUTER			51.94		
582-175.000-801.000			CONTRACTUAL SERVICES			662.14		
582-175.000-806.000			LEGAL SERVICES			191.25		
582-175.000-862.000			LODGING AND MEALS			53.04		
582-175.000-920.400			UTILITIES - GAS			102.41		
582-175.000-930.000			REPAIRS & MAINTENANCE			262.17		
582-543.000-740.300			NATURAL GAS - ENGINE #5			15.64		
582-543.000-740.400			NATURAL GAS - ENGINE #6			15.63		
582-543.000-742.000			CLOTHING / UNIFORMS			951.40		
582-543.000-920.400			UTILITIES - GAS			1,678.56		
582-543.000-930.000			REPAIRS & MAINTENANCE			115.10		
582-544.000-726.800			SUPPLIES - OPERATIONS			1,130.53		
582-544.000-740.000			FUEL AND LUBRICANTS			1,098.82		
582-544.000-742.000			CLOTHING / UNIFORMS			9,463.22		
582-544.000-801.000			CONTRACTUAL SERVICES			1,694.40		
590-000.000-123.000			PREPAID EXPENSES			40,180.75		
590-000.000-202.000			ACCOUNTS PAYABLE			69.43		
590-000.000-250.000			BONDS PAYABLE - CURRENT			345,000.00		
590-000.000-251.000			ACCRUED INTEREST			96,887.98		
590-175.000-715.000			HEALTH AND LIFE INSURANCE			6,786.10		
590-175.000-726.000			SUPPLIES			68.62		
590-175.000-801.000			CONTRACTUAL SERVICES			726.48		
590-175.000-806.000			LEGAL SERVICES			28.13		
590-175.000-862.000			LODGING AND MEALS			26.52		
590-175.000-920.400			UTILITIES - GAS			51.20		
590-175.000-930.000			REPAIRS & MAINTENANCE			130.15		
590-546.000-742.000			CLOTHING / UNIFORMS			2,405.98		
590-546.000-801.000			CONTRACTUAL SERVICES			118.44		
590-546.000-861.000			TRAINING & SEMINARS			20.00		
590-546.000-930.000			REPAIRS & MAINTENANCE			4,029.20		
590-547.000-726.900			SUPPLIES - LABORATORY			357.32		
590-547.000-730.039			BPU VEHICLE MAINT/SUPPLIES			414.96		
590-547.000-740.000			FUEL AND LUBRICANTS			248.93		
590-547.000-801.000			CONTRACTUAL SERVICES			1,869.00		
590-547.000-920.400			UTILITIES - GAS			963.19		
590-547.000-930.000			REPAIRS & MAINTENANCE			1,475.22		
591-000.000-123.000			PREPAID EXPENSES			31,791.75		
591-000.000-202.000			ACCOUNTS PAYABLE			51.01		
591-175.000-715.000			HEALTH AND LIFE INSURANCE			4,976.51		
591-175.000-726.000			SUPPLIES			68.60		
591-175.000-801.000			CONTRACTUAL SERVICES			844.92		
591-175.000-806.000			LEGAL SERVICES			28.12		
591-175.000-862.000			LODGING AND MEALS			26.52		
591-175.000-920.400			UTILITIES - GAS			51.20		
591-175.000-930.000			REPAIRS & MAINTENANCE			130.14		

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
		591-544.000-740.000	FUEL AND LUBRICANTS			309.27	
		591-544.000-742.000	CLOTHING / UNIFORMS			1,418.67	
		591-544.000-801.000	CONTRACTUAL SERVICES			1,333.00	
		591-544.000-861.000	TRAINING & SEMINARS			930.00	
		591-544.000-930.000	REPAIRS & MAINTENANCE			3,819.40	
		591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE			1,550.00	
		591-545.000-801.000	CONTRACTUAL SERVICES			167.43	
		591-545.000-920.400	UTILITIES - GAS			395.57	
		591-545.000-930.000	REPAIRS & MAINTENANCE			2,798.74	

CITY COUNCIL MINUTES

City of Hillsdale
Council Chambers
February 17, 2020
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Adam Stockford called the meeting to order.

Council Members present:	Adam Stockford, Mayor R. Gregory Stuchell, Ward 1 Tony Vear, Ward 1 William Morrissey, Ward 2 Cynthia Pratt, Ward 2 William Zeiser, Ward 3 Bruce Sharp, Ward 3 Raymond Briner, Ward 4
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Council Members absent:	Matthew Bell, Ward 4
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Also present were: Attorney John Lovinger, David Mackie (City Manager), Katy Price (City Clerk), Scott Hephner (Chief of Police/Fire), Corey Burke (HCFD), Matthew Halleck (HCFD), Alan Beeker (Zoning Administrator), Chris McArthur (BPU Director), Penny Swan, Ben Wilson, Sheri Lemke, Mike Prince, Jack McClain, Troy Reehl, Mike Clark, Deb Kamen, Trent Wortham, Donovan Scott, Jerry Curby, Kathy Newell, Andrew Gelzer, Sheri Ingles, Margaret Youngs, Brock Woodard, Martin Hall, Clint Brugger, Terry Reed, Sue Reed and Corey Murray (HDN).

Approval of Agenda

Motion to approve the agenda as presented by Council Member Morrissey, seconded by Council Member Sharp.

Roll call:	Mayor Stockford	Aye
	Council Member Stuchell	Aye
	Council Member Vear	Aye
	Council Member Morrissey	Aye
	Council Member Pratt	Aye
	Council Member Sharp	Aye
	Council Member Zesier	Aye
	Council Member Briner	Aye

Motion passed 8-0.

Public Comment

Margaret Youngs, 70 N. Norwood Avenue, commented on the TIFA project interdepartmental loan with the BPU and offered to help with raising additional funds for the renovations for the Dawn Theater.

Gary Wolfram, 3 Corona Court, commented on the TIFA interdepartmental loan and the Dawn Theater renovations. Mr. Wolfram would like to see the loan approved to help with the grant process.

Penny Swan, 8 S. Manning Street, commented on the TIFA interdepartmental loan with the BPU.

Ms. Swan urges Council to vote no on the item.

Andrew Gelzer, TIFA Board member, commented on the TIFA interdepartmental loan with BPU. Mr. Gelzer reported on current TIFA funds and why the loan is important to the continuation of the Dawn Theater renovation.

Consent Agenda

- A. Approval of Bills
 - 1. City Claims of February 6, 2020: \$111,148.77
 - 2. BPU Claims of February 6, 2020: \$119,025.69
 - 3. Payroll of February 6, 2020: \$181,986.31
- B. City Council Minutes of February 3, 2020 Regular Meeting
- C. Joint Work Session of January 25, 2020 (Rev)
- D. Finance Minutes of January 13, 2020, January 27, 2020 & February 10, 2020
- E. Hillsdale College Noise Variance Request for Taste of Manning Event
- F. Hillsdale College Taste of Manning Right of Way Permit
- G. Hillsdale College Taste of Manning Street Use Agreement

Motion by Council Member Morrissey, seconded by Council Member Vear to approve the agenda as presented.

Roll call:	Mayor Stockford	Nay
	Council Member Stuchell	Aye
	Council Member Vear	Aye
	Council Member Morrissey	Aye
	Council Member Pratt	Aye
	Council Member Sharp	Aye
	Council Member Zesier	Aye
	Council Member Briner	Aye

Motion passed 7-1.

Communications/Petitions

- A. Day of Service Event
- B. Hillsdale Community Schools Newsletter
- C. Skilled Trades Career Fair
- D. MI Career Quest South Flyer
- E. Census Presentation – Clint Brugger
Hillsdale County ISD Millage Presentation – Troy Reehl

Clint Brugger presented the census material and urges all to register for the 2020 Census.

Troy Reehl presented the Hillsdale County ISD Millage request and reviewed the programs currently offered through the ISD.

The items of communications were received for informational purposes only.

Introduction and Adoption of Ordinances/Public Hearings

Old Business

- A. TIFA: Request for Internal Loan

City Manager Mackie presented the TIFA interdepartmental loan to Council.

Council discussion ensued on the loan requirements and length of loan.

Motion by Council Member Briner, seconded by Council Member Sharp to approve the interdepartmental loan with BPU in the amount of \$200,000. **Resolution #3408.**

Roll call:	Mayor Stockford	Nay
	Council Member Stuchell	Aye
	Council Member Vear	Aye
	Council Member Morrisey	Aye
	Council Member Pratt	Nay
	Council Member Sharp	Aye
	Council Member Zesier	Nay
	Council Member Briner	Aye

Motion passed 5-3.

New Business

A. Domestic Harmony Contract

Council Member Briner commented on the amount the City has been in contract with over the years. Briner would like to see other municipalities and organizations contribute more as Domestic Harmony services other areas within the county.

Further discussion ensued.

Motion by Council Member Morrisey, seconded by Council Member Stuchell to approve the contract with Domestic Harmony in the amount of \$6000.

Roll call:	Mayor Stockford	Aye
	Council Member Stuchell	Aye
	Council Member Vear	Aye
	Council Member Morrisey	Aye
	Council Member Pratt	Aye
	Council Member Sharp	Aye
	Council Member Zesier	Aye
	Council Member Briner	Nay

Motion passed 7-1.

B. MSCPA Amendments of By-Laws

Motion by Council Member Vear, seconded by Council Member Stuchell to approve the MSCPA amendments of by-laws.

By a voice vote, the motion passed unanimously.

C. BPU SSOE Detailed Engineering and Design Services for Phase 1 Voltage Upgrade

BPU Director McArthur presented the engineering and design services to Council.

Motion by Council Member Vear, seconded by Council Member Briner to approve the engineering and design services with SSEO not to exceed \$300,000.

Roll call:	Mayor Stockford	Aye
	Council Member Stuchell	Aye
	Council Member Vear	Aye
	Council Member Morrisey	Aye
	Council Member Pratt	Aye
	Council Member Sharp	Aye
	Council Member Zesier	Aye
	Council Member Briner	Aye

Motion passed 8-0.

Miscellaneous Reports

A. Proclamation – None

B. Appointment: Local Advisory Committee (DART) – Kimberly Gary.

Motion by Mayor Stockford, seconded by Council Member Vear to approve the presented appointment.

By a voice vote, the motion passed unanimously.

C. Other – None

General Public Comment

Sue Reed, 93 N. Norwood Avenue, commented on 86 N. Norwood Avenue with many complaints about the property.

Margaret Youngs, 70 N. Norwood Avenue, comments on 86 N. Norwood Avenue complaints about the property.

City Manager's Report

Hillsdale Community School High School Government class was in attendance tonight to observe local government.

Mr. Mackie encouraged the Census and urges information would be shared with the community.

Day of Service event is important for our community.

Public Services committee met and reviewed the leaf collection process and reviewed the right of way plantings.

Budget Preparation is in process.

Council Comments

Council Member Sharp commented on the complaints of 86 N. Norwood Avenue.

Council Member Briner commented on the Domestic Harmony Contract and stated that he would like to encourage other municipalities in the county to step up and help contribute.

Adjournment

Council Member Morrissey, seconded by Council Member Vear moved to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:54 p.m.

Adam L. Stockford, Mayor

Katy Price, City Clerk

CITY COUNCIL MINUTES

City of Hillsdale
Council Chambers
March 2, 2020
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Adam Stockford called the meeting to order.

Council Members present:	Adam Stockford, Mayor R. Gregory Stuchell, Ward 1 Tony Vear, Ward 1 William Morrissey, Ward 2 Cynthia Pratt, Ward 2 William Zeiser, Ward 3 Bruce Sharp, Ward 3 Raymond Briner, Ward 4
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Council Members absent:	Matthew Bell, Ward 4
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Also present were: Attorney Tom Thompson, David Mackie (City Manager), Michelle Loren (Interim Deputy Clerk), Alan Beeker (Zoning Administrator), Chris McArthur (BPU Director), Penny Swan, Mike Prince, Jack McClain, Hannah Jordan (Domestic Harmony), Eric Moore, Ginger Moore (Hillsdale Airport), Dennis Wainscott, Nicole Dunlap, Kristin Lucas, Jake Hammel (DPS), Jon Smith, and Corey Murray (HDN).

Appointment of Interim Deputy Clerk

Motion by Councilmember Morrissey, supported by Council Member Vear, to approve the appointment of Michelle Loren Interim Deputy Clerk during the medical absence of City Clerk Katy Price.

By a voice vote, the motion passed unanimously.

Approval of Agenda

City Manager David Mackie requested Communications Item E. Domestic Harmony Presentation and New Business Item D. Airport East Taxiway Proposal be added to the March 2, 2020 Council Agenda.

Motion to approve the agenda with requested additions by Council Member Morrissey, seconded by Council Member Briner.

Roll call:	Mayor Stockford	Aye
	Council Member Stuchell	Aye
	Council Member Vear	Aye
	Council Member Morrissey	Aye
	Council Member Pratt	Aye
	Council Member Sharp	Aye
	Council Member Zesier	Aye
	Council Member Briner	Aye

Motion passed 8-0.

Public Comment

Jack McClain, Hillsdale Township, commented on a possible miscalculation in the CIP and questioned why the City paths would be part of the CIP Plan. Mr. McClain also made comment regarding the Neighborhood Enhancement Program hoping a particular property would be considered for the program.

Consent Agenda

- A. Approval of Bills
 - 1. City Claims of February 20, 2020: \$114,991.00
 - 2. BPU Claims of February 20, 2020: \$235,271.54
 - 3. Payroll of February 20, 2020: \$185,267.61
- B. Election Commission Minutes of February 13, 2020
- C. Hillsdale College Noise Variance Request for Centralhallapalooza
- D. Hillsdale College TCO# 2020-03 Alley Closure - Centralhallapalooza
- E. January 2020 Financials

Motion by Council Member Morrissey, seconded by Council Member Zeiser to approve the Consent Agenda as presented.

Roll call:	Mayor Stockford	Aye
	Council Member Stuchell	Aye
	Council Member Vear	Aye
	Council Member Morrissey	Aye
	Council Member Pratt	Aye
	Council Member Sharp	Aye
	Council Member Zeiser	Aye
	Council Member Briner	Aye

Motion passed 8-0.

Communications/Petitions

- A. Hillsdale Hospital Anderson Pavilion
- B. Anderson Pavilion Order Form
- C. Neighborhood Enhancement Program Grant Award

City Manager Mackie gave a brief explanation of the \$30,000.00 Neighborhood Enhancement Program Grant awarded the City. Mr. Mackie explained this will give financial help to homeowners in need of making necessary improvements to properties.

- D. Comcast Updates
- E. Domestic Harmony

Hannah Jordan presented a Domestic Harmony update and accepted questions from Council. Council Member Briner asked for clarification on the percentage of Hillsdale City residents in comparison to other jurisdiction use and the differences in contribution by the outside areas versus the annual contribution made by the City. Mr. Briner pointed out that while City use is approximately 26% with an annual contract of \$6,000.00, outlying area contributions are \$250.00 to \$1,000.00. Mr. Briner hopes the outlying areas will increase their future contributions.

Kristin Lucas commended Council for their hard work and dedication to the Hillsdale community.

Council Member Sharp commended Domestic Harmony for its services.

Introduction and Adoption of Ordinances/Public Hearings

Old Business

- A. MDOT Third Party Agreement Revision
- B. Homeless Task Force

City Manager Mackie explained MDOT requested/required revisions to the MDOT Third Party Agreement. Revisions were reviewed and approved by the City Attorney.

Motion by Council Member Morrissey, support by Council Member Vear, to approve the MDOT Third Party Agreement and authorized signatures by the Mayor and Clerk.

Roll call:	Mayor Stockford	Aye
	Council Member Stuchell	Aye
	Council Member Vear	Aye
	Council Member Morrissey	Aye
	Council Member Pratt	Aye
	Council Member Sharp	Aye
	Council Member Zesier	Aye
	Council Member Briner	Aye

Motion passed 8-0.

Mayor Stockford shared his plans for the Homeless Task Force as he puts together a Task Force committee. Mr. Stockford reported he had a number of volunteers for possible appointment to the Task Force and would be making appointments in the near future. Mr. Stockford stated that the first topic for discussion will be to define homelessness through research and consultation with various agencies and organizations for statistics and insight.

New Business

- A. City of Hillsdale CIP Plan 2020-26

Planning and Zoning Administrator, Alan Beeker presented Council with the CIP Plan 2020-26 and accepted comment from Council. In response to Mr. McClain’s comments regarding the Plan, Mr. Beeker commented he would review the figures and make correction if needed, and explained the reference to paths was a project for developing a proper trail head with amenities that would enable users of the path to access the downtown area in a more user friendly way.

Motion by Council Member Morrissey, support by Council Member Stuchell, to adopt the City of Hillsdale CIP Plan 2020-26 as presented.

Roll call:	Mayor Stockford	Aye
	Council Member Stuchell	Aye
	Council Member Vear	Aye
	Council Member Morrissey	Aye
	Council Member Pratt	Aye
	Council Member Sharp	Aye
	Council Member Zesier	Aye
	Council Member Briner	Aye

Motion passed 8-0.

- B. USDA Rural Grant – Set Public Hearing

Motion by Council Member Vear, seconded by Council Member Briner, to set a public hearing for Monday, March 16, 2020 at 7:00 p.m.

By a voice vote, the motion passed unanimously.

- C. Hillsdale Municipal Airport Fuel Facility Proposal

City Manager David Mackie stated this proposal is the professional engineering piece of the fuel farm previously approved by Council. Mr. Mackie reported the City’s share of this portion of the

project will be \$14,975.00; total all in cost to the City for the project is \$30,000.00.

Motion by Council Member Stuchell, support by Council Member Pratt, to approve the agreement with RS&H Michigan for professional engineering services for the Hillsdale Municipal Airport Fuel Facility Project and authorize signatures by the Mayor and Clerk.

Roll call:	Mayor Stockford	Aye
	Council Member Stuchell	Aye
	Council Member Vear	Aye
	Council Member Morrissey	Aye
	Council Member Pratt	Aye
	Council Member Sharp	Aye
	Council Member Zesier	Aye
	Council Member Briner	Aye

Motion passed 8-0.

C. Hillsdale Airport East Taxiway Proposal (Design and Engineering)

City Manager David Mackie reported that Airport Manager Ginger Moore had spent the last year networking on behalf of the airport. Ms. Moore was recognized for her outstanding promotion of the Hillsdale Municipal Airport and was chosen to be awarded a \$1,000,000.00 supplemental grant to complete phase two of the parallel taxiway project. Total City contribution cost of the project is \$60,000.00. Total design and engineering cost for the project is \$93,279.00. Ginger Moore took questions from Council regarding the project purpose and costs involved.

Motion by Council Member Stuchell, support by Council Member Pratt, to approve the Hillsdale Airport East Taxiway Proposal for design and engineering services.

Roll call:	Mayor Stockford	Aye
	Council Member Stuchell	Aye
	Council Member Vear	Aye
	Council Member Morrissey	Aye
	Council Member Pratt	Aye
	Council Member Sharp	Aye
	Council Member Zesier	Aye
	Council Member Briner	Aye

Motion passed 8-0.

Miscellaneous Reports

- A. Proclamation – None
- B. Appointment: Local Advisory Committee (DART) – Dorcas Stegelmann.
Re-Appointment: IPMC Board – Alan Pitts

Motion by Council Member Briner, seconded by Council Member Vear, to approve the presented appointments.

By a voice vote, the motion passed unanimously.

General Public Comment

Jon Smith, Somerset, thanked Council for their transparency and ease of contact.

Mike Prince, reported his church youth choir had been selected to sing at a NASCAR event.

Dennis Wainscott informed Council and the public that Pastor Mike Prince has begun

grieving counseling.

Jack McClain asked about the vacant property survey for suggestions about what to do with the vacant properties as 23 and 25 S. Broad Street. Mr. McClain asked where it was distributed.

City Manager's Report

Mr. Mackie had nothing extra to report.

Bruce Sharp commended Jake Hammel and his crew for snow removal on both streets and sidewalks.

Council Comments

Mayor Stockford thanked DPS Director Jake Hammel for his handling of a disgruntled citizen. Mr. Stockford reminded Council and the public of upcoming events.

Council Member Briner thanked Domestic Harmony for coming and giving their report and reiterated his sentiment about contributions.

Council Member Stuchell made clarification that neither he nor fellow councilmembers use city funds for private excursions or meals.

Adjournment

Council Member Briner, seconded by Council Member Pratt moved to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 7:50 p.m.

Adam L. Stockford, Mayor

Michelle, Interim Deputy City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: City Hall

DATE: March 9, 2020

TIME: 5:15 PM

PRESENT

COUNCIL: Ray Briner, Bruce Sharp and Tony Vear

STAFF: David Mackie City Manager, Scott Hepner Police and Fire Chief, Tina Bumpus Assistant Finance and Bonnie Tew Finance Director

PUBLIC: None

BOARD OF PUBLIC UTILITIES ACCOUNTS PAYABLE:

Check 72304 Annual Insurance for Boiler Machinery at Power Plant.

Check 72308 Speakers for Safety Meetings held in the Breakroom.

Check 72310 Sewer backups in the restrooms at Hospice.

Check 72335 Training for employees at Water Treatment Plant.

Check 72341 Mandated Clothing for Department Employees.

Check 72344 Part of Rippon reconstruction project.

Check 72346 WWTP payment Annual Principal and Semi Annual interest.

Motion by Vear and seconded by Briner Passed 3 to 0

CITY OF HILLSDALE ACCOUNTS PAYABLE:

Check 82728 New Dial A Ride Bus that was paid 80% Federal and 20% State Funds.

Check 82729 All city vehicles annual insurance payment.

Check 82755 Auto and food reimbursement.

Check 82758 Membership for the International Society of Arboriculture.

Check 82765 Mailing out a FOIA request.

Check 82766 For name plates for the Columbarium.

Check 82768 Clothing allowance per contract.

Check 82769 2 year boot allowance per contract.

Check 82777 Outfitting the New Police Vehicle.

Check 82780 For the Library.

Check 82781 For CDL per contract.

Check 82783 Certification for a Public Compost Transfer Site.

Check 82784 New Hire Mandated Sociological Tests.

Motion by Briner and seconded by Vear Passed 3 to 0

PUBLIC COMMENT: None

Motion by Sharp and seconded by Briner to adjourn Passed 3-0

ADJOURNMENT: 5:41PM

Next Meeting

5:15PM

City Hall

March 23, 2020

submitted. By a voice vote, the motion passed unanimously.

D. Operating Budget

Finance Director Tew presented the fiscal year 2021 balanced operating budget of \$373,500, noting that it increased \$33,000 over last year's.

Revenues:

Fares	\$ 45,000.00
General Fund Transfer	\$ 123,853.00
State Operating Assistance (36.7916% of Expenditures)	\$ 137,417.00
Federal Operating Assistance (18% of Operating Expenditures)	\$ 67,230.00
	<hr/>
Total Revenues	\$ 373,500.00

Ms. Tew reviewed the anticipated expenditures for fiscal year 2021 as follows:

Expenditures:

Labor	\$ 185,500.00
Fringe Benefits	\$ 95,000.00
Contractual Services	\$ 22,000.00
Fuel	\$ 20,000.00
Materials & Supplies	\$ 8,000.00
Utilities	\$ 9,000.00
Insurance	\$ 27,500.00
Other Miscellaneous Expenses	\$ 6,500.00
	<hr/>
Total Expenditures	<u>\$ 373,500.00</u>

Mr. Swanson, seconded by Ms. Stegelmann, moved to approve the fiscal year 2021 operating budget as submitted. By a voice vote, the motion passed unanimously.

E. Capital Requests

Ms. Tew reviewed the two capital requests being submitted for fiscal year 2021. Both of these items will be funded 80% with a grant from the Federal Transportation Administration (FTA) and one from the Michigan Department of Transportation covering the remaining 20%. The first item is a replacement bus for \$153,000. Ms. Tew explained the criteria for replacement and discussed the current fleet. The other capital item is for continuation of the Mobility Management program in the amount of \$35,000. The City contracts with Key Opportunities to manage the program, which is aimed at centralizing transportation needs throughout the region with the available transportation providers.

Description	Federal	State	Total
One 29 ft. replacement gasoline engine bus	\$122,400.00	\$30,600.00	\$153,000.00
Mobility Management	\$ 28,000.00	\$ 7,000.00	\$ 35,000.00
Total 2021 Capital Requests	\$150,400.00	\$37,600.00	\$188,000.00

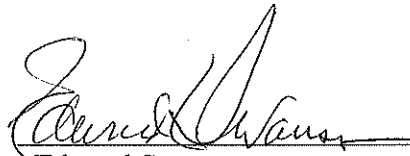
Ms. Stegelmann, seconded by Mr. Swanson, moved to approve the fiscal year 2021 capital budget as submitted. By a voice vote, the motion passed unanimously.

F. Other Business

Ms. Stegelmann and Ms. Gary both brought up a customer service issue they had encountered with a particular member of the Dial-A-Ride staff. Mr. Hammel assured them that he was aware of the situation and was seeking a resolution to the problem.

There was some discussion about ridership decline, part-time driver availability and clarification on service area.

Respectfully submitted:



 Edward Swanson
 LAC Committee Chairperson

Airport Advisory Committee meeting minutes November 19, 2019

Members Present: Roy Szarafinski , , David Morris, Stephen Vear , Mike Prince

Public Present: Manager, Ginger Moore Airport manager: Scott

Meeting started with Prayer by Pastor Prince and the Pledge of Allegiance

Public comments – None

Airport Administrator Ginger Moore, Report – Please note attachment and notes were given out at last meeting

Secretary Report: Motion made to Accept –Roy, Stephen 2nd, All Approved.

Old business: None

New business

- Discussion to Elect New AAC Chairman – Stephen will Temp Chair it to next meeting – Then Elect new Chair at next AAC meeting. Motion Made Roy, then 2nd David – All in Favor.
- Noted fuel farm and Fuel truck a must – Both needed.

Public concerns: None

Motion made to Adjourn, Roy, Second, David, Passed!

Mike Prince – AAC Secretary

City of Hillsdale

Agenda Item Summary

Meeting Date: March 16, 2020
Agenda Item: Consent Agenda
Subject: Traffic Control Order 2020-04

Background:

Child Abuse Prevention and Awareness (CAPA) of Hillsdale County has requested the closure of the westbound lane on Waterworks Dr. and the northbound lane on Griswold St. from Waterworks Dr. to Barnard St. on Saturday April 25, 2020 from 8:00 p.m. till 9:30 p.m. for the annual CAPA Magic Ride and Pinwheel Glow 5k run/walk.

Recommendation:

Approval of this request is recommended as this is an annual community event.



Scott A. Hephner

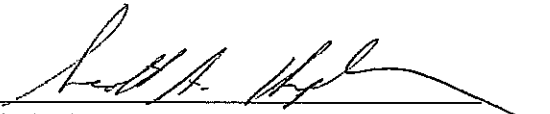
Chief of Police / Fire Chief

TRAFFIC CONTROL ORDER
2020-04

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Closure of the westbound lane on Waterworks Drive and northbound lane on Griswold St. from Waterworks Drive to Barnard St. will be on Saturday, April 25, 2020 from 8:00 pm to 9:30 pm for the CAPA Magic Ride and Pinwheel Glow 5k run/walk.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

03/06/20

Date

Received for filing in the office of the City Clerk at 4:00 a.m. on the 6 day of March, 2020.

City Clerk

03/06/20

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2020.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

Received by 3/6/20 J. Strambis
 Date _____
 Amount Rec' _____
 Check # _____
 Permit # _____



CITY OF HILLSDALE

City Hall
 97 N. Broad St.
 Hillsdale, Michigan 49242
 (517) 437-8490
 www.cityofhillsdale.org

**APPLICATION FOR PERMIT
 OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

Post a copy of the
 Permit on-site

CAPA - Child Abuse

Prevention + Awareness

2/28/20

Applicant's Name			Contractor's Name		
Date			Date		
20 CARE DR STEC			Mailing Address		
Mailing Address			Mailing Address		
Hillsdale	MI	49242	City	State	Zip Code
City	State	Zip Code	City	State	Zip Code
517-437-3100			Telephone Number		
Telephone Number			Telephone Number		

DESCRIPTION OF WORK OR USE:

CAPA Magic Ride Pinwheel Glow 5k Run/Walk

LOCATION: (Drawing to be provided)

Owens Park - see map for 5k route (No bike portion this year)

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

Caution signs or removable signs will be picked up immediately following event

TIME PERIOD:

COMMENCING DATE: April 25, 2020 TIME: 7:30pm ENDING DATE: April 25, 2020 TIME: 10pm

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

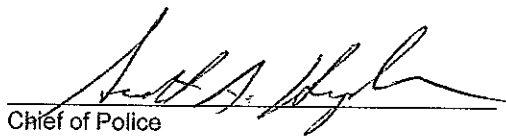
Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Police Dept To ASSIST with Traffic control

Bond Received \$ _____

Fee Received \$ _____

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242

or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242

Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

- Sections
- Paths
- Railroad
- Streets
- Major Arterial
- Minor Arterial
- Roads
- Leaves
- Rivers and Creeks
- Parcels
- County Background
- River and Creek Names

KEY

⊗ = TYPE III

— = CONES

⊖ = CLOSURES

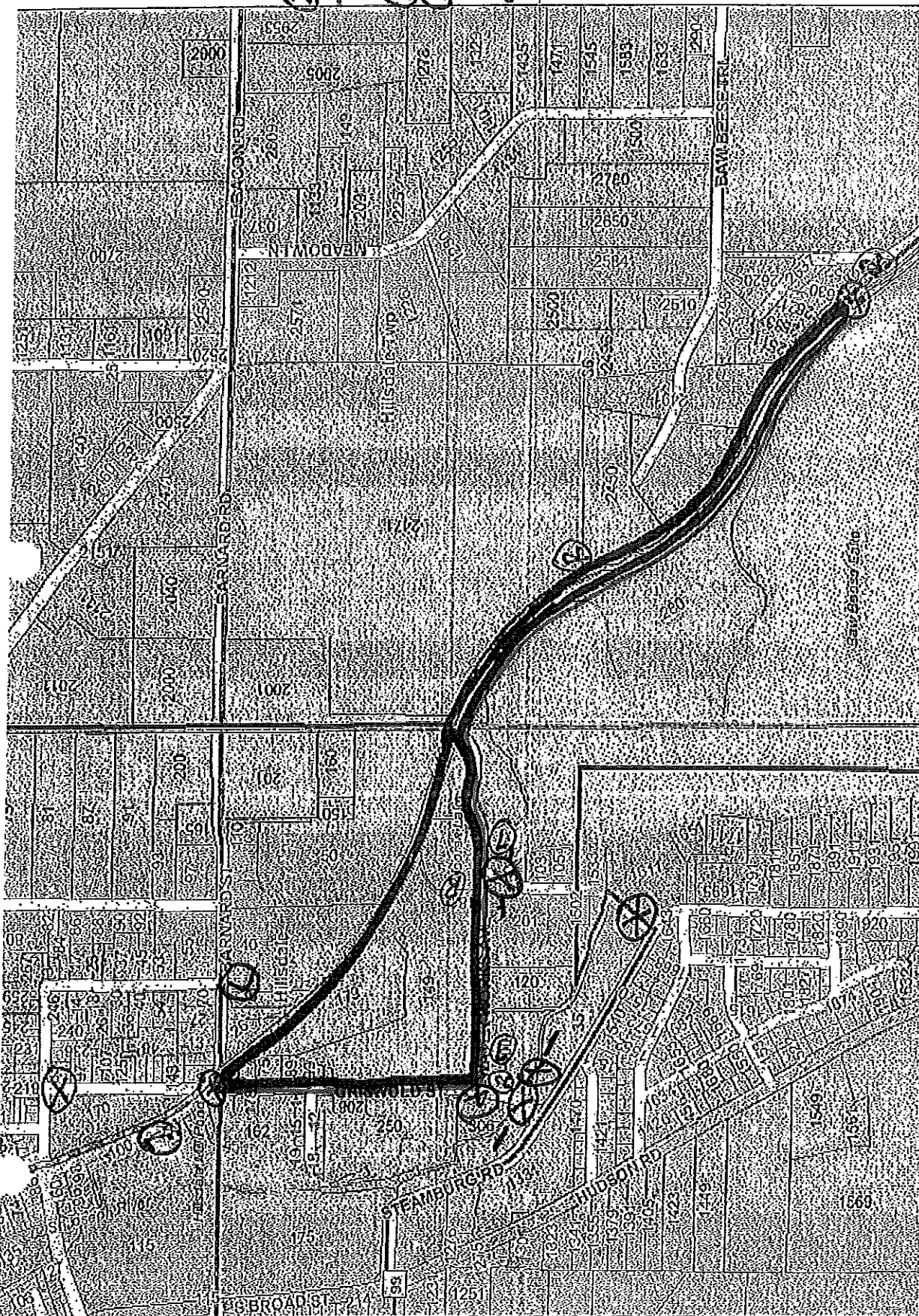
⊙ = Right Lane

⊕ = LEFT LANE

— = RACE

— = Course

— = Type I



Map is a guide, Applicant shall please + maintain TR in full noted compliance.

This is source: all data



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/08/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Moore Insurance Services, Inc. 67 N. Howell P.O. Box 207 Hillsdale MI 49242	CONTACT NAME: Cyndi Armstrong PHONE (A/C, No, Ext): (517) 439-9345 FAX (A/C, No): (517) 439-5536 E-MAIL ADDRESS: carmstrong@mooreinsuranceservices.com
	INSURER(S) AFFORDING COVERAGE INSURER A: Auto-Owners Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Child Abuse Prevention & Awareness 20 Care Dr Ste C Hillsdale MI 49242-5052	

COVERAGES **CERTIFICATE NUMBER:** CL1911802702 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		06876751	12/11/2019	12/11/2020	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			4661577400	12/11/2019	12/11/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	BODILY INJURY (Per person) \$						
	BODILY INJURY (Per accident) \$						
	PROPERTY DAMAGE (Per accident) \$						
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
	AGGREGATE \$						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	06190992	12/16/2019	12/16/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Special Event: Annual Magic Bike Ride, 5K Run/walk
 City of Hillsdale is listed as additional insured with regard to general liability.

CERTIFICATE HOLDER**CANCELLATION**

City of Hillsdale
 97 N Broad Street
 Hillsdale MI 49242

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cyndi Armstrong

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City of Hillsdale Agenda Item Summary

Meeting Date: March 16, 2020

Agenda Item: Consent Agenda

SUBJECT: LTC Inspection and Preventative Maintenance

BACKGROUND PROVIDED BY STAFF:

The Hillsdale BPU has 3 transformers that convert 46kv to 13.2kv two of which are at the power plant and the third at the industrial substation. Each of these transformers are equipped with Load Tap Changers (LTC). We are recommending each of these units to undergo an inspection and preventative maintenance. Repairs would then be scheduled and carried out under controlled circumstances if any concerns were discovered. We would like to have these inspections completed over the next three years. Pricing was gathered from two companies Sunbelt – Solomon (\$21,020) and OTC Services (\$28,550). These prices include draining and disposal of the oil, inspection, cleaning, new oil, adjustments and basic electrical testing. Any parts that may be needed or further repair work would be extra and quoted at that time. This has been budgeted for and approved by the BPU Board.

RECOMMENDATION: Staff recommends scheduling the inspection and preventative maintenance on one of the three LTC's by Sunbelt-Solomon for the amount of \$21,020.00

February 7, 2020
Quote # 020720KW01

Hillsdale BPU
Hillsdale, MI 49242
Chad Culbert
Electric Superintendent
Hillsdale Board of Public Utilities
cculbert@hillsdalebpu.com
(517)437-3387

Type of Service: LTC Inspection and Maintenance 2
Equipment to be Serviced:
Manufacturer: McGraw Edison
Serial Numbers: C06268-5-2-LTC and C06268-5-1-LTC
Gallons of Oil: 360 gals each per LTC

SCOPE OF WORK

Solomon Corp Field Services proposes to send Field Technicians to complete the following scope of work:

1. Mobilize 2 technicians and associated equipment to **Hillsdale, MI**
2. Transformer will have been de-energized, disconnected, isolated and grounded prior to the arrival of Solomon Technicians.
3. Pricing provided for completion of both LTC's in same trip and completion of both LTC's with separate mobilizations
4. Work to be scheduled Tuesday, Wednesday or Thursday to allow for Mobilization of crews to and from site during normal working hours. Work scheduled on Mondays or Fridays will include additional charges for weekend mobilizations
5. **Customer Feed and Supply terminations disconnected and re-connected by others.**

LTC Inspection / Maintenance x 2

6. Drain oil (360 gallons) from LTC cabinet into Solomon supplied oil containment for disposal by Solomon.
7. Open cabinet door(s) and remove access cover(s), if present.
8. Clean & inspect LTC:
 - a. Check moving and stationary contacts for alignment, wear, burning and pitting
 - b. Check reversing switch for proper operation and any evidence of wear or overheating
 - c. Check all connections for proper torque and integrity
 - d. Examine the penetration block for any evidence of cracks or leaking at gaskets or studs
 - e. Report findings to customer.
 - f. Remediate contacts, if possible and, as necessary and align.

- g. Inspect Motor, Drive and Protective Relay.
- h. Close and seal cabinet door(s) using Solomon supplied, new Gaskets.
- 9. Flush LTC with new oil provided by Sunbelt Solomon (approx. 40 gals and allow 1-2 hours drip time then remove flush oil for disposal by Sunbelt- Solomon
- 10. Fill LTC cabinet with 360 gals of New Mineral oil provided by Sunbelt- Solomon through a 5 micron filter press.
- 11. Operate LTS from 16L through 16R and return to neutral position to confirm proper operation
- 12. If it is found that replacement parts are needed pricing for such parts will be provided in addition to the below quoted price. And can usually be ordered and shipped NDA for completion.**
- 13. Perform Electrical Testing: **(Only if electrical connections were removed and re-connected)**
 - a. Winding Resistance with DETC on set tap and OLTC on:
 - i. Taps 2L, 1L, Neutral, and 1R through 16R
 - b. TTR with DETC on set tap and OLTC on:
 - i. Taps 2L, 1L, Neutral, and 1R through 16R
- 14. Take oil sample for laboratory analysis per scope identified below

Oil Sampling x 2

- 15. Take oil sample for laboratory analysis:
 - a. DGA/Oil Analysis – D3612
 - a. Hydrogen
 - b. Methane
 - c. Ethane
 - d. Ethylene
 - e. Acetylene
 - f. Carbon Monoxide
 - g. Carbon Dioxide
 - h. Nitrogen
 - i. Oxygen
 - b. Karl Fischer Moisture Analysis – D1533b
 - c. Oil Screen
 - a. Interfacial Tension – D971
 - b. Acid Number – D974
 - c. Color Number – D1500/1524
 - d. Visual – D1524
 - e. Dielectric Breakdown Voltage – D877
 - f. Liquid Screen
- 16. Clean up work area and depart.
- 17. Provide documented test results as required.

CLARIFICATIONS / CUSTOMER RESPONSIBILITIES

1. Due to handling of customer insulating oils, a non-pcb test result as sampled at least one year prior to service date is required. Sample kit can be provided by Solomon Corporation.
2. Provide access for vehicles within 50' of transformer and proper workspace clear of obstructions
3. Oil containment shall be within 50' of transformers
4. Any site training above and beyond one-half hour on the day of mobilization is not included.
5. Setting of transformers, removal of existing units by others.
6. Provide rigging assistance if required for removal of LTC cover.
7. Provide site location address, and site management representative responsible for achieving all jobsite requirements in a timely manner.
8. Provide **Free and Clear** access, and proper workspace clear of obstructions.
9. Provide an authorized person to sign all manifests/ field reports.
- 10. Provide management supervision and at least one qualified and electrician If Applicable to:**
 - a. **De-energize and re-energize equipment as defined by NFPA70E.**
 - b. **Provide and perform Lock Out and Tag Out procedure for affected equipment and verify zero energy state as defined by NFPA70E.**
 - c. **Provide Grounding of equipment as required.**

PROPOSAL ACCEPTANCE

This proposal (except schedule) is valid for 30 days from date of issue. Any changes to the scope of work or Bill of Material will require a revised quotation which may result in a price change. No schedules or other activity will be initiated until purchase order is received.

PRICE: \$21,020.00 per unit to include separate mobilization

PRICE: \$32,120.00 both units same mobilization

Price does not include tax. If applicable, tax will be added to the invoice. If order is tax exempt, please provide a copy of your exemption certificate.

GENERAL CONDITIONS

Customer shall provide an electrician or engineer, familiar with the distribution system and is to be available during the repair and / or testing periods. He or she will be responsible for disconnecting and re-energizing all equipment as necessary. MOP's are not included unless specified above.

Unless specifically noted above, all work is to be performed Monday through Friday. Saturdays, Sundays and holidays excluded. Extensive delays due to circumstances beyond the control of Solomon Corp Field Services will be subject to additional billing.

Solomon Corp Field Services will not be responsible for supplying additional back-up generator(s) unless otherwise indicated within this quotation

Solomon Corp Field Services is not responsible for loss production review or any additional emergencies that may arise during the re-energization of this equipment.

To accept this proposal, please issue a purchase order to:

Inside Sales Specialist – Tracy Gibbs

tgibbs@solomoncorp.com

Ph: 785-655-2659

Fax: 785-655-2502

Thank you,

Bryan Kroeker
Territory Sales Manager
785-655-2654
bkroeker@solomoncorp.com

Attachments: Solomon Corp Terms and Conditions

Standard Terms and Conditions of Sale
Updated, March 2014

Terms of Offer: This quotation constitutes an offer to sell according to the terms included. The offer is good for 30 days from the date of quotation and shall be deemed accepted upon receipt and acceptance of a purchase order. The buyer will be deemed to have assented to all terms and conditions contained herein

Payment terms: Standard payment terms are net 30 days, pending credit approval of the buyer. Solomon Corporation reserves the right to require prepayment or progress payments for products and services of substantial size or financial risk. Any extension beyond these standard payment terms must be approved in writing prior to acceptance of an order. In the event Buyer fails to make payment when due, the buyer's entire account becomes immediately due and payable, and all amount are subject to service charges at the maximum contract rate permissible by law.

Order Cancellation: Orders cancelled after the acceptance of buyer's purchase order will be subject to appropriate cancellation or re-stocking charges. The charges will be dependent on the amount of labor and material expense, including design, engineering and administrative work, that has been completed at the time of order cancellation.

Shipments: All products are shipped FOB buyers designated delivery point unless otherwise specified. Freight charges are included in the purchase price unless otherwise specified in the price quotation. The buyer is responsible for providing labor and equipment to unload Solomon Corporation's truck. Solomon Corporation at its discretion may contract transportation and delivery with outside carriers.

Rescheduled or delayed shipments: Buyer may delay or reschedule shipment without penalty if the delay is within 30 days of the original scheduled delivery date. Delays beyond 30 days may require invoicing, payment and storage charges per Solomon Corporation's Storage policy.

Seller will make a good faith effort to complete delivery of the products and services on the scheduled date, but seller assumes no responsibility or liability for inability to deliver for reasons beyond the control of the Seller, unless otherwise agreed to in writing. **The Seller is not liable for any incidental, consequential or liquidated damages arising from delays or failure to give notice of delay.**

Inspection and acceptance: the Buyer shall have seven days from the date of delivery to report any damage, defects or nonconformance that is discernible at the time of inspection. After seven days the buyer is deemed to have accepted the product.

Warranties: Solomon Corporation warrants, to the original purchaser only, that the products and services provided will be free from defects in material or workmanship. The duration of the warranty is one year from the date of delivery or completion of services, unless otherwise specified in the quotation. In the event that the product or service does not conform to specification or is defective in material or workmanship, Solomon Corporation will make the necessary repairs at its own expense. If Solomon Corporation is unable to successfully resolve the issue after a reasonable number of attempts, Solomon Corporation will provide at its option, replacement products, or a full refund of the purchase price. These are the purchaser's exclusive remedies for breach of warranty.

In the event that all or a portion of the products purchased are manufactured by others, the buyers warranty is with the original manufacturer of those products and subject to the warranty terms and conditions of that manufacturer. Solomon Corporation, as a seller of products manufactured by others, will assist buyer in remediation of warranty claims, but in no circumstance is liable to fulfill the warranty obligation of those manufacturers or to cover expenses that are not covered by original manufacturers' warranty.

Solomon Corporation does not warrant:

- 1) Any product, not manufactured by Solomon Corporation

- 2) That the specification provided by the purchaser are accurate, or fit for a particular use
- 3) Damage caused by failure to provide a suitable installation environment
- 4) Damage caused by use for purposes other than those for which it was designed
- 5) Damage caused by accidents or disasters such as fire, flood, wind and lightning
- 6) Damage caused by unauthorized attachments or modification
- 7) Damage caused by vandalism

Solomon Corporation shall in no event be liable for incidental or consequential damages.

The seller makes no warranty of the merchantability, or fitness for a particular purpose or any other warranty either expressed or implied.

City of Hillsdale

Agenda Item Summary

Meeting Date: March 16, 2020

Agenda Item: Consent Agenda

SUBJECT: Hillsdale College Alley Closure (Centralhallapalooza)

BACKGROUND PROVIDED Michelle Loren, Recreation Director

In February, 2020, the Hillsdale City Police Dept. received correspondence from Hillsdale College Security and Emergency Management requesting the closure of the north/south alley west of Hillsdale Street, south of College Street, north of Fayette Street between Hillsdale and Manning Streets on April 25, 2020 for the Centralhallapalooza Party.

A noise variance request and TCO #2020-03 closing the alley from 5:00 p.m. to 12:00 Midnight on April 25, 2020 were approved by Council at the March 2, 2020 Council Meeting,

An Agreement for Use of Alley has been drafted and approved by the City Attorney's office for signature by the Mayor and Clerk and the Chief Administrative Officer of Hillsdale College.

RECOMMENDATION:

I recommend Council approve the Use of Alley Agreement as presented and authorize signatures by the Mayor and Clerk.

Respectfully,
Michelle Loren, Recreation Director

AGREEMENT FOR USE OF ALLEY
Centralhallapalooza
April 25, 2020

This Agreement is made and entered between the City of Hillsdale, of 97 N. Broad Street, Hillsdale, Michigan and Hillsdale College, of 33 E. College Street, Hillsdale Michigan.

Preamble

The City controls the usage of local streets within its jurisdiction. Among other governmental functions, the City seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that are open to the public that involve the use of a portion of a public street, alley, or right of way. In such instances, when the City determines that the proposed activity will insure to the economic, cultural or general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity's sponsor/promoter. In doing so, the City is concerned with regulating the use of its streets, alleys, and rights of way so as to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of such public areas to unreasonable risks of harm, as well as to assure that no damage is done to the City's facilities.

The College desires to sponsor and promote an event [Centralhallapalooza] that is open to its students, staff, guests, and other members of the public at which food and non-alcoholic drink concessions, music and other activities will be provided. The event is proposed to take place in a large tent to be located on an open lot on Hillsdale Street between premises commonly known and designated as 180 Hillsdale Street and 204 Hillsdale Street on Saturday, April 25, 2020 between the hours of 5:00 p.m. and midnight. The event will require the closing of the alley that is located between Hillsdale Street and N. Manning Street, and runs north and south from Fayette Street to E. College Street. Cleanup activities and the return of City barricades will be conducted and finalized within a specified period following the end of the event.

The College represent that it is and will be responsible for the oversight of the event and all expenses associated with it. The College further represents that it has created appropriate regulations and policies by which it will regulate the activities of participants and attendees and their safety, and that participation in its event is and will be open to all participants and attendees on a nondiscriminatory basis.

The City has determined that it is in its best interests and the interests of the general public to allow the College to hold its planned activity as above described, and to close and allow the College's use of the referenced alley in connection with it. The College has agreed to do so in accordance with and subject to the following terms and conditions.

Agreement

1. In consideration of and reliance on the College's promises and its full compliance with all of the terms and conditions contained in this agreement, the City agrees to allow the College to hold its planned activity as described in the foregoing Preamble, and to close and use the alley

that is located between Hillsdale Street and N. Manning Street, and runs north and south from Fayette Street to E. College Street in connection with it. Among other things, it is agreed that:

A. The described alley shall be closed to motor vehicle traffic between 5:00 p.m. and midnight on Saturday, April 25, 2020 and the City shall authorize and enter a traffic control order to that effect.

B. The College shall be solely responsible for picking up Type III Barricades from the City Department of Public Services facility on Waterworks Drive and then placing and maintaining the barricades at the ends of the described alley as shown on the attached Exhibit A, so as to close off the alley to motor vehicle traffic between 5:00 p.m. and midnight on Saturday, April 25, 2020.

C. Between the hours of 5:00 p.m. and 7:00 p.m. on April 25, 2020 the College may exclusively use the described alley for the purpose of transporting, erecting, installing and removing equipment, tents signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, concessions and other facilities as are reasonably required to conduct the proposed event and related activities.

D. Between the hours of 7:00 p.m. and midnight on April 25, 2020 the College may use the described alley in connection with its above described planned activities.

E. The College shall cause all music, concession, other entertainment and all activities of any kind related to its planned activities on the referenced vacant lot and alley to cease on or before midnight on April 25, 2020.

F. Subject to and in accordance with the following provisions of this agreement, the College shall remove all barricades from the ends of the described alley, open the alley to public travel, and completely restore the alley to a condition that is at least as good as when taken.

2. The College agrees to and shall be solely responsible for obtaining, posting and paying the fees for all applicable and necessary permits, including but not limited to those that might be required by the health department, as well as to comply with any applicable state, county or local statutes, ordinances, rules, or regulations, all at its sole expense.

3. The College agrees to and shall be solely responsible for obtaining, arranging for and providing all staff, equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, entertainment, concessions and other facilities as are necessary or otherwise required in connection with its proposed event; all at its sole expense.

4. Following the conclusion of the event, the College agrees to and shall be solely responsible for and at its sole expense shall comply with the following:

A. Immediately after midnight on April 25, 2020, the College shall contact the Hillsdale City Police and request permission to remove the barricades from the ends of the described alley and open the alley to vehicular traffic.

B. Upon receiving such permission, but not before, the College shall remove the barricades and open the alley to public travel and vehicular traffic. When the barricades are removed, the College shall place them out of the main traveled portion of the alley

until they are returned to the City; provided that the College shall return the barricades to the City's Department of Public Service's facility on Waterworks Drive no later than noon on Monday, April 27, 2020.

C. Between the hours of 8:00 a.m. and noon on April 27, 2020, the College shall, at its sole expense, remove or cause the removal and proper disposal of all equipment, tents, signs, tables chairs, port-a-johns, roll-offs, trash, garbage, litter and other items from the alley and surrounding environs, restore the alley to at least as good condition as when taken.

5. The College acknowledges that there are no public restroom facilities at the site. Accordingly, the College represents and agrees that, at its sole expense and as a condition precedent to the commencement of its event, it will provide and have in place portable restroom facilities that comply with all applicable health and sanitation codes for its scheduled event that are in full working order and in sufficient quantity to accommodate the needs of its participants and attendees.

6. The College agrees that no attachments for tents or any other facilities will be made to any paved surfaces within any portion of the above-described alley.

7. The College agrees that it shall not permit any public way other than the described alley to be blocked or obstructed. Further, the College agrees to and shall confine its proposed event activities and the activities of the participants and attendees solely to the referenced vacant lot and the above-described alley.

8. The College agrees and understands that it is and shall be solely responsible for the repair and restoration of all damage to real and personal private and public property that results from or because of its proposed event, however and by whom caused.

9. The College represents that it is a valid Michigan corporation, and that it possesses or will obtain and provide persons with the skill, experience, competence and ability to carry out and fulfill all of its duties and obligations under this agreement in a timely and professional manner.

10. The College further represents and covenants that it does not discriminate against any employee or applicant for employment, and that it will not discriminate against any member of the public that will participate in or attend the event it is staging under this agreement because of race, color, religion, national origin, age, height, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

11. The College shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to the City and limits of liability of not less than a single limit of Five Hundred Thousand and 11/100 (\$500,000.00) Dollars, with City designated therein as a named insured to be and remain in force for the duration of the College's presence on and use of the above-described alley through and until its clean up and final restoration, such proof to be provided at the time of execution of this Agreement.

12. The College shall carry and provide all workers' compensation insurance coverage at its sole expense for its staff, employees, and agents as is required by the laws of the State of Michigan, and provide proof thereof to Hillsdale prior to the commencement of any work or activity under this agreement.

13. The College hereby accepts the exclusive control over the above-described alley and the activities to be conducted thereon, it being the intention of the parties that the College is and shall be solely responsible for maintaining and regulating the described areas and all associated facilities and activities in reasonably safe condition, free of unreasonable risk of harm, for the use and benefit of all those who will be using them, or who will be otherwise be attending or participating in or otherwise present within the area of the College's event.

14. The College further agrees to and shall defend, indemnify and hold the City harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, that result from or because of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

A. The sole or concurrent negligence, gross negligence or intentional acts or omissions of the College, its agents, servants, employees, guests, vendors, invitees, event participants, event attendees, or others on or within the alley or event area;

B. Defects of any kind or nature in the City's alley right of way, its surface or subsurface;

C. All other damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses or injuries, including death, that result from or because of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature, however caused.

Provided, however the College shall not be obligated to defend, indemnify and hold the City harmless from for any damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses caused by or resulting from the City's sole negligence.

15. The College agrees that any and all documents provided to the City under this agreement are subject to disclosure and hereby expressly consents to the City's reproduction and release of such documents in response to a request under the Freedom of Information Act, a court order, or under such other circumstances as the City might, in its sole discretion, decide.

16. The College agrees that City may immediately terminate this agreement without further obligation or liability to the College at its option and with out prejudice to any other remedies to which it might be entitled, whether in law, in equity or under this agreement, by giving written notice of termination to the College if the latter should default in the performance of any obligation or breach any covenant under this agreement.

Provided, however, that the College's indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be delivered to the following named representative of the College by ordinary first class mail or personal service at the following address: Richard Péwé, Hillsdale College, Chief Administrative Officer, 33 College St., Hillsdale, MI 49242.

17. All notices from the College to Hillsdale shall be in writing and shall be delivered by ordinary first class mail or personal service to David Mackie, Hillsdale City Manager, at 97 N. Howell Street, Hillsdale, Michigan 49242.

18. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

19. This agreement shall be governed and construed in accordance with the laws of the State of Michigan. The City and the College further agree that in the event of legal action between the parties arising from or as a result of this agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

CITY OF HILLSDALE

HILLSDALE COLLEGE

Adam Stockford, Mayor
City of Hillsdale

Dated: March ____, 2020

Richard Péwé
Chief Administrative Officer
Hillsdale College

Dated: March ____, 2020

Katy Price, Clerk
City of Hillsdale

Dated: March ____, 2020

DPS Mailbox 2/25/2020

Received by S. Hochner
Date 02/18/20
Amount Rec' _____
Check # _____
Permit # 3675



CITY OF HILLSDALE

City Hall
97 N. Broad St.
Hillsdale, Michigan 49242
(517) 437-6490
www.cityofhillsdale.org

**APPLICATION FOR PERMIT
OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the
Permit on-site**

<u>Hillsdale College</u>		<u>2/18/2020</u>	
Applicant's Name		Date	
<u>33 E College Street</u>			
Mailing Address		Mailing Address	
<u>Hillsdale</u>	<u>MI</u>	<u>49242</u>	
City	State	Zip Code	
<u>517-607-2597</u>			
Telephone Number		Telephone Number	

DESCRIPTION OF WORK OR USE: Request permission to close Alleyway between E. College Street and Fayette Street from 5pm on Saturday, April 25 until midnight.

LOCATION: (Drawing to be provided)

See attached letter.

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

Class III Stadium Barricades to Prohibit vehicular traffic.

TIME PERIOD:

COMMENCING DATE: 4.25.2020 TIME: 5pm ENDING DATE: 4.25.2020 TIME: 12am

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance City of Hillsdale add. insured.
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other user agreement.

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

Director Comments:

Jason Blahut 3/2/2020
Director, Department of Public Services

Hillsdale College is to arrange pickup of Class 3 Barricades from DPS office. Hillsdale College staff shall be responsible to place and maintain all barricades in compliance with Michigan Manual of Uniform Traffic Control Devices for full duration of event. Barricades shall not interfere with pedestrian travel (sidewalks). Please return Class 3 barricades (if loaned) on Monday, April 27, 2020.

Recommendation for Issuance

Approved Denied

Chief of Police Comments:

Chief of Police

Bond Received \$ _____

Fee Received \$ 10 _____

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242
or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242
Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

Staff Use Only

Recommendation for Issuance

Approved Denied

Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Bond Received \$ _____

Fee Received \$ _____

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242

or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242

Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**



see key



Traffic TTC		
Key	Code	Sign
1	W20-3	Road Closed Ahead
2	W20-2	Detour Ahead
3	M4-9 St	Detour Arrow
4	M4-9 Rt	Detour Arrow
5	M4-9 Lt	Detour Arrow
6	M4-8a	Detour Ends
7	R11-2	Road Closed
8	R11-4	Road Closed to Thru Traffic
9	M4-10 Rt	Detour (large)
10	M4-10 Lt	Detour (large)
11	D3-1	Street Name Plaque
12		High Intensity Type III Barricade
13		HIP Sawhorse Type I Barricade
14		Road Work Ahead
15		Right Lane Closed
16		Left Lane Closed
17		One Lane Road
18		Flagger Symbol
19		Be Prepared to Stop

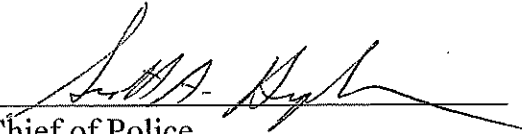
Pedestrian TTC		
Key	Code	Sign
1	R9-11L	Sidewalk Closed Ahead - Cross Here Left
2	R9-11R	Sidewalk Closed Ahead - Cross Here Right
3		Sidewalk Closed Ahead
4	R9-9	Sidewalk Closed
5	M4-9bR	Detour Right Arrow
6	M4-9bL	Detour Left Arrow

TRAFFIC CONTROL ORDER
2020-03

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

North/South Alley that is west of Hillsdale St., south of College St., and north of Fayette St. between Hillsdale St. and Manning St. will be closed to all traffic from 5:00 pm to 12:00 midnight on Saturday, April 25, 2020 for the Hillsdale College Centralhallapalooza Party.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

02/25/20
Date

Received for filing in the office of the City Clerk at 9:00 a.m. on the 25 day of February, 2020.

City Clerk

02/25/20
Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2020.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/21/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Vested Risk Strategies, Inc. P.O. Box 265 Hillsdale MI 49242	CONTACT NAME: Jenalle Beaman
	PHONE (A/C, No, Ext): (517) 439-1501 FAX (A/C, No): (517) 439-4254 E-MAIL ADDRESS: csumnar@vestedrisk.com
INSURED (517) 607-2239 Hillsdale College 33 E College St Hillsdale MI 49242-1205	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: National Union Fire Insurance 19445
	INSURER B: United Educators Insurance 10020
	INSURER C:
	INSURER D:
	INSURER E:
INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** Cert ID 2004 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			U75-85D	11/01/2019	11/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/POP AGG \$ Included \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CA 5425499	10/01/2019	10/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 1,000,000			U75-85D	11/01/2019	11/01/2020	EACH OCCURRENCE \$ 20,000,000 AGGREGATE \$ 20,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC43172198 / WC43172	10/01/2019	10/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 \$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Hillsdale College Security 33 E. College Street Hillsdale MI 49242	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CITY OF HILLSDALE

**RULES AND REGULATIONS
PERMITS FOR OCCUPANCY OF AND WORK WITHIN STREET RIGHT-OF-WAYS**

SECTION 1 – AUTHORITY

- A. These rules and regulations are promulgate pursuant to the provisions of Section 30-55 of Chapter 30 of the Hillsdale Municipal Code.

SECTION 2 – APPLICATION PROCEDURES

- A. Applicants for permits shall complete the permit form provided by the Department of Public Services and shall return the completed form to the **Public Services Building, 149 Waterworks Drive** or the **Clerk's Office, City Hall, 97 N. Broad Street**, together with such additional information which is required pursuant to Chapter 30 of the Hillsdale Municipal Code and these rules and regulations.
- B. Each application shall be reviewed by the Director of Public Services, or his designee, for compliance with the provisions of Chapter 30 and these rules and regulations. In addition, the following persons shall receive written notification that an application has been received and they shall be provided an opportunity to review the application prior to its approval: Director of Utilities, Police Chief, Fire Chief, and City Forester.
- C. If, in the opinion of the Director of Public Services, the application complies with the applicable provisions of Chapter 30 and these rules and regulations, then he shall notify the applicant that the application has been approved. If the application fails to comply with Chapter 30 and these rules and regulations, then the Director shall notify the applicant that the application has been denied. The Director may permit the applicant to submit additional information or to revise information previously submitted so as to cause the application to comply with Chapter 30 and these rules and regulations.
- D. If an application is approved, the Director shall prepare the necessary permit and shall determine the amount of any fees which the applicant must pay. The permit and the statement of fees shall be delivered to the City Clerk.
- E. Upon payment of the fees as determined by the Director of Public Services, the City Clerk shall deliver the permit to the applicant and shall notify the Director of Public Services that the permit has been issued.

SECTION 3 – REQUEST TO COMMENCE WORK

- A. Any person, firm, or corporation to whom an annual blanket permit has been issued shall apply to the Director of Public Services for permission to commence work pursuant to the annual blanket permit by submitting a request to commence work on the forms provided by this purpose. Such request to commence work shall be submitted in accordance with applicable provisions of Chapter 30.
- B. Each request to commence work shall be reviewed by the Director of Public Services to determine its compliance with the provisions of Chapter 30, these rules and regulations, and the annual blanket permit. The Director shall notify the following persons and shall provide them an opportunity to comment upon the request to commence work: Director of Utilities, Police Chief, Fire Chief, and City Forester.
- C. If, in the opinion of the Director, the request to commence work is in compliance with the applicable provisions of Chapter 30, these rules and regulations, and the annual blanket permit, then he shall approve the request and notify the applicant of such approval. If the request is not in compliance, then the request shall be denied and the applicant shall have the opportunity to submit a request to commence work which is in compliance. The Director may permit the applicant to submit additional information or to revise information previously submitted so as to cause the application to comply with Chapter 30 and these rules and regulations.

SECTION 4 – STREET CLOSINGS AND STREET OCCUPANCIES

- A. If an application or request to commence work approved pursuant to these rules and regulations requires the closing of a street to vehicular traffic, then the applicant shall notify the Chief of Police not less than twenty-four (24) hours prior to commencing the work which will necessitate the closing of the street of the dates and times when such street is required to be closed.
- B. Streets shall be closed only pursuant to directives issued by the Chief of Police in accordance with the provisions of the Uniform Traffic Code and shall be evidenced by temporary traffic control orders and/or by the Police Chief's endorsement on the permit, or, in the case of an annual blanket permit, on the request to commence work form.
- C. The Director may issue permits for the temporary occupancy or use of portions of the street right-of-way when such occupancy or use does not significantly impair the utilization of such right-of-way for vehicular or pedestrian traffic or when such occupancy or use is for a short duration. In reviewing applications for such permits, the Director shall consider the public safety and aesthetic considerations associated with such occupancy or use as well as the public benefit which such occupancy or use provides. If such occupancy or use involves a significant restriction on vehicular traffic, other than closing, the permit, or, in the case of an annual blanket permit, the request to commence work form, shall be endorsed by the Police Chief prior to issuance.

SECTION 5 – STREET OPENINGS AND RIGHT-OF-WAY CONSTRUCTION

- A. It shall be the responsibility of the applicant to contact "Miss Dig" prior to commencing any construction activities within the right-of-way so that all public utilities and other facilities can be located.
- B. It shall be the responsibility of the applicant to provide all necessary warning signs, barricades, flagmen and the like in accordance with the current Manual on Uniform Traffic Control Devices (MUTCD) Part 6 to insure that the public is safe from injury or damage to vehicles as a result of the construction activities.
- C. The applicant, upon completion of any construction, shall restore the right-of-way areas to a condition which is as good as or better than the condition which existed prior to the commencement of construction activities.
- D. The applicant shall provide and place the necessary sheeting, shoring and bracing required to prevent caving, loss or settlement of foundation material supporting the pavement, or any other street installation such as sewers, culverts, etc. the applicant shall assume the full responsibility for this protection and shall not proceed with construction or excavation activities prior to receiving the approval of the Department of Public Services for the methods to be used. The applicant shall dispose of all surplus or unsuitable material outside of the limits of the streets.
- E. All trenches, holes and pits shall be filled with gravel, placed in successive layers not more than nine inches in depth, loose measure, and each layer shall be thoroughly compacted by mechanical tamping. Restoration shall be such that it will provide a condition equal to or better than the original condition.
- F. Street openings will be properly maintained by the applicant until the street surface is replaced.
- G. Bituminous surfaces must be replaced with bituminous materials compacted at a minimum of two lifts. Concrete surfaces must be replaced with concrete materials flush with the existing surface and properly finished.
- H. Materials used in construction, backfilling and repair operations shall comply with the State of Michigan, Department of Transportation specifications. These include the following:
 - 1. Aggregate types for backfilling.....22A and 23
 - 2. Asphalt type for replacement of street surface.....20AA
 - 3. Concrete type for replacement of concrete surface....Type 35P
- I. All vegetative areas shall be restored using top soil which is free of weeds and shall be seeded and protected from erosion.
- J. Street openings shall be made in such manner and with such tools as to produce straight edges. All such openings shall be rectangular in shape unless conditions warrant an irregular shape.

SECTION 6 – SIDEWALK CONSTRUCTION, REPAIR, AND REPLACEMENT

- A. All sidewalk work shall consist of constructing the sidewalk in a single course on a prepared subgrade.
- B. All sidewalks shall project one inch above finished grade and shall slope one quarter inch per foot toward the drainage side. Sidewalks shall be four inches thick except at driveway crossings which shall be six inches thick. Sidewalks shall be a minimum of five feet wide and a maximum of six feet wide. All walks shall meet the requirements of the Americans with Disabilities Act (ADA).
- C. All unstable subgrade material shall be removed and replaced with a minimum of four inches granular material or sand, compacted.
- D. Forms shall be clean and straight, composed of wood or metal. The forms shall be staked to line and grade in a manner that will prevent deflection or settlement. Forms shall be oiled before placing concrete. If the line of the sidewalk conflicts with trees adjacent to the sidewalk, the applicant shall notify the City Forester and Director prior to proceeding with the installation of forms.
- E. The base shall be thoroughly wetted and the concrete deposited thereon to the proper depth. It shall be spaded along the forms compressed and struck-off flush with the top of the forms. The surface shall be floated, edges and joints properly tooled, and finished with a brush to provide a non-slip surface.
- F. The applicant shall insure the use of appropriate materials which shall comply with the following specification:
- G. Expansion joints shall be placed every fifty feet or more often if required to prevent cracking of the sidewalk. Grooved joints a minim of on-half inch in depth shall be placed every five feet.
- H. Sidewalks and sidewalk ramps shall be constructed in accordance with the standard specifications of the Michigan Department of Transportation (MDOT).
- I. Driveway approaches shall be a minimum of ten feet in width and shall be constructed of concrete a minimum of six inches thick. Expansion joints shall be placed where the approach meets a sidewalk or street. Approaches shall be constructed in accordance with standards provided in Section 6E.

SECTION 7 – INSPECTIONS

- A. It shall be the responsibility of the applicant to contact the Department of Public Services at such times as inspections are required pursuant to these rules and regulations and in accordance with sound construction practices.
- B. At a minimum inspections shall be required at the following times"
 - 1. Sidewalks
 - a) After installing forms and prior to pouring concrete.
 - b) Upon completion of work and restoration of the area.
 - 2. Street Openings
 - a) Prior to commencing backfilling.

- b) Prior to commencing restoration of the street surfaces.
- c) Upon completion of work and restoration of the area.
- 3. Other Construction
 - a) Upon completion of work and restoration of the area.
 - b) At such other times as determined by the Director of Public Services.

SECTION 8 – TREES

- A. The applicant shall not remove, trim, cut roots from, or otherwise damage any tree growing within the street right-of-way without first having obtained the endorsement of the City Forester on the permit or, in the case of an annual blanket permit, on the request to commence work form.
- B. If during the course of any activities conducted pursuant to a permit granted in accordance with these rules and regulations the applicant finds that there is the possibility of interference with trees growing in the street right-of-way, the applicant shall immediately contact the Director of Public Services and the City Forester.

SECTION 9 – INSURANCE AND BONDS

- A. Any applicant proposing to conduct any activities involving construction within the right-of-way of streets in the City of Hillsdale shall provide evidence of liability insurance covering personal injury and property damage in the amount of not less than \$1,000,000 combined single limit. The applicant shall provide an endorsement naming the City of Hillsdale as an additional insured.
- B. The applicant shall keep such insurance in effect during all times that the applicant is conducting activities within the street right-of-ways.
- C. If the applicant is self-insured for personal injury and/or property damage risks, the applicant shall provide documentation of such self-insurance program and shall further agree to indemnify and hold the City harmless from any and all liability arising out of any activities conducted pursuant to the permit.
- D. If an applicant utilizes subcontractors in performing some or all of the work which is covered by a permit, each such subcontractor shall be required to comply with the provisions of this Section.
- E. Pursuant to the provisions of Section 30-37 of the Hillsdale Municipal Code, the Director shall determine the amount of the performance bond or cash deposit which shall be provided by the applicant prior to the issuance of the permit. In no case shall the amount of such performance bond or cash deposit required for a permit for construction activities within the traveled portion of any street be less than \$10,000.
- F. If an applicant provides a blanket bond to cover all bond requirements during a specified period of time, the amount of such bond shall be maintained at least equal to the amount required to satisfy the terms of all permits issued during that period of time.

SECTION 10 – FEES

- A. The following schedule shall be the fees as established for permits issued pursuant to these rules and regulations:

Application fee.....	\$10.00
Annual Blanket Permit.....	\$150.00
Sidewalk under 25 square feet.....	\$25.00
Sidewalk over 25 square feet (includes Terrace Preparation).....	\$75.00
Driveway Approach Permit.....	\$50.00
Street Opening.....	\$100.00
Terrace Preparation.....	\$25.00
Storm Sewer Connection fee.....	\$150.00
Curb Cut/Repair/Extension.....	\$50.00

- B. In addition to the fees indicated above, all work requiring inspections after 3:00 p.m. or on Weekends shall be subject to an additional fee of \$75.00 per hour (Minimum 2 hour charge) or portion thereof with personnel availability.
- C. Traffic control measures may incur additional fees.

City of Hillsdale

Agenda Item Summary

Meeting Date: March 16, 2020

Agenda Item: Consent

SUBJECT: 2020 Hillsdale College Facility Use Agreement – Hillsdale Municipal Airport MWCCC Road Race

BACKGROUND: Michelle Loren, Recreation Director

Hillsdale College is sponsoring a MWCCC Championship Road Race April 18, 2020. The race will be host to several collegiate cycling teams such as Michigan State, University of Michigan, Notre Dame, and Perdue to mention a few. The College approached the City proposing the use of the Hillsdale Municipal Airport for staging the race. As a community, we welcome the opportunity to facilitate an event such as this.

A course map is attached for your review. The start and finish will take place at the airport. As you can see, the race route will come a short distance within City limits with the majority of the race taking place on Adams Township roads. Hillsdale City Police will man the intersections at Union/College Streets, Barber Drive/Mauck Rd., and Mauck/Milnes Rds. to ensure the racers' safety as they come through those points. The airport apron, parking lots, and drive will be used for staging, parking, and start/finish; there will be no use of buildings.

A Facility Use Agreement was drafted and approved by the City Attorney's office for signature by the Mayor and City Clerk, and Chief Administrative Officer of Hillsdale College.

RECOMMENDATION:

Staff recommend Council approve the Facility Use Agreement as presented and authorize signatures by the Mayor and Clerk.

**AGREEMENT FOR USE OF HILLSDALE MUNICIPAL AIRPORT GROUNDS
HILLSDALE COLLEGE MWCCC ROAD RACE**

April 18, 2020

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (Hillsdale) and Hillsdale College, 33 College St., Hillsdale, Michigan 49242

Preamble

Hillsdale owns and operates various public facilities, parking lots, and roads for the use and benefit of its citizens and members of the general public and it controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its facilities for the use and benefit of its citizens and the general public.

At various times, functions have been proposed to which Hillsdale's citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity's sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its facilities, parking lots, and streets so as to reasonably assure that they are not used in a manner that either exposes persons attending activities as are allowed to take place in or on such facilities, parking lots or public roads or who are otherwise present within them to unreasonable risks of harm, as well as to assure that no damage is done to its parking and street facilities.

Hillsdale College provides various athletic opportunities to its students. Hillsdale College desires to sponsor a Midwest Collegiate Cycling Conference (MWCCC) Championship Road Race, an event that will bring collegiate cycling teams from several colleges into the community and to which the general public is invited. The event is proposed to take place at the Hillsdale Municipal Airport and on various streets and roads throughout the city and county on April 18, 2020. Cleanup activities are to be conducted and finalized within a specified period following the end of the event. Hillsdale College has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the event it proposes to promote and sponsor. Hillsdale College also represents that participation in its event is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Hillsdale College to use Hillsdale Municipal Airport as described in the attached Exhibit A as the site from which it may conduct its proposed cycling road race and Hillsdale College has agreed to do so, all in accordance with the following terms and conditions.

Agreement

I. In consideration of Hillsdale College's following promises and agreements, Hillsdale agrees to allow Hillsdale College to use those certain areas of the airport as are described in the attached Exhibit A for the purpose of preparing for and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public beginning at 6:00 a.m. and ending at 4:00 p.m. on April 18, 2020; provided, however, that all staging, racing, concessions, and other activities shall cease on or before 4:00 p.m. on that

date, subject to Hillsdale College's full compliance with the remaining terms and conditions contained in this agreement.

2. Hillsdale College agrees to and shall be solely responsible for obtaining, posting and paying the fees for all applicable and necessary permits, including but not limited to those that might be required by the health department, the posting of signs, as well as any others that might be required by any state, county or local statute, ordinance, rule or regulation.

3. Hillsdale College further agrees that it shall be solely responsible for obtaining, arranging for and providing all equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, entertainment, concessions and other facilities as it or an applicable governmental agency determines necessary to provide for and to the general public in connection with its proposed event, all at its sole expense.

4. Hillsdale College acknowledges that there are no public restroom facilities at the site during the time of the scheduled event. Accordingly, Hillsdale College represents and agrees that, at its sole expense and as a condition precedent to the commencement of its event, it will provide and have in place portable restroom facilities that comply with all applicable health and sanitation codes for its scheduled event in full working order and sufficient quantity to accommodate the needs of its participants and the general public.

5. Hillsdale College agrees that, immediately following the end of the event, it shall promptly remove or cause the removal all equipment, tents, signs, tables, chairs, trash, litter and other items and to leave the entire area occupied or used by it in a swept and tidy condition no later than 4:00 p.m. on April 18, 2020.

6. Hillsdale College further agrees to remove all port-a-johns, from the parking lot and to leave the entire area occupied or used by it in a swept and tidy condition not later than noon on Monday, April 20, 2020.

7. Hillsdale College agrees to abide by all applicable statutes, ordinances, rules and regulations pertaining to it and to all provisions of this agreement during its occupancy and use of Hillsdale Municipal's drive and parking lots described in the attached Exhibit A.

8. Hillsdale College agrees that no attachments for tents or any other facilities will be made to any paved surfaces within the parking lots or apron that would cause holes or other damage to said pavement without the prior written consent of the Director of Hillsdale's Municipal Airport.

9. Hillsdale College agrees that it shall not permit any street to be blocked or obstructed, nor shall it undertake or permit the obstruction of or interference with members of the general public from the lawful use of Airport Drive and parking lots described in the attached Exhibit A. Further, Hillsdale College agrees to and shall confine its activities solely to those areas described in the attached Exhibit A.

10. Hillsdale College agrees that Airport Buildings i.e.; terminal, hangars, out buildings, shall not be open for use by race attendees, staff, or volunteers.

11. Hillsdale College agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property, that results from or because of Hillsdale College's proposed event, whether real or personal, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

12. Hillsdale College represents that it is a valid Michigan corporation and further represents that it possesses or will obtain and provide persons with the skill, experience, competence and financial ability to carry out and fulfill all of its duties and obligations under this contract in a timely and professional manner.

13. Hillsdale College further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate against any general public that will participate in the event it is staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

14. Hillsdale College shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of Five Hundred Thousand and 00/100 (\$500,000.00) Dollars, with City designated therein as a named insured to be and remain in force for the duration of Hillsdale Colleges' presence on and use of Hillsdale's Municipal Airport, such proof to be provided at the time of execution of this Agreement.

15. Hillsdale College shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any work under this agreement.

16. Hillsdale College represents to Hillsdale that it intends to use the described area for the purpose of providing bicycle racing, food, non-alcoholic beverages, and other similar activities, and that the consumption or possession of alcoholic beverages within the described area will not be permitted. In reliance on Hillsdale College's representations and its other promises, as contained in this agreement, Hillsdale hereby grants and Hillsdale College hereby accepts the exclusive control over the areas described in the attached Exhibit A and the activities therein, it being the intention of the parties that Hillsdale College is and shall be solely responsible for maintaining the described area and regulating all activities therein so as to keep them in reasonably safe condition, free of unreasonable risk of harm, for the use and benefit of the general public and others using or within said area or any of its facilities, products or activities.

17. Hillsdale College further agrees to and shall defend, indemnify and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, as a result of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Hillsdale College, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of Hillsdale College's proposed event, its associated activities and events; or

b. The negligence, gross negligence or intentional acts or omissions of Hillsdale College, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees in the use of or defects in the areas described in the attached Exhibit A, or the equipment, tents, signs, tables, chairs, port-a-johns, and roll-offs or other facilities placed or used by Hillsdale College or any of agents, servants, employees, guests, vendors, invitees, event participants or event attendees;

c. All such damages or injuries, including death, are whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Hillsdale College shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

18. Hillsdale College agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

19. Hillsdale College agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Hillsdale College at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity or under this contract, by giving written notice of termination to Hillsdale College if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Hillsdale College's indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Hillsdale College in writing and shall be delivered by ordinary first class mail or personal

service to the following person at the following address: Richard Péwé, Hillsdale College Chief Administrative Officer, 33 College Street, Hillsdale, Michigan 49242.

20. All notices from Hillsdale College to Hillsdale shall be in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. Howell Street, Hillsdale, Michigan 49242.

17. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written, except as provided in the attached Exhibit A.

18. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Hillsdale College further agree that in the event of legal action arising from or as a result of this Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

City of Hillsdale

Hillsdale College, LLC

Adam Stockford, Mayor

Richard Péwé
Chief Administrative Officer

Dated: March _____, 2020

Dated: March _____, 2020

Katy Price, Clerk

Dated: March _____, 2020

Event Parking



Start/Finish Line



Racer Staging Area



Racer/Spectator Parking (Grass)

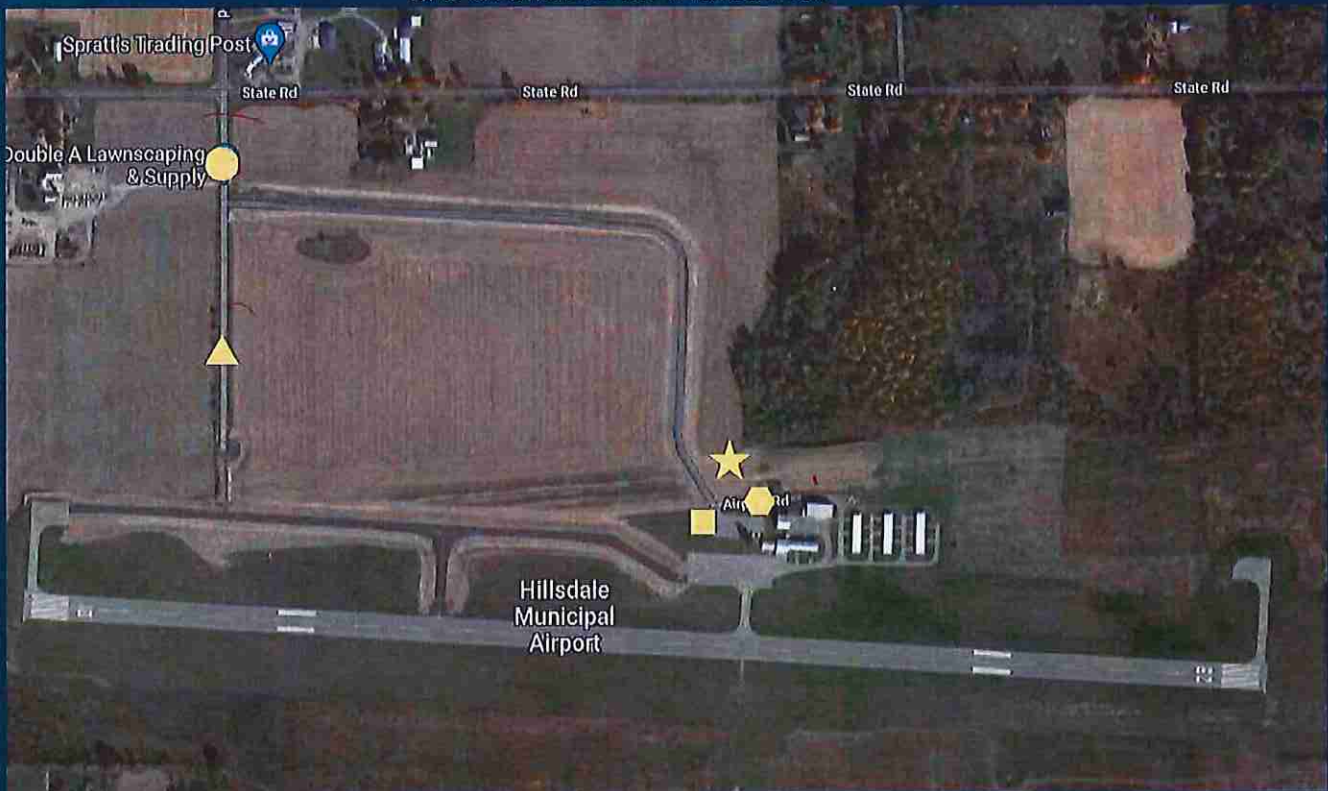


Bus Parking (Road)



Bathrooms

NOTE: Airport Buildings are not open to race attendees, portable bathrooms are available as indicated.



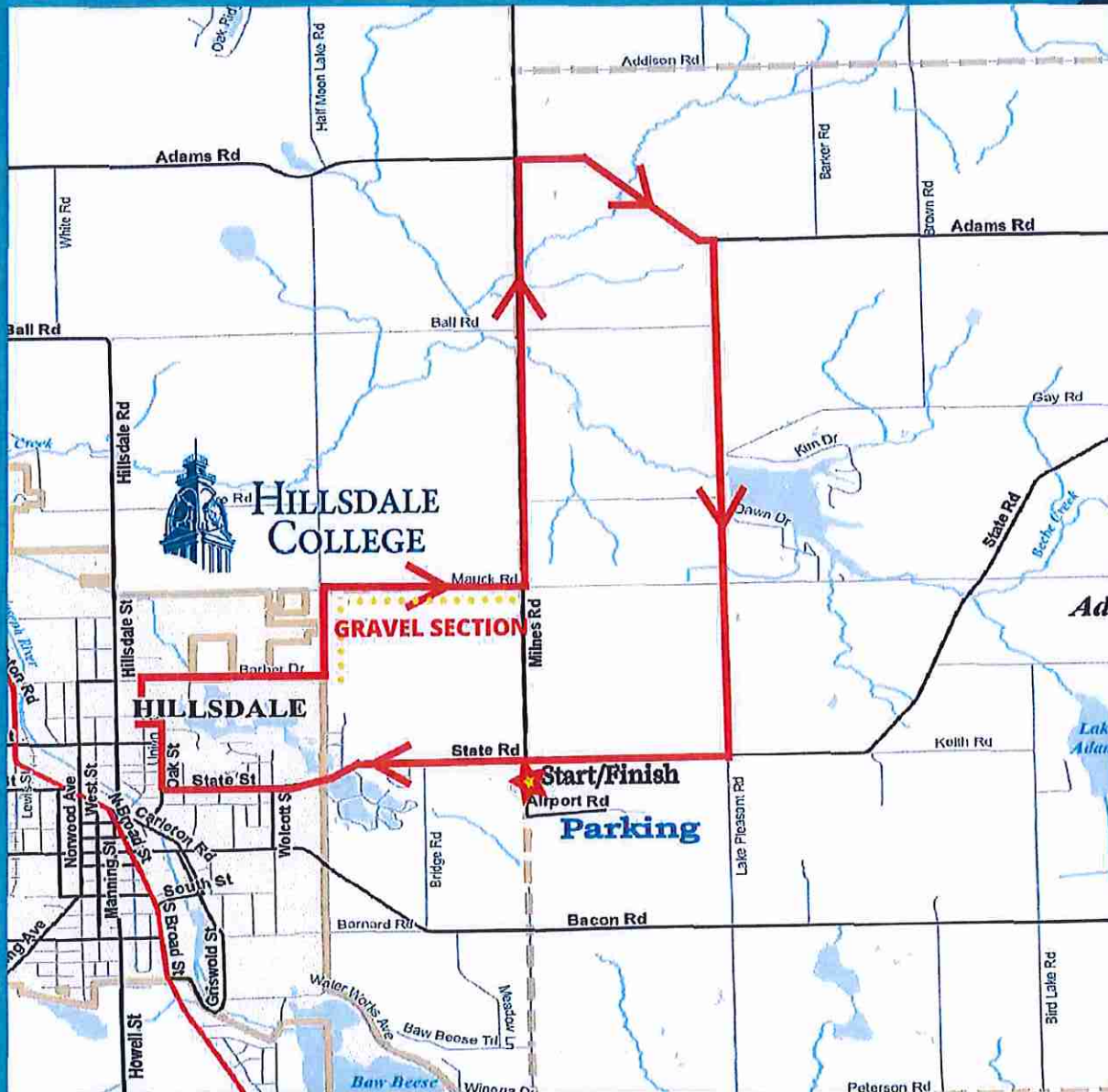
Course Map

12.68 Miles

One mile of gravel (Half Moon Lake to Mauck)

398 ft Elevation Change

MapMyRide Link: <https://www.mapmyride.com/routes/view/2808366880>



Parking/Registration/Start/Stop @
Hillsdale Municipal Airport
1727 Airport Rd Hillsdale , MI 49242

HILLSDALE COLLEGE CYCLING TEAM PRESENTS

MWCCC CHAMPIONSHIP TIME TRIAL ROAD RACE

APRIL 18TH, 2020

Start/Finish/Parking @
Hillsdale Municipal Airport
727 Airport Rd
Hillsdale , MI 49242



HILLSDALE COLLEGE



TIME TRIAL

Racers will participate in an TTT riding one lap around the course (12.68). Teams will consist of 2-4 members. Rolling starts will begin at 8 a.m. and the course will remain closed until the end of the TTT. Registration closes at 7:45 a.m.

Start Time	Race Category
8:00 a.m.	Men's A
To follow	Men's B
To follow	Women's A
To follow	Men's C
To follow	Women's B
To follow	Men's D
To follow	Women's C

ROAD RACE

The road race will go along the same course as shown above. Registration for each wave ends 30 minutes before each respective start. Please do not pre-ride the course until the TTT has been cleared.

Start Time	Race Category	Distance
10:00 a.m.	Men's C	38.04 (3 Laps)
10:05 a.m.	Men's D	25.36 (2 Laps)
10:10 a.m.	Women's B/C	25.36 (2 Laps)
12:30 p.m.	Men's A	63.40 (5 Laps)
12:35 p.m.	Men's B	50.72 (4 Laps)
12:40 p.m.	Women's A	50.72 (4 Laps)

- Registration Will Open at 6:00 am
- Online Registration Will Close Tuesday April 14th @ Midnight
- Link: www.bikereg.com/hillsdale

Contact:
Emma Noverr
enoverr@hillsdale.edu
720-431-4605

Day of Service

OUR COLLEGE
OUR COMMUNITY

04.04.20



Hillsdale, Michigan



GO TO
[HTTP://BIT.LY/DOSPROJECTS](http://bit.ly/dosprojects)
TO SUBMIT PROJECT IDEAS

GO TO
[HTTP://BIT.LY/DOSVOLUNTEER](http://bit.ly/dosvolunteer)
TO SIGN UP YOUR TEAM

CENSUS2020

MICHIGAN NONPROFITS COUNT CAMPAIGN

m.n.a.▶
Michigan Nonprofit Association

CMF Council of
Michigan
Foundations
Growing the Impact of Michigan Philanthropy



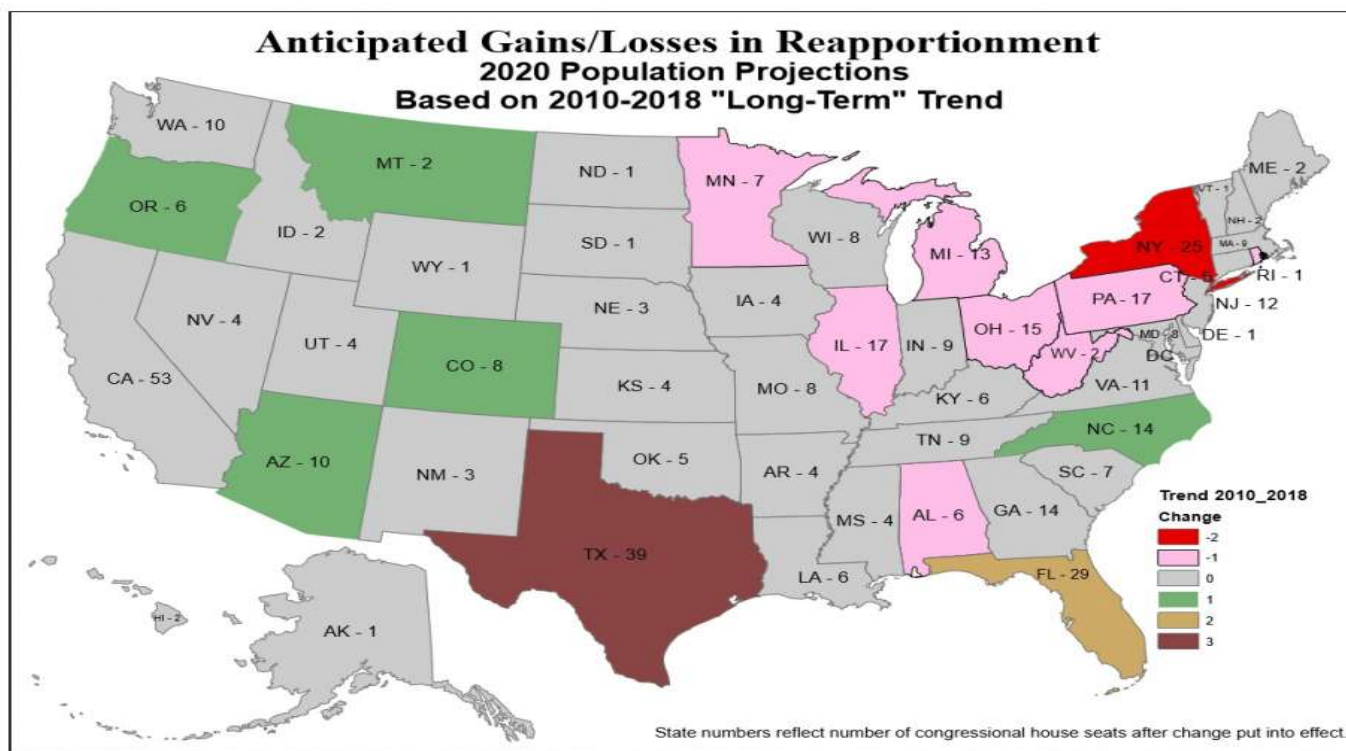
BE COUNTED
MICHIGAN2020

www.becountedmi2020.com

MICHIGAN NONPROFITS COUNT CAMPAIGN

What's At Stake?

- Accurate census data are essential for the fair distribution of the country's 435 congressional seats and for the fair allocation of government resources.
- Michigan is at risk of losing another seat this time.



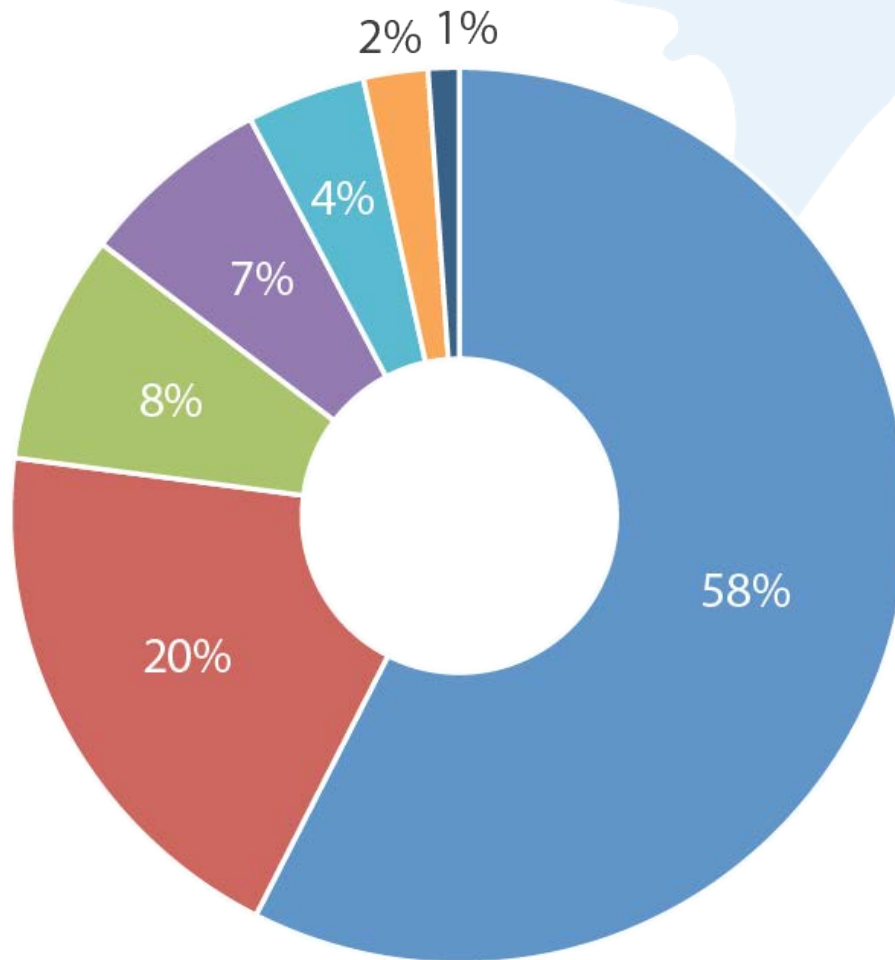
What's At Stake?

- More than 15 billion federal and state program dollars were distributed to Michigan communities annually based on census data.
- This is particularly important for Michigan because about 42% of our state budget relies on federal funding.

CENSUS2020

MICHIGAN NONPROFITS COUNT CAMPAIGN

WHAT'S AT STAKE?



LARGEST FEDERAL SOURCES THAT USE CENSUS DATA FOR DISTRIBUTION

- Medicare/Medicaid/Health Centers
- SNAP/WIC/School Lunch
- Education (Title I, IDEA, Headstart)
- Infrastructure (Highways, Roads, Bridges)
- Housing (Section 8)
- Children (Child care, S-CHIP, Foster Care)

What's at Stake?

- Under current funding figures, Michigan would lose \$1,800 of federal funds per year for every person not counted.
- We are stuck with the numbers for the next ten years.
- *As an example if just 5,000 people were missed in a community that would be loss of \$90 million – $5,000 \times 1,800 \times 10$ – because we have to live the count for 10 years.*
- This would result in a loss of funding for highway planning and construction, Head Start, special education, free and reduced-price lunch programs, WIC (the Special Supplemental Nutrition Program for Women, Infants, and Children) and CHIP (the Children's Health Insurance Program).

MICHIGAN'S HARD-TO-COUNT POPULATIONS

- People of color
- Immigrants
- Undocumented people
- Young children
- Low-income people
- Homeless individuals
- Those traditionally served by nonprofits

CENSUS2020

MICHIGAN NONPROFITS COUNT CAMPAIGN

Why are young children missed?

There are many reasons why young children can be missed in the census. Often these children tend to live with large, extended families or with multiple families living under one roof.

They may stay in more than one home and may not be related to the person filling out the questionnaire or answering questions from a census worker.

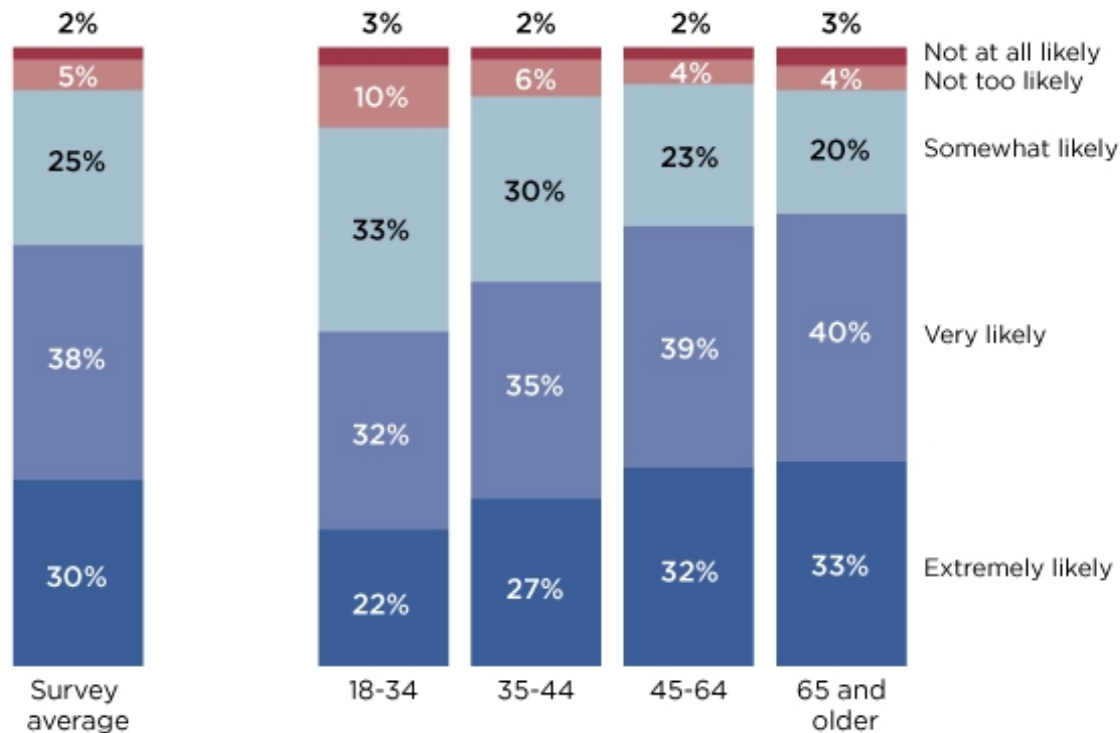
It is important to remember that EVERYONE living in a household, temporarily or permanently, relative or friend, on April 1, 2020 SHOULD BE COUNTED AT THAT ADDRESS.

www.becountedmi2020.com

Current Challenges

- US Census Bureau has been directed to spend less on the census than last time.
- Internet First Model
 - While it's convenient for some, internet access is a problem for a lot of our citizens including seniors.
There are privacy and cyber-security concerns.
- 50% reduction in Census bureau offices and field workers
 - For the 2020 Census, there are 5 local offices placed in Michigan – Macomb County, Oakland County, Detroit, Lansing and Midland.
- Distrust in government is at a very high level.

How Likely Would You Be to Fill Out the Census Form?



Notes: All estimates were rounded so that the sum of estimates equals 100 percent.

How will people be able to respond?

- When it's time to respond, most households will receive an invitation by mail.
- Every household will be able to respond online, by phone or by mail.
- Most areas will be asked to respond online, in areas not likely to respond that way, will be sent a paper version.
- The U.S. Postal Service will stagger delivery of the invitations so that the number of respondents online will be spread out.

What is the timeline for responding?

- March 12-20: First invitation to respond will be sent.
- March 16-24: A reminder letter.

IF YOU HAVE NOT RESPONDED YET:

- March 26-April 3: A reminder postcard.
- April 8-16: A reminder letter and paper questionnaire.
- April 20-27: A reminder postcard before they follow up in person.

Hillsdale County Local Data - Education

According to Census Population of 3 years and over
enrolled in school up to 12th grade

2010
9,128

2017
8,036

Change in school age population of 1,092

2018 average per pupil spending in

Hillsdale County \$10,768

Loss of funding **\$11,755,162** between
2010 and 2017

Your roads depend on you filling out the 2020 Census.

- Each year MDOT uses allocation factors to distribute road dollars to cities and villages. The amount of dollars is based on population as of the latest U.S. Census and road miles.
- A city or village receives \$43.96 per person for major streets and \$14.65 per person for local streets.

2010

47,033

2017

45,909

Change in population has a decrease of 1,124

Resulting in a potential loss of **\$658,776.40**

Sample Activities

- Develop a list of barriers, groups, or concerns that might impede the progress of the 2020 Census in your local area, such as recent immigrants, non-English speaking groups, high crime areas, and areas with gated communities.
- Create ways to dispel myths and alleviate fears about the privacy and confidentiality of census data.
- Place census messages on water bills, property tax bills, social media, and local speeches and other correspondence generated by the jurisdiction.
- Develop and implement activities to involve local government employees in the 2020 Census Awareness Campaign.
- Encourage corporations to become official sponsors of your census activities.
- Have census posters, banners, and other signage placed in highly visible public locations.
- Include the 2020 Census logo and message on bus schedules, brochures, newsletters, social media sites, and your local jurisdiction Web site.
- Sponsor a census booth at county fairs, carnivals, and festivals (especially cultural or ethnic celebrations).
- Have census information available during voter registration drives.

CENSUS2020

MICHIGAN NONPROFITS COUNT CAMPAIGN

m.n.a.▶
Michigan Nonprofit Association

CMF Council of
Michigan
Foundations
Growing the Impact of Michigan philanthropy



Thank You!

Clint Brugger

Community Action Agency

cbrugger@caajlh.org

Phone: 517-263-7861 ext. 2222

www.becountedmi2020.com

City of Hillsdale

Agenda Item Summary

Meeting Date: March 16, 2020

Agenda Item: **New Business (Public Hearing)**

Subject: USDA Rural Development Community Facilities Grant

Background:

The Hillsdale Police Department intends to apply for a USDA Rural Development Community Facilities Grant to assist in funding the following project:

One (1) 2021 Ford Utility Police Interceptor, fully equipped and marked

One (1) semi rugged Laptop computer to be utilized as a mobile data terminal

One (1) wireless gateway device used to connect the data terminal

We may be eligible to receive a maximum of 55% of the total cost not to exceed \$50,000 in total project cost.

Recommendation:

City of Hillsdale Agenda Item Summary

Meeting Date: **March 16, 2020**

Agenda Item: **New Business**

SUBJECT: **Ordinance Amendment Resolutions**

BACKGROUND PROVIDED BY STAFF (Alan Beeker, Zoning Administrator)

The Planning Commission has completed the amendment process for the Definitions, Bed and Breakfast and Short Term Rentals Ordinances. In recent years, there have been several inquiries regarding the allowance and requirements for both Bed and Breakfast Inns and Short Term Rentals. After several months of discussion and revisions, the Planning Commission is submitting these new ordinances for your review and adoption.

The Planning Commission held the required public hearing during their December 17, 2019 regular meeting and voted at that time to recommend to Council for adoption.

RECOMMENDATION:

Staff recommends that the Council review and adopt the submitted Ordinance Amendment Resolution.

ORDINANCE #2020-_____

AN ORDINANCE TO AMEND SECTIONS 36-6 ALONG WITH 36-436 AND 36-437 OF ARTICLE I AND ARTICLE IV, OF CHAPTER 36 OF THE CODE OF THE CITY OF HILLSDALE

THE CITY OF HILLSDALE ORDAINS THAT:

Chapter 36, Article I, Section 36-6 of the Code of the City of Hillsdale should be and is hereby amended to add the definitions as follows:

Short-Term Rental means the rental or subletting of any dwelling for a term of 27 days or less, but does not include the use of campgrounds, hotel rooms, transitional housing operated by a non-profit entity, group homes such as nursing homes and adult foster care homes, hospitals, or housing provided by a substance-abuse rehabilitation clinic, mental-health facility, or other health-care related clinic.

Bed and Breakfast means a family home structure or small hotel, with no more than 15 sleeping rooms, offering accommodation for the night and breakfast the next morning for one inclusive fee.

AND THE CITY OF HILLSDALE FURTHER ORDAINS THAT:

Chapter 36, Article IV, Section 36-436 and Section 36-437 of the Code of the City of Hillsdale should be and is hereby amended to read as follows:

Sec. 36-436 Bed and Breakfast Operations as defined in Sec. 36-6 are permitted subject to the following:

1. The bed and breakfast operation shall be conducted entirely within the dwelling unit on the premises, which dwelling unit shall comply with the International Property Maintenance Code (IPMC) bedroom and living room requirements as adopted by the City, and which dwelling unit shall be located on a private lot. The dwelling unit shall not be physically altered for the primary purpose of increasing the space available for the bed and breakfast operation.
2. A bathroom shall be provided on each floor where bed and breakfast sleeping rooms are provided and there shall be at least one bathroom for every four bed and breakfast sleeping rooms.
3. There shall be provided a minimum of one parking space for the dwelling unit plus one additional parking space for each bed and breakfast room within the dwelling unit.
4. There may be one unanimated, non-illuminated sign attached to the dwelling unit according to allowances within Chapter 26 of the sign ordinance.
5. During such times as the bed and breakfast operation is being conducted, the premises shall not be used for any other permitted use or use subject to special conditions, other than as a single-family dwelling unit. The facilities provided on the premises shall be exclusively for the use of bed and breakfast guests and residents of the dwelling unit.

6. If the Owner is not on-site at the time of rental, the Owner must provide a contact person. This contact person must be available to accept telephone calls at all times that the dwelling is rented. The contact person must have a key to the dwelling and be capable of being physically present at the dwelling within two hours to address issues within the same time frame.

Sec. 36-437 Short Term Rentals as defined in Sec. 36-6 are permitted subject to the following:

1. Occupants shall not encroach on neighboring properties.
2. Campfires shall be maintained in designated fire pits and comply with Hillsdale Municipal Code, Sec. 16-46.
3. Owners shall provide sufficient waste receptacles which shall be screened from view. Premises shall be free of visible debris. Garbage shall be disposed of on not less than a weekly basis.
4. Room Area: shall comply with International Property Maintenance Code (IPMC) bedroom and living room requirements as adopted by the City.
5. Occupants shall not create a nuisance. For purposes of this subsection, a nuisance includes but is not limited to the following:
 - a. An activity that violates the city noise regulations found in the Hillsdale Municipal Code, Chapter 14, Article III; and
 - b. Any activity that violates the city firework regulations found in the Hillsdale Municipal Code, Sec. 22-234.
6. If the owner of the Premises does not reside in the dwelling unit, the owner must provide him or herself, or provide a contact person. This contact person must be available to accept telephone calls at all times that the dwelling is rented. The contact person must have a key to the dwelling and be capable of being physically present at the dwelling within two hours to address issues within the same time frame.

Secs. 36-438—36-460. - Reserved.

CITY OF HILLSDALE

By _____
Adam Stockford – Mayor

By: _____
Katy Price – City Clerk

Date Proposed: 11/19/2019
Date Published as Proposed: 11/30/2019
Date Passed: _____
Date Published as Passed: _____
Effective Date: _____

City of Hillsdale

Agenda Item Summary

Meeting Date: March 16, 2020

Agenda Item #10: New Business

SUBJECT: Dial-A-Ride Funding

BACKGROUND PROVIDED BY STAFF:

Each February the City of Hillsdale submits an application to the State of Michigan Department of Transportation (MDOT) to apply for financial assistance under Act 51 for public transportation known as Dial-A-Ride Transit (DART). Attached is the resolution of intent required by MDOT as part of the application process. The resolution outlines the anticipated balanced budget for the 2020-21 fiscal year of \$373,500 and projected funding sources. This budget is similar but not necessarily identical to the budget Council will approve in June as it covers a different fiscal year (October 1, 2020 – September 30, 2021). It is anticipated that we will receive 18.0% of operational costs from federal sources and 36.7916% from the state. The remaining 45.2084% will come from local sources (ticket sales and General Fund). This resolution also appoints Bonnie Tew, Finance Director as the Transportation Coordinator.

STAFF RECOMMENDATION:

Staff recommends that Council approve this resolution as presented.

CITY OF HILLSDALE, MICHIGAN

RESOLUTION NO. _____

RESOLUTION OF INTENT TO APPLY FOR STATE FORMULA OPERATING
ASSISTANCE FOR FISCAL YEAR 2020-2021 UNDER
ACT NO. 51 OF THE PUBLIC ACTS OF 1951,
AS AMENDED

WHEREAS, pursuant to Act No. 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the City of Hillsdale, to provide a local transportation program for the state fiscal year of 2020-2021 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the City of Hillsdale, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the 10e (18) accessibility plan amendment and performance indicators for this agency have been reviewed and approved by the Local Advisory Council; and

WHEREAS, the Local Advisory Council, has reviewed and approved the proposed balanced budget, and funding sources of estimated federal funds of \$67,230, estimated state funds of \$137,417, estimated farebox funds of \$45,000, estimated local funds of \$123,853, with total estimated expenses of \$373,500 for 2020-2021.

NOW THEREFORE, be it resolved that the City Council does hereby make its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Bonnie Tew, Finance Director, as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the Commission or department for its administration of Act 51 for fiscal year 2020-21.

PASSED IN OPEN COUNCIL MEETING THIS 16th DAY OF MARCH 2020.

Adam L. Stockford, Mayor

ATTEST: _____
Katy Price, City Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: **March 16, 2020**

Agenda Item # : **New Business**

SUBJECT: **New Year's Eve Bash Event Grant**

BACKGROUND PROVIDED BY STAFF:

The City of Hillsdale in collaboration with Hillsdale Elks is planning the City's third annual New Year's Eve Bash on Thursday, December 31, 2020 from 5 p.m. to 10 p.m. at Hillsdale County Fairgrounds. We are renting the Grange Hall (Beer & Wine 5-10 p.m.), Poultry Building (kid's activities) with heaters, and Horseshoe Pavilion for the ice skating rink. We are working on getting volunteers to do planned kids activities from 5-9 p.m. Horse and carriage rides, corn hole board games, face painting, and caricature drawings will be available from 5-9 p.m.

This is a FREE family friendly event, at which Edwin the Penguin (a 50" led lighted penguin) will be showcased throughout the night. There will be a fireworks show at 9 p.m. and food vendors will be on-site throughout the evening. The event is open to all of Hillsdale County and beyond! We are sticking with the unique penguin theme. Volunteers dressed as penguins will walk around during the event, have their pictures taken with kids, and direct visitors to various attractions.

The City of Hillsdale will submit a grant application to the Hillsdale County Community Foundation in the amount of \$10,000 to help cover the cost of the ice skating rink (\$6,500) and fireworks (\$5,500). Last year the ice skating rink was well attended along with the kid's activities.

RECOMMENDATION

Staff recommends Council support applying for a grant from Hillsdale County Community Foundation in the amount of \$10,000.



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6441 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? IPML

Name: Dan Poole

Address: Street Osseo City

Phone: Work

E-Mail

Residency is required for most Boards & Commissions.
Are you a resident of City of Hillsdale? Yes No X If so, for how long?

Occupation: (if retired, former occupation) Contractor

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background:
2 year college certificate in construction

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):
Assistant Chief on Woodbridge Fire
Reserve Deputy HCSO
Board Member at Hickory Corners Baptist Church

On what other volunteer boards/committees have you served?

Describe any previous activities related to government: _____

Please explain why you would be interested in serving on the council or committee: I like being a part of the community and serving others. I'm a lifelong resident of Hillsdale County and want to give back to the community that helps support my business.

Please explain your understanding of the City of Hillsdale:

I am most familiar with zoning, building, and street department areas just from dealing with them for work. I'm interested in learning more and helping out if I'm needed.

Additional comments: _____

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.



Applicant Signature

3-11-2020

Date



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6442 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? Homeless Advocacy Task Force

Name: Jessica Harrison

Address: Adrian 49221
Street City Zip

Phone: _____ Work _____

E-Mail _____

Are you a resident of City of Hillsdale? Yes _____ No X

Occupation: (if retired, former occupation) Housing Advocate - Hillsdale CAA

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other _____

Brief Educational Background: Associates of ~~applied~~ arts
working on bachelors degree

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

I assisted with hillsdale project connect put on by our agency. I am also involved in our agency wide Trauma informed agency committee. I was also involved in art-a-licious in 2009-2010 at HHS

On what other volunteer boards/committees have you served?

Describe any previous activities related to government: I have attended approx. 100 hrs
of racial equity, housing advocate training, harm reduction ^{HUP + MSHDA + MATH} trainings

Please explain why you would be interested in serving on the council or committee: _____

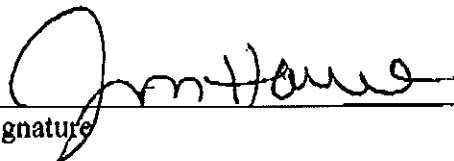
I have been a housing advocate in hillsdale for 15 months and I graduated
from hillsdale high in 2010, this is my hometown and I get the
privilege to work here as an adult and do something for my community.
We need more help in hillsdale regarding homeless advocacy

Please explain your understanding of the City of Hillsdale:

I've lived here since I was 9 years old. Hillsdale has so many
beautiful qualities and our community has ~~lots~~ of very passionate
people. If we all work together we can make it better for the
people in our community who's really struggling.

Additional comments: _____

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.


Applicant Signature

2.5.2020
Date



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6442 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? HOMELESS TASK FORCE

Name: COREY J. MURRAY

Address: _____
City: JONESVILLE Zip: 49250 Street: Street

Phone: Home _____

E-Mail _____

Are you a resident of City of Hillsdale? Yes _____ No X

Occupation: (if retired, former occupation) NEWS REPORTER

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources

- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other _____

Brief Educational Background:

American Military University - Intelligence Studies

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

Post firefighter HTFD, active church member.

On what other volunteer boards/committees have you served? Veterans Hall of Valor

Describe any previous activities related to government: N/A.

Please explain why you would be interested in serving on the council or committee:

To help figure out the solution to the homeless crisis.

Please explain your understanding of the City of Hillsdale:

It's a great place to live and raise a family. It's where I grew up and went to school.

Additional comments: I'm willing to help in any way that I can.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Applicant Signature

A handwritten signature in black ink, consisting of a large, stylized 'C' followed by a horizontal line that extends to the right and then curves back down.

Date

6 March 2020

(OVER)

3



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6442 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? Homelessness Task Force

Name: Chris French

Address: Street North Adams, MI 49262

Phone: Home 517 610 9266 Work 517 437 0144

E-Mail chris.french@hillsdalemi.gov

Are you a resident of City of Hillsdale? Yes No [checked]

Occupation: (if retired, former occupation) Mental Health Case Manager

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background: BA Psychology, MS Business

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

On what other volunteer boards/committees have you served?

Describe any previous activities related to government: _____

Please explain why you would be interested in serving on the council or committee:

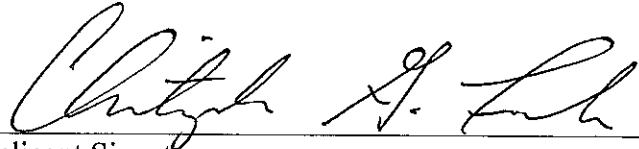
BECAUSE I work in the field w/ a number of homeless Hillsdale residents and I think this is a worsening issue that needs addressing and I want to help address it.

Please explain your understanding of the City of Hillsdale:

The city is a college town with a progressive Mayor who wants to bring new ideas and concepts to the city.

Additional comments: _____

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.



Applicant Signature

3/4/2020

Date



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6441 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? Homeless task force

Name: Don Henderson

Address: Hillsdale MI 49242

Phone: Home Work - Same

Residency is required for most Boards & Commissions. Are you a resident of City of Hillsdale? Yes No If so, for how long?

Occupation: (if retired, former occupation) - Housing Specialist

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background: N M U '75

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

St Pauls Lutheran Church

On what other volunteer boards/committees have you served? Board of Review

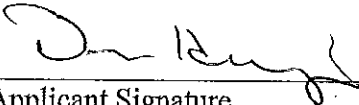
Describe any previous activities related to government: Boards of Rev

Please explain why you would be interested in serving on the council or committee: work to resolve homeless issue

Please explain your understanding of the City of Hillsdale:

Additional comments:

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.


Applicant Signature

3-3-20
Date



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6441 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? Homeless Task Force

Name: Penny L Myers

Address: _____
Street City Zip
Hillsdale 149242

Phone: _____

E-Mail _____

Residency is required for most Boards & Commissions.

Are you a resident of City of Hillsdale? Yes _____ No If so, for how long? _____

Occupation: (if retired, former occupation) Director of Share the Warmth of Hillsdale County

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other _____

Brief Educational Background:

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

I have been involved in church outreach for more than 30 years. I have helped in recent years with the loaves and fishes project, although not really in a leadership role.

On what other volunteer boards/committees have you served? a Share the Warmth of Hillsdale County

Describe any previous activities related to government: NA

Please explain why you would be interested in serving on the council or committee: I have a vested interest in the homeless

Please explain your understanding of the City of Hillsdale:

very little

Additional comments: I am concerned about our homeless population here and would like to help in anyway I can.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Penny Myers
Applicant Signature

2-24-20
Date



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6442 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? Homeless Task Force

Name: Vickie Lee

Address: ~~XXXXXXXXXXXXXXXXXXXX~~ Pittsford Laa 1

Phone: Work

Are you a resident of City of Hillsdale? Yes No [checked]

Occupation: (if retired, former occupation) Children's Librarian

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background: Graduate of Pittsford High School Attended JCC, Graduated from Hillsdale Beauty College with a license in operation + instruction.

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s): Current Kiwanis Board Member.

On what other volunteer boards/committees have you served? Kiwanis member for 3 years.

Describe any previous activities related to government: _____

Please explain why you would be interested in serving on the council or committee: _____

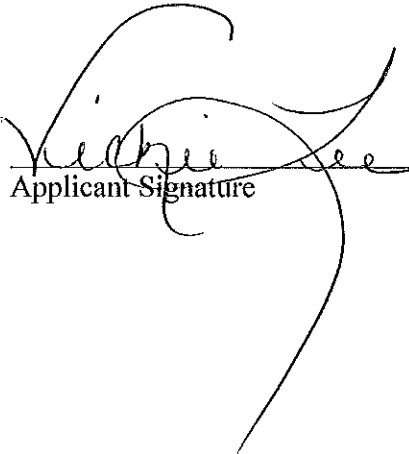
I have dealt first hand with this issue & see the need to help some of them out.

Please explain your understanding of the City of Hillsdale: _____

The City of Hillsdale is very community based & has a small town feel to it. They care about what is happening within their community & the citizens.

Additional comments: _____

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.



Applicant Signature

2-27-2020
Date



**CITY OF
HILLSDALE**

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6442 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? Homeless Task Force

Name: Holly Carpenter

Address: Hillsdale, MI 49242

Street City Zip

Phone: Home Work

E-Mail

Are you a resident of City of Hillsdale? Yes No

Occupation: (if retired, former occupation) McKinney-Vento Grant Coordinator Branch Hillsdale Counties

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause**
- Public Relations
- Legal
- Community Relations**
- Public Speaking
- Finance
- Management
- Other

Brief Educational Background:

What charitable or community activities have you **actively** participated in? Please describe any leadership role(s) you have (had) in the organization(s):
In November 2019, I organized the Empty Bowl Event which raised awareness and money for homeless school children in Branch and Hillsdale Counties.

On what other volunteer boards/committees have you served? None

Describe any previous activities related to government: None

Please explain why you would be interested in serving on the council or committee: I am the McKinney-Vento Grant Coordinator for Branch and Hillsdale Counties. I am responsible for educating schools for identifying and providing resources to homeless students. I have the reported data from each school district for the students that are being identified. My knowledge will provide insight into what the homeless student population of Hillsdale County are experiencing.

Please explain your understanding of the City of Hillsdale: It is a small community with limited resources. But a city that loves it's citizens.

Additional comments: _____

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Holly Carpenter
Applicant Signature

3/2/2020
Date

RECEIVED

FEB 10 2020



CITY OF HILLSDALE CITY CLERK'S OFFICE

97 NORTH BROAD STREET HILLSDALE, MICHIGAN 49242-1695 (517) 437-6442 FAX: (517) 437-6448 cityofhillsdale.org

What Board/Commission would you like to serve? Homeless Task Force

Name: Traci Fowler

Address: Pittsford MI City Zip

Phone: Home Work

E-Mail

Are you a resident of City of Hillsdale? Yes No X

Occupation: (if retired, former occupation) nurse

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background: doctor of nursing practice

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

St. Peter's Free clinic, Share the Warmth of Hillsdale County, Cultural Competence Task Force Jackson County, Community Engagement Advisory Council Jackson County, Health Improvement org. Coordinating Council Jackson County

On what other volunteer boards/committees have you served? See above

Describe any previous activities related to government: letters, calls, call to action to elected officials | state & federal

Please explain why you would be interested in serving on the council or committee: To help ensure a fact based, objective view of the issue & the downstream effects. To ensure measures of action are actually actionable to move forward.

Please explain your understanding of the City of Hillsdale: Ward division w/ representation of each on city council, Mayor.
~~XXXX~~

Additional comments: It is important that this work group be composed of a diverse membership. Putting this issue in "mind" the homeless problem w/ a homogeneous group will be a waste of time. Homelessness is not a solo issue... it directly ties to Finance, Education, careers & health.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.


Applicant Signature

2/10/2020
Date



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6442 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? Homelessness Task Force

Name: Jennifer Rose

Address: XXXX Jerome MI 49242
Street City Zip

Phone: Work

E-Mail

Are you a resident of City of Hillsdale? Yes No [checked]

Occupation: (if retired, former occupation) Housing Specialist

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background: MBA with minor in healthcare and currently working on MSW

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s): Co-Chair of Continuum of Care, President PTA

On what other volunteer boards/committees have you served? Co-Chair Project Connect

Describe any previous activities related to government: _____

Please explain why you would be interested in serving on the council or committee: _____

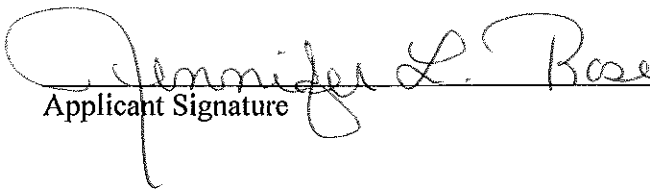
I work with Hillsdale Counties homeless every day.

Please explain your understanding of the City of Hillsdale: _____

There are homeless in quite a few areas. I currently have outreach at Share the Warmth, Drop In Center and Hope House.

Additional comments: _____

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.


Applicant Signature

2/7/2020
Date

Describe any previous activities related to government:

Education - Served on Advanced STATE Council for 8 years

Please explain why you would be interested in serving on the council or committee:

Homeless

TASK Force

Share information and be a voice for the children in Hillsdale & the county who are identified as homeless or in transition of housing.

Please explain your understanding of the City of Hillsdale:

Through Kirtanus projects

Additional comments:

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Jackie Wickham
Applicant Signature

2-5-20
Date

RECEIVED

FEB 05 2020



CITY OF HILLSDALE CITY OF HILLSDALE CITY CLERK'S OFFICE

97 NORTH BROAD STREET HILLSDALE, MICHIGAN 49242-1695 (517) 437-6442 FAX: (517) 437-6448 cityofhillsdale.org

What Board/Commission would you like to serve? Homeless Task Force

Name: Caroline Dolls

Address: Clayton, MI 49235

Phone: Work

E-Mail Are you a resident of City of Hillsdale? Yes No [checked]

Occupation: (if retired, former occupation) Dolch's Case Worker for Hillsdale County

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background: BA Family Studies, child development 0-18 yrs, Certified in Family Life Education

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s): Project Connect Hillsdale & Lenawee County CoC - Continuum of Care of Hillsdale

On what other volunteer boards/committees have you served? 10 years on Council for the Michigan Longbow Association, a 501(c)(3) org, as membership secretary, Editor of Stricktalk, a quarterly publication for 9 years.

Describe any previous activities related to government: _____

Please explain why you would be interested in serving on the council or committee: _____

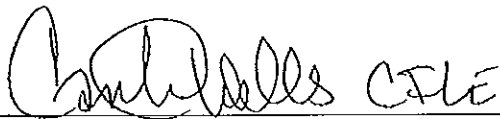
To advocate for our homeless youth
to actively problem-solve/plan to end/reduce
issues relating to homeless youth.

Please explain your understanding of the City of Hillsdale:

Additional comments:

Most of my time working in
Hillsdale, is with homeless or underhoused
youth.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street,
Hillsdale, MI 49242.

 Charles C. FLE

Applicant Signature

2/5/2020

Date

AAC



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6442 FAX: (517) 437-6448
cityofhillsdale.org

Name: Penny Swan

Address: Hillsdale 49242
Street City Zip

Phone: Home Work NA

E-Mail Are you a resident of City of Hillsdale? Yes No

Occupation: (if retired, former occupation) Medical Field

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background:

I have been following the Airport all of my life. I have been going to AAC meetings for a few years now. I am a active member in the Political World of Hillsdale and have a interest in the Airpo.

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

I started a mission at my church of the less fortunate where I give out daily essentials that you can not buy on Food Stamps like TP and Soap. Past Board Member at Habitat for Humanity.

On what other volunteer boards/committees have you served?

Currently on the ZBA, Past Hillsdale Housing Board Member.

Describe any previous activities related to government: I ran for city Council, I have been to almost all the sub committee meeting the city has, I go to the County Commissioners meeting and also record these meetings.

Please explain why you would be interested in serving on the council or committee: _____


To serve the city of Hillsdale, and its Citizens

Please explain your understanding of the City of Hillsdale: _____

A wonderful small American town with a Great Future.

Additional comments: _____

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.


Applicant Signature

1-7-19
Date