



# City Council Agenda

March 15, 2021  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

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- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
  - A. Approval of Bills
    - 1. City and BPU Claims of February 18, 2021: \$124,032.32
    - 2. Payroll of February 18, 2021: \$177,042.53
  - B. City Council Minutes of March 1, 2021
  - C. Amendment of Traffic Control Order 1989-10
  - D. Rescind Traffic Control Order 1991-9
  - E. Hillsdale College Noise Variance Request
- VI. Communications/Petitions**
  - A. American Legion 2.5k and 5k
  - B. 2021 Spring Brush Collection
  - C. BPU Semi Annual Fire Hydrant Flushing
  - D. Special Assessment District Project Information
- VII. Introduction and Adoption of Ordinances/Public Hearing**
  - A. Public Hearing: Special Assessment District 21-01
  - B. Public Hearing: Special Assessment District 21-02
  - C. Public Hearing: Special Assessment District 21-03
- VIII. Old Business**
  - A. Councilman Socha's Resolution with O & G Committee Review
- IX. New Business**
  - A. Grant Application Support for Funds from the Rural Business Development Grant Program (Resolution)
- X. Miscellaneous Reports**
  - A. Proclamations- None
  - B. Appointments- None
  - C. Other- None
- XI. General Public Comment**

**XII. City Manager's Report**

**XIII. Council Comment**

**XIV. Adjournment**

Banks: APCK

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
02/19/2021	APCK	100723	62932	ACCUSHRED	CONTRACTUAL SERVICES	101-215.000-801.000	64.95
02/19/2021	APCK	100724	44244-113	ACD	TELEPHONE	101-265.000-925.000	184.60
		100724	14046-111		TELEPHONE	101-295.000-925.000	93.30
		100724	42718-103		DATA LINE	271-790.000-920.000	53.09
		100724	11061-113		TELEPHONE	582-175.000-925.000	422.83
		100724	42187-155		TELEPHONE	582-175.000-925.000	122.63
		100724	11058-113		TELEPHONE WASTEWATER	590-175.000-925.000	93.30
		100724	42187-155		TELEPHONE	590-175.000-925.000	61.32
		100724	11060-113		TELEPHONE	591-175.000-925.000	93.30
		100724	42187-155		TELEPHONE	591-175.000-925.000	61.31
							1,185.68
02/19/2021	APCK	100725	1F3K-XJ3D-1CXC	AMAZON CAPITAL SERVICES	INV. NO. 1F3K-XJ3D-1CXC DESKTOP WEB	101-301.000-726.000	34.99
		100725	1LTR-QGDT-CD4X		SDS BINDERS	582-175.000-726.000	33.98
		100725	1LTR-QGDT-CD4X		GHS POSTERS	582-175.000-726.000	98.96
		100725	1CR1-T4R3-HC1V		2-5/8 INCH SLITTING BLADE KNIFE	582-543.000-726.000	205.02
		100725	1HWM-7QVR-6746		PRINTER INK POWER PLANT	582-543.000-726.000	34.89
		100725	11R9-1V69-3VPE		ANTENNA DIGGER TRUCK	582-544.000-730.000	29.99
		100725	1LTR-QGDT-CD4X		GHS POSTERS	590-175.000-726.000	49.48
		100725	1LTR-QGDT-CD4X		SDS BINDERS	590-175.000-726.000	16.99
		100725	1LTR-QGDT-CD4X		SDS BINDERS	591-175.000-726.000	16.99
		100725	1LTR-QGDT-CD4X		GHS POSTERS	591-175.000-726.000	49.47
							570.76
02/19/2021	APCK	100726	21INV006333	AMERICAN COPPER AND BRAS	SUPPLIES	582-543.000-726.000	13.37
		100726	21SDH000058863		20X25X2" MERV8	590-547.000-930.000	360.00
		100726	21SDH000058863		20X25X4" MERV8	590-547.000-930.000	175.50
							548.87
02/19/2021	APCK	100727	12362021	AMERICAN PUBLIC WORKS A	2021 MEMBERSHIP RENEWAL - HAMMEL &	101-441.000-810.000	360.00
		100727	12362021		2021 MICHIGAN CHAPTER MEMBERSHIP	101-441.000-810.000	50.00
							410.00
02/19/2021	APCK	100728	1582810332021	ANYTIME FIRE PROTECTION	ANNUAL SERVICE ON FIRE EXTINGUISHER	582-543.000-801.000	194.00
		100728	1582810332021		ANNUAL SERVICE ON FIRE EXTINGUISHER	582-544.000-801.000	194.00
		100728	1582810332021		ANNUAL SERVICE ON FIRE EXTINGUISHER	590-546.000-801.000	194.00
		100728	1582810332021		ANNUAL SERVICE ON FIRE EXTINGUISHER	591-543.000-801.000	194.00
							776.00
02/19/2021	APCK	100729	154030	ARROW SWIFT PRINTING	INV. NO. 154030 (400) STICKERS/CITA	101-301.000-900.000	42.30
02/19/2021	APCK	100730	00001857	AUTO OWNERS INSURANCE		101-175.000-850.000	266.00

Banks: APCK

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
02/19/2021	APCK	100731	52038	AUTOMOTIVE SERVICE CO,	PARKER #52038	640-444.000-730.000	390.10
02/19/2021	APCK	100732	2035733961	BAKER & TAYLOR COMPANY	ADULT BOOKS JANUARY	271-790.000-982.000	71.28
		100732	2035738726		BOOKS	271-792.000-982.000	15.11
		100732	2035758438		BOOKS	271-792.000-982.000	15.65
		100732	2035758587		BOOKS	271-792.000-982.000	201.40
							303.44
02/19/2021	APCK	100733	12562021	DOUG BILDNER	DOT PHYSICAL	101-441.000-955.588	100.00
02/19/2021	APCK	100734	12582021	BLUE CROSS & BLUE SHIELD	HEALTH AND LIFE INSURANCE	101-172.000-715.000	95.91
		100734	12582021		HEALTH AND LIFE INSURANCE	101-173.000-715.000	95.91
		100734	12582021		HEALTH AND LIFE INSURANCE	101-209.000-715.000	27.65
		100734	12582021		HEALTH AND LIFE INSURANCE	101-215.000-715.000	95.91
		100734	12582021		HEALTH AND LIFE INSURANCE	101-219.000-715.000	151.20
		100734	12582021		HEALTH AND LIFE INSURANCE	101-295.000-715.000	55.29
		100734	728385		HEALTH AND LIFE INSURANCE	101-301.000-715.000	728.38
		100734	12582021		HEALTH AND LIFE INSURANCE	101-301.000-715.000	206.49
		100734	3363454		HEALTH AND LIFE INSURANCE	101-336.000-715.000	247.12
		100734	12582021		HEALTH AND LIFE INSURANCE	101-400.000-715.000	95.91
		100734	12582021		HEALTH AND LIFE INSURANCE	101-441.000-715.000	151.20
		100734	12582021		HEALTH AND LIFE INSURANCE	101-447.000-715.000	95.91
		100734	12582021		HEALTH AND LIFE INSURANCE	208-751.000-715.000	55.29
		100734	12582021		HEALTH AND LIFE INSURANCE	271-790.000-715.000	27.65
		100734	933169		HEALTH AND LIFE INSURANCE	582-175.000-715.000	466.58
		100734	809613		HEALTH AND LIFE INSURANCE	582-175.000-715.000	404.81
		100734	12582021		HEALTH AND LIFE INSURANCE	582-175.000-715.000	67.70
		100734	12562021		HEALTH AND LIFE INSURANCE	588-588.000-715.000	110.58
		100734	12582021		HEALTH AND LIFE INSURANCE	588-588.000-715.000	55.29
		100734	7003454-006		HEALTH AND LIFE INSURANCE	588-588.000-715.000	110.58
		100734	933169		HEALTH AND LIFE INSURANCE	590-175.000-715.000	233.29
		100734	809613		HEALTH AND LIFE INSURANCE	590-175.000-715.000	202.41
		100734	12582021		HEALTH AND LIFE INSURANCE	590-175.000-715.000	33.85
		100734	933169		HEALTH AND LIFE INSURANCE	591-175.000-715.000	233.29
		100734	809613		HEALTH AND LIFE INSURANCE	591-175.000-715.000	202.39
		100734	12582021		HEALTH AND LIFE INSURANCE	591-175.000-715.000	33.85
		100734	12562021		HEALTH AND LIFE INSURANCE	640-444.000-715.000	95.91
		100734	12582021		HEALTH AND LIFE INSURANCE	640-444.000-715.000	27.65
		100734	7003454-006		HEALTH AND LIFE INSURANCE	640-444.000-715.000	95.91
		100734	12562021		HEALTH AND LIFE INSURANCE	699-441.000-715.000	302.41
		100734	12582021		HEALTH AND LIFE INSURANCE	699-441.000-715.000	27.65
		100734	7003454-006		HEALTH AND LIFE INSURANCE	699-441.000-715.000	302.41

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
02/19/2021	APCK	100735		VOID	** VOIDED **		** VOIDED **
02/19/2021	APCK	100736	126357	BRINER OIL CO, INC	FUEL FOR TWO GENERATORS AT WWTP	582-543.000-740.000	655.28
		100736	126357		FUEL FOR GENERATOR AT WTP	582-543.000-740.000	412.11
		100736	126332		5W20 SYN OIL #126332	588-588.000-740.000	59.33
							1,126.72
02/19/2021	APCK	100737	8232021	COREY BURKE	REIMBURSEMENT FOR 4 TIER SHELVING U101-336.000-726.000		31.63
02/19/2021	APCK	100738	12412021	BURNIPS EQUIPMENT CO	SEAL KIT #81626 (BPU B/H #30-39)	640-444.000-730.000	295.00
02/19/2021	APCK	100739	51493	BUSINESS CARD	DEFIBRILLATOR REPLACEMENT PAD CHILD	582-175.000-726.000	32.50
		100739	51493		DEFIBRILLATOR REPLACEMENT PAD ADULT	582-175.000-726.000	44.00
		100739	51493		DEFIBRILLATOR REPLACEMENT PADS ADUL	582-544.000-730.000	132.00
		100739	INV1116015		RETAINER, ADAPTER & LAMPHOUSING	582-544.000-730.000	76.31
		100739	W3685668		BATTERY FOR METER READING HAND HELD	590-175.000-801.200	41.55
		100739	51493		DEFIBRILLATOR REPLACEMENT PAD ADULT	590-547.000-730.039	22.00
		100739	51493		DEFIBRILLATOR REPLACEMENT PAD CHILD	590-547.000-730.039	16.25
		100739	E27687		VIRITUAL OPERATORS DAY FOR CEC'S	590-547.000-861.000	175.00
		100739	W3685668		BATTERY FOR METER READING HAND HELD	591-175.000-801.200	41.55
		100739	91019385		WEF DUES	591-175.000-810.000	152.00
		100739	21020426882866		TRAINING & SEMINARS	591-175.000-861.000	80.00
		100739	51493		DEFIBRILLATOR REPLACEMENT PAD CHILD	591-543.000-726.000	16.25
		100739	51493		DEFIBRILLATOR REPLACEMENT PAD ADULT	591-543.000-726.000	22.00
							851.41
02/19/2021	APCK	100740	409354	CARD SERVICES CENTER	MISC. - COMMUNICATIONS	101-101.000-955.200	900.00
		100740	MEDC		TRAINING & SEMINARS	101-172.000-861.000	20.00
		100740	497		POSTAGE	101-173.000-801.000	7.75
		100740	87654292-1		MAA - ASSESSOR CON ED (OLIVIA)	101-209.000-861.000	42.00
		100740	1/21/21		BOARD OF REVIEW EXPENSES - MEALS	101-209.000-862.000	6.00
		100740	089582021		POSTAGE	101-215.000-734.000	550.00
		100740	815		POSTAGE	101-301.000-726.000	4.60
		100740	924		SUPPLIES	101-301.000-726.000	4.80
		100740	598		SUPPLIES	101-301.000-726.000	0.55
		100740	559		SUPPLIES	101-301.000-726.000	9.05
		100740	94345891		SUPPLIES	203-500.000-726.000	56.98
		100740	111-0365636-33		AMAZON	271-790.000-726.000	32.85
		100740	23210536		THRIFT BOOKS	271-790.000-982.000	125.27
		100740	112-8912094-15		BARNS & NOBEL	271-790.000-982.000	14.74
		100740	112-1832869-77		BARNS & NOBEL	271-790.000-982.000	21.24
		100740	112-2571453-65		BARNS & NOBEL	271-790.000-982.000	19.24
							1,815.07

CHECK DISBURSEMENT REPORT FOR CITY OF HILLSDALE  
 CHECK NUMBER 100723 - 100788  
 Banks: APCK

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
02/19/2021	APCK	100741	73049	CAROL MCMILLAN	ACCOUNTS PAYABLE-UB REFUNDS	582-000.000-202.100	100.67
02/19/2021	APCK	100742	94421109	CHESTNEY PUBLISHING	COMMUNITY PROMOTION	582-175.000-880.000	208.75
		100742	94421109		COMMUNITY PROMOTION	590-175.000-880.000	104.38
		100742	94421109		COMMUNITY PROMOTION	591-175.000-880.000	104.37
							417.50
02/19/2021	APCK	100743	4073472436	CINTAS CORPORATION	CONTRACTUAL SERVICES	582-175.000-801.000	20.47
		100743	4073472436		CONTRACTUAL SERVICES	590-175.000-801.000	10.24
		100743	4073472436		CONTRACTUAL SERVICES	591-175.000-801.000	10.23
							40.94
02/19/2021	APCK	100744	12.31.2020	COMMUNITY ACTION AGENCY	LOW INCOME ENERGY ASSISTANCE	582-000.000-249.100	2,555.87
		100744	12162021		LOW INCOME ENERGY ASSISTANCE	582-000.000-249.100	2,609.10
							5,164.97
02/19/2021	APCK	100745	655423-00	CURRENT OFFICE SOLUTIONS	SUPPLIES	NAMEPL101-173.000-726.000	32.00
		100745	464758-00		SUPPLIES	101-209.000-726.000	101.34
		100745	464801-00		SUPPLIES	101-215.000-726.000	91.75
		100745	464804-00		SUPPLIES	101-215.000-726.000	5.12
		100745	655684-00		INV. NO. 655684-00 APPOINTMENT BOOK	101-336.000-726.000	39.39
		100745	655748-00		SUPPLIES	588-588.000-726.000	37.50
							307.10
02/19/2021	APCK	100746	4002870	DENTON KELLEY	DUE TO ICMA-RETIREMENT CONT.	101-000.000-231.003	42.44
02/19/2021	APCK	100747	SI21-04379	DETROIT SALT CO	SALT #121-04379	633-000.000-111.000	3,083.94
		100747	SI21-04379		SALT (TONS) #121-04379	633-000.000-111.000	6,120.71
							9,204.65
02/19/2021	APCK	100748	0009255	EAST 2 WEST ENTERPRISES, INC		101-265.000-801.000	40.00
02/19/2021	APCK	100749	1583210262021	FAMILY FARM & HOME		582-543.000-930.000	6.99
		100749	794		100 PSI GAUGE	582-543.000-930.000	6.99
		100749	112488		HOSE AND RAZOR BLADES	582-543.000-930.000	23.98
		100749	1122021		SNOW SHOVEL/PUSHER	590-547.000-930.000	29.98
		100749	1122021		LED 4" SEALED LIGHTS	590-547.000-930.000	29.98
		100749	1122021		BALL AND PINTLE 2"	590-547.000-930.000	64.99
		100749	1122021		3/4NH X 3/4 NPT	590-547.000-930.000	4.99
		100749	1122021		3/4NH X 3/4NH	590-547.000-930.000	4.99
		100749	1122021		3/4 X 3/4 X1	590-547.000-930.000	4.99
		100749	1122021		3/4 X 1 1/2 NIPPLE	590-547.000-930.000	2.29

Banks: APCK

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		100749	000800/W		LIQUID WRENCH OIL, CABLE #800	640-444.000-726.000	13.13
							193.30
02/19/2021	APCK	100750	S109945017.001	GALLOUP	3285559 6X6X8 BL CI FLGD TEE	582-543.000-930.000	530.10
		100750	S109945017.001		3033283 6X4 BLACK FLNG CONC	582-543.000-930.000	133.73
		100750	S109945017.001		3007990 4 VALVE	582-543.000-930.000	597.25
		100750	S109945017.001		3060845 4 BLK PIPE	582-543.000-930.000	148.39
		100750	S109945017.001		3046529 2X4-6 3M T-O-L	582-543.000-930.000	43.60
		100750	S109945017.001		3032245 4 CAP WELD	582-543.000-930.000	5.26
		100750	S109945017.001		3036774 4 FLANGE	582-543.000-930.000	14.45
		100750	S109945017.001		3037163 4 BLND FLANGE	582-543.000-930.000	15.95
		100750	S109945017.001		3001731 4 BOLT PACK	582-543.000-930.000	30.48
		100750	S109945017.001		3001746 6 BOLT PACK	582-543.000-930.000	32.16
		100750	S109945017.001		3001756 8 BOLT PACK	582-543.000-930.000	17.12
		100750	S109945017.001		3024797 2 BLK UNION	582-543.000-930.000	37.42
		100750	S109945017.001		3023511 2 BLK TEE	582-543.000-930.000	22.66
		100750	S109945017.001		3010803 2 UPBA-475B	582-543.000-930.000	63.95
		100750	S109945017.001		2996889 2 SCH 40 BLK PIPE	582-543.000-930.000	130.62
							1,823.14
02/19/2021	APCK	100751	12462021	GELZER & SON INC	OUTLET & WALL PLATES #B39803 (CITY	101-265.000-930.000	5.67
		100751	1012021		SUPPLIES	271-790.000-726.000	18.49
		100751	B40047		GASKET MAKER , SAFETY GOGGLES	582-543.000-930.000	44.86
		100751	C407082		, PLUG	582-543.000-930.000	0.00
		100751	C407082		ADAPTER	582-543.000-930.000	5.99
		100751	C407031		, PLUG	582-543.000-930.000	(1.50)
		100751	1583310322021		FASTENERS AND ANCHORS	582-544.000-726.800	6.29
		100751	21-8157		BAND SAW BLADE	582-544.000-930.000	17.78
		100751	21-8157		PAINT BRUSHES	582-544.000-930.000	3.96
		100751	21-8157		SUPER GLUE	582-544.000-930.000	5.79
		100751	21-8157		FASTENERS AND ANCHORS	582-544.000-930.000	16.88
		100751	B39869		MASON LINE	582-544.000-930.000	6.29
		100751	C407068		LD COMM PASS LEVER	582-544.000-930.000	44.49
		100751	B39332		12 PK AAA	590-547.000-930.000	37.94
		100751	B39332		12 PKAA	590-547.000-930.000	18.97
							231.90
02/19/2021	APCK	100752	15537	HEFFERNAN SOFT WATER SERVICE	SUPPLIES	101-265.000-726.000	23.75
		100752	155377272021		SUPPLIES	101-265.000-726.000	28.50
		100752	15537		SUPPLIES	101-295.000-726.000	4.75
		100752	155377272021		SUPPLIES	101-295.000-726.000	4.75
		100752	15537		SUPPLIES	101-441.000-726.000	9.50

CHECK DISBURSEMENT REPORT FOR CITY OF HILLSDALE  
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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		100752	155377272021		SUPPLIES	271-790.000-726.000	9.50
		100752	64212		WATER FOR SHOP	582-544.000-726.800	6.00
		100752	15537		SUPPLIES	588-588.000-726.000	9.50
		100752	736		5 GAL DISTILLED WATER	590-547.000-726.900	15.00
		100752	736		DELIVERY FEES	590-547.000-726.900	2.50
							113.75
02/19/2021	APCK	100753	21-204	HILLSDALE CO PROSECUTING ATTORNEY	10% OF FUNDS SEIZED CN 21-204	265-301.000-726.000	35.60
02/19/2021	APCK	100754	2101-00000705	HILLSDALE MEDIA GROUP	PUBLISHING / NOTICES	101-400.000-905.000	78.70
02/19/2021	APCK	100755	581409	ITRON, INC	MVRS SUPPORT MAR 21 TO MAY 21 BPU	590-000.000-123.000	537.47
		100755	581409		MVRS SUPPORT MAR 21 TO MAY 21 BPU	591-000.000-123.000	537.47
							1,074.94
02/19/2021	APCK	100756	PC001342612:01	JACKSON TRUCK SERVICE INC	DISC PADS #001342428 (DART #63)	588-588.000-730.000	77.61
		100756	PC001342612:01		CENTER BEARING KIT #001342612 (TRUC 640-444.000-730.000)		39.55
							117.16
02/19/2021	APCK	100757	548996	JUNIOR LIBRARY GUILD	BOOKS	271-792.000-982.000	88.00
02/19/2021	APCK	100758	321972 TGK	KREIS, ENDERLE HUDGINS & BORSOS	MTT ATTORNEY FEES (COLLEGE APPEALS)	101-175.000-806.002	13,592.00
02/19/2021	APCK	100759	1280879	KSS ENTERPRISES	LINERS, WIPES, TOWELS ETC. #1280879	101-441.000-726.000	307.99
		100759	1280879		RESPIRATORS N95 #1218225	101-441.000-726.000	71.06
		100759	1279115		CASE OF ROLL TOWEL	582-175.000-726.000	16.71
		100759	1279115		REPLACEMENT PAPER ROLL DISPENSERS	582-175.000-726.000	24.31
		100759	1279115		CASE OF ROLL TOWEL	590-175.000-726.000	8.35
		100759	1279115		REPLACEMENT PAPER ROLL DISPENSERS	590-175.000-726.000	12.16
		100759	1279115		CASE OF ROLL TOWEL	591-175.000-726.000	8.35
		100759	1279115		REPLACEMENT PAPER ROLL DISPENSERS	591-175.000-726.000	12.15
							461.08
02/19/2021	APCK	100760	12.31.2020	LARA - MI PUBLIC SERVICE COMMISSION	LOW INCOME ENERGY ASSISTANCE	582-000.000-249.100	5,403.58
02/19/2021	APCK	100761	11172021	LOVINGER & THOMPSON, PC	LEGAL SERVICES	247-900.000-806.000	1,012.50
02/19/2021	APCK	100762	1583010312021	MARKET HOUSE	CLEANING SUPPLIES	582-544.000-726.800	20.05
02/19/2021	APCK	100763	8382021	STEVE MCDOWELL	REIMBURSEMENT BOOT ALLOWANCE	101-336.000-742.000	36.93
02/19/2021	APCK	100764	11052021	MCKIBBIN MEDIA GROUP	COMMUNITY PROMOTION	582-175.000-880.000	34.50
		100764	11052021		COMMUNITY PROMOTION	590-175.000-880.000	17.25



CHECK DISBURSEMENT REPORT FOR CITY OF HILLSDALE  
 CHECK NUMBER 100723 - 100788  
 Banks: APCK

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		100764	11052021		COMMUNITY PROMOTION	591-175.000-880.000	17.25
							69.00
02/19/2021	APCK	100765	52549755	MCMaster - CARR	STEEL FOD ALIGNMENT COUPLER	590-547.000-930.000	161.66
		100765	52549755		7/8" 14 TAP	590-547.000-930.000	91.26
		100765	52549755		SHIPPING	590-547.000-930.000	9.12
							262.04
02/19/2021	APCK	100766	1092021	MERIT LABORATORIES	BEF COMP TEST INV 21039, 21150, 211590-547.000-801.000		859.50
		100766	1092021		BEF COMP TEST INV 20998	590-547.000-801.000	168.25
		100766	1092021		MONTHLY LLHG	590-547.000-801.000	210.00
							1,237.75
02/19/2021	APCK	100767	12442021	MICH GAS UTILITIES	UTILITIES - GAS	582-175.000-920.400	1,155.80
		100767	12442021		UTILITIES - GAS	590-175.000-920.400	577.90
		100767	12442021		UTILITIES - GAS	591-175.000-920.400	577.90
							2,311.60
02/19/2021	APCK	100768	J025563	MICHIGAN PIPE & VALVE	SLEEVE - 6 X 12.5" REPAIR DI	591-000.000-110.000	652.36
		100768	J025563		UPS CHARGE	591-000.000-110.000	20.00
							672.36
02/19/2021	APCK	100769	3020	MMEA	ANNUAL DUES	582-175.000-810.000	16,352.00
02/19/2021	APCK	100770	5764	NORM'S TIRE & SERVICE	FOUR TIRES FOR SMALL DUMP 39-54	591-175.000-730.039	749.56
		100770	5812		TIRE #5812 (TRUCK #9)	640-444.000-730.000	143.07
		100770	5858		INV. NO. 5858 LBR DISMOUNT/MOUNT TI	640-444.000-801.301	80.00
		100770	5858		GOODYEAR 255/60/R18 TIRES	640-444.000-801.301	600.00
		100770	5858		TIRE DISPOSAL CHARGE	640-444.000-801.301	12.00
		100770	5858		SHOP SUPPLIES	640-444.000-801.301	7.36
							1,591.99
02/19/2021	APCK	100771	765955	NYE UNIFORM COMPANY	INV. NO. 765955 MOCK TURTLENECKS/SI	101-301.000-742.000	69.00
		100771	765955		T NECKS EMBROIDERED	101-301.000-742.000	10.00
							79.00
02/19/2021	APCK	100772	66667	PARNEY'S CAR CARE	OIL CHANGE	591-175.000-730.039	42.02
		100772	66663		INV. NO. 66663 LBR CK OUT BATTERY E	640-444.000-801.301	90.50
		100772	66663		LBR BATTERY INSTALL - UNIT 2-1	640-444.000-801.301	22.63
		100772	66663		INTERSTATE BATTERY	640-444.000-801.301	182.95
		100772	66663		CORE CHARGE	640-444.000-801.301	18.00
		100772	66663		CORE RETURN	640-444.000-801.301	(18.00)
		100772	66663		INV. NO. 66701 LBR LUBE, OIL & FILT	640-444.000-801.301	21.00

Banks: APCK

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		100772	66663		QTS 5W20 OIL - UNIT 2-1	640-444.000-801.301	11.00
		100772	66663		OIL FILTER	640-444.000-801.301	4.00
		100772	66663		MISCELLANEOUS FLUIDS	640-444.000-801.301	1.00
		100772	66663		TIRE ROTATION	640-444.000-801.301	15.00
							390.10
02/19/2021	APCK	100773	1670	PAULINE SALYER	REIMBURSEMENT FOR SERVICE CALL	591-544.000-930.990	105.00
02/19/2021	APCK	100774	10284-1353167	PERFORMANCE AUTOMOTIVE	REPAIRS & MAINTENANCE	101-209.000-930.000	61.15
		100774	10284-1352761		INV. NO. 10284-1352761 OIL DRY	101-336.000-726.000	74.32
		100774	21-15826102521		BOLTS WATER LINE	582-543.000-930.000	9.89
		100774	21-15826102521		3/8 TUBING AND SLEEVE	582-543.000-930.000	2.56
		100774	21-15826102521		LOC TITE	582-543.000-930.000	70.62
		100774	21-15826102521		HYDRAULIC HOSE	582-544.000-730.000	156.15
		100774	21-15826102521		FILTER BAC HOE	582-544.000-730.000	22.38
		100774	21-15826102521		FILTER LEMMY	582-544.000-730.000	8.19
		100774	21-15826102521		FILTERS BUCKET TRUCKS	582-544.000-730.000	206.94
		100774	21-15826102521		HYDRAULIC FITTINGS	582-544.000-730.000	22.88
		100774	21-15826102521		OIL WHITE DUMP TRUCK	582-544.000-730.000	79.03
		100774	21-15826102521		GREASE ZERKS 39-09	582-544.000-730.000	3.57
		100774	21-15826102521		SUPPLIES FOR OIL CHANGES	582-544.000-730.000	38.96
		100774	21-15826102521		HYDRAULIC OIL FOR BAC HOE	582-544.000-730.000	56.91
		100774	21-15826102521		2.5 GALLON DEF FLUID	582-544.000-730.000	26.98
		100774	21-15826102521		55 GALLON BULK DEF FLUID	582-544.000-730.000	277.69
		100774	10284-1352656		OIL FILTER SKID STEER	582-544.000-730.000	11.69
		100774	4585202012		AIR FILTER #1351498 (DART #63)	588-588.000-730.000	13.33
		100774	4585202012		OIL FILTER #1351815 (DART #60 + STO	588-588.000-730.000	9.30
		100774	4585202012		CONTOUR BLADE #1351858 (STOCK)	588-588.000-730.000	34.78
		100774	10284-1352584		MINIFUSE KIT	591-175.000-730.039	4.19
		100774	10284-1352584		BUSS FUSE	591-175.000-730.039	6.99
		100774	10284-1352584		BATTERY FOR SKID STEER	591-175.000-730.039	144.99
		100774	10284-1352584		BATTERY CORE	591-175.000-730.039	(18.00)
		100774	4585202012		GUIDE #1351473 (TRUCK #9)	640-444.000-730.000	14.99
		100774	4585202012		HYD FITTINGS #1352462 (TRUCK #9)	640-444.000-730.000	13.98
							1,354.46
02/19/2021	APCK	100775	26626	PHAT JAXX AUTOMOTIVE	R/R FUEL PUMP #26626 (TRUCK #9)	640-444.000-801.000	200.24
02/19/2021	APCK	100776	12518150	POWERLINE SUPPLY	ANCHOR - 6" SCREW	582-000.000-110.000	201.40
		100776	12518150		WIRE HOLDER - 4" LAG HOUSE	582-000.000-110.000	258.00
		100776	12518150		QUICK SLEEVE - #4 STR	582-000.000-110.000	454.00
		100776	12518150		CONNECTOR WR-159	582-000.000-110.000	85.00
		100776	12518150		FUSE LINK - 20 AMP T	582-000.000-110.000	47.20

## CHECK DISBURSEMENT REPORT FOR CITY OF HILLSDALE

CHECK NUMBER 100723 - 100788

Banks: APCK

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		100776	12518150		FUSE LINK - 30 AMP T	582-000.000-110.000	32.60
		100776	56538606		RUBBER STRAPS AND BUTTONS FOR SLEEV	582-544.000-726.800	105.00
		100776	56536828		RUBBER BLANKET TESTING	582-544.000-726.800	50.20
		100776	56535185		TRANSFORMER PADS FOR URD	582-544.000-726.800	903.20
		100776	56536803		IMPACT KIT AND HEX ADAPTERS	582-544.000-726.800	695.86
		100776	56538608		CLIMBING EQUIPMENT	582-544.000-726.800	4,141.00
							6,973.46
02/19/2021	APCK	100777	8292021	SHELBY RATHBUN	REIMBURSEMENT WINDSHIELD WIPER BLAD	640-444.000-730.301	19.07
02/19/2021	APCK	100778	2431	STATE OF MICHIGAN	LOW INCOME ENERGY ASSISTANCE	582-000.000-249.100	5,495.38
02/19/2021	APCK	100779	HC-19AA	REGION 2 PLANNING COMMISSION	REGION 2 PC DUES	101-400.000-810.000	2,242.35
02/19/2021	APCK	100780	20256-1	RYAN & BRADSHAW	R/R RUUD ROOFTOP UNIT #20256-1(LIBR	271-790.000-930.000	8,400.00
02/19/2021	APCK	100781	513763	SAFETY SYSTEMS, INC	QUARTERLY LEASE FEB MAR APR	590-546.000-801.000	180.00
02/19/2021	APCK	100782	342414	SOLOMON CORPORATION	15 KVA 7200/12470 120/240 PAD	582-000.000-158.000-201009	2,145.00
		100782	342414		25 KVA 7200/12470 120/240 PAD	582-000.000-158.000-201009	3,220.00
		100782	342414		50 KVA 7200/12470 120/240 PAD	582-000.000-158.000-201009	3,180.00
							8,545.00
02/19/2021	APCK	100783	49400	SPRATT'S	REPAIRS & MAINTENANCE	101-295.000-930.000	516.37
02/19/2021	APCK	100784	HP%-Y43V-JTQYF	STATE OF MICHIGAN EGLE	NPDES PERMIT RENEWALL APPLICATION F	590-175.000-801.000	750.00
02/19/2021	APCK	100785	638534	STILLWELL FORD MERCURY, INC	INV. NO. 638534 LBR MOUNT & BALANCE	640-444.000-801.301	74.00
		100785	638534		GOODYEAR 245/55/R18 TIRES	640-444.000-801.301	908.00
		100785	638534		TIRE DISPOSAL	640-444.000-801.301	12.00
		100785	638534		4-WHEEL ALIGNMENT	640-444.000-801.301	99.99
		100785	638534		SHOP SUPPLIES/ENVIRONMENTAL WASTE	640-444.000-801.301	15.00
		100785	638747		INV. NO. 638747 R&R BELT BUCKLE ASS	640-444.000-801.301	282.13
		100785	638747		SEAT BELT BUCKLE ASSEMBLY - UNIT 2-	640-444.000-801.301	128.48
		100785	638747		LBR R&R SPARK PLUGS/BOOTS	640-444.000-801.301	187.50
		100785	638747		SPARK PLUGS	640-444.000-801.301	38.52
		100785	638747		BOOTS - IGNITION WIRE PROTECTION	640-444.000-801.301	36.30
		100785	638747		GASKET	640-444.000-801.301	18.07
		100785	638747		LBR FUEL INJECTOR & INDUCTION CLEAN	640-444.000-801.301	90.00
		100785	638747		FUEL SERVICE KIT	640-444.000-801.301	55.75
		100785	638747		SHOP SUPPLIES/ENVIRONMENTAL WASTE	640-444.000-801.301	15.00
							1,960.74
02/19/2021	APCK	100786	1002021	DAVID STIDHAM	TREE & STUMP REMOVAL & TRIMMINGS	101-756.000-801.000	1,600.00

Banks: APCK

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		100786	1002021		TREE & STUMP REMOVAL & TRIMMINGS	202-470.000-801.000	4,500.00
		100786	1002021		TREE & STUMP REMOVAL & TRIMMINGS	203-470.000-801.000	3,400.00
							9,500.00
02/19/2021	APCK	100787	154 0112968	UNIFIRST CORP	CONTRACTUAL SERVICES	101-301.000-801.000	21.41
		100787	154 0113521		CONTRACTUAL SERVICES	101-301.000-801.000	21.41
		100787	154 0112967		RUGS/UNIFORMS-DPS #154-0112967	101-441.000-742.000	32.93
		100787	154 0112967		RUGS/UNIFORMS-DPS #154-0112967	101-441.000-801.000	28.34
		100787	154 0112967		RUGS/UNIFORMS-DPS #154-0112967	640-444.000-742.000	13.14
		100787	154 0112967		RUGS/UNIFORMS-DPS #154-0112967	640-444.000-801.000	19.82
							137.05
02/19/2021	APCK	100788	9872459373	VERIZON WIRELESS	INV. NO. 9872459373 NETWORK ACCESS	101-301.000-801.000	160.04
		100788	9872459374		TELEPHONE	582-175.000-925.000	678.64
		100788	9872459374		TELEPHONE	590-175.000-925.000	166.56
		100788	9872459374		TELEPHONE	591-175.000-925.000	166.91
							1,172.15
TOTAL - ALL FUNDS					TOTAL OF 66 CHECKS (1 voided)		124,032.32

--- GL TOTALS ---

101-000.000-231.003	DUE TO ICMA-RETIREMENT CONT.	42.44
101-101.000-955.200	MISC. - COMMUNICATIONS	900.00
101-172.000-715.000	HEALTH AND LIFE INSURANCE	95.91
101-172.000-861.000	TRAINING & SEMINARS	20.00
101-173.000-715.000	HEALTH AND LIFE INSURANCE	95.91
101-173.000-726.000	SUPPLIES	32.00
101-173.000-801.000	CONTRACTUAL SERVICES	7.75
101-175.000-806.002	LEGAL SERVICES - TAX CASES	13,592.00
101-175.000-850.000	INSURANCE	266.00
101-209.000-715.000	HEALTH AND LIFE INSURANCE	27.65
101-209.000-726.000	SUPPLIES	101.34
101-209.000-861.000	TRAINING & SEMINARS	42.00
101-209.000-862.000	LODGING AND MEALS	6.00
101-209.000-930.000	REPAIRS & MAINTENANCE	61.15
101-215.000-715.000	HEALTH AND LIFE INSURANCE	95.91
101-215.000-726.000	SUPPLIES	96.87
101-215.000-734.000	POSTAGE	550.00
101-215.000-801.000	CONTRACTUAL SERVICES	64.95
101-219.000-715.000	HEALTH AND LIFE INSURANCE	151.20
101-265.000-726.000	SUPPLIES	52.25
101-265.000-801.000	CONTRACTUAL SERVICES	40.00
101-265.000-925.000	TELEPHONE	184.60
101-265.000-930.000	REPAIRS & MAINTENANCE	5.67
101-295.000-715.000	HEALTH AND LIFE INSURANCE	55.29
101-295.000-726.000	SUPPLIES	9.50

Banks: APCK

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
101-295.000-925.000					TELEPHONE	93.30	
101-295.000-930.000					REPAIRS & MAINTENANCE	516.37	
101-301.000-715.000					HEALTH AND LIFE INSURANCE	934.87	
101-301.000-726.000					SUPPLIES	53.99	
101-301.000-742.000					CLOTHING / UNIFORMS	79.00	
101-301.000-801.000					CONTRACTUAL SERVICES	202.86	
101-301.000-900.000					PRINTING	42.30	
101-336.000-715.000					HEALTH AND LIFE INSURANCE	247.12	
101-336.000-726.000					SUPPLIES	145.34	
101-336.000-742.000					CLOTHING / UNIFORMS	36.93	
101-400.000-715.000					HEALTH AND LIFE INSURANCE	95.91	
101-400.000-810.000					DUES AND SUBSCRIPTIONS	2,242.35	
101-400.000-905.000					PUBLISHING / NOTICES	78.70	
101-441.000-715.000					HEALTH AND LIFE INSURANCE	151.20	
101-441.000-726.000					SUPPLIES	388.55	
101-441.000-742.000					CLOTHING / UNIFORMS	32.93	
101-441.000-801.000					CONTRACTUAL SERVICES	28.34	
101-441.000-810.000					DUES AND SUBSCRIPTIONS	410.00	
101-441.000-955.588					MISC. - CDL LICENSING/TESTING	100.00	
101-447.000-715.000					HEALTH AND LIFE INSURANCE	95.91	
101-756.000-801.000					CONTRACTUAL SERVICES	1,600.00	
202-470.000-801.000					CONTRACTUAL SERVICES	4,500.00	
203-470.000-801.000					CONTRACTUAL SERVICES	3,400.00	
203-500.000-726.000					SUPPLIES	56.98	
208-751.000-715.000					HEALTH AND LIFE INSURANCE	55.29	
247-900.000-806.000					LEGAL SERVICES	1,012.50	
265-301.000-726.000					SUPPLIES	35.60	
271-790.000-715.000					HEALTH AND LIFE INSURANCE	27.65	
271-790.000-726.000					SUPPLIES	60.84	
271-790.000-920.000					UTILITIES	53.09	
271-790.000-930.000					REPAIRS & MAINTENANCE	8,400.00	
271-790.000-982.000					BOOKS	251.77	
271-792.000-982.000					BOOKS	320.16	
582-000.000-110.000					INVENTORY	1,078.20	
582-000.000-158.000-201009					CONSTRUCTION WORK IN PROGRESS	8,545.00	
582-000.000-202.100					ACCOUNTS PAYABLE-UB REFUNDS	100.67	
582-000.000-249.100					LOW INCOME ENERGY ASSISTANCE	16,063.93	
582-175.000-715.000					HEALTH AND LIFE INSURANCE	939.09	
582-175.000-726.000					SUPPLIES	250.46	
582-175.000-801.000					CONTRACTUAL SERVICES	20.47	
582-175.000-810.000					DUES AND SUBSCRIPTIONS	16,352.00	
582-175.000-880.000					COMMUNITY PROMOTION	243.25	
582-175.000-920.400					UTILITIES - GAS	1,155.80	
582-175.000-925.000					TELEPHONE	1,224.10	
582-543.000-726.000					SUPPLIES	253.28	
582-543.000-740.000					FUEL AND LUBRICANTS	1,067.39	
582-543.000-801.000					CONTRACTUAL SERVICES	194.00	
582-543.000-930.000					REPAIRS & MAINTENANCE	1,993.52	

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582-544.000-726.800					SUPPLIES - OPERATIONS		5,927.60
582-544.000-730.000					VEH./EQUIP. MAINT. SUPPLIES		1,149.67
582-544.000-801.000					CONTRACTUAL SERVICES		194.00
582-544.000-930.000					REPAIRS & MAINTENANCE		95.19
588-588.000-715.000					HEALTH AND LIFE INSURANCE		276.45
588-588.000-726.000					SUPPLIES		47.00
588-588.000-730.000					VEH./EQUIP. MAINT. SUPPLIES		135.02
588-588.000-740.000					FUEL AND LUBRICANTS		59.33
590-000.000-123.000					PREPAID EXPENSES		537.47
590-175.000-715.000					HEALTH AND LIFE INSURANCE		469.55
590-175.000-726.000					SUPPLIES		86.98
590-175.000-801.000					CONTRACTUAL SERVICES		760.24
590-175.000-801.200					COMPUTER		41.55
590-175.000-880.000					COMMUNITY PROMOTION		121.63
590-175.000-920.400					UTILITIES - GAS		577.90
590-175.000-925.000					TELEPHONE		321.18
590-546.000-801.000					CONTRACTUAL SERVICES		374.00
590-547.000-726.900					SUPPLIES - LABORATORY		17.50
590-547.000-730.039					BPU VEHICLE MAINT/SUPPLIES		38.25
590-547.000-801.000					CONTRACTUAL SERVICES		1,237.75
590-547.000-861.000					TRAINING & SEMINARS		175.00
590-547.000-930.000					REPAIRS & MAINTENANCE		996.66
591-000.000-110.000					INVENTORY		672.36
591-000.000-123.000					PREPAID EXPENSES		537.47
591-175.000-715.000					HEALTH AND LIFE INSURANCE		469.53
591-175.000-726.000					SUPPLIES		86.96
591-175.000-730.039					BPU VEHICLE MAINT/SUPPLIES		929.75
591-175.000-801.000					CONTRACTUAL SERVICES		10.23
591-175.000-801.200					COMPUTER		41.55
591-175.000-810.000					DUES AND SUBSCRIPTIONS		152.00
591-175.000-861.000					TRAINING & SEMINARS		80.00
591-175.000-880.000					COMMUNITY PROMOTION		121.62
591-175.000-920.400					UTILITIES - GAS		577.90
591-175.000-925.000					TELEPHONE		321.52
591-543.000-726.000					SUPPLIES		38.25
591-543.000-801.000					CONTRACTUAL SERVICES		194.00
591-544.000-930.990					REPAIRS & MAINTENANCE - LEAD		105.00
633-000.000-111.000					INVENTORY - MAT. AND SUPPLIES		9,204.65
640-444.000-715.000					HEALTH AND LIFE INSURANCE		219.47
640-444.000-726.000					SUPPLIES		13.13
640-444.000-730.000					VEH./EQUIP. MAINT. SUPPLIES		896.69
640-444.000-730.301					POLICE VEH/EQUIP MAINT SUPPLIE		19.07
640-444.000-742.000					CLOTHING / UNIFORMS		13.14
640-444.000-801.000					CONTRACTUAL SERVICES		220.06
640-444.000-801.301					POLICE VEHICLE REPAIR		3,008.18
699-441.000-715.000					HEALTH AND LIFE INSURANCE		632.47
					TOTAL		124,032.32

**CITY COUNCIL MINUTES**

City of Hillsdale  
March 1, 2021  
7:00 P.M.

Regular Meeting  
Electronic Meeting (COVID-19)

**Call to Order and Pledge of Allegiance**

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

**Roll Call**

Mayor Adam Stockford called the meeting to order. Clerk Price took roll call.

Council Members present:	Adam Stockford, Mayor R Greg Stuchell, Ward 1 William Morrissey, Ward 2 Cynthia Pratt, Ward 2 Bruce Sharp, Ward 3 (Electronically, Hillsdale, MI) William Zeiser, Ward 3 Robert Socha, Ward 4 Raymond Briner, Ward 4
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Council Members absent:	Anthony Vear, Ward 1
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Also Present: David Mackie (City Manager), Attorney Tom Thompson, Katy Price (City Clerk), Scott Hephner (HCPD/HCFD), Joseph Mangan (Finance), Corey Murray (HDN), Dennis Wainscott, Mike Prince, Christ Wingate, Penny Wingate, David Mosby, Karla Adams, Mary Wallen, Justin Wallen, Diana Hicksenhiser, Roger Sparks, Lisa Sparks, Jon Smith, Jon Beckwith, Tim Martin, Lance Lashaway, Rob Yeager and Penny Swan.

Present electronically: Kristin Bauer (City Engineer), Alan Beeker (Planning/Zoning Administrator), Kim Thomas (City Assessor), Jake Hammel (DPS Director), Jason Blake (DPS Foreman), Ruth Brown, Jack McLain, Eric Moore, Jordan Adams and Joseph Hendee.

**Approval of Agenda**

Motion by Council Member Morrissey, seconded by Council Member Pratt to approve the agenda as presented

Roll call:	Council Member Briner	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stuchell	Aye
	Council Member Pratt	Aye
	Council Member Zeiser	Aye
	Mayor Stockford	Aye
	Council Member Socha	Aye

Motion passed 8-0.

**Public Comment**

Dennis Wainscott, 34 Garden Street, commented on Councilman Socha’s resolution and stated he is in favor of it. Wainscott encouraged Council to pass the resolution.

Robert Eichler, Scipio Township mentioned he would like to see the three minutes time for public comment extended to five minutes.

Penny Swan, Ward 4, is in support of Councilman Socha’s resolution, stating the government should stand up and protect the rights of its citizens.

Jon Smith, Somerset Center, thanked Councilman Socha for presenting his resolution at the meeting.

Karla Adams, commented she is in favor of Councilman Socha’s resolution and asked council to pass the resolution and be support of it as well.

John Beckwith, Hillsdale County, stated that he believes that all that are in public service should take a course on the constitution to have a better understanding of it.

Lance Lashaway, Hillsdale County, thanked Council for taking a stand on partisan politics.

Tim Martin, Hillsdale Township, thanked Councilman Socha for presenting the resolution tonight.

**Consent Agenda**

- A. Approval of Bills
  - 1. City and BPU Claims of February 4, 2021: \$530,918.10
  - 2. Payroll of February 4, 2021: \$179,209.42
- B. City Council Minutes of February 15, 2021
- C. Planning Commission Minutes of January 19, 2021
- D. Library Minutes of February 11, 2021
- E. EDC Minutes of December 1, 2020
- F. LAC Minutes of February 23, 2021
- G. Hillsdale College Noise Variance for Mock Rock Event
- H. Hillsdale College Noise Variance for Taste of Manning Event
- I. Hillsdale College Right of Way Use Request for Taste of Manning Event
- J. January 2021 Finance Report
- K. Finance Minutes of January 25, 2021, February 8, 2021, and February 22, 2021

Motion by Council Member Morrisey, seconded by Council Member Briner to approve the Consent agenda as presented.

Roll call:

Council Member Morrisey	Aye
Council Member Sharp	Aye
Council Member Stuchell	Aye
Council Member Pratt	Aye
Council Member Zeiser	Aye
Mayor Stockford	Aye
Council Member Socha	Aye
Council Member Briner	Aye

Motion passed 8-0.

**Communications/Petitions**

- A. 2021 Cemetery Spring Clean Up

All items presented for the purpose of information only.

**Introduction and Adoption of Ordinances/Public Hearings**

- A. Ordinance Amendment to Sec. 36-143, Rezoning of 450 Hidden Meadows Drive



Motion by Council Member Morrissey, seconded by Council Member Socha to approve the ordinance to amend Sec. 36-143 rezoning of 450 Hidden Meadows from B-1, local business district to R-1, single-family residential district as presented. **Ordinance 2021-01.**

By a voice vote, the motion passed unanimously.

**Old Business**

A. Airport Engineering Services Amendment

City Manager Mackie presented the amendment for airport engineering services for the new taxiway C extension and connector.

Motion by Council Member Socha, seconded by Council Member Morrissey to approve Amendment No. 1 to the agreement for professional engineering services with RS&H in the amount of \$155,713.00.

Roll call:

Council Member Sharp	Aye
Council Member Stuchell	Aye
Council Member Pratt	Aye
Council Member Zeiser	Aye
Mayor Stockford	Aye
Council Member Socha	Aye
Council Member Briner	Aye
Council Member Morrissey	Aye

Motion passed 8-0.

**New Business**

A. Set Special Assessment District #1 Public Hearing

City Manager Mackie reviewed the Hillcrest Area Special Assessment District, SAD# 21-01.

The total estimated cost of the project is \$700,000 with \$380,000 being paid by the City and \$320,000 being assessed to property owners. The project cost split is in accordance with the City's Policy on Special Assessment Districts for Street Projects presented to the City Council at their February 1, 2021 meeting. The total combined cost to the affected property owners will not go above \$320,000, which is limited to a maximum of \$5,000 per lot, but may go down if the total project cost comes in lower than the total estimated cost of \$700,000.

Motion by Council Member Morrissey, seconded by Council Member Socha to set the public hearing for Monday, March 15, 2021 at 7:00 p.m. to establish the special assessment district (SAD# 21-01).

By a voice vote, the motion passed unanimously.

B. Set Special Assessment District #2 Public Hearing

City Manager Mackie reviewed the Riverdale Area Special Assessment District, SAD# 21-02.

The total estimated cost of the project is \$200,000 with \$150,000 being paid by the City and \$50,000 being assessed to property owners. The project cost split is in accordance with the City's Policy on Special Assessment Districts for Street Projects presented to the City Council at their February 1, 2021 meeting. The total combined cost to the affected property owners will not go above \$50,000, which is limited to a maximum of \$5,000 per lot, but may go down if the total project cost comes in lower than the total estimated cost of \$200,000.

Motion by Council Member Socha, seconded by Council Member Morrissey to set the public hearing for Monday, March 15, 2021 at 7:00 p.m. to establish the special assessment district (SAD# 21-02).

By a voice vote, the motion passed unanimously.

C. Set Special Assessment District #3 Public Hearing

City Manager Mackie reviewed the Elm Court Area Special Assessment District, SAD# 21-03.

The total estimated cost of the project is \$75,000 with \$50,000 being paid by the City and \$25,000 being assessed to property owners. The project cost split is in accordance with the City’s Policy on Special Assessment Districts for Street Projects presented to the City Council at their February 1, 2021 meeting. The total combined cost to the affected property owners will not go above \$25,000, which is limited to a maximum of \$5,000 per lot, but may go down if the total project cost comes in lower than the total estimated cost of \$75,000.

Motion by Council Member Socha, seconded by Council Member Morrissey to set the public hearing for Monday, March 15, 2021 at 7:00 p.m. to establish the special assessment district (SAD# 21-03).

By a voice vote, the motion passed unanimously.

D. MDOT Dial A Ride Funding (Resolution)

Joseph Mangan, Finance Director reported each February the City of Hillsdale submits an application to the State of Michigan Department of Transportation (MDOT) to apply for financial assistance under Act 51 for public transportation known as Dial-A-Ride Transit (DART). The resolution outlines the anticipated balanced budget for the 2021-22 fiscal year of \$370,849 and projected funding sources. The resolution also appoints Mangan as the Transportation Coordinator.

Motion by Council Member Briner, seconded by Council Member Pratt to approve the resolution for MDOT Dial a Ride funding and appoint Mangan as Transportation Coordinator. **Resolution 3441.**

Roll call:

Council Member Stuchell	Aye
Council Member Pratt	Aye
Council Member Zeiser	Aye
Mayor Stockford	Aye
Council Member Socha	Aye
Council Member Briner	Aye
Council Member Morrissey	Aye
Council Member Sharp	Aye

Motion passed 8-0.

E. Banking Resolution

Joseph Mangan, Finance Director reported that he and Bonnie Tew are transitioning the duties and authorizations of the position of Director of Finance. As part of this, Mangan, will be added as ‘signer only’ to the City of Hillsdale’s bank accounts for County National Bank. Bonnie Tew will be removed from the City of Hillsdale’s bank accounts at County National Bank as ‘signer only’ as she is retiring at the end of March 2021.

Motion by Council Member Socha, seconded by Council Member Briner to approve the banking resolution for to add Joseph Mangan as signer only and remove Bonnie Tew on the city’s accounts. **Resolution 3442.**

By a voice vote, the motion passed unanimously.

F. Resolution for Discussion –Councilman Socha

Council member Socha presented a resolution for council discussion opposing the passage and

enforcement of any trailer bill, or any bill, or any executive order, or any departmental order, or any other order, mandate, or law which infringes on the general Rights of Life, Liberty, and Property, ordained by God and enumerated in the United States Constitution and the Constitution of the State of Michigan amongst other current items included in the resolution. Socha asked for council's opinion and discussion.

Council member Morrisey thanked council member Socha for presenting the resolution. He stated that the council should be focused and specific on one issue developing a resolution. To stay focused and stay economically and not have a broad listed resolution. He mentioned while council is doing consensus building in his opinion, council should stay focused and charged with doing what they are presented to do, which includes the city goals of public safety, economic development, street improvement, recreation and other items. He is in favor of adding focused resolutions or proclamations some.

Council member Stuchell, agreed with council member Morrisey as the city is building the city back up and receiving grants and funding for doing that the council needs to focus on specific items to address in the resolution.

Council member Socha stated that he was upset that council may compromise on principal as the city may lose a few funding dollars.

After much discussion council suggested to send the resolution to a committee to review and modify the resolution.

Motion by Council Member Sharp, seconded by Council Member Morrisey to send resolution to the Operations and Governance committee to review, modify and bring back to council for approval.

Roll call:

Council Member Pratt	Aye
Council Member Zeiser	Aye
Mayor Stockford	No
Council Member Socha	Aye
Council Member Briner	Aye
Council Member Morrisey	Aye
Council Member Sharp	Aye
Council Member Stuchell	Aye

Motion passed 7-1.

**Miscellaneous Reports**

A. Proclamation – None

B. Appointments—IPMC Board – Lance Fansler (Alternate)

Motion by Council Member Briner, Seconded by Council Member Stuchell to approve the appointment as presented.

By a voice vote, the motion passed unanimously.

C. Other – None

**General Public Comment**

Jon Smith, Somerset Center, would like to volunteer for the park and cemetery clean up and thanked council for the discussion on Council member Socha's resolution.

Namrata Carolan, Jerome, MI, expressed her displeasure with the current government over reach. Carolan stated she is in favor of council member Socha's resolution and encouraged council to stand up, speak up and live up to a great nation.

Jon Beckwith, Hillsdale County, commented about the authority and history of a sheriff.

Karla Adams, Ward 4, commented on council member Socha's resolution and asked what part was up for discussion to be sent to committee.

Rob Yeager, Hillsdale Township, asked council to have courage and support council member Socha's resolution.

Tim Martin, Hillsdale Township, commented on the industrial park property and asked council why it's listed at \$30,000 an acre.

Robert Eichler, Scipio Township, asked council not to impose any new milages or taxes on the residents as they are struggling financially.

Jack McLain, Hillsdale County, commented on the charter requirements of a board member. McLain asked about Planning Commission and the advertisement for commission members.

Penny Swan, Ward 4, commented on council member Socha's resolution and asked that the Operations and Governance committee can review the resolution and return to council in a speedy fashion.

Dennis Wainscott, 34 Garden Street, thanked council for reviewing and looking over council member Socha's resolution.

Amanda Brower, Hillsdale City, commented she is in support of council member Socha's resolution and thanked council for the willingness to discuss and review it. She encouraged council to adapt an out of the box mindset as she stated we are living in unprecedented times and council is the protection of the people for unconstitutional mandates.

Roger Sparks, Hillsdale County, thanked council for what they are doing and stated that council is there for the people.

Joseph Hendee, 181 Rea Street, commented that council members needs to speak into the microphones as residents can't hear at home. Hendee stated that the city and council should fight for truth and liberty like Hillsdale College.

**City Manager's Report**

No report.

**Council Comments**

Council member Zeiser, stated that he is in favor of the constitution and what it stands for but as government officials council need to pull back and review and look at how to approach the operations of the constitution and how to form a precise and effective proclamation or resolution.

Council member Socha, stated that he spoke with Sheriff Hodshire and stated that the sheriff will not enforce any unconstitutional mandates.

**Adjournment**

Council Member Briner, seconded by Council Member Pratt moved to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:42 p.m.

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Adam L. Stockford, Mayor

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Katy Price, City Clerk

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** March 15, 2021  
**Agenda Item:** Consent Agenda  
**Subject:** Amendment of Traffic Control Order 1989-10

**Background:**

In conjunction with the W. Fayette Street reconstruction project that includes sign upgrades to meet MMUTCD compliance, The Department of Public Services will also be upgrading all traffic signs on E. Fayette Street from Oak Street to N. West Street. As part of this upgrade, signs related to Mauck School will be removed.

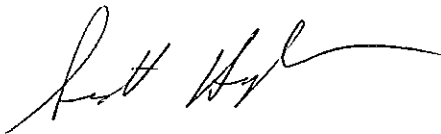
Traffic Control Order 1989-10 controls parking adjacent to Mauck, Bailey, and Davis Middle School. This Amendment will remove Mauck School along with Attachment A from the order.

**Recommendation:**

Approval of this amendment is recommended as the Mauck building is no longer utilized as a school.

Scott A. Hephner

Chief of Police / Fire Chief

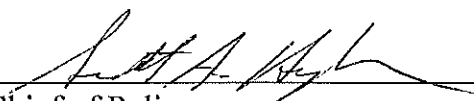


**TRAFFIC CONTROL ORDER**  
**1989-10**  
**(amended)**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.


This traffic control order is hereby amended as follows: **Traffic Control signage adjacent to Mauck and diagram A shall be removed.** Traffic Control adjacent to Bailey and Davis Middle School shall be regulated as shown in diagrams B & C, which are attached to this order. Traffic control devices shall comply with mandates according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Department of Transportation.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

  
\_\_\_\_\_  
Chief of Police

03/09/21  
\_\_\_\_\_  
Date

Received for filing in the office of the City Clerk at 11:00 a.m. on the 9 day of March, 2021.

  
\_\_\_\_\_  
City Clerk

03/09/21  
\_\_\_\_\_  
Date

**RESOLUTION # \_\_\_\_\_**

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Adam L. Stockford, Mayor

Attest:

\_\_\_\_\_  
Katy B. Price, City Clerk

TRAFFIC CONTROL ORDER  
1989-10

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued.

Traffic Control adjacent to Mauck, Bailey, and Davis Middle School shall be regulated as shown in diagrams A, B, & C, which are attached to this order. Traffic control devices shall comply with mandates according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Department of Transportation.

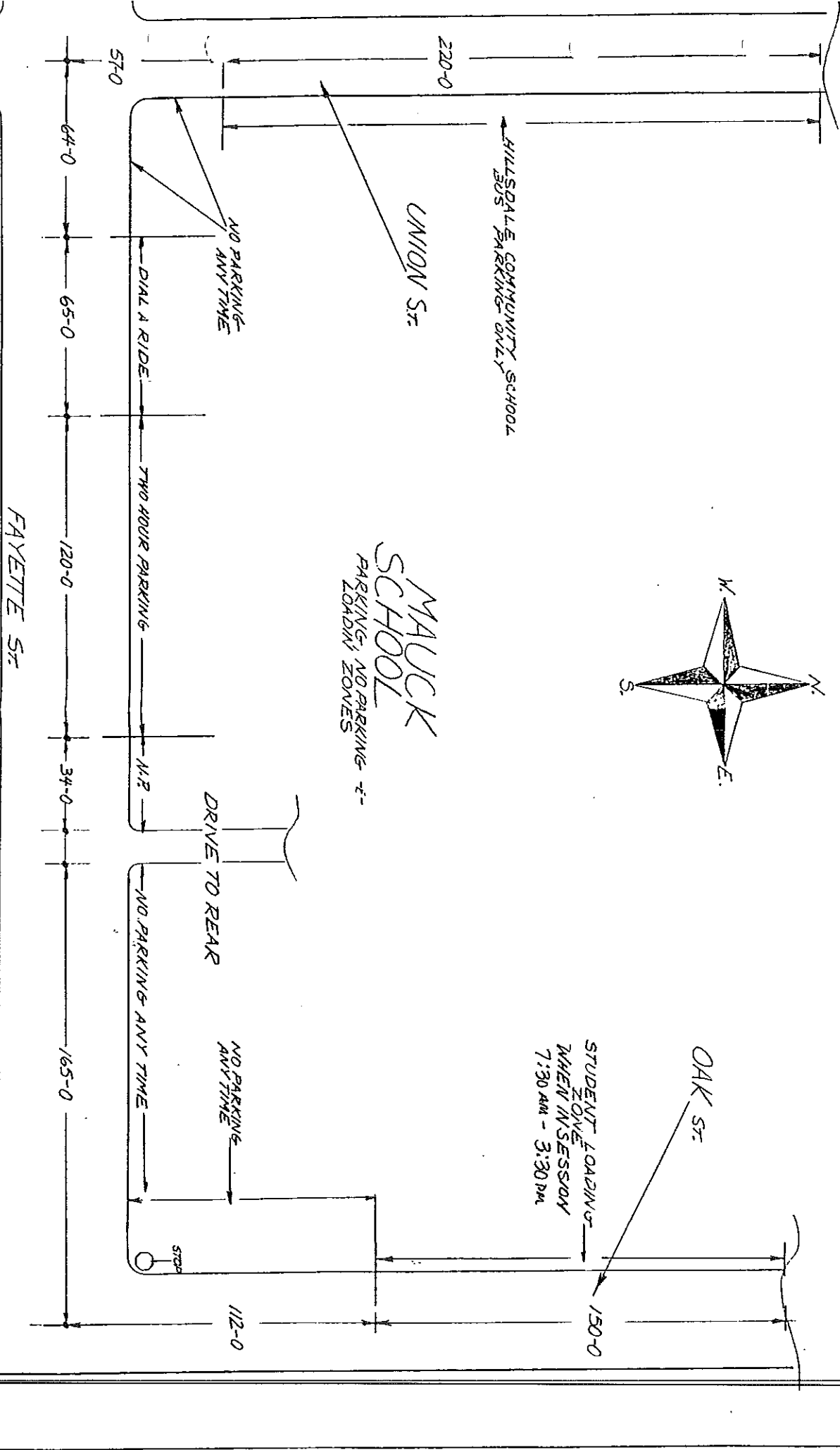
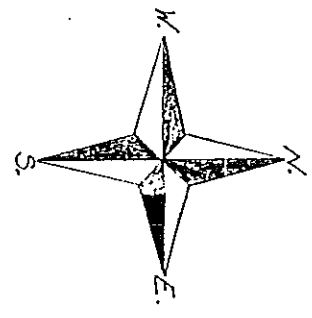
This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

John J. Kalusnick 7-10-89  
Chief of Police Date

Received for filing in the office of the City Clerk at 8:30  
a.m./p.m. on this 1st day of August, 1989.

Victoria M. Ladd  
City Clerk

Approved by City Council in Resolution # 1167  
1170  
1171 on the 5th day  
of September 1989.



MAULCK SCHOOL  
PARKING, NO PARKING - Z-  
LOADING ZONES

OAK ST  
STUDENT LOADING ZONE  
WHEN IN SESSION  
7:30 AM - 3:30 PM

FAYETTE ST

UNION ST

HILLSDALE COMMUNITY SCHOOL  
BUS PARKING ONLY

NO PARKING  
ANY TIME

DIAL A RIDE

TWO HOUR PARKING

N.P.

DRIVE TO REAR

NO PARKING  
ANY TIME

UNION ST

B. MARTIN

OAK ST

STOP


STOP



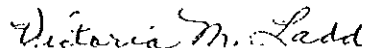
RESOLUTION NO. 1167

BE IT RESOLVED that Traffic Control Order #1989-10-A  
controlling parking adjacent to Mauck School is hereby  
approved and shall be in effect upon the installation  
of appropriate traffic control devices.

Adopted in open Council meeting this 5th day of  
September 1989.

  
Herbert H. Hine, Mayor

ATTEST:

  
Victoria M. Ladd, City Clerk

## Scott Hephner

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**From:** Jason Blake  
**Sent:** Friday, March 5, 2021 9:28 AM  
**To:** Jake Hammel  
**Cc:** Scott Hephner; electric distribution; William Whorley; Chris McArthur; Kristin Bauer  
**Subject:** E. Fayette St. MUTCD sign upgrade

Good Morning,

As part of the W. Fayette St reconstruction (N. West to RR tracks east of Carleton) all traffic signs will be upgraded to meet MMUTCD compliance. In conjunction with the sign upgrade in the reconstruction limits, DPS will also be upgrading all traffic signs on E. Fayette from Oak St. to N. West. Currently most of the signage on E. Fayette St., from Oak St. to Hillsdale St. was previously installed for Mauck School (bus drop off, school crossing, caution light etc.). Due to Mauck school being closed I am proposing to eliminate or changing the following signs:

113 E. Fayette St. – (2) Bus Stop – Remove

113 E. Fayette St - Sign missing from post (believe to be a deaf child area sign) - Remove

113 E. Fayette St. – Two Hour Parking - Remove

NE corner of E. Fayette @ Union – 36" school crossing sign – Remove or replace with standard W11-2 pedestrian crossing sign.

149 Union St., E. Fayette frontage – 36" school crossing sign – Remove or replace with standard W11-2 pedestrian crossing sign.

79 E. Fayette – End School Zone – Remove

157 Hillsdale, E Fayette frontage – 36" school advance crossing sign – Remove or replace with standard pedestrian advance sign.

80 E. Fayette St. – 20mph when flashing sign with caution light – Remove sign and caution light.

90 E. Fayette St. – 90 E. Fayette St. – Deaf Child area – Remove

94 E. Fayette St. – School Crossing – Remove or replace with standard W11-2 pedestrian crossing sign.

Please let me know if you see any issues with eliminating the signs and caution light from the above list.

Thank you,

*Jason Blake*

Jason Blake, Foreman  
City of Hillsdale  
Department of Public Services  
149 Waterworks Ave  
Hillsdale, MI 49242  
517-437-6492  
jblake@cityofhillsdale.org

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** March 15, 2021  
**Agenda Item:** Consent Agenda  
**Subject:** Rescind Traffic Control Order 1991-9

**Background:**

In conjunction with the W. Fayette Street reconstruction project that includes sign upgrades to meet MMUTCD compliance, The Department of Public Services will also be upgrading all traffic signs on E. Fayette Street from Oak Street to N. West Street. As part of this upgrade, signs related to Mauck School will be removed.

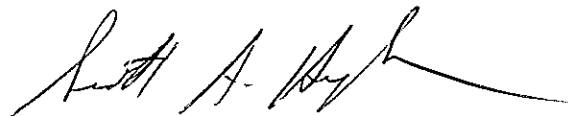
Traffic Control Order 1991-9 orders a “flashing beacon sign” indicating 20mph when flashing on the south side of E. Fayette St. along with a 20mph “when children present” sign on the north side of E. Fayette St. for Mauck school.

**Recommendation:**

Approval of this request to rescind is recommended as the Mauck building is no longer utilized as a school.

Scott A. Hephner

Chief of Police / Fire Chief



TRAFFIC CONTROL ORDER  
1991-9

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Traffic on E. Fayette Street between Oak Street and Union Street shall be controlled by the use of signs as listed:

The speed limit shall be 20 mph when school is in session. Regulatory signs and a flashing beacon light shall be posted along the roadway as required by law.

To be erected:

1. On eastbound E. Fayette Street - one flashing beacon sign indicating 20 mph speed limit when flashing. This sign is to be erected 150 ft west of Union Street for eastbound traffic on Fayette.
2. Erect on westbound E. Fayette Street - one 20 mph "When Children are Present". Placement of sign to be on north side of E. Fayette Street in front of Mauck School.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

  
Chief of Police 8-1-91  
Date

Received for filing in the office of the City Clerk at \_\_\_\_\_  
a.m./p.m. on this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_.

\_\_\_\_\_  
City Clerk

Approved by City Council in Resolution # 1245 on the \_\_\_\_\_ day  
of \_\_\_\_\_, 19\_\_.

5 August 1991  
 7:02 P.M.  
 Council Chambers  
 City Hall  
 Hillsdale, Michigan

Hillsdale City Council in regular session,  
 Honorable Nicholas L. Ferro II, Mayor, presiding.

Pledge of Allegiance.

Roll call: Present were Councilpersons Jack  
 Barker, Stanley Caskey, Parke Hayes, Edward  
 Orłowski and Deni Platt.

Absent: Councilpersons Lee Krauss, William Rials  
 and David Williams (excused).

Also present were City Attorney Lewis Loren, City  
 Clerk Herbert Hine, David Holcomb, Alan  
 Ringenberg, Don Bildner, Ron Neer, Joe Lucas and  
 others.

Moved by Councilperson Orłowski, supported by  
 Councilperson Platt to approve the minutes of the  
 July 22, 1991 meeting, as recorded in the  
 Official Minute Book. Motion carried.

The following claims and transfers were presented  
 by the Finance Committee:

AT&T	66.54
Adrian Fence Co., Inc.	400.00
AGA Gas Inc.	54.00
Arrow Swift Printing	244.60
Arrow Uniform Rental	24.25
Auto Parts Center	56.57
Banner Linen Service	30.60
Becker & Scrivens	3,578.50
Russel Laird Belman	10.30
Blue Cross & Blue Shield	15,650.09
Board of Public Utilities	1,565.05
Capitol Communication	192.97
Celebrations Unlimited	50.00
City of Hillsdale	225.58
Country Living	17.97
CR Equipment Sales	176.95
Data Management Consultants	245.00
Domestic Harmony	3,500.00
Domestic Linen Supply Co.	143.72
Dubois Trucking	216.00
Eby Brown Co.	145.35
Emery-Pratt Co.	329.55
Gladys Foulk	6.20
Gelzer & Son Inc.	144.95
Gibson's Electric, Inc.	134.17
Earl R. Gile	8.00
Glei's Inc.	289.50
Bruce Hays	35.00
Hillsdale Office Supply	79.24
Hillsdale Pump & Supply	10.58
Historical Society of MI	20.00
Sandra Hodge	15.00
IAAO	100.00
Jackson Truck Service	40.45
Jill's Office Supply	119.46
Jonesville Asphalt	204.33
Jonesville Lumber	20.48
Cristina Kavanagh	180.00
James Klebanowski	135.00
Kurpinski Sanitation	325.00
Laidlaw Waste Systems	4,560.84

Lang's Hardware	62.98
Lansing Community College	141.00
Litchfield Auto Electric	92.50
Mac Tools	28.65
Market House	240.04
McCall's Home Center	159.55
Mich. Bell Telephone	1,944.13
Mich. Fire Inspectors Society	15.00
Mich. Gas Utilities	71.82
Mich. Library Assoc.	55.00
Mich. Municipal League	454.18
Miller, Canfield, Paddock, Stone	160.00
Mutual Benefit Life	581.63
Nye Uniform Co.	141.57
On-Call Plumbing & Heating	1,687.50
P.S. Food Mart	204.33
Patches Plus, Inc.	715.00
Performance Automotive	130.43
Pitney Bowes Inc.	180.00
Reading Brass	13.14
Redbook	11.97
Region 2 Planning Comm.	1,730.12
Rental Uniform	83.20
Ringenberg Engineering	10,795.95
Roost Oil Co.	2,822.36
Seiler Tank	950.00
Servicemaster Inc.	738.40
Slade Plumbing & Heating	232.68
Jack Springborn	8.30
Steindler Paper Co.	35.28
Rodney Stewart	15.00
Stockhouse Corp.	104.00
The Family Handyman	13.97
Tom's Small Engine Repair	21.98
Type-Rite Office Mach.	144.20
Video Trends, Inc.	15.24
The Water Store	9.00
Jeff West	70.00
Western Life Ins.	415.80
White's Welding Service	10.50
White's Welding Service	112.39
Wordperfect, The Magazine	18.00
Zep Manufacturing Co.	215.38
Claims	59,003.96
Payroll	67,784.21

Moved by Councilperson Orlowski, supported by Councilperson Platt that checks be drawn for the claims and transfers. Roll call: Passed unanimously.

A letter was received from the Michigan Commission on the Bicentennial of the United States Constitution requesting support for a public program honoring the 200th anniversary of the adoption of the Bill of Rights.

Michigan  
Commission  
on the Bicen-  
tennial

Mayor Ferro asked that the above item be put on the next work session agenda for discussion.

Correspondence was received from the Municipal Employees' Retirement System regarding their Annual Meeting to be held at Shanty Creek Schuss Mountain Resort in Bellaire on September 24 & 25, 1991. The law stipulates that our employee delegate and alternate be selected by a secret ballot of the employees who are members of the retirement system. City Clerk Hine reported that Deputy Clerk Victoria Ladd would be willing to attend as officer delegate and City employees have

MAYERS



Advanced Paving Co	\$25,360.00
Bales Trucking Co	\$26,800.00
Ajax Paving Ind.	\$30,174.00

Mr. Ringenberg recommended Council award the bid to Thompson-McCully, the low bidder. He mentioned that since the low bid came in way below the budgeted amount he talked with Thompson-McCully about possibly resurfacing the alleyway between Bacon and McCollum Streets, behind Frank Beck Chevrolet as part of the above project. Mr. Ringenberg said he would negotiate the cost of doing the alley way.

Moved by Councilperson Hayes, supported by Councilperson Orlowski to award the bid for the Manning Street Resurfacing project to Thompson, McCully for \$20,840.00, the low bid. Roll call: Passed unanimously.

Mr. Ringenberg stated two bids were received for the 1991 Seal Coat Program. They were from:

	Totals
Su-Purr Seal, Inc.	\$16,549.00
Highway Maint. & Constr.	\$18,182.00

He recommended awarding the bid to Su-Purr Seal, Inc., the low bidder.

Bids  
(1991 Seal  
Coat program)

Moved by Councilperson Platt, supported by Councilperson Orlowski to award the bid for the 1991 Seal Coat Program, which includes the base bid, plus Alternate "A", to Su-Purr Seal, Inc. for \$16,549.00, the low bid, as recommended by the City Engineer. Roll call: Passed unanimously.

Regarding the Domestic Harmony contract, Mayor Ferro requested this item be added to the next work session agenda.

David Holcomb stated that since it is nearly time for school to begin and the length of time it would take to solicit bids, staff is requesting waiving the bidding process for flashing signs to be erected on E. Fayette and S. Manning Streets.

Flashing  
signs

Moved by Councilperson Platt, supported by Councilperson Caskey to waive the bidding process for the purchase of flashing signs to be erected on E. Fayette and S. Manning Streets. Motion carried

Waive  
bidding  
process

Moved by Councilperson Platt, supported by Councilperson Caskey to adopt Resolutions #1245 and #1246 Re: Traffic Control Orders #1991-9 and #1991-10 (Flashing Signs on E. Fayette and S. Manning Streets). Roll call: Passed unanimously.

Resolutions  
#1245 & #1246

Moved by Councilperson Hayes, supported by Councilperson Orlowski to approve the 911 letter to the County Commissioners that was composed by Councilperson Platt. Motion carried.

911 letter

Mayor Ferro said only one bid was received for the removal of stumps and the Department of Public Services Director stated this bid was much higher than the City has been paying.

Stump removal  
bid

Moved by Councilperson Platt, supported by Councilperson Orlowski to reject the bid received from Wickham Tree Service for \$29.95 each for stump removal and authorize staff to solicit bids again. Roll call: Passed unanimously.

Reject bid



There was discussion regarding an additional rider for health insurance for City employees. Councilperson Barker questioned why Council needed to get involved if the employees wanted a change in coverage as long as they were going to pay for it themselves. Attorney Loren expressed concerns about employees under union contracts. Mayor Ferro asked that this item be placed on the next work session agenda for more discussion.

Health  
insurance

Moved by Councilperson Hayes, supported by Councilperson Platt to designate Mayor Nicholas Ferro as the City's official representative and Councilperson Jack Barker as alternate to the Michigan Municipal League's annual meeting to be held October 2-4, 1991 in Grand Rapids. Motion carried.

Delegates  
to MML  
meeting

Attorney Loren reported on the judgement that has been entered on the Hillsdale Iron and Metal property. He felt that while getting the judgement changed to allow the City to put up a fence on the property would not be difficult, especially with the owners involved in Florida, collection of the costs might be difficult. Also, it may put the City at odds with DNR over the cleanup of the property.

Hillsdale  
Iron and  
Metal property

Mayor Ferro asked if Council had any additional items for the next work session agenda. Councilperson Hayes asked if there was any information regarding the unfinished motel in the 425 area. Mayor Ferro mentioned that Councilperson Riels felt it should be condemned. He asked that a report be given on the status of the motel at the next work session.

Work session  
agenda items

Councilperson Hayes said he had some concerns about the status of the City's general liability insurance and the timetable for bid preparation. He wanted this item discussed at the next work session.

Councilperson Platt asked if the Williams and Works engineering contract for the Wastewater Treatment Plant has been reviewed by the City Attorneys. As the contract will be reviewed this week, signing the documents should occur shortly.

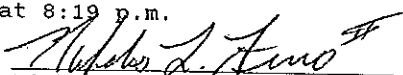
Councilperson Orlowski questioned the status of the fire truck bid. Mayor Ferro asked that these items be on the next work session agenda for review.

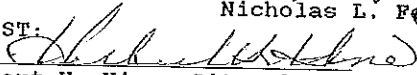
Councilperson Orlowski asked Councils approval to close off Hillcrest Drive by River Street for approximately 3 hours on August 11th for a neighborhood picnic.

Request to  
close street

Moved by Councilperson Platt, supported by Councilperson Barker to approve closing Hillcrest Drive by River Street on August 11, 1991 for a neighborhood picnic. Motion carried.

Council adjourned at 8:19 p.m.

  
Nicholas L. Ferro II, Mayor

ATTEST:  
  
Herbert H. Hine, City Clerk

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** March 15, 2021  
**Agenda Item:** Consent Agenda  
**Subject:** Noise Variance Request, Hillsdale College

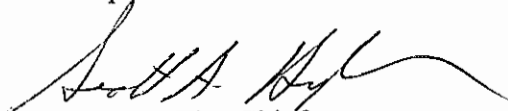
**Background:**

Hillsdale College is requesting a noise variance for a live music event for Thursday April 8, 2021 from 8:00 p.m. till 12:00 midnight. This event will be held on the patio of the Knorr Student Center located at 303 N. West St. The patio is accessed through the student center is on the same level as the quad. This patio is surrounded by several buildings.

**Recommendation:**

Approval of this request is recommended due to the location of the event.

Scott A. Hephner



Chief of Police / Fire Chief



March 10, 2021

Scott A. Hephner  
Chief of Police  
97 Broad Street  
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Thursday, April 8, 2021 starting at 8:00 p.m. and ending at 12:00 a.m. on Friday, April 9 for a live music event. This event will be located on the patio of the Knorr Student Center located at 303 N West Street.

If you have any questions, please call me at 517-607-2454, or Zane Mabry at 517-607-2714. Thank you for your assistance.

Respectfully submitted,

William K. Whorley  
Director of Security and Emergency Management

WKW/lmm

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** March 15, 2021

**Agenda Item:** Communications / Petitions

**Subject:** American Legion 2.5K and 5K

**Background:**

The American Legion will be hosting a Recreational Fun Run 2.5K and 5K on Saturday April 17, 2021 beginning at 7:00 a.m. The route will be the same as last year, beginning at the American Legion and traveling along Orville Meyer Park to Griswold St., then to Waterworks Dr., through the park system and back to the American Legion. As in the past, the Hillsdale Police will assist with traffic control on Griswold St. and Waterworks Dr. for safety purposes. The streets will not be closed and access to the parks will not be restricted.

**Recommendation:**

Scott Hephner

Chief of Police / Fire Chief

Received by  
Date  
Amount Rec'  
Check #

VP  
3/8/21  
\$10.00  
Permit #



CITY OF HILLSDALE

City Hall  
97 N. Broad St.  
Hillsdale, Michigan 49242  
(517) 437-6490  
www.cityofhillsdale.org

APPLICATION FOR PERMIT  
OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

TYPE:

- APPLICATION FOR PERMIT
 APPLICATION FOR BLANKET ANNUAL PERMIT
 REQUEST TO COMMENCE WORK

Post a copy of the Permit on-site

American Legion Post #53 3/8/2021

Christopher T. Parks

03/08/2021

Table with 4 columns: Applicant's Name, Date, Contractor's Name, Date. Rows include address and telephone number for both parties.

DESCRIPTION OF WORK OR USE:

Recreational Fun Run 2.5K and 5K

LOCATION: (Drawing to be provided)

From Legion to Steamburg to Griswold to Waterworks to Bawbeese Trail to Waterworks to Lakeview to Legion

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

Traffic Control as needed/recommended by City Police

TIME PERIOD:

COMMENCING DATE: 17Apr2021 TIME: 7AM ENDING DATE: 17Apr2021 TIME: 10AM

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
 Performance Bond \$
 Construction Plan
 Subcontractor's Names
 Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

**Staff Use Only**

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Recommendation for Issuance

Approved  Denied

Director Comments:

\_\_\_\_\_  
Director, Department of Public Services

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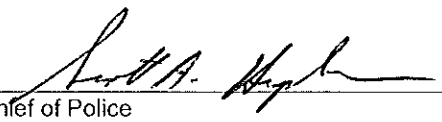
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Recommendation for Issuance

Approved  Denied

Chief of Police Comments:

  
\_\_\_\_\_  
Chief of Police

*Patrol Units To assist with Traffic Control on Steamburg  
and Waterworks*

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Bond Received \$ \_\_\_\_\_

Fee Received \$ \_\_\_\_\_

\_\_\_\_\_  
City Clerk

Note: All payments must be received and recorded before permit is valid.

**Return Application to:**  
Department of Public Services  
149 Waterworks Drive  
Hillsdale, MI 49242  
or  
City of Hillsdale Clerk  
97 N. Broad St.  
Hillsdale, MI 49242  
Or email to: [jhammel@cityofhillsdale.org](mailto:jhammel@cityofhillsdale.org)

**INSPECTIONS MUST BE SCHEDULED  
MINIMUM 2 HOURS PRIOR TO  
COMMENCEMENT OF WORK.**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/05/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Foresite Sports, Inc. (DBA: Eventsured) Gregory Esterhai 24 S. Newtown Street Road Newtown Square, PA 19073	<b>CONTACT NAME:</b> Eventsured Customer Service <b>PHONE (A/C, No, Ext):</b> 888-882-5902 <b>E-MAIL ADDRESS:</b> info@eventsured.com	<b>FAX (A/C, No):</b>
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Leighr A. Wright American Legion Post #53 Christopher Parks 1611 Steamburg Rd Hillsdale, MI 49242	<b>INSURER A:</b> Houston Casualty Company	<b>NAIC #</b> 43274
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: TM206165

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSR	WVD					
A	<b>GENERAL LIABILITY</b>			207007204-TM206165	04/17/2021 12:01AM	04/18/2021 2:01AM	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 1,000
							PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 1,000,000
	<b>AUTOMOBILE LIABILITY</b>						DEDUCTIBLE	\$ 0
	<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/>	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person)	\$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/>	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident)	\$
	<input type="checkbox"/>						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/>							\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/>	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE	\$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						WC STATU-TORY LIMITS	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

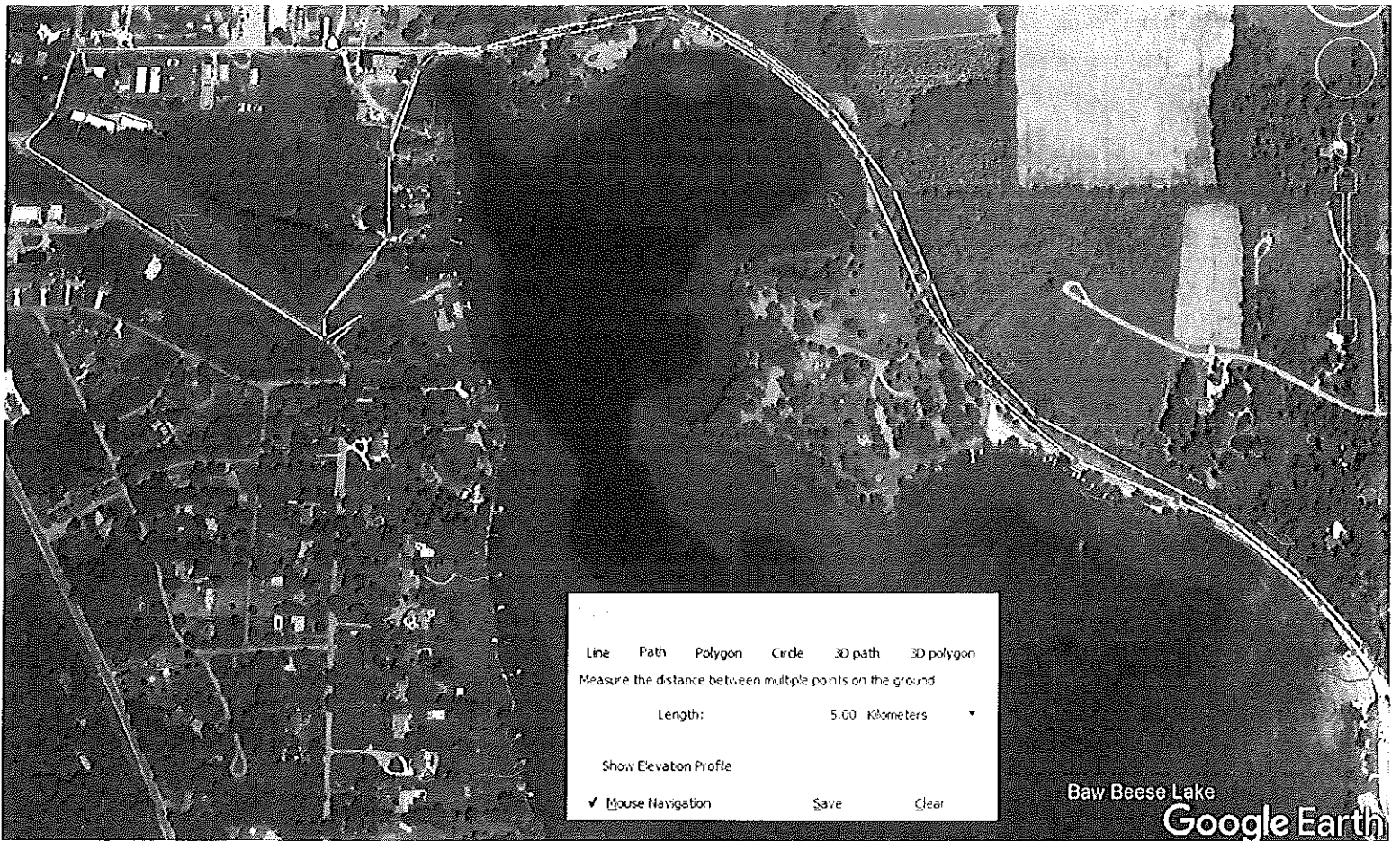
Additional Insureds must be venue managers or municipalities and are added with respect to our insured's operations only. Waiver of Subrogation (WOS) and Primary & Non-Contributory (PNC) wording applies only when coverage is purchased by the insured, required by written contract and as indicated below. This coverage is with respect to the Running Events (5K, 8K, & 10K) to be held on 04/17/2021 - 04/17/2021 with 100 attendees at Leighr A. Wright American Legion Post #53 1611 Steamburg Rd Hillsdale, MI 49242.

**CERTIFICATE HOLDER****CANCELLATION**

Leighr A. Wright American Legion Post #53  
 1611 Steamburg Rd  
 Hillsdale MI, 49242

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



LEIGH A. WRIGHT AMERICAN LEGION POST #53  
2.5K & 5K FUN RUN/WALK  
17 APR 2021 8-10AM

DAVID HAMBLETON  
Committee CHAIR  
517-273-1311  
OLDSALT@OLDSALTWEB.COM





**CITY OF HILLSDALE**

97 N. BROAD ST

HILLSDALE, MI 49242

(517) 437-6441

**WWW.CITYOFHILLSDALE.ORG**

Receipt: 46862                      03/08/21

Cashier: KATY

The sum of:                                      10.00

Received Of: AMERICAN LEGION POST 53  
CHRIS PARKS  
1611 STEAMBURG RD  
HILLSDALE MI 49242  
RIGHT OF WAY PERMIT APP FEE  
RECREATIONAL FUN RUN 2.5K AND 5K

<u>Receipt Code:</u>	<u>Description:</u>	<u>Distribution:</u>	
PT	ROW PERMIT APP FEE	101-000.000-477.000	10.00
			<b>Total</b> <u>10.00</u>

TENDERED:                      Cash

Signed: \_\_\_\_\_



## CITY OF HILLSDALE 2021 RESIDENTIAL BRUSH COLLECTION NOTICE

The City of Hillsdale Department of Public Services will provide a onetime curbside residential collection of brush only. This service is offered to its *residents only* in the month of April. **The City of Hillsdale will also open the Brush Site on Waterworks Ave to City Residents (only) for BRUSH (only) beginning April 1<sup>st</sup>. (See complete hours below).**

Residents are reminded of the following collection requirements:

1. **City crews will collect brush (only) curbside from each city residence 1 time only in the month of April.**
2. **Have brush out to the curb by 7am, Monday, April 5<sup>th</sup>.**
3. Tree limbs must be stacked with the large end nearest to the curb; **limbs less than 8 feet in length, and up to 8 inches in diameter only will be collected.**
4. No stumps, large trunks, stones or dirt are picked up at the curb.
5. Keep branches and brush piles away from all utility poles, telephone service pedestals, water shut-off valves, fire hydrants, etc.
6. **Do not place items in the street.** This causes additional clean-up problems on the street surface and in storm sewers and may obstruct visibility, or cause traffic- flow problems.
7. **Collection is intended for residential scale only** and is not intended for commercial properties or those clearing vacant or overgrown land.
8. **No brush from outside the city is allowed to be placed at the curb.**
9. **City residents only** may haul their brush only to the Brush Site on Waterworks Ave. **Monday thru Friday 7am to 3pm, Closed from 12:00 pm to 1:00 pm**  
**Closed Saturday and Sunday. Proof of Residency is required.**
10. **NO DUMPING IS PERMITTED AFTER HOURS.**
11. **Violators of any of these regulations may be ticketed.**
12. **LEAVES will be picked up by Modern Waste System on Saturday, April 10<sup>th</sup>. All leaves only, need to be placed at the curb in biodegradable paper bags. Bags can be placed at the curb no earlier than April 1<sup>st</sup>.**

Questions regarding Residential Brush Collection should be directed to the Department of Public Services either on the web site [www.cityofhillsdale.org](http://www.cityofhillsdale.org) or by phone 437-6490.

## City of Hillsdale Hydrant Flushing Notice



On Sunday 4/4/2021 the Hillsdale BPU will begin the semi-annual fire hydrant flushing program in the City of Hillsdale between the hours of 9:00 PM and 5:30 AM, continuing daily between 7:30 AM and 3:30 PM and between 9:00 PM and 5:30 AM. It should take 2 weeks to complete, starting on the north end of the City and working south. During the flushing program residents can expect reduced water pressure, discoloration and momentary interruption of water service. The HBPU advises residents to please refrain from doing laundry during these hours of flushing as the discoloration may stain clothing. If your water is discolored, run the cold water tap for 10 – 15 minutes and it should clear up. The water is safe for consumption. If you have any questions call the HBPU office at 437-3387. The HBPU apologizes for any inconvenience and asks for your cooperation during our operations

# The Health of the Hillsdale Street System




# What is Transportation Asset Management?

“An ongoing process of maintaining, upgrading, and operating physical assets cost effectively, based on a continuous physical inventory and condition assessment”

Source: Act 499 of the Public Acts of 2002



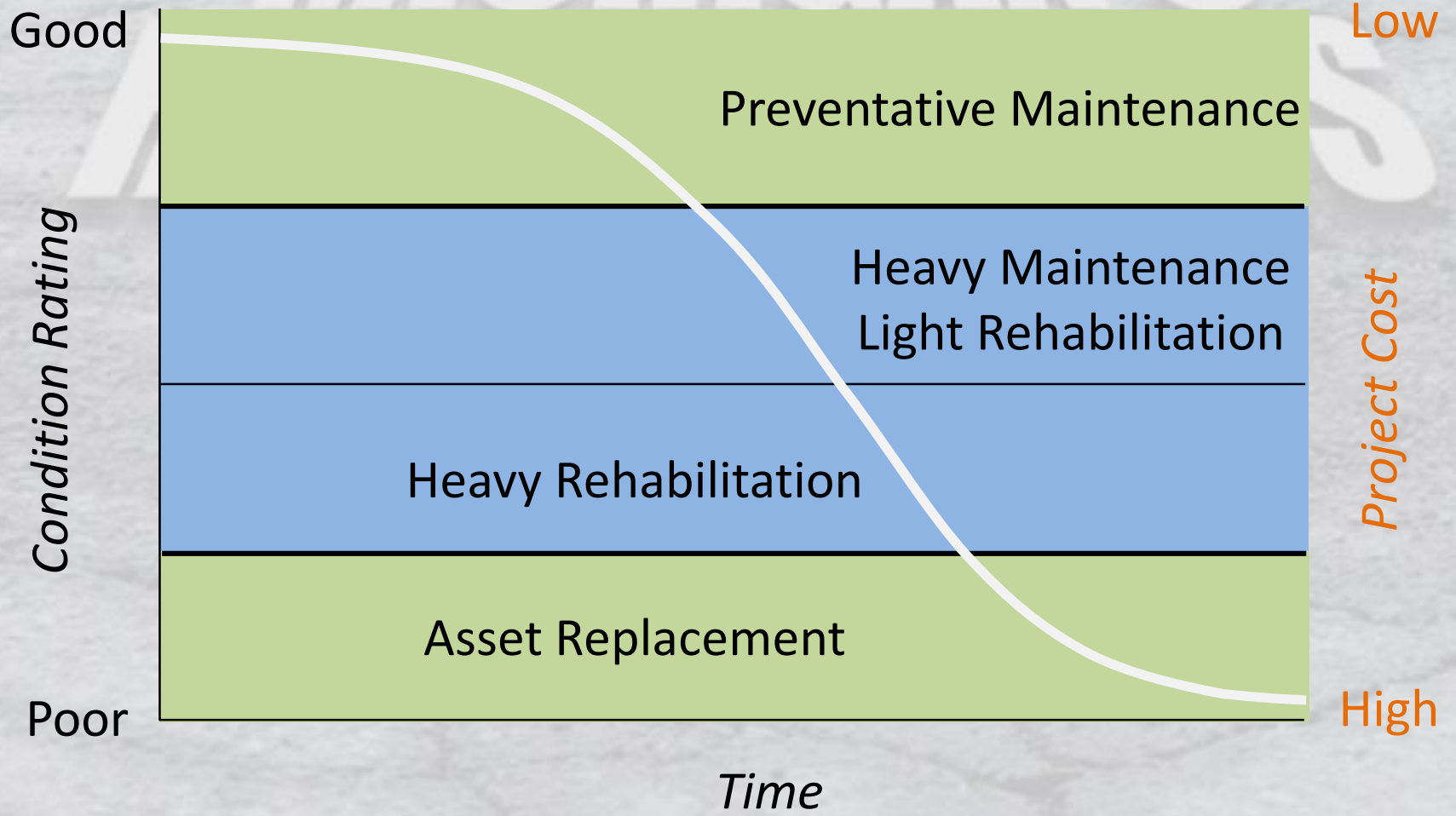
**Michigan's  
Local Technical  
Assistance Program**



**Center for  
Technology & Training**

Michigan Technological University • Department of Civil & Environmental Engineering

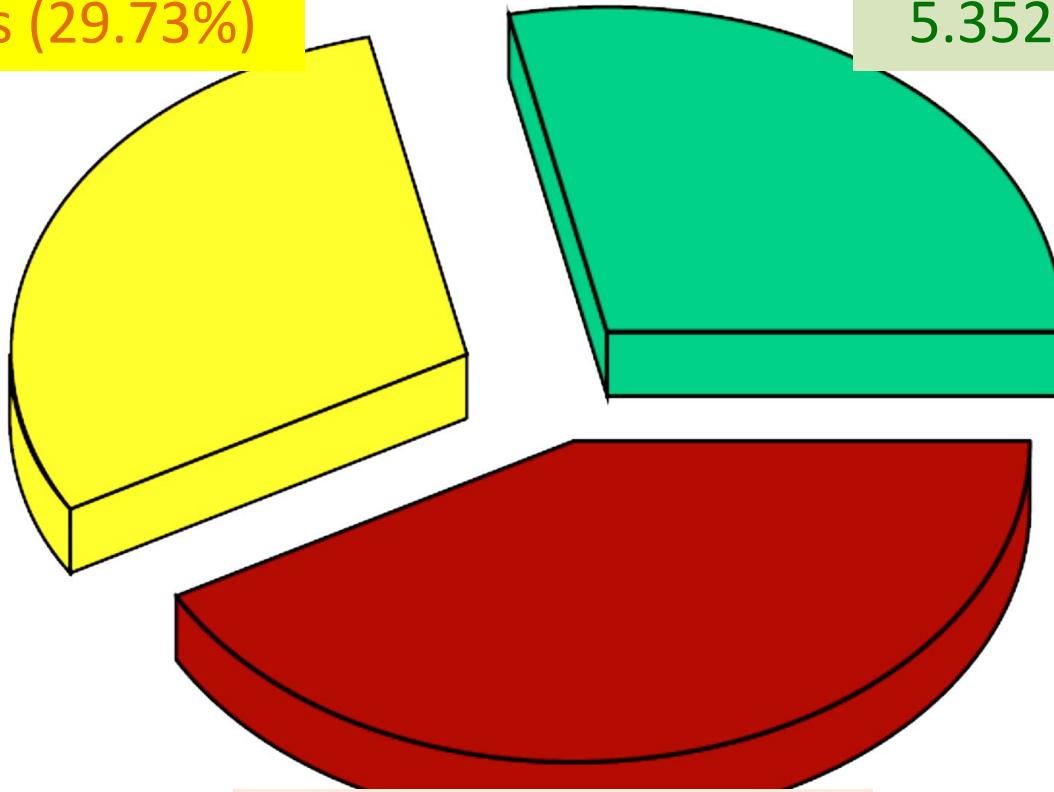
# Cost Effective– Window of Opportunity



# City of Hillsdale 2020 Road Ratings – Major System

FAIR Street Mileage  
5.600 Miles (29.73%)

GOOD Street Mileage  
5.352 Miles (28.42%)



POOR Street Mileage  
7.882 Miles (41.85%)

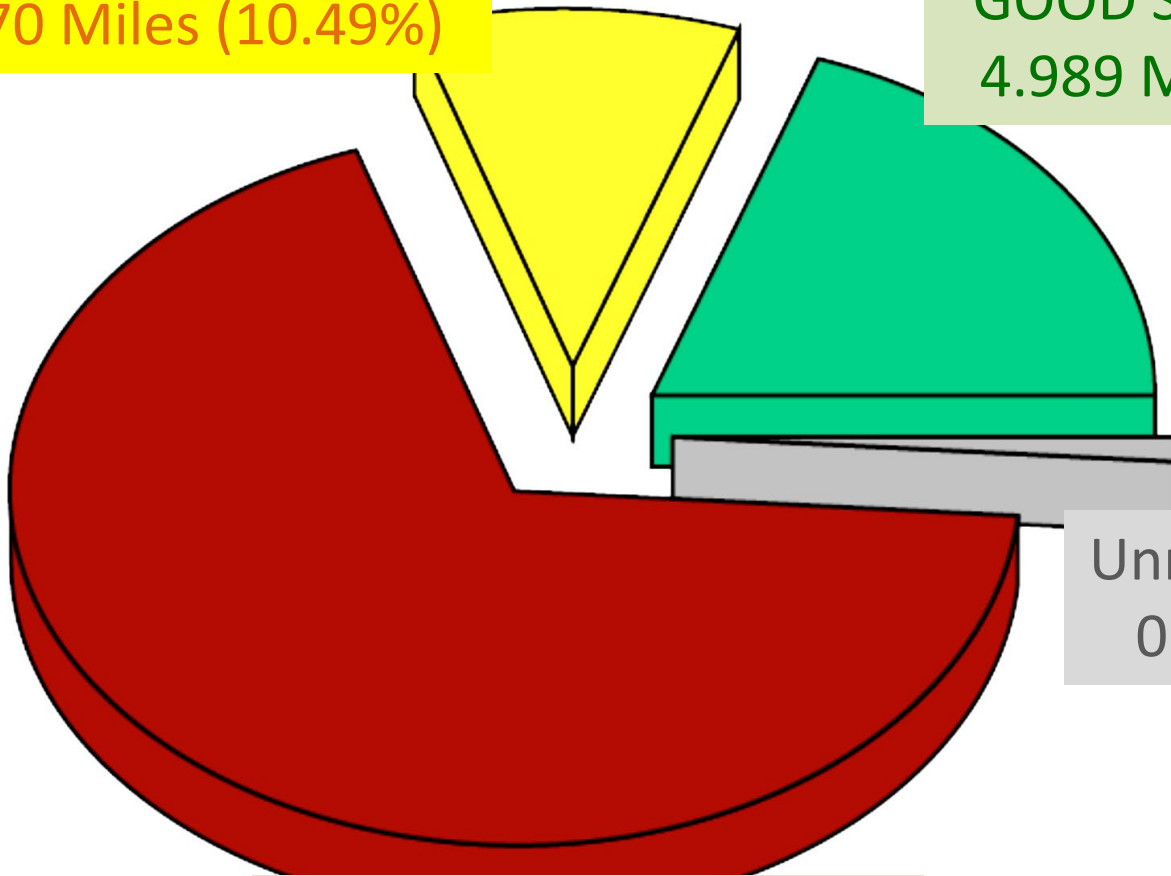
# City of Hillsdale 2020 Road Ratings – Local System

FAIR Street Mileage  
2.670 Miles (10.49%)

GOOD Street Mileage  
4.989 Miles (19.61%)

Unrated Street Mileage  
0.310 Miles (1.25%)

POOR Street Mileage  
17.467 Miles (68.65%)





# Estimated Funds Needed for Street Repair

Ratings: By The Numbers		
10, 9, 8	7, 6, 5	4, 3, 2, 1
New- Very Good Preventative Maintenance	Good- Fair Rehabilitation	Poor- Failed Reconstruction
Estimated Costs \$0- \$3,000 per mile	Estimated Costs \$5,000- \$100,000 per mile	Estimated Costs \$130,000- \$500,000 per mile

## Major Street System:

- Failed Streets (1 to 4 Ratings) - \$ 3,940,000
  - Good Streets (5 to 7 Ratings) - \$ 560,000
- TOTAL: \$ 4,500,000**

## Local Street System:

- Failed Streets (1 to 4 Ratings) - \$ 8,735,000
  - Good Streets (5 to 7 Ratings) - \$ 270,000
- TOTAL: \$ 9,000,000**

# Special Assessment Districts Policy

- This SAD program, through cost sharing efforts with residents, allows the City to stretch our available dollars further.
- Shortens our road rehabilitation timeline.
- The maximum project split is 50/50, City and residents, however no one parcel shall be assessed any more than \$5,000.
- At the conclusion of the project should actual construction costs be calculated less than \$5,000 per parcel, the lower amount will be assessed.



- Can be paid in one lump sum or financed through the City for a 10 year period with a 6% simple interest loan.
- The balance can be paid at any time within the 10 years.
- \$5,000 original assessment would cost \$6,350 at the end of 10 year (6% simple interest).
- Any SAD balances will show as a lien on the parcel and must be paid prior to selling the property.



# Special Assessment District Projects

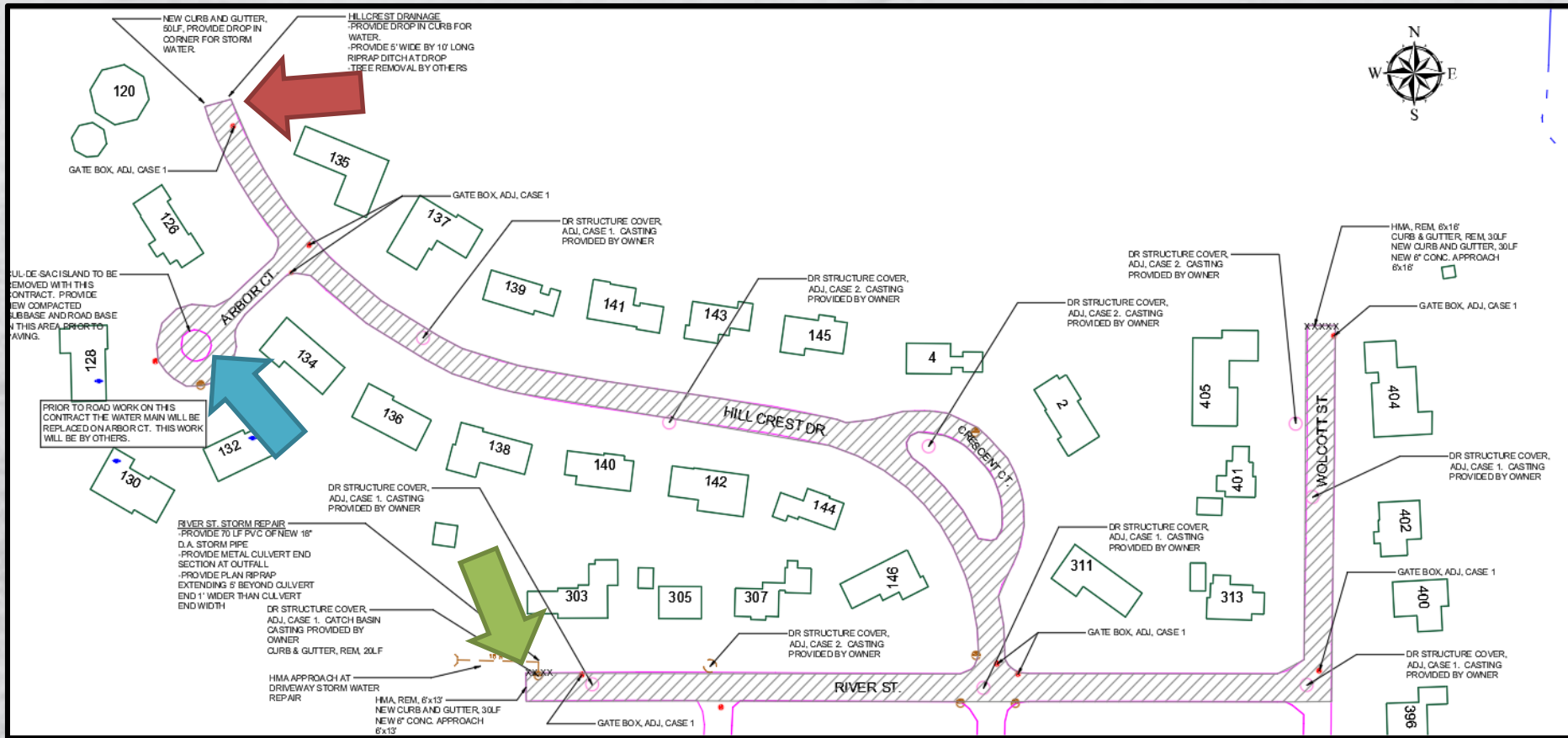
## What will it do?

- Improve current road system in your area.
- Less wear and tear on your car.
- Improve curb appeal of your home.
- Reduce city maintenance budgets allowing funds to be allocated for additional street construction.

## What will it NOT do?

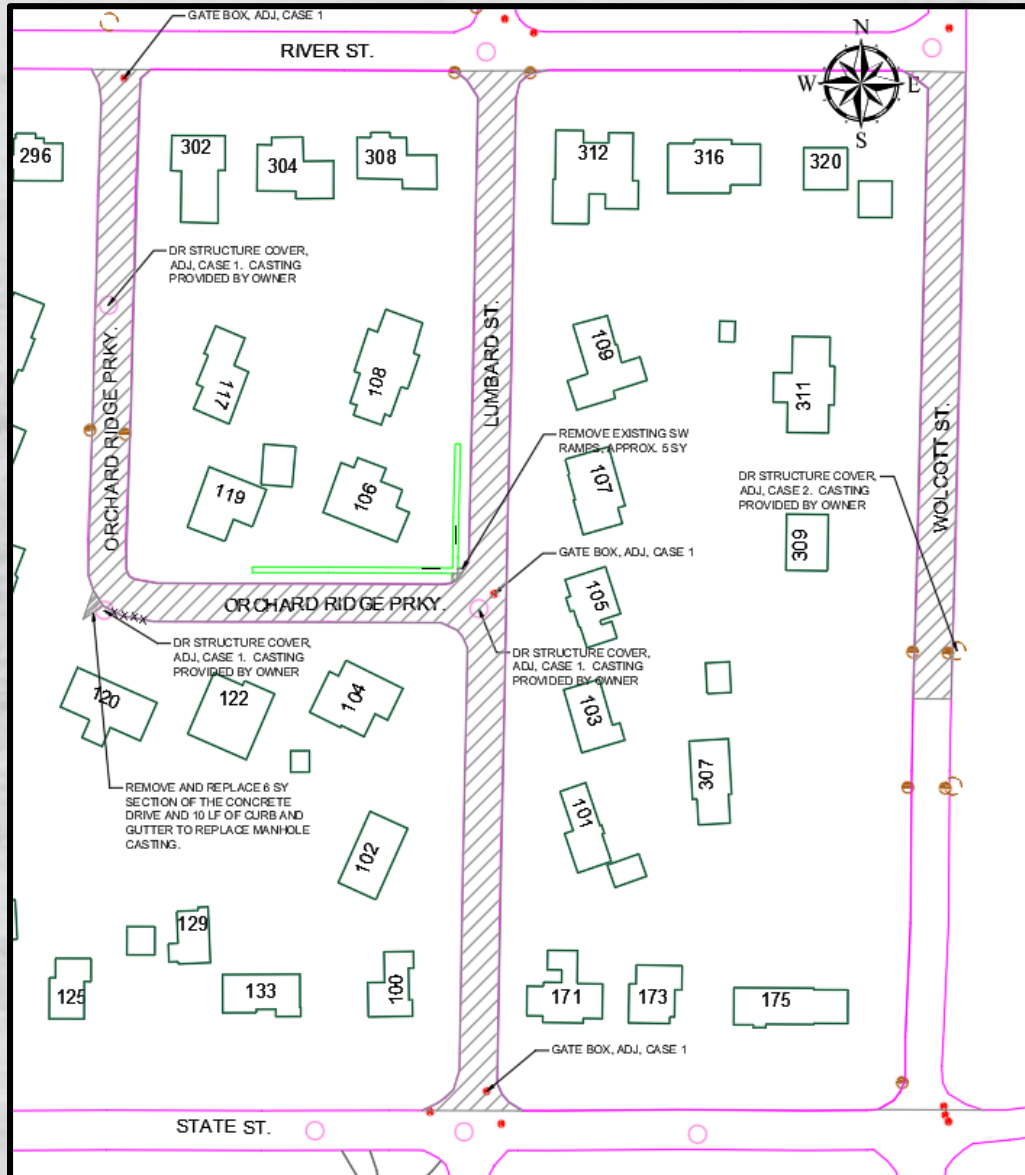
- Will not cause your property taxes to increase.
- Will not add sidewalks to the area if none exist, except as needed for ADA compliance at intersections.
- Will not replace the water or sewer lines for individual properties.

# Hillcrest North Area



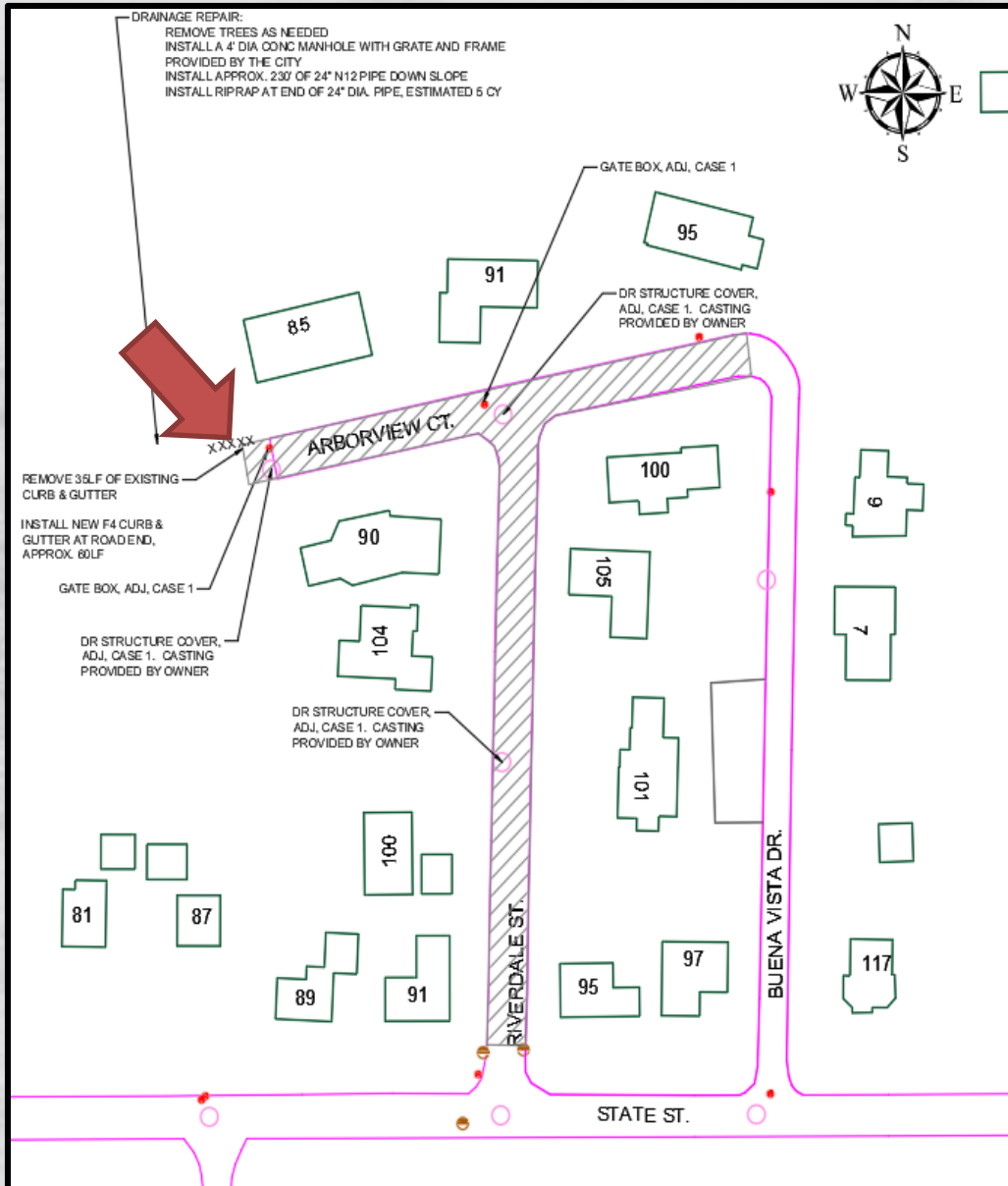
- Remove island in Arbor Court. Mill & resurface the hatched area.
- Construct a drainage outlet at the end of Hillcrest.
- Repair failing storm sewer pipe at the River Street dead end.
- Construct a new water main on Arbor Court. (Paid 100% by BPU)

# Hillcrest South Area



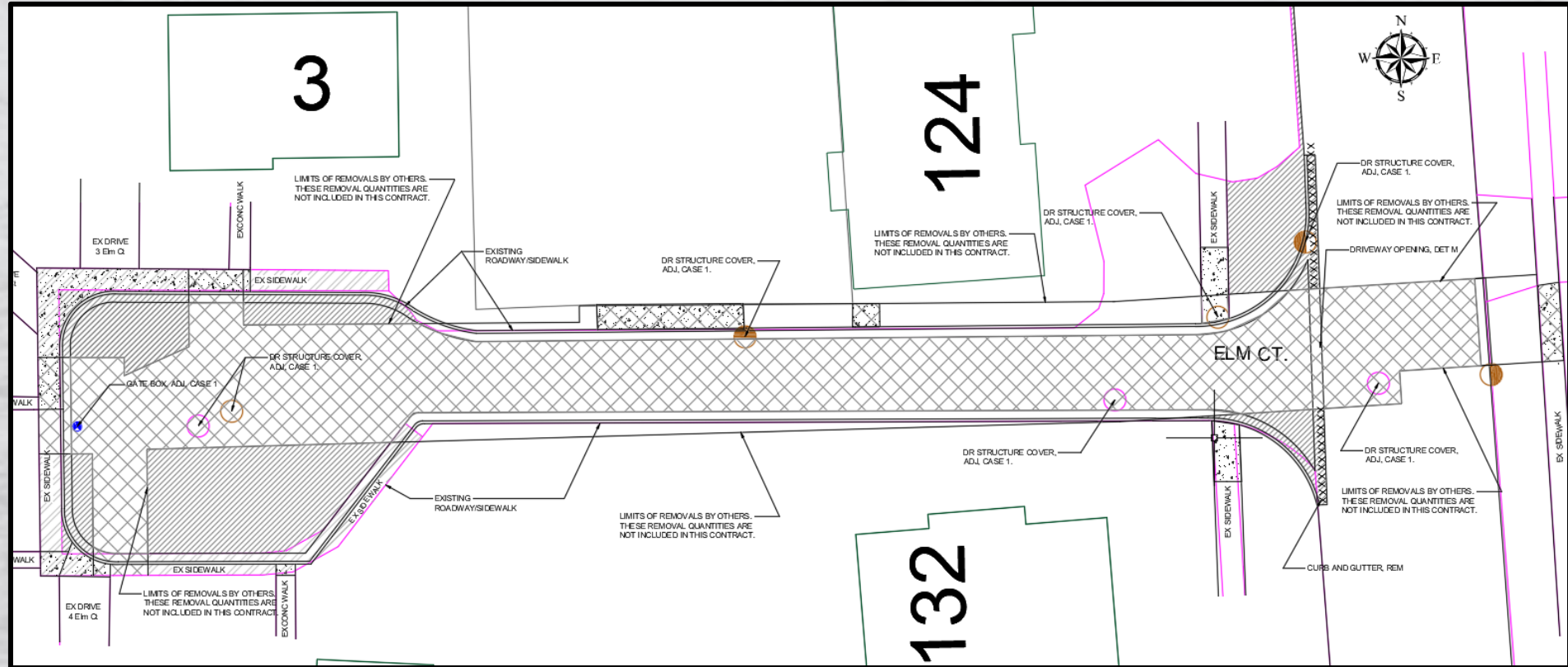
- Mill and resurface the hatched areas.
- Remove and replace miscellaneous curb sections, as needed.
- No new storm sewer piping.

# Riverdale Area



- Mill and resurface the hatched area.
- Remove and replace miscellaneous curb sections, as needed.
- Fix the drainage issue by adding new curb, a storm inlet structure and storm piping at the dead-end.
- No other new storm piping.

# Elm Court Area



- Mill and resurface the hatched areas.
- Remove and replace all concrete sidewalk and curb/gutter.
- Add new curb and gutter throughout the project site.
- Replace sidewalk sections connecting property walks to driveways.
- Construct a new water main and sanitary sewer. (Paid 100% by BPU)

# Project Cost Breakdowns

## Hillcrest Area

City Cost: \$380,000

Resident Cost: \$320,000

**Total Cost: \$700,000**

## Riverdale Area

City Cost: \$150,000

Resident Cost: \$50,000

**Total Cost: \$200,000**

## Elm Court Area

City Cost: \$50,000

Resident Cost: \$25,000

**Total Cost: \$75,000**



# QUESTIONS ?



# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** March 15, 2021

**Agenda Item:** Public Hearing

**SUBJECT:** 2021 Special Assessment District (SAD# 21-01) Public Hearing and Resolution

### **BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager**

At the March 1<sup>st</sup> City Council meeting a public hearing date of March 15<sup>th</sup> was set to consider comments on the creation of the Hillcrest Area Special Assessment District (SAD# 21-01).

The total estimated cost of the project is \$700,000 with \$380,000 being paid by the City and \$320,000 being assessed to property owners. The project cost split is in accordance with the City's Policy on Special Assessment Districts for Street Projects presented to the City Council at their February 1, 2021 meeting. It is important to note that the total combined cost to the affected property owners will not go above \$320,000, which is limited to a maximum of \$5,000 per lot, but may go down if the total project cost comes in lower than the total estimated cost of \$700,000.

Notice of the meeting was published once each week for two successive weeks in the local newspaper. Affected residents were mailed and hand delivered information on the proposed district and city staff held an informational meeting to answer resident questions on the proposed district.

According to the City Charter, Sec. 2-335 Hearing procedure, "If more than 50% of the number of owners of privately owned real property to be assessed for such improvement shall object **in writing** to the proposed improvement, the improvement shall not be made without the affirmative vote of seven of the members of the council."

### **RECOMMENDATION:**

City Council hold the public hearing on the creation of Hillcrest Area Special Assessment District (SAD# 21-01) and consider adopting this resolution to move forward in establishing said District.

**CITY OF HILLSDALE**  
**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION TO APPROVE ESTABLISHMENT OF THE HILLCREST AREA SPECIAL ASSESSMENT DISTRICT (SAD# 21-01).

Minutes of a regular meeting of the City Council of the City of Hillsdale, Hillsdale County Michigan, held in the City Hall, City Council Chambers, 97 North Broad Street, Hillsdale, Michigan, in said City, on March 15, 2021 at 7:00 p.m.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_

The following preamble and resolution were offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

WHEREAS, the City Council, by resolution \_\_\_\_\_ duly adopted at its March 15, 2021 regular meeting, deemed it necessary and declared its intention to construct improvements, including curb and gutter and other appurtenances for the Hillcrest Area, and did provide a public hearing; and

NOW, THEREFORE, BE IT RESOLVED THAT,

1. That said public improvements be made and the City Manager be directed to proceed with the same.
2. That the plans, specifications and detailed estimates relating to said improvements, as filed with the City Clerk, be and hereby approved and adopted and the City Manager is directed to take action necessary to accomplish the said improvements.
3. That the estimated total cost of said improvements is determined to be \$700,000.
4. That \$320,000 of the said estimated cost shall be defrayed by special assessment and \$380,000 shall be paid by local street funds.
5. That the said special assessment may be paid in ten (10) installments. The first installment shall be due and payable on or before sixty days from the date said special assessment is confirmed, and one installment shall be due annually thereafter. Interest shall be charged at a rate of six (6%) percent per annum on all unpaid installments.

6. That the premiums upon which special assessments shall be levied, and which shall be hereafter known and designated as Special Assessment District #21-01, are described as follows:

Special Assessment Properties  
Hillcrest Area

7. That the City Assessor is directed to prepare a Special Assessment Roll in accordance with this resolution.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 15<sup>TH</sup> DAY OF MARCH 2021.

---

Adam Stockford, Mayor

ATTEST:

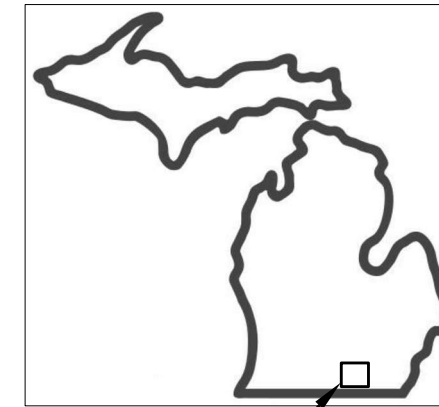
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Katy Price, Clerk



# CITY OF HILLSDALE

## HILLCREST, RIVERDALE & ELM COURT STREET IMPROVEMENTS

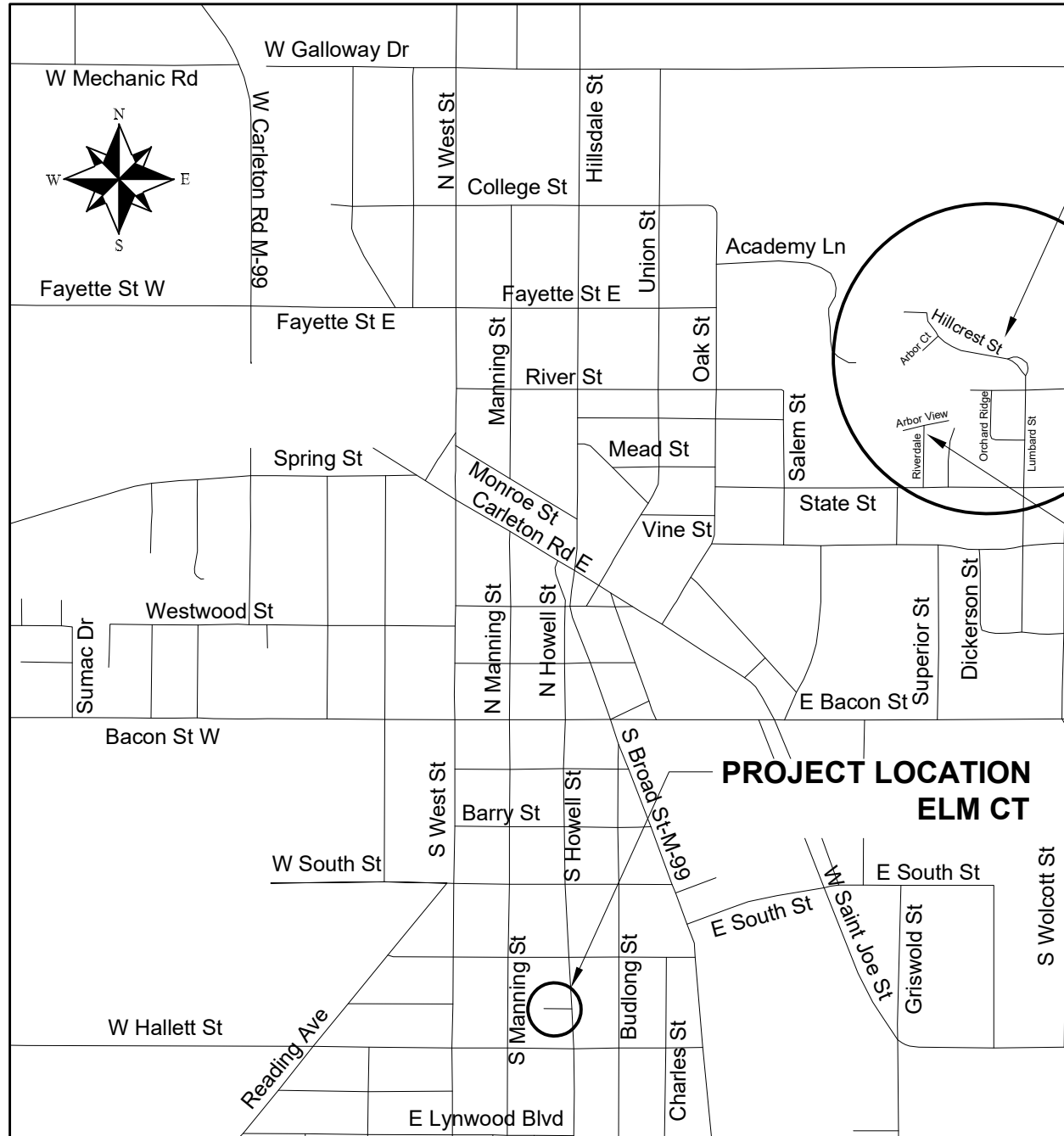


SITE LOCATION

PROJECT LOCATION  
HILLCREST AREA

PROJECT LOCATION  
RIVERDALE AREA

PROJECT LOCATION  
ELM CT



**AREA MAP**  
NOT TO SCALE

FOR PROTECTION OF UNDERGROUND UTILITIES AND IN CONFORMANCE WITH PUBLIC ACT 53, THE CONTRACTOR SHALL DIAL 1-800-482-7171 OR 811 A MINIMUM OF THREE FULL WORKING DAYS, EXCLUDING SATURDAYS, SUNDAYS, AND HOLIDAYS PRIOR TO THE BEGINNING OF EACH EXCAVATION IN AREAS WHERE PUBLIC UTILITIES HAVE NOT BEEN PREVIOUSLY LOCATED.

Progress Print  
NOT  
FOR  
CONSTRUCTION

**REFERENCES TO SPECIFICATIONS:**

THE IMPROVEMENTS COVERED BY THESE PLANS SHALL BE DONE IN ACCORDANCE WITH THE PROJECT DRAWINGS, NOTES, AND THE APPLICABLE SECTIONS OF THE 2012 MDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION.

ALL TRAFFIC CONTROL DEVICES SHALL BE IN ACCORDANCE WITH THE MOST CURRENT VERSION OF THE MICHIGAN MANUAL OF TRAFFIC CONTROL DEVICES (MMUTCD)



97 NORTH BROAD ST.  
HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE  
HILLSDALE, MI  
STREET IMPROVEMENTS

2021

SCALE NTS

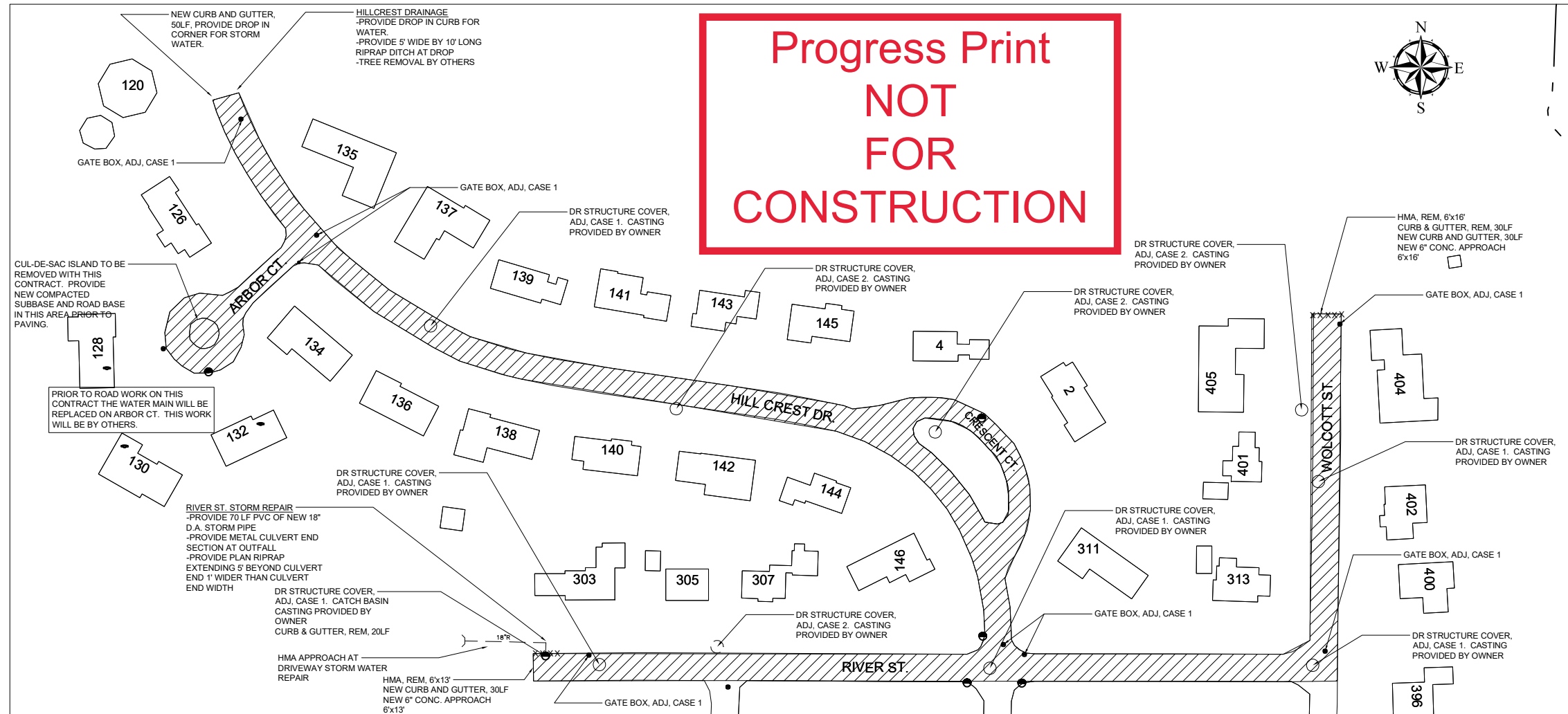
	NAME	DATE
DESIGNED	KLB	2/24/21
DRAWN	KLB	2/24/21
CHECKED		

DRAWING NO.

**TS**

SHEET NO.	DESCRIPTION
TS	TITLE SHEET
C1	HILLCREST DR., ARBOR CT., CRESCENT CT., RIVER ST., N. WOLCOTT ST. (NORTH OF RIVER ST.)
C2	LUMBARD ST., ORCHARD RIDGE PKWY, N. WOLCOTT (SOUTH OF RIVER ST.), ARBOR VIEW CT., RIVERDALE
C3	ELM COURT
C4	ELM COURT - TRAFFIC CONTROL PLAN

# HILLCREST AREA - NORTH



Progress Print  
NOT  
FOR  
CONSTRUCTION



97 NORTH BROAD ST.  
HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE  
 HILLSDALE, MI  
**HILLCREST AREA**  
**STREET IMPROVEMENTS**  
 HILLCREST DR, RIVER ST, N WOLCOTT ST  
 ARBOR CT AND CRESCENT CT

**CONSTRUCTION NOTES (APPLICABLE TO ALL SHEETS, AS NEEDED):**

**EXISTING WATER MAINS AND SEWERS:** THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO PROPERLY IDENTIFIED EXISTING WATER MAINS AND/OR SEWER DURING THE CONSTRUCTION OF THIS PROJECT.

**CONCRETE CURB & GUTTER:** NEW CURB & GUTTER SHALL BE F-4 TYPE CONSTRUCTED IN ACCORDANCE WITH MDOT STANDARD PLAN R-30-G. SECTIONS LONGER THAN 10'-0" WILL REQUIRE 2-#4 EPOXY COATED REINFORCING BARS.

**ADJUSTMENT OF DRAINAGE STRUCTURES:** IT IS THE CONTRACTOR'S RESPONSIBILITY TO PLACE THE LOCATION AND ELEVATION OF ALL CASTINGS PROPERLY ALIGNED WITH THE PROPOSED CURB OR WITHIN THE STREET. ADJUSTMENT OF CASTINGS ON EXISTING STRUCTURES WILL BE PAID AS DR STRUCTURE COVER, ADJ, CASE 1 OR 2. THESE ITEMS INCLUDE ALL BLOCK OR ADJUSTING RINGS AS NECESSARY FOR PROPER ADJUSTMENT.

**SALVAGE:** THE CITY RESERVES THE RIGHT TO SALVAGE ALL EXISTING MATERIALS (CASTINGS, HYDRANTS, ETC). MATERIALS DESIRED TO BE SALVAGED SHALL BE STOCKPILED WITHIN THE PROJECT LIMITS FOR THE CITY TO PICK UP. ITEMS THE CITY DOES NOT WANT WILL BE BECOME PROPERTY OF THE CONTRACTOR.

**LAWN SPRINKLERS:** OWNERS OF EXISTING LAWN SPRINKLER SYSTEMS AND/OR LANDSCAPING SHALL BE NOTIFIED, IN WRITING WITH A COPY SENT TO THE CITY ENGINEER, BY THE CONTRACTOR TWO WEEKS IN ADVANCE OF ANY WORK THAT WILL EFFECT THOSE SYSTEMS/LANDSCAPING. IF THE OWNER FAILS TO RELOCATE THE ITEMS PRIOR TO THE BEGINNING OF WORK AND THE SYSTEM IS CUT THE CONTRACTOR SHALL CAP THE SYSTEM PIPE AND WITNESS THE LOCATION WITH A STAKE. SALVAGED SPRINKLER HEADS SHALL BE PLACE ON THE OWNERS PROPERTY. ANY LANDSCAPING ITEMS NOT MOVED SHALL BE CAREFULLY SALVAGED AND PLACED ON THE OWNERS PROPERTY.

**NOTICE TO RESIDENTS:** THE CONTRACTOR SHALL NOTIFY RESIDENTS 24 HOURS IN ADVANCE OF DISTRUPTION TO SERVICE SUCH AS DRIVEWAYS CLOSING.

**LANDSCAPE RETORATION:** AREAS DISTURBED BY CONSTRUCTION SHALL BE GRADED SMOOTH AND RESTORED WITH 4" OF NEW TOPSOIL, SEEDED AND MULCHED PER THE SPECIFICATION REQUIREMENTS FOR TURF ESTABLISHMENT.

**MAINTAINING TRAFFIC:** CONTRACTOR SHALL MAINTAIN ACCESS TO LOCAL RESIDENTS AND EMERGENCY VEHICLES DURING CONSTRUCTION. IT IS UNDERSTOOD THAT THERE MAY BE TIMES WITH SEVERLY LIMITED ACCESS. THE CONTRACTOR SHALL LEAVE THE SITE AT THE END OF THE WORK DAY SUCH THAT RESIDENTS CAN ACCESS THEIR DRIVEWAYS.

**REMOVAL LEGEND**

- HMA, REM
- CURB & GUTTER, REM

**PROJECT QUANTITIES - HILLCREST NORTH**

QUANTITY	UNIT	DESCRIPTION
100	LF	CURB & GUTTER, REM
9000	SY	HMA SURFACE, REM
1	LS	ARBOR COURT ISLAND, REM
1	LS	HILLCREST DR. DRAINAGE
1	LS	RIVER ST. STORM WATER REPAIR
70	LF	SEWER PIPE SDR35 PVC, 18 INCH, TR DET B
6	EA	DR STRUCTURE COVER, ADJ, CASE 1
4	EA	DR STRUCTURE COVER, ADJ, CASE 2
8	EA	GATE VALVE, ADJ, CASE 1
100	LF	CURB & GUTTER, CONC, DET F4
175	SF	SIDEWALK/ DRIVEWAY, CONC, 6 INCH
1100	TON	HMA, 13A (220LBS/SY)
1100	TON	HMA, 36A (220LBS/SY)
5	TON	HMA APPROACH 36A (220LBS/SY), @ RIVER ST STORM REPAIR
150	CY	SAND SUBBASE, CIP
600	SY	AGGREGATE BASE (22A), 8 INCH
150	CY	SUBGRADE UNDERCUTTING, TYPE II
50	SY	TURF ESTABLISHMENT

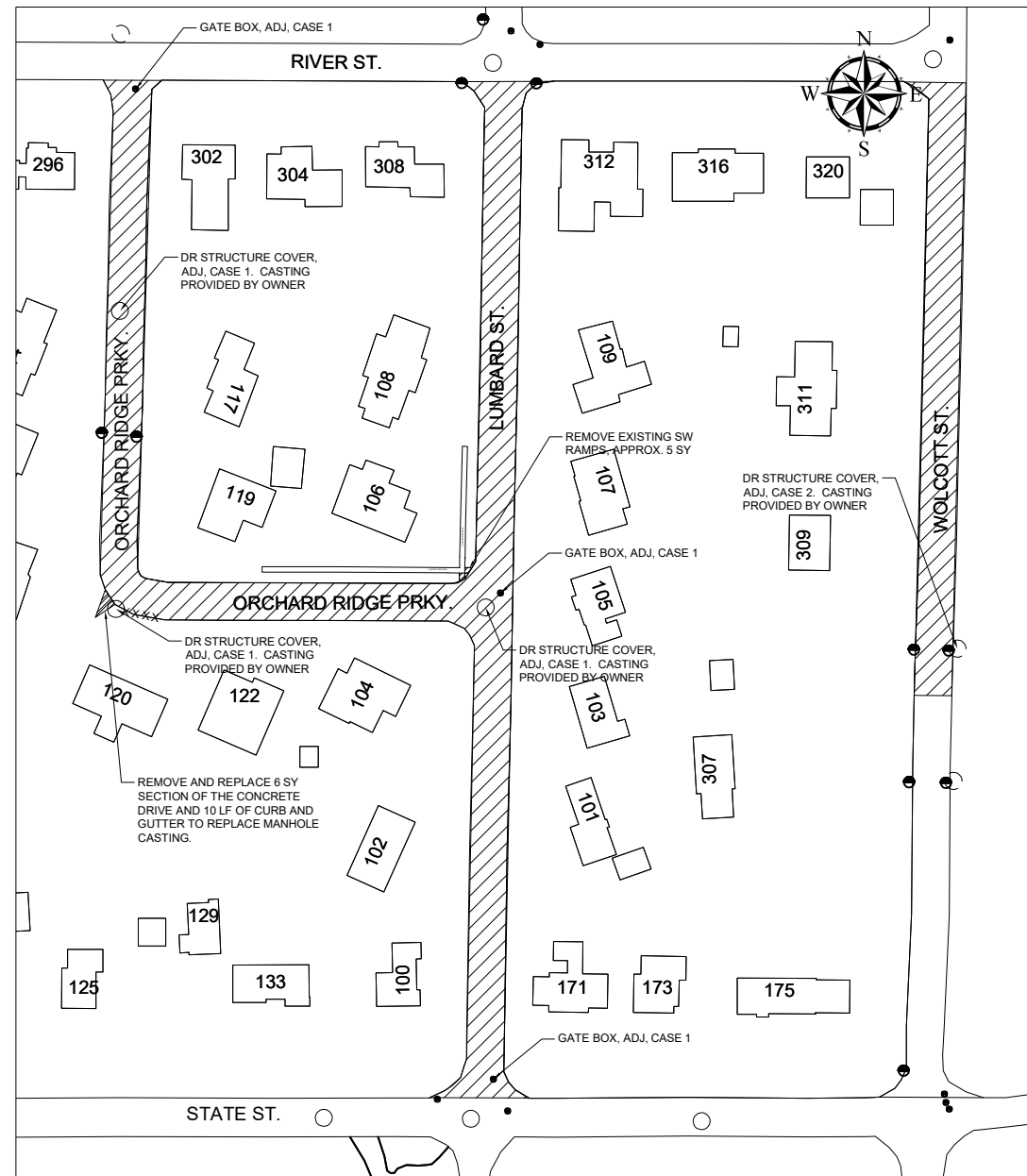
SCALE:  
NTS

	NAME	DATE
DESIGNED	KLB	2/25/21
DRAWN	KLB	2/25/21
CHECKED		

DRAWING NO.

C1

# HILLCREST AREA - SOUTH



**REMOVAL LEGEND**

	HMA, REM
	CURB & GUTTER, REM
	SIDEWALK, REM

PROJECT QUANTITIES - HILLCREST SOUTH		
QUANTITY	UNIT	DESCRIPTION
50	LF	CURB & GUTTER, REM
11	SY	SIDEWALK, REM
6000	SY	HMA SURFACE, REM
3	EA	DR STRUCTURE COVER, ADJ, CASE 1
1	EA	DR STRUCTURE COVER, ADJ, CASE 2
3	EA	GATE VALVE, ADJ, CASE 1
50	LF	CURB & GUTTER, CONC, DET F4
55	SF	SIDEWALK/ DRIVEWAY, CONC, 6 INCH
725	TON	HMA, 13A (220LBS/SY)
725	TON	HMA, 36A (220LBS/SY)
150	CY	SAND SUBBASE, CIP
600	SY	AGGREGATE BASE (22A), 8 INCH
150	CY	SUBGRADE UNDERCUTTING, TYPE II
50	SY	TURF ESTABLISHMENT
1	LS	TRAFFIC CONTROL

Progress Print  
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 FOR  
 CONSTRUCTION



97 NORTH BROAD ST.  
HILLSDALE, MI 49242

REVISIONS	DATE

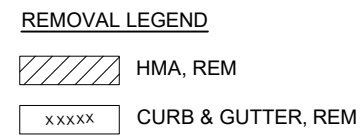
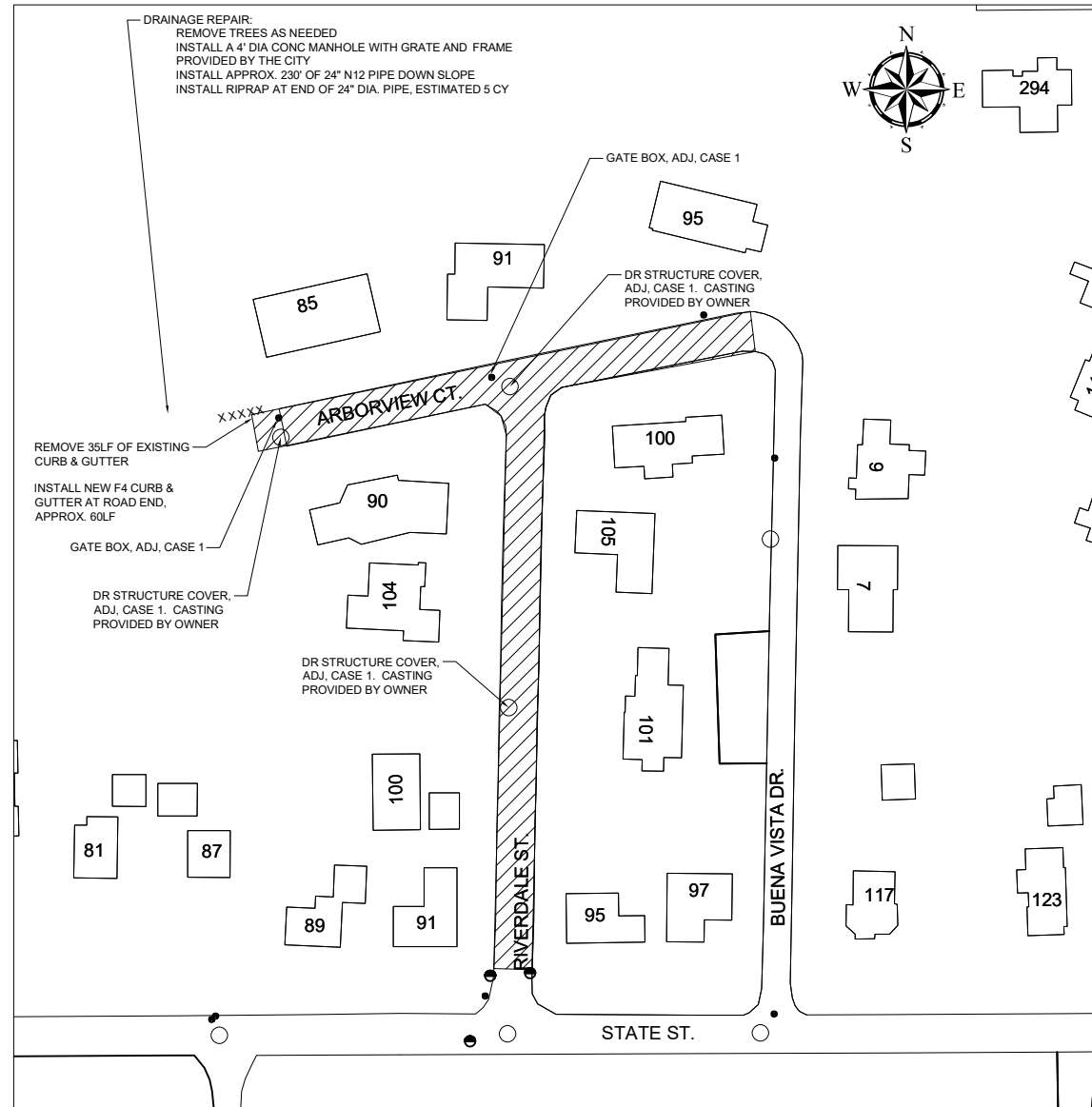
CITY OF HILLSDALE  
 HILLSDALE, MI  
 HILLCREST AREA  
 STREET IMPROVEMENTS  
 LUMBAR ST, ORCHARD RIDGE PKWY,  
 AND N WOLCOTT ST

SCALE:  
1" = 30'

	NAME	DATE
DESIGNED	KLB	2/25/21
DRAWN	KLB	2/25/21
CHECKED		

DRAWING NO.  
**C2**

# RIVERDALE AREA



PROJECT QUANTITIES - RIVERDALE		
QUANTITY	UNIT	DESCRIPTION
50	LF	CURB & GUTTER, REM
2600	SY	HMA SURFACE, REM
1	LS	ARBOR VIEW CT. DRAINAGE
230	LF	SEWER N12 PIPE, 24" DIA., TRENCH DET B
3	EA	DR STRUCTURE COVER, ADJ, CASE 1
2	EA	GATE VALVE, ADJ, CASE 1
75	LF	CURB & GUTTER, CONC, F4
315	TON	HMA, 13A (220LBS/SY)
315	TON	HMA, 36A (220LBS/SY)
50	CY	SAND SUBBASE, CIP
200	SY	AGGREGATE BASE (22A), 8 INCH
50	CY	SUBGRADE UNDERCUTTING, TYPE II
250	SY	TURF ESTABLISHMENT
1	LS	TRAFFIC CONTROL

Progress Print  
 NOT  
 FOR  
 CONSTRUCTION



97 NORTH BROAD ST.  
 HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE  
 HILLSDALE, MI  
 HILLCREST AREA  
 STREET IMPROVEMENTS  
 RIVERDALE AND ARBOR VIEW

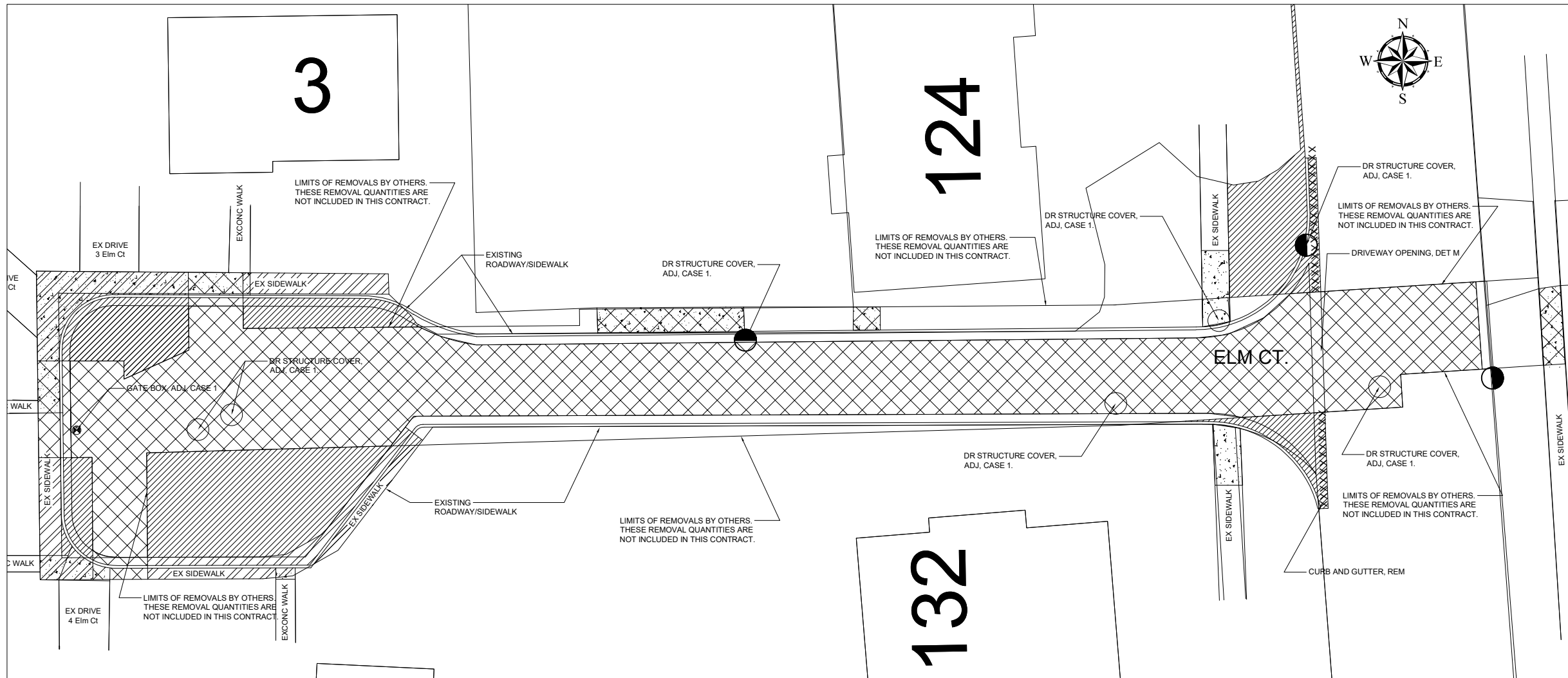
SCALE:  
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	NAME	DATE
DESIGNED	KLB	2/25/21
DRAWN	KLB	2/25/21
CHECKED		

DRAWING NO.  
**C3**



# ELM COURT AREA



97 NORTH BROAD ST.  
HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE  
 HILLSDALE, MI  
 ELM COURT AREA  
 STREET IMPROVEMENTS

ELM COURT

Progress Print  
 NOT  
 FOR  
 CONSTRUCTION

### PROJECT LEGEND

- REMOVALS BY OTHERS
- WORK ON THIS CONTRACT**
- HMA, REM
- CURB & GUTTER, REM
- SIDEWALK, REM
- NEW SIDEWALK/DRIVE

### PROJECT QUANTITIES - THIS SHEET

QUANTITY	UNIT	DESCRIPTION
45	LF	CURB & GUTTER, REM
80	SY	SIDEWALK, REM
200	SY	HMA SURFACE, REM
7	EA	DR STRUCTURE COVER, ADJ. CASE 1
1	EA	GATE VALVE, ADJ. CASE 1
545	LF	CURB & GUTTER, CONC, D2
225	SF	SIDEWALK, CONC, 4 INCH
375	SF	SIDEWALK/DRIVEWAY, CONC, 6 INCH
50	SF	SIDEWALK RAMP, CONC, 6 INCH
10	LF	DETECTABLE WARNING
95	TON	HMA, 13A (220LBS/SY)
95	TON	HMA, 36A (220LBS/SY)
10	CY	SAND SUBBASE, CIP
50	SY	AGGREGATE BASE (22A), 8 INCH
10	CY	SUBGRADE UNDERCUTTING, TYPE II
110	SY	TURF ESTABLISHMENT
1	LS	TRAFFIC CONTROL

SCALE:  
NTS

	NAME	DATE
DESIGNED	KLB	2/25/21
DRAWN	KLB	2/25/21
CHECKED		

DRAWING NO.

C4

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** March 15, 2021

**Agenda Item:** Public Hearing

**SUBJECT:** 2021 Special Assessment District (SAD# 21-02) Public Hearing and Resolution

### **BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager**

At the March 1<sup>st</sup> City Council meeting a public hearing date of March 15<sup>th</sup> was set to consider comments on the creation of the Riverdale Area Special Assessment District (SAD# 21-02).

The total estimated cost of the project is \$200,000 with \$150,000 being paid by the City and \$50,000 being assessed to property owners. The project cost split is in accordance with the City's Policy on Special Assessment Districts for Street Projects presented to the City Council at their February 1, 2021 meeting. It is important to note that the total combined cost to the affected property owners will not go above \$50,000, which is limited to a maximum of \$5,000 per lot, but may go down if the total project cost comes in lower than the total estimated cost of \$200,000.

Notice of the meeting was published once each week for two successive weeks in the local newspaper. Affected residents were mailed and hand delivered information on the proposed district and city staff held an informational meeting to answer resident questions on the proposed district.

According to the City Charter, Sec. 2-335 Hearing procedure, "If more than 50% of the number of owners of privately owned real property to be assessed for such improvement shall object **in writing** to the proposed improvement, the improvement shall not be made without the affirmative vote of seven of the members of the council."

### **RECOMMENDATION:**

City Council hold the public hearing on the creation of Riverdale Area Special Assessment District (SAD# 21-02) and consider adopting this resolution to move forward in establishing said District.

**CITY OF HILLSDALE**  
**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION TO APPROVE ESTABLISHMENT OF THE RIVERDALE AREA SPECIAL ASSESSMENT DISTRICT (SAD# 21-02).

Minutes of a regular meeting of the City Council of the City of Hillsdale, Hillsdale County Michigan, held in the City Hall, City Council Chambers, 97 North Broad Street, Hillsdale, Michigan, in said City, on March 15, 2021 at 7:00 p.m.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_

The following preamble and resolution were offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

WHEREAS, the City Council, by resolution \_\_\_\_\_ duly adopted at its March 15, 2021 regular meeting, deemed it necessary and declared its intention to construct improvements, including curb and gutter and other appurtenances for the Riverdale Area, and did provide a public hearing; and

NOW, THEREFORE, BE IT RESOLVED THAT,

1. That said public improvements be made and the City Manager be directed to proceed with the same.
2. That the plans, specifications and detailed estimates relating to said improvements, as filed with the City Clerk, be and hereby approved and adopted and the City Manager is directed to take action necessary to accomplish the said improvements.
3. That the estimated total cost of said improvements is determined to be \$200,000.
4. That \$50,000 of the said estimated cost shall be defrayed by special assessment and \$150,000 shall be paid by local street funds.
5. That the said special assessment may be paid in ten (10) installments. The first installment shall be due and payable on or before sixty days from the date said special assessment is confirmed, and one installment shall be due annually thereafter. Interest shall be charged at a rate of six (6%) percent per annum on all unpaid installments.

6. That the premiums upon which special assessments shall be levied, and which shall be hereafter known and designated as Special Assessment District #21-02, are described as follows:

Special Assessment Properties  
Riverdale Area

7. That the City Assessor is directed to prepare a Special Assessment Roll in accordance with this resolution.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 15<sup>TH</sup> DAY OF MARCH 2021.

\_\_\_\_\_  
Adam Stockford, Mayor

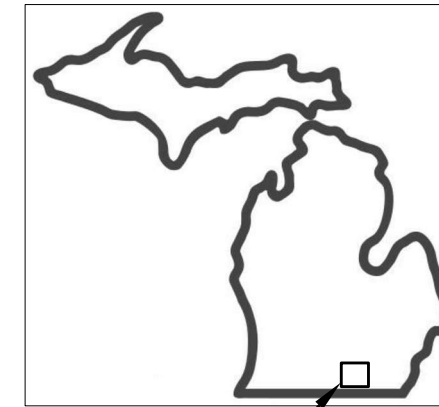
ATTEST:

\_\_\_\_\_  
Katy Price, Clerk



# CITY OF HILLSDALE

## HILLCREST, RIVERDALE & ELM COURT STREET IMPROVEMENTS

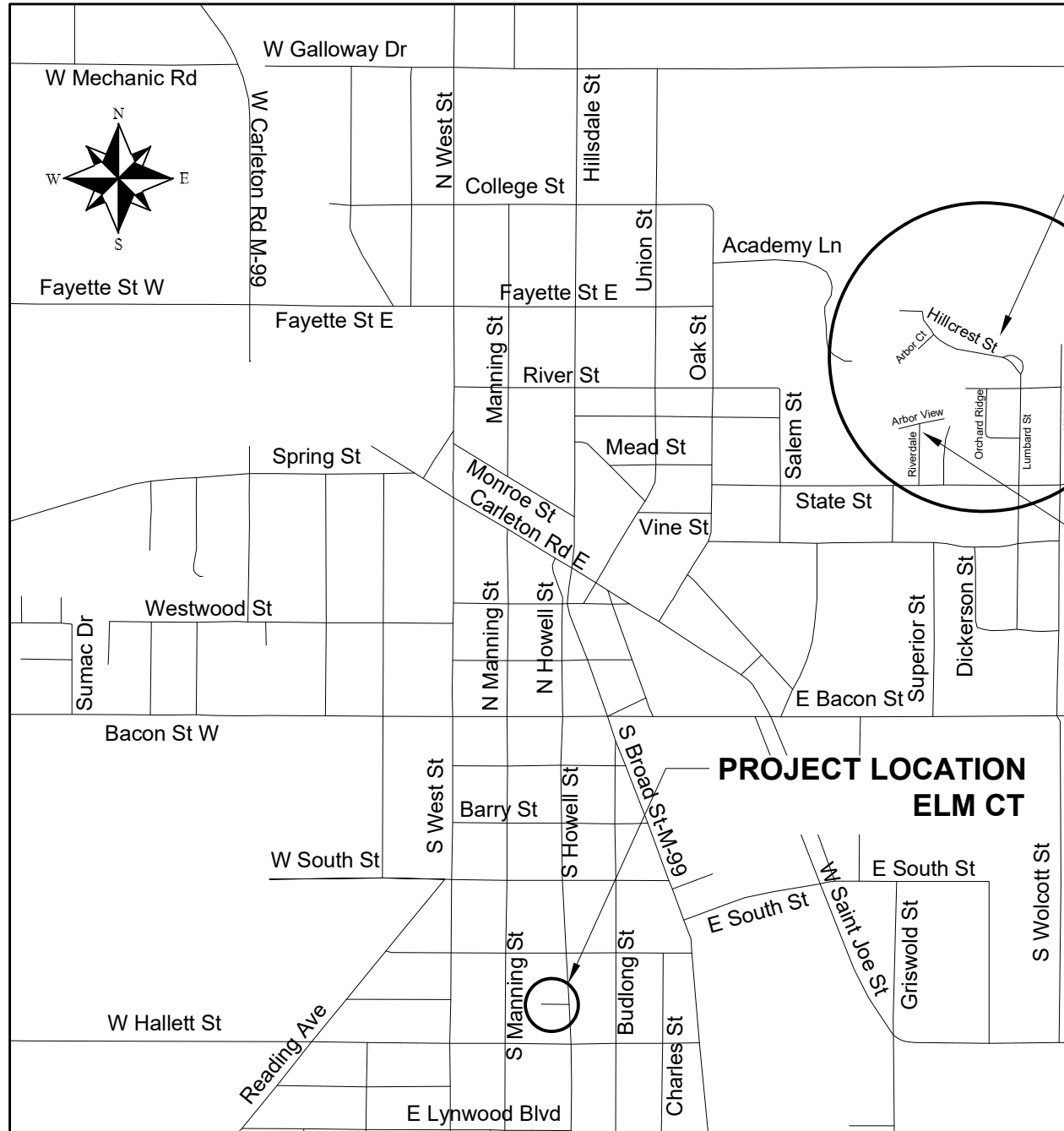


SITE LOCATION

PROJECT LOCATION  
HILLCREST AREA

PROJECT LOCATION  
RIVERDALE AREA

PROJECT LOCATION  
ELM CT



Progress Print  
NOT  
FOR  
CONSTRUCTION

FOR PROTECTION OF UNDERGROUND UTILITIES AND IN CONFORMANCE WITH PUBLIC ACT 53, THE CONTRACTOR SHALL DIAL 1-800-482-7171 OR 811 A MINIMUM OF THREE FULL WORKING DAYS, EXCLUDING SATURDAYS, SUNDAYS, AND HOLIDAYS PRIOR TO THE BEGINNING OF EACH EXCAVATION IN AREAS WHERE PUBLIC UTILITIES HAVE NOT BEEN PREVIOUSLY LOCATED.

REFERENCES TO SPECIFICATIONS:  
THE IMPROVEMENTS COVERED BY THESE PLANS SHALL BE DONE IN ACCORDANCE WITH THE PROJECT DRAWINGS, NOTES, AND THE APPLICABLE SECTIONS OF THE 2012 MDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION.

ALL TRAFFIC CONTROL DEVICES SHALL BE IN ACCORDANCE WITH THE MOST CURRENT VERSION OF THE MICHIGAN MANUAL OF TRAFFIC CONTROL DEVICES (MMUTCD)

**AREA MAP**  
NOT TO SCALE

SHEET NO.	DESCRIPTION
TS	TITLE SHEET
C1	HILLCREST DR., ARBOR CT., CRESCENT CT., RIVER ST., N. WOLCOTT ST. (NORTH OF RIVER ST.)
C2	LUMBARD ST., ORCHARD RIDGE PKWY, N. WOLCOTT (SOUTH OF RIVER ST.), ARBOR VIEW CT., RIVERDALE ST.
C3	ELM COURT
C4	ELM COURT - TRAFFIC CONTROL PLAN



97 NORTH BROAD ST.  
HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE  
HILLSDALE, MI  
STREET IMPROVEMENTS

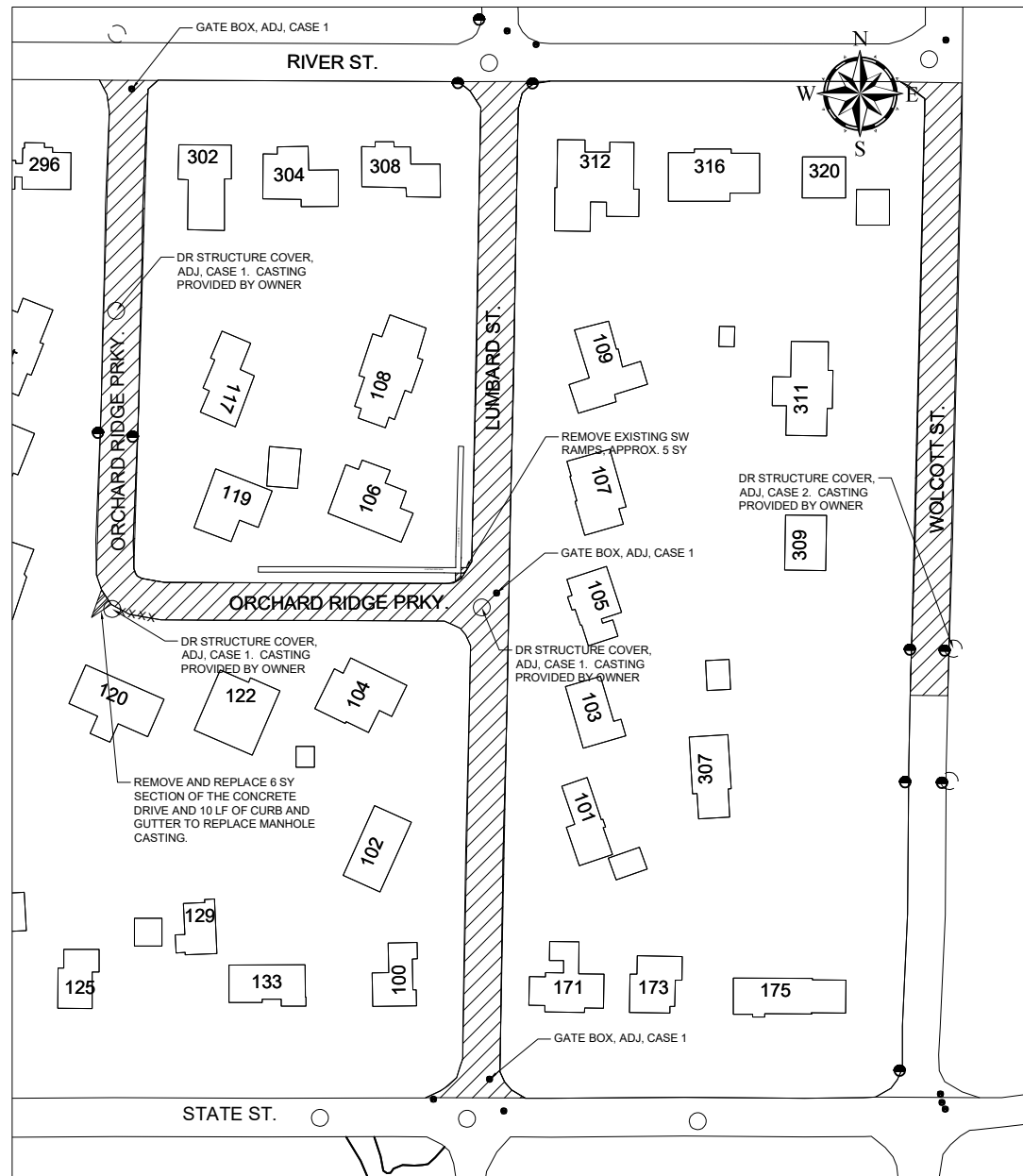
2021

SCALE		
NTS		
	NAME	DATE
DESIGNED	KLB	2/24/21
DRAWN	KLB	2/24/21
CHECKED		


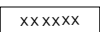

DRAWING NO.  
TS



# HILLCREST AREA - SOUTH



**REMOVAL LEGEND**

	HMA, REM
	CURB & GUTTER, REM
	SIDEWALK, REM

PROJECT QUANTITIES - HILLCREST SOUTH		
QUANTITY	UNIT	DESCRIPTION
50	LF	CURB & GUTTER, REM
11	SY	SIDEWALK, REM
6000	SY	HMA SURFACE, REM
3	EA	DR STRUCTURE COVER, ADJ, CASE 1
1	EA	DR STRUCTURE COVER, ADJ, CASE 2
3	EA	GATE VALVE, ADJ, CASE 1
50	LF	CURB & GUTTER, CONC, DET F4
55	SF	SIDEWALK/ DRIVEWAY, CONC, 6 INCH
725	TON	HMA, 13A (220LBS/SY)
725	TON	HMA, 36A (220LBS/SY)
150	CY	SAND SUBBASE, CIP
600	SY	AGGREGATE BASE (22A), 8 INCH
150	CY	SUBGRADE UNDERCUTTING, TYPE II
50	SY	TURF ESTABLISHMENT
1	LS	TRAFFIC CONTROL

Progress Print  
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 FOR  
 CONSTRUCTION



97 NORTH BROAD ST.  
HILLSDALE, MI 49242

REVISIONS	DATE

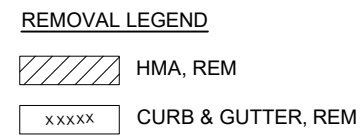
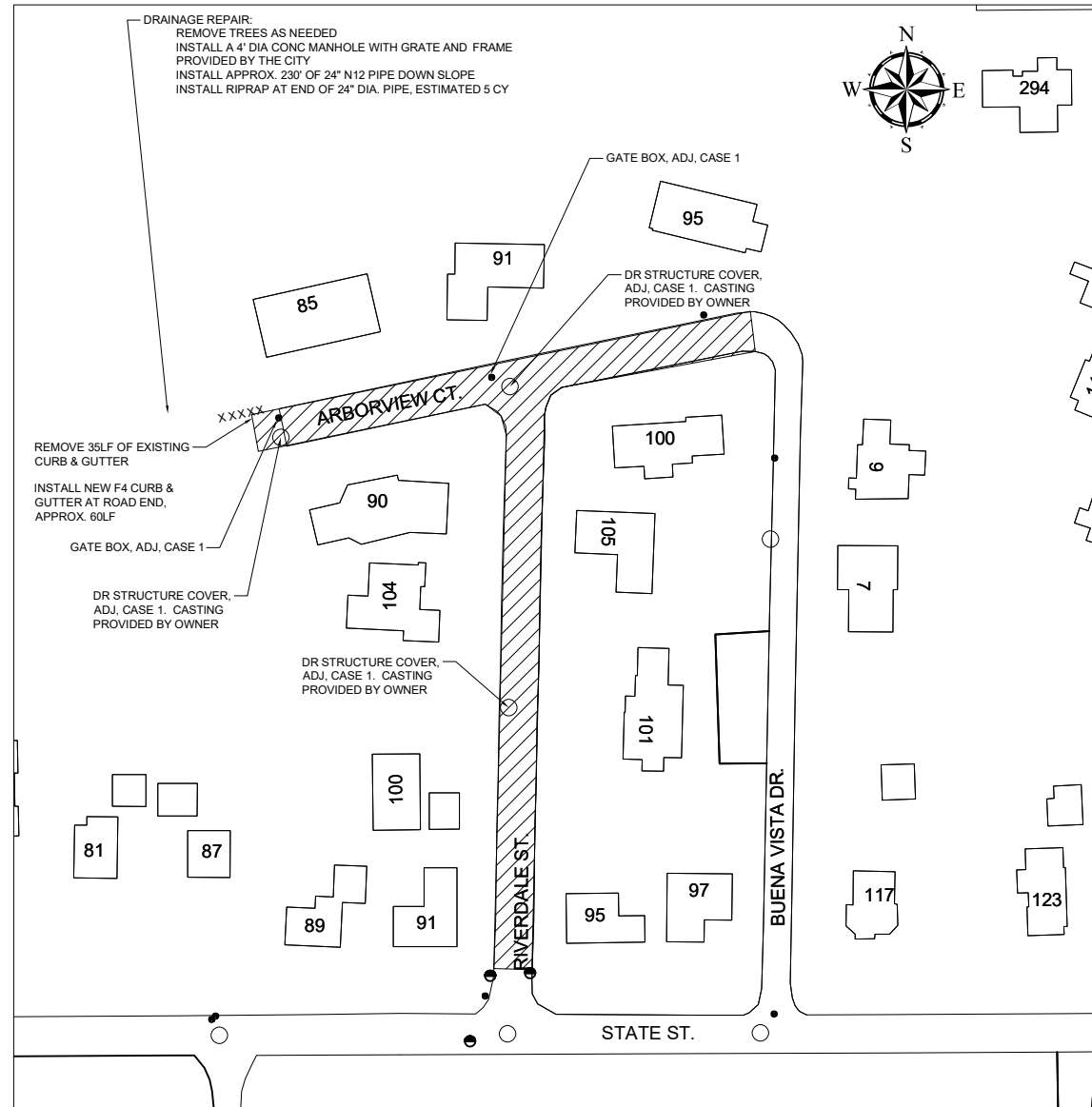
CITY OF HILLSDALE  
 HILLSDALE, MI  
 HILLCREST AREA  
 STREET IMPROVEMENTS  
 LUMBAR ST, ORCHARD RIDGE PKWY,  
 AND N WOLCOTT ST

SCALE:  
1" = 30'

	NAME	DATE
DESIGNED	KLB	2/25/21
DRAWN	KLB	2/25/21
CHECKED		

DRAWING NO.  
**C2**

# RIVERDALE AREA



PROJECT QUANTITIES - RIVERDALE		
QUANTITY	UNIT	DESCRIPTION
50	LF	CURB & GUTTER, REM
2600	SY	HMA SURFACE, REM
1	LS	ARBOR VIEW CT. DRAINAGE
230	LF	SEWER N12 PIPE, 24" DIA., TRENCH DET B
3	EA	DR STRUCTURE COVER, ADJ, CASE 1
2	EA	GATE VALVE, ADJ, CASE 1
75	LF	CURB & GUTTER, CONC, F4
315	TON	HMA, 13A (220LBS/SY)
315	TON	HMA, 36A (220LBS/SY)
50	CY	SAND SUBBASE, CIP
200	SY	AGGREGATE BASE (22A), 8 INCH
50	CY	SUBGRADE UNDERCUTTING, TYPE II
250	SY	TURF ESTABLISHMENT
1	LS	TRAFFIC CONTROL

Progress Print  
 NOT  
 FOR  
 CONSTRUCTION



97 NORTH BROAD ST.  
 HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE  
 HILLSDALE, MI  
 HILLCREST AREA  
 STREET IMPROVEMENTS  
 RIVERDALE AND ARBOR VIEW

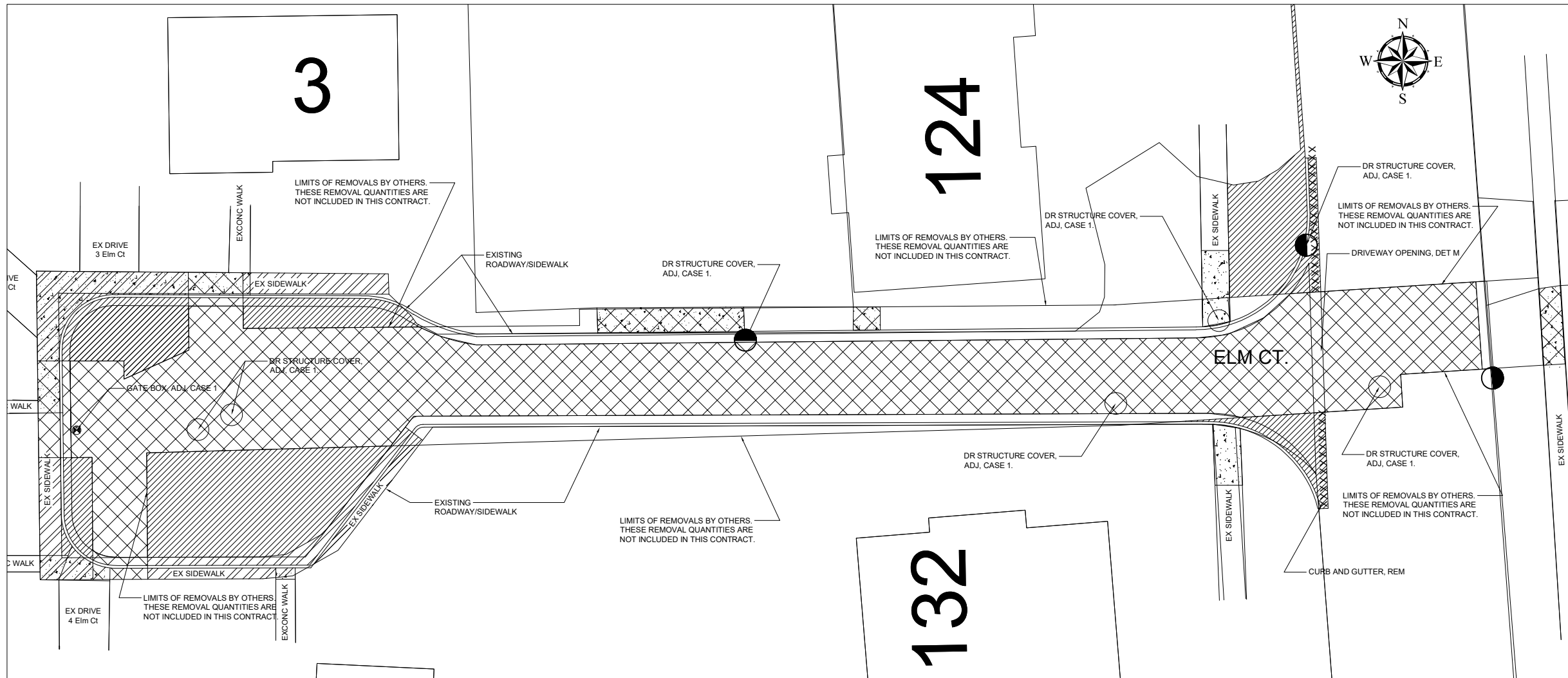
SCALE:  
 NTS

	NAME	DATE
DESIGNED	KLB	2/25/21
DRAWN	KLB	2/25/21
CHECKED		

DRAWING NO.  
C3



# ELM COURT AREA



97 NORTH BROAD ST.  
HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE  
 HILLSDALE, MI  
 ELM COURT AREA  
 STREET IMPROVEMENTS

ELM COURT

Progress Print  
 NOT  
 FOR  
 CONSTRUCTION

### PROJECT LEGEND

- REMOVALS BY OTHERS
- WORK ON THIS CONTRACT**
- HMA, REM
- CURB & GUTTER, REM
- SIDEWALK, REM
- NEW SIDEWALK/DRIVE

### PROJECT QUANTITIES - THIS SHEET

QUANTITY	UNIT	DESCRIPTION
45	LF	CURB & GUTTER, REM
80	SY	SIDEWALK, REM
200	SY	HMA SURFACE, REM
7	EA	DR STRUCTURE COVER, ADJ. CASE 1
1	EA	GATE VALVE, ADJ. CASE 1
545	LF	CURB & GUTTER, CONC, D2
225	SF	SIDEWALK, CONC, 4 INCH
375	SF	SIDEWALK/DRIVEWAY, CONC, 6 INCH
50	SF	SIDEWALK RAMP, CONC, 6 INCH
10	LF	DETECTABLE WARNING
95	TON	HMA, 13A (220LBS/SY)
95	TON	HMA, 36A (220LBS/SY)
10	CY	SAND SUBBASE, CIP
50	SY	AGGREGATE BASE (22A), 8 INCH
10	CY	SUBGRADE UNDERCUTTING, TYPE II
110	SY	TURF ESTABLISHMENT
1	LS	TRAFFIC CONTROL

SCALE:  
NTS

	NAME	DATE
DESIGNED	KLB	2/25/21
DRAWN	KLB	2/25/21
CHECKED		

DRAWING NO.

C4

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** March 15, 2021

**Agenda Item:** Public Hearing

**SUBJECT:** 2021 Special Assessment District (SAD# 21-03) Public Hearing and Resolution

### **BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager**

At the March 1<sup>st</sup> City Council meeting a public hearing date of March 15<sup>th</sup> was set to consider comments on the creation of the Elm Court Area Special Assessment District (SAD# 21-03).

The total estimated cost of the project is \$75,000 with \$50,000 being paid by the City and \$25,000 being assessed to property owners. The project cost split is in accordance with the City's Policy on Special Assessment Districts for Street Projects presented to the City Council at their February 1, 2021 meeting. It is important to note that the total combined cost to the affected property owners will not go above \$25,000, which is limited to a maximum of \$5,000 per lot, but may go down if the total project cost comes in lower than the total estimated cost of \$75,000.

Notice of the meeting was published once each week for two successive weeks in the local newspaper. Affected residents were mailed and hand delivered information on the proposed district and city staff held an informational meeting to answer resident questions on the proposed district.

According to the City Charter, Sec. 2-335 Hearing procedure, "If more than 50% of the number of owners of privately owned real property to be assessed for such improvement shall object **in writing** to the proposed improvement, the improvement shall not be made without the affirmative vote of seven of the members of the council."

### **RECOMMENDATION:**

City Council hold the public hearing on the creation of Elm Court Area Special Assessment District (SAD# 21-03) and consider adopting this resolution to move forward in establishing said District.

**CITY OF HILLSDALE**  
**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION TO APPROVE ESTABLISHMENT OF THE ELM COURT AREA SPECIAL ASSESSMENT DISTRICT (SAD# 21-03).

Minutes of a regular meeting of the City Council of the City of Hillsdale, Hillsdale County Michigan, held in the City Hall, City Council Chambers, 97 North Broad Street, Hillsdale, Michigan, in said City, on March 15, 2021 at 7:00 p.m.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_

The following preamble and resolution were offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

WHEREAS, the City Council, by resolution \_\_\_\_\_ duly adopted at its March 15, 2021 regular meeting, deemed it necessary and declared its intention to construct improvements, including curb and gutter and other appurtenances for the Elm Court Area, and did provide a public hearing; and

NOW, THEREFORE, BE IT RESOLVED THAT,

1. That said public improvements be made and the City Manager be directed to proceed with the same.
2. That the plans, specifications and detailed estimates relating to said improvements, as filed with the City Clerk, be and hereby approved and adopted and the City Manager is directed to take action necessary to accomplish the said improvements.
3. That the estimated total cost of said improvements is determined to be \$75,000.
4. That \$25,000 of the said estimated cost shall be defrayed by special assessment and \$50,000 shall be paid by local street funds.
5. That the said special assessment may be paid in ten (10) installments. The first installment shall be due and payable on or before sixty days from the date said special assessment is confirmed, and one installment shall be due annually thereafter. Interest shall be charged at a rate of six (6%) percent per annum on all unpaid installments.

6. That the premiums upon which special assessments shall be levied, and which shall be hereafter known and designated as Special Assessment District #21-03, are described as follows:

Special Assessment Properties  
Elm Court Area

7. That the City Assessor is directed to prepare a Special Assessment Roll in accordance with this resolution.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 15<sup>TH</sup> DAY OF MARCH 2021.

\_\_\_\_\_  
Adam Stockford, Mayor

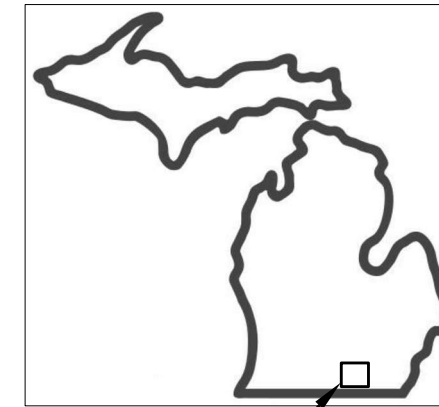
ATTEST:

\_\_\_\_\_  
Katy Price, Clerk



# CITY OF HILLSDALE

## HILLCREST, RIVERDALE & ELM COURT STREET IMPROVEMENTS

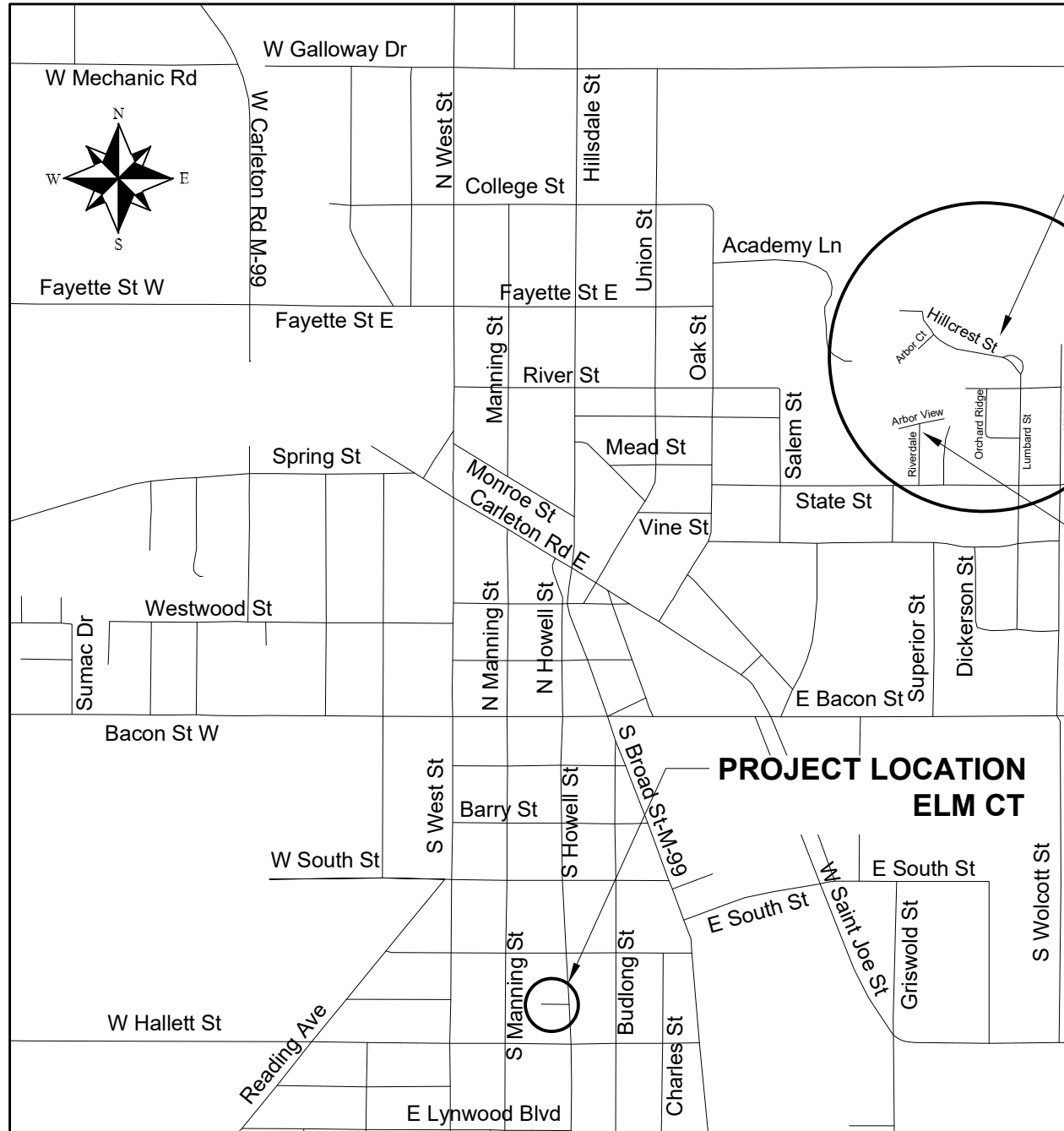


SITE LOCATION

PROJECT LOCATION  
HILLCREST AREA

PROJECT LOCATION  
RIVERDALE AREA

PROJECT LOCATION  
ELM CT



**AREA MAP**  
NOT TO SCALE

FOR PROTECTION OF UNDERGROUND UTILITIES AND IN CONFORMANCE WITH PUBLIC ACT 53, THE CONTRACTOR SHALL DIAL 1-800-482-7171 OR 811 A MINIMUM OF THREE FULL WORKING DAYS, EXCLUDING SATURDAYS, SUNDAYS, AND HOLIDAYS PRIOR TO THE BEGINNING OF EACH EXCAVATION IN AREAS WHERE PUBLIC UTILITIES HAVE NOT BEEN PREVIOUSLY LOCATED.

Progress Print  
NOT  
FOR  
CONSTRUCTION

**REFERENCES TO SPECIFICATIONS:**

THE IMPROVEMENTS COVERED BY THESE PLANS SHALL BE DONE IN ACCORDANCE WITH THE PROJECT DRAWINGS, NOTES, AND THE APPLICABLE SECTIONS OF THE 2012 MDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION.

ALL TRAFFIC CONTROL DEVICES SHALL BE IN ACCORDANCE WITH THE MOST CURRENT VERSION OF THE MICHIGAN MANUAL OF TRAFFIC CONTROL DEVICES (MMUTCD)



97 NORTH BROAD ST.  
HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE  
HILLSDALE, MI  
STREET IMPROVEMENTS

2021

SCALE NTS

	NAME	DATE
DESIGNED	KLB	2/24/21
DRAWN	KLB	2/24/21
CHECKED		

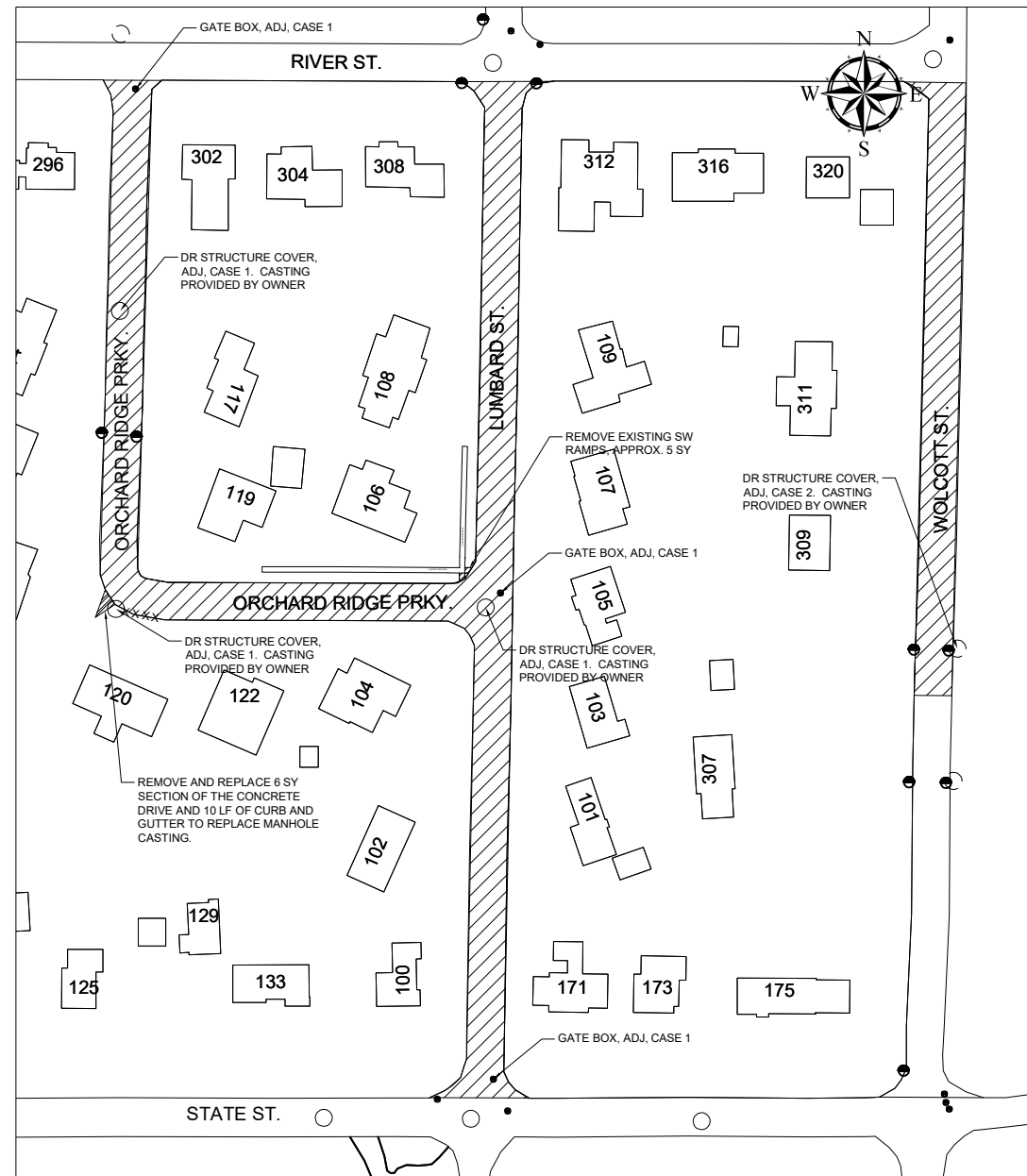
DRAWING NO.

TS

SHEET NO.	DESCRIPTION
TS	TITLE SHEET
C1	HILLCREST DR., ARBOR CT., CRESCENT CT., RIVER ST., N. WOLCOTT ST. (NORTH OF RIVER ST.)
C2	LUMBARD ST., ORCHARD RIDGE PKWY, N. WOLCOTT (SOUTH OF RIVER ST.), ARBOR VIEW CT., RIVERDALE
C3	ELM COURT
C4	ELM COURT - TRAFFIC CONTROL PLAN



# HILLCREST AREA - SOUTH



**REMOVAL LEGEND**

- HMA, REM
- CURB & GUTTER, REM
- SIDEWALK, REM

PROJECT QUANTITIES - HILLCREST SOUTH		
QUANTITY	UNIT	DESCRIPTION
50	LF	CURB & GUTTER, REM
11	SY	SIDEWALK, REM
6000	SY	HMA SURFACE, REM
3	EA	DR STRUCTURE COVER, ADJ, CASE 1
1	EA	DR STRUCTURE COVER, ADJ, CASE 2
3	EA	GATE VALVE, ADJ, CASE 1
50	LF	CURB & GUTTER, CONC, DET F4
55	SF	SIDEWALK/ DRIVEWAY, CONC, 6 INCH
725	TON	HMA, 13A (220LBS/SY)
725	TON	HMA, 36A (220LBS/SY)
150	CY	SAND SUBBASE, CIP
600	SY	AGGREGATE BASE (22A), 8 INCH
150	CY	SUBGRADE UNDERCUTTING, TYPE II
50	SY	TURF ESTABLISHMENT
1	LS	TRAFFIC CONTROL

Progress Print  
NOT  
FOR  
CONSTRUCTION



97 NORTH BROAD ST.  
HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE  
HILLSDALE, MI  
HILLCREST AREA  
STREET IMPROVEMENTS

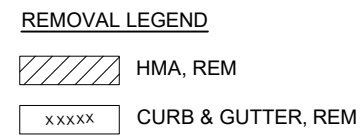
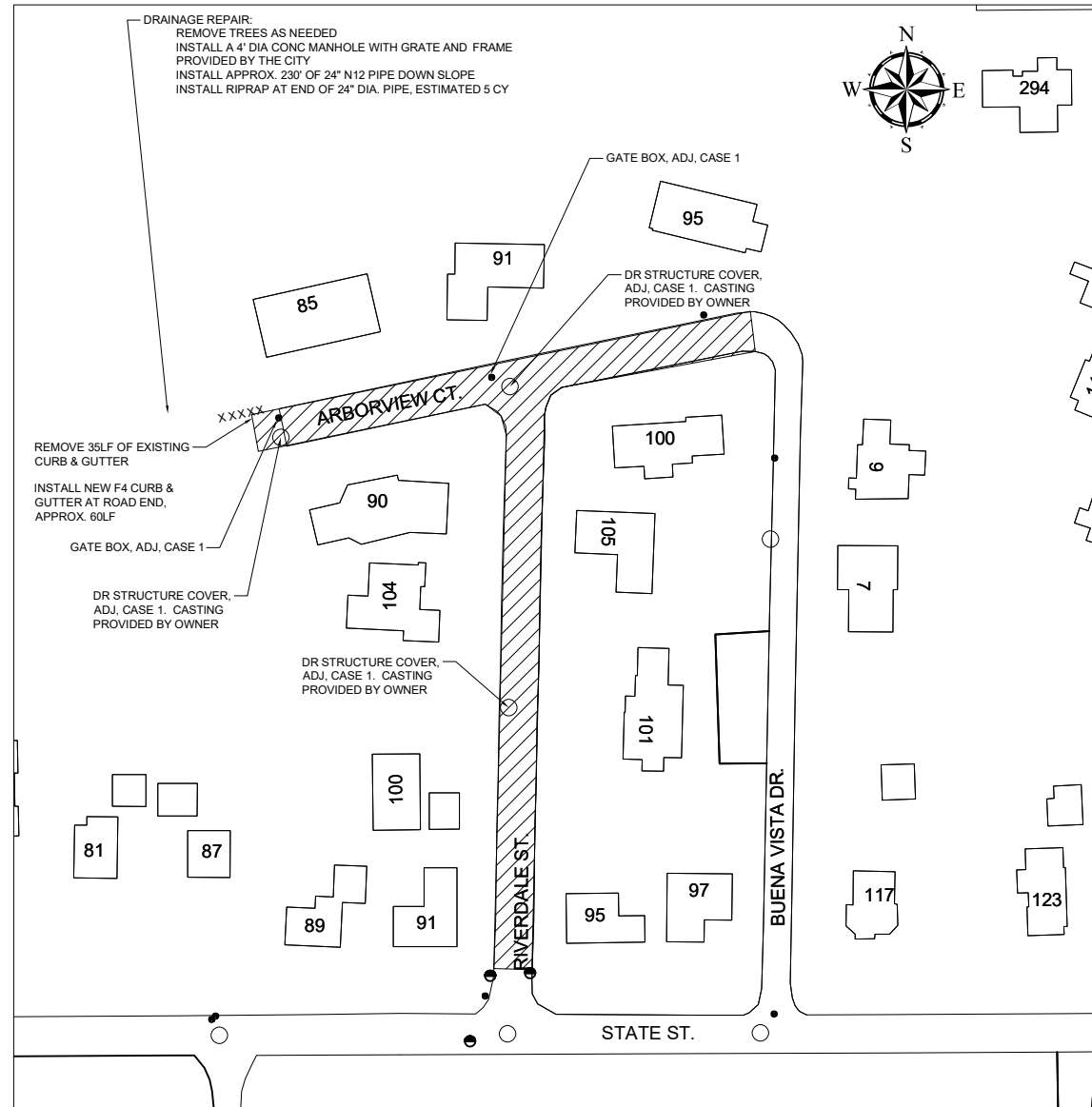
LUMBAR ST, ORCHARD RIDGE PKWY,  
AND N WOLCOTT ST

SCALE:  
1" = 30'

	NAME	DATE
DESIGNED	KLB	2/25/21
DRAWN	KLB	2/25/21
CHECKED		

DRAWING NO.  
**C2**

# RIVERDALE AREA



PROJECT QUANTITIES - RIVERDALE		
QUANTITY	UNIT	DESCRIPTION
50	LF	CURB & GUTTER, REM
2600	SY	HMA SURFACE, REM
1	LS	ARBOR VIEW CT. DRAINAGE
230	LF	SEWER N12 PIPE, 24" DIA., TRENCH DET B
3	EA	DR STRUCTURE COVER, ADJ, CASE 1
2	EA	GATE VALVE, ADJ, CASE 1
75	LF	CURB & GUTTER, CONC, F4
315	TON	HMA, 13A (220LBS/SY)
315	TON	HMA, 36A (220LBS/SY)
50	CY	SAND SUBBASE, CIP
200	SY	AGGREGATE BASE (22A), 8 INCH
50	CY	SUBGRADE UNDERCUTTING, TYPE II
250	SY	TURF ESTABLISHMENT
1	LS	TRAFFIC CONTROL

Progress Print  
 NOT  
 FOR  
 CONSTRUCTION



97 NORTH BROAD ST.  
 HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE  
 HILLSDALE, MI  
 HILLCREST AREA  
 STREET IMPROVEMENTS  
 RIVERDALE AND ARBOR VIEW

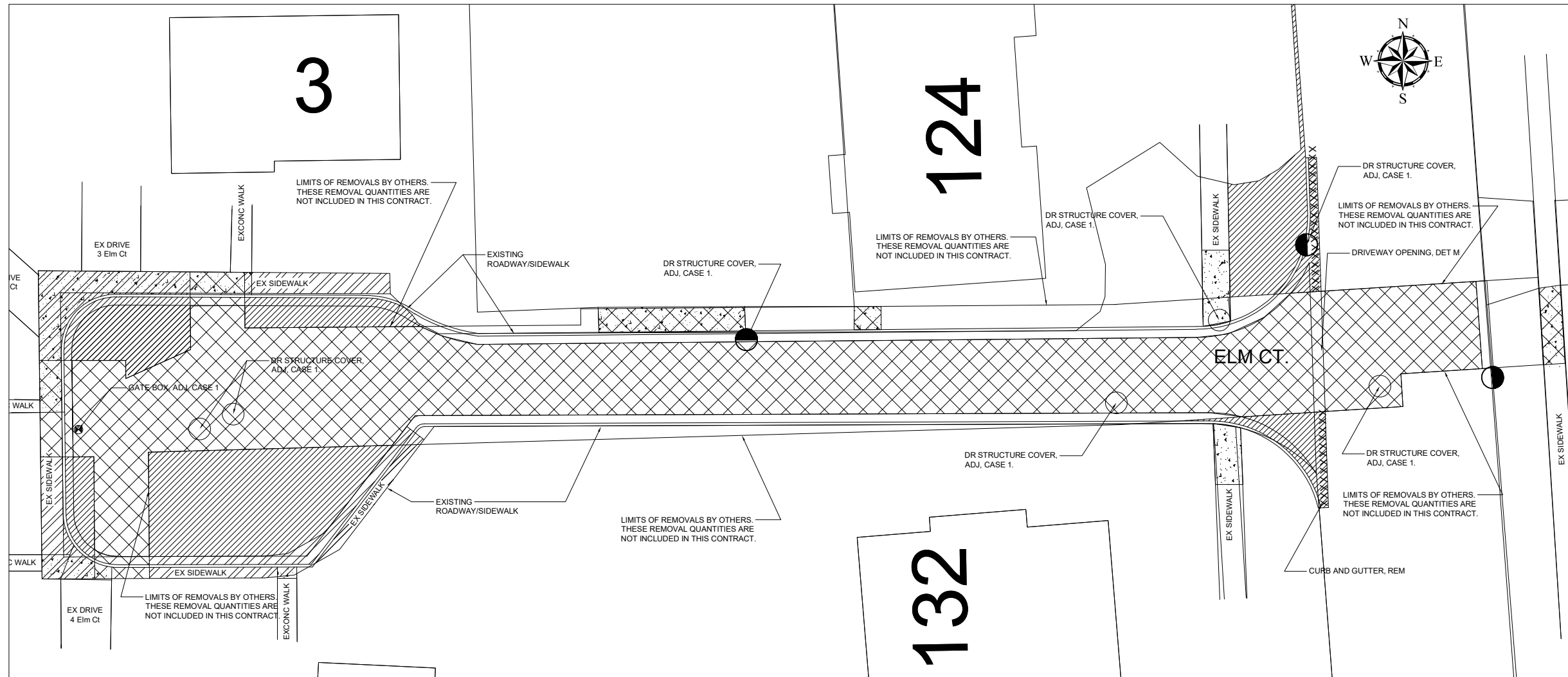
SCALE:  
 NTS

	NAME	DATE
DESIGNED	KLB	2/25/21
DRAWN	KLB	2/25/21
CHECKED		

DRAWING NO.  
C3



# ELM COURT AREA



97 NORTH BROAD ST.  
HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE  
 HILLSDALE, MI  
 ELM COURT AREA  
 STREET IMPROVEMENTS  
 ELM COURT

Progress Print  
 NOT  
 FOR  
 CONSTRUCTION

### PROJECT LEGEND

- REMOVALS BY OTHERS
- WORK ON THIS CONTRACT
- HMA, REM
- CURB & GUTTER, REM
- SIDEWALK, REM
- NEW SIDEWALK/DRIVE

### PROJECT QUANTITIES - THIS SHEET

QUANTITY	UNIT	DESCRIPTION
45	LF	CURB & GUTTER, REM
80	SY	SIDEWALK, REM
200	SY	HMA SURFACE, REM
7	EA	DR STRUCTURE COVER, ADJ. CASE 1
1	EA	GATE VALVE, ADJ. CASE 1
545	LF	CURB & GUTTER, CONC, D2
225	SF	SIDEWALK, CONC, 4 INCH
375	SF	SIDEWALK/DRIVEWAY, CONC, 6 INCH
50	SF	SIDEWALK RAMP, CONC, 6 INCH
10	LF	DETECTABLE WARNING
95	TON	HMA, 13A (220LBS/SY)
95	TON	HMA, 36A (220LBS/SY)
10	CY	SAND SUBBASE, CIP
50	SY	AGGREGATE BASE (22A), 8 INCH
10	CY	SUBGRADE UNDERCUTTING, TYPE II
110	SY	TURF ESTABLISHMENT
1	LS	TRAFFIC CONTROL

SCALE:  
NTS

	NAME	DATE
DESIGNED	KLB	2/25/21
DRAWN	KLB	2/25/21
CHECKED		

DRAWING NO.

C4

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:**       **March 15, 2021**

**Agenda Item #:**       **Old Business**

**SUBJECT:**           **Councilman Socha's Resolution with O & G Review**

## **BACKGROUND PROVIDED BY STAFF**

The resolution presented by Councilman Socha at the last council meeting on March 1, 2021 was sent to the Operations and Governance Committee for review and modification by council vote. The Operations and Governance Committee has since reviewed and made changes to the resolution and is presenting it back to council for approval.

## **RECOMMENDATION:**

Council review the updated resolution and consider its passage.

RESOLUTION: \_\_\_\_\_

RESOLUTION of the CITY COUNCIL OF THE CITY OF HILLSDALE, MICHIGAN ON  
CONSTITUTIONAL GOVERNMENT

WHEREAS, the Declaration of Independence set down the fundamental principles of American self-government: that all men are created equal, endowed by their Creator with certain unalienable rights including life, liberty, and the pursuit of happiness; and,

WHEREAS, the Declaration of Independence also affirms that “whenever any Form of Government becomes destructive of those ends, it is the Right of the People to alter or to abolish it, and to institute new Government, laying its foundation on such principles and organizing its powers in such form, as to them shall seem most likely to effect their Safety and Happiness”; and,

WHEREAS, the United States Constitution provides the form of government most likely to enable the American people to obtain those rightful purposes of government, purposes restated in its Preamble; and,

WHEREAS, the United States Constitution guarantees each state a republican form of government—a form established by the Framers of said Constitution and ratified by the sovereign American people; and,

WHEREAS, the people of the State of Michigan ratified a constitution organizing their state government in the republican form consistent with the mandate of the United States Constitution; and,

WHEREAS, the constitutions of the United States and of the State of Michigan provide governments limited by the rule of law, law limited by the laws of Nature and of Nature’s God; and,

WHEREAS, with respect to those limitations, said constitutions grant governments only those powers specifically enumerated in those constitutions; and,

WHEREAS, the Bill of Rights of the United States Constitution and Article 1 of the Constitution of the State of Michigan declare the right of the people to peacefully worship, assemble, speak and publish freely, and to petition their government for redress of grievances, so long as in so doing they do not infringe upon the life, liberty, or property of others; declare the right of the

people to keep and bear arms; declare the right of the people to be secure in their persons and effects; and,

WHEREAS, the Tenth Amendment to the United States Constitution reserves powers not delegated to the United States by the Constitution, nor prohibited by it to the States to be “reserved to the States, respectively, or to the people”; and,

WHEREAS, the Fourteenth Amendment to the United States Constitution declares that “No State shall make or enforce any law which shall abridge the privilege or immunities of citizens of the United States”; and,

WHEREAS, the natural and constitutional rights of the people of the United States have been threatened and encroached upon throughout our nation’s history by persons and groups both domestic and foreign; and,

WHEREAS, the principles and practices of constitutional government are affirmed by the Charter of the City of Hillsdale; and,

WHEREAS, by taking the oath of office, each member of the Hillsdale City Council has sworn to uphold both our federal and state constitutions and governs under the City Charter, the municipal equivalent of a constitutional law; this oath is effectively reaffirmed before each City Council meeting in the form of our pledge of allegiance to the republic symbolized by the American flag; and,

NOW, THEREFORE, BE IT RESOLVED, that members of the Hillsdale City Council hereby reaffirm their commitment to govern in accordance with the United States and Michigan constitutions and the Hillsdale City Charter, and to resist by lawful means all violations of these fundamental laws.

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 15<sup>th</sup> DAY OF MARCH 2021.

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Adam L. Stockford, Mayor

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Katy Price, Clerk

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** March 15, 2021

**Agenda Item #:** New Business

**SUBJECT:** Resolution of Support for submission of a Grant application for funds from the Rural Business Development Grant Program

**BACKGROUND PROVIDED BY STAFF:** Jake Hummel, Dir. Of Public Services  
Kristin Bauer, City Engineer

### **PROJECT BACKGROUND:**

The United States Department of Agriculture (USDA) through the Rural Business Development Grant (RBDG) program is providing grant funds which can include projects for improvements to street systems that support small businesses. The program requires a “Resolution of Support” in the form of official action by the Governing Body.

The City will be completing this grant application prior to the deadline on March 31, 2021 for rehabilitation improvements to Uran Street from Arch Avenue to Industrial Drive, within the City’s Industrial Park. The proposed project would include pulverizing the existing street surface in place, reshaping the pulverized material and repaving. This project is estimated to cost \$275,000. Through this grant application the city would be requesting \$100,000 to offset the cost of construction.

This resolution will allow staff to submit the grant application for consideration.

### **RECOMMENDATION:**

Staff recommends Council adopt the attached resolution supporting the RBDG grant request for the maximum amount of \$100,000 for an estimated project amount of \$275,000.

**CITY OF HILLSDALE**

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND TO AUTHORIZE THE APPLICATION FOR FUNDS FROM THE RURAL BUSINESS DEVELOPMENT GRANT (RBDG) PROGRAM, INCLUDING A COMMITMENT TO COMPLETE THE PROJECT SHOULD GRANT FUNDS BE AWARDED.

Minutes of a regular meeting of the City Council of the City of Hillsdale, Hillsdale County Michigan, held in the City Hall, City Council Chambers, 97 North Broad Street, Hillsdale, Michigan, in said City, on March 15, 2021 at 7:00 p.m.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_

The following preamble and resolution were offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

WHEREAS, the City of Hillsdale is applying for \$100,000 in funding through the U.S. Department of Agriculture (USDA) RBDG program for rehabilitation of Uran Street from Arch Avenue to Industrial Drive, within the City's Industrial Park. This project is estimated to cost \$275,000 to complete.

WHEREAS, the RBDG program requires formal City Council resolution from the public agency confirming a firm commitment of matching funds, authorization to submit the application and confirmation, that should funds be received, that the city is committed to complete the project.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized David Mackie, City Manager, to act as agent on behalf of the City to request Rural Business Development Grant funds and to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, provide at least \$175,000 toward the construction costs of the project, and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City attests to the commitment toward completion of this project in 2022, should funds be granted, for the betterment of the street system within the city's manufacturing and technology park.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 15th DAY OF MARCH 2021.

\_\_\_\_\_  
Adam L. Stockford, Mayor

ATTEST:

\_\_\_\_\_  
Katy Price, City Clerk