



City Council Agenda

July 19, 2021
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of June 14, 2021 \$463,445.84; July 8, 2021 \$289,594.79
 - 2. Payroll of June 4, 2021 \$181,750.58; July 8, 2021 \$217,421.22
 - B. Finance Reports (June 10, 2021 and July 8, 2021)
 - C. Finance Committee Minutes of May 17, 2021, June 1, 2021 and June 14, 2021
 - D. City Council Minutes of June 21, 2021
 - E. EDC Minutes of April 15, 2021
 - F. Elm Court Street Closure TCO #2021-15
 - G. HBA Sidewalk Sales Street Closure TCO #2021-16
 - H. HBA Sidewalk Sales Street Closure Agreement
 - I. Elks Parking Lot Closure TCO #2021-18
 - J. Hillsdale College Alley Closure TCO #2021-20
 - K. Hillsdale College Noise Variance Requests
 - L. BPU Purchase of Poles for Inventory
- VI. Communications/Petitions**
 - A. Friends of the Dawn Theater Donation Form
 - B. Council Invite from TIFA – Dawn Theater
 - C. National Trust Preservation Fund Grant Agreement
 - D. Will Carleton Farm Festival
 - E. MERS 2021 Actuarial
- VII. Introduction and Adoption of Ordinances/Public Hearing**
- VIII. Old Business**
 - A. Tri City Management Amendment
 - B. Lochaven Home Owners Association Easement and Use Agreement
- IX. New Business**
 - A. Commonwealth Developments & Properties LLC – NEZs
 - B. BPU – Purchase of 13.2 KV Distribution Breaker
 - C. BPU – Purchase of Water Meters and Nodes
 - D. BPU – Taplin Sewer Cleaning
 - E. Waterworks Boat Launch Parking Designation TCO #2021-19

F. Social Media Policy Revision

X. Miscellaneous Reports

A. Proclamations- None

B. Appointments-None

C. Other- None

XI. General Public Comment

XII. City Manager's Report

XIII. Council Comment

XIV. Adjournment

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 101422							
101-215.000-801.000	05/26/21	ACCUSHRED	PAPER SHREDDING SERVICE	65505	06/26/21	64.95	101422
						<u>64.95</u>	
Check 101423							
101-295.000-801.000	06/04/21	ACD	POTS DIGITAL LINE	14046-115	06/30/21	91.52	101423
						<u>91.52</u>	
Check 101424							
582-000.000-202.100	06/09/21	ADAMEC, SHIRLEY K	UB refund for account: 022593	06/09/2021	06/16/21	6.86	101424
582-000.000-202.100	06/09/21	ADAMEC, SHIRLEY K	UB refund for account: 022593	06/09/2021	06/16/21	3.98	101424
582-000.000-202.100	06/09/21	ADAMEC, SHIRLEY K	UB refund for account: 022593	06/09/2021	06/16/21	0.56	101424
590-000.000-202.100	06/09/21	ADAMEC, SHIRLEY K	UB refund for account: 022593	06/09/2021	06/16/21	9.45	101424
591-000.000-202.100	06/09/21	ADAMEC, SHIRLEY K	UB refund for account: 022593	06/09/2021	06/16/21	8.06	101424
						<u>28.91</u>	
Check 101425							
590-547.000-727.600	05/18/21	ALEXANDER CHEMICAL CORPORTION	FERROUS CHLORIDE	39664	06/17/21	3,678.08	101425
						<u>3,678.08</u>	
Check 101426							
101-441.000-726.000	05/29/21	AMAZON CAPITAL SERVICES, INC	FILE HOLDER, SAW BLADES, FERTILIZER	13QR-KFLN-R6J3	06/10/21	63.98	101426
202-460.000-726.000	06/01/21	AMAZON CAPITAL SERVICES, INC	FERTILIZER STICKS	11YX-Q1X3-63LF	06/10/21	65.04	101426
202-460.000-726.000	05/29/21	AMAZON CAPITAL SERVICES, INC	FILE HOLDER, SAW BLADES, FERTILIZER	13QR-KFLN-R6J3	06/10/21	47.76	101426
582-175.000-880.000	05/25/21	AMAZON CAPITAL SERVICES, INC	PROJECTOR BULB FOR OUTDOOR MOVIES	19LJ-LML6-V6XL	06/11/21	57.99	101426
591-175.000-801.200	05/26/21	AMAZON CAPITAL SERVICES, INC	INDUSTRIAL WATER TOWER NETWORK SWIT	1JVV-14VD=T7WF	06/11/21	159.99	101426
591-175.000-801.200	06/05/21	AMAZON CAPITAL SERVICES, INC	NETWORK SWITCH FOR SOUTH STREET WAT	1PF1-NYH6-RQNX	06/11/21	159.99	101426
640-444.000-730.000	05/29/21	AMAZON CAPITAL SERVICES, INC	FILE HOLDER, SAW BLADES, FERTILIZER	13QR-KFLN-R6J3	06/10/21	34.58	101426
640-444.000-730.000	05/26/21	AMAZON CAPITAL SERVICES, INC	CREDIT - RETURN SAW BLADE	1NCJ-166R-P4RD	06/10/21	(38.05)	101426
						<u>551.28</u>	
Check 101427							
101-441.000-726.000	06/03/21	AMERICAN COPPER AND BRASS, LLC	BALLAST & WIRE STRIPPER - DPS	21INV025669	06/10/21	19.83	101427
271-790.000-930.000	06/03/21	AMERICAN COPPER AND BRASS, LLC	BALLAST & WIRE STRIPPER - DPS	21INV025669	06/10/21	37.36	101427
271-790.000-930.000	06/02/21	AMERICAN COPPER AND BRASS, LLC	TRIPLE TUBE - LIBRARY	21INV025464	06/10/21	46.84	101427
582-544.000-726.800	05/25/21	AMERICAN COPPER AND BRASS, LLC	70W METAL HALIDE MEDIUM	21INV024160	06/17/21	62.91	101427
						<u>166.94</u>	
Check 101428							
101-253.000-810.000	05/26/21	AUTO OWNERS INSURANCE	TREASURY BOND FOR PETER MERRITT	ACCT# 018816325	06/15/21	388.00	101428
						<u>388.00</u>	
Check 101429							
101-301.000-861.000	05/11/21	AXON ENTERPRISE, INC	TASER EW INSTRUCTOR CERTIFICATION C	SI-1736755	06/10/21	375.00	101429
						<u>375.00</u>	
Check 101430							
271-790.000-982.000	05/20/21	BAKER & TAYLOR COMPANY	ADULT BOOKS	2035988068	06/07/21	197.53	101430
271-790.000-982.000	05/20/21	BAKER & TAYLOR COMPANY	ADULT BOOKS	2035988069	06/07/21	30.20	101430
271-790.000-982.000	05/26/21	BAKER & TAYLOR COMPANY	ADULT BOOKS	2036000794	06/07/21	15.65	101430
271-790.000-982.000	05/26/21	BAKER & TAYLOR COMPANY	ADULT BOOKS	2036000792	06/07/21	172.48	101430
271-790.000-982.000	05/26/21	BAKER & TAYLOR COMPANY	ADULT BOOKS	2036000793	06/07/21	63.70	101430
						<u>479.56</u>	
Check 101431							
582-000.000-202.100	06/09/21	BEACON HILL PRESERVATION LDHA,	UB refund for account: 024199	06/09/2021	06/16/21	13.72	101431

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 101431							
Total For Check 101431						13.72	
Check 101432							
582-000.000-202.100	06/09/21	BEACON HILL PRESERVATION LDHA,	UB refund for account: 025888	06/09/2021	06/16/21	11.00	101432
Total For Check 101432						11.00	
Check 101433							
202-460.000-726.000	05/24/21	BECKER & SCRIVENS	CONCRETE W/REINFORCEMENT - 66 N WES'	90696	06/03/21	233.63	101433
Total For Check 101433						233.63	
Check 101434							
101-336.000-740.000	06/08/21	DOUG BILDNER	REIMBURSEMENT GAS PURCHASED FOR ENG	42442373	06/10/21	20.00	101434
Total For Check 101434						20.00	
Check 101435							
101-265.000-801.000	06/01/21	BILL'S LAWN CARE, LLC	MAY 2021 MOWING CONTRACT	2396584	06/16/21	320.00	101435
101-266.000-801.000	06/01/21	BILL'S LAWN CARE, LLC	MAY 2021 MOWING CONTRACT	2396584	06/16/21	600.00	101435
101-441.000-801.000	06/01/21	BILL'S LAWN CARE, LLC	MAY 2021 MOWING CONTRACT	2396584	06/16/21	100.00	101435
101-756.000-801.000	06/01/21	BILL'S LAWN CARE, LLC	MAY 2021 MOWING CONTRACT	2396584	06/16/21	5,800.00	101435
202-460.000-801.000	06/01/21	BILL'S LAWN CARE, LLC	MAY 2021 MOWING CONTRACT	2396584	06/16/21	905.76	101435
202-460.500-801.000	06/01/21	BILL'S LAWN CARE, LLC	MAY 2021 MOWING CONTRACT	2396584	06/16/21	130.48	101435
203-460.000-801.000	06/01/21	BILL'S LAWN CARE, LLC	MAY 2021 MOWING CONTRACT	2396584	06/16/21	413.76	101435
588-588.000-801.000	06/01/21	BILL'S LAWN CARE, LLC	MAY 2021 MOWING CONTRACT	2396584	06/16/21	300.00	101435
Total For Check 101435						8,570.00	
Check 101436							
590-547.000-801.000	05/26/21	BIOLOGICAL RESEARCH SOLUTIONS	COLILERT LOT: LS406	6800	06/17/21	100.00	101436
Total For Check 101436						100.00	
Check 101437							
582-000.000-202.100	06/09/21	BIVVER, CAROLINE M	UB refund for account: 024505	06/09/2021	06/16/21	3.96	101437
582-000.000-202.100	06/09/21	BIVVER, CAROLINE M	UB refund for account: 024505	06/09/2021	06/16/21	3.45	101437
582-000.000-202.100	06/09/21	BIVVER, CAROLINE M	UB refund for account: 024505	06/09/2021	06/16/21	0.31	101437
582-000.000-202.100	06/09/21	BIVVER, CAROLINE M	UB refund for account: 024505	06/09/2021	06/16/21	0.30	101437
582-000.000-202.100	06/09/21	BIVVER, CAROLINE M	UB refund for account: 024505	06/09/2021	06/16/21	0.13	101437
582-000.000-202.100	06/09/21	BIVVER, CAROLINE M	UB refund for account: 024505	06/09/2021	06/16/21	0.09	101437
590-000.000-202.100	06/09/21	BIVVER, CAROLINE M	UB refund for account: 024505	06/09/2021	06/16/21	4.71	101437
590-000.000-202.100	06/09/21	BIVVER, CAROLINE M	UB refund for account: 024505	06/09/2021	06/16/21	4.48	101437
591-000.000-202.100	06/09/21	BIVVER, CAROLINE M	UB refund for account: 024505	06/09/2021	06/16/21	4.04	101437
591-000.000-202.100	06/09/21	BIVVER, CAROLINE M	UB refund for account: 024505	06/09/2021	06/16/21	2.53	101437
Total For Check 101437						24.00	
Check 101438							
582-000.000-202.100	06/09/21	BOWSHER, ERIC D	UB refund for account: 025497	06/09/2021	06/16/21	139.00	101438
Total For Check 101438						139.00	
Check 101439							
101-295.000-740.000	06/04/21	BRINER OIL CO, INC	DIESEL FUEL DELIVERY	123034	07/04/21	548.32	101439
Total For Check 101439						548.32	
Check 101440							
582-000.000-202.100	06/09/21	BROWN, MADYSON L	UB refund for account: 030248	06/09/2021	06/16/21	23.24	101440
Total For Check 101440						23.24	
Check 101441							

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 101441							
101-265.000-925.000	06/01/21	BSB COMMUNICATIONS INC	MONTHLY FAX LINE BILL BSB	159080	06/11/21	112.00	101441
271-790.000-925.000	06/01/21	BSB COMMUNICATIONS INC	MONTHLY FAX LINE BILL BSB	159080	06/11/21	56.00	101441
582-175.000-925.000	06/01/21	BSB COMMUNICATIONS INC	MONTHLY FAX LINE BILL BSB	159080	06/11/21	28.00	101441
590-175.000-925.000	06/01/21	BSB COMMUNICATIONS INC	MONTHLY FAX LINE BILL BSB	159080	06/11/21	14.00	101441
591-175.000-925.000	06/01/21	BSB COMMUNICATIONS INC	MONTHLY FAX LINE BILL BSB	159080	06/11/21	14.00	101441
Total For Check 101441						224.00	
Check 101442							
582-175.000-880.000	05/27/21	CHESTNEY PUBLISHING	JULY/AUGUST SIMPLY HERS	11057	06/17/21	25.00	101442
590-175.000-880.000	05/27/21	CHESTNEY PUBLISHING	JULY/AUGUST SIMPLY HERS	11057	06/17/21	12.50	101442
591-175.000-880.000	05/27/21	CHESTNEY PUBLISHING	JULY/AUGUST SIMPLY HERS	11057	06/17/21	12.50	101442
Total For Check 101442						50.00	
Check 101443							
582-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 011208	06/09/2021	06/16/21	92.92	101443
582-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 011208	06/09/2021	06/16/21	22.59	101443
582-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 011208	06/09/2021	06/16/21	4.74	101443
582-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 011208	06/09/2021	06/16/21	2.03	101443
582-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 011208	06/09/2021	06/16/21	2.00	101443
582-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 011208	06/09/2021	06/16/21	0.86	101443
Total For Check 101443						125.14	
Check 101444							
582-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 017028	06/09/2021	06/16/21	47.35	101444
582-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 017028	06/09/2021	06/16/21	40.78	101444
582-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 017028	06/09/2021	06/16/21	4.19	101444
582-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 017028	06/09/2021	06/16/21	3.59	101444
582-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 017028	06/09/2021	06/16/21	0.89	101444
582-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 017028	06/09/2021	06/16/21	0.39	101444
Total For Check 101444						97.19	
Check 101445							
590-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 011209	06/09/2021	06/16/21	60.85	101445
590-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 011209	06/09/2021	06/16/21	39.05	101445
591-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 011209	06/09/2021	06/16/21	34.42	101445
591-000.000-202.100	06/09/21	CLEVINGER, STEPHEN W	UB refund for account: 011209	06/09/2021	06/16/21	33.48	101445
Total For Check 101445						167.80	
Check 101446							
101-301.000-726.000	06/03/21	CMP DISTRIBUTOR, INC	CONCEALABLE BALLISTIC VEST/GIACOBON: 24136		06/30/21	33.00	101446
101-301.000-742.000	05/21/21	CMP DISTRIBUTOR, INC	SAFARILAND MID RIDE LEVEL II HOLSTE: 24074		06/21/21	139.95	101446
101-301.000-742.000	06/03/21	CMP DISTRIBUTOR, INC	CONCEALABLE BALLISTIC VEST/GIACOBON: 24136		06/30/21	3,508.00	101446
Total For Check 101446						3,680.95	
Check 101447							
582-000.000-249.100	05/31/21	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP	MAY 2021	06/10/21	2,589.14	101447
Total For Check 101447						2,589.14	
Check 101448							
591-544.000-930.000	05/25/21	CRAIG WICKHAM TREE SERVICE	CRANE TO LIFT OUT ELECTRIC PUMP #4	15-25-21	06/17/21	675.00	101448
Total For Check 101448						675.00	
Check 101449							
582-000.000-202.100	06/09/21	CRAMER, VIRGINIA L	UB refund for account: 013339	06/09/2021	06/16/21	20.09	101449
582-000.000-202.100	06/09/21	CRAMER, VIRGINIA L	UB refund for account: 013339	06/09/2021	06/16/21	19.63	101449

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 05/28/2021 - 06/10/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 101449							
582-000.000-202.100	06/09/21	CRAMER, VIRGINIA L	UB refund for account: 013339	06/09/2021	06/16/21	1.74	101449
582-000.000-202.100	06/09/21	CRAMER, VIRGINIA L	UB refund for account: 013339	06/09/2021	06/16/21	1.61	101449
582-000.000-202.100	06/09/21	CRAMER, VIRGINIA L	UB refund for account: 013339	06/09/2021	06/16/21	1.19	101449
582-000.000-202.100	06/09/21	CRAMER, VIRGINIA L	UB refund for account: 013339	06/09/2021	06/16/21	0.44	101449
582-000.000-202.100	06/09/21	CRAMER, VIRGINIA L	UB refund for account: 013339	06/09/2021	06/16/21	0.13	101449
590-000.000-202.100	06/09/21	CRAMER, VIRGINIA L	UB refund for account: 013339	06/09/2021	06/16/21	10.17	101449
590-000.000-202.100	06/09/21	CRAMER, VIRGINIA L	UB refund for account: 013339	06/09/2021	06/16/21	26.79	101449
591-000.000-202.100	06/09/21	CRAMER, VIRGINIA L	UB refund for account: 013339	06/09/2021	06/16/21	5.75	101449
591-000.000-202.100	06/09/21	CRAMER, VIRGINIA L	UB refund for account: 013339	06/09/2021	06/16/21	22.96	101449
Total For Check 101449						110.50	
Check 101450							
582-000.000-202.100	06/09/21	CRAMPTON, JUDY K	UB refund for account: 010394	06/09/2021	06/16/21	98.75	101450
Total For Check 101450						98.75	
Check 101451							
271-790.000-801.000	06/01/21	CURRENT OFFICE SOLUTIONS	COPIER LEASE	331112-00	06/07/21	128.39	101451
271-790.000-801.000	05/05/21	CURRENT OFFICE SOLUTIONS	LEASE COPIER	33036300	06/07/21	125.10	101451
Total For Check 101451						253.49	
Check 101452							
101-295.000-925.000	06/22/21	DMCI BROADBAND, LLC	INTERNET/PHONE	63598	06/22/21	140.51	101452
Total For Check 101452						140.51	
Check 101453							
633-233.000-801.000	04/30/21	DORNBOS SIGN & SAFETY INC	SHIPPING CHARGES	INV55033	05/30/21	14.78	101453
Total For Check 101453						14.78	
Check 101454							
202-460.000-726.000	05/13/21	DOUBLE A LAWNSCAPING & SUPPLY	8' STRAW BLANKET ROLLS	36035	06/13/21	61.50	101454
203-460.000-726.000	05/13/21	DOUBLE A LAWNSCAPING & SUPPLY	8' STRAW BLANKET ROLLS	36035	06/13/21	61.50	101454
Total For Check 101454						123.00	
Check 101455							
633-000.000-111.000	05/26/21	DRY MAR TRUCKING & DIRTWORKS	22A PROCESS GRAVEL	05262021	06/10/21	336.50	101455
Total For Check 101455						336.50	
Check 101456							
582-000.000-202.100	06/09/21	DUNLOP, DONALD G	UB refund for account: 009906	06/09/2021	06/16/21	26.41	101456
582-000.000-202.100	06/09/21	DUNLOP, DONALD G	UB refund for account: 009906	06/09/2021	06/16/21	2.26	101456
582-000.000-202.100	06/09/21	DUNLOP, DONALD G	UB refund for account: 009906	06/09/2021	06/16/21	1.51	101456
590-000.000-202.100	06/09/21	DUNLOP, DONALD G	UB refund for account: 009906	06/09/2021	06/16/21	36.47	101456
591-000.000-202.100	06/09/21	DUNLOP, DONALD G	UB refund for account: 009906	06/09/2021	06/16/21	31.19	101456
Total For Check 101456						97.84	
Check 101457							
101-265.000-801.000	06/01/21	EAST 2 WEST ENTERPRISES, INC	CITY HALL CLEANING FOR MAY 2021	9232	06/30/21	650.00	101457
582-175.000-801.000	06/01/21	EAST 2 WEST ENTERPRISES, INC	CLEANING FOR MAY 2021/CLEAN LUNCH R	0009231	06/17/21	130.00	101457
590-175.000-801.000	06/01/21	EAST 2 WEST ENTERPRISES, INC	CLEANING FOR MAY 2021/CLEAN LUNCH R	0009231	06/17/21	65.00	101457
591-175.000-801.000	06/01/21	EAST 2 WEST ENTERPRISES, INC	CLEANING FOR MAY 2021/CLEAN LUNCH R	0009231	06/17/21	65.00	101457
Total For Check 101457						910.00	
Check 101458							
582-000.000-202.100	06/09/21	ELLER, MICHAEL S	UB refund for account: 021682	06/09/2021	06/16/21	29.00	101458

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 101458							
Total For Check 101458						29.00	
Check 101459							
590-547.000-930.000	05/20/21	FAMILY FARM & HOME	COUPLER REPAIR KIT	862/54	06/17/21	14.99	101459
590-547.000-930.000	04/21/21	FAMILY FARM & HOME	PUMP FLUID LUBRICANT 5 GAL PAIL	837/54	06/17/21	29.99	101459
640-444.000-730.000	05/27/21	FAMILY FARM & HOME	METRIC LOCK WASH, HEX SCREWS - MOWE	000871/W	06/10/21	5.60	101459
640-444.000-730.000	06/04/21	FAMILY FARM & HOME	TIRE RIM, SHAFT COLLAR - #135	000874/W	06/10/21	29.78	101459
640-444.000-730.000	06/07/21	FAMILY FARM & HOME	HANDLE SLEDGE	000875/W	06/10/21	19.99	101459
Total For Check 101459						100.35	
Check 101460							
247-900.000-801.005	06/04/21	FOULKE CONSTRUCTION	DAWN THEATER REHABILITATION	FOULKE DRAW 016	06/30/21	129,825.00	101460
Total For Check 101460						129,825.00	
Check 101461							
590-000.000-202.100	06/09/21	GADELKARIM, DAVID	UB refund for account: 026489	06/09/2021	06/16/21	194.56	101461
Total For Check 101461						194.56	
Check 101462							
582-000.000-202.100	06/09/21	GAMBLE, WAYNE E	UB refund for account: 011471	06/09/2021	06/16/21	26.21	101462
582-000.000-202.100	06/09/21	GAMBLE, WAYNE E	UB refund for account: 011471	06/09/2021	06/16/21	17.03	101462
582-000.000-202.100	06/09/21	GAMBLE, WAYNE E	UB refund for account: 011471	06/09/2021	06/16/21	2.99	101462
582-000.000-202.100	06/09/21	GAMBLE, WAYNE E	UB refund for account: 011471	06/09/2021	06/16/21	2.06	101462
582-000.000-202.100	06/09/21	GAMBLE, WAYNE E	UB refund for account: 011471	06/09/2021	06/16/21	1.28	101462
582-000.000-202.100	06/09/21	GAMBLE, WAYNE E	UB refund for account: 011471	06/09/2021	06/16/21	0.39	101462
590-000.000-202.100	06/09/21	GAMBLE, WAYNE E	UB refund for account: 011471	06/09/2021	06/16/21	45.79	101462
591-000.000-202.100	06/09/21	GAMBLE, WAYNE E	UB refund for account: 011471	06/09/2021	06/16/21	39.25	101462
Total For Check 101462						135.00	
Check 101463							
101-265.000-726.000	06/03/21	GELZER & SON INC	23W TWIST BULB - CITY HALL	C421132	07/10/21	3.27	101463
101-756.000-726.000	05/26/21	GELZER & SON INC	KEYS - FOD PARK	C419941	07/10/21	2.29	101463
582-543.000-726.000	05/27/21	GELZER & SON INC	SOLDERING IRON	C420107	06/17/21	23.98	101463
582-544.000-726.800	05/26/21	GELZER & SON INC	FLUOR TUBE	C419864	06/17/21	27.98	101463
590-546.000-930.970	06/01/21	GELZER & SON INC	WIRE WHEEL/CAULK GUN/CONCRETE SEALA	B49839	06/17/21	60.90	101463
590-546.000-930.970	06/03/21	GELZER & SON INC	GRAY CONCRETE SEALANT	C421094	06/17/21	19.96	101463
Total For Check 101463						138.38	
Check 101464							
202-450.000-726.000	05/21/21	GERKEN MATERIAL, INC	COMMERCIAL TOP HOT MIX & SAND MIX H	185973	06/10/21	194.53	101464
203-450.000-726.000	05/21/21	GERKEN MATERIAL, INC	COMMERCIAL TOP HOT MIX & SAND MIX H	185973	06/10/21	798.29	101464
Total For Check 101464						992.82	
Check 101465							
582-000.000-202.100	06/09/21	GRAHAM, BRANDEN A	UB refund for account: 019082	06/09/2021	06/16/21	0.38	101465
582-000.000-202.100	06/09/21	GRAHAM, BRANDEN A	UB refund for account: 019082	06/09/2021	06/16/21	1.59	101465
582-000.000-202.100	06/09/21	GRAHAM, BRANDEN A	UB refund for account: 019082	06/09/2021	06/16/21	0.08	101465
582-000.000-202.100	06/09/21	GRAHAM, BRANDEN A	UB refund for account: 019082	06/09/2021	06/16/21	0.03	101465
582-000.000-202.100	06/09/21	GRAHAM, BRANDEN A	UB refund for account: 019082	06/09/2021	06/16/21	0.03	101465
582-000.000-202.100	06/09/21	GRAHAM, BRANDEN A	UB refund for account: 019082	06/09/2021	06/16/21	0.03	101465
590-000.000-202.100	06/09/21	GRAHAM, BRANDEN A	UB refund for account: 019082	06/09/2021	06/16/21	0.59	101465
590-000.000-202.100	06/09/21	GRAHAM, BRANDEN A	UB refund for account: 019082	06/09/2021	06/16/21	0.51	101465
591-000.000-202.100	06/09/21	GRAHAM, BRANDEN A	UB refund for account: 019082	06/09/2021	06/16/21	0.43	101465
591-000.000-202.100	06/09/21	GRAHAM, BRANDEN A	UB refund for account: 019082	06/09/2021	06/16/21	0.33	101465
Total For Check 101465						4.00	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 05/28/2021 - 06/10/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 101466							
582-175.000-930.000	05/21/21	GRIFFITHS MECHANICAL	HVACR-FULL SYSTEM EVALUATION/TUNE-U	6520614	06/17/21	139.50	101466
590-175.000-930.000	05/21/21	GRIFFITHS MECHANICAL	HVACR-FULL SYSTEM EVALUATION/TUNE-U	6520614	06/17/21	69.75	101466
591-175.000-930.000	05/21/21	GRIFFITHS MECHANICAL	HVACR-FULL SYSTEM EVALUATION/TUNE-U	6520614	06/17/21	69.75	101466
Total For Check 101466						279.00	
Check 101467							
247-900.000-801.005	06/07/21	HAGER CONSULTING, LLC	DAWN THEATER REHABILITATION	202113	06/30/21	2,375.00	101467
247-900.000-801.005	06/07/21	HAGER CONSULTING, LLC	DAWN THEATER REHABILITATION	202115	06/30/21	1,875.00	101467
Total For Check 101467						4,250.00	
Check 101468							
582-000.000-202.100	06/09/21	HALL, JOSHUA D	UB refund for account: 035011	06/09/2021	06/16/21	2.39	101468
590-000.000-202.100	06/09/21	HALL, JOSHUA D	UB refund for account: 035011	06/09/2021	06/16/21	49.24	101468
590-000.000-202.100	06/09/21	HALL, JOSHUA D	UB refund for account: 035011	06/09/2021	06/16/21	16.37	101468
591-000.000-202.100	06/09/21	HALL, JOSHUA D	UB refund for account: 035011	06/09/2021	06/16/21	9.26	101468
591-000.000-202.100	06/09/21	HALL, JOSHUA D	UB refund for account: 035011	06/09/2021	06/16/21	42.22	101468
Total For Check 101468						119.48	
Check 101469							
590-547.000-727.700	05/25/21	HAVILAND PRODUCTS COMPANY	SULFUR DIOXIDE	396700	06/17/21	680.04	101469
Total For Check 101469						680.04	
Check 101470							
101-265.000-726.000	05/10/21	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	5546	06/10/21	23.75	101470
101-295.000-726.000	05/10/21	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	5546	06/10/21	4.75	101470
101-441.000-726.000	05/10/21	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	5546	06/10/21	4.75	101470
582-175.000-726.000	05/31/21	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	05/31/2021	06/21/21	7.20	101470
590-175.000-726.000	05/31/21	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	05/31/2021	06/21/21	3.60	101470
591-175.000-726.000	05/31/21	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	05/31/2021	06/21/21	3.60	101470
Total For Check 101470						47.65	
Check 101471							
244-174.000-801.000	06/08/21	HILLSDALE CO TREASURER	LAND DIVISION TAX PAYMENT CERT FEE	06082021	06/14/21	5.00	101471
Total For Check 101471						5.00	
Check 101472							
271-790.000-750.000	05/05/21	HILLSDALE DAILY NEWS		20210505	05/26/21	231.00	101472
Total For Check 101472						231.00	
Check 101473							
101-209.000-862.000	05/04/21	HILLSDALE FILLING STATION	LUNCH AND DINNER FOR ELECTION WORKE	MAY 2021	05/19/21	297.43	101473
Total For Check 101473						297.43	
Check 101474							
101-215.000-905.000	05/29/21	HILLSDALE MEDIA GROUP	PUBLIC NOTICE	300363684	06/28/21	60.98	101474
101-215.000-905.000	05/14/21	HILLSDALE MEDIA GROUP	PUBLIC NOTICE	300360257	06/28/21	125.20	101474
101-400.000-905.000	05/20/21	HILLSDALE MEDIA GROUP	PUBLIC BID NOTICE FOR DEMOLITION	00157915	06/30/21	78.70	101474
591-175.000-905.000	05/31/21	HILLSDALE MEDIA GROUP	WATER QUALITY REPORT ADVERTISING	2105-00000849	06/17/21	112.15	101474
Total For Check 101474						377.03	
Check 101475							
101-756.000-726.000	05/10/21	HOME DEPOT	WOOD OIL, WOOD HANDL BRUSH, SANDING	2024412	07/20/21	279.70	101475
101-756.000-726.000	05/18/21	HOME DEPOT	WOOD OIL, WOOD HANDL BRUSH, SANDING	4025374	07/20/21	183.64	101475
Total For Check 101475						463.34	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 101476							
591-544.000-801.000	05/31/21	HYDROCORP	MCC 1 YR 07/20-06/21	0062077-IN	06/17/21	1,333.00	101476
						<u>1,333.00</u>	
Total For Check 101476							
Check 101477							
640-444.000-730.000	05/25/21	JACKSON TRUCK SERVICE INC	FILTERS - STOCK	PC001346842:01	06/10/21	22.73	101477
640-444.000-730.000	05/26/21	JACKSON TRUCK SERVICE INC	FILTERS - STOCK	PC001346887:01	06/10/21	10.38	101477
640-444.000-730.000	06/03/21	JACKSON TRUCK SERVICE INC	FILTERS - STOCK	PC001347157	06/10/21	37.26	101477
						<u>70.37</u>	
Total For Check 101477							
Check 101478							
582-000.000-202.100	06/09/21	KOZUB, ALEXIS	UB refund for account: 023783	06/09/2021	06/16/21	21.00	101478
						<u>21.00</u>	
Total For Check 101478							
Check 101479							
582-000.000-249.100	05/31/21	LARA - MI PUBLIC SERVICE COMM	"LIEAF-6099 MAY 2021 P.A. 95"	MAY 2021	05/10/21	5,437.00	101479
						<u>5,437.00</u>	
Total For Check 101479							
Check 101480							
582-000.000-202.100	06/09/21	LARUE, MARY L	UB refund for account: 025638	06/09/2021	06/16/21	39.79	101480
						<u>39.79</u>	
Total For Check 101480							
Check 101481							
640-444.000-955.441	05/29/21	LINDSAY LEDYARD	REIMBURSEMENT SAFETY FOOTWARE	68953	06/10/21	250.00	101481
						<u>250.00</u>	
Total For Check 101481							
Check 101482							
101-336.000-726.000	05/27/21	MARKET HOUSE	WATER, TIDE PODS, DAWN DISH SOAP	121854	06/27/21	30.44	101482
582-175.000-726.000	06/07/21	MARKET HOUSE	TOILET PAPER	121959	06/17/21	17.58	101482
590-175.000-726.000	06/07/21	MARKET HOUSE	TOILET PAPER	121959	06/17/21	8.79	101482
591-175.000-726.000	06/07/21	MARKET HOUSE	TOILET PAPER	121959	06/17/21	8.79	101482
						<u>65.60</u>	
Total For Check 101482							
Check 101483							
582-000.000-202.100	06/09/21	MASON, TIMOTHY D	UB refund for account: 030386	06/09/2021	06/16/21	320.65	101483
582-000.000-202.100	06/09/21	MASON, TIMOTHY D	UB refund for account: 030386	06/09/2021	06/16/21	14.96	101483
582-000.000-202.100	06/09/21	MASON, TIMOTHY D	UB refund for account: 030386	06/09/2021	06/16/21	7.02	101483
582-000.000-202.100	06/09/21	MASON, TIMOTHY D	UB refund for account: 030386	06/09/2021	06/16/21	4.20	101483
582-000.000-202.100	06/09/21	MASON, TIMOTHY D	UB refund for account: 030386	06/09/2021	06/16/21	3.21	101483
						<u>350.04</u>	
Total For Check 101483							
Check 101484							
101-175.000-801.000	05/25/21	MCKIBBIN MEDIA GROUP	INTERVIEW W/CM & J. HAMMEL	960-00009-00009	06/25/21	50.00	101484
582-175.000-880.000	05/31/21	MCKIBBIN MEDIA GROUP	COMMUNITY PROMOTION	5/31/2021	06/17/21	267.50	101484
590-175.000-880.000	05/31/21	MCKIBBIN MEDIA GROUP	COMMUNITY PROMOTION	5/31/2021	06/17/21	133.75	101484
591-175.000-880.000	05/31/21	MCKIBBIN MEDIA GROUP	COMMUNITY PROMOTION	5/31/2021	06/17/21	133.75	101484
						<u>585.00</u>	
Total For Check 101484							
Check 101485							
590-547.000-801.000	05/26/21	MERIT LABORATORIES	BOB EVANS SAMPLES	24268	06/17/21	168.25	101485
590-547.000-801.000	05/26/21	MERIT LABORATORIES	BOB EVANS SAMPLES	24241	06/17/21	286.50	101485
590-547.000-801.000	05/26/21	MERIT LABORATORIES	BOB EVANS SAMPLES	24374	06/17/21	286.50	101485
590-547.000-801.000	05/26/21	MERIT LABORATORIES	BOB EVANS SAMPLES	24117	06/17/21	286.50	101485
590-547.000-801.000	05/26/21	MERIT LABORATORIES	EFFLUENT	24270	06/17/21	210.00	101485
590-547.000-801.000	05/28/21	MERIT LABORATORIES	BOB EVANS SAMPLES	24509	06/17/21	138.25	101485
590-547.000-801.000	06/03/21	MERIT LABORATORIES	BOB EVANS SAMPLES	24664	06/17/21	226.50	101485

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 101485							
590-547.000-801.000	06/02/21	MERIT LABORATORIES	BOB EVANS SAMPLES	24480	06/17/21	286.50	101485
590-547.000-801.000	03/31/21	MERIT LABORATORIES	BOB EVANS SAMPLES	22520	06/17/21	286.50	101485
Total For Check 101485						2,175.50	
Check 101486							
101-301.000-726.000	06/09/21	MICH DEPT OF STATE	SUPPRESSED PLATE/TAB RENEWAL DSQ110	DSQ1108	06/30/21	13.00	101486
Total For Check 101486						13.00	
Check 101487							
101-301.000-801.000	06/02/21	MICH STATE POLICE	TOKEN FEE FROM 04/01/2021 TO 06/30/21	551-587116	06/30/21	99.00	101487
Total For Check 101487						99.00	
Check 101488							
591-000.000-110.000	05/26/21	MICHIGAN PIPE & VALVE	5 1/2 CURB BX/3/4 K SOFT COPPER/INS	J026929	06/17/21	1,050.20	101488
591-544.000-930.000	05/26/21	MICHIGAN PIPE & VALVE	5 1/2 CURB BX/3/4 K SOFT COPPER/INS	J026929	06/17/21	870.33	101488
591-544.000-930.000	05/19/21	MICHIGAN PIPE & VALVE	COTTER PIN/CPLG BREAKING/CPLG PIN	J026815	06/17/21	135.93	101488
Total For Check 101488						2,056.46	
Check 101489							
591-175.000-810.000	06/04/21	MICHIGAN RURAL WATER ASSOCIATION	MEMBERSHIP DUES JULY 21-JUNE 22	JUNE4, 2021	06/17/21	755.00	101489
Total For Check 101489						755.00	
Check 101490							
101-175.000-806.000	05/21/21	MIKA MEYERS BECKETT & JONES PLLC	LEGAL SERVICES - CLIENT# 36694	659128	06/21/21	1,265.00	101490
Total For Check 101490						1,265.00	
Check 101491							
101-000.000-123.000	05/25/21	MML WORKERS 'COMP FUND	WORK COMP FOR 7/1/2021 TO 7/1/2022	3142206	06/15/21	15,847.58	101491
208-000.000-123.000	05/25/21	MML WORKERS 'COMP FUND	WORK COMP FOR 7/1/2021 TO 7/1/2022	3142206	06/15/21	1,517.00	101491
271-000.000-123.000	05/25/21	MML WORKERS 'COMP FUND	WORK COMP FOR 7/1/2021 TO 7/1/2022	3142206	06/15/21	162.00	101491
582-000.000-123.000	05/25/21	MML WORKERS 'COMP FUND	WORK COMP FOR 7/1/2021 TO 7/1/2022	3142206	06/15/21	6,058.25	101491
588-000.000-123.000	05/25/21	MML WORKERS 'COMP FUND	WORK COMP FOR 7/1/2021 TO 7/1/2022	3142206	06/15/21	1,968.87	101491
590-000.000-123.000	05/25/21	MML WORKERS 'COMP FUND	WORK COMP FOR 7/1/2021 TO 7/1/2022	3142206	06/15/21	2,010.15	101491
591-000.000-123.000	05/25/21	MML WORKERS 'COMP FUND	WORK COMP FOR 7/1/2021 TO 7/1/2022	3142206	06/15/21	2,683.15	101491
640-000.000-123.000	05/25/21	MML WORKERS 'COMP FUND	WORK COMP FOR 7/1/2021 TO 7/1/2022	3142206	06/15/21	1,194.00	101491
699-000.000-123.000	05/25/21	MML WORKERS 'COMP FUND	WORK COMP FOR 7/1/2021 TO 7/1/2022	3142206	06/15/21	10,531.00	101491
Total For Check 101491						41,972.00	
Check 101492							
591-000.000-158.000-21	06/01/21	NORTHERN PUMP & WELL	REPLACE MOTOR ON WELL #4 WITH 40HP	120-J1914	06/17/21	1,520.00	101492
591-000.000-158.000-21	06/01/21	NORTHERN PUMP & WELL	REPLACE MOTOR ON WELL #4 WITH 40HP	120-J1914	06/17/21	5,248.00	101492
591-000.000-158.000-21	06/01/21	NORTHERN PUMP & WELL	REPLACE MOTOR ON WELL #4 WITH 40HP	120-J1914	06/17/21	288.00	101492
591-000.000-158.000-21	06/01/21	NORTHERN PUMP & WELL	REPLACE MOTOR ON WELL #4 WITH 40HP	120-J1914	06/17/21	(600.00)	101492
Total For Check 101492						6,456.00	
Check 101493							
582-000.000-202.100	06/09/21	NOVERR, EMMA C	UB refund for account: 035234	06/09/2021	06/16/21	31.44	101493
582-000.000-202.100	06/09/21	NOVERR, EMMA C	UB refund for account: 035234	06/09/2021	06/16/21	7.48	101493
582-000.000-202.100	06/09/21	NOVERR, EMMA C	UB refund for account: 035234	06/09/2021	06/16/21	1.58	101493
582-000.000-202.100	06/09/21	NOVERR, EMMA C	UB refund for account: 035234	06/09/2021	06/16/21	0.69	101493
582-000.000-202.100	06/09/21	NOVERR, EMMA C	UB refund for account: 035234	06/09/2021	06/16/21	0.66	101493
582-000.000-202.100	06/09/21	NOVERR, EMMA C	UB refund for account: 035234	06/09/2021	06/16/21	0.19	101493
590-000.000-202.100	06/09/21	NOVERR, EMMA C	UB refund for account: 035234	06/09/2021	06/16/21	10.21	101493
591-000.000-202.100	06/09/21	NOVERR, EMMA C	UB refund for account: 035234	06/09/2021	06/16/21	8.75	101493

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 101493							
			Total For Check 101493			61.00	
Check 101494							
640-444.000-801.301	05/27/21	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-2 (17 EXPLORER)	67147	06/30/21	37.00	101494
			Total For Check 101494			37.00	
Check 101495							
582-000.000-202.100	06/09/21	PEIPROW, CHEYENE M	UB refund for account: 010748	06/09/2021	06/16/21	33.75	101495
			Total For Check 101495			33.75	
Check 101496							
101-336.000-726.000	05/11/21	PERFORMANCE AUTOMOTIVE	MALE ELBOW	10284-1364054	06/30/21	3.26	101496
101-336.000-726.000	05/27/21	PERFORMANCE AUTOMOTIVE	RE-KOIL HOSE/ENGINE 333	10284-1366284	06/30/21	24.09	101496
590-547.000-930.000	05/27/21	PERFORMANCE AUTOMOTIVE	WWTP 9/16 3/8 DR. SKT	10284-1366297	06/17/21	4.19	101496
591-545.000-930.000	05/05/21	PERFORMANCE AUTOMOTIVE	RETURN HEX LOCKNUT WASHERS-WTP	10284-1363353	06/10/21	(35.99)	101496
640-444.000-730.000	05/25/21	PERFORMANCE AUTOMOTIVE	AIR & OIL FILTER #25	10284-1365974	06/10/21	22.14	101496
640-444.000-730.000	05/26/21	PERFORMANCE AUTOMOTIVE	AIR FILTER - BPU #39-57	10284-1366177	06/10/21	13.14	101496
640-444.000-730.000	05/26/21	PERFORMANCE AUTOMOTIVE	OIL FILTER - BPU #39-57	10284-1366158	06/10/21	4.71	101496
640-444.000-730.000	05/27/21	PERFORMANCE AUTOMOTIVE	RTV CLR SILICONE TRUCK #5	10284-1366342	06/10/21	6.89	101496
640-444.000-730.000	06/01/21	PERFORMANCE AUTOMOTIVE	OE STANDARD PLUGS	10284-1366714	06/10/21	23.12	101496
640-444.000-730.000	06/02/21	PERFORMANCE AUTOMOTIVE	MICRO-V BELTS - BPU #39-02	10284-1366858	06/10/21	53.69	101496
640-444.000-730.000	05/24/21	PERFORMANCE AUTOMOTIVE	OIL FILTER	10284-1365790	06/10/21	4.65	101496
640-444.000-730.000	04/20/21	PERFORMANCE AUTOMOTIVE	AIR CARE KIT	10284-1361380	06/10/21	40.99	101496
640-444.000-730.000	04/21/21	PERFORMANCE AUTOMOTIVE	RETURN AIR CARE KIT	10284-1361478	06/10/21	(40.99)	101496
			Total For Check 101496			123.89	
Check 101497							
582-175.000-726.000	05/27/21	PITNEY BOWES GLOBAL FIANANCIAlEASE		3313559406	06/17/21	405.93	101497
582-175.000-726.000	05/25/21	PITNEY BOWES GLOBAL FIANANCIAlREFILL POSTAGE		06/21/2021	06/17/21	54.43	101497
590-175.000-726.000	05/27/21	PITNEY BOWES GLOBAL FIANANCIAlEASE		3313559406	06/17/21	202.97	101497
590-175.000-726.000	05/25/21	PITNEY BOWES GLOBAL FIANANCIAlREFILL POSTAGE		06/21/2021	06/17/21	27.22	101497
591-175.000-726.000	05/27/21	PITNEY BOWES GLOBAL FIANANCIAlEASE		3313559406	06/17/21	202.96	101497
591-175.000-726.000	05/25/21	PITNEY BOWES GLOBAL FIANANCIAlREFILL POSTAGE		06/21/2021	06/17/21	27.21	101497
			Total For Check 101497			920.72	
Check 101498							
582-000.000-110.000	05/26/21	POWERLINE SUPPLY	INVENTORY	56567000	06/17/21	564.50	101498
582-000.000-110.000	05/26/21	POWERLINE SUPPLY	INVENTORY	56566998	06/17/21	733.40	101498
582-000.000-110.000	05/26/21	POWERLINE SUPPLY	INVENTORY	56566999	06/17/21	33.00	101498
582-000.000-110.000	05/26/21	POWERLINE SUPPLY	INVENTORY	56566999	06/17/21	69.60	101498
582-000.000-110.000	05/26/21	POWERLINE SUPPLY	INVENTORY	56566999	06/17/21	46.50	101498
582-000.000-110.000	05/26/21	POWERLINE SUPPLY	INVENTORY	56566999	06/17/21	914.00	101498
			Total For Check 101498			2,361.00	
Check 101499							
101-441.000-955.441	05/31/21	POWERS CLOTHING, INC.	SAFETY WORK SHIRT - M. ROGERS	8656	06/30/21	14.00	101499
			Total For Check 101499			14.00	
Check 101500							
101-175.000-726.000	06/03/21	PRINTER SOURCE PLUS	BLACK INK CARTRIDGE	177058	06/10/21	69.99	101500
			Total For Check 101500			69.99	
Check 101501							
640-444.000-801.000	05/31/21	PURITY CYLINDER GASES, INC.	GAS CYLINDER RENTAL - DPS	01210208	06/10/21	55.40	101501
			Total For Check 101501			55.40	

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Check 101502							
582-175.000-801.000	06/03/21	QUADIENT LEASING USA, INC	LEASE ON STUFFING MACHINE	N8900420	06/17/21	637.47	101502
590-175.000-801.000	06/03/21	QUADIENT LEASING USA, INC	LEASE ON STUFFING MACHINE	N8900420	06/17/21	318.74	101502
591-175.000-801.000	06/03/21	QUADIENT LEASING USA, INC	LEASE ON STUFFING MACHINE	N8900420	06/17/21	318.73	101502
Total For Check 101502						1,274.94	
Check 101503							
101-336.000-726.000	05/21/21	ROE-COMM., INC.	XPR PORTABLE RADIO BATTERIES	354669	05/31/21	240.00	101503
Total For Check 101503						240.00	
Check 101504							
101-265.000-801.000	05/17/21	ROSE PEST SOLUTION	SPRAYED FOR RED MITES OUTSIDE OF CI'	70798622	06/09/21	195.00	101504
Total For Check 101504						195.00	
Check 101505							
590-547.000-726.900	05/17/21	RUPERT'S CULLIGAN	DISTILLED WATER/FEE	226966	06/17/21	46.00	101505
Total For Check 101505						46.00	
Check 101506							
590-546.000-801.000	06/03/21	SAFETY SYSTEMS, INC	LEASE-MNT-MON-MAY/21	10590	06/17/21	180.00	101506
Total For Check 101506						180.00	
Check 101507							
582-000.000-202.100	06/09/21	SHAFFER, ANDREW J	UB refund for account: 010590	06/09/2021	06/16/21	3.94	101507
582-000.000-202.100	06/09/21	SHAFFER, ANDREW J	UB refund for account: 010590	06/09/2021	06/16/21	0.17	101507
582-000.000-202.100	06/09/21	SHAFFER, ANDREW J	UB refund for account: 010590	06/09/2021	06/16/21	0.13	101507
582-000.000-202.100	06/09/21	SHAFFER, ANDREW J	UB refund for account: 010590	06/09/2021	06/16/21	0.09	101507
582-000.000-202.100	06/09/21	SHAFFER, ANDREW J	UB refund for account: 010590	06/09/2021	06/16/21	0.04	101507
582-000.000-202.100	06/09/21	SHAFFER, ANDREW J	UB refund for account: 010590	06/09/2021	06/16/21	0.02	101507
590-000.000-202.100	06/09/21	SHAFFER, ANDREW J	UB refund for account: 010590	06/09/2021	06/16/21	0.33	101507
591-000.000-202.100	06/09/21	SHAFFER, ANDREW J	UB refund for account: 010590	06/09/2021	06/16/21	0.28	101507
Total For Check 101507						5.00	
Check 101508							
582-000.000-202.100	06/09/21	SIKORA, GENE J	UB refund for account: 010008	06/09/2021	06/16/21	34.20	101508
Total For Check 101508						34.20	
Check 101509							
591-544.000-930.000	06/04/21	SLC METER LLC	BADGER METERS	258404	06/17/21	1,767.32	101509
Total For Check 101509						1,767.32	
Check 101510							
101-175.000-801.000	05/31/21	SONIT SYSTEMS, LLC	MAY 2021 NETADMIN SONIT	63905	06/11/21	433.13	101510
582-000.000-123.000	05/31/21	SONIT SYSTEMS, LLC	MAY 2021 NETADMIN SONIT	63905	06/11/21	216.57	101510
590-000.000-123.000	05/31/21	SONIT SYSTEMS, LLC	MAY 2021 NETADMIN SONIT	63905	06/11/21	108.28	101510
591-000.000-123.000	05/31/21	SONIT SYSTEMS, LLC	MAY 2021 NETADMIN SONIT	63905	06/11/21	108.27	101510
Total For Check 101510						866.25	
Check 101511							
101-295.000-930.000	05/01/21	SPRATT'S	TIRE/TUBE FOR JOHN DEERE TRACTOR	165323	06/10/21	80.77	101511
Total For Check 101511						80.77	
Check 101512							
582-000.000-202.100	06/09/21	SPRING MEADOWS APARTMENTS	UB refund for account: 020840	06/09/2021	06/16/21	4.66	101512
582-000.000-202.100	06/09/21	SPRING MEADOWS APARTMENTS	UB refund for account: 020840	06/09/2021	06/16/21	3.74	101512
582-000.000-202.100	06/09/21	SPRING MEADOWS APARTMENTS	UB refund for account: 020840	06/09/2021	06/16/21	0.11	101512

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Check 101512							
582-000.000-202.100	06/09/21	SPRING MEADOWS APARTMENTS	UB refund for account: 020840	06/09/2021	06/16/21	0.35	101512
582-000.000-202.100	06/09/21	SPRING MEADOWS APARTMENTS	UB refund for account: 020840	06/09/2021	06/16/21	0.42	101512
582-000.000-202.100	06/09/21	SPRING MEADOWS APARTMENTS	UB refund for account: 020840	06/09/2021	06/16/21	0.64	101512
582-000.000-202.100	06/09/21	SPRING MEADOWS APARTMENTS	UB refund for account: 020840	06/09/2021	06/16/21	0.08	101512
Total For Check 101512						10.00	
Check 101513							
582-000.000-202.100	06/09/21	STEWART, MARVIN D	UB refund for account: 023666	06/09/2021	06/16/21	14.58	101513
582-000.000-202.100	06/09/21	STEWART, MARVIN D	UB refund for account: 023666	06/09/2021	06/16/21	5.32	101513
582-000.000-202.100	06/09/21	STEWART, MARVIN D	UB refund for account: 023666	06/09/2021	06/16/21	1.29	101513
582-000.000-202.100	06/09/21	STEWART, MARVIN D	UB refund for account: 023666	06/09/2021	06/16/21	1.00	101513
582-000.000-202.100	06/09/21	STEWART, MARVIN D	UB refund for account: 023666	06/09/2021	06/16/21	0.81	101513
582-000.000-202.100	06/09/21	STEWART, MARVIN D	UB refund for account: 023666	06/09/2021	06/16/21	0.12	101513
582-000.000-202.100	06/09/21	STEWART, MARVIN D	UB refund for account: 023666	06/09/2021	06/16/21	0.05	101513
590-000.000-202.100	06/09/21	STEWART, MARVIN D	UB refund for account: 023666	06/09/2021	06/16/21	19.92	101513
591-000.000-202.100	06/09/21	STEWART, MARVIN D	UB refund for account: 023666	06/09/2021	06/16/21	17.07	101513
Total For Check 101513						60.16	
Check 101514							
640-444.000-801.301	05/10/21	STILLWELL FORD MERCURY, INC	BRAKE INSPECTION/CK ENGINE LIGHT IS	640388	06/10/21	44.01	101514
Total For Check 101514						44.01	
Check 101515							
640-444.000-730.000	04/21/21	STOOPS FREIGHTLINER-FREMONT	HANDLE ASSY DOOR #34	X306169819:01	06/10/21	26.26	101515
Total For Check 101515						26.26	
Check 101516							
101-447.000-801.000	05/27/21	KIMBERLY A. THOMAS	REIMBURSEMENT FOR RECORDING OF EASE	MAY 27, 2021	06/10/21	30.00	101516
Total For Check 101516						30.00	
Check 101517							
101-301.000-801.000	06/01/21	TRANSUNION RISK AND ALTERNATIVE	ONLINE INVESTIGATIVE SYSTEM BILLING	807352	06/30/21	75.00	101517
Total For Check 101517						75.00	
Check 101518							
101-441.000-726.000	05/21/21	TSC STORES	ROUNDUP & BAR CHAIN OIL-DPS	200563095	06/15/21	35.98	101518
640-444.000-730.000	05/21/21	TSC STORES	ROUNDUP & BAR CHAIN OIL-DPS	200563095	06/15/21	36.48	101518
Total For Check 101518						72.46	
Check 101519							
101-265.000-801.000	06/07/21	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	1620003336	07/07/21	15.51	101519
101-265.000-801.000	06/01/21	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	1620002876	06/30/21	15.51	101519
101-441.000-742.000	05/31/21	UNIFIRST CORP	MAT & UNIFORM SERVICE - DPS	1620002877	06/30/21	32.93	101519
101-441.000-742.000	06/07/21	UNIFIRST CORP	MAT & UNIFORM SERVICE - DPS	1620003334	06/10/21	32.93	101519
101-441.000-801.000	05/31/21	UNIFIRST CORP	MAT & UNIFORM SERVICE - DPS	1620002877	06/30/21	28.34	101519
101-441.000-801.000	06/07/21	UNIFIRST CORP	MAT & UNIFORM SERVICE - DPS	1620003334	06/10/21	28.34	101519
640-444.000-742.000	05/31/21	UNIFIRST CORP	MAT & UNIFORM SERVICE - DPS	1620002877	06/30/21	13.14	101519
640-444.000-742.000	06/07/21	UNIFIRST CORP	MAT & UNIFORM SERVICE - DPS	1620003334	06/10/21	13.14	101519
640-444.000-801.000	05/31/21	UNIFIRST CORP	MAT & UNIFORM SERVICE - DPS	1620002877	06/30/21	19.82	101519
640-444.000-801.000	06/07/21	UNIFIRST CORP	MAT & UNIFORM SERVICE - DPS	1620003334	06/10/21	19.82	101519
Total For Check 101519						219.48	
Check 101520							
591-545.000-727.200	05/20/21	UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5% LIQUICHLOR	49169892	06/17/21	1,230.70	101520
591-545.000-727.200	06/02/21	UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5% LIQUICHLOR	49198191	06/17/21	1,185.75	101520

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Check 101520							
Total For Check 101520						2,416.45	
Check 101521							
590-547.000-726.900	05/17/21	USABLUBOOK	HACH ASCORBIC ACID POWDER	605377	06/17/21	65.07	101521
Total For Check 101521						65.07	
Check 101522							
591-000.000-158.000-21	05/28/21	UTILITIES INSTRUMENTATION SERV	REPLACE PLC5 AT WTP	530363747	06/17/21	69,742.50	101522
Total For Check 101522						69,742.50	
Check 101523							
582-175.000-801.000	06/01/21	MILSOFT	6-1-2021 MILSOFT OMS SUPPORT	20212846	06/11/21	666.67	101523
582-175.000-801.000	06/01/21	MILSOFT	6-1-2021 MILSOFT IVR SUPPORT	20213038	06/11/21	258.68	101523
582-175.000-801.000	06/01/21	MILSOFT	MILSOFT ANNUAL SUPPORT E & A WINDMI	20212743	06/11/21	3,800.00	101523
590-175.000-801.000	06/01/21	MILSOFT	6-1-2021 MILSOFT IVR SUPPORT	20213038	06/11/21	129.34	101523
590-175.000-801.000	06/01/21	MILSOFT	MILSOFT ANNUAL SUPPORT E & A WINDMI	20212743	06/11/21	1,900.00	101523
591-175.000-801.000	06/01/21	MILSOFT	6-1-2021 MILSOFT IVR SUPPORT	20213038	06/11/21	129.33	101523
591-175.000-801.000	06/01/21	MILSOFT	MILSOFT ANNUAL SUPPORT E & A WINDMI	20212743	06/11/21	1,900.00	101523
Total For Check 101523						8,784.02	
Check 101524							
640-444.000-730.000	06/03/21	VERMEER OF MICHIGAN, INC	SEAL KIT	P91081	06/10/21	128.70	101524
Total For Check 101524						128.70	
Check 101525							
101-441.000-726.000	05/12/21	WALMART COMMUNITY	TABLET - DPS	1042000314	06/10/21	219.00	101525
271-790.000-726.000	05/06/21	WALMART COMMUNITY	SUPPLIES	05062021	05/11/21	5.21	101525
Total For Check 101525						224.21	
Check 101526							
101-219.000-810.000	05/24/21	WALMART COMMUNITY	PORTFOLIO CONVERSIONS	1635688257	06/10/21	72.10	101526
Total For Check 101526						72.10	
Check 101527							
101-336.000-740.000	05/31/21	WATKINS OIL COMPANY	MAY 2021 FLEET FUELING - FIRE	05312021	06/10/21	349.20	101527
582-544.000-740.000	05/31/21	WATKINS OIL COMPANY	FUEL AND LUBRICANTS	000090-2115101	06/17/21	1,212.89	101527
588-588.000-740.000	05/31/21	WATKINS OIL COMPANY	MAY 2021 FLEET FUELING - DART	05312021	06/10/21	1,814.78	101527
590-547.000-740.000	05/31/21	WATKINS OIL COMPANY	FUEL AND LUBRICANTS	000090-2115101	06/17/21	576.82	101527
591-544.000-740.000	05/31/21	WATKINS OIL COMPANY	FUEL AND LUBRICANTS	000090-2115101	06/17/21	512.61	101527
640-444.000-740.000	05/31/21	WATKINS OIL COMPANY	MAY 2021 FLEET FUELING - DPS	05312021	06/10/21	2,269.08	101527
640-444.000-740.301	05/31/21	WATKINS OIL COMPANY	MAY 2021 FLEET FUELING - POLICE	05312021	06/10/21	2,163.20	101527
Total For Check 101527						8,898.58	
Check 101528							
582-000.000-202.100	06/09/21	WEST, MELISSA GRACE C	UB refund for account: 026901	06/09/2021	06/16/21	86.51	101528
582-000.000-202.100	06/09/21	WEST, MELISSA GRACE C	UB refund for account: 026901	06/09/2021	06/16/21	26.57	101528
582-000.000-202.100	06/09/21	WEST, MELISSA GRACE C	UB refund for account: 026901	06/09/2021	06/16/21	4.60	101528
582-000.000-202.100	06/09/21	WEST, MELISSA GRACE C	UB refund for account: 026901	06/09/2021	06/16/21	1.90	101528
582-000.000-202.100	06/09/21	WEST, MELISSA GRACE C	UB refund for account: 026901	06/09/2021	06/16/21	2.36	101528
582-000.000-202.100	06/09/21	WEST, MELISSA GRACE C	UB refund for account: 026901	06/09/2021	06/16/21	2.06	101528
Total For Check 101528						124.00	
Check 101529							
582-544.000-730.000	05/26/21	WHITE'S WELDING SERVICE	REPAIRS TO WIRE TRAILER	86260	06/17/21	845.00	101529

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Check 101529			Total For Check 101529			845.00	
Check 101530							
582-000.000-202.100	06/09/21	WHITNEY ESTATES	UB refund for account: 025904	06/09/2021	06/16/21	11.00	101530
			Total For Check 101530			11.00	
Check 101531							
271-790.000-801.000	06/08/21	WOODLANDS LIBRARY COOPERATION	STATE AID	8217	06/08/21	2,551.96	101531
			Total For Check 101531			2,551.96	
Check 101532							
582-175.000-801.000	04/15/21	WORKHEALTH-QUINCY, PLLC	DOT PHYSICAL	8187	06/17/21	140.00	101532
			Total For Check 101532			140.00	
Check 101533							
582-544.000-801.300	05/28/21	WRIGHT TREE SERVICE	TREE TRIMMING	052119733	06/17/21	2,967.00	101533
582-544.000-801.300	05/28/21	WRIGHT TREE SERVICE	TREE TRIMMING	052119734	06/17/21	1,998.36	101533
582-544.000-801.300	05/28/21	WRIGHT TREE SERVICE	TREE TRIMMING	052119735	06/17/21	4,208.00	101533
582-544.000-801.300	05/28/21	WRIGHT TREE SERVICE	TREE TRIMMING	052119736	06/17/21	3,992.05	101533
582-544.000-801.300	05/28/21	WRIGHT TREE SERVICE	TREE TRIMMING	052119737	06/17/21	3,769.60	101533
582-544.000-801.300	05/28/21	WRIGHT TREE SERVICE	TREE TRIMMING	052119738	06/17/21	5,257.40	101533
582-544.000-801.300	05/28/21	WRIGHT TREE SERVICE	TREE TRIMMING	052119739	06/17/21	4,759.65	101533
582-544.000-801.300	05/28/21	WRIGHT TREE SERVICE	TREE TRIMMING	052119740	06/17/21	2,524.80	101533
582-544.000-801.300	05/28/21	WRIGHT TREE SERVICE	TREE TRIMMING	052119741	06/17/21	3,850.40	101533
582-544.000-801.300	05/28/21	WRIGHT TREE SERVICE	TREE TRIMMING	052119742	06/17/21	2,249.60	101533
			Total For Check 101533			35,576.86	
Check 544							
101-295.000-801.000	05/10/21	AVFUEL CORP	LATE FEE	014887887	05/28/21	42.27	544
101-295.000-801.000	05/27/21	AVFUEL CORP	MERCHANT EQUIPMENT RENTAL MONTHLY B	014964986	05/28/21	20.00	544
101-295.000-930.000	06/02/21	AVFUEL CORP	WHITE EPOXY FOR FUEL TESTING	014991699	06/12/21	96.58	544
			Total For Check 544			158.85	
Check 545							
101-000.000-228.003	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	15,248.93	545
101-172.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	1,884.21	545
101-174.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	441.17	545
101-209.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	703.16	545
101-215.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	455.49	545
101-253.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	77.00	545
101-301.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	18,542.66	545
101-336.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	4,086.95	545
101-400.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	486.38	545
101-441.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	1,131.71	545
208-751.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	541.87	545
582-175.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	11,050.03	545
588-588.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	404.92	545
590-175.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	5,833.26	545
591-175.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	3,237.71	545
640-444.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	428.21	545
699-441.000-716.000	05/31/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00119673-15	06/20/21	405.71	545
			Total For Check 545			64,959.37	
Check 547							
582-543.000-920.400	05/25/21	MICH GAS UTILITIES	NATURAL GAS UTILITY	05/25/2021	06/17/21	43.99	547

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Check 547							
590-175.000-920.400	05/25/21	MICH GAS UTILITIES	NATURAL GAS UTILITY	05/25/2021	06/17/21	22.00	547
590-547.000-920.400	05/25/21	MICH GAS UTILITIES	NATURAL GAS UTILITY - WWTP	3722349598	06/17/21	989.90	547
590-547.000-920.400	05/25/21	MICH GAS UTILITIES	NATURAL GAS UTILITY WWTP	3722449995	06/17/21	775.39	547
590-547.000-920.400	05/25/21	MICH GAS UTILITIES	NATURAL GAS UTILITY WWTP	3721545289	06/17/21	45.81	547
591-175.000-920.400	05/25/21	MICH GAS UTILITIES	NATURAL GAS UTILITY	05/25/2021	06/17/21	21.99	547
591-545.000-920.400	05/25/21	MICH GAS UTILITIES	NATURAL GAS UTILITY WATER PLANT	3723181405	06/17/21	104.46	547
Total For Check 547						2,003.54	
Check 548							
101-441.000-801.000	06/01/21	SPOK, INC	MONTHLY PAGER SERVICE	7385433	06/01/21	19.07	548
Total For Check 548						19.07	
Check 549							
481-000.000-265.000	05/31/21	STATE OF MICHIGAN	MAY 2021 SALES TAX	MAY 2021 SALES T	06/11/21	665.78	549
582-000.000-265.000	05/31/21	STATE OF MICHIGAN	MAY 2021 SALES TAX	MAY 2021 SALES T	06/11/21	28,124.83	549
582-000.000-693.000	05/31/21	STATE OF MICHIGAN	MAY 2021 SALES TAX	MAY 2021 SALES T	06/11/21	(174.02)	549
Total For Check 549						28,616.59	
Check 550							
101-172.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	16.24	550
101-172.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	38.47	550
101-173.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	16.24	550
101-173.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	28.85	550
101-174.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	16.24	550
101-174.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	16.00	550
101-209.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	32.48	550
101-209.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	47.26	550
101-215.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	16.24	550
101-215.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	16.53	550
101-219.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	32.48	550
101-219.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	60.11	550
101-295.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	16.24	550
101-295.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	16.49	550
101-301.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	276.08	550
101-301.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	362.84	550
101-336.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	64.96	550
101-336.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	80.67	550
101-400.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	16.24	550
101-400.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	19.23	550
101-441.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	162.40	550
101-441.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	187.55	550
101-447.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	16.24	550
101-447.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	38.47	550
208-751.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	16.24	550
208-751.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	23.46	550
271-790.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	10.56	550
271-790.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	24.04	550
582-175.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	957010	05/28/21	227.36	550
582-175.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	957010	05/28/21	373.61	550
588-588.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	81.20	550
588-588.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	80.22	550
590-175.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	8.12	550
590-175.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	957010	05/28/21	73.08	550
590-175.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	7.90	550

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Check 550							
590-175.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	957010	05/28/21	104.94	550
591-175.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	8.12	550
591-175.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	957010	05/28/21	73.08	550
591-175.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	7.90	550
591-175.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	957010	05/28/21	104.94	550
640-444.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	16.24	550
640-444.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	19.70	550
699-441.000-715.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	16.24	550
699-441.000-721.000	05/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894	1932780	05/28/21	18.29	550
Total For Check 550						2,889.79	

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Fund Totals:							
			Fund 101 GENERAL FUND			78,169.75	
			Fund 202 MAJOR ST./TRUNKLINE FUND			1,638.70	
			Fund 203 LOCAL ST. FUND			1,273.55	
			Fund 208 RECREATION FUND			2,098.57	
			Fund 244 ECONOMIC DEVELOPMENT CORP FU			5.00	
			Fund 247 TAX INCREMENT FINANCE ATH.			134,075.00	
			Fund 271 LIBRARY FUND			3,858.02	
			Fund 481 AIRPORT IMPROVEMENT FUND			665.78	
			Fund 582 ELECTRIC FUND			102,072.89	
			Fund 588 DIAL A RIDE			4,649.99	
			Fund 590 SEWER FUND			21,025.52	
			Fund 591 WATER FUND			95,605.74	
			Fund 633 PUBLIC SERVICES INV. FUND			351.28	
			Fund 640 REVOLVING MOBILE EQUIP. FUND			6,984.81	
			Fund 699 DPS LEAVE AND BENEFITS FUND			10,971.24	
Total For All Funds:						463,445.84	

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Check 101620							
101-215.000-801.000	06/23/21	ACCUSHRED	PAPER SHREDDING SERVICE	66143	07/22/21	64.95	101620
			Total For Check 101620			64.95	
Check 101621							
582-543.000-925.000	06/05/21	ACD	COPPER POTS LINE BILL 6-05-2021 BPU	11061-117	07/23/21	278.65	101621
			Total For Check 101621			278.65	
Check 101622							
588-588.000-930.000	05/14/21	ADRIAN COMMUNICATIONS	LI-ION BATTERY	141138	06/13/21	108.00	101622
588-588.000-930.000	05/14/21	ADRIAN COMMUNICATIONS	REPLACE POWER SUPPLY	141144	06/13/21	655.00	101622
			Total For Check 101622			763.00	
Check 101623							
101-441.000-726.000	06/20/21	AMAZON CAPITAL SERVICES, INC	ICE MAKER MACHINE -DPS	1G9D-VKTR-6J4J	08/04/21	499.99	101623
101-441.000-726.000	06/22/21	AMAZON CAPITAL SERVICES, INC	SPRAYER, SAFETY EYEWARE, GLOVES, BA	1DVN-Y719-QTPH	07/08/21	116.12	101623
401-900.000-975.040	07/06/21	AMAZON CAPITAL SERVICES, INC	DISPLAY PORT TO HDMI ADAPTER CITY P	1F74-4M93-6F93	07/26/21	8.99	101623
582-544.000-726.800	06/22/21	AMAZON CAPITAL SERVICES, INC	HALO SL RED BRAKE LIGHT X 10/HARDHA	1CGL-9JVH-FMNX	07/15/21	758.30	101623
582-544.000-726.800	06/28/21	AMAZON CAPITAL SERVICES, INC	HALO LIGHT HARDHATS	1G9H-VHG9-3DXJ	07/15/21	129.00	101623
590-546.000-726.800	06/22/21	AMAZON CAPITAL SERVICES, INC	HALO SL RED BRAKE LIGHT X 10/HARDHA	1CGL-9JVH-FMNX	07/15/21	379.15	101623
590-546.000-726.800	06/28/21	AMAZON CAPITAL SERVICES, INC	HALO LIGHT HARDHATS	1G9H-VHG9-3DXJ	07/15/21	64.50	101623
591-175.000-726.000	06/22/21	AMAZON CAPITAL SERVICES, INC	HALO SL RED BRAKE LIGHT X 10/HARDHA	1CGL-9JVH-FMNX	07/15/21	379.15	101623
591-175.000-726.000	06/28/21	AMAZON CAPITAL SERVICES, INC	HALO LIGHT HARDHATS	1G9H-VHG9-3DXJ	07/15/21	64.50	101623
640-444.000-730.000	06/22/21	AMAZON CAPITAL SERVICES, INC	SPRAYER, SAFETY EYEWARE, GLOVES, BA	1DVN-Y719-QTPH	07/08/21	131.46	101623
			Total For Check 101623			2,531.16	
Check 101624							
101-265.000-930.000	06/22/21	AMERICAN COPPER AND BRASS, LLC	PVC REINFORCED, T8 FLUORESCNT BULB	21INV028945	07/08/21	109.03	101624
101-295.000-930.000	06/24/21	AMERICAN COPPER AND BRASS, LLC	RUNWAY LIGHTS	21SDH00030353	07/30/21	45.58	101624
271-790.000-930.000	06/29/21	AMERICAN COPPER AND BRASS, LLC	ELECTRONIC BALLAST - LIBRARY	21INV030303	07/08/21	37.36	101624
582-544.000-726.800	06/11/21	AMERICAN COPPER AND BRASS, LLC	BLACK NIPPLE/LOCKNUT/PLASTIC BUSHIN	21INV027227	07/15/21	2.31	101624
582-544.000-726.800	06/15/21	AMERICAN COPPER AND BRASS, LLC	UNDERGROUND SPLICE	21INV027737	07/15/21	51.41	101624
582-544.000-726.800	06/28/21	AMERICAN COPPER AND BRASS, LLC	PVC CONDUIT	21INV030012	07/15/21	26.00	101624
			Total For Check 101624			271.69	
Check 101625							
101-756.000-801.000	06/23/21	ARNOLD'S EXCAVATING, LLC	RMVL 2- STUMPS FROM STORM (1-OWENS	06232021	07/08/21	2,500.00	101625
			Total For Check 101625			2,500.00	
Check 101626							
101-301.000-900.000	06/28/21	ARROW SWIFT PRINTING	POLICE DAILY ACTIVITY LOGS	155061	07/10/21	396.65	101626
588-588.000-726.000	06/24/21	ARROW SWIFT PRINTING	ACCOUNT BALANCE PADS	155040	07/10/21	38.70	101626
			Total For Check 101626			435.35	
Check 101627							
271-790.000-982.000	06/22/21	BAKER & TAYLOR COMPANY		2036049050	07/30/21	67.97	101627
271-790.000-982.000	06/23/21	BAKER & TAYLOR COMPANY		2036052358	07/30/21	83.87	101627
271-790.000-982.000	06/23/21	BAKER & TAYLOR COMPANY		2036052360	07/30/21	712.65	101627
			Total For Check 101627			864.49	
Check 101628							
582-544.000-726.800	06/30/21	BECKER & SCRIVENS	LIMESTONE	108563	07/15/21	95.70	101628
			Total For Check 101628			95.70	
Check 101629							
101-265.000-801.000	07/05/21	BILL'S LAWN CARE, LLC	JUNE 2021 MOWING CONTRACT	2396688	07/20/21	400.00	101629

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Check 101629							
101-266.000-801.000	07/05/21	BILL'S LAWN CARE, LLC	JUNE 2021 MOWING CONTRACT	2396688	07/20/21	750.00	101629
101-441.000-801.000	07/05/21	BILL'S LAWN CARE, LLC	JUNE 2021 MOWING CONTRACT	2396688	07/20/21	125.00	101629
101-756.000-801.000	07/05/21	BILL'S LAWN CARE, LLC	JUNE 2021 MOWING CONTRACT	2396688	07/20/21	7,000.00	101629
202-460.000-801.000	07/05/21	BILL'S LAWN CARE, LLC	JUNE 2021 MOWING CONTRACT	2396688	07/20/21	1,082.20	101629
202-460.500-801.000	07/05/21	BILL'S LAWN CARE, LLC	JUNE 2021 MOWING CONTRACT	2396688	07/20/21	138.10	101629
203-460.000-801.000	07/05/21	BILL'S LAWN CARE, LLC	JUNE 2021 MOWING CONTRACT	2396688	07/20/21	479.70	101629
244-174.000-801.000	07/05/21	BILL'S LAWN CARE, LLC	MOWING AT THREE MEADOWS VACANT LOTS	2396790	07/30/21	400.00	101629
588-588.000-801.000	07/05/21	BILL'S LAWN CARE, LLC	JUNE 2021 MOWING CONTRACT	2396688	07/20/21	375.00	101629
Total For Check 101629						10,750.00	
Check 101630							
582-000.000-202.100	07/08/21	BIVVER, CAROLINE M	UB refund for account: 024505	07/08/2021	07/15/21	24.00	101630
Total For Check 101630						24.00	
Check 101631							
247-900.000-801.000	06/24/21	BRIAN & KEILA KILGORE	TIFA FACADE GRANT-11 E. CARLETON	FACADE2021-02	06/30/21	10,000.00	101631
Total For Check 101631						10,000.00	
Check 101632							
101-336.000-860.000	06/22/21	BRIAN BENNETT	MILEAGE REIMBURSEMENT - ENGINE 332	06.22.21	07/08/21	68.32	101632
Total For Check 101632						68.32	
Check 101633							
101-265.000-925.000	07/01/21	BSB COMMUNICATIONS INC	MONTHLY ETHERFAX BILL	159524	07/12/21	56.00	101633
101-441.000-801.000	07/01/21	BSB COMMUNICATIONS INC	MONTHLY ETHERFAX BILL	159524	07/12/21	56.00	101633
271-790.000-925.000	07/01/21	BSB COMMUNICATIONS INC	MONTHLY ETHERFAX BILL	159524	07/12/21	56.00	101633
582-175.000-925.000	07/01/21	BSB COMMUNICATIONS INC	MONTHLY ETHERFAX BILL	159524	07/12/21	28.00	101633
590-175.000-925.000	07/01/21	BSB COMMUNICATIONS INC	MONTHLY ETHERFAX BILL	159524	07/12/21	14.00	101633
591-175.000-925.000	07/01/21	BSB COMMUNICATIONS INC	MONTHLY ETHERFAX BILL	159524	07/12/21	14.00	101633
Total For Check 101633						224.00	
Check 101634							
101-441.000-955.588	07/03/21	CE & A PROFESSIONAL SERVICES,	RANDOM DOT DRUG & ALCOHOL TESTING	018255	07/08/21	266.51	101634
582-175.000-801.000	07/03/21	CE & A PROFESSIONAL SERVICES,	RANDOM DOT DRUG & ALCOHOL TESTING	018255	07/08/21	64.17	101634
588-588.000-955.588	06/29/21	CE & A PROFESSIONAL SERVICES,	2ND QTR RANDOM DRUG TESTING	018243	07/08/21	54.00	101634
591-544.000-801.000	07/03/21	CE & A PROFESSIONAL SERVICES,	RANDOM DOT DRUG & ALCOHOL TESTING	018255	07/08/21	64.17	101634
Total For Check 101634						448.85	
Check 101635							
582-544.000-726.800	06/24/21	CINTAS	FIRST AID SUPPLIES ALL LOCATIONS	5066749316	07/15/21	220.03	101635
590-546.000-726.800	06/24/21	CINTAS	FIRST AID SUPPLIES ALL LOCATIONS	5066749316	07/15/21	110.02	101635
591-175.000-726.000	06/24/21	CINTAS	FIRST AID SUPPLIES ALL LOCATIONS	5066749316	07/15/21	110.02	101635
Total For Check 101635						440.07	
Check 101636							
591-545.000-930.000	06/23/21	CLARK ELECTRIC INC.	TROUBLESHOOT PUMP MOTOR	16547	07/15/21	65.00	101636
Total For Check 101636						65.00	
Check 101637							
582-000.000-202.100	07/08/21	COMMONWEALTH DEVELOPMENT	UB refund for account: 305581	07/08/2021	07/15/21	42.50	101637
Total For Check 101637						42.50	
Check 101638							
582-544.000-730.000	05/28/21	CRONIN HILLSDALE	PARTS	22154	07/15/21	70.94	101638

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Check 101638			Total For Check 101638			70.94	
Check 101639							
271-790.000-726.000	07/01/21	CURRENT OFFICE SOLUTIONS		466876	07/30/21	211.97	101639
			Total For Check 101639			211.97	
Check 101640							
101-265.000-726.000	06/14/21	CURRENT OFFICE SOLUTIONS	CUPS, WIPES, SPOONS, BATH TISSUE, S	660439-00	07/13/21	129.56	101640
101-265.000-726.000	06/16/21	CURRENT OFFICE SOLUTIONS	CUPS	660439-01	07/15/21	8.02	101640
			Total For Check 101640			137.58	
Check 101641							
582-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026808	07/08/2021	07/15/21	173.82	101641
582-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026808	07/08/2021	07/15/21	77.21	101641
582-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026808	07/08/2021	07/15/21	10.19	101641
582-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026808	07/08/2021	07/15/21	3.80	101641
582-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026808	07/08/2021	07/15/21	1.71	101641
582-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026808	07/08/2021	07/15/21	1.27	101641
			Total For Check 101641			268.00	
Check 101642							
582-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026809	07/08/2021	07/15/21	0.91	101642
590-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026809	07/08/2021	07/15/21	22.67	101642
590-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026809	07/08/2021	07/15/21	51.34	101642
591-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026809	07/08/2021	07/15/21	12.82	101642
591-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026809	07/08/2021	07/15/21	44.01	101642
			Total For Check 101642			131.75	
Check 101643							
582-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026812	07/08/2021	07/15/21	8.92	101643
582-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026812	07/08/2021	07/15/21	1.98	101643
582-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026812	07/08/2021	07/15/21	0.79	101643
582-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026812	07/08/2021	07/15/21	0.58	101643
582-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026812	07/08/2021	07/15/21	0.44	101643
582-000.000-202.100	07/08/21	DRAB TO FAB	UB refund for account: 026812	07/08/2021	07/15/21	0.04	101643
			Total For Check 101643			12.75	
Check 101644							
101-756.000-726.000	06/30/21	DRY MAR TRUCKING & DIRTWORKS	BOARDS FOR PAVILLION AT OWENS PARK	20210630	07/08/21	300.00	101644
101-756.000-801.000	06/30/21	DRY MAR TRUCKING & DIRTWORKS	5 - STUMP REMOVALS @ OWENS PARK FRO	06302021	07/08/21	1,499.98	101644
633-000.000-111.000	07/06/21	DRY MAR TRUCKING & DIRTWORKS	TOP SOIL DELIVERED	07062021	07/08/21	611.00	101644
			Total For Check 101644			2,410.98	
Check 101645							
101-265.000-801.000	06/25/21	EAST 2 WEST ENTERPRISES, INC	MOP & BUFF DISPATCH OFFICE	9347	07/24/21	40.00	101645
101-265.000-801.000	07/05/21	EAST 2 WEST ENTERPRISES, INC	CITY HALL CLEANING JUNE 2021	9246	07/29/21	650.00	101645
101-441.000-801.000	06/26/21	EAST 2 WEST ENTERPRISES, INC	STRIP/WAX & SCRUB DPS OFFICES	9342	07/08/21	225.00	101645
			Total For Check 101645			915.00	
Check 101646							
582-000.000-123.000	06/09/21	ENVIRONMENTAL SYSTEMS RESEARCH	ANNUAL ESRI SOFTWARE ENTERPRISE AG:	94053941	07/12/21	5,000.00	101646
590-000.000-123.000	06/09/21	ENVIRONMENTAL SYSTEMS RESEARCH	ANNUAL ESRI SOFTWARE ENTERPRISE AG:	94053941	07/12/21	2,500.00	101646
591-000.000-123.000	06/09/21	ENVIRONMENTAL SYSTEMS RESEARCH	ANNUAL ESRI SOFTWARE ENTERPRISE AG:	94053941	07/12/21	2,500.00	101646
			Total For Check 101646			10,000.00	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 101647							
101-441.000-726.000	07/06/21	FAMILY FARM & HOME	CPVC CEMENT, ELBOW, PIPE - DPS ICE	000894/W	07/08/21	19.72	101647
591-544.000-930.000	05/07/21	FAMILY FARM & HOME	HITCH PIN REPLACEMENTS	000847/W	07/15/21	7.98	101647
640-444.000-730.000	07/01/21	FAMILY FARM & HOME	GALV COUPLING, ELBOW, NIPPLE - LOAD	000888/W	07/08/21	10.77	101647
640-444.000-730.000	07/06/21	FAMILY FARM & HOME	OIL MIX, BAR & CHAIN OIL	000893/W	07/08/21	45.90	101647
Total For Check 101647						84.37	
Check 101648							
401-452.000-801.000-21	05/28/21	FLEIS & VANDENBRINK	PROFESSIONAL SERVICES - W. FAYETTE	58927	06/30/21	1,003.62	101648
Total For Check 101648						1,003.62	
Check 101649							
582-000.000-202.100	07/08/21	GAMBLE, WAYNE E	UB refund for account: 011471	07/08/2021	07/15/21	27.51	101649
Total For Check 101649						27.51	
Check 101650							
101-265.000-726.000	06/24/21	GELZER & SON INC	ZINC SAFETY HASP - 69 WESTWOOD ST	C424364	07/10/21	6.49	101650
101-265.000-930.000	06/30/21	GELZER & SON INC	BLOW GUN, END ADAPTER, PLUG - CITY	C425177	08/10/21	16.77	101650
101-301.000-730.000	07/01/21	GELZER & SON INC	DOUBLE CUT KEY	C425475	08/10/21	3.79	101650
101-336.000-726.000	07/03/21	GELZER & SON INC	TWO (2) POLY COTTON FLAGS	C425695	08/10/21	27.98	101650
101-441.000-726.000	06/25/21	GELZER & SON INC	VINEGAR, SPONGES, PAILS - DPS	B52434	07/10/21	39.54	101650
101-441.000-930.000	06/25/21	GELZER & SON INC	PAINT, DROP CLOTHES, TAPE - DPS	B52439	07/10/21	65.54	101650
101-756.000-726.000	07/02/21	GELZER & SON INC	PAINT - OWENS PARK PAVILLION	B53172	07/08/21	42.99	101650
582-175.000-726.000	06/23/21	GELZER & SON INC	WHITE WOOD ELONG SEAT	B52282	07/15/21	17.50	101650
582-544.000-726.800	06/25/21	GELZER & SON INC	2 PK 75W FLUOR TUBE	B52437	07/15/21	14.99	101650
590-175.000-726.000	06/23/21	GELZER & SON INC	WHITE WOOD ELONG SEAT	B52282	07/15/21	8.75	101650
591-175.000-726.000	06/23/21	GELZER & SON INC	WHITE WOOD ELONG SEAT	B52282	07/15/21	8.74	101650
591-545.000-930.000	06/14/21	GELZER & SON INC	CENTER PUNCH - WWTP	C422848	07/15/21	17.97	101650
Total For Check 101650						271.05	
Check 101651							
202-450.000-726.000	06/08/21	GERKEN MATERIAL, INC	SAND MIX - HOT MIX	187253	07/08/21	116.25	101651
203-450.000-726.000	06/08/21	GERKEN MATERIAL, INC	SAND MIX - HOT MIX	187253	07/08/21	385.95	101651
Total For Check 101651						502.20	
Check 101652							
101-295.000-930.000	06/25/21	GREENMARK EQUIPMENT	BELT FOR TRACTOR REPAIRS	P43718	07/10/21	87.28	101652
Total For Check 101652						87.28	
Check 101653							
101-265.000-726.000	06/21/21	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	6120	07/20/21	33.25	101653
101-295.000-726.000	06/21/21	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	6120	07/20/21	9.50	101653
101-441.000-726.000	06/21/21	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	6120	07/20/21	4.75	101653
582-543.000-726.000	06/30/21	HEFFERNAN SOFT WATER SERVICE	COOLER RENT	15602-6	07/25/21	12.00	101653
582-544.000-726.800	06/18/21	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	52600	07/15/21	7.20	101653
588-588.000-726.000	06/23/21	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	6161	07/22/21	15.75	101653
588-588.000-726.000	06/18/21	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	6111	07/17/21	14.25	101653
Total For Check 101653						96.70	
Check 101654							
582-000.000-202.100	07/08/21	HILLSDALE ASSEMBLY OF GOD	UB refund for account: 018230	07/08/2021	07/15/21	0.50	101654
582-000.000-202.100	07/08/21	HILLSDALE ASSEMBLY OF GOD	UB refund for account: 018230	07/08/2021	07/15/21	0.20	101654
582-000.000-202.100	07/08/21	HILLSDALE ASSEMBLY OF GOD	UB refund for account: 018230	07/08/2021	07/15/21	0.09	101654
582-000.000-202.100	07/08/21	HILLSDALE ASSEMBLY OF GOD	UB refund for account: 018230	07/08/2021	07/15/21	0.06	101654
582-000.000-202.100	07/08/21	HILLSDALE ASSEMBLY OF GOD	UB refund for account: 018230	07/08/2021	07/15/21	0.05	101654
582-000.000-202.100	07/08/21	HILLSDALE ASSEMBLY OF GOD	UB refund for account: 018230	07/08/2021	07/15/21	0.01	101654

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 101654							
582-000.000-202.100	07/08/21	HILLSDALE ASSEMBLY OF GOD	UB refund for account: 018230	07/08/2021	07/15/21	0.01	101654
590-000.000-202.100	07/08/21	HILLSDALE ASSEMBLY OF GOD	UB refund for account: 018230	07/08/2021	07/15/21	1.39	101654
591-000.000-202.100	07/08/21	HILLSDALE ASSEMBLY OF GOD	UB refund for account: 018230	07/08/2021	07/15/21	1.19	101654
Total For Check 101654						3.50	
Check 101655							
101-000.000-402.000	06/17/21	HILLSDALE CO TREASURER	BILLBACK	070820211201	07/08/21	4.49	101655
Total For Check 101655						4.49	
Check 101656							
101-265.000-930.000	06/09/21	HOME DEPOT	DPS TOOLS WINTER MAINT. TRUCKS & MA'	2020879	08/20/21	158.48	101656
101-441.000-726.000	06/09/21	HOME DEPOT	DPS TOOLS WINTER MAINT. TRUCKS & MA'	2020879	08/20/21	97.14	101656
202-500.000-726.000	06/09/21	HOME DEPOT	DPS TOOLS WINTER MAINT. TRUCKS & MA'	2020879	08/20/21	394.59	101656
Total For Check 101656						650.21	
Check 101657							
101-756.000-930.000	06/03/21	HOOP LAWN & SNOW, LLC	RPL IRRIGATION VALVE XONE 15 @ FOD	06032021FOD	07/08/21	775.00	101657
Total For Check 101657						775.00	
Check 101658							
202-490.000-726.000	06/25/21	HOWARD T MORIARTY COMPANY INC	SAFETY SIGNS & BARRICADES	22860	07/08/21	2,788.40	101658
203-490.000-726.000	06/25/21	HOWARD T MORIARTY COMPANY INC	SAFETY SIGNS & BARRICADES	22860	07/08/21	2,788.40	101658
Total For Check 101658						5,576.80	
Check 101659							
640-444.000-730.000	06/21/21	JACKSON TRUCK SERVICE INC	STROBE	PC001347861:01	07/08/21	90.82	101659
640-444.000-730.000	06/25/21	JACKSON TRUCK SERVICE INC	FILTERS FOR STOCK	PC001348042:01	07/08/21	22.86	101659
Total For Check 101659						113.68	
Check 101660							
208-000.000-653.001	05/24/21	JILLIAN PHILLIPS	MINORS SOFTBALL REFUND	5/24/2021	07/08/21	60.00	101660
Total For Check 101660						60.00	
Check 101661							
582-544.000-726.800	06/24/21	JONESVILLE LUMBER	EXT LDR	879664	07/15/21	269.99	101661
590-546.000-930.000	06/23/21	JONESVILLE LUMBER	PRESSURE TREATED WOOD/DECK SCREWS F	879570	07/15/21	157.78	101661
Total For Check 101661						427.77	
Check 101662							
208-000.000-692.000	05/25/21	JOYCE MCLAIN	PAVILION RENTAL REFUND	5/25/2021	05/25/21	75.00	101662
Total For Check 101662						75.00	
Check 101663							
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026460	07/08/2021	07/15/21	0.20	101663
590-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026460	07/08/2021	07/15/21	21.38	101663
590-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026460	07/08/2021	07/15/21	17.36	101663
591-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026460	07/08/2021	07/15/21	9.82	101663
591-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026460	07/08/2021	07/15/21	18.32	101663
Total For Check 101663						67.08	
Check 101664							
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026461	07/08/2021	07/15/21	55.83	101664
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026461	07/08/2021	07/15/21	23.33	101664
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026461	07/08/2021	07/15/21	3.26	101664
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026461	07/08/2021	07/15/21	1.22	101664

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 07/08/2021 - 07/08/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 101664							
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026461	07/08/2021	07/15/21	1.05	101664
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026461	07/08/2021	07/15/21	0.69	101664
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026461	07/08/2021	07/15/21	0.68	101664
Total For Check 101664						86.06	
Check 101665							
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026462	07/08/2021	07/15/21	53.76	101665
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026462	07/08/2021	07/15/21	19.87	101665
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026462	07/08/2021	07/15/21	3.02	101665
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026462	07/08/2021	07/15/21	1.17	101665
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026462	07/08/2021	07/15/21	0.88	101665
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026462	07/08/2021	07/15/21	0.66	101665
582-000.000-202.100	07/08/21	KAST, RICHARD WILLIAM	UB refund for account: 026462	07/08/2021	07/15/21	0.40	101665
Total For Check 101665						79.76	
Check 101666							
582-000.000-202.100	07/08/21	KRAMER, GABRIEL A	UB refund for account: 021320	07/08/2021	07/15/21	6.62	101666
582-000.000-202.100	07/08/21	KRAMER, GABRIEL A	UB refund for account: 021320	07/08/2021	07/15/21	2.00	101666
582-000.000-202.100	07/08/21	KRAMER, GABRIEL A	UB refund for account: 021320	07/08/2021	07/15/21	0.35	101666
582-000.000-202.100	07/08/21	KRAMER, GABRIEL A	UB refund for account: 021320	07/08/2021	07/15/21	0.18	101666
582-000.000-202.100	07/08/21	KRAMER, GABRIEL A	UB refund for account: 021320	07/08/2021	07/15/21	0.14	101666
582-000.000-202.100	07/08/21	KRAMER, GABRIEL A	UB refund for account: 021320	07/08/2021	07/15/21	0.02	101666
590-000.000-202.100	07/08/21	KRAMER, GABRIEL A	UB refund for account: 021320	07/08/2021	07/15/21	6.02	101666
590-000.000-202.100	07/08/21	KRAMER, GABRIEL A	UB refund for account: 021320	07/08/2021	07/15/21	10.88	101666
591-000.000-202.100	07/08/21	KRAMER, GABRIEL A	UB refund for account: 021320	07/08/2021	07/15/21	2.46	101666
591-000.000-202.100	07/08/21	KRAMER, GABRIEL A	UB refund for account: 021320	07/08/2021	07/15/21	2.33	101666
Total For Check 101666						31.00	
Check 101667							
101-441.000-726.000	06/30/21	KSS ENTERPRISES	CLEANER	1306012-1	07/08/21	43.32	101667
101-756.000-726.000	06/23/21	KSS ENTERPRISES	BOWL CLEANER, LINERS, CLEANER	1306012	07/08/21	264.20	101667
Total For Check 101667						307.52	
Check 101668							
633-000.000-111.000	06/24/21	KUHLMAN CORPORATION	C/B FRAMES & COVERS	268425	07/08/21	1,098.75	101668
633-000.000-111.000	06/24/21	KUHLMAN CORPORATION	C/B FRAMES & COVERS	268425	07/08/21	549.75	101668
633-000.000-111.000	06/24/21	KUHLMAN CORPORATION	C/B FRAMES & COVERS	268425	07/08/21	587.00	101668
633-000.000-111.000	06/24/21	KUHLMAN CORPORATION	C/B FRAMES & COVERS	268425	07/08/21	293.50	101668
633-000.000-111.000	06/24/21	KUHLMAN CORPORATION	C/B FRAMES & COVERS	268425	07/08/21	293.50	101668
633-000.000-111.000	06/24/21	KUHLMAN CORPORATION	C/B FRAMES & COVERS	268425	07/08/21	685.00	101668
633-000.000-111.000	06/24/21	KUHLMAN CORPORATION	C/B FRAMES & COVERS	268425	07/08/21	265.00	101668
633-000.000-111.000	06/24/21	KUHLMAN CORPORATION	C/B FRAMES & COVERS	268425	07/08/21	323.00	101668
633-233.000-801.000	06/24/21	KUHLMAN CORPORATION	C/B FRAMES & COVERS	268425	07/08/21	100.00	101668
Total For Check 101668						4,195.50	
Check 101669							
208-751.000-726.006	06/25/21	KUSTER'S DAIRY PRODUCTS	SPOONS, BOWLS, SLUSH BASE, ICE CREAM	167121	06/25/21	322.87	101669
208-751.000-726.006	06/09/21	KUSTER'S DAIRY PRODUCTS	CONCESSION SUPPLIES AND ICE CREAM	166041	06/23/21	272.08	101669
208-751.000-726.006	06/09/21	KUSTER'S DAIRY PRODUCTS	CONCESSION SUPPLIES AND ICE CREAM	166041	06/23/21	144.00	101669
Total For Check 101669						738.95	
Check 101670							
101-276.000-801.000	06/28/21	THOMAS ALLEN MCNAIR	PORTA JOHN RENTAL - JUNE 2021	1368	07/08/21	95.00	101670
101-756.000-801.000	06/28/21	THOMAS ALLEN MCNAIR	PORTA JOHN RENTAL - JUNE 2021	1368	07/08/21	1,610.00	101670

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Check 101670			Total For Check 101670			1,705.00	
Check 101671 274-301.000-726.000	06/30/21	LEXISNEXIS COPLOGIC SOLUTIONS	CITATION SUPPORT & MAINTENANCE/ONE	808159-20210630	08/08/21	3,752.40	101671
			Total For Check 101671			3,752.40	
Check 101672 244-174.000-801.000	06/01/21	LODZINSKI & ASSOCIATES, LLC	450 HIDDEN MEADOWS DR - LAND SURVEY	1651	07/15/21	550.00	101672
			Total For Check 101672			550.00	
Check 101673 101-174.000-860.000	07/01/21	KELLY LOPRESTO	MILEAGE FOR MEETING IN JACKSON	06/30/2021	07/15/21	35.84	101673
			Total For Check 101673			35.84	
Check 101674 208-751.000-812.000	06/29/21	MICHELLE LOREN	REIMBURSEMENT 2021 SUMMER SOFTBALL	6-29-2021	06/29/21	420.00	101674
			Total For Check 101674			420.00	
Check 101675 101-175.000-806.000 244-174.000-806.000	06/30/21 06/30/21	LOVINGER & THOMPSON, PC LOVINGER & THOMPSON, PC	LEGAL FEES LEGAL FEES - EDC	07012021 06302021	07/15/21 07/15/21	1,755.00 75.00	101675 101675
			Total For Check 101675			1,830.00	
Check 101676 101-295.000-726.000 208-751.000-726.006 640-444.000-801.000	07/01/21 06/10/21 06/30/21	MARKET HOUSE MARKET HOUSE MARKET HOUSE	CHIPS, PAPER TOWELS, CREAMER, CUPS, SANDY BEACH CONCESSIONS POP UPS SHIPPING - 2-WAY RADIOS - DPS	122179 121971 06302021	07/30/21 06/10/21 07/08/21	83.46 222.84 45.70	101676 101676 101676
			Total For Check 101676			352.00	
Check 101677 590-547.000-801.000 590-547.000-801.000	06/30/21 06/30/21	MERIT LABORATORIES MERIT LABORATORIES	BOB EVAN SAMPLES BOB EVANS SAMPLES	25494 25574	07/15/21 07/15/21	286.50 168.25	101677 101677
			Total For Check 101677			454.75	
Check 101678 101-253.000-964.000	06/30/21	MICHIGAN DEPARTMENT OF TREASURY	MSHDA	302010	07/08/21	58,373.00	101678
			Total For Check 101678			58,373.00	
Check 101679 633-000.000-111.000 633-000.000-111.000 633-000.000-111.000	06/21/21 06/21/21 06/21/21	MICHIGAN PIPE & VALVE MICHIGAN PIPE & VALVE MICHIGAN PIPE & VALVE	CONCRETE ADJUSTING RINGS CONCRETE ADJUSTING RINGS CONCRETE ADJUSTING RINGS	J027307 J027307 J027307	07/08/21 07/08/21 07/08/21	360.00 502.20 630.00	101679 101679 101679
			Total For Check 101679			1,492.20	
Check 101680 101-175.000-806.000	06/18/21	MIKA MEYERS BECKETT & JONES PLLC	POAM NEGOTIATIONS 2021 MATTER #59592	660275	07/08/21	230.00	101680
			Total For Check 101680			230.00	
Check 101681 409-756.000-801.000	07/01/21	GINGER MOORE	CONCERT IN THE PARK PERFORMANCE	07.01.2021	07/20/21	400.00	101681
			Total For Check 101681			400.00	
Check 101682 582-000.000-202.100 582-000.000-202.100 582-000.000-202.100	07/08/21 07/08/21 07/08/21	PAGE, BRITTANY L PAGE, BRITTANY L PAGE, BRITTANY L	UB refund for account: 010613 UB refund for account: 010613 UB refund for account: 010613	07/08/2021 07/08/2021 07/08/2021	07/15/21 07/15/21 07/15/21	0.64 0.57 0.54	101682 101682 101682

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 101682							
582-000.000-202.100	07/08/21	PAGE, BRITTANY L	UB refund for account: 010613	07/08/2021	07/15/21	0.15	101682
582-000.000-202.100	07/08/21	PAGE, BRITTANY L	UB refund for account: 010613	07/08/2021	07/15/21	7.22	101682
582-000.000-202.100	07/08/21	PAGE, BRITTANY L	UB refund for account: 010613	07/08/2021	07/15/21	6.91	101682
590-000.000-202.100	07/08/21	PAGE, BRITTANY L	UB refund for account: 010613	07/08/2021	07/15/21	9.85	101682
590-000.000-202.100	07/08/21	PAGE, BRITTANY L	UB refund for account: 010613	07/08/2021	07/15/21	5.54	101682
591-000.000-202.100	07/08/21	PAGE, BRITTANY L	UB refund for account: 010613	07/08/2021	07/15/21	3.14	101682
591-000.000-202.100	07/08/21	PAGE, BRITTANY L	UB refund for account: 010613	07/08/2021	07/15/21	8.44	101682
Total For Check 101682						43.00	
Check 101683							
582-000.000-202.100	07/08/21	PARKER, AMANDA L	UB refund for account: 026620	07/08/2021	07/15/21	17.00	101683
Total For Check 101683						17.00	
Check 101684							
640-444.000-801.301	06/19/21	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-3 (20 EXPLORER)	67248	07/08/21	37.00	101684
Total For Check 101684						37.00	
Check 101685							
101-336.000-730.000	06/24/21	PERFORMANCE AUTOMOTIVE	PHILLIPS SEALED BEAM/ENGINE 342	10284-1369950	07/08/21	12.69	101685
101-336.000-730.000	06/30/21	PERFORMANCE AUTOMOTIVE	COMMAND HD ANTI-FREEZE/ENGINE 332	10284-1370606	07/08/21	25.39	101685
101-336.000-730.000	06/30/21	PERFORMANCE AUTOMOTIVE	PIGTAIL GROTE/DIELECTRIC TUNE-UP GR	10284-1370636	07/08/21	6.96	101685
101-336.000-730.000	06/30/21	PERFORMANCE AUTOMOTIVE	HEAT SHRINK 3/16 X 6 - ENGINE 333	10284-1370637	07/08/21	1.12	101685
101-441.000-726.000	07/02/21	PERFORMANCE AUTOMOTIVE	GRAY PRIMER & GLOSS BLACK PAINT - I	10284-1370966	07/08/21	18.68	101685
582-544.000-726.800	06/23/21	PERFORMANCE AUTOMOTIVE	OIL DRY	10284-1369783	07/15/21	18.58	101685
640-444.000-730.000	06/22/21	PERFORMANCE AUTOMOTIVE	OE STANDARD PLUGS	10284-1369505	07/08/21	5.36	101685
640-444.000-730.000	06/28/21	PERFORMANCE AUTOMOTIVE	FITTINGS	10284-1370159	07/08/21	20.98	101685
640-444.000-730.000	06/25/21	PERFORMANCE AUTOMOTIVE	12 V BATTERIES - TRUCK #22	10284-1370029	07/08/21	255.98	101685
640-444.000-730.000	06/29/21	PERFORMANCE AUTOMOTIVE	MASTER CYLINDER & BELT - TRUCK #22	10284-1370389	07/08/21	71.86	101685
640-444.000-730.000	06/29/21	PERFORMANCE AUTOMOTIVE	MICRO-V BELT, MASTER CYLINDER - TRU	10284-1370369	07/08/21	115.86	101685
640-444.000-730.000	06/30/21	PERFORMANCE AUTOMOTIVE	OIL & AIR FILTER - STOCK	10284-1370583	07/08/21	34.52	101685
Total For Check 101685						587.98	
Check 101686							
711-000.000-642.100	05/24/21	PETERS, LYNDA M	REFUND OVER PAYMENT GRAVE AT LAKEVI	05242021	07/08/21	1,000.00	101686
Total For Check 101686						1,000.00	
Check 101687							
101-400.000-810.000	05/31/21	PLANNING & ZONING CENTER, INC.	PLANNING & ZONING NEWS	PZN-2021	07/15/21	93.00	101687
Total For Check 101687						93.00	
Check 101688							
101-265.000-801.000	06/24/21	PM DOORS, LLC	RPL WHITE FASCIA - SANDY BEACH FROM	2754	07/08/21	530.00	101688
101-756.000-801.000	06/24/21	PM DOORS, LLC	RPL WHITE FASCIA - SANDY BEACH FROM	2754	07/08/21	100.00	101688
Total For Check 101688						630.00	
Check 101689							
582-000.000-110.000	06/16/21	POWERLINE SUPPLY	INVENTORY	56572149	07/15/21	349.80	101689
Total For Check 101689						349.80	
Check 101690							
640-444.000-801.000	06/30/21	PURITY CYLINDER GASES, INC.	GAS CYLINDER RENTAL	01232304	07/08/21	53.85	101690
Total For Check 101690						53.85	
Check 101691							
265-301.000-726.000	05/10/21	RAMCO RUGGED PORTABLES, INC.	SEMI RUGGED LAPTOPS, VEHICLE MOUNTS	4262690	05/13/21	3,228.18	101691

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Check 101691							
265-301.000-726.000	05/10/21	RAMCO RUGGED PORTABLES, INC.	SEMI RUGGED LAPTOPS, VEHICLE MOUNTS	4262690	05/13/21	610.44	101691
265-301.000-726.000	05/10/21	RAMCO RUGGED PORTABLES, INC.	SEMI RUGGED LAPTOPS, VEHICLE MOUNTS	4262690	05/13/21	195.30	101691
Total For Check 101691						4,033.92	
Check 101692							
101-265.000-801.000	06/23/21	RE-LOCK LOCKSMITHING	RE-KEY FOD / KEYS FOR SQUAD ROOM	06232021	07/08/21	160.00	101692
101-756.000-801.000	06/23/21	RE-LOCK LOCKSMITHING	RE-KEY FOD / KEYS FOR SQUAD ROOM	06232021	07/08/21	160.00	101692
Total For Check 101692						320.00	
Check 101693							
582-000.000-202.100	07/08/21	RUMPH, CIARRA L	UB refund for account: 025006	07/08/2021	07/15/21	82.63	101693
582-000.000-202.100	07/08/21	RUMPH, CIARRA L	UB refund for account: 025006	07/08/2021	07/15/21	30.75	101693
582-000.000-202.100	07/08/21	RUMPH, CIARRA L	UB refund for account: 025006	07/08/2021	07/15/21	4.60	101693
582-000.000-202.100	07/08/21	RUMPH, CIARRA L	UB refund for account: 025006	07/08/2021	07/15/21	2.73	101693
582-000.000-202.100	07/08/21	RUMPH, CIARRA L	UB refund for account: 025006	07/08/2021	07/15/21	2.28	101693
582-000.000-202.100	07/08/21	RUMPH, CIARRA L	UB refund for account: 025006	07/08/2021	07/15/21	1.83	101693
582-000.000-202.100	07/08/21	RUMPH, CIARRA L	UB refund for account: 025006	07/08/2021	07/15/21	0.18	101693
Total For Check 101693						125.00	
Check 101694							
633-000.000-111.000	06/30/21	RWS & ASSOCIATES, LLC	CRACK FILL MATERIAL	6537	07/08/21	13,699.95	101694
633-000.000-111.000	06/30/21	RWS & ASSOCIATES, LLC	CRACK FILL MATERIAL	6537	07/08/21	0.05	101694
Total For Check 101694						13,700.00	
Check 101695							
582-000.000-202.100	07/08/21	SANBORN, DIANNA L	UB refund for account: 019721	07/08/2021	07/15/21	25.36	101695
582-000.000-202.100	07/08/21	SANBORN, DIANNA L	UB refund for account: 019721	07/08/2021	07/15/21	4.05	101695
582-000.000-202.100	07/08/21	SANBORN, DIANNA L	UB refund for account: 019721	07/08/2021	07/15/21	1.20	101695
582-000.000-202.100	07/08/21	SANBORN, DIANNA L	UB refund for account: 019721	07/08/2021	07/15/21	0.55	101695
582-000.000-202.100	07/08/21	SANBORN, DIANNA L	UB refund for account: 019721	07/08/2021	07/15/21	0.48	101695
582-000.000-202.100	07/08/21	SANBORN, DIANNA L	UB refund for account: 019721	07/08/2021	07/15/21	0.36	101695
Total For Check 101695						32.00	
Check 101696							
582-000.000-202.100	07/08/21	SAWYER, RICHARD N	UB refund for account: 022911	07/08/2021	07/15/21	126.80	101696
582-000.000-202.100	07/08/21	SAWYER, RICHARD N	UB refund for account: 022911	07/08/2021	07/15/21	40.96	101696
582-000.000-202.100	07/08/21	SAWYER, RICHARD N	UB refund for account: 022911	07/08/2021	07/15/21	6.80	101696
582-000.000-202.100	07/08/21	SAWYER, RICHARD N	UB refund for account: 022911	07/08/2021	07/15/21	3.64	101696
582-000.000-202.100	07/08/21	SAWYER, RICHARD N	UB refund for account: 022911	07/08/2021	07/15/21	2.77	101696
582-000.000-202.100	07/08/21	SAWYER, RICHARD N	UB refund for account: 022911	07/08/2021	07/15/21	2.19	101696
582-000.000-202.100	07/08/21	SAWYER, RICHARD N	UB refund for account: 022911	07/08/2021	07/15/21	0.09	101696
Total For Check 101696						183.25	
Check 101697							
591-544.000-930.000	06/30/21	SLC METER LLC	5/8 X 3/4 SERIES 43 M STYLE INSETTE	258596	07/15/21	1,353.30	101697
Total For Check 101697						1,353.30	
Check 101698							
101-175.000-801.000	06/30/21	SONIT SYSTEMS, LLC	NET ADMIN SERVICES JUNE 2021	64263	07/12/21	351.75	101698
582-175.000-801.200	06/30/21	SONIT SYSTEMS, LLC	NET ADMIN SERVICES JUNE 2021	64263	07/12/21	703.50	101698
590-175.000-801.200	06/30/21	SONIT SYSTEMS, LLC	NET ADMIN SERVICES JUNE 2021	64263	07/12/21	351.75	101698
591-175.000-801.200	06/30/21	SONIT SYSTEMS, LLC	NET ADMIN SERVICES JUNE 2021	64263	07/12/21	351.75	101698
Total For Check 101698						1,758.75	
Check 101699							

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Check 101699 582-544.000-726.800	06/14/21	SPRATT'S	BAR/CHAIN	165733	07/15/21	81.99	101699
			Total For Check 101699			81.99	
Check 101700 582-544.000-801.000	06/14/21	SSEO	SERVICES RENDERED MAY 2,2021 TO JUN.	2115139	07/15/21	556.00	101700
			Total For Check 101700			556.00	
Check 101701 588-588.000-955.000	05/19/21	STATE OF MICHIGAN	2018 5311 OPERATING FUNDS	2017-0063/P5	05/27/21	262.00	101701
			Total For Check 101701			262.00	
Check 101702 640-444.000-730.000 640-444.000-801.301	06/18/21 06/28/21	STILLWELL FORD MERCURY, INC STILLWELL FORD MERCURY, INC	SEAL ASSY - BPU TRUCK #39-15 REPLACED ENGINE MOUNT - UNIT 2-2 (1	181465 643776	07/08/21 07/08/21	19.63 348.83	101702 101702
			Total For Check 101702			368.46	
Check 101703 208-751.000-726.006 409-756.000-726.000 409-756.000-726.000	06/11/21 06/02/21 06/17/21	STOCKHOUSE CORPORATION STOCKHOUSE CORPORATION STOCKHOUSE CORPORATION	SANDY BEACH DAY AND SEASON PASSES PLAQUE FOR MEMORIAL BENCH CONCERT SERIES GATE SIGN	194215 194189 194253	06/11/21 07/01/21 07/16/21	628.90 138.99 90.00	101703 101703 101703
			Total For Check 101703			857.89	
Check 101704 582-000.000-202.100 582-000.000-202.100 582-000.000-202.100 582-000.000-202.100 582-000.000-202.100 582-000.000-202.100 590-000.000-202.100 590-000.000-202.100 591-000.000-202.100 591-000.000-202.100	07/08/21 07/08/21 07/08/21 07/08/21 07/08/21 07/08/21 07/08/21 07/08/21 07/08/21 07/08/21 07/08/21	SUDDS, PATRICIA SUDDS, PATRICIA SUDDS, PATRICIA SUDDS, PATRICIA SUDDS, PATRICIA SUDDS, PATRICIA SUDDS, PATRICIA SUDDS, PATRICIA SUDDS, PATRICIA SUDDS, PATRICIA	UB refund for account: 021621 UB refund for account: 021621 UB refund for account: 021621 UB refund for account: 021621 UB refund for account: 021621 UB refund for account: 021621 UB refund for account: 021621 UB refund for account: 021621 UB refund for account: 021621 UB refund for account: 021621	07/08/2021 07/08/2021 07/08/2021 07/08/2021 07/08/2021 07/08/2021 07/08/2021 07/08/2021 07/08/2021 07/08/2021	07/15/21 07/15/21 07/15/21 07/15/21 07/15/21 07/15/21 07/15/21 07/15/21 07/15/21 07/15/21	35.00 1.69 0.76 0.57 0.48 0.09 8.84 8.40 7.58 4.75	101704 101704 101704 101704 101704 101704 101704 101704 101704 101704
			Total For Check 101704			68.16	
Check 101705 582-000.000-202.100	07/08/21	TAIPALUS, JOHN B	UB refund for account: 010197	07/08/2021	07/15/21	59.16	101705
			Total For Check 101705			59.16	
Check 101706 101-301.000-801.000	07/01/21	TRANSUNION RISK AND ALTERNATIVE	ONLINE INVESTIGATIVE SYSTEM BILLING	807352	08/01/21	75.00	101706
			Total For Check 101706			75.00	
Check 101707 101-441.000-955.441 640-444.000-726.000 640-444.000-730.000	06/20/21 06/20/21 06/20/21	TSC STORES TSC STORES TSC STORES	2 CYCLE OIL, SAFETY GAS CANS, GARY' 2 CYCLE OIL, SAFETY GAS CANS, GARY' 2 CYCLE OIL, SAFETY GAS CANS, GARY'	300623720 300623720 300623720	07/08/21 07/08/21 07/08/21	249.92 95.98 54.86	101707 101707 101707
			Total For Check 101707			400.76	
Check 101708 582-544.000-930.000	06/28/21	TUCKER'S SALES AND SERVICE INC	WELL REPAIR	41218	07/15/21	1,899.62	101708
			Total For Check 101708			1,899.62	
Check 101709 101-265.000-801.000	06/28/21	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	1620005003	07/28/21	15.51	101709

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Check 101709							
101-265.000-801.000	06/21/21	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	1620004440	07/21/21	15.51	101709
101-265.000-801.000	07/02/21	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	1620005539	08/04/21	15.51	101709
101-441.000-742.000	06/28/21	UNIFIRST CORP	RUGS/ UNIFORMS - DPS	1620005002	07/08/21	32.93	101709
101-441.000-742.000	07/02/21	UNIFIRST CORP	RUGS & UNIFORMS - DPS	1620005538	07/08/21	32.93	101709
101-441.000-801.000	06/28/21	UNIFIRST CORP	RUGS/ UNIFORMS - DPS	1620005002	07/08/21	28.34	101709
101-441.000-801.000	07/02/21	UNIFIRST CORP	RUGS & UNIFORMS - DPS	1620005538	07/08/21	28.34	101709
588-588.000-801.000	06/21/21	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	1620004442	07/21/21	26.20	101709
640-444.000-742.000	06/28/21	UNIFIRST CORP	RUGS/ UNIFORMS - DPS	1620005002	07/08/21	13.14	101709
640-444.000-742.000	07/02/21	UNIFIRST CORP	RUGS & UNIFORMS - DPS	1620005538	07/08/21	13.14	101709
640-444.000-801.000	06/28/21	UNIFIRST CORP	RUGS/ UNIFORMS - DPS	1620005002	07/08/21	19.82	101709
640-444.000-801.000	07/02/21	UNIFIRST CORP	RUGS & UNIFORMS - DPS	1620005538	07/08/21	19.82	101709
Total For Check 101709						261.19	
Check 101710							
591-545.000-727.200	06/17/21	UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5% LIQUICHLOR	49233289	07/15/21	1,255.50	101710
Total For Check 101710						1,255.50	
Check 101711							
582-544.000-930.546	06/17/21	UTILITIES INSTRUMENTATION SERV	INVESTIGATE FEEDER 14/DISASSEMBLED	530363867	07/15/21	1,549.19	101711
Total For Check 101711						1,549.19	
Check 101712							
582-544.000-801.000	07/01/21	MILSOFT	7-1-2021 MILSOFT DISPATCH SUPPORT	20213301	07/12/21	666.67	101712
582-544.000-801.000	07/01/21	MILSOFT	7-1-2021 MILSOFT IVR SUPPORT	20213514	07/12/21	254.91	101712
590-546.000-801.000	07/01/21	MILSOFT	7-1-2021 MILSOFT IVR SUPPORT	20213514	07/12/21	127.46	101712
591-175.000-801.000	07/01/21	MILSOFT	7-1-2021 MILSOFT IVR SUPPORT	20213514	07/12/21	127.44	101712
Total For Check 101712						1,176.48	
Check 101713							
582-000.000-202.100	07/08/21	VAUGHN, MICHAEL D	UB refund for account: 014777	07/08/2021	07/15/21	83.91	101713
582-000.000-202.100	07/08/21	VAUGHN, MICHAEL D	UB refund for account: 014777	07/08/2021	07/15/21	4.15	101713
582-000.000-202.100	07/08/21	VAUGHN, MICHAEL D	UB refund for account: 014777	07/08/2021	07/15/21	1.84	101713
582-000.000-202.100	07/08/21	VAUGHN, MICHAEL D	UB refund for account: 014777	07/08/2021	07/15/21	1.73	101713
582-000.000-202.100	07/08/21	VAUGHN, MICHAEL D	UB refund for account: 014777	07/08/2021	07/15/21	1.61	101713
Total For Check 101713						93.24	
Check 101714							
101-301.000-726.000	07/01/21	WALMART COMMUNITY	KEYBOARD (DISPATCH)	09050	07/08/21	48.60	101714
208-751.000-726.006	06/10/21	WALMART COMMUNITY	GATORADE, TEA, WATER, PENS, CALCULA'	104200314	06/10/21	174.12	101714
Total For Check 101714						222.72	
Check 101715							
101-295.000-740.000	06/30/21	WATKINS OIL COMPANY	JUNE 2021 FLEET FUEL -	06302021	07/08/21	82.61	101715
101-336.000-740.000	06/30/21	WATKINS OIL COMPANY	JUNE 2021 FLEET FUEL -	06302021	07/08/21	601.55	101715
582-544.000-740.000	06/30/21	WATKINS OIL COMPANY	FUEL AND LUBRICANTS	2118101	07/15/21	2,151.59	101715
588-588.000-740.000	06/30/21	WATKINS OIL COMPANY	JUNE 2021 FLEET FUEL -	06302021	07/08/21	1,713.93	101715
590-547.000-740.000	06/30/21	WATKINS OIL COMPANY	FUEL AND LUBRICANTS	2118101	07/15/21	728.42	101715
591-544.000-740.000	06/30/21	WATKINS OIL COMPANY	FUEL AND LUBRICANTS	2118101	07/15/21	679.07	101715
640-444.000-740.000	06/30/21	WATKINS OIL COMPANY	JUNE 2021 FLEET FUEL -	06302021	07/08/21	3,177.19	101715
640-444.000-740.301	06/30/21	WATKINS OIL COMPANY	JUNE 2021 FLEET FUEL -	06302021	07/08/21	2,376.54	101715
Total For Check 101715						11,510.90	
Check 101716							
582-000.000-202.100	04/01/21	WATSON, CHEYENNE M	UB refund for account: 023300	04/01/2021	04/08/21	74.09	101716
582-000.000-202.100	04/01/21	WATSON, CHEYENNE M	UB refund for account: 023300	04/01/2021	04/08/21	31.11	101716

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Check 101716							
582-000.000-202.100	04/01/21	WATSON, CHEYENNE M	UB refund for account: 023300	04/01/2021	04/08/21	4.35	101716
582-000.000-202.100	04/01/21	WATSON, CHEYENNE M	UB refund for account: 023300	04/01/2021	04/08/21	2.75	101716
582-000.000-202.100	04/01/21	WATSON, CHEYENNE M	UB refund for account: 023300	04/01/2021	04/08/21	2.03	101716
582-000.000-202.100	04/01/21	WATSON, CHEYENNE M	UB refund for account: 023300	04/01/2021	04/08/21	2.03	101716
582-000.000-202.100	04/01/21	WATSON, CHEYENNE M	UB refund for account: 023300	04/01/2021	04/08/21	1.64	101716
Total For Check 101716						118.00	
Check 101717							
101-441.000-726.000	07/01/21	WHITE'S WELDING SERVICE	PLATE STEEL, ICE MACHINE STAND	86460	07/08/21	22.00	101717
101-441.000-726.000	07/01/21	WHITE'S WELDING SERVICE	ANGLE & FLAT STEEL - ICE MACHINE ST.	86345	07/08/21	30.00	101717
Total For Check 101717						52.00	
Check 101718							
582-000.000-123.000	07/01/21	WONDERWARE NORTH	ANNUAL WONDERWARE SCADA SOFTWARE SE:	112093-1	07/12/21	4,423.50	101718
590-000.000-123.000	07/01/21	WONDERWARE NORTH	ANNUAL WONDERWARE SCADA SOFTWARE SE:	112093-1	07/12/21	2,211.75	101718
591-000.000-123.000	07/01/21	WONDERWARE NORTH	ANNUAL WONDERWARE SCADA SOFTWARE SE:	112093-1	07/12/21	2,211.75	101718
Total For Check 101718						8,847.00	
Check 55							
101-000.000-228.003	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	15,573.18	55
101-172.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	1,884.21	55
101-174.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	444.91	55
101-209.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	709.12	55
101-215.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	406.73	55
101-253.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	77.00	55
101-301.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	19,736.68	55
101-336.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	4,088.49	55
101-400.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	490.50	55
101-441.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	1,141.29	55
208-751.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	546.46	55
582-175.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	12,010.59	55
588-588.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	408.35	55
590-175.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	4,581.83	55
591-175.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	3,528.58	55
640-444.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	431.84	55
699-441.000-716.000	06/30/21	MERS	RETIREMENT CONTRIBUTIONS - 300101	00120846-15	07/20/21	409.15	55
Total For Check 55						66,468.91	
Check 558							
101-209.000-801.000	06/10/21	CARD SERVICES CENTER	MISCELLANEOUS TRANSACTION	07082021	07/08/21	7.00	558
101-215.000-734.000	06/10/21	CARD SERVICES CENTER	MISCELLANEOUS TRANSACTION	07082021	07/08/21	275.00	558
208-751.000-726.006	06/10/21	CARD SERVICES CENTER	MISCELLANEOUS TRANSACTION	07082021	07/08/21	20.00	558
208-751.000-726.006	06/10/21	CARD SERVICES CENTER	MISCELLANEOUS TRANSACTION	07082021	07/08/21	116.19	558
640-444.000-726.000	06/10/21	CARD SERVICES CENTER	MISCELLANEOUS TRANSACTION	07082021	07/08/21	139.62	558
Total For Check 558						557.81	
Check 559							
101-215.000-734.000	05/25/21	CARD SERVICES CENTER	ASSESSING - CERTIFIED MAIL 5 PIECES	327,715,483	06/16/21	14.00	559
101-215.000-734.000	05/25/21	CARD SERVICES CENTER	ASSESSING - CERTIFIED MAIL 5 PIECES	327,715,483	06/16/21	14.00	559
101-301.000-726.000	05/17/21	CARD SERVICES CENTER	POSTAGE/EVIDENCE MAILED (DETECTIVE	1275	05/27/21	4.80	559
101-301.000-726.000	05/20/21	CARD SERVICES CENTER	POSTAGE/EVIDENCE MAILED (DETECTIVE	1305	05/27/21	4.80	559
101-301.000-726.000	05/24/21	CARD SERVICES CENTER	POSTAGE/EVIDENCE MAILED (DETECTIVE	1682	05/27/21	4.80	559
101-301.000-726.000	05/11/21	CARD SERVICES CENTER	2 1/2 X 4 1/4 WHITE COMMERCIAL ENVE:	4022179-027036	05/27/21	15.88	559
101-301.000-726.000	05/26/21	CARD SERVICES CENTER	POSTAGE EVIDENCE MAILED (DETECTIVE	1694	05/27/21	5.50	559

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 559							
101-301.000-726.000	05/28/21	CARD SERVICES CENTER	POLAROID CLEANING KIT, ZEBRA CLEANI	CC6440959	06/30/21	140.00	559
101-336.000-726.000	05/18/21	CARD SERVICES CENTER	MSA CONFIDENCE PLUS CLEANER FOR SCB.	000084579	05/27/21	93.67	559
208-751.000-726.006	06/05/21	CARD SERVICES CENTER	SANDY BEACH CONCESSIONS - GOLDFISH	00549C	07/22/21	35.52	559
271-790.000-982.000	05/26/21	CARD SERVICES CENTER	BOOKS	20210526	06/07/21	177.75	559
271-790.000-982.000	05/06/21	CARD SERVICES CENTER	BOOKS	20210506	05/11/21	324.31	559
582-175.000-726.000	05/25/21	CARD SERVICES CENTER	MSCPA MEETING LUNCH	05/25/21	06/30/21	44.94	559
582-175.000-861.000	06/22/21	CARD SERVICES CENTER	HOTEL RESERVATIONS FOR SEMINAR	00118Z	06/30/21	502.83	559
582-175.000-861.000	06/06/21	CARD SERVICES CENTER	LINEMAN SCHOOL HOTEL EXPENSES	R3D78B	06/30/21	409.50	559
591-544.000-861.000	05/12/21	CARD SERVICES CENTER	STATE EGLE EVENTS	01265Z	06/30/21	60.00	559
591-544.000-861.000	06/07/21	CARD SERVICES CENTER	PUMP & MOTOR MAINTENANCE ONLINE COU	06-07-2021	06/30/21	215.00	559
Total For Check 559						2,067.30	
Check 562							
101-265.000-920.000	06/04/21	MICH GAS UTILITIES	NATURAL GAS UTILITY - MITCHELL BLDG	3733409427	06/28/21	88.65	562
101-265.000-920.000	06/04/21	MICH GAS UTILITIES	NATURAL GAS UTILITY - CITY HALL	3734653461	06/28/21	152.32	562
101-336.000-920.000	06/04/21	MICH GAS UTILITIES	NATURAL GAS UTILITY - FIRE STATION	3733213918	06/28/21	104.20	562
271-790.000-920.000	06/07/21	MICH GAS UTILITIES	NATURAL GAS UTILITY - MITCHELL PUBL	3735858038	06/28/21	97.27	562
582-543.000-920.400	06/14/21	MICH GAS UTILITIES	NATURAL GAS UTILITY	3745412514	07/15/21	1,054.35	562
588-588.000-920.000	06/16/21	MICH GAS UTILITIES	NATURAL GAS UTILITY - DART	3748446323	06/28/21	45.93	562
640-444.000-920.000	06/09/21	MICH GAS UTILITIES	NATURAL GAS UTILITY - DPS	3739298522	06/28/21	76.22	562
Total For Check 562						1,618.94	
Check 563							
208-000.000-265.000	06/30/21	STATE OF MICHIGAN	SALES TAX JUNE 2021	06.30.2021	07/09/21	82.05	563
481-000.000-265.000	06/30/21	STATE OF MICHIGAN	SALES TAX JUNE 2021	06.30.2021	07/09/21	447.56	563
582-000.000-265.000	06/30/21	STATE OF MICHIGAN	SALES TAX JUNE 2021	06.30.2021	07/09/21	32,671.76	563
582-000.000-693.000	06/30/21	STATE OF MICHIGAN	SALES TAX JUNE 2021	06.30.2021	07/09/21	(204.97)	563
Total For Check 563						32,996.40	
Check 564							
101-172.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	16.24	564
101-172.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	38.47	564
101-173.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	16.24	564
101-173.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	28.85	564
101-174.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	16.24	564
101-174.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	16.00	564
101-209.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	32.48	564
101-209.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	47.26	564
101-215.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	16.24	564
101-215.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	16.53	564
101-219.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	32.48	564
101-219.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	60.11	564
101-295.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	16.24	564
101-295.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	16.49	564
101-301.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	276.08	564
101-301.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	362.84	564
101-336.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	64.96	564
101-336.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	80.67	564
101-400.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	16.24	564
101-400.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	19.23	564
101-441.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	162.40	564
101-441.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	187.55	564
101-447.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	16.24	564
101-447.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	38.47	564

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Check 564							
208-751.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	16.24	564
208-751.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	23.46	564
271-790.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	10.56	564
271-790.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	24.04	564
582-175.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - BPU	07.01.2021	07/01/21	235.48	564
582-175.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - BPU	07.01.2021	07/01/21	383.11	564
588-588.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	81.20	564
588-588.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	80.22	564
590-175.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	8.12	564
590-175.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - BPU	07.01.2021	07/01/21	85.26	564
590-175.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	7.90	564
590-175.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - BPU	07.01.2021	07/01/21	121.75	564
591-175.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	8.12	564
591-175.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - BPU	07.01.2021	07/01/21	85.26	564
591-175.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	7.90	564
591-175.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - BPU	07.01.2021	07/01/21	121.74	564
640-444.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	16.24	564
640-444.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	19.70	564
699-441.000-715.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	16.24	564
699-441.000-721.000	06/20/21	SUN LIFE ASSURANCE COMPANY	INSURANCE CLIENT 020894 - CITY	07.01.2021	07/01/21	18.29	564
Total For Check 564						2,965.38	

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			128,998.86	
			Fund 202 MAJOR ST./TRUNKLINE FUND			4,519.54	
			Fund 203 LOCAL ST. FUND			3,654.05	
			Fund 208 RECREATION FUND			3,159.73	
			Fund 244 ECONOMIC DEVELOPMENT CORP FU			1,025.00	
			Fund 247 TAX INCREMENT FINANCE ATH.			10,000.00	
			Fund 265 DRUG FORFEITURE/GRANT FUND			4,033.92	
			Fund 271 LIBRARY FUND			1,803.75	
			Fund 274 POLICE - OWI ENFORCEMENT			3,752.40	
			Fund 401 CAPITAL IMPROVEMENT FUND			1,012.61	
			Fund 409 STOCK'S PARK			628.99	
			Fund 481 AIRPORT IMPROVEMENT FUND			447.56	
			Fund 582 ELECTRIC FUND			68,043.32	
			Fund 588 DIAL A RIDE			3,878.53	
			Fund 590 SEWER FUND			12,076.86	
			Fund 591 WATER FUND			13,351.80	
			Fund 633 PUBLIC SERVICES INV. FUND			19,998.70	
			Fund 640 REVOLVING MOBILE EQUIP. FUND			7,765.49	
			Fund 699 DPS LEAVE AND BENEFITS FUND			443.68	
			Fund 711 CEMETERY PERPETUAL CARE FUND			1,000.00	
Total For All Funds:						289,594.79	

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: May 17, 2021

TIME: 6:30 PM

PRESENT

COUNCIL: Bruce Sharp, Ray Briner and Tony Vear

STAFF: David Mackie City Manager, Joseph Mangan Finance Director, and Scott Hepner Police and Fire Chief.

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Check 101230 Election workers are paid at a \$10 per hour rate.

Check 101238 The Aquatic Weed Control is EPA compliant and fish friendly.

Check 101263 Work done throughout the city removing trees and stumps.

Check 101272 Work done for BPU.

Check 101278 Reimbursement for a sewer main backup into a residence. Cleaning

Check 101282 Refund for before Covid Bronze Plaque.

Check 101293 Shipping charges for trees the city has planted.

Check 101297 Liquor Licence for the Dawn Theater.

Check 101306 Voided out duplicate check issued.

Check 101309 1000 Gallon Fire Truck.

Check 101314 Specialized Gear for Electric Line Workers.

Check 101331 TIFA Matching Grant that has a \$10,000 limit for Downtown Business Remodels.

Check 101339 Filters used for water purification.

Check 101340 Rate Studies for the 3 Departments at the BPU.

Check 532 Monthly and it includes 3 Payrolls.

Motion by Briner and seconded by Vear. Passed 3-0

PUBLIC COMMENT: None

Motion by Vear and seconded by Briner to adjourn. Passed 3-0

ADJOURNMENT: 6:48PM

Next Meeting

June 1, 2021

5:15PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: June 1, 2021

TIME: 5:15 PM

PRESENT

COUNCIL: Bruce Sharp and Tony Vear

STAFF: Joseph Mangan Finance Director and Scott Hepner Police and Fire Chief.

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Check 101350 Batteries needed for the SCBA (Self Contained Breathing Apparatus).

Check 101354 For Chris MacArthur to attend the APPA (American Public Power Association).

Check 101370 Need to be replaced about every 15 months.

Check 101377 For Ballots and Advertisements.

Check 101378 For the College and the EDC.

Check 101384 Taser training for officer.

Check 101403 Tuition Expense for 2 Officers to attend Hostage Negotiation Training Classes.

Check 101417 For 10 Wayfinding Signs.

Check 101421 The BPU is doing their Power Line Tree clearing all at once as opposed to the past, of breaking it up multiple times throughout the year.

Check 50 The Health Insurance the City offers to their employees can not exceed 80% of the cost requiring the Employees to pay the other 20%.

Motion by Vear and seconded by Bruce. Passed 2-0

PUBLIC COMMENT: None

Motion by Bruce and seconded by Vear to adjourn. Passed 2-0

ADJOURNMENT: 5:41PM

Next Meeting

June 14, 2021

5:15PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: June 14, 2021

TIME: 5:15 PM

PRESENT

COUNCIL: Bruce Sharp, Ray Briner and Tony Vear

STAFF: David Mackie City Manager and Chris MacArthur BPU Director

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Check 101428 For Financials.

Check 101435 Mowing Contracts with the largest being for Owens Memorial Park.

Check 101446 4 Vests for 4 Officers. Keeping our officers safe.

Check 101460 Monthly Draw (Number 16) still on Budget.

Check 101473 The City shared the Election costs with the Schools, but paid for this meal.

Check 101484 Locally known as WCSR.

Check 101490 These Legal fees were for Union Negotiations.

Check 101522 Replaces a computer that was 20 years old. Controls the Water distribution.

Check 101531 A COOP that the Library belongs to.

Check 101533 Ten Crews in town to do a year's worth of tree trimming all at once.

Check 544 The late payment is from requiring the City to pay within 10 days and the city only cuts checks every 2 weeks. Joseph Mangan is checking to see if he can get it removed.

Check 549 Adjustments on the BPU. This can be attributable to utilities refunds.

Motion by Vear and seconded by Bruce. Passed 3-0

PUBLIC COMMENT: None

Motion by Briner and seconded by Bruce to adjourn. Passed 3-0

ADJOURNMENT: 5:49PM

Next Meeting

June 28, 2021

5:15PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.

CITY COUNCIL MINUTES

City of Hillsdale
June 21, 2021
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Adam Stockford called the meeting to order. Deputy Clerk Loren took roll call.

Council Members present:

Mayor Stockford	Aye
Councilman Socha	Aye
Councilman Briner	Aye
Councilman Vear	Aye
Councilman Morrisey	Aye
Councilman Sharp	Aye
Councilman Stuchell	Aye
Councilwoman Pratt	Aye

Council Members absent: Councilman Zeiser

Also Present: David Mackie (City Manager), Michelle Loren (Deputy City Clerk), Tom Thompson (City Attorney) Kristin Bauer (City Engineer), Jake Hammel (DPS), Sergeant Dow (HCPD), Corey Burke (HCFD), Chris McArthur (BPU), Penny Swan, Vernon Tritchka, Kelly VanBuskirk, Michelle Fork, Patty King, Melissa Smith, Dyeane Eubanks, Chad Curl, Veronica Edgar, Melinda Cooper, Hadiyah Ritchey, Ken Keepmans, Anna Gjerde, Anna VanBerkum, Sarah Haught, Sheri Ingles, Doug Ingles, Joseph Hendee, Corey Burke

Approval of Agenda

Motion by Council Member Morrisey, seconded by Council Member Pratt, to approve the agenda as presented.

Roll call:

Councilman Briner	Aye
Councilman Vear	Aye
Councilman Morrisey	Aye
Councilman Sharp	Aye
Councilman Stuchell	Aye
Councilwoman Pratt	Aye
Mayor Stockford	Aye
Councilman Socha	Aye

Motion passed 8-0.

Public Comment

No Public Comment

Consent Agenda

- A. Approval of Bills:
 - 1. City and BPU Claims of May 27, 2021: \$570,686.45;
- B. Finance Report
- C. City Council Minutes of June 7, 2021
- D. Fourth of July Parade/Parking Lot Closure Agreement
- E. Hydrocorp Contract Renewal
- F. Purchase of Transformers for Stock
- G. Purchas of Transformers for Voltage upgrade
- H. Purchase of Meter Nodes

Motion by Councilman Morrisey, support by Councilman Vear, to approve the Consent Agenda.

Roll Call Vote:

Councilman Vear	Aye
Councilman Morrisey	Aye
Councilman Sharp	Aye
Councilman Stuchell	Aye
Councilwoman Pratt	Aye
Mayor Stockford	Aye
Councilman Socha	Aye
Councilman Briner	Aye

Motion passed. 8-0

Communications/Petitions

- A. 4 N. Howell St. – Hope House

Mayor Stockford offered that Council had received letters of complaint from downtown business owners and residents regarding different situations involving the Hope House which is new to the downtown. Mayor Stockford stated he met with the director of the Hope House, Kelly VanBuskirk with regard to the concerns and invited her to the podium. Ms. VanBuskirk addressed Council giving an overview of what the Hope House is and the services it provides and asked for understanding and acceptance from the community. Ms. VanBuskirk then welcomed questions from Council. City Manager Mackie addressed Ms. VanBuskirk concerning the guidance and rehabilitation services for the residents of the Hope House. He went on to address the number of police and fire assistance calls as well as the death that occurred in the short time the Hope House has been there. Mr. Mackie’s concern was with the fact that it is all taking place in the downtown where people are observing the unsavory behaviors. Councilman Stuchell opined that he agreed with Mr. Mackie and went on to explain that while he understands the need for the services provided, he did not feel the historic downtown corridor was the proper venue for a facility such as this. Councilman Sharp expressed his concerns about the situation especially the smoking in groups on the sidewalk outside the building. Mayor Stockford offered that perhaps a smoking area could be created. Councilman Socha also expressed that he is in support of the cause of the Hope House and recognized the need for its services, but is not in agreement with its place in the downtown. Mr. Socha offered his assistance in finding another location. Councilman Briner stated what he has observed as well. He also felt the services are much needed and appreciated. Councilman Vear asked some very pointed questions. Much discussion followed. Several people in attendance commented in support of the Hope House. It was decided that the matter be discussed further in a Public Safety Committee meeting.

- B. 2021 Summer Unpaid Code Enforcement Special Assessments
- C. 2021 Summer Tax Warrant Report
- D. Comcast

Introduction and Adoption of Ordinances/Public Hearings

None

Old Business

A. Street Projects Update – Jake Hammel

Department of Public Services Director Jake Hammel gave an update on the many street projects taking place in the City as well as an update on the temporary closing of the transfer station beginning in July. Mr. Hammel went on to explain the cleanup schedule for the parks after the storm.

New Business

None

Miscellaneous Reports

- A. Proclamation – None
- B. Appointments – None

General Public Comment

BPU Director Chirs McArthur gave an update on the power outages due to the storm.

Penny Swan thanked public service workers and first responders for their efforts during and after the storm/tornadoes.

Joseph Hendee questioned the condition of restrooms at Sandy Beach as well as a pending lawsuit.

Jack McClain again remarked about social equity; treating people fairly and equally no matter who they are.

Commissioner Doug Ingles reported that MIOSHA had rescinded all COVID mandates. He also stated he was very impressed by the response of service workers who came from all over to help with storm clean up and power restoration.

City Manager's Report

Mr. Mackie reminded Council the first meeting in July would be held on the 6th due to the July 4th holiday.

Mr. Mackie reported the City was in the middle of union negotiations. He also spoke about the storm cleanup process/progress complimenting those involved.

Planning Commission is moving along with policy regarding the trail at the Hoffman development.

No American Rescue funds have been received to date.

Meetings with community representatives regarding high speed fiber.

Council Comments

Councilman Morrissey reported that the Operations and Governance had met regarding the social media policy and would have something put together for the next council meeting. Mr. Morrissey also gave an update on Planning Commission's progress regarding the trail at the Hoffman development. Mr. Morrissey stated the big issue they are contending with at the time is the prohibition of operating golf carts. The next step will be working out the agreements.

Bruce Sharp thanked BPU and DPS workers for their hard work.

Adjournment

Council Member Sharp, seconded by Council Member Socha, moved to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:50 p.m.

Adam L. Stockford, Mayor

Michelle Loren, Deputy City Clerk

CITY OF HILLSDALE



Economic Development Corporation

97 North Broad Street
Hillsdale, Michigan 49242-1695
(517) 437-6426

Economic Development Corporation (EDC) MINUTES

REGULAR MEETING

Meeting called to order at 7:30 a.m.

CITY HALL, 97 N. BROAD ST., 3rd FLOOR

April 15, 2021 at 7:30 am

Members Present: Matt Granata, Dean Affholter, Rich Moeggenberg, Amanda Janes, John Condon; Karena Mills, Ed Sumnar

Members Absent: Dave Loader, Andrew Gelzer

Others Present: Kelly LoPresto, Economic Development Coordinator, Jason Blake, DPS Foreman, Jake Hammel, DPS Director, Alan Beeker, Zoning Administrator

A. PUBLIC COMMENT ON AGENDA ITEMS – No public comment.

B. CONSENT AGENDA

1. Approval of Minutes: Regular EDC Meeting, February 18, 2021
2. Approval of Minutes: Manufacturing & Technology Committee Meeting – March 31, 2021
3. Approval of Minutes: Business Review Committee Meeting – April 8, 2021
4. Financial Statements as of March 31, 2021

Ms. Janes made a motion to approve the consent agenda. Mr. Sumnar seconded. Motion passed.

C. COMMUNICATION

1. City of Hillsdale Street Improvement & Leaf Collection Millage Information included.

D. OLD BUSINESS

1. Wayfinding- Mr. Blake and Mr. Hammel updated the board on the Wayfinding project. There is a new company and the cost has increased to just over \$19,000. The board asked Mr. Beeker and Ms. LoPresto to follow up with Hillsdale College for support. Mr. Granata made a motion to proceed with the wayfinding project and to fund if necessary part this fiscal year and the rest next fiscal year. While working with other organizations to see if willing to help support. Mr. Sumnar seconded. Motion passed.
2. 450 Hidden Meadows Drive
 - i. Re-zoned to residential.
 - ii. Split Parcel – Working with Drain Commission on easements to split the pond out.
3. Three Meadows Park – EDC deeded the park over to the HOA.
4. Fiber – the Fiber Committee and EDC still working with the City on moving the fiber forward.

5. Three Meadows –
 - a. Lot 2 – Hillsdale ISD is still interested in purchasing and plan to start building in Fall 2021.

E. NEW BUSINESS

1. Goals for 2021/2022

EDC Goals for 2021/2022

- i. Implement at least two information, good will or information initiatives for the Manufacturing and Technology Park by 6/30/22.
- ii. Provide Financial Support to at least three Trade and /or Technical Training programs for purpose of skill and labor retention of area, by 12/31/2021.
- iii. Develop a go-forward plan for the Phases II and III for Three Meadows by 6/30/2022.
- iv. Sponsor a minimum of three events to support overall economic growth like: New Year’s Eve Bash, WCSR News & Views, WLNS Holiday Program and Holiday Gift Card Program.

Mr. Condon made a motion to sponsor HBA’s summer in the City event in the amount of \$500. Ms. Mills supported. Motion passed.

2. RFP for Realtor Services for Three Meadows – Mr. Granta made a motion to renew/extend Cathy Galloway’s listing agreement for six months which expires in August. Mr. Sumnar seconded. Motion passed.
3. RFP for Realtor Services for Manufacturing & Technology Park – Mr. Moeggenberg made a motion to put out a RFP for realtor services for vacant land in the Manufacturing & Technology Park. Ms. Janes seconded. Motion passed.

G. COMMITTEE REPORTS

1. Three Meadows/ Architectural Control Committee
2. Manufacturing & Technology Park
 - a. 450 & 500 Uran Street – there is an offer on the table.
3. Business Review Committee/Other Projects
 - a. 28 North Howell Street – applied for an OPRA

H. BOARD ROUND-TABLE/ECONOMIC DEVELOPMENT UPDATE AND OTHER – Ms. LoPresto gave an update on the following.

1. Meijer
2. Keefer House Hotel
3. Dawn Theater
4. 135 E South Street
5. “IN THE HOPPER”

Ms. LoPresto will forward Planning Commission meeting packets to the EDC board.

F. PUBLIC COMMENT – No public comment.

G. Adjournment: Mr. Moeggenberg made a motion to adjourn at 9:06 a.m. Ms. Janes seconded. Motion passed.

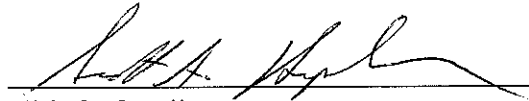
Next Meeting: June 17, 2021

TRAFFIC CONTROL ORDER
2021-15

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

There shall be **no parking** on **Elm Court beginning Monday, June 21, 2021 through the duration of construction** for Board of Public Utilities...water & sewer improvements.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

06/10/21

Date

Received for filing in the office of the City Clerk at 1:00 p.m. on the 10 day of June, 2021.

City Clerk

06/10/21

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2021.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: July 19, 2021
Agenda Item: Consent Agenda
Subject: Street Closure request for Summer in the City Sidewalk Sales

Background:

The Hillsdale Business Association has requested Howell Street between North Street and E. Bacon Street, McCollum Street between N. Broad Street and the Mid-town alley be closed to all traffic and parking from 7:00 a.m. till 8:00 p.m. on Friday August 6, 2021 for the Summer in the City Sidewalk Sales. See attached closure map and TCO.

Recommendation:

Approval of the request is recommended as this is an annual event.

Scott Hephner

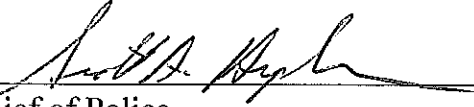
Chief of Police / Fire Chief

**TRAFFIC CONTROL ORDER
2021-16**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Howell St. between North St. and E. Bacon St. will be closed to all traffic and McCollum St. between Broad St. and the Mid-town alley will be closed to all traffic with no parking from 7:00 am to 8:00 pm on Friday, August 6, 2021 for the Summer in the City Sidewalk Sales.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

06/21/21
Date

Received for filing in the office of the City Clerk at 9:00 a.m. on the 21 day of June, 2021.

City Clerk

06/21/21
Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2021.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

Received by
Date
Amount Rec'
Check #

DPS Mailbox

06/17/2021

Permit #

3888



CITY OF HILLSDALE

City Hall
97 N. Broad St.
Hillsdale, Michigan 49242
(517) 437-6490
www.cityofhillsdale.org

APPLICATION FOR PERMIT

OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

Post a copy of the
Permit on-site

HILLSDALE BUSINESS ASSOCIATION 06032021 KEN JOSWIAK PRESIDENT

Applicant's Name PO BOX 98	Date	Contractor's Name 99 W CARLETON RD	Date
Mailing Address HILLSDALE MI 49242		Mailing Address HILLSDALE MI 49242	
City State Zip Code 517-437-7334		City State Zip Code 517-437-7334	
Telephone Number		Telephone Number	

SUMMER IN THE CITY SIDEWALK SALES.

DESCRIPTION OF WORK OR USE:

CLOSE HOWELL STREET FROM NORTH ST TO BACON

LOCATION: (Drawing to be provided)
CLOSE MCCOLLUM ST FROM MIDTOWN ALLEY^{9B} TO BROAD STREET

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

FRIDAY AUGUST 6, 2021 REQUEST MCCOLLUM TO BE NO PARKING UNTIL 5 PM WHEN THE STREET IS CLOSED

TIME PERIOD:

COMMENCING DATE: AUGUST 6, 2021 TIME: 7AM ENDING DATE: AUGUST 6, 2021 TIME: 8:30 PM

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance *sent copy to DPS.*
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other *user agreement + TCO*

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

8/17/2021

Staff Use Only

Recommendation for Issuance

Approved Denied

Director Comments:

Director, Department of Public Services

See next page

Recommendation for Issuance

Approved Denied

Chief of Police Comments:

Chief of Police

D.C. notified

Bond Received \$ _____

Fee Received \$ _____

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242
or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242
Or email to:

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

City of Hillsdale Agenda Item Summary

Meeting Date: July 19, 2021

Agenda Item: Consent

SUBJECT: HBA 2021 Summer in the City Street Closure Agreement

BACKGROUND: Michelle Loren, Recreation Director

Ken Joswiak, President of HBA, submitted a Right of Way Permit for their Annual Summer in the City event to take place on August 6, 2021. The requested closures are Howell St. between North St. and E. Bacon St., and McCollum St. between Broad St. and the Mid-town alley beginning at 7:00 a.m. and ending at or before 8:300 p.m. pursuant to TCO# 2021-16.

RECOMMENDATION:

I recommend Council approve the street closure and authorize signatures by the Mayor and Deputy Clerk.

Your Hillsdale Business Association Presents

Summer in the City

Friday, August 6th | 4 - 8 pm | Downtown Hillsdale

Local Food Vendors

Sidewalk Sales

Cruise In



Car Show



CAR SHOW PRIZES



Brought to you by



AGREEMENT FOR USE OF PORTION OF STREETS
2021 Summer in the City
Sidewalk Sales and Car Show

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (Hillsdale) and Hillsdale Business Association, a not-for-profit, 501(c)(3) Michigan corporation, P.O. Box 98, Hillsdale, Michigan 49242.

Preamble

Hillsdale controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that involve the use of a portion of a public street to which Hillsdale's citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity's sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its streets so as to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of its public streets to unreasonable risks of harm, as well as to assure that no damage is done to its street facilities.

Hillsdale Business Association desires to sponsor and promote what are commonly known and designated as the Annual Sidewalk Sales event and the Summer in the City event to which the general public is invited. Each event's activities will or might include bands, sidewalk sales, food and drink concessions as well as other activities. The Annual Sidewalk Sales and Car Show event is proposed to take place on Howell Street between North St. and E. Bacon St. and McCollum St. between Broad St. and the Mid-town alley from 7:00 a.m. to 8:30 p.m. on Friday, August 6, 2021 pursuant to Traffic Control Order Number 2021-16.

Hillsdale Business Association has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the events it proposes to promote and sponsor. Hillsdale Business Association also represents that participation in its events is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Hillsdale Business Association to use the described portions of Howell Street, East Bacon Street, McCollum Street, and North Street as the sites on which it may conduct its proposed events, and Hillsdale Business Association has agreed to do so, all in accordance with the following terms and conditions.

Agreement

1. In consideration of and reliance on Hillsdale Business Association's promises and its full compliance with all of the terms and conditions contained in this agreement, Hillsdale agrees to allow Hillsdale Business Association to use the following described portions of its streets during specified periods on August 6, 2021 for the purpose of preparing for and conducting its proposed events and related activities for the use, benefit and

enjoyment of the general public during the stated hours and thereafter to restore said streets to a condition fit for public travel that is at least as good as when taken, all as hereinafter provided:

Howell Street from Bacon Street to North Street, and on McCollum St. from Broad St. to the Mid-town alley beginning at 7:00 AM and ending at or before 8:30 PM on Friday, August 6, 2021.

Closure of the above-identified streets will be accomplished pursuant to Traffic Control Order Number 2021-16 issued by or at the direction of the Hillsdale Chief of Police and the placement of barricades in the following locations during each event, as applicable:

- A. On Howell Street at Bacon Street on the north side of Bacon and at North Street on the South Line of North St.
- B. On McCollum Street at Howell Street on the east and the Mid-town alley on the west; and
- C. On North Street at Howell Street on the east and the Mid-town alley on the west.

2. Hillsdale Business Association agrees to and shall be solely responsible for obtaining, posting and paying the fees for all applicable and necessary permits, including but not limited to those that might be required by the health department, the posting of signs, as well as complying with all rules, regulations, and requirements that might be or are required under applicable state, county or local statutes, ordinances, rules and regulations.

3. Hillsdale Business Association further agrees that it shall be solely responsible for obtaining, arranging for and providing all staff, equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, entertainment, concessions and other facilities as it or an applicable governmental agency are necessary to provide for and accommodate the general public in connection with its proposed events, all at its sole expense.

4. Hillsdale Business Association agrees that:

A. Immediately following the end of the Annual Sidewalk Sales event and at its sole expense, it shall promptly remove or cause the removal all equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, trash, litter, objects, and obstructions, and other items, including barricades, from Howell Street and McCollum Street; provided, however that before removing any barricades and reopening Howell Street to vehicular traffic, the Hillsdale Business Association shall notify the Hillsdale City Police Department and secure its permission to do so.

B. Immediately following the end of the Summer in the City event and at its sole expense, it shall promptly remove or cause the removal all equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, trash, litter, objects, and obstructions, and other items, including barricades, from North Street; provided, however that before removing any barricades and reopening Howell Street to vehicular traffic, the

Hillsdale Business Association shall notify the Hillsdale City Police Department and secure its permission to do so.

5. The Hillsdale Business Association shall place all barricades, when removed, out of the main traveled portion of the street adjacent to the curbs for pick up by Hillsdale.

6. Hillsdale Business Association further agrees that the restoration of the entire area occupied or used by it in connection with the Summer in the City event will be swept and returned to a tidy condition not later than 8:30 p.m. on Friday, August 6, 2021.

7. Hillsdale Business Association agrees to abide by all applicable statutes, ordinances, rules and regulations pertaining to it and to all provisions of this agreement during its occupancy and use of the described portions of Howell Street, East Bacon Street, McCollum Street, and North Street.

8. Hillsdale Business Association acknowledges that there are no public restroom facilities at the site during the time of the scheduled event. Accordingly, Hillsdale Business Association represents and agrees that, at its sole expense and as a condition precedent to the commencement of its event, it will provide and have in place portable restroom facilities that comply with all applicable health and sanitation codes for its scheduled event in full working order and sufficient quantity to accommodate the needs of its participants and the general public.

9. Hillsdale Business Association agrees that no attachments for tents or any other facilities will be made to any paved surfaces within any portion of the Howell Street, East Bacon Street, McCollum Street, or North Street rights of way that would cause holes or other damage to the pavement without the prior written consent of the Director of Hillsdale's Department of Public Streets.

10. Hillsdale Business Association agrees that it shall not permit any street other than the described portions of Howell Street, East Bacon Street, McCollum Street, or North Street to be blocked or obstructed. Further, Hillsdale Business Association agrees to and shall confine its proposed event activities solely to the described portions of Howell Street, East Bacon Street, McCollum Street, and North Street within the times prescribed for each event.

11. Hillsdale Business Association agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property that results from or because of Hillsdale Business Association's proposed events, whether real or personal, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

12. Hillsdale Business Association represents that it is a valid Michigan not-for-profit, 501(c)(3) corporation and further represents that it possesses or will obtain and provide persons with the skill, experience, competence and financial ability to carry out and fulfill all of its duties and obligations under this contract in a timely and professional manner.

13. Hillsdale Business Association further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate against any general public that will participate in the event it is staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

14. Hillsdale Business Association shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of Five Hundred Thousand and 00/100 (\$500,000.00) Dollars, with City designated therein as a named insured to be and remain in force for the duration of Hillsdale Business Association's presence on and use of Hillsdale's street such proof to be provided at the time of execution of this Agreement.

15. Hillsdale Business Association shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any work under this contract, if applicable.

16. Hillsdale Business Association represents to Hillsdale that it intends to use the described areas for the purpose of providing side-walk sales and a burger tasting and bargain event, food, beverages, and other similar activities, and that the consumption or possession of alcoholic beverages within the described area will not be permitted.

17. In reliance on Hillsdale Business Association's representations and its other promises, as contained in this agreement, Hillsdale hereby grants and Hillsdale Business Association hereby accepts the exclusive control over the described portions of Howell Street, McCollum Street, and North Street, and the activities therein, it being the intention of the parties that Hillsdale Business Association is and shall be solely responsible for maintaining the described areas and regulating all activities therein so as to keep them in reasonably safe condition and free of unreasonable risk of harm, for the use and benefit of the general public and others using or within said area or any of its facilities, products or activities.

18. Hillsdale Business Association further agrees to and shall defend, indemnify and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, as a result of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Hillsdale Business Association, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of Hillsdale Business Association's proposed event, its associated activities and events; or

b. The negligence, gross negligence or intentional acts or omissions of Hillsdale Business Association, its agents, servants, employees, guests, vendors,

invitees, event participants or event attendees in the use of or defects in the areas described, or the equipment, tents, signs, tables, chairs, port-a-johns, and roll-offs or other facilities placed or used by Hillsdale Business Association or any of its agents, servants, employees, guests, vendors, invitees, event participants or event attendees;

c. All such damages or injuries, including death, whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Hillsdale Business Association shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

19. Hillsdale Business Association agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

20. Hillsdale Business Association agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Hillsdale Business Association at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity or under this contract, by giving written notice of termination to Hillsdale Business Association if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Hillsdale Business Association's indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Hillsdale Business Association in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: Coty Foster, P.O. Box 98, Hillsdale, Michigan 49242 or such other address as she might be found.

21. All notices from Hillsdale Business Association to Hillsdale shall be in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. Howell Street, Hillsdale, Michigan 49242.

23. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

24. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Hillsdale Business Association further agree that in the event of legal action arising from or as a result of this Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

City of Hillsdale

Hillsdale Business Association

Adam Stockford, Mayor
Dated: July____, 2021

Ken Joswiak, President
Dated: July____, 2021

Michelle Loren, Deputy Clerk
Dated: July____, 2021

Staff Use Only

Recommendation for Issuance

Approved Denied

Director Comments:

Jason Blake 6-10-21
Director, Department of Public Services

DPS will deliver all temporary traffic control (TTC) devices to there respective location (see map) on morning of Thursday August, 5, 2021 and pick up all stacked barricades from terrace areas on Monday, August 9, 2021. Applicant and/or it's representatives are responsible to set up all traffic control devices prior to event in compliance with Michigan Manual of Uniform Traffic Control (MMUTCD) and maintain all TTC devices in MMUTCD compliance throughout duration of event. Applicant shall tear down and stack all TTC devices on terrace after event for DPS pick up. TTC devices shall not be -

Recommendation for Issuance

Approved Denied

Chief of Police Comments:

Chief of Police

- installed in a matter that would disrupt pedestrian travel. Applicant shall distribute TTC map to all participating volunteers to assure that all TTC devices are properly placed for duration of event.

Bond Received \$ _____

Fee Received \$ 10

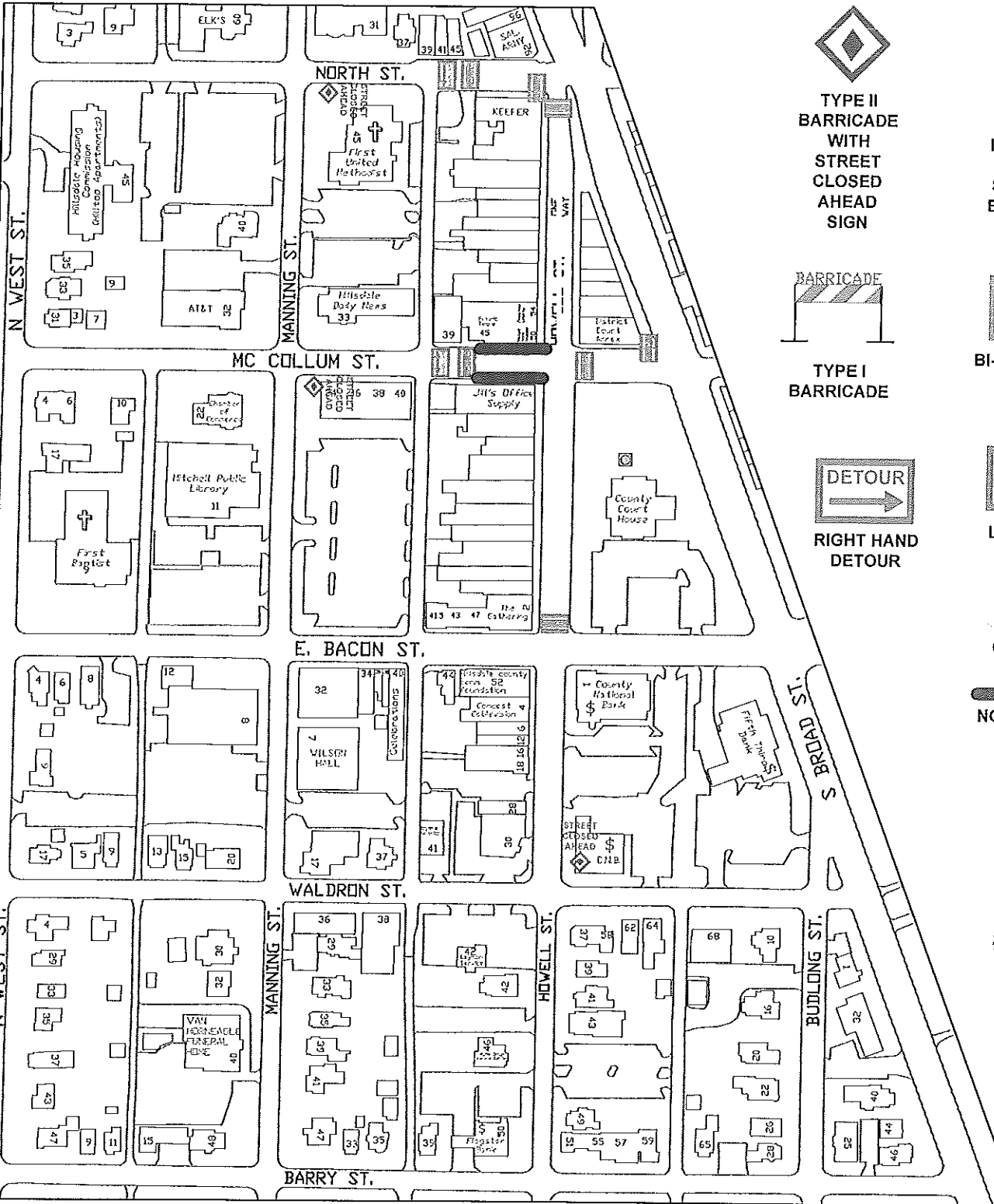
City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242
or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242
Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

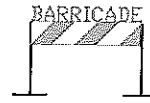
Hillsdale Business Association Street Closure 2021 Revision



**TYPE II
BARRICADE
WITH
STREET
CLOSED
AHEAD
SIGN**



**TYPE III
BARRICADE
INCLUDING 4
CLASS I
SAW HORSE
BARRICADES**



**TYPE I
BARRICADE**



**BI-DIRECTIONAL
DETOUR**



**RIGHT HAND
DETOUR**

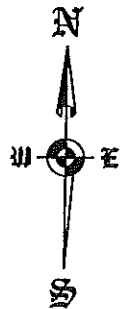


**LEFT HAND
DETOUR**

**CLOSURE
AREAS**



NO PARKING



City of Hillsdale

Agenda Item Summary

Meeting Date: July 19, 2021
Agenda Item: Consent Agenda
Subject: Parking Lot Closure Request

Background:

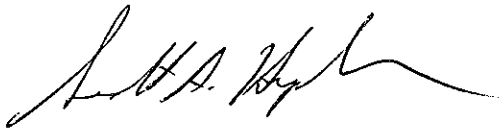
The Hillsdale Elks Lodge has requested to close the parking lot at the corner of N. Manning Street and North Street from 3:00 p.m. till 9:00 p.m. on Friday August 6, 2021 for events in conjunction with the HBA Summer Fun event. The Elks Lodge will be hosting a pig roast, beer tent, and corn-hole tournament.

Recommendation:

Approval of the request is recommended.

Scott A. Hephner

Chief of Police / Fire Chief

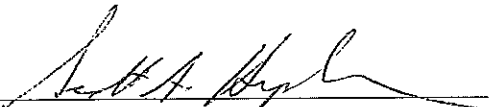


**TRAFFIC CONTROL ORDER
2021-18**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Closure of the Elk's Lodge (Lot K) will be from 3:00 pm to 9:00 pm on Friday, August 6, 2021 as part of the HBA downtown "Summer Fun" event.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

07/13/21
Date

Received for filing in the office of the City Clerk at 11:00 a.m. on the 13 day of July, 2021.

City Clerk

07/13/21
Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2021.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

DPS Mailbox 7/16/2021

Received by _____
Date _____
Amount Rec'd _____
Check # _____



Permit # 3900

CITY OF HILLSDALE

City Hall
97 N. Broad St.
Hillsdale, Michigan 49242
(517) 437-6490
www.cityofhillsdale.org

APPLICATION FOR PERMIT

OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

Post a copy of the Permit on site

<u>HILLSDALE ELKS LODGE</u>			<u>N/A</u>		
Applicant's Name			Contractor's Name		
<u>60 N. MANNING ST.</u>					
Mailing Address			Mailing Address		
<u>HILLSDALE</u>	<u>MI</u>	<u>49242</u>			
City	State	Zip Code	City	State	Zip Code
<u>TAMMY REGNER-EXALTED</u>					
Telephone Number			Telephone Number		
<u>RULEE - 608-780-0192</u>					

DESCRIPTION OF WORK OR USE

① ELKS OWNED PARKING LOT TO HOST PIG ROAST, BEER TENT, CORN-HOLE TOURNAMENT 4-8 PM. WILL NEED IT BLOCKED OFF / NOTICES POSTED.
② WE NEED GOLF CARTS TO SHUTTLE PEOPLE + FOOD FROM DOWNTOWN CLASSIC CAR SHOW. STREETS ALL CLOSED EXCEPT 1 BLOCK BEFORE PARKING LOT

LOCATION: (Drawing to be provided) PARKING LOT AT CORNER OF MANNING & NORTH ST
STREET ACCESS FOR 1 BLOCK FOR GOLF CARTS TO GET

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:
TEMPORARY (that day only) TENTS, TABLES, PARKING BARRIERS. (ELKS PROVIDED) TO PARKING LOT FROM DOWNTOWN
& CITY PROVIDES

TIME PERIOD:
COMMENCING DATE: AUGUST 6, 2021 TIME: 3:00 PM ENDING DATE: AUGUST 6, 2021 TIME: 9:00 PM

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other - SEE ATTACHES

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

Paul Lind 7-13-21

Director, Department of Public Services

Director Comments:

City will provide barricades for closure of Elks parking lot drive approaches and cones for inside the lot around tents, games, etc. Golf carts will not be permitted to operate on city streets or inside the sidewalk sale closure area. Golf carts are illegal on all city streets, and will not be allowed within the sidewalk sale area to maintain pedestrian safety. A pick-up/drop off zone could be established in the Elks lot and at a bordering intersection of the sidewalk sale closure for shuttling purposes, in street legal vehicles, if desired by the applicant.

Recommendation for Issuance

Approved Denied

[Signature]

Chief of Police

Chief of Police Comments:

Bond Received \$ _____

Fee Received \$ 10.00

City Clerk

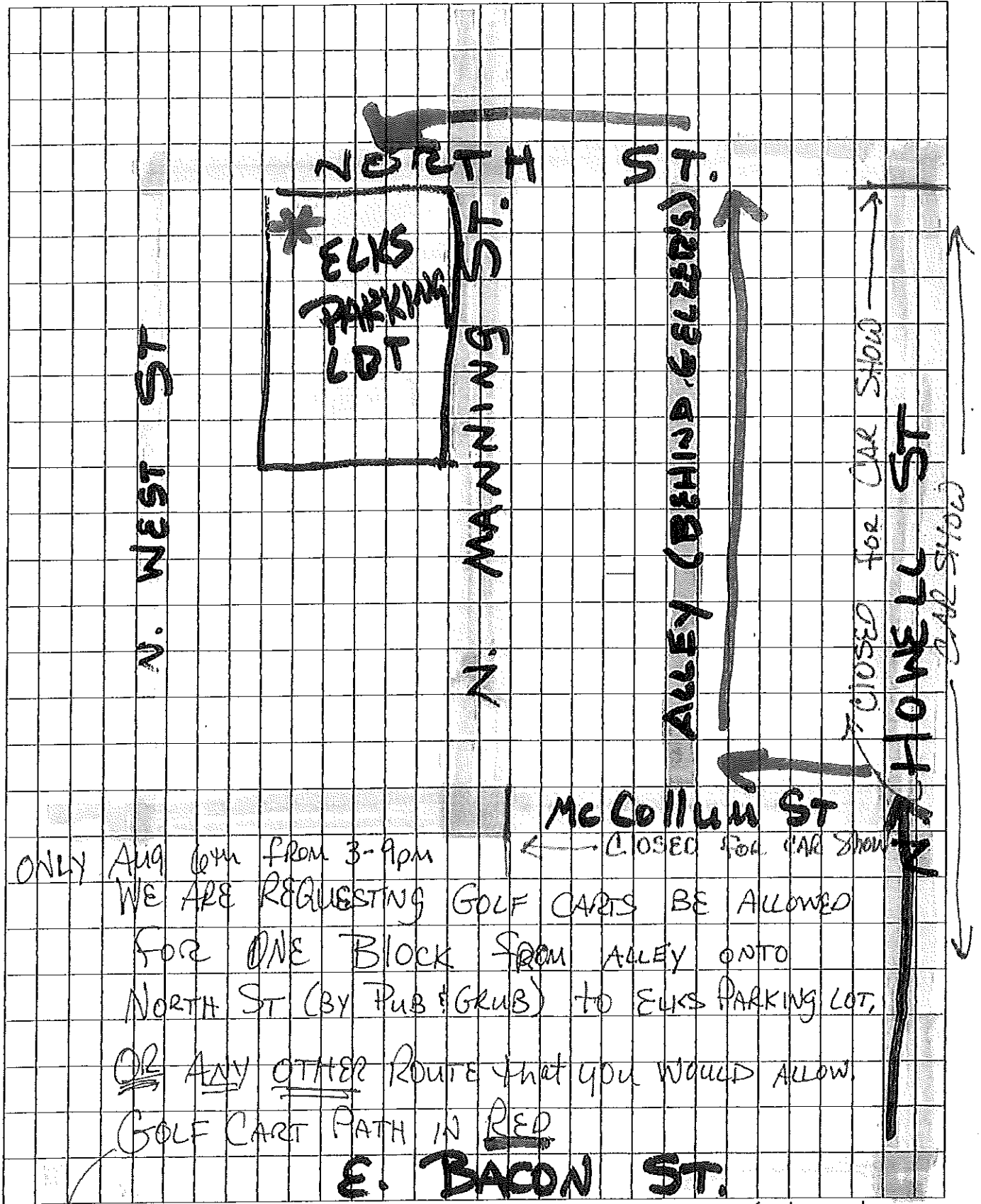
Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242

or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242

Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**



ONLY Aug term from 3-9pm
WE ARE REQUESTING GOLF CARTS BE ALLOWED
FOR ONE BLOCK FROM ALLEY ONTO
NORTH ST (BY PUB & GRUB) TO ELKS PARKING LOT,
OR ANY OTHER ROUTE THAT YOU WOULD ALLOW.
GOLF CART PATH IN RED

E. BACON ST.

AS PART OF HBA "SUMMER FUN" EVENT
DOWNTOWN HILLSDALE

City of Hillsdale

Agenda Item Summary

Meeting Date: July 19, 2021
Agenda Item: Consent Agenda
Subject: Alley Closure Request

Background:

Hillsdale College requests the closure of the alley west of Hillsdale Street between E. College Street and E. Fayette Street for vehicle and pedestrian access on Monday August 23, 2021 from 8:00 p.m. till midnight for their annual Welcome Party.

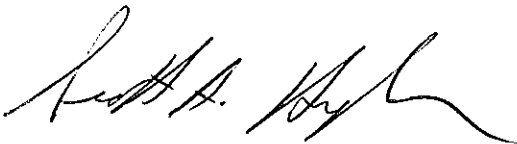
Hillsdale College further requests a noise variance for this event during the same times.

Recommendation:

Approval of this request is recommended as this is an annual event.

Scott A. Hephner

Chief of Police / Fire Chief

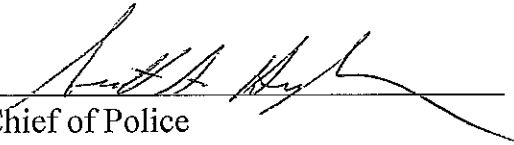


**TRAFFIC CONTROL ORDER
2021-20**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

North/South Alley that is west of Hillsdale St., south of College St., and north of Fayette St. between Hillsdale St. and N. Manning St. will be closed to all traffic from 8:00 pm to 12:00 midnight on Monday, August 23, 2021 for the Hillsdale College annual Welcome Party.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

07/13/21
Date

Received for filing in the office of the City Clerk at 11:00 a.m. on the 13 day of July, 2021.

City Clerk

07/13/21
Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2021.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

Received by Chris Herber
 Date 07/12/21
 Amount Rec' _____
 Check # _____
 Permit # _____



CITY OF HILLSDALE
 City Hall
 97 N. Broad St.
 Hillsdale, Michigan 49242
 (517) 437-6490
 www.cityofhillsdale.org
APPLICATION FOR PERMIT
OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

Post a copy of the
Permit on-site

Hillsdale College 7/8/21

Applicant's Name 33 E College Street	Date	Contractor's Name	Date
Mailing Address Hillsdale MI 49242		Mailing Address	
City State Zip Code 517-607-2597		City State Zip Code	
Telephone Number		Telephone Number	

DESCRIPTION OF WORK OR USE:

Request permission to close alley's right of way and pedestrian access between E. College Street and Fayette Street from 8:00 pm until midnight on Monday, August 23.

LOCATION: (Drawing to be provided)

See attached map.

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

Stadium III Barricades and Pedestrian Barricades are to be used along with advanced warning signs

TIME PERIOD:

COMMENCING DATE: August 23, 2021 TIME: 8 pm ENDING DATE: August 23, 2021 TIME: 12 pm

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

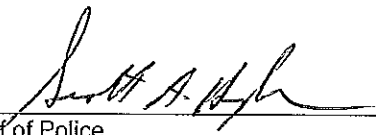
Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Bond Received \$ _____

Fee Received \$ _____

City Clerk

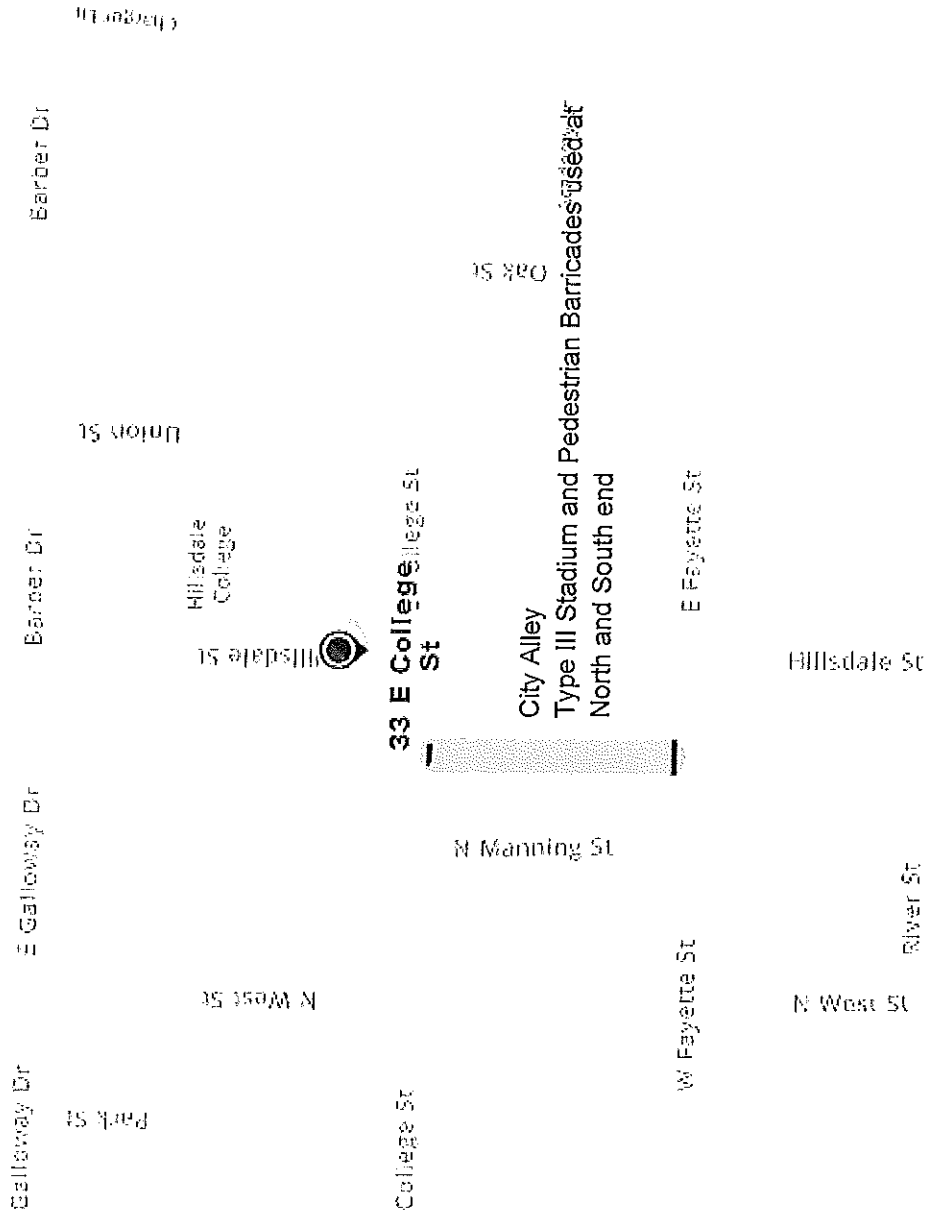
Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242

or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242

Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**



Barber Dr

Barber Dr

E Galloway Dr

Galloway Dr

Park St

N West St

Union St

Hillsdale College

Hillsdale St

College St

33 E College St



City Alley

Type III Stadium and Pedestrian Barricades
North and South end

N Manning St

Oak St

W Fayette St

E Fayette St

N West St

Hillsdale St

River St

Charger Ln



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/29/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Vested Risk Strategies, Inc. P.O. Box 265 Hillsdale MI 49242	CONTACT NAME: Jenalle Beaman
	PHONE (A/C, No, Ext): (517) 439-1501 FAX (A/C, No): (517) 439-4254
	E-MAIL ADDRESS: jbeaman@vestedrisk.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: National Union Fire Insurance	NAIC # 19445
INSURER B: United Educators Insurance	10020
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

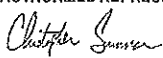
INSURED (517) 607-2239
 Hillsdale College
 33 E College Street
 Hillsdale MI 49242-1205

COVERAGES CERTIFICATE NUMBER: Cert ID 2373 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	X COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			U75-85D	11/01/2020	11/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CA 5425499	10/16/2020	10/16/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ 1,000,000
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 1,000,000			U75-85D	11/01/2020	11/01/2021	EACH OCCURRENCE \$ 20,000,000 AGGREGATE \$ 20,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC43172198 / WC43172	10/16/2020	10/16/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
							\$
							\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Hillsdale College Security 33 E. College Street Hillsdale MI 49242	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---



July 8, 2021

Scott A. Hephner
Chief of Police
97 Broad Street
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Monday, August 23, 2021 starting at 8:15 p.m. and ending at midnight for the Welcome Party. There will be a live band, in a large tent, located on the open lot on Hillsdale Street between 180 Hillsdale Street and 204 Hillsdale Street.

If you have any questions, please call me at 607-2454, or Zane Mabry at 607-2625. Thank you for your assistance.

Respectfully submitted,

William K. Whorley
Director of Security and Emergency Management

WKW/lmm

City of Hillsdale

Agenda Item Summary

Meeting Date: July 19, 2021
Agenda Item: Consent Agenda
Subject: Noise Variance Requests

Background:

Hillsdale College has requested noise variances for two upcoming annual events.

Friday September 10, 2021 from 5:30 p.m. till 10:00 p.m. for the Concert in the Quad.

Friday September 17, 2021 from 8:30 p.m. till midnight for the Garden Party in Slayton Arboretum.

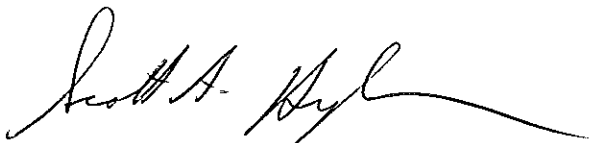
There will be live music at each event.

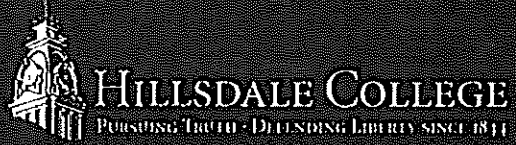
Recommendation:

Approval of these requests is recommended as these are annual events.

Scott A. Hephner

Chief of Police / Fire Chief





July 8, 2021

Scott A. Hephner
Chief of Police
97 Broad Street
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Friday, September 10, 2021 starting at 5:30 p.m. and ending at 10:00 p.m. for the Concert in the Quad. There will be live music in the Quad (located at 33 E. College Street).

If you have any questions, please call me at 607-2454, or Zane Mabry at 607-2625. Thank you for your assistance.

Respectfully submitted,

William K. Whorley
Director of Security and Emergency Management

WKW/lmm



July 8, 2021

Scott A. Hephner
Chief of Police
97 Broad Street
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Friday, September 17, 2021 starting at 8:30 p.m. and ending at midnight for the Garden Party. There will be live music in Slayton Arboretum (located on Barber Drive).

If you have any questions, please call me at 607-2454, or Zane Mabry at 607-2625. Thank you for your assistance.

Respectfully submitted,

William K. Whorley
Director of Security and Emergency Management

WKW/lmm

City of Hillsdale

Agenda Item Summary

Meeting Date: July 19, 2021

Agenda Item: Consent

SUBJECT: Purchase of Poles for inventory

BACKGROUND PROVIDED BY STAFF:

Requests for pricing on new 55' poles was sent out in July. Prices were obtained for Douglas fir and western larch. These poles are for critical lines thus a higher grade pole is used.

Western Larch 55' \$915.00

One full load will consist of 23 of the 55' poles. This order is normal inventory replacement. This purchase has been approved by the BPU Board.

RECOMMENDATION: Staff recommends purchasing the poles from Bell Lumber and Pole co. for a total price of \$21,045.00



778 - 1st Street NW
New Brighton MN, 55112-0024

651-633-4334
www.blpole.com

Hillsdale Board of Public Utilities
Chad Culbert
cculbert@hillsdalebpu.com

Date: 03-Jun-2021
Reference:
Bell Quote: 128324

Western Larch Poles per RUS Bulletin 1728F-700, pressure treated with Pentachlorophenol and oil per RUS Bulletin 1728F-700, Use Category 2. Wood Quality Control (WQC) inspection charges are included.

<u>Quantity</u>	<u>Species</u>	<u>Class/Length</u>	<u>Framing</u>	<u>Price Each</u>	<u>Extended</u>
23	LAR	3/55	W1.1G	\$915.00	\$21,045.00

FOB: Self-Unloading Truck - Hillsdale MI

Shipment: Commencing 2-3 week(s) after receipt of order via self-unloading truck.

Terms: Net 30 Days

When framing is required, delivery lead time is subject to receipt of approved framing prints no less than 4 week(s) prior to commencing delivery date. When line staked delivery is required, line staking sheets must be provided no less than 4 week(s) prior to commencing delivery date.

Freight is subject to fuel surcharges as they may occur.

Stock is subject to availability at the time of the order placement.

This quotation is valid for acceptance through the end of business day on Jun 04, 2021. Receipt of Purchase Order after validity date is subject to price and lead time review.

Thank you for the opportunity to quote on your wood pole requirements. We look forward to being of service.

Bell Lumber & Pole Company

Sarah Dunlavy, North Central Region
Sales Manager

This quote does not include any sales, use or other tax that may apply to the customer. Customer will provide specific sales, use or other tax documentation, including tax resale or exemption certificates for all shipment destinations. In the absence of receiving resale or exemption certificates from the customer, Bell Lumber & Pole Company will charge sale or use tax on invoices, when requires by law.

By accepting this quote and ordering the products described above, Customer agrees to the following: Bell Lumber & Pole Company ("Bell") makes no warranties, express or implied, relating to the poles including, without limitation, warranties of merchantability or fitness for a particular purpose. Customer hereby grants Bell a purchase money security interest in the poles sold hereunder, together with all products and proceeds thereof, and authorizes Bell to file financing statements with respect thereto. The terms and conditions set forth herein contain the entire agreement between Customer and Bell with respect to the subject matter hereof, supersede all other written and oral communications, and may not be modified or waived except in writing. This agreement shall be deemed to have been made in the State of Minnesota, shall be governed by Minnesota law, and the parties agree to jurisdiction and venue in any federal or state court located in Hennepin County, Minnesota, with respect to any dispute hereunder. Bell is not liable to Customer for any incidental, consequential, special or punitive damages relating to the poles and this agreement shall in no event exceed the price paid by Customer to Bell hereunder. Any payment not made when due shall accrue a late charge of one and one-half percent (1.5%) per month or, if lower, the maximum rate permitted by law. Customer shall reimburse Bell for any expenses, including reasonable attorneys' fees incurred by Bell in enforcing its rights hereunder.



778 - 1st Street NW
New Brighton MN, 55112-0024

651-633-4334
www.blpole.com

Hillsdale Board of Public Utilities
Chad Culbert
cculbert@hillsdalebpu.com

Date: 03-Jun-2021
Reference:
Bell Quote: 128324

Douglas Fir Poles per RUS Bulletin 1728F-700, pressure treated with Pentachlorophenol and oil per RUS Bulletin 1728F-700, Use Category 2. Wood Quality Control (WQC) inspection charges are included.

<u>Quantity</u>	<u>Species</u>	<u>Class/Length</u>	<u>Framing</u>	<u>Price Each</u>	<u>Extended</u>
21	DF	3/55	W1.1G	\$1,076.00	\$22,596.00

FOB: Self-Unloading Truck - Hillsdale MI

Shipment: Commencing 3-4 week(s) after receipt of order via self-unloading truck.

Terms: Net 30 Days

When framing is required, delivery lead time is subject to receipt of approved framing prints no less than 4 week(s) prior to commencing delivery date. When line staked delivery is required, line staking sheets must be provided no less than 4 week(s) prior to commencing delivery date.

Freight is subject to fuel surcharges as they may occur.

Stock is subject to availability at the time of the order placement.

This quotation is valid for acceptance through the end of business day on Jun 04, 2021. Receipt of Purchase Order after validity date is subject to price and lead time review.

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Bell Lumber & Pole Company

Sarah Dunlavy, North Central Region
Sales Manager

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By accepting this quote and ordering the products described above, Customer agrees to the following: Bell Lumber & Pole Company ("Bell") makes no warranties, express or implied, relating to the poles including, without limitation, warranties of merchantability or fitness for a particular purpose. Customer hereby grants Bell a purchase money security interest in the poles sold hereunder, together with all products and proceeds thereof, and authorizes Bell to file financing statements with respect thereto. The terms and conditions set forth herein contain the entire agreement between Customer and Bell with respect to the subject matter hereof, supersede all other written and oral communications, and may not be modified or waived except in writing. This agreement shall be deemed to have been made in the State of Minnesota, shall be governed by Minnesota law, and the parties agree to jurisdiction and venue in any federal or state court located in Hennepin County, Minnesota, with respect to any dispute hereunder. Bell is not liable to Customer for any incidental, consequential, special or punitive damages relating to the poles and this agreement shall in no event exceed the price paid by Customer to Bell hereunder. Any payment not made when due shall accrue a late charge of one and one-half percent (1.5%) per month or, if lower, the maximum rate permitted by law. Customer shall reimburse Bell for any expenses, including reasonable attorneys' fees incurred by Bell in enforcing its rights hereunder.



DONOR INFORMATION

WELCOME TO THE FRIENDS of THE DAWN THEATER

Name: _____

Address: _____

Email: _____

Telephone: _____

MEMBERSHIP LEVELS

\$1 - \$99	FRIEND of the Dawn Theater
\$100 - \$249	MEMBER of the ACADEMY
\$250 - \$499	SILENT MOVIE STAR
\$500 - \$999	THE PRODUCERS
\$1,000 - \$4,999	DIRECTORS GUILD
\$5,000 and above	THE 1919 CLUB

_____ CORPORATE DONATION

I wish my donation to go toward:

_____ Stenciling: Recreating and re-painting the original theater wall stencils

_____ Film Projection Equipment and Sound System

_____ Restoration of the 1925 Wurlitzer organ

_____ Where it is most needed

Please mail this form with your check or scan the QR code to visit our donation page.



Do note that we are still building our website. www.friendsofthedawn.com will only take you to the donation page.



July 13, 2021

Dear Council Member,

Many of you have been with us since the beginning of the Dawn Theater rehabilitation project. We thank you for your continued support. Now it's time to see the results of traveling this long, hard, road together. The Dawn Theater has undergone an amazing transformation and is well on its way to being finished. While the theater is not yet open to the public since it is still under construction, we want to invite you as a Council member to visit the theater and see the progress that has been made thus far.

We think you will enjoy viewing the Dawn Theater while rehabilitation is still in progress. Please contact Alan Beeker to arrange for a tour during the work day or at other times that may be more convenient after hours. This is a huge project and one that promises to transform downtown Hillsdale. We hope that you will continue to play an important role in its completion.

Best regards,

Andrew Gelzer

Andrew Gelzer, Chairman
Hillsdale Tax Increment Finance Authority (TIFA)



**National Trust for
Historic Preservation**

Save the past. Enrich the future.

July 12, 2021

David Mackie
City Manager
City of Hillsdale Tax Increment Finance Authority (TIFA)
97 N. Broad Street
Hillsdale, MI 49242

Re: National Trust Preservation Fund Grant Agreement (“Agreement”)

Dear David:

It my pleasure to inform you that your application for a National Trust Preservation Fund grant has been approved by the National Trust for Historic Preservation (the “National Trust”). The National Trust is very supportive of your worthwhile preservation activity. It was selected from many qualified applicants competing for a very limited amount of funds. We hope that this support and financial commitment will assist your organization in raising any additional funds needed for this historic preservation activity.

By signing this Agreement and accepting the funds, City of Hillsdale Tax Increment Finance Authority (TIFA) (the “Grantee”) agrees to abide by the terms and conditions set forth below.

- 1. Award and Budget.** The National Trust approves an award of \$15,000 (the “Grant Funds”) to the Grantee for Dawn Theater Stencil Project (the “Project”), which is conditioned on Grantee securing matching funds from other sources to help support the Project (the “Grant”). The Grant Funds must be used exclusively for charitable purposes as described in Section 501(c)(3) of the Internal Revenue Code, and only in support of the Project. Any changes to either the budget or use of Grant Funds as described in your application must be approved in advance by the National Trust.
- 2. Term.** The Project must be completed in **one (1) year** from the date of the first disbursement of Grant Funds from the National Trust (the “End Date”). Should any problems arise that would prevent you from completing the Project by the End Date, Grantee must submit a written request for an extension of this Agreement to the National Trust within ten (10) days of the End Date.
- 3. Required Match.** Grant Funds must be matched with other funding on a dollar-for-dollar basis. Evidence of the match must be submitted in the final report required in Paragraph 8.
- 4. Approval of Consultant.** The National Trust approves your selection of the consultant(s) for this Project stated in your application. If you have not yet selected a consultant, then Grantee agrees to obtain the National Trust’s prior written approval for any consultant paid with Grant Funds. Please submit the name of the selected consultant along with their CV or website via email to the National Trust as soon as selected. If the Grantee wishes to change consultants, the National Trust’s prior written approval is required.

5. **Competitive Procurement Process.** Grantee agrees that all procurement of goods and services for the Project shall be conducted in a manner that provides maximum open and free competition and consideration of minority and women-owned business enterprises. Grantee must also maintain adequate procedures to ensure that the procurement of goods and services, including consultant services, do not present a conflict of interest.
6. **Preservation Work.** Any documents or plans for preservation work or capital (construction) work that relate to or result from the Project must conform to the Secretary of the Interior's *Standards for the Treatment of Historic Properties*, as appropriate.
7. **Grant Disbursements.** Grant Funds will be disbursed after receipt of the fully executed Agreement.
8. **Final Report.** Within thirty (30) days of the End Date, the Grantee agrees to submit to the National Trust a final report and financial accounting on the use of the Grant Funds, as well as any materials or reports created from the Grant. **The final report must be submitted online in the same system used to submit the grant application.** See the "Find Funding" section of our website (Forum.SavingPlaces.org) for the link to that system.
9. **License to Use Grant Materials.** In accepting this Grant, the Grantee grants to the National Trust a non-exclusive, royalty-free, perpetual, and transferable license to use, and to allow others to use, any and all application materials, reports, documents, photographs, or other materials funded by the Grant (the "Grant Materials") along with the right to use the Grantee's name and logo for non-profit, educational, and promotional purposes related to the National Trust. Grantee also agrees to allow the National Trust to take its own photographs or video recordings of the Project. The provisions of this paragraph shall survive termination or expiration of this Agreement and remain in full force and effect.
10. **Publicity and Acknowledgement of Grant Support.** For your assistance, enclosed is a sample press release format for use in publicizing the grant. The National Trust must be listed as a supporter in any printed material and publicity releases. Should material originating from this Project be published for distribution, appropriate acknowledgement of the National Trust's support must be given using the following statement:

"This project has been funded in part by a grant from the Cynthia Woods Mitchell Fund for Historic Interiors of the National Trust for Historic Preservation."
11. **Additional Information; Recordkeeping.** Grantee agrees to provide any other information and documents requested by the National Trust to describe the work on the Project and/or all expenditures of Grant Funds and to demonstrate the Grantee's compliance with the terms of this Agreement. Grantee agrees to maintain complete books and records of revenues and expenditures relating to the Grant, together with appropriate supporting documentation, for at least three (3) years. Grantee agrees to make these books and records available for inspection at reasonable times if deemed necessary by the National Trust.

12. Representations and Warranties. Grantee represents and warrants that:

- a. it is a 501(c)(3) nonprofit corporation in good standing or a public agency;
- b. if it has previously received financial assistance from the National Trust, all prior grant requirements were satisfied or are current as of the date of this Agreement;
- c. with respect to the Grant Materials, (i) Grantee is solely responsible for the creation of the Grant Materials; (ii) the Grant Materials are original and have never been published (except for material subject to copyright for which the Grantee has obtained permission to use); (iii) Grantee has not previously assigned, pledged, encumbered, or authorized their publication in a manner that conflicts with this Agreement; (iv) the use of the Grant Materials will not infringe upon any copyright, trademark, or other proprietary rights, violate any right of privacy, or contain libelous material; and (v) the Grant Materials contain only information and data that is true and accurate to the best of the Grantee's knowledge, belief, and expertise; and
- d. the representative executing this Agreement has the power and authority to bind the Grantee to the terms of this Agreement and to convey the rights granted to the National Trust.

The representations and warranties of this paragraph shall survive the termination or expiration of this Agreement and remain in full force and effect.

13. Indemnification. Grantee shall defend, indemnify, and hold harmless the National Trust and its respective officers, directors, trustees, employees, and agents, from and against any and all claims, liabilities, losses, damages, and expenses (including reasonable attorneys' fees) based upon or arising out of any act, omission, negligence, misconduct, and/or breach of this Agreement by the Grantee, its officers, directors, employees, or agents, while engaged in the performance of this Agreement and/or in carrying out the Project. The provisions of this paragraph shall survive the termination or expiration of this Agreement and remain in full force and effect.

14. Lobbying and Political Activities. No part of the Grant will be used for lobbying activities or to participate in any political campaign in support of or in opposition to any candidate for public office.

15. Equal Opportunity. Grantee agrees not to discriminate against any employee or applicant for employment because of actual or perceived race, color, national origin, creed, age, gender, marital status, sexual orientation, religion, mental and physical disabilities, sex (including pregnancy), personal appearance, gender identity or expression, family responsibilities, genetic information, matriculation, political affiliation or veteran status.

16. Change in Status. Grantee shall notify the National Trust immediately of any change in: (a) Grantee's tax-exempt status or (b) Grantee's executive staff or key staff responsible for the Project.

17. Requirement to Return Grant Funds. Grantee agrees to return the Grant Funds if the Grantee: (1) fails to complete the Project as described in the application; (2) fails to complete the Project by the End Date; (3) fails to obtain the National Trust's written approval prior to making a material change to the Project; (4) fails to match the Grant Funds on a dollar-for-dollar basis; or (5) fails to submit the final report

within thirty (30) days of the End Date. Grantee agrees to return the Grant Funds to the National Trust no later than thirty (30) days after receipt of notice from the National Trust.

18. Miscellaneous. This Agreement constitutes the entire understanding of the parties with respect to the Grant and cannot be amended without the mutual written agreement of the parties. This Agreement cannot be assigned by the Grantee without the National Trust's prior written approval. This Agreement is made in and will be governed by the laws of the District of Columbia.

The National Trust would like to complete disbursement of funds to the Grantee as soon as possible. If we do not hear from you by **August 12, 2021**, the funds obligated for the Project will be returned to our regional fund reserve for the National Trust Preservation Funds program.

Please sign and return this Agreement to the National Trust as soon as possible.

Please contact our office for any additional assistance. We are pleased to assist in your preservation project and trust that this grant will prove valuable to your efforts.

Sincerely,



Nicky Vann
Director, Grants & Awards Programs

AGREED AND ACCEPTED BY:

GRANTEE
City of Hillsdale Tax Increment Finance
Authority (TIFA)

Name: _____

Title: _____

Date: _____

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <hr/> <p>2 Business name/disregarded entity name, if different from above</p> <hr/> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions.</p> <hr/> <p>6 City, state, and ZIP code</p> <hr/> <p>7 List account number(s) here (optional)</p> <hr/>	<p>Requester's name and address (optional)</p> <hr/>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number											
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ _____	Date ▶ _____
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What Is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*

For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

*Note: The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.



**National Trust for
Historic Preservation**
Save the past. Enrich the future.

**National Trust for Historic Preservation
Electronic Funds Transfer (EFT) &
Direct Deposit Authorization Agreement**

For National Trust Vendors

Vendor Name _____ Vendor # _____

Telephone # _____

Email _____

(Required for payment notification)

**Please validate with your financial institution your
BANK ROUTING NUMBERS and ACCOUNT NUMBER for direct deposit.**

→ **Attach void check or copy (please no deposit slips for checking accounts)** ←

NEW CHANGE CANCEL

Bank Name _____ City/State _____

Bank ABA # _____ Bank Telephone # _____
(Routing number)

Account # _____ CHECKING SAVINGS

Payments cannot be split between multiple accounts



**National Trust *for*
Historic Preservation**
Save the past. Enrich the future.

Authorization

I hereby authorize NTHP to deposit non-wage credits to the designated financial institution(s) and account(s) listed above. I further authorize NTHP to debit account(s) as such financial institution(s) listed above, in the event of any error to any such deposit credits.

I have read the above information and I understand my obligations in maintaining the account information.

Vendor Signature

Date

It is the responsibility of the vendor to verify the above information for accuracy. Please contact the Finance Accounts Payable office immediately if you find a discrepancy or require account updates.

Will Carleton Farm Festival

Saturday, Aug. 7, 2021

9 am to 4 pm

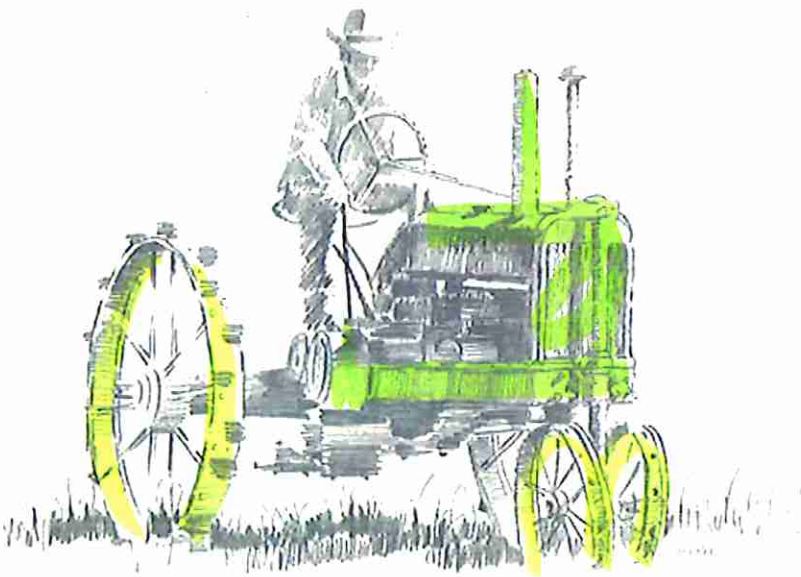
at the

Will Carleton Poorhouse

180 N. Wolcott St

Hillsdale, MI

no admission fee



GREAT FOOD - country stew, corn-on-the-cob, fry bread (donation)

BAKED GOODS to buy in the General Store, with lots of historical items on display that would have been sold in a general store

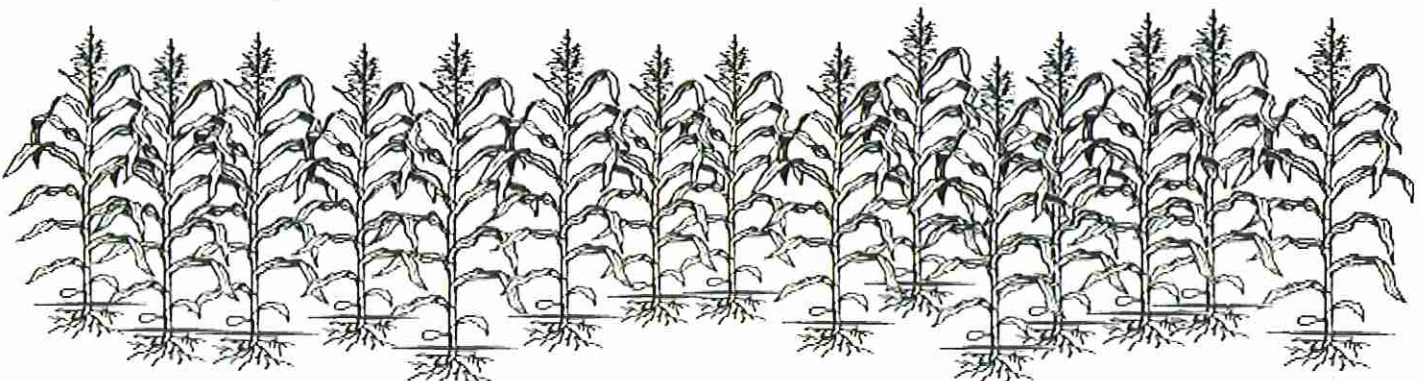
CRAFTERS with their goods for sale

POORHOUSE with pictures of historical Hillsdale County

OLD BARN with old vehicles, farm machinery & the children's pedal carousel from Wells Shoes and the **NEW BARN** with the 1931 Seagrave Fire Engine, the Deal Buggy and exhibits of some of our treasures

CENTER ADAMS ANTIQUE POWER AND MACHINERY CLUB, playing their silly games with their tractors

VANISHED HILLSDALE 10TH REUNION at 11 a.m. with Dan Bisher and Mary Wolfram





Municipal Employees' Retirement System of Michigan

Annual Actuarial Valuation Report
December 31, 2020 - Hillsdale, City of (3001)





Spring, 2021

Hillsdale, City of

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared for Hillsdale, City of (3001) as of December 31, 2020. The report includes the determination of liabilities and contribution rates resulting from the participation in the Municipal Employees' Retirement System of Michigan ("MERS"). This report contains the minimum actuarially determined contribution requirement, in alignment with the MERS Plan Document, Actuarial Policy, the Michigan Constitution, and governing statutes. Hillsdale, City of is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees.

The purposes of this valuation are to:

- Measure funding progress as of December 31, 2020,
- Establish contribution requirements for the fiscal year beginning July 1, 2022,
- Provide information regarding the identification and assessment of risk,
- Provide actuarial information in connection with applicable Governmental Accounting Standards Board (GASB) statements, and
- Provide information to assist the local unit of government with state reporting requirements.

This valuation assumed the continuing ability of the plan sponsor to make the contributions necessary to fund this plan. A determination regarding whether or not the plan sponsor is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2020. The valuation was based upon information furnished by MERS concerning Retirement System benefits, financial transactions, plan provisions and active members, terminated members, retirees and beneficiaries. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by MERS.

The Municipal Employees' Retirement Act, PA 427 of 1984 and the MERS' Plan Document Article VI sec. 71 (1)(d), provides the MERS Board with the authority to set actuarial assumptions and methods after consultation with the actuary. As the fiduciary of the plan, MERS Retirement Board sets certain assumptions for funding and GASB purposes. These assumptions are checked regularly through a comprehensive study, called an Experience Study. Studies were completed in 2018 and 2020, and are the basis of the economic and demographic assumptions and methods currently in place. Updated economic assumptions were adopted by the MERS Retirement Board at the February 28, 2019 board meeting and were effective with the December 31, 2019 annual actuarial valuation. **At the February 27, 2020 board meeting, the MERS Retirement Board adopted demographic assumptions effective with the December 31, 2020 annual actuarial valuation, which will impact contributions beginning in 2022.**

The Michigan Department of Treasury provides required assumptions to be used for purposes of Public Act 202 reporting. These assumptions are for reporting purposes only and do not impact required contributions. Please refer to the State Reporting page found at the end of this report for information for this filing.

For a full list of all the assumptions used, please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:

<http://www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2020AnnualActuarialValuation-Appendix.pdf>

The actuarial assumptions used for this valuation, including the assumed rate of investment return, are reasonable for purposes of the measurement.

This report reflects the impact of COVID-19 experience through December 31, 2020. It does not reflect the ongoing impact of COVID-19, which is likely to influence demographic and economic experience, at least in the short-term. We will continue to monitor these developments and their impact on the MERS Defined Benefit and Hybrid plans. Actual future experience will be reflected in each subsequent annual valuation, as experience emerges.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge the information contained in this report is accurate and fairly presents the actuarial position of Hillsdale, City of as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

David T. Kausch, Rebecca L. Stouffer, and Mark Buis are members of the American Academy of Actuaries. These actuaries meet the Academy's Qualification Standards to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor. GRS maintains independent consulting agreements with certain local units of government for services unrelated to the actuarial consulting services provided in this report.

The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).



This information is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting or investment advice.

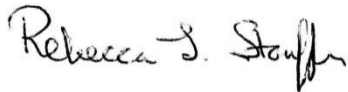
This report was prepared at the request of the MERS Retirement Board and may be provided only in its entirety by the municipality to other interested parties (MERS customarily provides the full report on request to associated third parties such as the auditor for the municipality). GRS is not responsible for the consequences of any unauthorized use. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact your Regional Manager at 1.800.767.MERS (6377).


Sincerely,



David T. Kausch, FSA, FCA, EA, MAAA



Rebecca L. Stouffer, ASA, FCA, MAAA



Mark Buis, FSA, FCA, EA, MAAA



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Executive Summary

Funded Ratio

The funded ratio of a plan is the percentage of the dollar value of the actuarial accrued liability that is covered by the actuarial value of assets. While funding ratio may be a useful plan measurement, understanding a plan's funding trend may be more important than a particular point in time. Refer to Table 7 to find a history of this information.

	12/31/2020	12/31/2019
Funded Ratio*	76%	77%

* Reflects assets from Surplus divisions, if any.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.

Required Employer Contributions

Your required employer contributions are shown in the following table. Employee contributions, if any, are in addition to the employer contributions.

Effective for the December 31, 2020 valuation, the MERS Retirement Board has adopted updated demographic assumptions. Changes to these assumptions are effective for contributions beginning in 2022. Effective with the 2019 valuation, the MERS Retirement Board adopted updated economic assumptions. The combined impact of these assumption changes may be phased in. This valuation reflects the second year of phase-in for the economic assumption update and the first year of phase-in for the demographic assumption update. The remaining combined phase-in period is four years for all assumption changes.

By default, MERS will invoice you based on the amount in the “No Phase-in” columns. This amount will be considered the minimum required contribution unless you request to be billed the “Phase-in” rates. If you wish to be billed using the phased-in rates, please contact MERS, at which point the alternate minimum required contribution will be the amount in the “Phase-in” columns.

	Percentage of Payroll				Monthly \$ Based on Projected Payroll			
	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in
	12/31/2020	12/31/2020	12/31/2019	12/31/2019	12/31/2020	12/31/2020	12/31/2019	12/31/2019
Valuation Date:								
Fiscal Year Beginning:	July 1, 2022	July 1, 2022	July 1, 2021	July 1, 2021	July 1, 2022	July 1, 2022	July 1, 2021	July 1, 2021
Division								
01 - DPS EEs	-	-	-	-	\$ 0	\$ 0	\$ 0	\$ 0
02 - Police	36.58%	41.04%	34.00%	35.98%	21,335	23,936	21,003	22,227
05 - Fire	22.58%	27.60%	24.94%	26.61%	4,765	5,824	4,536	4,839
12 - BPU Union	-	-	-	-	12,101	12,755	11,010	11,619
13 - Gnrl Non Un	-	-	-	-	8,666	10,700	7,883	8,666
14 - BPU Non Union	-	-	-	-	10,488	12,099	10,955	11,840
15 - City Mngr	13.94%	15.43%	12.71%	12.96%	1,399	1,549	1,229	1,253
18 - City Treas.	-	-	-	-	128	161	108	126
Total Municipality - Estimated Monthly Contribution					\$ 58,882	\$ 67,024	\$ 56,724	\$ 60,570
Total Municipality - Estimated Annual Contribution					\$ 706,584	\$ 804,288	\$ 680,688	\$ 726,840

Employee contribution rates:

Valuation Date:	Employee Contribution Rate	
	12/31/2020	12/31/2019
Division		
01 - DPS EEs	5.00%	4.00%
02 - Police	5.00%	5.00%
05 - Fire	5.00%	5.00%
12 - BPU Union	9.16%	9.16%
13 - Gnrl Non Un	5.00%	5.00%
14 - BPU Non Union	5.00%	5.00%
15 - City Mngr	5.00%	5.00%
18 - City Treas.	5.00%	5.00%

The employer may contribute more than the minimum required contributions, as these additional contributions will earn investment income and may result in lower future contribution requirements. Employers making contributions in excess of the minimum requirements may elect to apply the excess contribution immediately to a particular division, or segregate the excess into one or more of what MERS calls “Surplus” divisions. An election in the first case would immediately reduce any unfunded accrued liability and lower the amortization payments throughout the remaining amortization period. An election to set up Surplus divisions would not immediately lower future contributions, however the assets from the Surplus division could be transferred to an unfunded division in the future to reduce the unfunded liability in future years, or to



be used to pay all or a portion of the minimum required contribution in a future year. For purposes of this report, the assets in any Surplus division have been included in the municipality's total assets, unfunded accrued liability and funded status, however, these assets are not used in calculating the minimum required contribution.

MERS strongly encourages employers to contribute more than the minimum contribution shown above.

Assuming that experience of the plan meets actuarial assumptions:

- To accelerate to a 100% funding ratio in 10 years, estimated monthly employer contributions for the fiscal year beginning in 2022 for the entire employer would be \$94,872, instead of \$67,024.

How and Why Do These Numbers Change?

In a defined benefit plan, contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2),
- Changes in actuarial assumptions and methods (see the Appendix), and
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions.

These impacts are reflected in various tables in the report. For more information, please contact your Regional Manager.

Comments on Investment Rate of Return Assumption

A defined benefit plan is funded by employer contributions, participant contributions, and investment earnings. Investment earnings have historically provided a significant portion of the funding. The larger the share of benefits being provided from investment returns, the smaller the required contributions, and vice versa. Determining the contributions required to prefund the promised retirement benefits requires an assumption of what investment earnings are expected to add to the fund over a long period of time. This is called the **Investment Return Assumption**.

The MERS Investment Return Assumption is **7.35%** per year. This, along with all of our other actuarial assumptions, is reviewed at least every five years in an Experience Study that compares the assumptions used against actual experience and recommends adjustments if necessary. If your municipality would like to explore contributions at lower assumed investment return assumptions, please review the "what if" projection scenarios later in this report.

Assumption Change in 2020

A 5-year experience study analyzing historical experience from 2013 through 2018 was completed in February 2020. In addition to changes to the economic assumptions which took effect with the fiscal year 2021 contribution rates, the experience study recommended updated demographic assumptions, including adjustments to the following actuarial assumptions: mortality, retirement, disability, and termination rates. Changes to the demographic assumptions resulting from the experience study have been approved by the MERS Retirement Board and are effective beginning with the December 31, 2020 actuarial valuation, first impacting 2022 contributions. A complete description of the assumptions may be found in the Appendix to the valuation.



Comments on Asset Smoothing

To avoid dramatic spikes and dips in annual contribution requirements due to short term fluctuations in asset markets, MERS applies a technique called **asset smoothing**. This spreads out each year's investment gains or losses over the prior year and the following four years. This smoothing method is used to determine your actuarial value of assets (valuation assets), which is then used to determine both your funded ratio and your required contributions. **The (smoothed) actuarial rate of return for 2020 was 8.17%, while the actual market rate of return was 12.70%.** To see historical details of the market rate of return, compared to the smoothed actuarial rate of return, refer to this report's Appendix, or view the "[How Smoothing Works](#)" video on the [Defined Benefit resource page](#) of the MERS website.

As of December 31, 2020, the actuarial value of assets is 97% of market value due to asset smoothing. This means that the rate of return on the actuarial value of assets should exceed the actuarial assumption in the next few years provided that the annual market returns exceed the 7.35% investment return assumption. When all assumptions are met, contribution rates are expected to stay approximately level as a percent of payroll (dollar amounts are expected to increase with wage inflation of 3.0% each year).

If the December 31, 2020 valuation results were based on market value instead of actuarial value:

- The funded percent of your entire municipality would be 79% (instead of 76%); and
- Your total employer contribution requirement for the fiscal year starting July 1, 2022 would be \$760,956 (instead of \$804,288).

Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")

The calculations in this report are based on assumptions about long-term economic and demographic behavior. These assumptions will never materialize in a given year, except by coincidence. Therefore, the results will vary from one year to the next. The volatility of the results depends upon the characteristics of the plan. For example:

- Open divisions that have substantial assets compared to their active employee payroll will have more volatile employer contribution rates due to investment return fluctuations.
- Open divisions that have substantial accrued liability compared to their active employee payroll will have more volatile employer contribution rates due to demographic experience fluctuations.
- Small divisions will have more volatile contribution patterns than larger divisions because statistical fluctuations are relatively larger among small populations.
- Shorter amortization periods result in more volatile contribution patterns.

Many assumptions are important in determining the required employer contributions. In the following table, we show the impact of varying the Investment Return assumption. Lower investment returns would result in higher required employer contributions, and vice-versa. The three economic scenarios below provide a quantitative risk assessment for the impact of investment returns on the plan's future financial condition for funding purposes.

The relative impact of the economic scenarios below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from year to year. The results in the table are based on the December 31, 2020 valuation, and are for the municipality in total, not by division. These results do not reflect a phase-in of the impact of the new actuarial assumptions.



It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size. Projections are not predictions. Future valuations will be based on actual future experience.

12/31/2020 Valuation Results	Lower Future Annual Returns	Lower Future Annual Returns	Valuation Assumptions
Investment Return Assumption	5.35%	6.35%	7.35%
Accrued Liability	\$ 33,654,900	\$ 30,047,150	\$ 27,027,952
Valuation Assets ¹	\$ 20,635,842	\$ 20,635,842	\$ 20,635,842
Unfunded Accrued Liability	\$ 13,019,058	\$ 9,411,308	\$ 6,392,110
Funded Ratio	61%	69%	76%
Monthly Normal Cost	\$ 35,762	\$ 25,234	\$ 17,307
Monthly Amortization Payment	\$ 74,021	\$ 55,628	\$ 37,674
Total Employer Contribution²	\$ 113,221	\$ 88,764	\$ 67,024

¹ The Valuation Assets include assets from Surplus divisions, if any.

² If assets exceed accrued liabilities for a division, the division may have an overfunding credit to reduce the division's employer contribution requirement. If the overfunding credit is larger than the normal cost, the division's full credit is included in the municipality's amortization payment above but the division's total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

Projection Scenarios

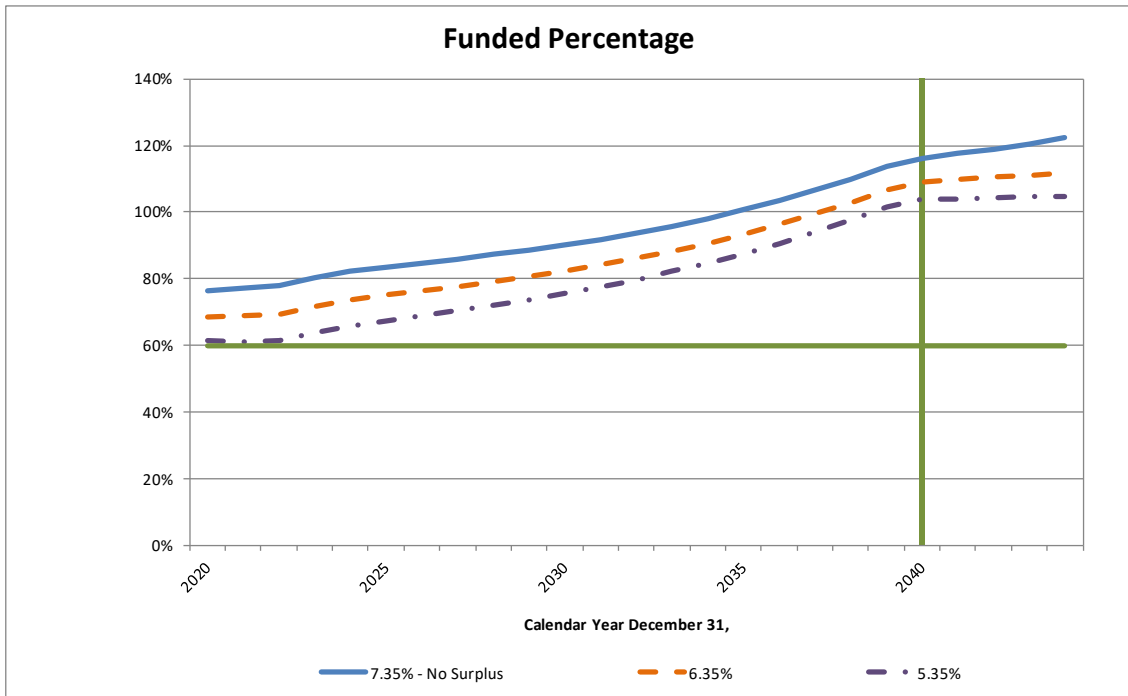
The next two pages show projections of the plan's funded ratio and computed employer contributions under the actuarial assumptions used in the valuation and alternate economic assumption scenarios. All three projections take into account the past investment experience that will continue to affect the actuarial rate of return in the short term.

The 7.35% scenario provides an estimate of computed employer contributions based on current actuarial assumptions, and a projected 7.35% market return. The other two scenarios may be useful if the municipality chooses to budget more conservatively, and make contributions in addition to the minimum requirements. The 6.35% and 5.35% projection scenarios provide an indication of the potential required employer contribution if these assumptions were met over the long-term.

Valuation Year Ending 12/31	Fiscal Year Beginning 7/1	Actuarial Accrued Liability	Valuation Assets ²	Funded Percentage	Estimated Annual Employer Contribution
7.35%¹ - NO PHASE-IN					
2020	2022	\$ 27,027,952	\$ 20,635,842	76%	\$ 804,288
2021	2023	\$ 27,600,000	\$ 21,300,000	77%	\$ 815,000
2022	2024	\$ 28,100,000	\$ 21,900,000	78%	\$ 835,000
2023	2025	\$ 28,700,000	\$ 23,000,000	80%	\$ 820,000
2024	2026	\$ 29,200,000	\$ 24,000,000	82%	\$ 812,000
2025	2027	\$ 29,600,000	\$ 24,700,000	84%	\$ 828,000
6.35%¹ - NO PHASE-IN					
2020	2022	\$ 30,047,150	\$ 20,635,842	69%	\$ 1,065,168
2021	2023	\$ 30,600,000	\$ 21,100,000	69%	\$ 1,090,000
2022	2024	\$ 31,200,000	\$ 21,700,000	69%	\$ 1,120,000
2023	2025	\$ 31,800,000	\$ 22,800,000	72%	\$ 1,110,000
2024	2026	\$ 32,300,000	\$ 23,800,000	74%	\$ 1,110,000
2025	2027	\$ 32,800,000	\$ 24,600,000	75%	\$ 1,130,000
5.35%¹ - NO PHASE-IN					
2020	2022	\$ 33,654,900	\$ 20,635,842	61%	\$ 1,358,652
2021	2023	\$ 34,300,000	\$ 20,900,000	61%	\$ 1,390,000
2022	2024	\$ 34,900,000	\$ 21,400,000	61%	\$ 1,430,000
2023	2025	\$ 35,500,000	\$ 22,600,000	64%	\$ 1,430,000
2024	2026	\$ 36,000,000	\$ 23,700,000	66%	\$ 1,430,000
2025	2027	\$ 36,500,000	\$ 24,600,000	67%	\$ 1,460,000

¹ Represents both the interest rate for discounting liabilities and the future investment return assumption on the Market Value of assets.

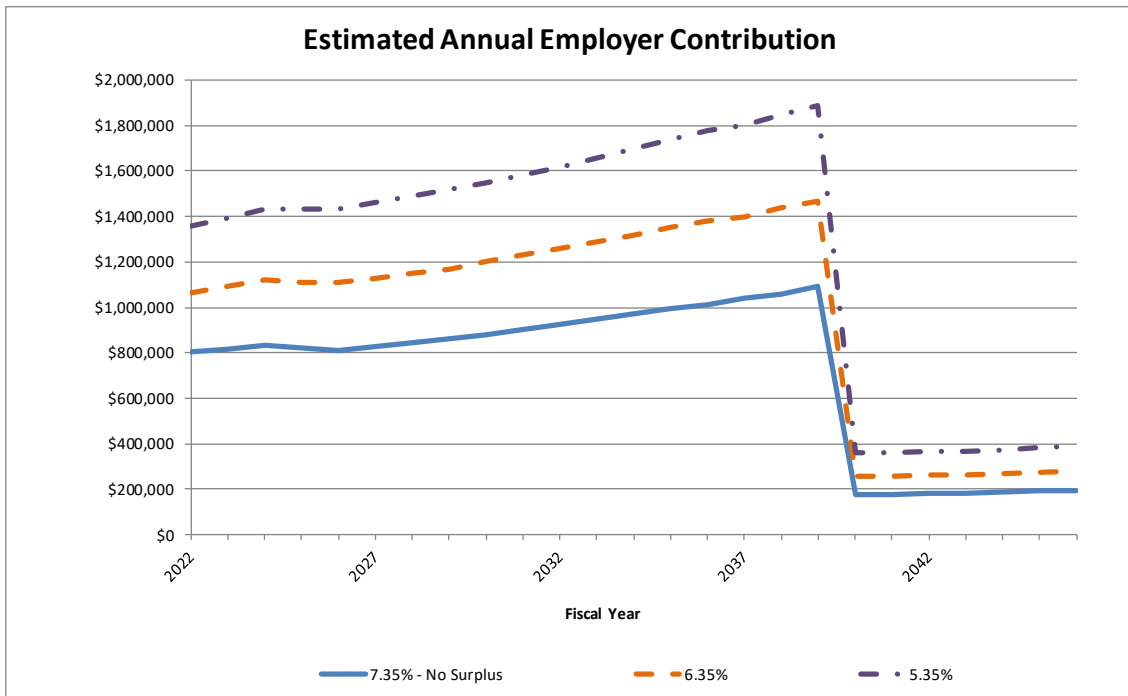
² Valuation Assets do not include assets from Surplus divisions, if any.



Notes:

All projected funded percentages are shown with no phase-in.

The green indicator lines have been added at 60% funded and 20 years following the valuation date for PA 202 purposes.



Notes:

All projected contributions are shown with no phase-in.

Table 1: Employer Contribution Details for the Fiscal Year Beginning July 1, 2022

Division	Total Normal Cost	Employee Contribut. Rate	Employer Contributions ¹			Computed Employer Contribut. With Phase-In	Blended ER Rate No Phase-In ⁵	Blended ER Rate With Phase-In ⁵	Employee Contribut. Conversion Factor ²
			Employer Normal Cost ⁶	Payment of the Unfunded Accrued Liability ⁴	Computed Employer Contribut. No Phase-In				
Percentage of Payroll									
01 - DPS EEs	11.07%	5.00%	-	-	-	-	-	-	-
02 - Police	13.28%	5.00%	8.28%	32.76%	41.04%	36.58%	-	0.83%	
05 - Fire	15.41%	5.00%	10.41%	17.19%	27.60%	22.58%	-	0.88%	
12 - BPU Union	10.98%	9.16%	-	-	-	-	-	-	
13 - Gnrl Non Un	11.38%	5.00%	-	-	-	-	-	-	
14 - BPUNonUnion	12.26%	5.00%	-	-	-	-	-	-	
15 - City Mngr	12.84%	5.00%	7.84%	7.59%	15.43%	13.94%	-	0.90%	
18 - City Treas.	0.00%	5.00%	-	-	-	-	-	-	
Estimated Monthly Contribution³									
01 - DPS EEs			\$ 1,566	\$ (13,609)	\$ 0	\$ 0			
02 - Police			4,829	19,107	23,936	21,335			
05 - Fire			2,197	3,627	5,824	4,765			
12 - BPU Union			1,005	11,750	12,755	12,101			
13 - Gnrl Non Un			3,218	7,482	10,700	8,666			
14 - BPUNonUnion			3,705	8,394	12,099	10,488			
15 - City Mngr			787	762	1,549	1,399			
18 - City Treas.			0	161	161	128			
Total Municipality			\$ 17,307	\$ 37,674	\$ 67,024	\$ 58,882			
Estimated Annual Contribution³			\$ 207,684	\$ 452,088	\$ 804,288	\$ 706,584			

- ¹ The above employer contribution requirements are in addition to the employee contributions, if any.
- ² If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1%, because employee contributions may be refunded at termination of employment, and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.
- ³ For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires (i.e., closed divisions), invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the Appendix.
- ⁴ Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions to not add across.



- ⁵ For linked divisions, the employer will be invoiced the Computed Employer Contribution No Phase-in rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown above, by contacting MERS at 800-767-MERS (6377).
- ⁶ For divisions with a negative employer normal cost, employee contributions cover the normal cost and a portion of the payment of any unfunded accrued liability.

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

Table 2: Benefit Provisions

01 - DPS EEs: Closed to new hires

	2020 Valuation	2019 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	4.00%
DC Plan for New Hires:	7/1/2017	7/1/2017
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

02 - Police: Open Division

	2020 Valuation	2019 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/20	55/20
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

05 - Fire: Open Division

	2020 Valuation	2019 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/20	55/20
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

12 - BPU Union: Closed to new hires

	2020 Valuation	2019 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/25	55/25
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	9.16%	9.16%
DC Plan for New Hires:	7/1/2017	7/1/2017
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

13 - Gnrl Non Un: Closed to new hires

	2020 Valuation	2019 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
DC Plan for New Hires:	7/1/2017	7/1/2017
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

14 - BPUNonUnion: Closed to new hires

	2020 Valuation	2019 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
DC Plan for New Hires:	7/1/2017	7/1/2017
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

15 - City Mngr: Open Division

	2020 Valuation	2019 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

18 - City Treas.: Open Division

	2020 Valuation	2019 Valuation
Benefit Multiplier:	2.00% Multiplier (no max)	2.00% Multiplier (no max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

Table 3: Participant Summary

Division	2020 Valuation		2019 Valuation		2020 Valuation		
	Number	Annual Payroll ¹	Number	Annual Payroll ¹	Average Age	Average Benefit Service ²	Average Eligibility Service ²
01 - DPS EEs							
Active Employees	8	\$ 330,791	10	\$ 418,708	54.8	13.3	13.3
Vested Former Employees	0	0	1	9,324	0.0	0.0	0.0
Retirees and Beneficiaries	10	166,777	9	159,146	71.5		
Pending Refunds	7		7				
02 - Police							
Active Employees	11	\$ 649,956	12	\$ 688,418	43.5	15.0	15.1
Vested Former Employees	4	43,859	3	39,084	45.8	8.3	11.8
Retirees and Beneficiaries	16	429,854	16	427,264	73.1		
Pending Refunds	2		2				
05 - Fire							
Active Employees	4	\$ 235,180	3	\$ 202,666	45.2	9.7	9.7
Vested Former Employees	1	4,572	1	4,572	53.6	4.3	25.1
Retirees and Beneficiaries	4	108,718	4	108,718	70.7		
Pending Refunds	0		0				
12 - BPU Union							
Active Employees	9	\$ 673,262	8	\$ 627,769	41.1	14.2	14.2
Vested Former Employees	1	4,236	1	4,236	42.3	4.1	9.6
Retirees and Beneficiaries	16	271,924	17	288,047	74.2		
Pending Refunds	6		6				
13 - Gnrl Non Un							
Active Employees	13	\$ 721,009	13	\$ 712,830	54.4	15.5	15.5
Vested Former Employees	1	747	3	51,802	48.3	2.2	23.9
Retirees and Beneficiaries	18	355,141	16	306,561	72.0		
Pending Refunds	12		13				
14 - BPUNonUnion							
Active Employees	10	\$ 665,484	11	\$ 742,728	53.0	11.2	13.3
Vested Former Employees	1	50,993	1	50,993	55.1	23.8	23.8
Retirees and Beneficiaries	11	302,677	11	302,677	70.0		
Pending Refunds	5		5				
15 - City Mngr							
Active Employees	1	\$ 111,864	1	\$ 107,700	50.5	10.5	10.5
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	1	8,698	1	8,698	80.7		
Pending Refunds	0		0				

Table 3 (continued)

Division	2020 Valuation		2019 Valuation		2020 Valuation		
	Number	Annual Payroll ¹	Number	Annual Payroll ¹	Average Age	Average Benefit Service ²	Average Eligibility Service ²
18 - City Treas.							
Active Employees	0	\$ 0	0	\$ 0	0.0	0.0	0.0
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	1	6,637	1	6,637	71.2		
Pending Refunds	0		0				
Total Municipality							
Active Employees	56	\$ 3,387,546	58	\$ 3,500,819	49.2	13.6	14.0
Vested Former Employees	8	104,407	10	160,011	47.8	8.5	16.2
Retirees and Beneficiaries	77	1,650,426	75	1,607,748	72.4		
Pending Refunds	<u>32</u>		<u>33</u>				
Total Participants	173		176				

¹ Annual payroll for active employees; annual deferred benefits payable for vested former employees; annual benefits being paid for retirees and beneficiaries.

² Descriptions can be found under Miscellaneous and Technical Assumptions in the Appendix.

Table 4: Reported Assets (Market Value)

Division	2020 Valuation		2019 Valuation	
	Employer and Retiree ¹	Employee ²	Employer and Retiree ¹	Employee ²
01 - DPS EEs	\$ 3,456,330	\$ 196,776	\$ 3,193,271	\$ 215,867
02 - Police	3,636,646	432,032	3,399,652	407,577
05 - Fire	1,182,198	124,153	1,103,901	113,790
12 - BPU Union	2,490,820	668,453	2,093,387	558,187
13 - Gnrl Non Un	4,508,132	426,361	4,125,596	471,397
14 - BPUNonUnion	3,510,890	299,457	3,459,484	343,633
15 - City Mngr	107,919	126,636	72,684	120,921
18 - City Treas.	55,693	0	55,417	0
Municipality Total³	\$ 18,948,628	\$ 2,273,867	\$ 17,503,391	\$ 2,231,373
Combined Assets³	\$21,222,496		\$19,734,763	

¹ Reserve for Employer Contributions and Benefit Payments.

² Reserve for Employee Contributions.

³ Totals may not add due to rounding.

The December 31, 2020 valuation assets (actuarial value of assets) are equal to 0.972357 times the reported market value of assets (compared to 1.013179 as of December 31, 2019). Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

Table 5: Flow of Valuation Assets

Year Ended 12/31	Employer Contributions		Employee Contributions	Investment Income (Valuation Assets)	Benefit Payments	Employee Contribution Refunds	Net Transfers	Valuation Asset Balance
	Required	Additional						
2010	\$ 229,262		\$ 137,155	\$ 950,481	\$ (708,821)	\$ (64,520)	\$ 0	\$ 18,431,442
2011	205,119	\$ 0	132,738	889,575	(784,407)	0	(142,961)	18,731,506
2012	207,834	0	146,684	824,540	(937,791)	(24,093)	0	18,948,680
2013	254,277	0	149,048	1,093,376	(1,101,335)	(27,410)	0	19,316,636
2014	316,190	0	154,062	1,082,351	(1,226,977)	(5,694)	1	19,636,569
2015	346,142	0	156,570	926,442	(1,372,824)	(5,334)	0	19,687,565
2016	336,160	0	164,437	955,491	(1,438,166)	(23,452)	0	19,682,035
2017	402,671	19,196	190,637	1,147,303	(1,502,155)	(8,514)	0	19,931,173
2018	472,903	37,285	203,833	712,116	(1,521,520)	(30,661)	0	19,805,129
2019	512,342	13,569	203,584	928,804	(1,568,494)	(405)	100,318	19,994,847
2020	569,787	0	201,566	1,550,670	(1,610,133)	(70,896)	1	20,635,842

Notes:

Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and employee payments for service credit purchases (if any) that the governing body has approved.

Additional employer contributions, if any, are shown separately starting in 2011. Prior to 2011, additional contributions are combined with the required employer contributions.

The investment income column reflects the recognized investment income based on Valuation Assets. It does not reflect the market value investment return in any given year.

The Valuation Asset balance includes assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.



**Table 6: Actuarial Accrued Liabilities and Valuation Assets
as of December 31, 2020**

Division	Actuarial Accrued Liability					Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total			
01 - DPS EEs	\$ 811,080	\$ 0	\$ 1,499,773	\$ 4,115	\$ 2,314,968	\$ 3,552,123	153.4%	\$ (1,237,155)
02 - Police	2,285,351	244,034	4,287,248	8,131	6,824,764	3,956,208	58.0%	2,868,556
05 - Fire	586,731	50,977	1,175,194	0	1,812,902	1,270,240	70.1%	542,662
12 - BPU Union	2,188,379	17,034	2,526,883	88,431	4,820,727	3,071,941	63.7%	1,748,786
13 - GnrI Non Un	2,479,162	3,702	3,362,879	46,162	5,891,905	4,798,088	81.4%	1,093,817
14 - BPU Non Union	1,276,326	417,326	3,268,111	8,883	4,970,646	3,705,018	74.5%	1,265,628
15 - City Mngr	266,529	0	52,231	0	318,760	228,071	71.5%	90,689
18 - City Treas.	0	0	73,280	0	73,280	54,153	73.9%	19,127
Total	\$ 9,893,558	\$ 733,073	\$ 16,245,599	\$ 155,722	\$ 27,027,952	\$ 20,635,842	76.4%	\$ 6,392,110

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

The December 31, 2020 valuation assets (actuarial value of assets) are equal to 0.972357 times the reported market value of assets. Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

Table 7: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2006	\$ 15,021,669	\$ 15,928,490	106%	\$ (906,821)
2007	16,134,278	16,926,763	105%	(792,485)
2008	16,606,847	17,395,167	105%	(788,320)
2009	17,082,988	17,887,885	105%	(804,897)
2010	17,892,124	18,431,442	103%	(539,318)
2011	19,105,980	18,731,506	98%	374,474
2012	19,791,786	18,948,680	96%	843,106
2013	20,693,338	19,316,636	93%	1,376,702
2014	21,353,035	19,636,569	92%	1,716,466
2015	23,186,165	19,687,565	85%	3,498,600
2016	23,599,342	19,682,035	83%	3,917,307
2017	24,303,204	19,931,173	82%	4,372,031
2018	24,784,026	19,805,129	80%	4,978,897
2019	25,882,649	19,994,847	77%	5,887,802
2020	27,027,952	20,635,842	76%	6,392,110

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012, 2015, 2019 and 2020 actuarial valuations.

The Valuation Assets include assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.

Tables 8 and 9: Division-Based Comparative Schedules

Division 01 - DPS EEs

Table 8-01: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 1,897,428	\$ 3,077,170	162%	\$ (1,179,742)
2011	1,977,920	3,171,128	160%	(1,193,208)
2012	1,884,625	3,218,110	171%	(1,333,485)
2013	2,108,728	3,303,997	157%	(1,195,269)
2014	2,274,993	3,353,588	147%	(1,078,595)
2015	2,419,264	3,359,762	139%	(940,498)
2016	2,289,939	3,395,537	148%	(1,105,598)
2017	2,375,904	3,462,937	146%	(1,087,033)
2018	2,429,915	3,451,083	142%	(1,021,168)
2019	2,292,436	3,454,067	151%	(1,161,631)
2020	2,314,968	3,552,123	153%	(1,237,155)

Notes: Actuarial assumptions were revised for the 2010, 2011, 2012, 2015, 2019 and 2020 actuarial valuations.

Table 9-01: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2010	11	\$ 419,517	0.00%	5.00%
2011	10	362,564	0.00%	5.00%
2012	11	388,388	0.00%	5.00%
2013	11	399,288	0.00%	5.00%
2014	11	383,513	0.00%	5.00%
2015	10	368,227	0.00%	5.00%
2016	11	401,172	0.00%	5.00%
2017	10	388,545	\$ 0	3.00%
2018	10	402,773	\$ 0	4.00%
2019	10	418,708	\$ 0	4.00%
2020	8	330,791	\$ 0	5.00%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2020 valuations do not reflect the phase-in of the change in contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 02 - Police

Table 8-02: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 5,006,672	\$ 4,047,921	81%	\$ 958,751
2011	5,359,450	4,127,565	77%	1,231,885
2012	5,469,933	4,164,488	76%	1,305,445
2013	5,763,287	4,214,169	73%	1,549,118
2014	5,656,375	3,975,024	70%	1,681,351
2015	5,952,146	3,917,047	66%	2,035,099
2016	6,056,726	3,868,369	64%	2,188,357
2017	6,147,351	3,895,281	63%	2,252,070
2018	6,320,687	3,873,880	61%	2,446,807
2019	6,625,545	3,857,404	58%	2,768,141
2020	6,824,764	3,956,208	58%	2,868,556

Notes: Actuarial assumptions were revised for the 2010, 2011, 2012, 2015, 2019 and 2020 actuarial valuations.

Table 9-02: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2010	13	\$ 755,610	15.19%	3.00%
2011	14	764,847	17.32%	3.00%
2012	14	706,627	19.62%	3.00%
2013	14	721,363	21.81%	3.00%
2014	12	646,272	24.49%	3.00%
2015	12	607,426	30.03%	3.00%
2016	12	600,317	32.15%	3.00%
2017	12	633,306	\$ 16,469	5.00%
2018	12	637,228	\$ 18,293	5.00%
2019	12	688,418	35.98%	5.00%
2020	11	649,956	41.04%	5.00%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2020 valuations do not reflect the phase-in of the change in contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 05 - Fire

Table 8-05: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 1,259,126	\$ 1,003,538	80%	\$ 255,588
2011	1,221,110	1,051,980	86%	169,130
2012	1,238,671	1,100,723	89%	137,948
2013	1,264,332	1,166,283	92%	98,049
2014	868,957	795,417	92%	73,540
2015	965,778	814,434	84%	151,344
2016	1,517,182	1,292,383	85%	224,799
2017	1,579,780	1,294,893	82%	284,887
2018	1,644,800	1,244,224	76%	400,576
2019	1,753,435	1,233,738	70%	519,697
2020	1,812,902	1,270,240	70%	542,662

Notes: Actuarial assumptions were revised for the 2010, 2011, 2012, 2015, 2019 and 2020 actuarial valuations.

Table 9-05: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2010	4	\$ 210,354	13.45%	5.00%
2011	4	211,462	11.14%	5.00%
2012	4	207,624	10.86%	5.00%
2013	4	215,332	9.67%	5.00%
2014	3	162,952	10.02%	5.00%
2015	3	160,287	13.71%	5.00%
2016	4	207,778	14.80%	5.00%
2017	3	170,526	\$ 2,751	5.00%
2018	3	195,143	\$ 3,672	5.00%
2019	3	202,666	26.61%	5.00%
2020	4	235,180	27.60%	5.00%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2020 valuations do not reflect the phase-in of the change in contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 12 - BPU Union

Table 8-12: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 3,027,138	\$ 3,221,333	106%	\$ (194,195)
2011	3,465,744	3,202,148	92%	263,596
2012	3,333,796	2,970,860	89%	362,936
2013	3,391,156	2,890,356	85%	500,800
2014	3,352,318	2,862,051	85%	490,267
2015	3,673,195	2,814,262	77%	858,933
2016	3,792,309	2,759,183	73%	1,033,126
2017	3,909,344	2,744,984	70%	1,164,360
2018	4,012,169	2,696,014	67%	1,316,155
2019	4,259,924	2,686,519	63%	1,573,405
2020	4,820,727	3,071,941	64%	1,748,786

Notes: Actuarial assumptions were revised for the 2010, 2011, 2012, 2015, 2019 and 2020 actuarial valuations.

Table 9-12: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2010	10	\$ 547,117	0.43%	5.00%
2011	11	627,945	4.92%	9.16%
2012	9	474,117	7.41%	9.16%
2013	9	498,932	9.11%	9.16%
2014	9	537,250	8.34%	9.16%
2015	10	600,429	11.90%	9.16%
2016	10	639,326	13.01%	9.16%
2017	10	674,868	\$ 8,462	9.16%
2018	9	649,200	\$ 9,548	9.16%
2019	8	627,769	\$ 11,619	9.16%
2020	9	673,262	\$ 12,755	9.16%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2020 valuations do not reflect the phase-in of the change in contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 13 - Gnrl Non Un

Table 8-13: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 3,334,863	\$ 3,536,476	106%	\$ (201,613)
2011	3,444,899	3,685,998	107%	(241,099)
2012	3,587,138	3,792,333	106%	(205,195)
2013	3,658,375	3,954,738	108%	(296,363)
2014	4,634,380	4,754,970	103%	(120,590)
2015	5,143,330	4,851,784	94%	291,546
2016	4,827,660	4,470,537	93%	357,123
2017	5,065,183	4,578,308	90%	486,875
2018	5,150,954	4,586,476	89%	564,478
2019	5,507,315	4,657,577	85%	849,738
2020	5,891,905	4,798,088	81%	1,093,817

Notes: Actuarial assumptions were revised for the 2010, 2011, 2012, 2015, 2019 and 2020 actuarial valuations.

Table 9-13: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2010	17	\$ 847,898	4.94%	3.00%
2011	14	676,165	4.07%	3.00%
2012	15	688,826	4.57%	3.00%
2013	16	740,372	3.17%	3.00%
2014	16	807,902	6.01%	3.00%
2015	17	878,463	9.78%	3.00%
2016	17	865,697	9.54%	4.00%
2017	16	868,573	\$ 6,704	5.00%
2018	14	742,773	\$ 6,523	5.00%
2019	13	712,830	\$ 8,666	5.00%
2020	13	721,009	\$ 10,700	5.00%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2020 valuations do not reflect the phase-in of the change in contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 14 - BPUNonUnion

Table 8-14: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 3,166,611	\$ 3,282,569	104%	\$ (115,958)
2011	3,514,799	3,404,948	97%	109,851
2012	4,156,428	3,614,593	87%	541,835
2013	4,385,655	3,697,786	84%	687,869
2014	4,442,202	3,803,618	86%	638,584
2015	4,894,266	3,839,835	79%	1,054,431
2016	4,980,471	3,809,135	77%	1,171,336
2017	5,093,727	3,869,467	76%	1,224,260
2018	5,027,553	3,822,945	76%	1,204,608
2019	5,099,295	3,853,238	76%	1,246,057
2020	4,970,646	3,705,018	75%	1,265,628

Notes: Actuarial assumptions were revised for the 2010, 2011, 2012, 2015, 2019 and 2020 actuarial valuations.

Table 9-14: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2010	14	\$ 805,161	5.08%	3.00%
2011	14	849,698	7.50%	3.00%
2012	14	757,652	10.97%	3.00%
2013	16	946,152	11.03%	3.00%
2014	17	977,082	10.63%	3.00%
2015	14	811,990	15.90%	3.00%
2016	12	725,843	17.15%	4.00%
2017	12	700,260	\$ 10,749	5.00%
2018	11	718,984	\$ 11,098	5.00%
2019	11	742,728	\$ 11,840	5.00%
2020	10	665,484	\$ 12,099	5.00%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2020 valuations do not reflect the phase-in of the change in contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 15 - City Mngr

Table 8-15: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 73,678	\$ 37,215	51%	\$ 36,463
2011	70,830	31,490	45%	39,340
2012	68,319	26,725	39%	41,594
2013	66,291	23,199	35%	43,092
2014	63,875	20,760	33%	43,115
2015	65,389	19,569	30%	45,820
2016	63,151	19,647	31%	43,504
2017	60,941	21,023	35%	39,918
2018	127,792	70,616	55%	57,176
2019	273,192	196,157	72%	77,035
2020	318,760	228,071	72%	90,689

Notes: Actuarial assumptions were revised for the 2010, 2011, 2012, 2015, 2019 and 2020 actuarial valuations.

Table 9-15: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2010	0	\$ 0	\$ 314	0.00%
2011	0	0	\$ 386	0.00%
2012	0	0	\$ 482	0.00%
2013	0	0	\$ 623	0.00%
2014	0	0	\$ 692	0.00%
2015	0	0	\$ 881	0.00%
2016	0	0	\$ 941	3.00%
2017	0	0	\$ 1,008	3.00%
2018	1	103,438	21.68%	5.00%
2019	1	107,700	12.96%	5.00%
2020	1	111,864	15.43%	5.00%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2020 valuations do not reflect the phase-in of the change in contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 18 - City Treas.

Table 8-18: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 48,051	\$ 51,624	107%	\$ (3,573)
2011	51,228	56,249	110%	(5,021)
2012	52,876	60,848	115%	(7,972)
2013	55,514	66,108	119%	(10,594)
2014	59,935	71,141	119%	(11,206)
2015	72,797	70,872	97%	1,925
2016	71,904	67,244	94%	4,660
2017	70,974	64,280	91%	6,694
2018	70,156	59,891	85%	10,265
2019	71,507	56,147	79%	15,360
2020	73,280	54,153	74%	19,127

Notes: Actuarial assumptions were revised for the 2010, 2011, 2012, 2015, 2019 and 2020 actuarial valuations.

Table 9-18: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2010	1	\$ 15,746	3.03%	5.00%
2011	1	15,746	2.53%	5.00%
2012	1	15,746	0.00%	5.00%
2013	1	15,746	0.00%	5.00%
2014	1	16,354	0.00%	5.00%
2015	0	0	\$ 13	5.00%
2016	0	0	\$ 32	5.00%
2017	0	0	\$ 48	5.00%
2018	0	0	\$ 80	5.00%
2019	0	0	\$ 126	5.00%
2020	0	0	\$ 161	5.00%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2020 valuations do not reflect the phase-in of the change in contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Table 10: Division-Based Layered Amortization Schedule

Division 01 - DPS EEs

Table 10-01: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2022		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ (940,498)	10	\$ (868,778)	10	\$ (107,652)
(Gain)/Loss	12/31/2016	(114,847)	15	(116,330)	11	(13,356)
(Gain)/Loss	12/31/2017	70,884	10	65,028	7	10,860
Amendment	12/31/2017	8,018	10	7,363	7	1,224
(Gain)/Loss	12/31/2018	70,157	10	69,631	8	10,380
Amendment	12/31/2018	(4,386)	10	(4,347)	8	(648)
(Gain)/Loss	12/31/2019	(383,501)	10	(403,134)	9	(54,444)
Assumption	12/31/2019	54,205	10	64,021	9	8,640
Experience	12/31/2020	(132,834)	10	(147,745)	10	(18,312)
Total				\$ (1,334,291)		\$ (163,308)

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2020 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2020 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 02 - Police

Table 10-02: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2022		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 2,035,099	23	\$ 2,161,776	18	\$ 172,824
(Gain)/Loss	12/31/2016	91,434	22	102,970	18	8,232
(Gain)/Loss	12/31/2017	21,162	21	23,668	18	1,896
Amendment	12/31/2017	(3,643)	21	(4,076)	18	(324)
(Gain)/Loss	12/31/2018	171,366	20	190,854	18	15,264
(Gain)/Loss	12/31/2019	96,582	19	106,739	18	8,532
Assumption	12/31/2019	198,554	19	204,294	18	16,332
Experience	12/31/2020	73,454	18	81,699	18	6,528
Total				\$ 2,867,924		\$ 229,284

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2020 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2020 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 05 - Fire

Table 10-05: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2022		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 151,344	23	\$ 165,687	18	\$ 13,248
(Gain)/Loss	12/31/2016	65,325	22	73,567	18	5,880
(Gain)/Loss	12/31/2017	50,864	21	56,901	18	4,548
(Gain)/Loss	12/31/2018	107,373	20	119,575	18	9,564
(Gain)/Loss	12/31/2019	56,606	19	62,551	18	5,004
Assumption	12/31/2019	50,956	19	53,527	18	4,284
Experience	12/31/2020	11,176	18	12,431	18	996
Total				\$ 544,239		\$ 43,524

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2020 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2020 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 12 - BPU Union

Table 10-12: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2022		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 858,933	23	\$ 917,348	18	\$ 73,332
(Gain)/Loss	12/31/2016	144,861	22	163,147	18	13,044
(Gain)/Loss	12/31/2017	101,991	21	114,102	18	9,120
(Gain)/Loss	12/31/2018	129,681	20	144,428	18	11,544
(Gain)/Loss	12/31/2019	139,858	19	154,555	18	12,360
Assumption	12/31/2019	97,630	19	99,172	18	7,932
Experience	12/31/2020	153,684	18	170,935	18	13,668
Total				\$ 1,763,687		\$ 141,000

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2020 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2020 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 13 - Gnrl Non Un

Table 10-13: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2022		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 291,546	23	\$ 365,245	18	\$ 29,196
(Gain)/Loss	12/31/2016	21,331	22	24,016	18	1,920
Amendment	12/31/2016	(6,799)	22	(7,647)	18	(612)
(Gain)/Loss	12/31/2017	117,216	21	131,125	18	10,488
Amendment	12/31/2017	(6,790)	21	(7,592)	18	(612)
(Gain)/Loss	12/31/2018	65,270	20	72,686	18	5,808
(Gain)/Loss	12/31/2019	132,931	19	146,906	18	11,748
Assumption	12/31/2019	141,076	19	151,697	18	12,132
Experience	12/31/2020	221,790	18	246,686	18	19,716
Total				\$ 1,123,122		\$ 89,784

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2020 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2020 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 14 - BPUNonUnion

Table 10-14: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2022		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 1,054,431	23	\$ 1,153,025	18	\$ 92,172
(Gain)/Loss	12/31/2016	66,475	22	74,863	18	5,988
Amendment	12/31/2016	(2,487)	22	(2,804)	18	(228)
(Gain)/Loss	12/31/2017	21,173	21	23,684	18	1,896
Amendment	12/31/2017	(5,128)	21	(5,731)	18	(456)
(Gain)/Loss	12/31/2018	(33,350)	20	(37,139)	18	(2,964)
(Gain)/Loss	12/31/2019	(116,244)	19	(128,462)	18	(10,272)
Assumption	12/31/2019	152,068	19	161,675	18	12,924
Experience	12/31/2020	18,793	18	20,903	18	1,668
Total				\$ 1,260,014		\$ 100,728

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2020 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2020 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 15 - City Mngr

Table 10-15: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2022		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
(Gain)/Loss	12/31/2016	\$ 2,312	10	\$ 1,918	6	\$ 372
(Gain)/Loss	12/31/2017	2,819	10	2,592	7	432
(Gain)/Loss	12/31/2018	13,408	15	14,394	13	1,452
Amendment	12/31/2018	12,076	10	11,987	8	1,788
(Gain)/Loss	12/31/2019	23,265	15	25,340	14	2,424
Assumption	12/31/2019	4,428	15	4,445	14	420
Experience	12/31/2020	22,277	15	24,778	15	2,256
Total				\$ 85,454		\$ 9,144

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2020 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2020 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 18 - City Treas.

Table 10-18: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2022		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 1,925	21	\$ 2,042	13	\$ 204
(Gain)/Loss	12/31/2016	2,587	19	2,752	13	276
(Gain)/Loss	12/31/2017	1,753	17	1,869	13	192
(Gain)/Loss	12/31/2018	3,326	15	3,567	13	360
(Gain)/Loss	12/31/2019	2,457	14	2,660	13	264
Assumption	12/31/2019	2,352	14	2,476	13	252
Experience	12/31/2020	3,432	13	3,817	13	384
Total				\$ 19,183		\$ 1,932

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2020 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2020 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

GASB Statement No. 68 Information

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. GASB Statement No. 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at <http://www.mersofmich.com/>.

Actuarial Valuation Date:	12/31/2020
Measurement Date of the Total Pension Liability (TPL):	12/31/2020

At 12/31/2020, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits:	77
Inactive employees entitled to but not yet receiving benefits (including refunds):	40
Active employees:	<u>56</u>
	173

Total Pension Liability as of 12/31/2019 measurement date:	\$ 25,247,768
Total Pension Liability as of 12/31/2020 measurement date:	\$ 26,350,774
Service Cost for the year ending on the 12/31/2020 measurement date:	\$ 369,758
Change in the Total Pension Liability due to:	
- Benefit changes ¹ :	\$ (4,615)
- Differences between expected and actual experience ² :	\$ (188,126)
- Changes in assumptions ² :	\$ 738,016

Average expected remaining service lives of all employees (active and inactive):	3
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¹ A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

² Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

Covered employee payroll (Needed for Required Supplementary Information):	\$ 3,387,546
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Note: Covered employee payroll may differ from the GASB Statement No. 68 definition.

Sensitivity of the Net Pension Liability to changes in the discount rate:

	1% Decrease <u>(6.60%)</u>	Current Discount Rate <u>(7.60%)</u>	1% Increase <u>(8.60%)</u>
Change in Net Pension Liability as of 12/31/2020:	\$ 2,891,543	\$ 0	\$ (2,447,356)

Note: The current discount rate shown for GASB Statement No. 68 purposes is higher than the MERS assumed rate of return. This is because for GASB Statement No. 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.

Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

01 - DPS EEs

7/1/2020	Participant Contribution Rate 5%
7/1/2018	Participant Contribution Rate 4%
7/1/2017	Participant Contribution Rate 3%
7/1/2017	DC Adoption Date 07-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
7/1/1999	Temporary Benefit F55 (With 20 Years of Service) (07/01/1999 - 09/03/1999)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
7/1/1998	Benefit B-3 (80% max)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
7/1/1991	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/1991	Benefit B-2
7/1/1991	Member Contribution Rate 5.00%
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
7/1/1948	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1948	10 Year Vesting
7/1/1948	Benefit C (Old)
7/1/1948	Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00%
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

02 - Police

7/1/2017	Participant Contribution Rate 5%
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02 - Police

12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2016	Participant Contribution Rate 4%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
7/1/1998	Benefit B-4 (80% max)
1/1/1998	E 2% COLA Adopted (01/01/1998)
7/1/1997	Member Contribution Rate 3.00%
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	Member Contribution Rate 4.00%
6/30/1996	Member Contribution Rate 0.00%
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
7/1/1992	Benefit B-3 (80% max)
7/1/1992	Benefit F55 (With 20 Years of Service)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
9/1/1987	Benefit B-2
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
5/1/1968	Benefit B-1
7/1/1948	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1948	10 Year Vesting
7/1/1948	Benefit B
7/1/1948	Member Contribution Rate 5.00%
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

05 - Fire

12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)



05 - Fire

1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
7/1/1999	Benefit B-4 (80% max)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	Benefit B-3 (80% max)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
7/1/1992	Benefit F55 (With 20 Years of Service)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
9/1/1987	Benefit B-2
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
5/1/1968	Benefit B-1
7/1/1948	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1948	10 Year Vesting
7/1/1948	Benefit B
7/1/1948	Member Contribution Rate 5.00%
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

12 - BPU Union

7/1/2017	Non-Accelerated Amortization
7/1/2017	DC Adoption Date 07-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
12/1/2011	Benefit F55 (With 25 Years of Service)
12/1/2011	Member Contribution Rate 9.16%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	Benefit B-3 (80% max)
1/1/1996	E 2% COLA Adopted (01/01/1996)

12 - BPU Union

1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/1991	Benefit B-2
7/1/1991	Member Contribution Rate 5.00%
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
7/1/1948	10 Year Vesting
7/1/1948	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
	Fiscal Month - July
	Benefit FAC-5 (5 Year Final Average Compensation)
	Defined Benefit Normal Retirement Age - 60
	Benefit C (Old)
	Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00%

13 - Gnrl Non Un

7/1/2017	Non-Accelerated Amortization
7/1/2017	Participant Contribution Rate 5%
7/1/2017	DC Adoption Date 07-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2016	Participant Contribution Rate 4%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
7/1/2002	Benefit B-3 (80% max)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
11/1/1998	Temporary Benefit F55 (With 20 Years of Service) (11/01/1998 - 01/03/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
7/1/1995	Member Contribution Rate 3.00%
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1989	Benefit FAC-5 (5 Year Final Average Compensation)

13 - Gnrl Non Un

1/1/1989	10 Year Vesting
1/1/1989	Benefit B-2
1/1/1989	Member Contribution Rate 5.00%
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

14 - BPUNonUnion

7/1/2017	Non-Accelerated Amortization
7/1/2017	Participant Contribution Rate 5%
7/1/2017	DC Adoption Date 07-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2016	Participant Contribution Rate 4%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
7/1/2002	Benefit B-3 (80% max)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
7/1/1995	Member Contribution Rate 3.00%
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1989	Benefit FAC-5 (5 Year Final Average Compensation)
1/1/1989	10 Year Vesting
1/1/1989	Benefit B-2
1/1/1989	Member Contribution Rate 5.00%
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

15 - City Mngr

7/1/2018	Benefit B-4 (80% max)
7/1/2018	Participant Contribution Rate 5%



15 - City Mngr

12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	Member Contribution Rate 3.00%
1/1/1996	E 2% COLA Adopted (01/01/1996)
12/31/1995	Member Contribution Rate 0.00%
1/1/1995	Benefit FAC-3 (3 Year Final Average Compensation)
1/1/1995	10 Year Vesting
1/1/1995	Benefit B-2
1/1/1995	Member Contribution Rate 5.00%
1/1/1995	E 2% COLA Adopted (01/01/1995)
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

18 - City Treas.

12/1/2020	Non-Accelerated Amortization
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2015	Accelerated to 15-year Amortization
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	Benefit FAC-3 (3 Year Final Average Compensation)
1/1/1996	10 Year Vesting
1/1/1996	Benefit B-2
1/1/1996	Member Contribution Rate 5.00%
1/1/1996	E 2% COLA Adopted (01/01/1996)
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix. Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

Increase in Final Average Compensation

Division	FAC Increase Assumption
All Divisions	3.00%

Miscellaneous and Technical Assumptions

Loads – None.

Amortization Policy for Closed Not Linked Divisions: The default funding policy for closed not linked divisions, including open divisions with zero active members, is to follow a non-accelerated amortization, where each closed period decreases by one-year each year until the period is exhausted. In select instances, closed not linked division(s) may follow an accelerated amortization policy.

Risk Commentary

Determination of the accrued liability, the employer contribution, and the funded ratio requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability, the actuarially determined contribution and the funded ratio that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

- **Investment Risk** – actual investment returns may differ from the expected returns;
- **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
- **Salary and Payroll Risk** – actual salaries and total payroll may differ from expected, resulting in actual future accrued liability and contributions differing from expected;
- **Longevity Risk** – members may live longer or shorter than expected and receive pensions for a period of time other than assumed; and
- **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease). Likewise, if longevity is improving (or worsening), increases (or decreases) in cost can be anticipated.

PLAN MATURITY MEASURES

Risks facing a pension plan evolve over time. A young plan with virtually no investments and paying few benefits may experience little investment risk. An older plan with a large number of members in pay status and a significant trust may be much more exposed to investment risk. Generally accepted plan maturity measures include the following:

	<u>12/31/2020</u>	<u>12/31/2019</u>	<u>12/31/2018</u>
1. Ratio of the market value of assets to total payroll	6.3	5.6	5.2
2. Ratio of actuarial accrued liability to payroll	8.0	7.4	7.2
3. Ratio of actives to retirees and beneficiaries	0.7	0.8	0.8
4. Ratio of market value of assets to benefit payments	12.6	12.6	11.6
5. Ratio of net cash flow to market value of assets (boy)	-4.6%	-4.1%	-4.3%

RATIO OF MARKET VALUE OF ASSETS TO TOTAL PAYROLL

The relationship between assets and payroll is a useful indicator of the potential volatility of contributions. For example, if the market value of assets is 2.0 times the payroll, a return on assets 5% different than assumed would equal 10% of payroll. A higher (lower) or increasing (decreasing) level of this maturity measure generally indicates a higher (lower) or increasing (decreasing) volatility in plan sponsor contributions as a percentage of payroll.

RATIO OF ACTUARIAL ACCRUED LIABILITY TO PAYROLL

The relationship between actuarial accrued liability and payroll is a useful indicator of the potential volatility of contributions for a fully funded plan. A funding policy that targets a funded ratio of 100% is expected to result in the ratio of assets to payroll and the ratio of liability to payroll converging over time.

RATIO OF ACTIVES TO RETIREES AND BENEFICIARIES

A young plan with many active members and few retirees will have a high ratio of actives to retirees. A mature open plan may have close to the same number of actives to retirees resulting in a ratio near 1.0. A super-mature or closed plan may have significantly more retirees than actives resulting in a ratio below 1.0.

RATIO OF MARKET VALUE OF ASSETS TO BENEFIT PAYMENTS

The MERS' Actuarial Policy requires a total minimum contribution equal to the excess (if any) of three times the expected annual benefit payments over the projected market value of assets as of the participating municipality or court's Fiscal Year for which the contribution applies. The ratio of market value of assets to benefit payments as of the valuation date provides an indication of whether the division is at risk for triggering the minimum contribution rule in the near term. If the division triggers this minimum contribution rule, the required employer contributions could increase dramatically relative to previous valuations.

RATIO OF NET CASH FLOW TO MARKET VALUE OF ASSETS

A positive net cash flow means contributions exceed benefits and expenses. A negative cash flow means existing funds are being used to make payments. A certain amount of negative net cash flow is generally expected to occur when benefits are prefunded through a qualified trust. Large negative net cash flows as a percent of assets may indicate a super-mature plan or a need for additional contributions.



State Reporting

The following information has been prepared to provide some of the information necessary to complete the Public Act 202 pension reporting requirements for the State of Michigan’s Local Government Retirement System Annual Report (Form No. 5572). Additional resources are available at www.mersofmich.com and on the State [website](#).

Form 5572		
Line Reference	Description	Result
10	Membership as of December 31, 2020	
11	Indicate number of active members	56
12	Indicate number of inactive members (excluding pending refunds)	8
13	Indicate number of retirees and beneficiaries	77
14	Investment Performance for Calendar Year Ending December 31, 2020¹	
15	Enter actual rate of return - prior 1-year period	13.59%
16	Enter actual rate of return - prior 5-year period	9.35%
17	Enter actual rate of return - prior 10-year period	7.91%
18	Actuarial Assumptions	
19	Actuarial assumed rate of investment return ²	7.35%
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Level Percent
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any ³	18
22	Is each division within the system closed to new employees? ⁴	No
23	Uniform Assumptions	
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	\$20,491,551
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions ⁵	\$28,025,441
27	Actuarially Determined Contribution (ADC) using uniform assumptions, Fiscal Year Ending June 30, 2021	\$952,860

1. The Municipal Employees’ Retirement System’s investment performance has been provided to GRS from MERS Investment Staff and is included here for reporting purposes. The investment performance figures reported are net of investment expenses on a rolling calendar-year basis for the previous 1-, 5-, and 10-year periods as required under PA 530.
2. Net of administrative and investment expenses.
3. Populated with the longest amortization period remaining in the amortization schedule, across all divisions in the plan. This is when each division and the plan in total is expected to reach 100% funded if all assumptions are met.
4. If all divisions within the employer are closed, “yes.” If at least one division is open (including shadow divisions) indicate “no.”
5. Line 25 actuarial accrued liability is determined under PA 202 uniform assumptions which differ from the valuation assumptions. In particular, the assumed rate of return for PA 202 purposes is 7.00%.

City of Hillsdale

Agenda Item Summary

MEETING DATE: July 19, 2021

AGENDA ITEM #: Old Business

SUBJECT: Amended Resolution for Obsolete Property Rehabilitation Exemption Certificate -- 28 N Howell Street -- Tri City Management, LLC.

BACKGROUND PROVIDED BY STAFF (Kelly LoPresto, Economic Development Coordinator)

Tri City Management, LLC has submitted an application for an Obsolete Property Rehabilitation Certificate for a rehabilitation project with a projected end date of August 2021. The total estimated cost of the building and real property improvements reported by the applicant is \$120,000.00.

The Economic Development Corporation board reviewed the application at their meeting held April 8, 2021 and recommended Council approve the resolution as presented for 10 years and they did on May 17, 2021.

The Department of Treasury received the Obsolete Property Rehabilitation Tax Exemption Certificate; however, some of the required information was missing. The resolution needs to be amended to state the application was approved for 10 years and Council may extend the certificate for two years if the total investment exceeds \$500,000.

RECOMMENDATION:

Staff recommends Council approve the amended resolution as presented.

**AMENDED RESOLUTION TO APPROVE AN OBSOLETE PROPERTY
REHABILITATION EXEMPTION CERTIFICATE APPLICATION
PA 146 OF 2000 AS AMENDED**

Minutes of a regular meeting of the Common Council of the City of Hillsdale, held on July 19, 2021 at City Hall, 97 N Broad St, in Hillsdale, Michigan at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

**Resolution Number _____ Approving Obsolete Property Rehabilitation
Exemption Certificate Application for Tri City Management, LLC for Property
Located at
28 N Howell Street, Hillsdale, Michigan**

WHEREAS, pursuant to PA 146 of 2000, the City of Hillsdale is a Qualified Local Governmental Unit eligible to establish one or more Obsolete Property Rehabilitation Districts; and

WHEREAS, the City of Hillsdale legally established the Obsolete Property Rehabilitation District No. 2013-01 on July 15, 2013, after a public hearing held on July 15, 2013; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) does not exceed 5% of the total taxable value of the City of Hillsdale; and

WHEREAS, exceeding 5% would not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit; and

WHEREAS, the application was approved at a public hearing as provided by section 4(2) of Public Act 146 of 2000 on May 17, 2021; and

WHEREAS, Tri City Management, LLC is not delinquent in any taxes related to the facility; and

WHEREAS, the application was approved for 10 years and Council may extend the certificate for two years if the total investment exceeds \$500,000; and

WHEREAS, the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000; and

WHEREAS, the applicant Tri City Management, LLC has provided answers to all required questions under the application instructions to the City of Hillsdale; and

WHEREAS, the City of Hillsdale requires that rehabilitation of the facility shall be completed by December 30, 2021; and

WHEREAS, the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District; and

WHEREAS, the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in the City of Hillsdale eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, and revitalize urban areas; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(I) of Public Act 146 of 2000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hillsdale
Be and hereby is granted an Obsolete Property Rehabilitation
Exemption for the real property, excluding land, located in
Obsolete Property Rehabilitation District No. 2013-01 at 28 N Howell
Street for a period of 10 years, beginning
December 31, 2021, and ending December 30, 2031, pursuant to the
provisions of PA 146 of 2000, as amended.

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Hillsdale, County of Hillsdale, Michigan at a regular meeting held on July 19, 2021.

Adam Stockford, Mayor Date

Michelle Loren, Deputy Clerk Date



City of Hillsdale Agenda Item Summary

Meeting Date: July 19, 2021

AGENDA ITEM: Old Business

SUBJECT: Easement and Use Agreement Woods of Lochaven

BACKGROUND PROVIDED BY: DPS Director Jake Hammel

The Woods of Lochaven Home Owners Association requested the use of city property located within Waterworks Park to build a trail connection from their subdivision to the existing city bike path. The site plans were approved by the City Engineer and the Department of Public Services on June 29. Planning Commission approved the site plan at the special meeting held on June 30.

City Attorney John Lovinger prepared the Easement and Use Agreement for Connection of Walking Path Within the Woods of Lochaven Condominium Development to the Baw Beese Trail for council consideration.

**EASEMENT AND USE AGREEMENT FOR CONNECTION OF WALKING PATH
WITHIN THE WOODS OF LOHAVEN CONDOMINIUM
TO THE BAW BEESE TRAIL**

This Easement and Use Agreement ("Agreement") dated this ___ day of July 2021, by and between the City of Hillsdale, Michigan, a Michigan Municipal Corporation, of 97 N. Broad Street, Hillsdale, Michigan 49242 ("City"), and the Woods of Lochaven Condominium Association, a Michigan not for profit corporation, of 2578 Lakeshore Drive, Hillsdale, Michigan 49242 ("WLCA"), is based upon the following:

WHEREAS, members of the WLCA collectively own The Woods of Lochaven Condominium (the "Condominium") which is legally described as:

Land in the Township of Hillsdale, County of Hillsdale and State of Michigan, described as:

Land comprising Rothfuss Assembly Park, according to the recorded Plat thereof, as recorded in Liber 2 of Plats, Page 41, Hillsdale County Records, and part of the West 1/2 of the Northwest 1/4 of Section 36, Township 6 South, Range 3 West, described as follows:

Beginning at the Northwest corner of said Section 36; thence North 89 Degrees 58' 40" East along the North line of said Section 36 a distance of 660.00 feet; thence South 00 Degrees 12' 43" East 726.00 feet; thence South 89 Degrees 58' 40" West 577.50 feet; thence South 00 Degrees 12' 43" East 965.33 feet to the Northerly right of way line of L.S. & M.S. Railroad; thence Northwesterly 87.34 feet on the arc of a curve to the left, with a radius of 1919.88 feet, a central angle of 002 Degrees 36' 23" and a chord which bears North 71 Degrees 03' 48" West 87.33 feet to the West line of said Section 36; thence North 00 Degrees 12' 43" West along said West Section line to the Point of Beginning. TOGETHER WITH and SUBJECT TO a 66 foot wide easement for ingress and egress, being 33 feet on both sides of the following centerline description, described as follows: Commencing at the Northeast corner of Section 35, Township 6 South, Range 3 West; thence South 89 Degrees 37' 10" West, along the North line of said Section 35, 32.85 feet to the Point of Beginning of this centerline description; thence South 01 Degrees 33' 05" East 242.03 feet to the Point of Ending. Also including a walkway being described as follows: Commencing at the Northeast corner of Section 35, Township 6 South, Range 3 West; thence South 89 Degrees 37' 10" West along the North line of said Section 35 a distance of 32.85 feet; thence South 01 Degrees 33' 05" East 176.03 feet; thence South 45 Degrees 38' 11" West 268.77 feet; thence Southwesterly 124.71 feet on the arc of a curve to the right, with a radius of 165.00 feet, a central angle of 043 Degrees 18' 15", and a chord which bears North 67 Degrees 17' 19" West 121.76 feet to the Point of

Beginning of this walkway; thence South 21 Degrees 24' 39" West 302.19 feet; thence North 89 Degrees 37' 10" East 527.93 feet; thence South 00 Degrees 12' 43 East 1002.35 feet to the Northerly right of way line of L.S. & M.S Railroad; thence Northwesterly 87.34 feet on the arc of a curve to the left, with a radius of 1919.88 feet, a central angle of 002 Degrees 36' 23", and a chord which bears North 71 Degrees 03' 48" West 87.33 feet to the West line of said Section 36; thence North 00 Degrees 12' 43" West along said West Section line 953.46 feet; thence South 89 Degrees 37' 10" West 474.90 feet; thence North 21 Degrees 24' 39" East 324.91 feet; thence Southeasterly 21.14 feet on the arc of a curve to the left, with a radius of 165.00 feet, a central angle of 007 Degrees 20' 29", and a chord which bears South 87 Degrees 23' 20" East 21.13 feet to the Point of Beginning.

(the "Condominium Property"); and

WHEREAS, the Condominium has a walkway (the "Walkway") located within its General Common Elements which is adjacent to a portion of the Baw Beese Trail which is owned by the City (the "Trail"), as depicted on the attached Exhibit "A."

WHEREAS, WLCA has sought a permanent connection between the Walkway and the Trail, including a right to access and use the Trail, and the City has agreed to provide such connection and right of access and use, subject to the terms and conditions of this Agreement; and

WHEREAS, the Condominium Property shall be the "Dominant Tenement"; and the Trail shall be the "Servient Tenement" pursuant to this Agreement.

NOW, THEREFORE, in consideration of the above premises, including the rights, duties and obligations set forth below, the City gives, grants, conveys and reserves to WLCA and its members, agents and guests a perpetual, non-exclusive easement through, over and across the Trail for ingress, egress, access and use of the Trail (the "Easement").

IT IS HEREBY ACKNOWLEDGED AND AGREED between the City and WLCA as follows:

1. The grant of this Easement by the City to WLCA is conditioned upon WLCA and persons under the direction and control of WLCA abiding by the terms and conditions set forth in this Agreement.
2. WLCA shall pay all expenses for engineering and construction of the equipment and infrastructure, whether located on the Dominant or Servient Tenements necessary to connect the Walkway to the Trail pursuant to the engineering specifications set forth on the attached Exhibit "B" (the "Facilities").

3. After completion of construction, WLCA shall be solely responsible for payment of all expenses associated with ongoing maintenance of the Facilities.
4. No golf carts or off-road vehicles shall be permitted to use the Facilities to enter upon the Trail. WLCA shall post a sign visible to persons traveling on the Walkway toward the Trail indicating such prohibition.
5. WLCA may prohibit the general public from leaving the Trail to enter upon the Condominium.
6. WLCA shall not expand the size of the Facilities or otherwise alter the design of the Facilities without first obtaining the written permission of the City, which permission shall not be unreasonably withheld.
7. WLCA shall fully indemnify the City against any and all claims for damage or injury to persons or property alleged to have been caused by the:
 - a. construction, condition, repair, or use of the Walkway and/or the Facilities.
 - b. design and engineering of the Facilities (which were undertaken by WLCA after consultation with the City)
 - c. materials, grading, drainage, structural features, processes utilized by WLCA or its agents or contractors, or any safety related aspects of the Facilities.
 - d. continued maintenance of the Walkway or the Facilities.

IT IS FURTHER ACKNOWLEDGED AND AGREED that the City shall have no responsibility for the maintenance or repair of any portion of the Facilities or the corresponding landscaping.

IT IS FURTHER ACKNOWLEDGED AND AGREED that at all times during construction and after completion of the Facilities and on an ongoing basis, WLCA shall maintain general liability insurance covering the Walkway and the Facilities and that the City shall be added to said insurance policy as an additional named insured.

IT IS FURTHER ACKNOWLEDGED AND AGREED that in the event of a material and continuing violation of the terms of this Agreement by WLCA or persons under its control:

1. The City shall give written notice to the Board of Directors of WLCA that the City deems the WLCA to be in breach of this Agreement;
2. WLCA shall promptly give the City written notice of the steps it has taken to cure the breach of this Agreement;
3. If the City is not satisfied with the WLCA's efforts to cure the alleged breach and/or if there is a subsequent material breach of this Agreement, the City may bring an action in the Hillsdale County Circuit Court requesting that the Court conduct a hearing to determine if WLCA is in material breach of this Agreement.

4. Following a hearing, the Court shall determine whether WLCA is in material breach of this Agreement and, if it so finds, then the Court may:
 - a. Order such remedial measures as it deems to be fair and equitable or
 - b. Order that this Agreement and the Easement which it grants shall be terminated.

IT IS FURTHER AGREED that in consideration of the Easement granted herein, WLCA shall pay the City an annual administrative fee of Two Hundred (\$200.00) Dollars to defray the cost to the City of ongoing inspection of the Facilities.

Invalidity. If any provision of this Agreement is held by a Court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nonetheless shall continue in full force without being impaired or invalidated in any way.

No Construction Against Drafter. The parties acknowledge that they have retained counsel of their own choosing concerning the matters addressed in this Agreement; that they have read and fully understand the terms of this Agreement, with adequate opportunity and time for such review. Accordingly, this Agreement will not be construed against any party on the grounds that such party drafted this Agreement. Instead, this Agreement will be interpreted as though drafted equally by all parties.

Michigan Law. The provisions of this Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Michigan.

Time Is Of The Essence. Time is of the essence of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this **EASEMENT AND USE AGREEMENT** as of the day and year first above written.

[signatures on following page]

CITY OF HILLSDALE, MICHIGAN

By: David E. Mackie,
Its: City Manager

**WOODS OF LOHAVEN CONDOMINIUM
ASSOCIATION**

By: Eric Hoffman
Its: President

STATE OF MICHIGAN)

)SS:

COUNTY OF HILLSDALE)

The foregoing instrument was acknowledged before me this ____ day of July, 2021,
by David E. Mackie, City Manager, City of Hillsdale, Michigan, and Eric Hoffman,
President of The Woods of Lochaven Condominium Association.

John P. Lovinger Notary Public
Hillsdale County, Michigan
My Commission Expires: 03/11/2024
Acting in Hillsdale County, Michigan

Drafted by:

WITHOUT OPINION OR CLOSING PARTICIPATION

PARKER, HAYES & LOVINGER P.C.

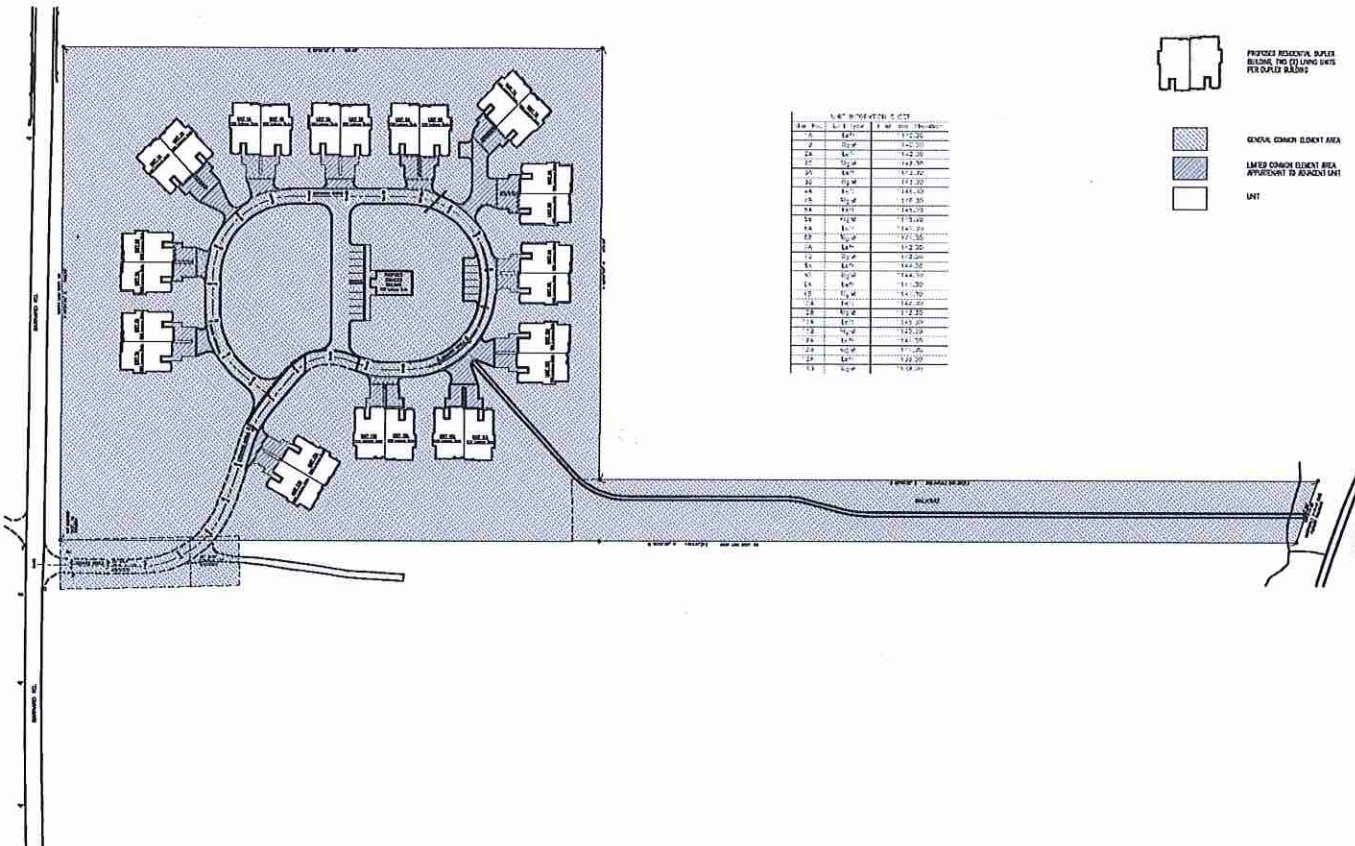
By: John P. Lovinger (P41585)

14-16 S. Howell Street/PO Box 358

Hillsdale, MI 49242

When Recorded, Return To:

John P. Lovinger



LEGEND

- PROPOSED RESIDENTIAL DUPLEX BUILDING AND EXISTING UNITS PER OFFICE BUILDING
- GENERAL COMMON ELEMENT AREA
- LIMITED COMMON ELEMENT AREA APPLICABLE TO RESIDENTIAL UNIT
- UNIT

NO.	NO.	NO.	NO.	NO.	NO.	NO.
1	1	1	1	1	1	1
2	2	2	2	2	2	2
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50	50	50	50	50	50	50

MITE Engineering, LLC
 640 LANSING AVENUE SUITE 200
 FAYETTEVILLE, MI 48301
 PHONE 810.487.4200
 FAX 810.487.4211

REGISTRATION SEAL

CONSULTANT

PROJECT TITLE
WICKETTSTICK HOLDINGS, LLC
 Residential Condominium Development
 Wickettstick Holdings, LLC
 Hillsdale, MI 49242

DRAWING TITLE
SURVEY DRAWING

ISSUE DATES

NO.	DATE
1	11/18/18
2	12/11/18
3	01/09/19
4	02/27/19
5	03/27/19
6	04/10/19
7	04/24/19
8	05/08/19
9	05/22/19
10	06/05/19
11	06/19/19
12	07/03/19
13	07/17/19
14	07/31/19
15	08/14/19
16	08/28/19
17	09/11/19
18	09/25/19
19	10/09/19
20	10/23/19
21	11/06/19
22	11/20/19
23	12/04/19
24	12/18/19
25	01/01/20

DATE: 11/18/18

SCALE: 1" = 50'

DRAWN BY: [Blank]

CHECKED BY: [Blank]

APPROVED BY: [Blank]

PROJECT NO.
 ...

DRAWING NO.
 2

City of Hillsdale

Agenda Item Summary

Meeting Date: July 19, 2021

Agenda Item #: New Business

SUBJECT: NEZ Applications from Commonwealth Developments & Properties LLC

BACKGROUND PROVIDED BY STAFF (Kelly LoPresto, Economic Development Coordinator)

Eight applications dated July 8, 2021 requesting Neighborhood Enterprise Zone Certificates were submitted to the City Clerk's office by Commonwealth Developments & Properties LLC for proposed new facilities to be built on property owned at 236, 237, 238, 239 246, 247, 248 and 249 Glei Court, within the Hillsdale NEZ #4 established by Council resolution on November 18, 2019. Staff has reviewed the applications and finds them to be complete and in correct form. Section 5 of the Neighborhood Enterprise Zone Act (Public Act 147 of 1992), states, "Not more than 60 days after receipt by its clerk of an application under section 4, the governing body of the local governmental unit by resolution shall approve the application for a neighborhood enterprise zone certificate."

RECOMMENDATION:

Economic Development Corporation Business Review Committee and staff recommend that Council adopt Resolution No.s 3458-3465 approving the applications for Neighborhood Enterprise Zone Certificates.

A Resolution to Approve an Application for Neighborhood Enterprise Zone New Certificate, PA 147 of 1992, as amended

Minutes of a regular meeting of the Common Council of the City of Hillsdale, held on July 19, 2021, at City Hall, 97 North Broad Street in Hillsdale, Michigan at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

Resolution No. 3458 Approving an Application for a Neighborhood Enterprise Zone New Certificate for Commonwealth Developments & Properties LLC located at 236 Gleis Court, Hillsdale, Michigan 49242.

WHEREAS, the Common City Council of the City of Hillsdale established a Neighborhood Enterprise Zone on November 18, 2019 as required under PA 147 of 1992 after a public hearing held on October 21, 2019; and

WHEREAS, the applicant Commonwealth Developments & Properties LLC is not delinquent on any taxes related to the facility, and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hillsdale

Be and hereby is granted a Neighborhood Enterprise Zone New Facility Exemption for property located at 236 Gleis Court, Hillsdale, Michigan for a period of 10 years, beginning December 31, 2021, and ending December 30, 2031, pursuant to the provisions of PA 147 of 1992, as amended.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 19th DAY OF JULY 2021.

Adam Stockford, Mayor

ATTEST:

Michelle Loren, Deputy Clerk

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

LOCAL GOVERNMENTAL UNIT USE ONLY	
Application No.	Date Received
STATE USE ONLY	
Application No.	Date Received

Read the Instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)

Applicant Name COMMONWEALTH DEVELOPMENTS			Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address 234 Glen Court			Amount of years requested for exemption (8-16)	
City Hillsdale	State MI	ZIP Code 49242	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented	
Name of City, Township or Village (taxing authority) Hillsdale			Type of Property <input type="checkbox"/> House <input type="checkbox"/> Duplex <input checked="" type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village				
County Hillsdale	School District Hillsdale Community			
Name of LGU that established district City of Hillsdale		Name or Number of Neighborhood Enterprise Zone #4	Date district was established 11/18/19	
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____			Estimated Project Cost (per unit) \$ 220,000	

Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary.

Hillsdale Commons Condominium Development. 34 units
New underground water and sewer and all new utilities.
All units on poured concrete basements
Concrete sidewalks and asphalt roads

Property Purchase 146,000
 Buildings & Infrastructure 7,500,000
 Overhead 370,000

Timetable for undertaking and completing the rehabilitation or construction of the facility.

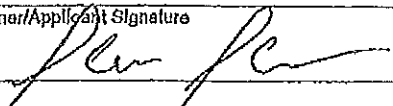
Construction to begin **7/12/21**
 complete **12/31/21**

PART 2: APPLICANT CERTIFICATION

Contact Name Rock JENKINS	Contact Telephone Number 517-849-7470
Contact Fax Number 517-826-9093	Contact E-mail Address rjenkins@stollcm.com
Owner/Applicant Name Steve Stoll	Owner/Applicant Telephone Number 517-849-7470
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) 590 Olds St. Jonesville, MI 49250	Owner/Applicant E-mail Address sstoll@stollcm.com

I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.

I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have completed or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.

Owner/Applicant Signature 	Date 7/8/21
--	-----------------------

NEZ - New			
Date of Estimate:		7/12/2021	
Applicant:	Stoll Construction/Commonwealth Development		
Parcel #:	006-426-403-09 thru -16		
Value of home:	\$	300,000	(Building only - land is taxed separately at ad valorem rate)
Taxable value:	\$	150,000	
(assuming no change in value for 10 years)			
Taxes are calculated by multiplying (taxable value x (tax rate/1,000)) x 1.01 (1% admin fee)			
Based on 2020 tax rates			

Without NEZ	Tax Rate	Annual Taxes	10 yr total
Ad Valorem (100% PRE)	42.0628	\$ 6,372.51	\$ 63,725.14

With NEZ			
Year 1	17.72000	\$ 2,684.58	
Year 2	17.72000	\$ 2,684.58	
Year 3	17.72000	\$ 2,684.58	
Year 4	17.72000	\$ 2,684.58	
Year 5	17.72000	\$ 2,684.58	
Year 6	17.72000	\$ 2,684.58	
Year 7	17.72000	\$ 2,684.58	
Year 8	31.28993	\$ 4,740.42	
Year 9	34.88100	\$ 5,284.47	
Year 10	38.47200	\$ 5,828.51	
			\$ 34,645.46

Estimated value of home based on average known sale prices in neighborhood to date

Potential Savings with NEZ: \$ 29,079.68

A Resolution to Approve an Application for Neighborhood Enterprise Zone New Certificate, PA 147 of 1992, as amended

Minutes of a regular meeting of the Common Council of the City of Hillsdale, held on July 19, 2021, at City Hall, 97 North Broad Street in Hillsdale, Michigan at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

Resolution No. 3459 Approving an Application for a Neighborhood Enterprise Zone New Certificate for Commonwealth Developments & Properties LLC located at 237 Glei Court, Hillsdale, Michigan 49242.

WHEREAS, the Common City Council of the City of Hillsdale established a Neighborhood Enterprise Zone on November 18, 2019 as required under PA 147 of 1992 after a public hearing held on October 21, 2019; and

WHEREAS, the applicant Commonwealth Developments & Properties LLC is not delinquent on any taxes related to the facility, and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hillsdale

Be and hereby is granted a Neighborhood Enterprise Zone New Facility Exemption for property located at 237 Glei Court, Hillsdale, Michigan for a period of 10 years, beginning December 31, 2021, and ending December 30, 2031, pursuant to the provisions of PA 147 of 1992, as amended.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 19th DAY OF JULY 2021.

Adam Stockford, Mayor

ATTEST:

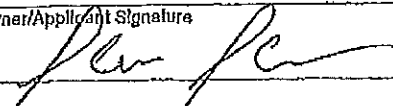
Michelle Loren, Deputy Clerk

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

LOCAL GOVERNMENTAL UNIT USE ONLY	
Application No.	Date Received
STATE USE ONLY	
Application No.	Date Received

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)			
Applicant Name COMMONWEALTH DEVELOPMENTS		Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address 237 Gleis Court		Amount of years requested for exemption (0-15)	Is the facility owned or rented by occupant? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented
City Hillsdale	State MI	ZIP Code 49242	Type of Property <input type="checkbox"/> House <input type="checkbox"/> Duplex <input checked="" type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____
Name of City, Township or Village (taxing authority) Hillsdale			
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
County Hillsdale	School District Hillsdale Community		
Name of LGU that established district City of Hillsdale	Name or Number of Neighborhood Enterprise Zone #4	Date district was established 11/18/19	
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Estimated Project Cost (per unit) \$ 220,000	
Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary. Hillsdale Commons Condominium Development. 36 units New underground water and sewer and all new utilities. All units on poured concrete basements Concrete sidewalks and asphalt roads Property Purchase 146,000 Buildings & Infrastructure 7,500,000 Overhead 370,000			
Timetable for undertaking and completing the rehabilitation or construction of the facility. Construction to begin 7/12/21 complete 12/31/21			
PART 2: APPLICANT CERTIFICATION			
Contact Name RECK JENKINS	Contact Telephone Number 517-899-7470		
Contact Fax Number 517-826-9093	Contact E-mail Address rjenkins@stallcm.com		
Owner/Applicant Name Steve Stall	Owner/Applicant Telephone Number 517-899-7470		
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) 590 Olds St. Jonesville, MI 49250	Owner/Applicant E-mail Address ssfall@stallcm.com		
I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.			
I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.			
Owner/Applicant Signature 	Date 7/8/21		

NEZ - New			
Date of Estimate:		7/12/2021	
Applicant:	Stoll Construction/Commonwealth Development		
Parcel #:	006-426-403-09 thru -16		
Value of home:	\$	300,000	(Building only - land is taxed separately at ad valorem rate)
Taxable value:	\$	150,000	
(assuming no change in value for 10 years)			
Taxes are calculated by multiplying (taxable value x (tax rate/1,000)) x 1.01 (1% admin fee)			
Based on 2020 tax rates			

Without NEZ	Tax Rate	Annual Taxes	10 yr total
Ad Valorem (100% PRE)	42.0628	\$ 6,372.51	\$ 63,725.14

With NEZ			
Year 1	17.72000	\$ 2,684.58	
Year 2	17.72000	\$ 2,684.58	
Year 3	17.72000	\$ 2,684.58	
Year 4	17.72000	\$ 2,684.58	
Year 5	17.72000	\$ 2,684.58	
Year 6	17.72000	\$ 2,684.58	
Year 7	17.72000	\$ 2,684.58	
Year 8	31.28993	\$ 4,740.42	
Year 9	34.88100	\$ 5,284.47	
Year 10	38.47200	\$ 5,828.51	
			\$ 34,645.46

Estimated value of home based on average known sale prices in neighborhood to date

Potential Savings with NEZ: \$ 29,079.68

**A Resolution to Approve an Application for Neighborhood Enterprise
Zone New Certificate, PA 147 of 1992, as amended**

Minutes of a regular meeting of the Common Council of the City of Hillsdale, held on July 19, 2021, at City Hall, 97 North Broad Street in Hillsdale, Michigan at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

Resolution No. 3460 Approving an Application for a Neighborhood Enterprise Zone New Certificate for Commonwealth Developments & Properties LLC located at 238 Gleis Court, Hillsdale, Michigan 49242.

WHEREAS, the Common City Council of the City of Hillsdale established a Neighborhood Enterprise Zone on November 18, 2019 as required under PA 147 of 1992 after a public hearing held on October 21, 2019; and

WHEREAS, the applicant Commonwealth Developments & Properties LLC is not delinquent on any taxes related to the facility, and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hillsdale

Be and hereby is granted a Neighborhood Enterprise Zone New Facility Exemption for property located at 238 Gleis Court, Hillsdale, Michigan for a period of 10 years, beginning December 31, 2021, and ending December 30, 2031, pursuant to the provisions of PA 147 of 1992, as amended.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 19th DAY OF JULY 2021.

Adam Stockford, Mayor

ATTEST:

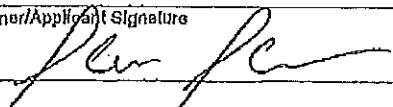
Michelle Loren, Deputy Clerk

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

LOCAL GOVERNMENTAL UNIT USE ONLY	
Application No.	Date Received
STATE USE ONLY	
Application No.	Date Received

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)									
Applicant Name COMMONWEALTH DEVELOPMENTS		Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)							
Facility's Street Address 238 Gale Court		Amount of years requested for exemption (8-16)	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented						
City Hillsdale	State MI	ZIP Code 49242	Type of Property <input type="checkbox"/> House <input type="checkbox"/> Duplex <input checked="" type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____						
Name of City, Township or Village (taxing authority) Hillsdale <input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village									
County Hillsdale	School District Hillsdale Community								
Name of LGU that established district City of Hillsdale		Name or Number of Neighborhood Enterprise Zone #4	Date district was established 11/18/19						
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Estimated Project Cost (per unit) \$ 220,000							
Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary. Hillsdale Commons Condominium Development, 36 units New underground water and sewer and all new utilities. All units on poured concrete basements Concrete sidewalks and asphalt roads <table style="float: right; margin-left: 20px;"> <tr><td>Property Purchase</td><td>146,000</td></tr> <tr><td>Buildings & Infrastructure</td><td>7,500,000</td></tr> <tr><td>Overhead</td><td>370,000</td></tr> </table>				Property Purchase	146,000	Buildings & Infrastructure	7,500,000	Overhead	370,000
Property Purchase	146,000								
Buildings & Infrastructure	7,500,000								
Overhead	370,000								
Timetable for undertaking and completing the rehabilitation or construction of the facility. Construction to begin 7/12/21 complete 12/31/21									
PART 2: APPLICANT CERTIFICATION									
Contact Name RECK JENKINS		Contact Telephone Number 517-849-7470							
Contact Fax Number 517-826-9093		Contact E-mail Address rjenkins@stollcm.com							
Owner/Applicant Name Steve Stoll		Owner/Applicant Telephone Number 517-849-7470							
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) 590 Olds St. Jonesville, MI 49250		Owner/Applicant E-mail Address sstoll@stollcm.com							
I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.									
I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.									
Owner/Applicant Signature 		Date 7/8/21							

NEZ - New			
Date of Estimate:		7/12/2021	
Applicant:	Stoll Construction/Commonwealth Development		
Parcel #:	006-426-403-09 thru -16		
Value of home:	\$	300,000	(Building only - land is taxed separately at ad valorem rate)
Taxable value:	\$	150,000	
(assuming no change in value for 10 years)			
Taxes are calculated by multiplying (taxable value x (tax rate/1,000)) x 1.01 (1% admin fee)			
Based on 2020 tax rates			

Without NEZ	Tax Rate	Annual Taxes	10 yr total
Ad Valorem (100% PRE)	42.0628	\$ 6,372.51	\$ 63,725.14

With NEZ			
Year 1	17.72000	\$ 2,684.58	
Year 2	17.72000	\$ 2,684.58	
Year 3	17.72000	\$ 2,684.58	
Year 4	17.72000	\$ 2,684.58	
Year 5	17.72000	\$ 2,684.58	
Year 6	17.72000	\$ 2,684.58	
Year 7	17.72000	\$ 2,684.58	
Year 8	31.28993	\$ 4,740.42	
Year 9	34.88100	\$ 5,284.47	
Year 10	38.47200	\$ 5,828.51	
			\$ 34,645.46

Estimated value of home based on average known sale prices in neighborhood to date

Potential Savings with NEZ: \$ 29,079.68

A Resolution to Approve an Application for Neighborhood Enterprise Zone New Certificate, PA 147 of 1992, as amended

Minutes of a regular meeting of the Common Council of the City of Hillsdale, held on July 19, 2021, at City Hall, 97 North Broad Street in Hillsdale, Michigan at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

Resolution No. 3461 Approving an Application for a Neighborhood Enterprise Zone New Certificate for Commonwealth Developments & Properties LLC located at 239 Glei Court, Hillsdale, Michigan 49242.

WHEREAS, the Common City Council of the City of Hillsdale established a Neighborhood Enterprise Zone on November 18, 2019 as required under PA 147 of 1992 after a public hearing held on October 21, 2019; and

WHEREAS, the applicant Commonwealth Developments & Properties LLC is not delinquent on any taxes related to the facility, and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hillsdale

Be and hereby is granted a Neighborhood Enterprise Zone New Facility Exemption for property located at 239 Glei Court, Hillsdale, Michigan for a period of 10 years, beginning December 31, 2021, and ending December 30, 2031, pursuant to the provisions of PA 147 of 1992, as amended.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 19th DAY OF JULY 2021.

Adam Stockford, Mayor

ATTEST:

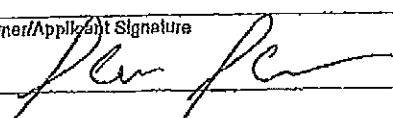
Michelle Loren, Deputy Clerk

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

LOCAL GOVERNMENTAL UNIT USE ONLY	
Application No.	Date Received
STATE USE ONLY	
Application No.	Date Received

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)			
Applicant Name COMMONWEALTH DEVELOPMENTS		Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address 239 Glei Court		Amount of years requested for exemption (6-16)	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented
City Hillsdale	State MI	ZIP Code 49242	Type of Property <input type="checkbox"/> House <input type="checkbox"/> Duplex <input checked="" type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____
Name of City, Township or Village (taxing authority) Hillsdale			
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
County Hillsdale	School District Hillsdale Community		
Name of LGU that established district City of Hillsdale	Name or Number of Neighborhood Enterprise Zone #4	Date district was established 11/18/19	
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Estimated Project Cost (per unit) \$ 220,000	
Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary. Hillsdale Commons Condominium Development. 34 units New underground water and sewer and all new utilities. All units on poured concrete basements Concrete sidewalks and asphalt roads			
Property Purchase 146,000 Buildings & Infrastructure 7,500,000 Overhead 370,000			
Timetable for undertaking and completing the rehabilitation or construction of the facility. Construction to begin 7/12/21 complete 12/31/21			
PART 2: APPLICANT CERTIFICATION			
Contact Name RICK JENKINS	Contact Telephone Number 517-849-7470		
Contact Fax Number 517-826-9093	Contact E-mail Address rjenkins@stallm.com		
Owner/Applicant Name Steve Stall	Owner/Applicant Telephone Number 517-849-7470		
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) 590 Olds St. Jonesville, MI 49250	Owner/Applicant E-mail Address sstall@stallm.com		
I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.			
I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have compiled or will be able to comply with all of the requirements thereof which are prerequisites to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.			
Owner/Applicant Signature 	Date 7/8/21		

NEZ - New			
Date of Estimate:		7/12/2021	
Applicant:	Stoll Construction/Commonwealth Development		
Parcel #:	006-426-403-09 thru -16		
Value of home:	\$	300,000	(Building only - land is taxed separately at ad valorem rate)
Taxable value:	\$	150,000	
(assuming no change in value for 10 years)			
Taxes are calculated by multiplying (taxable value x (tax rate/1,000)) x 1.01 (1% admin fee)			
Based on 2020 tax rates			

Without NEZ	Tax Rate	Annual Taxes	10 yr total
Ad Valorem (100% PRE)	42.0628	\$ 6,372.51	\$ 63,725.14

With NEZ			
Year 1	17.72000	\$ 2,684.58	
Year 2	17.72000	\$ 2,684.58	
Year 3	17.72000	\$ 2,684.58	
Year 4	17.72000	\$ 2,684.58	
Year 5	17.72000	\$ 2,684.58	
Year 6	17.72000	\$ 2,684.58	
Year 7	17.72000	\$ 2,684.58	
Year 8	31.28993	\$ 4,740.42	
Year 9	34.88100	\$ 5,284.47	
Year 10	38.47200	\$ 5,828.51	
			\$ 34,645.46

Estimated value of home based on average known sale prices in neighborhood to date

Potential Savings with NEZ: \$ 29,079.68

A Resolution to Approve an Application for Neighborhood Enterprise Zone New Certificate, PA 147 of 1992, as amended

Minutes of a regular meeting of the Common Council of the City of Hillsdale, held on July 19, 2021, at City Hall, 97 North Broad Street in Hillsdale, Michigan at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

Resolution No. 3462 Approving an Application for a Neighborhood Enterprise Zone New Certificate for Commonwealth Developments & Properties LLC located at 246 Gleis Court, Hillsdale, Michigan 49242.

WHEREAS, the Common City Council of the City of Hillsdale established a Neighborhood Enterprise Zone on November 18, 2019 as required under PA 147 of 1992 after a public hearing held on October 21, 2019; and

WHEREAS, the applicant Commonwealth Developments & Properties LLC is not delinquent on any taxes related to the facility, and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hillsdale

Be and hereby is granted a Neighborhood Enterprise Zone New Facility Exemption for property located at 246 Gleis Court, Hillsdale, Michigan for a period of 10 years, beginning December 31, 2021, and ending December 30, 2031, pursuant to the provisions of PA 147 of 1992, as amended.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 19th DAY OF JULY 2021.

Adam Stockford, Mayor

ATTEST:

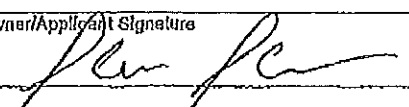
Michelle Loren, Deputy Clerk

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

LOCAL GOVERNMENTAL UNIT USE ONLY	
Application No.	Date Received
STATE USE ONLY	
Application No.	Date Received

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)			
Applicant Name <i>COMMONWEALTH DEVELOPMENTS</i>		Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address <i>246 Gleis Court</i>		Amount of years requested for exemption (8-15)	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented
City <i>Hillsdale</i>	State <i>MI</i>	ZIP Code <i>49242</i>	Types of Property <input type="checkbox"/> House <input type="checkbox"/> Duplex <input checked="" type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____
Name of City, Township or Village (taxing authority) <i>Hillsdale</i> <input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
County <i>Hillsdale</i>	School District <i>Hillsdale Community</i>		
Name of LGU that established district <i>City of Hillsdale</i>		Name or Number of Neighborhood Enterprise Zone <i>#4</i>	Date district was established <i>11/18/19</i>
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Estimated Project Cost (per unit) <i>\$ 220,000</i>	
Describe the general nature and extent of the new construction or rehabilitation to be undertaken, include Breakdown of Investment Cost. Use attachments if necessary. <i>Hillsdale Commons Condominium Development, 36 units New underground water and sewer and all new utilities. All units on poured concrete basements Concrete sidewalks and asphalt roads Property Purchase 146,000 Buildings & Infrastructure 7,500,000 Overhead 370,000</i>			
Timetable for undertaking and completing the rehabilitation or construction of the facility. <i>Construction to begin 7/12/21 complete 12/31/21</i>			
PART 2: APPLICANT CERTIFICATION			
Contact Name <i>RICK JENKINS</i>	Contact Telephone Number <i>517-849-7470</i>		
Contact Fax Number <i>517-826-9093</i>	Contact E-mail Address <i>rjenkins@stollem.com</i>		
Owner/Applicant Name <i>Steve Stoll</i>	Owner/Applicant Telephone Number <i>517-849-7470</i>		
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) <i>590 Olds St. Jonesville, MI 49250</i>	Owner/Applicant E-mail Address <i>bstoll@stollem.com</i>		
I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.			
I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisites to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.			
Owner/Applicant Signature 	Date <i>7/8/21</i>		

NEZ - New			
Date of Estimate:		7/12/2021	
Applicant:	Stoll Construction/Commonwealth Development		
Parcel #:	006-426-403-09 thru -16		
Value of home:	\$	300,000	(Building only - land is taxed separately at ad valorem rate)
Taxable value:	\$	150,000	
(assuming no change in value for 10 years)			
Taxes are calculated by multiplying (taxable value x (tax rate/1,000)) x 1.01 (1% admin fee)			
Based on 2020 tax rates			

Without NEZ	Tax Rate	Annual Taxes	10 yr total
Ad Valorem (100% PRE)	42.0628	\$ 6,372.51	\$ 63,725.14

With NEZ			
Year 1	17.72000	\$ 2,684.58	
Year 2	17.72000	\$ 2,684.58	
Year 3	17.72000	\$ 2,684.58	
Year 4	17.72000	\$ 2,684.58	
Year 5	17.72000	\$ 2,684.58	
Year 6	17.72000	\$ 2,684.58	
Year 7	17.72000	\$ 2,684.58	
Year 8	31.28993	\$ 4,740.42	
Year 9	34.88100	\$ 5,284.47	
Year 10	38.47200	\$ 5,828.51	
			\$ 34,645.46

Estimated value of home based on average known sale prices in neighborhood to date

Potential Savings with NEZ: \$ 29,079.68

A Resolution to Approve an Application for Neighborhood Enterprise Zone New Certificate, PA 147 of 1992, as amended

Minutes of a regular meeting of the Common Council of the City of Hillsdale, held on July 19, 2021, at City Hall, 97 North Broad Street in Hillsdale, Michigan at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

Resolution No. 3463 Approving an Application for a Neighborhood Enterprise Zone New Certificate for Commonwealth Developments & Properties LLC located at 247 Gleis Court, Hillsdale, Michigan 49242.

WHEREAS, the Common City Council of the City of Hillsdale established a Neighborhood Enterprise Zone on November 18, 2019 as required under PA 147 of 1992 after a public hearing held on October 21, 2019; and

WHEREAS, the applicant Commonwealth Developments & Properties LLC is not delinquent on any taxes related to the facility, and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hillsdale

Be and hereby is granted a Neighborhood Enterprise Zone New Facility Exemption for property located at 247 Gleis Court, Hillsdale, Michigan for a period of 10 years, beginning December 31, 2021, and ending December 30, 2031, pursuant to the provisions of PA 147 of 1992, as amended.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 19th DAY OF JULY 2021.

Adam Stockford, Mayor

ATTEST:

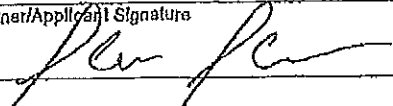
Michelle Loren, Deputy Clerk

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

LOCAL GOVERNMENTAL UNIT USE ONLY	
Application No.	Date Received
STATE USE ONLY	
Application No.	Date Received

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)			
Applicant Name COMMONWEALTH DEVELOPMENTS		Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address 247 Glei Court		Amount of years requested for exemption (8-18)	
City Hillsdale	State MI	ZIP Code 49242	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented
Name of City, Township or Village (taxing authority) Hillsdale		Type of Property <input type="checkbox"/> House <input type="checkbox"/> Duplex <input checked="" type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
County Hillsdale	School District Hillsdale Community		
Name of LGU that established district City of Hillsdale		Name or Number of Neighborhood Enterprise Zone #4	Date district was established 11/18/19
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Estimated Project Cost (per unit) \$ 220,000	
Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary. Hillsdale Commons Condominium Development. 36 units New underground water and sewer and all new utilities. All units on poured concrete basements Concrete sidewalks and asphalt roads			
		Property Purchase 146,000 Buildings & Infrastructure 7,500,000 Overhead 370,000	
Timetable for undertaking and completing the rehabilitation or construction of the facility. Construction to begin 7/12/21 complete 12/31/21			
PART 2: APPLICANT CERTIFICATION			
Contact Name RICK JENKINS	Contact Telephone Number 517-849-7470		
Contact Fax Number 517-826-9093	Contact E-mail Address rjenkins@stollem.com		
Owner/Applicant Name Steve Stoll	Owner/Applicant Telephone Number 517-849-7470		
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) 590 Olds St. Jonesville, MI 49250	Owner/Applicant E-mail Address sstoll@stollem.com		
I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.			
I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.			
Owner/Applicant Signature 	Date 7/8/21		

NEZ - New			
Date of Estimate:		7/12/2021	
Applicant:	Stoll Construction/Commonwealth Development		
Parcel #:	006-426-403-09 thru -16		
Value of home:	\$	300,000	(Building only - land is taxed separately at ad valorem rate)
Taxable value:	\$	150,000	
(assuming no change in value for 10 years)			
Taxes are calculated by multiplying (taxable value x (tax rate/1,000)) x 1.01 (1% admin fee)			
Based on 2020 tax rates			

Without NEZ	Tax Rate	Annual Taxes	10 yr total
Ad Valorem (100% PRE)	42.0628	\$ 6,372.51	\$ 63,725.14

With NEZ			
Year 1	17.72000	\$ 2,684.58	
Year 2	17.72000	\$ 2,684.58	
Year 3	17.72000	\$ 2,684.58	
Year 4	17.72000	\$ 2,684.58	
Year 5	17.72000	\$ 2,684.58	
Year 6	17.72000	\$ 2,684.58	
Year 7	17.72000	\$ 2,684.58	
Year 8	31.28993	\$ 4,740.42	
Year 9	34.88100	\$ 5,284.47	
Year 10	38.47200	\$ 5,828.51	
			\$ 34,645.46

Estimated value of home based on average known sale prices in neighborhood to date

Potential Savings with NEZ: \$ 29,079.68

A Resolution to Approve an Application for Neighborhood Enterprise Zone New Certificate, PA 147 of 1992, as amended

Minutes of a regular meeting of the Common Council of the City of Hillsdale, held on July 19, 2021, at City Hall, 97 North Broad Street in Hillsdale, Michigan at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

Resolution No. 3464 Approving an Application for a Neighborhood Enterprise Zone New Certificate for Commonwealth Developments & Properties LLC located at 248 Gleis Court, Hillsdale, Michigan 49242.

WHEREAS, the Common City Council of the City of Hillsdale established a Neighborhood Enterprise Zone on November 18, 2019 as required under PA 147 of 1992 after a public hearing held on October 21, 2019; and

WHEREAS, the applicant Commonwealth Developments & Properties LLC is not delinquent on any taxes related to the facility, and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hillsdale

Be and hereby is granted a Neighborhood Enterprise Zone New Facility Exemption for property located at 248 Gleis Court, Hillsdale, Michigan for a period of 10 years, beginning December 31, 2021, and ending December 30, 2031, pursuant to the provisions of PA 147 of 1992, as amended.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 19th DAY OF JULY 2021.

Adam Stockford, Mayor

ATTEST:

Michelle Loren, Deputy Clerk

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

LOCAL GOVERNMENTAL UNIT USE ONLY	
Application No.	Date Received
STATE USE ONLY	
Application No.	Date Received

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)

Applicant Name COMMONWEALTH DEVELOPMENTS			Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)		
Facility's Street Address 248 Gale Court			Amount of years requested for exemption (6-16)	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented	
City Hillsdale	State MI	ZIP Code 49242	Name of City, Township or Village (texting authority) Hillsdale		
Name of City, Township or Village (texting authority) Hillsdale			Type of Property <input type="checkbox"/> House <input type="checkbox"/> Duplex <input checked="" type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____		
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village		County Hillsdale	School District Hillsdale Community	Name of LGU that established district City of Hillsdale	
Name of LGU that established district City of Hillsdale		Name or Number of Neighborhood Enterprise Zone #4		Date district was established 11/18/19	
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____			Estimated Project Cost (per unit) \$ 220,000		

Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary.

Hillsdale Commons Condominium Development, 36 units
New underground water and sewer and all new utilities.
All units on poured concrete basements
Concrete sidewalks and asphalt roads

Property Purchase	146,000
Buildings & Infrastructure	7,500,000
Overhead	370,000

Timetable for undertaking and completing the rehabilitation or construction of the facility.

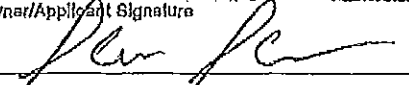
Construction to begin 7/12/21
complete 12/31/21

PART 2: APPLICANT CERTIFICATION

Contact Name RICK JENKINS	Contact Telephone Number 517-849-7470
Contact Fax Number 517-826-9093	Contact E-mail Address rjenkins@stollm.com
Owner/Applicant Name Steve Stoll	Owner/Applicant Telephone Number 517-849-7470
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) 590 Olds St. Jonesville, MI 49250	Owner/Applicant E-mail Address sstoll@stollm.com

I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.

I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have compiled or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the Issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.

Owner/Applicant Signature 	Date 7/8/21
--	-----------------------

NEZ - New			
Date of Estimate:		7/12/2021	
Applicant:	Stoll Construction/Commonwealth Development		
Parcel #:	006-426-403-09 thru -16		
Value of home:	\$	300,000	(Building only - land is taxed separately at ad valorem rate)
Taxable value:	\$	150,000	
(assuming no change in value for 10 years)			
Taxes are calculated by multiplying (taxable value x (tax rate/1,000)) x 1.01 (1% admin fee)			
Based on 2020 tax rates			

Without NEZ	Tax Rate	Annual Taxes	10 yr total
Ad Valorem (100% PRE)	42.0628	\$ 6,372.51	\$ 63,725.14

With NEZ			
Year 1	17.72000	\$ 2,684.58	
Year 2	17.72000	\$ 2,684.58	
Year 3	17.72000	\$ 2,684.58	
Year 4	17.72000	\$ 2,684.58	
Year 5	17.72000	\$ 2,684.58	
Year 6	17.72000	\$ 2,684.58	
Year 7	17.72000	\$ 2,684.58	
Year 8	31.28993	\$ 4,740.42	
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Year 10	38.47200	\$ 5,828.51	
			\$ 34,645.46

Estimated value of home based on average known sale prices in neighborhood to date

Potential Savings with NEZ: \$ 29,079.68

A Resolution to Approve an Application for Neighborhood Enterprise Zone New Certificate, PA 147 of 1992, as amended

Minutes of a regular meeting of the Common Council of the City of Hillsdale, held on July 19, 2021, at City Hall, 97 North Broad Street in Hillsdale, Michigan at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____, and supported by _____.

Resolution No. 3465 Approving an Application for a Neighborhood Enterprise Zone New Certificate for Commonwealth Developments & Properties LLC located at 249 Gleis Court, Hillsdale, Michigan 49242.

WHEREAS, the Common City Council of the City of Hillsdale established a Neighborhood Enterprise Zone on November 18, 2019 as required under PA 147 of 1992 after a public hearing held on October 21, 2019; and

WHEREAS, the applicant Commonwealth Developments & Properties LLC is not delinquent on any taxes related to the facility, and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hillsdale

Be and hereby is granted a Neighborhood Enterprise Zone New Facility Exemption for property located at 249 Gleis Court, Hillsdale, Michigan for a period of 10 years, beginning December 31, 2021, and ending December 30, 2031, pursuant to the provisions of PA 147 of 1992, as amended.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 19th DAY OF JULY 2021.

Adam Stockford, Mayor

ATTEST:

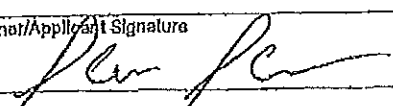
Michelle Loren, Deputy Clerk

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

LOCAL GOVERNMENTAL UNIT USE ONLY	
Application No.	Date Received
STATE USE ONLY	
Application No.	Date Received

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)			
Applicant Name COMMONWEALTH DEVELOPMENTS		Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address 249 Glen Court		Amount of years requested for exemption (6-16)	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented
City Hillsdale	State MI	ZIP Code 49242	Type of Property <input type="checkbox"/> House <input type="checkbox"/> Duplex <input checked="" type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____
Name of City, Township or Village (taxing authority) Hillsdale		School District Hillsdale Community	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village		Name of LGU that established district City of Hillsdale	Name or Number of Neighborhood Enterprise Zone #A
County Hillsdale		Date district was established 11/18/19	
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Estimated Project Cost (per unit) \$ 220,000	
Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary. Hillsdale Commons Condominium Development, 34 units New underground water and sewer and all new utilities. All units on poured concrete basements Concrete sidewalks and asphalt roads			
Property Purchase 146,000 Buildings & Infrastructure 7,500,000 Overhead 370,000			
Timeline for undertaking and completing the rehabilitation or construction of the facility. Construction to begin 7/12/21 complete 12/31/21			
PART 2: APPLICANT CERTIFICATION			
Contact Name RICK JENKINS	Contact Telephone Number 517-899-7470	Contact E-mail Address rjenkins@stollcm.com	
Contact Fax Number 517-826-9093	Owner/Applicant Name Steve Stoll	Owner/Applicant Telephone Number 517-899-7470	
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) 590 Olds St. Jonesville, MI 49250	Owner/Applicant E-mail Address bstoll@stollcm.com		
I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.			
I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.			
Owner/Applicant Signature 	Date 7/8/21		

NEZ - New			
Date of Estimate:		7/12/2021	
Applicant:	Stoll Construction/Commonwealth Development		
Parcel #:	006-426-403-09 thru -16		
Value of home:	\$	300,000	(Building only - land is taxed separately at ad valorem rate)
Taxable value:	\$	150,000	
(assuming no change in value for 10 years)			
Taxes are calculated by multiplying (taxable value x (tax rate/1,000)) x 1.01 (1% admin fee)			
Based on 2020 tax rates			

Without NEZ	Tax Rate	Annual Taxes	10 yr total
Ad Valorem (100% PRE)	42.0628	\$ 6,372.51	\$ 63,725.14

With NEZ			
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Year 3	17.72000	\$ 2,684.58	
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Year 8	31.28993	\$ 4,740.42	
Year 9	34.88100	\$ 5,284.47	
Year 10	38.47200	\$ 5,828.51	
			\$ 34,645.46

Estimated value of home based on average known sale prices in neighborhood to date

Potential Savings with NEZ: \$ 29,079.68

City of Hillsdale

Agenda Item Summary

Meeting Date: July 19, 2021

Agenda Item: New Business

SUBJECT: Purchase of 13.2 KV Distribution Breaker

BACKGROUND PROVIDED BY STAFF:

On June 3rd it was discovered that the feeder 14 breaker had received damage from an arc flash event. The breaker was taken out of service and sent to UIS for evaluation. Upon recommendation of UIS two options are available. To repair the existing breaker would cost approximately \$25,000 or purchase a like kind breaker for the amount of \$19,015.

This purchase has been approved by the BPU Board.

RECOMMENDATION: Staff recommends purchasing the like kind FSV Breaker from UIS for the amount of \$19,015.



Date June 25, 2021	To: Mr. Chris McArthur
Description FSV BREAKER REPAIR	Hillsdale
Quote # 211309	cmcarthur@hillsdalebpu.com
Estimator Gary Walls	Email gary.walls@uiscorp.com

Scope of Work	Cost
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Provide a replacement FSV breaker; this is more economical than repairing existing breaker.

The replacement breaker was manufactured in 1986 and operates/functions as designed.

As we are purchasing this breaker from a third party, we will verify proper operation prior to delivering to site.

Total for All Work	\$19,015.00
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Please make Purchase Orders/Subcontracts out to: Utilities Instrumentation Service, Inc. and reference Quote # 211309

UIS Approved by

Date June 25, 2021

Exclusions and Clarifications

We are a licensed Electrical Contractor with the State of Michigan, an accredited NETA Electrical Contractor, and we employ licensed electricians who are also NETA certified test technicians.

Pricing includes only the items listed above; anything not explicitly listed above is not included in our proposed scope of work.

Our quote is based on straight time during normal hours of 7:00 A.M. to 3:30 P.M., Monday through Friday.

Our price is valid for thirty (30) days, after which time Utilities Instrumentation Service, Inc. reserves the right to review and modify any and all portions of its proposal.

This proposal contains pricing and other information confidential and proprietary to Utilities Instrumentation Service, Inc. and disclosure of the contents of this letter and any attachments to persons or organizations outside of this agreement is not authorized without specific written permission from Utilities Instrumentation Service, Inc.

UIS GROUP OF COMPANIES - TERMS AND CONDITIONS

- Offer.** These Terms and Conditions ("Terms") apply to all products and services, including without limitation, computer software program(s) and software as a service ("SaaS Services") provided to Purchaser under an Order Confirmation with Utilities Instrumentation Services, Inc., Utilities Instrumentation Services - Ohio, LLC., UIS SCADA, Inc., and/or UIS Renewable Power, Inc., as applicable ("Seller"). These Terms are incorporated into each Order Confirmation issued by Seller to a purchaser of such products or services ("Purchaser"). A confirmation or acknowledgement of an order ("Order Confirmation") will be issued to Purchaser after the Purchaser has submitted an order to Seller. The Order Confirmation constitutes Seller's offer to the Purchaser identified in the Order Confirmation to sell the products and/or provide the services identified in the Order Confirmation ("Products" and "Services", respectively) and otherwise to enter into the agreement that the Order Confirmation and these Terms describe (the "Agreement"), and the Order Confirmation and these Terms shall be the complete and exclusive statement of such Agreement.
- Acceptance.** A contract is formed when Purchaser accepts the Order Confirmation by written acknowledgement, by accepting the Products and/or Services, or other issued acceptance documents for the Products and/or Services. Acceptance is expressly limited to the Agreement, and shall not include any terms and conditions contained in Purchaser's purchase order or similar document. Notwithstanding any contrary provision in Purchaser's purchase order or other acceptance document or similar document, delivery of Products, performance of Services or commencement of Services by Seller shall not constitute acceptance of Purchaser's terms and conditions to the extent any such terms or conditions are inconsistent with or in addition to the terms and conditions contained in the Agreement.
- Prices.** Prices for Products and/or Services shall be set forth in the Order Confirmation. Unless otherwise expressly stated in the Order Confirmation: (a) prices for Products specified in the Order Confirmation do not include storage, handling, packaging or transportation charges; and (b) prices do not include any applicable taxes.
- Payment Terms.** Unless otherwise expressly stated in the Order Confirmation, all accounts are payable in U.S. currency thirty (30) days from the date of Seller's invoice. Credit and delivery of Products shall be subject to Seller's approval. The Purchaser shall pay Seller for Services performed in accordance with the rates and charges set forth in the Order Confirmation. If the Purchaser disputes any portion of an invoice, the Purchaser shall notify Seller, in writing, within fourteen (14) calendar days of invoice receipt, identify the cause of the dispute, and pay when due any portion of the invoice not in dispute. Failure to provide such notification shall constitute acceptance of the invoice as submitted. If Purchaser fails to pay undisputed invoiced amounts within the thirty (30) calendar days of the invoice date, Seller may at any time, without waiving any other claim against the Purchaser (including lien rights) and without thereby incurring any liability to the Purchaser, suspend or terminate the Order Confirmation. Purchaser is prohibited from and shall not setoff against or recoup from any invoiced amounts due or to become due from Purchaser or its affiliates any amounts due or to become due to Seller or its affiliates, whether arising under the Order Confirmation, any related purchase order or any other agreement.
- Shipping and Delivery.** All sales of Products are F.O.B. Seller's plant unless otherwise specified in the Order Confirmation. Responsibility of Seller shall cease upon delivery to and receipt of the Products by a common carrier at which point Purchaser will bear all risk of loss for the Products. Premium shipping expenses and/or other related expenses necessary to meet Purchaser's accelerated delivery schedules shall be the responsibility of Purchaser. Deliveries of orders placed by Purchaser may be changed, deferred or canceled only upon specific agreement in writing by Seller and Seller may condition such agreement upon Purchaser's assumption of liability and payment to Seller for: (a) a sum equal to the costs of work in process including costs accrued for labor and material; (b) any amount for which Seller is liable by reason of commitments made by Seller to its suppliers; and (c) any other loss, cost or expense of Seller as a result of such change, deferral or cancellation.

UIS Group of Companies
2290 Bishop Circle East
Dexter, MI 48130
(734) 424-1200

Utilities Instrumentation Service
UIS SCADA
UIS Renewable Power

6. Proprietary Materials. Seller shall have and retain all rights, title and interest, including all intellectual property rights, in and to all Products, Services and associated materials, including, without limitation, all related reports, specifications, designs and any other property, tangible or intangible (including software and SaaS Services), furnished by Seller in connection with or under the applicable Order Confirmation ("Proprietary Materials"). No Proprietary Materials created by Seller in connection with an Order Confirmation or any related purchase order shall be considered "works made for hire" as that term is used in connection with the U.S. Copyright Act.

7. Licenses. Seller does not grant to Purchaser any license with respect to the Products, and any such license terms with respect to the Products shall be governed solely by the licenses, if any, provided solely by the third-party manufacturers of such products.

8. SaaS Services. A. Seller will provide Purchaser with the SaaS Services, and allow Authorized Users to access the SaaS Services in connection with Purchaser's use of the SaaS Services, as set forth in the applicable Order Confirmation. Prior to obtaining access to the SaaS Services, Purchaser shall ensure that Authorized Users are registered in the SaaS Services with a unique User ID and a unique password. For purposes of this Agreement, "Authorized Users" means individuals who are authorized to use the SaaS Services pursuant to this Agreement or as otherwise defined, restricted or limited in an Order Confirmation, for whom subscriptions to SaaS Services have been procured, and who have been supplied user identifications and passwords by Purchaser (or by Seller at Purchaser's request). Authorized Users may include Purchasers' employees and Purchasers' agents and third-party contractors and their employees authorized by Purchaser and/or approved by Seller to access the SaaS Services. **B.** Purchaser is responsible for all activities conducted under its Authorized User logins and for its Authorized Users' compliance with this Agreement. Authorized Users may only use the SaaS Services during the term of the applicable Order Confirmation. **C.** Except as otherwise explicitly provided in this Agreement, Purchaser and its Authorized Users will not, and will not permit third parties to: (a) use the SaaS Services except as expressly authorized in this Agreement; (b) access or use the SaaS Services to circumvent or exceed the applicable restrictions; (c) use any device, software, or routine that interferes or disrupts any application, function, or use of the SaaS Services; (d) copy, modify, translate, transmit, reproduce, distribute, republish, display, frame, or mirror the SaaS Services, except as permitted by this Agreement; (e) decompile, reverse-compile, disassemble, reverse-engineer or otherwise reduce to human-perceivable form all or any part of the SaaS Services or otherwise attempt to discover any source code or create derivative works of the SaaS Services or any part of the SaaS Services; (f) rent, lease, resell, sublicense, or otherwise permit third parties to access or use the SaaS Services; (g) use the SaaS Services to provide services to third parties (e.g., as a service bureau or to otherwise provide data processing services to third parties); (h) circumvent or disable any security or other technological features or measures of any SaaS Services or any part of the SaaS Services; (i) use the SaaS Services to build a similar or competitive product or service; (j) create user accounts under false or fraudulent pretenses; (k) except as provided in an Order Confirmation, create shared or generic identifications and passwords to any SaaS Services; (l) use the SaaS Services in a manner that is contrary to applicable law or in violation of any third party rights of privacy or intellectual property rights; (m) use the SaaS Services to send or store viruses, worms, time bombs, trojan horses, or other harmful or malicious code, files, scripts, agents or programs; (n) access the SaaS Services for purposes of monitoring its availability, performance or functionality, or for any other benchmarking or competitive purposes; (o) remove, alter or obscure any of the intellectual property rights notice(s) or restrictive legend(s) embedded in or that Seller otherwise provides with the SaaS Services; (p) interfere with or disrupt the integrity or performance of the SaaS Services; or (q) obtain unauthorized access to the SaaS Services (including without limitation permitting access to or use of the SaaS Services via another system or tool, the primary effect of which is to enable input of requests or transactions by other than Authorized Users). **D.** Purchaser shall at all times: (a) provide Seller with good faith cooperation and access to such information, facilities, and equipment as may be reasonably required by Seller in order to provide the SaaS Services, including, but not limited to, providing Purchaser materials and security access, information, and software interfaces to Purchaser's business applications; (b) provide such personnel assistance as may be reasonably requested by Seller from time to time; and (c) carry out in a timely manner all other Purchaser responsibilities set forth in this Agreement. In the event of any delay in Purchaser's performance of any of the obligations set forth in (a), (b) or (c), or any other delays caused by Purchaser, Seller may adjust its performance as reasonably necessary to account for such delays.

E. Purchaser is responsible for complying with any applicable laws relating to its or any Authorized User's use of the SaaS Services including, without limitation, all applicable privacy, electronic communications and data protection laws, rules, regulations, and regulatory guidelines, as well as any applicable self-regulatory guidelines. Without limiting the generality of the foregoing, Purchaser is solely responsible for: (a) ensuring that Purchaser and Seller, acting on Purchaser's behalf, have the right to collect, use and share Purchaser any personal data and related materials via the SaaS Services; and (b) providing adequate notice to, and obtaining any necessary consents as required under applicable laws, with respect to the Purchaser materials and Purchaser intellectual property collected, used and shared by Purchaser, or by Seller on Purchaser's behalf, via the SaaS Services. Notwithstanding any other provision of this Agreement, Purchaser or any Authorized User shall not use the SaaS Services to collect, upload, retrieve, transmit, send, or store (i) any information that could directly identify a person, including, without limitation, government issued ID numbers, individual medical or health information (including protected health information under HIPAA), individual financial information, an individual's name (last name plus first name or first initial), or birth date; (ii) security codes, passwords, credit or debit card numbers; (iii) any data that falls under the sensitive or special data definitions of any applicable privacy law or self-regulatory principle; or (iv) any data collected from sites directed to children under the age of sixteen (16) or from children whose age Purchaser knows to be under sixteen (16) in violation of applicable law. Seller and its designees shall have the right (but not the obligation) in their sole discretion to refuse or remove any Purchaser materials or Purchaser intellectual property that violate any of the terms of this Agreement or any applicable law. **F.** In connection with the operation of the SaaS Services, Seller may collect and analyze data in aggregate and anonymous form with respect to the use and effectiveness of the SaaS Services (the "Aggregate Data"), Purchaser hereby irrevocably authorizes Seller to collect data in an aggregate and anonymous form for supporting, improving, and marketing the SaaS Services. Customer acknowledges and agrees that Seller will exclusively own all right, title, and interest in and to all Aggregate Data and other analytics and output data generated or provided by Seller or the SaaS Services. **G.** Purchaser or Authorized Users providing any suggestions, enhancement requests, recommendations, corrections or other feedback (collectively, "Feedback") is strictly voluntary. If Purchaser of any Authorized User provides any Feedback to Seller, orally or in writing, Purchaser hereby grants to Seller and its affiliates a worldwide, perpetual, irrevocable, royalty-free license to use and incorporate into the SaaS Services any Feedback. **H.** Seller may immediately suspend the SaaS Services if Seller reasonably determines that the Purchaser is not materially complying with this Agreement, or Purchaser is using the SaaS Services in a manner that could cause damage to Seller's business or reputation, or otherwise reflect unfavorably upon Seller, its affiliates, or its partners. Seller shall notify the Purchaser promptly following any such suspension taking effect.

9. Design. Seller is not responsible for the design of the Products and will not, under any circumstances, have any warranty, indemnification or other liability or obligations with respect to Products to the extent related to or arising out of the design and/or specifications for such Products. Suggestions by Seller as to design, use and suitability of the Products are made in good faith; provided, however, Buyer assumes full responsibility for accepting and/or using such suggestions.

10. Warranty. (a) Seller warrants, that at the time of delivery, the Products will conform to the specifications, if any, that are a part of the Order Confirmation. Purchaser understands and hereby expressly agrees that any claim for defective materials, defective manufacture, or any other claim with respect to the Products shall be made directly to the manufacturer of the Product and not the Seller. Seller makes no warranties, either express or implied, regarding defective materials, defective manufacture, or any other claim with respect to Products. Seller may, at its sole election, and as Purchaser's sole remedy, make an allowance, repair, or replace such quantity of the Products as shall prove to be defective, then Purchaser shall hold and make available for inspection and testing by Seller all Products claimed by Purchaser to be defective. (b) Services provided by Seller under an Order Confirmation will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. (c) THE SELLER DISCLAIMS, AND PURCHASER HEREBY EXPRESSLY WAIVES, ANY AND ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, WITH RESPECT TO THE PRODUCTS AND/OR SERVICES, AND/OR THE RESULTS OBTAINED FROM THEIR USE BY PURCHASER AND/OR ITS USERS, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR IMPLIED WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. SELLER HEREBY DISCLAIMS ANY AND ALL LIABILITY FOR THE USE OR PERFORMANCE OF THE SERVICES AND/OR PRODUCTS SELECTED BY THE PARTIES HEREBY EXPRESSLY ACKNOWLEDGE AND AGREE THAT THE UNIFORM COMMERCIAL CODE AND ANY SPECIFIC STATE ADOPTIONS THEREOF SHALL NOT GOVERN THE RIGHTS AND OBLIGATIONS OF THE PARTIES UNDER THESE TERMS OR ANY ORDER CONFIRMATION.

11. Liability Limitation. Specific performance shall not be available to Purchaser as a remedy in connection with Seller's providing of the Products and/or Services. Monetary damages against Seller shall be limited to the dollar amount charged to Purchaser for the applicable order placed by Purchaser and accepted by Seller for any of the Services and/or Products alleged to be the cause of any loss or damage, whether founded in contract, tort (including negligence), strict liability or otherwise, arising out of, or resulting from any cause whatsoever, including without limitation: (a) any order placed by Purchaser and accepted by Seller or Seller's performance or breach; or (b) the design, manufacture, delivery, sale, repair, replacement or use of any such Products. IN NO EVENT SHALL SELLER BE LIABLE TO PURCHASER FOR ANY SPECIAL, INDIRECT, EXEMPLARY, INCIDENTAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, LOSS OF ANTICIPATED PROFITS, LOSS OF USE, LOSS OF REVENUE AND COST OF CAPITAL) ARISING OUT OF OR RELATING TO THE AGREEMENT, INCLUDING WITHOUT LIMITATION THE ORDER CONFIRMATION, ANY RELATED PURCHASE ORDER, OR THE SERVICE AND/OR PRODUCTS. ANY AGREEMENT VARYING OR EXTENDING THE REMEDIES SPECIFICALLY STATED HEREIN WILL BE BINDING ON SELLER ONLY WHEN SPECIFICALLY AGREED TO IN WRITING BY SELLER AND SPECIFICALLY REFERENCING THIS SECTION.

12. Termination. In the event that Purchaser fails to perform any of its obligations stated in the Agreement, including the Order Confirmation or any related purchase order and fails to cure such breach within ten (10) days after receipt of written notice from the Seller specifying such breach, the Seller may at its option immediately terminate the Order Confirmation and/or any related purchase orders. Upon any such termination by Seller: (a) Seller shall be relieved of any further obligation to Purchaser (including, without limitation, any obligation with respect to delivery or transition of supply); (b) Purchaser shall be liable to Seller for the immediate payment of amounts then billed to date by Seller to Purchaser; (c) Purchaser shall purchase and pay Seller immediately for all raw materials, components, work in process and finished goods acquired by Seller in connection with the Order Confirmation and/or any related purchase orders; and (d) Purchaser shall immediately reimburse Seller for all other loss, cost or expense of Seller as a result of the termination of the Order Confirmation or any related purchase order.

13. Right of Entry. If applicable, Purchaser shall provide for Seller's right to enter the property owned by the Purchaser and/or others in order for Seller to perform the Services in the Order Confirmation. The Purchaser agrees, to the fullest extent permitted by law, to indemnify and hold Seller and his or her subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and costs of defense) for injury or loss arising or allegedly arising from procedures associated with testing or investigative activities or discovery of hazardous materials or suspected hazardous materials on said property.

14. Force Majeure. Seller shall not be liable for any delay or failure to perform any obligation under this Agreement if such delay or failure is caused by circumstances beyond its reasonable control, including, without limitation, acts of God or public authority, riots or other public disturbances, labor disputes of any kind, electrical or power outages, utilities or telecommunications failures, earthquake, storms or other elements of nature, acts or orders of government, pandemics, acts of terrorism or war, or acts by third parties, failure of Purchaser to provide required information, or the change in cost or availability of raw materials, components or services based on market conditions, supplier actions or contract disputes ("Force Majeure Event"). During a Force Majeure Event, Seller's obligations under the Order Confirmation and any related purchase order shall be suspended and Seller shall not have any obligation to provide Purchaser with Products or Services from other sources or to pay or reimburse Purchaser for any additional costs to Purchaser of obtaining substitute Products or Services, nor shall Seller be liable for any damages to Purchaser arising from or related to a Force Majeure Event.

15. Employee Solicitation. Employee Solicitation. Purchaser agrees not to hire, attempt to hire, or retain as consultants or otherwise, employees and/or consultants of Seller directly or through a third-party entity during the employment or consulting period and for a period of one (1) year subsequent to the employee's and/or consultant's last day of work for Seller regardless of the circumstances surrounding employee's cause of termination of employment.



16. Indemnification. Purchaser holds harmless, indemnifies, and will defend Seller and its related or affiliated entities including their respective officers, agents and employees against any claims, liabilities, expenses, charges, fines and related losses including attorney's fees and expenses to the extent directly or indirectly caused by Purchaser's (including those acting on behalf of Purchaser) (a) negligent acts of omissions and involving property damage or bodily injury; (b) breach of the terms of the Agreement between the parties; or (c) violation of applicable law. This provision shall apply even if there is concurrent negligence but shall not apply to property damage or bodily injury arising solely from Seller's negligence. Liability per above is not limited by limits of workers compensation coverage.

17. Survival/Entire Agreement/Waiver/Applicable Laws. These Terms shall survive and continue in full force and effect following the expiration, cancellation or termination of an Order Confirmation and any related purchase order. The Order Confirmation, including these Terms and any other attachments, exhibits or supplements specifically referenced in the Order Confirmation, constitutes the entire agreement between Seller and Purchaser with respect to the matters contained in the Order Confirmation and supersedes all prior oral or written representations and agreements. Except as otherwise provided in these Terms, the Order Confirmation may only be modified by a written agreement signed by Seller. Waiver by Seller of any of the terms or conditions of the Order Confirmation shall be effective only if in writing and signed by Seller, and shall not constitute a waiver of such terms as to any subsequent events or conditions, whether similar or dissimilar. No course of dealing or custom in the trade shall constitute a modification or waiver by Seller of any right. This Agreement is governed by the laws of the State of Michigan, except for its choice of laws provisions.

City of Hillsdale Agenda Item Summary

Meeting Date: July 19, 2021

Agenda Item: New Business

SUBJECT: Purchase of Water Meters and Nodes

BACKGROUND PROVIDED BY STAFF:

The purchase of more water meters and nodes is needed to complete the water meter replacement program. The current amount budgeted last year will not be sufficient to complete the project, staff is asking for a not to exceed \$70,000 to complete this project. This will put all of our water meters on our AMI meter system and eliminate our old meter reading equipment that will not be supported after December 2021.

This has been approved by the BPU Board.

RECOMMENDATION: Staff recommends approving not to exceed \$70,000 for the remaining water meters and nodes.

Water Meter and Node Replacement Costs Sheet

qty.	To Order	
150	nodes	\$14,850.00
	3/4" complete bodies &	
60	registers	\$6,142.80
32	1" registers	\$2,252.16
32	1" bases	\$4,489.28
7	1.5" register only	\$528.78
7	1.5" bodies	\$4,433.94
10	2" compound bodies	\$19,664.20
74	2" register only compound	\$5,642.50
2	3" register only	\$192.38
15	4" register only turbo	\$1,442.85
2	4" register only compound	\$384.74
	Bob Evans 6" meter and	
1	register	9,973.07
	Total	\$69,996.70

City of Hillsdale Agenda Item Summary

Meeting Date: July 19, 2021

Agenda Item: New Business

SUBJECT: Taplin Sewer Cleaning

BACKGROUND PROVIDED BY STAFF:

We are currently cleaning about 40% of the pipe we video using all of the funds approved for cleaning. Assuming this stays the same we would need an additional estimated \$75,000 in funds for cleaning the remaining system. This is an extension of the current contract with funds from the Operations and Maintenance budget being utilized.

This has been approved by the BPU Board.

RECOMMENDATION: Staff recommends approving not to exceed \$75,000 for the remaining sewer cleaning.

City of Hillsdale

Agenda Item Summary

Meeting Date: July 19, 2021
Agenda Item: New Business
Subject: Waterworks Boat Launch Parking Lot Parking Designation
Traffic Control Order 2021-19

Background:

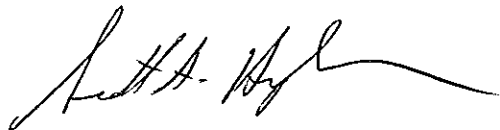
The Waterworks Boat Launch and parking lot has had a high volume of use this year which has created some parking issues. One issue is vehicles without trailers parking in this lot, the other is Waterworks Park parking lot will not have space for vehicles to park with trailers so vehicles park in areas which tend to impeded traffic flow at the boat launch. The attached Traffic Control Order 2021-19 designates the Boat Launch parking lot is for the parking of vehicles with trailers only and vehicles with trailers must park in designated parking spots.

Recommendation:

Approval of this Traffic Control Order is recommended as it will improve the parking and usage of the boat launch parking lot and preserve unrestricted parking in the Waterworks Park parking lot to the west of the boat launch.

Scott A. Hephner

Chief of Police / Fire Chief



**TRAFFIC CONTROL ORDER
2021-19**

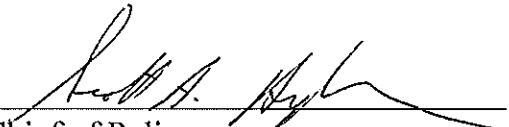
Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Waterworks Boat Launch

TRAFFIC AND/OR PARKING REGULATIONS: Parking Lot shall be posted with signs as follows:

Parking in the Waterworks Boat Launch parking lot is for vehicles with boat trailers only. Vehicles with boat trailers must park in designated parking spots.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

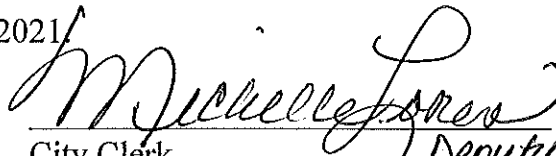


Chief of Police

07/13/21

Date

Received for filing in the office of the City Clerk at 11:00 a.m. on the 13 day of July, 2021.



City Clerk Deputy

07/13/21

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2021.

Adam L. Stockford, Mayor

Attest:

Michelle L. Loren, Deputy City Clerk

City of Hillsdale Agenda Item Summary

Meeting Date: July 19, 2021

Agenda Item: New Business

SUBJECT: Social Media Policy Revision

BACKGROUND PROVIDED BY: Dr. Will Morrissey, O&G Committee Chair

BACKGROUND:

The City of Hillsdale Social Media Policy was last revised in February 2018. Recently, the Operations and Governance Committee reviewed the policy and recommends the tracked changes regarding elected and appointed officials.

RECOMMENDATION:

The O&G Committee recommends the City Council approve the revised Social Media Policy.

MEMORANDUM

TO: Mayor and Council, City Manager

FROM: Will Morrissey, Chair, Operations and Government Committee

RE: Social Media Policy regarding appointed members of City boards and commissions

The Operations and Government Committee met on June 18. The issue before the Committee was whether appointed members of City boards and commissions should be subject to the same requirements respecting posts on social media as City employees, namely, prohibition from expressing views contrary to City policies.

Members reviewed the following documents:

1. Hillsdale Social Media Policy enacted February 2016.
2. Revised Social Media Policy enacted March 2018.
3. Memorandum reviewing current Social Media Policy prepared by City Attorney Thomas L. Thompson.

Both the 2016 and 2018 policies stipulate that “All employees, elected officials, board and commission members, and others affiliated with the City are personally responsible for their commentary on blogs and social networking sites and may be held personally liable for commentary that is considered defamatory, obscene, threatening, harassing, abusive, hateful, embarrassing, or libelous by any offended individual or entity.”

The documents further stipulate that “Only individuals authorized by the City Manager and/or the Mayor have the authority to speak or communicate on behalf of the City” and that such individuals shall “state in any personal social media posting or other electronic communication that the views expressed are his or her own and may or may not reflect those of the City, or of any person or organization affiliated with or conducting business with the City.”

The 2018 policy revised the 2016 policy in one respect. The 2016 policy applied to “all employees, elected officials, appointed members of boards and commissions of the City, and other group or individuals that serve or are affiliated with the City of Hillsdale.” The 2018 policy restricted the scope of the policy to employees, adding “It is hoped and highly recommended that elected and appointed officials will adhere to this policy as well, in accordance with their public responsibilities.”

In reviewing relevant case law, City Attorney Thompson concluded that the City “could potentially impose the obligation to comply with the requirements of the social media policy on appointed officials and discipline them for failing to do so, without necessarily violating their rights to freedom of speech under the Michigan Constitution,” but that the abovementioned disclaimer stipulation is “an easier bar to clear” than any more restrictive policy. “This,” he continued, “is because nothing in that portion of the policy limits in any way the types or content of social media posts or comments the appointed officials can make. All it does is to require that they make it clear that they are giving their personal opinion and not the official position of the City or the board or commission to which they have been appointed.” He concluded that City Council “could amend its Social Media Policy to require appointed officials to at least include an appropriate disclaimer in their social

media communications indicating that they are only offering their personal opinions, without being viewed by a Court as infringing on the free speech rights of the appointed officials.”

The Operations and Government Committee distinguished between elected officials, appointed officials, and City employees on the following grounds. Elected officials derive their authority from the people of the City of Hillsdale. They are answerable to the voters for the statements that they make, subject to such longstanding limitations to the First Amendment guarantee of free speech as slander, libel, threats, and so forth. Public employees, on the other hand, are considered members of the City government understood as a corporation; the City is within its rights to require them to abide by the terms of the current Social Media Policy and penalize them for failing to do so. They are answerable not to voters but to the City Manager.

Appointees derive their authority neither from the voters nor from the City Manager but from the Mayor and Council. The Operations and Government Committee recommends that the Mayor and Council require appointees to comply with the Social Media Policy by posting the disclaimer that their opinions regarding policies taken or under consideration by the board(s) or commission(s) on which they serve are their own and do not necessarily represent the official position of the City. They are under no obligation to endorse said policies or actions, but they should make it clear that neither do they speak or write on behalf of either the City or the relevant board or commission. Failure to do so would result in review of alleged noncompliance by the Mayor and Council, with such penalties as may be determined by the Mayor and Council, consistent with U.S. and Michigan constitutional law and statutes.

With regard to the Social Media Policy language, the Committee recommends that paragraph 2 be amended to read: “This policy applies to all employees. It is highly recommended that elected and appointed officials will comply with this policy as well, in accordance with their public responsibilities, with the limitation that appointed officials shall add a disclaimer stating that their opinions do not necessarily represent the opinions of the board or commission on which they serve.”

One important issue that remains to be considered is the procedure for inquiry into alleged violations. The Committee’s thinking is that since the voters evaluate the ‘job performance’ of the elected officials, and since the City Manager and departmental supervisors evaluate the conduct of employees, the Mayor and Council, which appoints the board and commission members, should take the responsibility for follow-up on their conduct. The question then is, what person on Council should be assigned this task? It might be the Mayor and/or the O&G Committee or some other group within the Council. Inquiry before the full Council obviously would be inadvisable because we don’t want to turn these matters into a big show.

Finally, the Committee wishes to express its gratitude to City Attorney Tom Thompson for preparing a review of the case law and for making recommendations on how to proceed. His work was very helpful to us.

MEMORANDUM

TO: David Mackie, City Manager
FROM: Thomas L. Thompson, City Attorney
DATE: June 7, 2021
RE: Review of current Social Media Policy

BACKGROUND

The City previously adopted a Social Media Policy with guidelines for the use of social media by City employees and appointed and elected officials in relationship to issues involving the City. Compliance with the policy is mandatory for employees of the City, who may be disciplined for violating its terms, while compliance with the policy is merely suggested for elected and appointed officials. The policy does, however, include a provision regarding elected and appointed officials indicating that:

All employees, elected officials, board and commission members, and other affiliated with the City are personally responsible for their commentary on blogs and social networking sites and may be held personally liable for commentary that is considered defamatory, obscene, threatening, harassing, abusive, hateful, embarrassing, or libelous by any offended individual or entity. Elected and appointed officials are reminded that they are subject to removal from their positions for actions that constitute misconduct in office pursuant to the City Charter, City ordinance, and other applicable law.

Among the guidelines contained in the Social Media Policy is a provision stating:

Only individuals authorized by the City Manager and/or the Mayor have the authority to speak or communicate on behalf of the City. Any individual who is employed by or affiliated with the City, or who chooses to identify himself or herself as affiliated with the City, may be viewed as a spokesperson. Therefore, the City requires that such individual state in any personal social media posting or other electronic communication that the views expressed are his or her own and may or may not reflect those of the City, or of any person or organization affiliated with or conducting business with the City.

It is my understanding that recently there have been instances where appointed members of City boards or commissions have made personal social media postings and comments that are critical of City boards, commissions, and members thereof, but have not indicated in these postings or comments that they are expressing their personal opinions, and that their opinions may not reflect those of the City. It is further my understanding that, after having been asked to include the appropriate disclaimer language in future postings, these appointed officials have refused to do so. You have indicated that the Operations and Governance Committee is going to review the issue and would like information regarding the legality of requiring appointed officials to comply with the requirements of the City's Social Media Policy.

DISCUSSION

As an initial matter, in *Shirvell v Dept of Attorney General*, 308 Mich App 702; 866 NW2d 478 (2015), the Michigan Court of Appeals held that public employers have the ability to discipline their employees based on their social media communications under certain circumstances, without violating the employee's rights under the First Amendment of the Constitution. *Shirvell* involved the relatively well-publicized firing of a Michigan assistant Attorney General for posts he made on a personal blog that aggressively attacked and defamed the student body president of the University of Michigan, who was openly gay. The fired AGA challenged his firing, asserting that it constituted a violation of his First Amendment rights. In upholding the propriety of the firing, the *Shirvell* Court explained that:

"The First Amendment protects the speech and association rights of an individual . . . no matter how different, unpopular or morally repugnant society may find his activities." *Melzer v Bd of Ed*, 336 F.3d 185, 192 (CA 2, 2003). Governmental employees do not forfeit their constitutionally protected free speech interest by virtue of accepting government employment. See, e.g., *Rankin v McPherson*, 483 U.S. 378, 383; 107 S.Ct. 2891; 97 L.Ed.2d 315 (1987) ("It is clearly established that a State may not discharge an employee on a basis that infringes that employee's constitutionally protected interest in freedom of speech."). However, while an employee does not forfeit his or her free speech interests by virtue of holding governmental employment, "the State has interests as an employer in regulating the speech of its employees that differ significantly from those it possesses in connection with regulation of the speech of the citizenry in general." *Pickering v Bd of Ed*, 391 U.S. 563, 568; 88 S.Ct. 1731; 20 L.Ed.2d 811 (1968). Thus, "[w]hen a citizen enters government service, the citizen by necessity must accept certain limitations on his or her freedom." *Garcetti v Ceballos*, 547 U.S. 410, 418; 126 S.Ct. 1951; 164 L.Ed.2d 689 (2006); see also *Dishnow v School Dist*, 77 F.3d 194, 197 (CA 7, 1996) ("True it is that speech which could not be prohibited by the state if uttered by a private person may be a lawful basis for discharge or other discipline when uttered by a public employee."). This is because "[g]overnment employers, like private employers, need a significant degree of control over their employees' words and actions; without it, there would be little chance for the efficient provision of public services." *Garcetti*, 547 U.S. at 418. "Public employees, moreover, often occupy trusted positions in society. When they speak out, they can express views that contravene governmental policies or impair the proper performance of governmental functions." *Id.* at 419.

In *Pickering*, 391 U.S. at 568, the United States Supreme Court addressed whether a public employee was wrongfully terminated for exercising his First Amendment right to free speech and explained that resolution of the issue required "arriv[ing] at a balance between the interests of the [employee], as a citizen, in commenting upon matters of public concern and the interest of the State, as an employer, in promoting the efficiency of the public services it performs through its employees." Under the *Pickering* framework, an employee is entitled to protection under the First Amendment if he or she spoke as a private citizen on a matter of public

concern and where the state cannot show that its interest in the efficient provision of public services outweighs the employee's interest in commenting on the matter of public concern. *Pickering*, 391 U.S. at 563; *Rankin*, 483 U.S. at 384. Because these cases involve the denial of benefits because of Shirvell's speech, we proceed by applying the *Pickering* framework.

(1) PRIVATE CITIZEN/PUBLIC CONCERN

The first prong of the *Pickering* framework "serves a gatekeeping function" because "[t]he First Amendment protects an employee only when he is speaking 'as a citizen upon matters of public concern' as opposed to when he speaks only on matters of personal concern." *Melzer*, 336 F.3d at 193, quoting *Connick v Myers*, 461 U.S. 138, 147; 103 S.Ct. 1684; 75 L.Ed.2d 708 (1983). In the event that an employee's speech involves a matter of personal concern, the government has broad discretion to deal with the employee as it deems fit without "any special burden of justification" *United States v Nat'l Treasury Employees' Union*, 513 U.S. 454, 466; 115 S.Ct. 1003; 130 L.Ed.2d 964 (1995) (NTEU), citing *Connick*, 461 U.S. at 148- 149. "If, however, the speech does involve a matter of public concern, the government bears the burden of justifying its adverse employment action." *NTEU*, 513 U.S. at 466.

Whether an employee spoke as a citizen on a matter of public concern involves a question of law for the court to decide. *Rorrer v City of Stow*, 743 F.3d 1025, 1047 (CA 6, 2014). Resolving this issue requires consideration of "the content, form, and context of a given statement, as revealed by the whole record." *Connick*, 461 U.S. at 147-148. "[P]ublic concern is something that is a subject of legitimate news interest; that is, a subject of general interest and of value and concern to the public at the time of publication." *San Diego v Roe*, 543 U.S. 77, 83-84; 125 S.Ct. 521; 160 L.Ed.2d 410 (2004). "But the speech need not address a topic of great societal importance, or even pique the interest of a large segment of the public . . ." *Craig v Rich Twp High School Dist 227*, 736 F.3d 1110, 1116 (CA 7, 2013). "That the public was not large, that the issues were not of global significance . . . [does] not place . . . speech outside the orbit of protection." *Dishnow*, 77 F.3d at 197. Moreover, "[t]he inappropriate or controversial character of a statement is irrelevant to the question whether it deals with a matter of public concern." *Rankin*, 483 U.S. at 387.

* * *

2. PICKERING-CONNICK BALANCING TEST

"An employer does not necessarily violate the First Amendment by discharging an employee that speaks out on a matter of public concern." *Craig*, 736 F.3d at 1118. "The government is entitled to restrict speech that addresses a matter of public concern if it can prove that the interest of the employee as a citizen in commenting on the matter is outweighed by the interest of the government employer in promoting effective and efficient public service." *Id.* (quotation marks and citations

omitted); see also *Connick*, 461 U.S. at 149-150. "[T]he State's burden in justifying a particular discharge varies depending upon the nature of the employee's expression." *Id.* at 150. In evaluating the government's interests, proper focus is placed on the "effective functioning of the public employer's enterprise" and "[i]nterference with work, personnel relationships, or the speaker's job performance can detract from the public employer's function; avoiding such interference can be a strong state interest." *Rankin*, 483 U.S. at 388. Furthermore, it is not necessary "for an employer to allow events to unfold to the extent that the disruption of the office and the destruction of working relationships is manifest before taking action." *Connick*, 461 U.S. at 152. Rather, "the governmental employer may defeat the [employee's] claim by demonstrating that it reasonably believed that the speech would potentially interfere with or disrupt the government's activities, and can persuade the court that the potential disruptiveness was sufficient to outweigh the First Amendment value of that Speech." *Pappas v Giuliani*, 290 F.3d 143, 146 (CA 2, 2002) (quotation marks and citations omitted).

In balancing the competing interests under *Pickering*, courts consider several factors to guide their analysis; these nonexhaustive factors may include consideration of whether the employee's speech: (1) impaired discipline by superiors, (2) detrimentally affected close working relationships, (3) undermined a legitimate goal or mission of the employer, (4) impeded the performance of the speaker's duties, and (5) impaired harmony among coworkers. *Meyers v City of Cincinnati*, 934 F.2d 726, 730 (CA 6, 1991), citing *Rankin*, 483 U.S. at 388. As noted already, it is sufficient if the governmental employer can show a reasonable likelihood that the speech may lead to any of these adverse effects. See *Connick*, 461 U.S. at 152; *Pappas*, 290 F.3d at 146. Additionally, the content of the speech is relevant to determine "[t]he degree of disruption or potential disruption necessary to justify [the governmental action]." *Craig*, 736 F.3d at 1119. "The less serious, portentous, political, significant the genre of expression, the less imposing the justification that the government must put forth in order to be permitted to suppress the expression." *Eberhardt v O'Malley*, 17 F.3d 1023, 1026 (CA 7, 1994).

A brief review of caselaw is illustrative of the degree of disruption or potential disruption that is necessary to justify suppression of a public employee's speech. For example, in *Pickering*, 391 U.S. at 569, a public school teacher wrote a letter to the editor of a local newspaper criticizing the school board's allocation of funds between athletics and education. The school board then terminated the teacher's employment for writing the letter. *Id.* at 566. The Supreme Court held that the termination violated the teacher's First Amendment right to freedom of speech. *Id.* at 574-575. The Court reasoned that the teacher's interests in speaking on a matter of public concern outweighed any interest asserted by the school board when, in part, there was no indication that the speech "interfered with the regular operation of the schools generally" or affected the teacher's "proper performance of his daily duties in the classroom . . ." *Id.* at 572-573.

Similarly, in *Rankin*, 483 U.S. at 378, the Court held that the respondent's termination violated the First Amendment when the governmental entity, the constable of Harris County, Texas, failed to show that the respondent's speech affected the internal affairs of the office. In that case, the respondent was employed as a clerical worker and she did not have any contact with the public. *Id.* at 380-381. On March 30, 1981, in response to a radio news bulletin on the attempted assassination of President Ronald Reagan, the respondent had remarked to a coworker, "if they go for him again, I hope they get him." *Id.* at 381. Upon learning of the statement, the constable terminated the respondent's employment, concluding that she was unfit to work for a law enforcement agency. The respondent filed suit. *Id.* at 390. After concluding that the respondent's speech touched on a matter of public concern, the Supreme Court concluded that the constable failed to show that the speech "interfered with the efficient functioning of the office." *Id.* at 389. Specifically, the Court considered the nature of the respondent's role within the office and that the respondent did not have any contact with the public, explaining: [I]n weighing the State's interest in discharging an employee based on any claim that the content of a statement made by the employee somehow undermines the mission of the public employer, some attention must be paid to the responsibilities of the employee within the agency. The burden of caution employees bear with respect to the words they speak will vary with the extent of authority and public accountability the employee's role entails. Where, as here, an employee serves no confidential, policymaking, or public contact role, the danger to the agency's successful functioning from that employee's private speech is minimal. [*Id.* at 390-391.]

In contrast, the United States Court of Appeals for the Second Circuit [footnote omitted] has held that protecting a governmental agency's reputation can be a legitimate state interest that can outweigh a public employee's right to speak as a private citizen on a matter of public concern. In *Pappas*, 290 F.3d at 143, an officer of the New York Police Department (NYPD) anonymously replied to several nonprofit mail solicitations with racist and anti-Semitic diatribes. When the officer's identity was revealed, his conduct and the NYPD's subsequent investigation garnered media attention and the officer was ultimately dismissed. *Id.* at 145. In discussing the governmental interests at stake, the court explained: The effectiveness of a city's police department depends importantly on the respect and trust of the community and on the perception in the community that it enforces the law fairly, even-handedly, and without bias. . . . If the police department treats a segment of the population of any race, religion, gender, national origin, or sexual preference, etc., with contempt, so that the particular minority comes to regard the police as oppressor rather than protector, respect for law enforcement is eroded and the ability of the police to do its work in that community is impaired. Members of the minority will be less likely to report crimes, to offer testimony as witnesses, and to rely on the police for their protection. When the police make arrests in that community, its members are likely to assume that the arrests are a product of bias, rather than well-founded, protective law enforcement. And the department's ability

to recruit and train personnel from that community will be damaged. [*Id.* at 146-147.]

The court concluded that the NYPD's interests in preserving its reputation and relationship with the public outweighed any interest the officer had in distributing his racist literature, concluding: For a New York City police officer to disseminate leaflets that trumpet bigoted messages expressing hostility to Jews, ridiculing African Americans and attributing to them a criminal disposition to rape, robbery, and murder, *tends to promote the view among New York's citizenry that those are the opinions of New York's police officers. The capacity of such statements to damage the effectiveness of the police department in the community is immense.* Such statements also have a great capacity to cause harm within the ranks of the Police Department by promoting resentment, distrust and racial strife between fellow officers. In these circumstances, an individual police officer's right to express his personal opinions must yield to the public good. The restrictions of the First Amendment do not require the New York City Police Department to continue the employment of an officer whose dissemination of such racist messages so risks to harm the Department's performance of its mission. In the words of Justice Holmes, "A policeman may have a constitutional right to [speak his mind], but he has no constitutional right to be a policeman." [*Id.* at 147, quoting *McAuliffe v Mayor of New Bedford*, 155 Mass. 216, 220; 29 N.E. 517 (1892) (emphasis added).]

Similarly, in *Locurto v Giuliani*, 447 F.3d 159 (CA 2, 2006), the United States Court of Appeals for the Second Circuit held that concerns of the NYPD and the New York Fire Department (FDNY) about potential damage to reputation and potential disruption justified the termination of several former police officers and firefighters for their presentment of a racially offensive parade float. The court explained:

It [is] . . . obvious . . . that police officers and firefighters who deliberately don "blackface," parade through the streets in mocking stereotypes of African-Americans and, in one firefighter's case, jokingly recreate a recent vicious hate crime against a black man, might well damage the relationship between the NYPD and FDNY and minority communities. . . . The members of the African-American and other minority communities whose reaction to the float the defendants [governmental employers] legitimately took into account . . . cannot properly be characterized as "outsiders seeking to heckle [the plaintiffs] into silence." Rather, effective police and fire service presupposes respect for the members of those communities, and the defendants were permitted to account for this fact in disciplining the plaintiffs. * * * . . . *The First Amendment does not require a Government employer to sit idly by while its employees insult those they are hired to serve and protect.* [*Id.* at 182-183 (citations omitted; emphasis added).]

Unfortunately, there is little in the way of case law that discusses the ability to apply the *Pickering* analysis, as set forth in *Shirvall, supra*, to appointed officials of a municipality. The closest that any Michigan court has come to addressing the issue is in the context of a challenge to the language of the recent ballot initiative relating to the formation of an independent redistricting commission.

Among the challenges brought by the plaintiff in that case to placing the initiative on the ballot was a challenge to a provision in the proposed language stating that, “[t]he Commission, its members, staff, attorneys, and consultants shall not discuss redistricting matters with members of the public outside of an open meeting of the Commission, except that a commissioner may communicate about redistricting matters with members of the public to gain information relevant to the performance of his or her duties if such communication occurs (a) in writing or (b) at a previously publicly noticed forum or town hall open to the general public.” *Citizens Protecting Michigan’s Constitution v Secretary of State*, 324 Mich App 561, 606; 922 NW2d 404 (2018). The plaintiff argued that this provision would violate the first amendment rights of the appointed members of the proposed commission under Article I, Section 5 of the Michigan Constitution. *Id.* In dispensing with this argument, the Court of Appeals explained:

Plaintiffs suggest that the VNP Proposal would restrict the free speech of commissioners. They argue that the restrictions on the commissioners’ liberty of speech would extend to matters beyond the commission, and they suggest that the restrictions are neither in the public interest nor in keeping with the rights of the public officials. We reject these policy arguments because the issue before this Court is the alleged abrogation of existing constitutional provisions, not whether the VNP Proposal promotes sound social policy. We also point out that the speech of government employees may be subject to certain restrictions given the public employees’ potential to express views that are contrary to governmental policies; a citizen entering government service “must accept certain limitations on his or her freedom [of speech].” *Shirvell v. Dep’t of Attorney General*, 308 Mich.App. 702, 733, 866 N.W.2d 478 (2015) (quotation marks and citation omitted).

Abrogation would not occur because Const. 1963, art. 1, § 5 would remain fully operative. Article 4, § 6(11) of the VNP Proposal does not restrict all speech but does place limits on matters related to official commission work. Commissioners would retain their right to speak freely, but when speaking on official business, they would be restricted to doing so in an open meeting, in writing, or at a publicly noticed public forum. That constraint is accounted for by the condition in Const. 1963, art. 1, § 5 that every person “is responsible for the abuse of such right [to free speech.]” Accordingly, the right to free speech is not wholly unrestricted.

Citizens Protecting Michigan’s Constitution, supra, at 606-607. In this explanation, the Court of Appeals suggested that appointed public officials are essentially the equivalent of public employees for purposes of determining whether the public body that they serve could restrict their free speech rights. If this is indeed the proper view, then the City could potentially impose the obligation to comply with the requirements of the social media policy on appointed officials and discipline them for failing to do so, without necessarily violating their rights to freedom of speech under the Michigan Constitution.

Of course, the question whether the City can mandate that appointed officials of the City comply with the requirement to include the delineated disclaimer language referenced in the City’s Social Media Policy with their social media posts and comments is probably a much easier bar to clear. This is because nothing in that portion of the policy limits in any way the types or content of social

media posts or comments the appointed officials can make. All it does is require that they make it clear that they are giving their personal opinion and not the official position of the City or the board or commission to which they have been appointed. This being the case, it is doubtful that requiring this type of disclaimer would be viewed as a violation of the free speech rights of those appointed board or commission members.

CONCLUSION

Based upon my review of applicable Michigan law, it appears that the City Council could amend its Social Media Policy to require appointed officials to at least include an appropriate disclaimer in their social media communications indicating that they are only offering their personal opinions, without being viewed by a Court as infringing on the free speech rights of the appointed officials, and that the Council may even be legally able to more broadly require compliance with the provisions of the Social Media Policy and impose discipline for a violation of those provisions.

SOCIAL MEDIA POLICY CITY OF HILLSDALE

The City of Hillsdale has the right and duty to protect itself from unauthorized disclosure of information. Therefore, the City's Social Media Policy includes rules and guidelines for personal social networking and other electronic postings and communications, to the extent that they affect the City. In administering this policy, the City will honor the First Amendment's protection of an individual's right to free speech.

Applicability

This policy applies to all employees. It is highly recommended that elected and appointed officials will comply with this policy as well, in accordance with their public responsibilities, with the limitation that appointed officials shall add a disclaimer stating that their opinions do not necessarily represent the opinions of the board or commission on which they serve.

Definition

In the rapidly expanding world of electronic communication, "*social media*" can mean many things. "*Social media*," as that term is used in this Policy, includes all means of communicating or posting information or content of any sort on the Internet or through other means of electronic communication, including to an individual's own or someone else's weblog or blog, journal or diary, personal website, podcasts, social networking or affinity websites (including but not limited to: WordPress, Facebook, Myspace, Twitter, LinkedIn, YouTube, Flickr, Tumblr, or Photobucket), web bulletin board, wiki page, or a chat room, whether or not associated or affiliated with the City, as well as any other form of electronic communication, such as text messaging and the electronic communication of images, audio, and video.

Considerations in Use

The City respects the right of individuals to privately utilize blogs and social networking sites as a medium of self-expression and public conversation and does not intend to discourage such uses. The City understands that City employees and other individuals affiliated with the City may use social media for personal interests and affiliations, to comment on matters of public concern, or for other lawful purposes. However, because the City is a municipal corporation, use of social media by City employees and others affiliated with the City also presents certain risks and carries with it certain responsibilities, both for the City and for the individuals involved. Ultimately, City employees and other individuals are solely responsible for what they post online. Before creating online content, the City asks that its employees and those individuals otherwise affiliated with the City consider some of the risks and rewards that are involved in posting material online. The City has developed this Social Media Policy to assist in making such assessments.

In posting material online, employees of the City are cautioned to keep in mind that any of their

conduct that adversely affects their job performance or the performance of fellow employees, or that adversely affects the residents of the City, individuals or entities affiliated with the City (including, but not limited to, those who do business with the City), and/or the City's legitimate interests, may result in disciplinary action up to and including termination, as further provided in this Policy.

1. No use of social media may discriminate against or harass another person on the basis of any characteristic protected by applicable law.
2. Only individuals authorized by the City Manager and/or the Mayor have the authority to speak or communicate on behalf of the City. Any individual who is employed by or affiliated with the City, or who chooses to identify himself or herself as affiliated with the City, may be viewed as a spokesperson. Therefore, the City requires that such individual state in any personal social media posting or other electronic communication that the views expressed are his or her own and may not reflect those of the City, or of any person or organization affiliated with or conducting business with the City.
3. All employees or other applicable individuals and groups are expected to protect the privacy of the City and its employees. They are prohibited from disclosing personal and private information of others, without their express authorization, and any other proprietary and nonpublic information maintained by the City.
4. There shall be no posting of the City logo on personal blogs, and no use or communication of proprietary, confidential, or privileged information or materials, including information or materials protected by trademark, copyright, intellectual property, or other legal protection, or documents, information, or other materials issued, possessed by, or otherwise maintained by the City, unless approved by the City Manager in advance of the posting, use, or communication. There shall also be no advertisements or photographs of City services, or linking from a personal blog or social media site to any internal or external web site maintained by the City or any of its departments.
5. Individuals shall not post on personal blogs or social media photographs of City employees, council members, board members, commission members, persons engaged in City business, or individuals present at City events without the prior consent of those individuals.
6. There shall be no use of City time or City-owned equipment including, but not limited to, computers, licensed software, or cell phones, to conduct personal blogging or social networking activities unless authorized in advance by the City Manager.

7. Employees and other individuals should have no expectation of privacy while using any City communication equipment or facilities for any purpose, and the City has the right to access and monitor all postings and other electronic communications stored on or transmitted to or from City communication equipment or facilities. Employees and other individuals should be aware that postings and other electronic communications made while using any City communication equipment or facilities are considered public communications and may be subject to disclosure as such. The City also reserves the right to monitor social media; websites visited; postings; and comments and discussions that occur using the City's equipment, and the City reserves the right to use content management tools to monitor, review, or block content on social media that involve the use of the City's equipment. With regard to individual postings or communications made by City employees or other individuals, such employees and individuals should be aware that the City reserves the right to and may use blog search tools and software to monitor social media and forums such as blogs and other types of personal journals, diaries, personal and business discussion forums, and social networking sites, provided those sites are publicly viewable or searchable.

Authorized Use

The City may specifically authorize individuals to engage in social networking and blogging to share municipal-related events; information and ideas; promote City services; communicate with the public; and issue or respond to breaking news or publicity. When social media is utilized, individuals must ensure that all communications maintain the City's integrity and reputation, while minimizing actual or potential legal risks. They should immediately correct any published mistakes and may not alter previous published posts to social media without specifically stating what change has been made. When the City Manager authorizes the use, the rules and guidelines in this policy apply to all individuals.

Authorized individuals may prepare and modify content for the City's social media. The content must be relevant, and add value. Questions or concerns regarding content, information, or material should be discussed with the City Manager. Authorized individuals must identify themselves and their affiliation with the City when posting information. Any copyrighted, proprietary, trade secret, or other information protected from disclosure by applicable law that has not been pre-authorized for dissemination or publication by the City Manager cannot be posted. Individuals contacted by anyone regarding any posting, or any individual with questions or concerns relating to this Policy, should direct the inquiry to the City Manager.

Responsibilities and Consequences of Non-Compliance

Supervisors are responsible for ensuring that all activity of those under their supervision complies with this Policy. The City Manager is authorized to take disciplinary action against employees that do not comply with the rules and guidelines set forth in this Policy. Any disciplinary action shall be consistent with existing City personnel policies and applicable collective bargaining agreements. Such disciplinary action can occur without advance notice.

All employees, elected officials, board and commission members, and others affiliated with the

City are personally responsible for their commentary on blogs and social networking sites and may be held personally liable for commentary that is considered defamatory, obscene, threatening, harassing, abusive, hateful, embarrassing, or libelous by any offended individual or entity. Elected and appointed officials are reminded that they are subject to removal from their positions for actions that constitute misconduct in office pursuant to the City Charter, City ordinance, and other applicable laws.

Anyone who has reason to believe an employee or other individual may be violating any aspect of this Policy is to contact the City Manager. The City will investigate and take any necessary action. The City prohibits taking negative action against any employee or other individual affiliated with the City for reporting a possible violation of this Policy or for cooperating in an investigation. Any employee who retaliates against another employee or other individual affiliated with the City for reporting a possible violation of this Policy or for cooperating in an investigation will be subject to disciplinary action consistent with City personnel policies and applicable collective bargaining agreements.

Revised _____ 2021

Passed at the regular City Council meeting this _____ day of _____, 2021.

Adam Stockford, Mayor

Michelle Loren, City Clerk