

**Planning Commission Meeting Minutes**  
**Hillsdale City Hall**  
**Council Chambers**  
**November 16, 2022**  
**5:30 pm**

**I. Call to Order**

Meeting opened at 5:30 pm followed by the Pledge of Allegiance, and Roll Call.

**II. Members Present**

- A. Members Present: Chairman Eric Moore, Commissioner William Morrisey, Commissioner Penny Swan, Commissioner Elias McConnell, Vice Chair Ron Scholl
- B. Public Present: Zoning Administrator Alan Beeker, Jack McLain
- C. Members Absent: Commissioner Kerry Laycock

**III. Public Comment**

No public comment

**IV. Consent Agenda and Minutes**

Motion to approve the Consent items as presented made by Commissioner Scholl, seconded by Commissioner McConnell, motion approved unanimously.

**V. Communications**

Mr. Beeker gave a brief overview of the letter from EDC and the status of the wayfinding sign project.

**VI. Site Plan Review**

**A. Sandy Beach Pavilion**

Barry Hill is donating a new 20'x20' picnic pavilion to the City as a memorial to his mother. The pavilion will be located in the grassy area east of the parking lot at Sandy Beach. The plans have been reviewed and approved by Zoning, Recreation, Engineering and Public Services. It is staff recommendation that the Planning Commission approve the installation and location of the proposed pavilion. Commissioner Swan moved to approve the project site plan as presented, Commissioner McConnell supported. Motion passed unanimously.

**VII. Old Business**

No Old Business

**VIII. New Business**

**A. Ordinance Review – Sec. 36-40 Violations and Penalties.**

The current penalty for a zoning violation is a misdemeanor. The amendment allows for a municipal civil infraction to be issued in place of a misdemeanor. The infraction would include three monetary levels prior to being sent to court for a public hearing.

Motion to set a public hearing during the regular December meeting on 12/21/2022 by Chair Moore, Commissioner Morrissey seconded. Motion passed.

**IX. Zoning Administrator Report**

Mr. Beeker gave a brief update on the Meijer project and new businesses downtown.

**X. Commissioner's Comments**

No Commissioner comments

**XI. Public Comment**

Jack McLain had questions and concerns re:

58 & 60 N West

Was the rezoning done properly?

Are the properties condemned?

Appears to be a lack of blight enforcement

Airport Expansion

Did the city require site plan reviews from the townships that the airport property lies?

Will there be a fence around the new S Howell retention pond?

**XII. Adjournment**

Commissioner McConnell moved adjourn the meeting, Commissioner Swan seconded. Motion passed unanimously. Meeting adjourned at 6:25 pm.

**XIII. Next meeting: December 21, 2022 at 5:30 pm.**