

AGENDA

REGION 2 PLANNING COMMISSION

Executive Committee

FOR FURTHER INFORMATION, CONTACT:

**Jacob Hurt, Executive Director
(517) 768-6705**

DATE: Thursday, April 13, 2023

TIME: 2:00 P.M.

WHERE:

**Lenawee District Library
4459 W. U.S. 223
Adrian, MI 49221**

Comments will be solicited on each item following discussion and prior to any final action.

	<u>PAGE #</u>
1. Call to Order	
2. Approval of the Agenda – ACTION	
3. Public Comment	
4. Approval of Minutes of the February 9, 2023 Executive Committee Meeting (see enclosure) – ACTION	2
5. Receipt of Treasurer's Report of March 31, 2023 (see enclosure) – ACTION	5
6. Approval of the April 13, 2023 Submitted Bills (see enclosure) – ACTION	9
7. Staff Progress Report for March 2023 (see enclosure) – DISCUSSION	10
8. Approval of Amendments to the FY 2023-2026 Transportation Improvement Program (TIP) (see enclosures) – ACTION	13
• Michigan Department of Transportation	
9. Approval of Resolution for Extension of the LRTP (see enclosure) – ACTION	15
10. Approval of Price Quote for Painting of Office Space (see enclosure) – ACTION	20
11. Presentation of the FY 2022 Region 2 Planning Commission Annual Audit Report, James Latham, CPA (see enclosure) – ACTION	23
12. Other Business	
• Notice of Intent from Hillsdale County, Jackson County Parks, City of Tecumseh, and Village of Clinton (see enclosures)	35
13. Public Comment/Commissioner Comments	
14. Adjournment	

*** PLEASE NOTE: IN ORDER TO TAKE ACTION ON THE ITEMS NEEDING APPROVAL, A QUORUM IS NECESSARY AT EACH MEETING ***

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission – Executive Committee
Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242

Thursday, February 9, 2023

- I. **Call to Order** – Chair Jancek called the meeting to order at 2:02 PM. A quorum was present.

Attendance:

✓ Bair	Gaede	Overton	Southworth
✓ Beeker	✓ Gould	✓ Schlecte	✓ Swartzlander
✓ Donaldson	Greene	Shotwell	✓ Tillotson
Duckham	✓ Havican	✓ Sigers	Witt
✓ Elwell	✓ Jancek	Smith	Wittenbach

Key: ✓ = present

Staff Present: Jill Liogghio and Doug Terry

Others Present: Allan Andrews, Reading Twp.; James Minnick, Jr., Jackson County; Andy Penrose, City of Jonesville; Charles Weir, City of Hudson, Sue Smith, Hillsdale EDP; Andrea Strach, MDOT.

- II. **Approval of the February 9, 2023 Agenda** – The motion was made by Comm. Tillotson, supported by Comm. Bair, to approve the February 9, 2023 agenda as presented. The motion carried unanimously.
- III. **Public Comment** – Chair Jancek requested public comment.
- IV. **Approval of the Executive Committee Meeting Minutes for December 8, 2022** – The motion was made by Comm. Bair, supported by Comm. Swartzlander, to approve the Executive Committee meeting minutes of December 8, 2022 as submitted. The motion carried unanimously.

- V. **Receipt of Treasurer’s Report of January 31, 2023** – A motion was made by Comm. Bair, and supported by Comm. Sigers, to receive the January 31, 2023 Treasurer’s Report as presented. The motion carried unanimously.
- VI. **Approval of February 9, 2023 Submitted Bills** – A motion was made by Comm. Schlecte, supported by Comm. Elwell, to approve payment of the February 9, 2023 submitted bills. The motion carried unanimously.
- VII. **Staff Progress Report for January 2023** – The December 2023 staff progress report was included in the agenda packet.
- VIII. **Approval of Amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by the City of Jackson and Jackson County Department of Transportation:

FY	Job #	Name	Limits	Description	Funding	Action
2023 City of Jackson	218479	North St.- Wisner St. to West Ave.		Pavement re- placement in- cluding the inter- section of Wis- ner St. and North St. going about 140 north of North Street and about 80 feet south of North St.	Federal \$320,000 City \$221,153	Add
2023 JCDOT	216635	Signal Moderniza- tion Pro- jects	Lansing Ave and Parnall Rd.; Badgley Rd. and Horton Rd. Inter- section; McCain Rd. and Robin- son Rd. In- tersection	Modernize Exist- ing Traffic Sig- nals	\$351,000 STUL <u>\$450,357</u> STUL \$801,357 STUL	Add Funding and Change Project Limits

The motion was made by Comm. Schlecte, supported by Comm. Bair, to approve the TIP amendments presented by the City of Jackson and Jackson County Department of Transportation. The motion carried unanimously.

- IX. **Approval of Staff Travel Request to Bentonville, Arkansas** – Request was made by Jacob Hurt to attend the IMBA Trail Labs Foundations workshop. Motion was made by Comm. Bair, supported by Comm. Schlecte to approve staff travel to Bentonville, Arkansas for Trail Labs Foundations workshop.

- X. Presentation by Susan Smith, Executive Director, Hillsdale EDP** – Susan Smith discussed the Alphi-Bay Manufacturing being acquired by a Ultra-Fit. She also gave an update on relocating the railroad in Hillsdale. Possible sites are along the M-99 or Beck Road corridor. She also provided handouts.
- XI. Other Business** – None.
- XII. Public Comment / Commissioners' Comments** – No comments were made.
- XIII. Adjournment** – There being no further business, Chair Jancek adjourned the meeting at 2:32 p.m.

Alan Beeker
Secretary

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of March 31, 2023

Checking Account Balance ending, February 28, 2023		\$	485,491.86
Deposit Summary:			
<i>March 2023 EFT Deposits</i>		\$	8,111.46
<i>March 2023 Bank Deposits</i>			3,113.15
<i>March 2023 Adjustments</i>			(2,042.68)
Total Deposits plus Bank Balance		<u>\$</u>	<u>494,673.79</u>
Expenses:			
<i>Submitted Expenses - March 2023 **</i>	\$		(8,492.53)
<i>Interim Expenses</i>			(6,232.06)
<i>Payroll/Related Expenses</i>			(35,090.51)
Subtotal of Expenses	<u>\$</u>		<u>(49,815.10)</u>
Balance Checking Account ending March 31, 2023		<u>\$</u>	<u>444,858.69</u>
<i>Balance CD Investments ending March 31, 2023</i>		<u>\$</u>	<u>106,259.91</u>
Total Cash on Hand		<u>\$</u>	<u>551,118.60</u>

**Note that this amount can include cleared checks from prior months' submitted bills.

REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of March 31, 2023

3/31/2023	EFT Deposits:	
	OHSP - Services through 12/31/2022	8,111.46
	Subtotal - EFT Deposits	\$ 8,111.46
3/31/2023	Check Deposits:	
	City of Morenci - FY23 Membership Dues	612.90
	Blissfield Township - FY23 Membership Dues	173.07
	Village of Blissfield - FY23 Membership Dues	884.79
	Macon Township - Services through September 30, 2022	1,442.39
	Subtotal - Check Deposits	\$ 3,113.15
3/31/2023	Adjustments to cash:	
	<i>Bank fees - March</i>	(342.12)
	<i>Paycor Fees - March</i>	(255.72)
	<i>Credit Card Charges - Crains Detroit Business - subscription</i>	(15.00)
	<i>Credit Card Charges - Adobe Creative Cloud- subscription</i>	(58.29)
	<i>Credit Card Charges - BT International Mountain Bike Trails - seminar</i>	(600.00)
	<i>Credit Card Charges - Office Max - supplies</i>	(73.96)
	<i>Credit Card Charges - Direct Office Buys - supplies</i>	(537.42)
	<i>Credit Card Charges - USPS - postage</i>	(64.00)
	<i>Credit Card Charges - APA Streaming - subscription</i>	(99.00)
	<i>Credit Card Charges - Meijer - supplies</i>	(14.67)
	<i>American Express card credit</i>	17.50
	Subtotal - Adjustments to Cash	\$ (2,042.68)
	Total Net Deposits	\$ 9,181.93

REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of March 31, 2023

Interim Billing for March, 2023

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
Allegra	March 2023 R2PC Packet	\$ 93.00	15299
BC/BS	Employee Health Coverage March 2023	\$ 5,718.76	15300
Jackson Co.	Phone Expense Jan.-Feb. 2023	\$ 82.56	15301
MTA	Purchase of Books	\$ 262.00	15304
SBIS	Group Life & AD&D Apr. 2023	\$ 75.74	15307
Total Interim Billing for March, 2023		\$ 6,232.06	

Payroll & Travel Related Expenses:

<i>Paid March 3, 2023</i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 15,643.01	
J. Hurt	Travel Reimbursement	\$ 52.40	
	Total	\$ 15,695.41	
 <i>Paid March 17, 2023</i>		 <i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 9,757.56	
	Total	\$ 9,757.56	
 <i>Paid March 31, 2022</i>		 <i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 9,499.98	
J. Hurt	Travel Reimbursement	\$ 137.56	
	Total	\$ 9,637.54	
Total Payroll Expenses for March, 2023		\$ 35,090.51	

**Region 2 Planning Commission
Outstanding Accounts Receivable
as of March 31, 2023**

Municipality/Source	Date	Inv. No.	Amount
Somerset Township - services through September 30, 2022	12/6/2022	9005	556.39
Leoni DDA Strategic Plan - services through September 30, 2022	12/6/2022	7807	11,651.46

FY 2023 Balance as of March 31, 2023

\$ 12,207.85

REGION 2 PLANNING COMMISSION
Submitted Bills
April 13, 2023

Vendor	Description	Amount Due
Blackman-Leoni Twp.	FY 2023 OHSP Speed Feb. 2023	\$ 2,562.24
BC/BS	Employee Health Coverage May 2023	\$ 4,054.15
County of Jackson	Postage Feb. 2023	\$ 7.87
County of Jackson	Rent April 2023	\$ 3,265.62
JTV	Website Hosting	\$ 225.00
Jackson Police Dept.	FY 2023 OHSP Speed Feb. 2023	\$ 1,808.49
Michigan Econ. Dev. Assoc.	Annual Membership Dues 2023	\$ 325.00
MissionSquare	401/RHS Employer Contribution	\$ 1,244.90
SBIS	Group Life & AD&D May 2023	\$ 75.74
Smith & Klaczkiwicz, PC	FY 2022 Audit Services	\$ 7,600.00
Total Submitted Billing - April, 2023		\$ 21,169.01

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

Staff Progress Report *March 2023*

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - Non-competitive EDD (Economic Development District) CARES (Coronavirus Aid, Relief, and Economic Security) Act supplemental grant award to address the economic consequences of the COVID-19 Pandemic. The \$351,183 award will fund the launching of an easy-to-use website that will serve as a resource for local businesses, the hiring of a disaster recovery coordinator, and the implementation of other CEDS goals.
 - EDA grant award for R2PC EDD's FY 2022 Partnership Planning Grant, which will be used to begin implementation of the 2021 – 2025 CEDS.
 - EDA grant award for R2PC EDD's FY2023 Partnership Planning Grant, which will be used to continue implementation of the 2021 – 2025 CEDS.
- Staff participated in a virtual meeting with Region 2's MEDC area rep on March 21 to discuss potential MEDC incentives for communities in the region.
- **Outdoor Recreation as Economic Development.** Staff continued development of a strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
- **Downtown Development Authorities (DDAs).**
 - Provided administrative staffing for the Leoni DDA at its meeting on March 1.

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.
- **Training.** No activities.
- **UGRWA.** Staff attended the Upper Grand River Watershed Alliance meeting on March 1.
- **TAMC.** Staff attended the TAMC Full Council meeting on March 1 in Lansing. Staff participated in the TAMC ACE Committee virtual meeting on March 15.

[March 2023 Staff Progress Report]

- **MAR.** Staff Participated in the Michigan Association of Regions monthly meeting via Zoom on March 14. Staff continued planning coordination with MAR leadership in preparation for R2PC serving as host of the 2023 MAR Annual Meeting, scheduled for May 9-10, 2023 in Jackson.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- Staff organized and participated in a virtual meeting for Region 2 stakeholders on March 23 with representatives of KFH Group who are working with the MDOT Office of Passenger Transportation (OPT) in the statewide development of coordinated transportation plans in each of the 14 MAR service areas. These plans are required for funding through the Federal Transit Administration (FTA) Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Program administered by MDOT OPT.
- Staff hosted and participated in a Rural Task Force (RTF) meeting with representatives from MDOT, Hillsdale, Jackson, and Lenawee Counties to address Territorial Road bridges projects on March 16.

Asset Management Hillsdale, Jackson, and Lenawee Counties

- No activities.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Database Management:

- No activities.

Long-Range Planning:

- Staff hosted a meeting with MDOT and our transportation partners for 2050 LRTP development on March 9. Staff also participated in a virtual 2050 LRTP meeting with MDOT and our transportation partners on March 24.

Short-Range Planning:

- Staff coordinated with local agencies to process administrative changes in JobNet.

Program Management

- Staff participated in a pre-UWP meeting with MDOT officials on March 2.
- The JACTS TAC and Policy Committee met on March 15 and 16 to address TIP amendments.

[March 2023 Staff Progress Report]

Jackson Traffic Safety Program

- Staff processed Enforcement Reports for the Speed Enforcement Period.

Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

Jackson County

Summit Township. Staff provided the following service(s):

- **Recreation Plan.** Staff began analyzing results from the public survey for the 2024 – 2028 version of the Township’s recreation plan.

Hanover Township. Staff provided the following service(s):

- **Zoning Ordinance.** The project to update the Township’s Zoning Ordinance will begin on April 19.

County of Jackson. Staff provided the following service(s):

- **County Planning Commission (JCPC).** No meeting due to lack of agenda items.

Lenawee County

County of Lenawee. Staff provided the following service(s):

- **County Planning Commission (LCPC).** The March LCPC Meeting was held on March 16. The LCPC addressed a rezoning request from Raisin Charter Township (disapproved).

Hillsdale County

City of Jonesville. Staff provided the following service(s):

- **2023 – 2027 Recreation Plan.** Continued development of recreation plan for the City of Jonesville.

Greater Irish Hills

Greater Irish Hills Intermunicipality Committee. Staff provided the following service(s):

- **Greater Irish Hills Recreation Plan.** Staff continued development of the *Greater Irish Hills Recreation Plan*.



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
 LANSING

GRETCHEN WHITMER
 GOVERNOR

BRAD WEIFERICH
 ACTING DIRECTOR

March 15, 2023

Jacob Hurt
 Executive Director
 Region 2 Planning Commission
 120 W. Michigan Avenue, 9th Floor
 Jackson, Michigan 49201

Dear Director Hurt:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committee of a Transportation Improvement Plan (TIP) amendment to the FY 2023-2026 TIP.

Proposed TIP Amendments:

- 1) The currently programmed FY 2023 programmed project (JN 213386: US-12 and M-99 in Jonesville) is being moved to FY 2024 to coordinate with the City of Jonesville. The proposed FY 2023 new project is M-50.
- 2) A traffic safety project is being added to FY 2023 for pavement marking retroflectivity readings.
- 3) The following proposed amendments are all Capital Preventative Maintenance (CPM) projects that are being added to the TIP due to the FY 2028 Trunkline Call for Projects that has now been approved.
 - a. I-94 BL
 - b. M-99
 - c. M-50
- 4) US-127, Henry Road to the County Line, Project has had been approved as a Road Rehabilitation project, but now is updated to be a CPM Project. The changes in work scope and budget have triggered the proposed federal amendment. The changes are necessary to keep fiscal constraint due to over programming and increased costs associated with inflation.

Please see below for details.

	<u>Fiscal Year</u>	<u>Job no.</u>	<u>Phase</u>	<u>Project Name</u>	<u>Limits</u>	<u>Miles</u>	<u>Project Description</u>	<u>Federal Budget</u>	<u>State Budget</u>	<u>FFS</u>	<u>Total Phase Cost</u>	<u>Amendment Type</u>
1	2023	217477	CON	M-50	East of Clinton Way north-westerly to M-99 in Blackman	14.6	CPM- Single Chip Seal with Fog Seal	\$1,021,140	\$226,435	ST	\$1,247,574	ADD

	<u>Fiscal Year</u>	<u>Job no.</u>	<u>Phase</u>	<u>Project Name</u>	<u>Limits</u>	<u>Miles</u>	<u>Project Description</u>	<u>Federal Budget</u>	<u>State Budget</u>	<u>FFS</u>	<u>Total Phase Cost</u>	<u>Amendment Type</u>
2	2023	207381	CON	Region wide (multi-region)	Trunkline Routes in TSC area	2.5	Traffic Safety-Pavement marking retroreflectivity readings	\$2,273	\$259	HSIP	\$17,542	BUDGET
3	2024	217615	CON	I-94BL	Various Trunkline Routes in Jackson TSC Area	0.12	CPM-HMA Crack Treatment and Overband Crack Fill	\$279,927	\$62,073	ST	\$342,000	ADD
4	2025	217476	CON	M-99	Railroad Street to M-50 in Jackson County	4.42	CPM-Single Chip Seal with Fog Seal	\$522,043	\$115,762	ST	\$637,805	ADD
5	2025	217608	CON	M-50	Goose Creek to Stoney Lake Road in Jackson County	3.28	CPM- Soft Binder Micro-surface	\$800,980	\$177,615	ST	\$978,595	ADD
6	2025	201223	CON	US-127	Henry Road to County Line	5.58	Road Rehabilitation CPM-HMA Cold Milling and Single-Course Resurfacing	\$ 6,062,963	\$ 1,344,445	NH	\$25,000,000 \$ 7,407,408	BUDGET, SCOPE

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at (947) 233-8562.

Sincerely,
Andrea Strach, Transportation Planner

MEMORANDUM

TO: Region 2 Planning Commission
FROM: Jacob Hurt, Executive Director
DATE: April 5, 2023
SUBJECT: 2045 Long Range Transportation Plan (LRTP) Reaffirmation

The Jackson Area Transportation Study (JACTS) has reaffirmed the JACTS 2045 Long Range Transportation Plan (LRTP) through December 31, 2023. No additional changes were made to the document.

Due to ongoing impacts of the COVID-19 pandemic and significant staff turnover, JACTS staff realized that the process of completing the update of JACTS LRTP to a horizon of 2050 was not going to be able to be completed with an adequate public review period by the June 30, 2023 deadline. Therefore, the current reaffirmation was decided up on by JACTS staff along with MDOT staff who were in contact with FHWA and FTA staff.

As confirmed with MDOT staff, a new conformity document will not need to be created for the Jackson MPO until a new LRTP or TIP is developed. This will provide more than enough time to take the 2050 LRTP through the public participation process and receive the necessary approvals.

March 20, 2023

Mr. Don Mayle
Michigan Department of Transportation
Statewide Planning Section, Manager
P.O. Box 30050
Lansing, MI 48909

Dear Mr. Mayle,

The Jackson Area Transportation Study (JACTS) has reaffirmed the JACTS 2045 Long Range Transportation Plan (LRTP) through December 31, 2023. No additional changes were made to the document. In accordance with JACT's Public Participation Plan, there was an ample public comment period for the 2045 LRTP reaffirmation. Included with this letter is supporting documentation for the comment period, for the action taken by the JACTS Policy Committee, and a schedule for completion of the LRTP update.

Due to ongoing impacts of the COVID-19 pandemic and significant staff turnover, JACTS staff realized that the process of completing the update of JACTS LRTP to a horizon of 2050 was not going to be able to be completed with an adequate public review period by the June 30, 2023 deadline. Therefore, the current reaffirmation was decided upon by JACTS staff along with MDOT staff who were in contact with FHWA and FTA staff.

As confirmed with MDOT staff, a new conformity document will not need to be created for the Jackson MPO until a new LRTP or TIP is developed. This will provide more than enough time to take the 2050 LRTP through the public participation process and receive the necessary approvals.

If you have any questions, please feel free to contact me at (517)768-6705.

Sincerely,



Jacob Hurt
Executive Director

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

Resolution to Approve the Reaffirmation of the 2045 Long Range Transportation Plan for the Jackson Area Comprehensive Transportation Study

Whereas, The Jackson Area Comprehensive Transportation Study (JACTS) is the designated Metropolitan Planning Organization (MPO) for the Jackson, Michigan urban area; and

Whereas, the JACTS 2045 Long Range Transportation Plan had a planning horizon of at least 20 years when developed and this plan can be amended periodically upon request with the appropriate documentation supporting such a request; and

Whereas, the JACTS 2045 Long Range Transportation Plan has an effective date of June 2018; and

Whereas, the JACTS Long Range Transportation Plan must be updated every five years to confirm its validity and consistency with current and forecasted trends and to extend the planning horizon if necessary; and

Whereas, JACTS has reviewed the population and employment forecasts for 2045 and find that they are still valid; and

Whereas, JACTS has reviewed the travel forecasts, capacity deficiencies, and the proposed improvements in the JACTS 2045 LRTP and find that they are still valid; and

Whereas, the JACTS 2045 Long Range Transportation Plan was developed through a process that included input from the public, affected public agencies and other interested parties, and

Whereas, the JACTS 2045 Long Range Transportation Plan can be amended periodically upon request with appropriate documentation to support such a request.

Now therefore be it resolved, that the JACTS Policy Committee reaffirms the validity of the JACTS 2045 Long Range Transportation Plan until December 31, 2023.

Attest:



Jim Shotwell, Chair
Policy Committee

Date:

3/16/23

Jackson Area Comprehensive Transportation Study

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

Schedule for Completion of the JACTS 2050 Long Range Transportation Plan Update

April 1, 2023 – May 18, 2023	Complete the following chapters of the Plan for Committee approvals in May: <ul style="list-style-type: none">• The Existing Transportation System• Socio-Economic Conditions• Travel Demand Model Forecasting and Modeling• Environmental Justice
May 1, 2023 – June 15, 2023	Complete the following chapters of the Plan for Committee approvals in June: <ul style="list-style-type: none">• Coordination with Local and State Plans• Performance Measures• Roadway Transportation Deficiencies and Recommended Projects• Financial Analysis and Constraints
June 1, 2023 – July 20, 2023	Complete the following chapters of the Plan for Committee approvals in July: <ul style="list-style-type: none">• Vision, Goals, and Objectives• Operational and Management Strategies• Environmental Mitigation• Emergency Management and Natural Hazards
July 1, 2023 – August 17, 2023	Complete the following chapters of the Plan for Committee approvals in August: <ul style="list-style-type: none">• Executive Summary• Introduction• Public Participation and Consultation
September 14, 2023	JACTS 2050 DRAFT LRTP approved by Region 2 Planning Commission Board of Directors.
September 15, 2023 – October 16, 2023	Committees put JACTS 2050 DRAFT LRTP out for 30-day public comment period, as specified in LRTP Public Participation Plan. DRAFT 2050 LRTP posted on R2PC website and in R2PC office for public review.
October 17, 2023 – November 1, 2023	JACTS staff takes public comments and makes any necessary updates to DRAFT 2050 LRTP.
November 15, 2023	JACTS Technical Committee review of LRTP and associated materials – provide recommendation to JACTS Policy Committee.

- November 16, 2023 JACTS Policy Committee Action on LRTP and associated materials (approval resolution).
- December 11, 2023 – JACTS prepares all necessary documents for submittal of LRTP
December 14, 2023 update to MDOT, upload final 2050 Plan and associated materials to R2PC website.
- December 14, 2023 R2PC Board of Directors approval resolution of JACTS 2050 Long Range Transportation Plan.
- December 15, 2023 Submittal of JACTS 2050 LRTP to MDOT.

MEMORANDUM

TO: Region 2 Planning Commission
FROM: Jacob Hurt, Executive Director
DATE: April 5, 2023
SUBJECT: Painting Quote for Region 2 Office Space

As a result of Region 2's decision to renew its office space lease through June 30, 2033 I asked the County to provide quotes to repaint our office suite.

Four vendors were solicited to provide a quote for the work. Lenco Painting was the only contractor to provide a quote, which has a base fee of \$9,408 with three potential add-ons and is attached for your review.

If the Region 2 board elects to approve the proposed painting quote we will coordinate the work with Jackson County.

Project Bid Tally
Jackson County Facilities Department

Date 03/01/2023

Project Tower 9th Floor Painting Project

Building / Department TB / Region 2 Planning

Pay from line _____ Budget \$ _____

Date Winner notified _____ via (circle one) Phone Mail Fax E-mail

Date invoice processed _____ Invoice # _____

Lenco Painting	Total Office Area \$9,408.00 Add Break Room \$784.00 Add Door Frames \$1,820.00 Add Elevator Doors & Frames \$1,500.00
Classic Painting	Won't return my phone calls or text messages
Affordable Painting	Meet them on March 1 st to see suite, they decided not to quote the job.
Murray Painting	Won't return phone calls or emails

Notes:

Jacob Hurt requested a painting quote when we were discussing the renewal of Region 2 Planning Commission lease. I told Jacob that I would get quotes as we normally would for any County painting job. I reached out to 4 painting contractors and only received 1 quote.



February 28, 2023

Jackson County Facilities Dept
120 W. Michigan Ave
Jackson, MI 49201

ATTN: Nikki Drake
RE: Paint Proposal
JOB: Jackson County Towers Building
9th Floor Office Suite

Provide labor and materials to paint office suite as follows:

- Patch and spot prime walls as necessary.
- Paint walls two coats.
- Includes cover/floor protection as necessary.
- Includes moving of furniture to access walls as necessary.
- Owner to move all small items from top of furniture, desks, shelves, etc.
- Work to be performed during normal working hours.
- Areas to be painted include - open office, corridors, private offices, and conference rooms.
- Areas not included – break room, storage rooms, closets, restroom, or any other areas not listed as included.

Total \$ 9,408

Paint Break Room	Add \$ 784
Paint Door Frames	Add \$ 1,820
Paint Elevator Doors and Frames	Add \$ 1,500

Respectfully submitted,
Shane Retter
Lenco Painting, Inc.



SMITH & KLACZKIEWICZ, PC
CERTIFIED PUBLIC ACCOUNTANTS

THOMAS J. SMITH, CPA
(989) 751-1167

ROBERT R. KLACZKIEWICZ, CPA
(989) 751-3064

A VETERAN OWNED BUSINESS

INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners
Region 2 Planning Commission
Jackson, Michigan

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the business-type activities and the aggregate remaining fund information of the **Region 2 Planning Commission**, as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the **Region 2 Planning Commission's** basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities and the aggregate remaining fund information of the **Region 2 Planning Commission**, as of September 30, 2022, and the changes in financial position, and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the **Region 2 Planning Commission** and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the **Region 2 Planning Commission's** ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the ***Region 2 Planning Commission's*** internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the ***Region 2 Planning Commission's*** ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information, as identified in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during

our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the ***Region 2 Planning Commission's*** basic financial statements. The schedule of revenues, expenses and changes in fund net position are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of revenues, expenses and changes in fund net position are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The schedule of project element expenses and changes in fund net position and schedule of final indirect cost rate have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 20, 2023 on our consideration of the ***Region 2 Planning Commission's*** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the ***Region 2 Planning Commission's*** internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering ***Region 2 Planning Commission's*** internal control over financial reporting and compliance.

Smith + Klayhewig PC

Saginaw, Michigan

March 20, 2023

Region 2 Planning Commission

Statement of Net Position

September 30, 2022

Assets

Current assets:	
Cash and cash equivalents	\$ 418,044
Due from other governments	266,086
Prepaid items	9,275
Total current assets	<u>693,405</u>
Investments	106,260
Capital assets being depreciated, net	-
Total assets	<u><u>799,665</u></u>

Liabilities

Current liabilities:	
Accounts payable	21,543
Due to other governments	145,933
Accrued expenses	8,424
Unearned revenue	148,000
Net OPEB obligation	4,800
Total current liabilities	<u>328,700</u>
Non-current liabilities:	
Accrued compensated absences	13,208
Net OPEB liability	37,623
Total non-current liabilities	<u>50,831</u>
Total liabilities	<u><u>379,531</u></u>

Net Position

Unrestricted	<u>420,134</u>
Total net position	<u><u>\$ 420,134</u></u>

The accompanying notes are an integral part of these financial statements.

Region 2 Planning Commission

Statement of Revenues, Expenses and Changes in Fund Net Position

For the Year Ended September 30, 2022

Revenues

Grants:

Federal	\$ 450,941
Local	50,849
Membership and service fees	175,701
Other revenues	54,103
Total revenues	<u>731,594</u>

Expenses

Salaries and wages	196,922
Employee fringe benefits	61,633
Other direct costs	116,118
Indirect costs	350,917
Total expenses	<u>725,590</u>

Increase (decrease) in net position **6,004**

Net position

Beginning of year	<u>414,130</u>
End of year	<u><u>\$ 420,134</u></u>

The accompanying notes are an integral part of these financial statements.

Region 2 Planning Commission
Required Supplementary Information
Retiree Healthcare System Schedule of Changes in the
Planning Commission's Net OPEB Liability and Related Ratios

Last 10 Fiscal Years Ended September 30

	2022	2021	2020	2019	2018	2013 to 2017*
Total OPEB liability						
Service cost	\$ 3,309	\$ 3,364	\$ 2,265	\$ 511	\$ 1,611	---
Interest	71	74	79	102	102	---
Changes of benefit terms	-	-	-	-	-	---
Differences between expected and actual experience	-	-	-	-	-	---
Changes in assumptions	-	-	-	-	-	---
Benefit payments	(4,400)	(2,400)	(2,400)	(2,400)	(2,400)	---
Other	(3,186)	10,339	11,556	(13,563)	554	---
Net change in total OPEB liability	(4,206)	11,377	11,500	(15,350)	(133)	---
Total OPEB liability - beginning	66,008	54,631	43,131	58,481	58,614	---
Total OPEB liability - ending	<u>\$ 61,802</u>	<u>\$ 66,008</u>	<u>\$ 54,631</u>	<u>\$ 43,131</u>	<u>\$ 58,481</u>	---
Plan fiduciary net position						
Contributions - employer	\$ 4,400	\$ 2,400	\$ 2,400	\$ 27,400	\$ 2,400	---
Contributions - member	-	-	-	-	-	---
Net investment income (loss)	(3,094)	5,397	1,819	(4)	-	---
Benefit payments, including refunds of member contributions	(4,400)	(2,400)	(2,400)	(2,400)	(2,400)	---
Administrative expenses	(43)	(50)	(46)	-	-	---
Other	(4,800)	(4,800)	-	-	-	---
Net change in fiduciary net position	(7,937)	547	1,773	24,996	-	---
Fiduciary net position - beginning	27,316	26,769	24,996	-	-	---
Fiduciary net position - ending	<u>\$ 19,379</u>	<u>\$ 27,316</u>	<u>\$ 26,769</u>	<u>\$ 24,996</u>	<u>\$ -</u>	---
Net OPEB liability - ending	<u>\$ 42,423</u>	<u>\$ 38,692</u>	<u>\$ 27,862</u>	<u>\$ 18,135</u>	<u>\$ 58,481</u>	---
Fiduciary net position as a percentage of the total OPEB liability	-	41.38%	49.00%	57.95%	0.00%	---
Covered-employee payroll	\$ 196,936	\$ 245,398	\$ 162,906	\$ 165,906	\$ 162,906	---
Net OPEB liability as percentage of covered-employee payroll	21.54%	15.77%	17.10%	10.93%	35.90%	---

* GASB Statement No. 75 was implemented as of September 30, 2018. Information before the implementation date is not available. Additional years will be presented on this schedule on a prospective basis.



**Independent Auditor's Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

To the Board of Commissioners
Region 2 Planning Commission
Jackson, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities and the aggregate remaining fund information of the **Region 2 Planning Commission**, as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the **Region 2 Planning Commission's** basic financial statements and have issued our report thereon dated March 20, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered **Region 2 Planning Commission's** internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the **Region 2 Planning Commission's** internal control. Accordingly, we do not express an opinion on the effectiveness of the **Region 2 Planning Commission's** internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether *Region 2 Planning Commission's* financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. **The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.**

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Planning Commission's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Planning Commission's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Smith + Klaczynski PC

Saginaw, Michigan

March 20, 2023



SMITH & KLACZKIEWICZ, PC
CERTIFIED PUBLIC ACCOUNTANTS

THOMAS J. SMITH, CPA
(989)751-1167

ROBERT R. KLACZKIEWICZ, CPA
(989)751-3064

A VETERAN OWNED BUSINESS

March 20, 2023

To the Board of Commissioners
Region 2 Planning Commission
Jackson, Michigan

We have audited the financial statements of the business-type activities and the aggregate remaining fund information of the **Region 2 Planning Commission** for the year ended September 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated October 18, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the **Region 2 Planning Commission** are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2022. **We noted no transactions entered into by the Region 2 Planning Commission during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.**

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the **Region 2 Planning Commission's** financial statements were:

Management's estimate of the useful lives of depreciable assets is based on the length of time it is believed that those assets will provide some economic benefit in the future. We evaluated the key factors and assumptions used to develop the useful lives of those assets in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of the accrued compensated absences is based on current vested hours in employee banks, current hourly rates and policies regarding payment of accrued compensated absences upon separation from employment. We evaluated the key factors and assumptions used to develop the estimate in determining that they are reasonable in relation to the financial statements taken as a whole.

The assumptions used in the actuarial valuations of the Organization's other postemployment benefit plans are based on historical trends and industry standards. We evaluated the key assumptions used to prepare the valuations in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 20, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the **Region 2 Planning Commission's** financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the **Region 2 Planning Commission's** auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management's discussion and analysis and retiree healthcare system schedule of changes in the Planning Commission's net OPEB liability and related ratios, schedule of employer's net OPEB liability, retiree healthcare system schedule of Planning Commission contributions and schedule of investment returns which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were not engaged to report on other supplementary information as listed in the table of contents, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Restrictions on Use

This information is intended solely for information and use of Board of Commissioners and management of **Region 2 Planning Commission** and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



Saginaw, Michigan

Region 2 Planning Commission

SUMMARY OF AUDIT DIFFERENCES

Business-type Activities

For the Year Ended September 30, 2022

	Current Year Over (Under) Revenues and Expenditures/Expenses and Changes in <u>Fund Balance/Equity</u>
Unadjusted audit differences:	
Understatement of OPEB liability	\$4,000
Overstatement of accrued liabilities	(2,241)
Cumulative effect (before effect of prior year differences)	
Effect of unadjusted audit differences—prior year:	\$1,759
None	-
Cumulative effect (after effect of prior year differences)	\$1,759
	Statement(s) of Revenues and Expenditures/Expense s and Changes in Balance Sheet <u>Fund Balance/Equity</u>
Reclassification adjustments:	
None	N/A

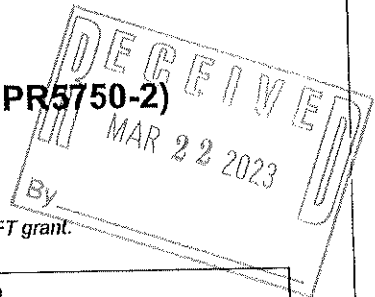
APPENDIX H: NOTICE OF INTENT FOR RECREATION GRANT PROJECTS (FORM PR5750-2)

Michigan Department of Natural Resources – Grants Management



NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

This information is requested by authority of Part 19, Act 451 of 1994, to be considered for a MNRFT grant.



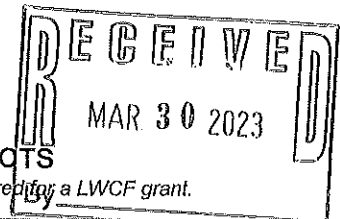
1. Name of Project Development of Lewis Emery Park		2. Date 2-10-23
3a. Identity of the applicant agency, organization, or individual: Hillsdale County	3b. Indicate below the representative of the applicant to contact for additional information regarding this notice:	
Name Bruce Caswell		
Address (Street/PO Box) 8940 E. Bacon Rd		
City, State, ZIP Code Hillsdale, MI 49242		
Telephone (517) 523-3067		
4a. Agency from which assistance will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources	Name of Program: <input checked="" type="checkbox"/> Michigan Natural Resources Trust Fund	Public Law or USC#: Part 19 of Act 451 of 1994
5. Estimated Cost:	6. Estimated date by which time the applicant expects to formally file an application: 3-15-2023	
FEDERAL: _____	7. Geographic location of the project to be assisted: (Indicate specific location as well as city or county. Attach map if necessary). State Rd, 1/4 mi east of Hillsdale City limits	
STATE: 240,000		
OTHER: 84,400		
TOTAL: 324,400		
8. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:		
8a. Type of project: 1. Replace all docks with universal design accessible docks & walkways 2. Replace the water fall 3. Make the trail and water fall universally designed accessible.		
8b. Purpose: To make fishing & hiking accessible to all.		
8c. General size or scale: Trail is 1/2 mile long & connects with the sidewalk into Hillsdale City & from there to the North Country Trail.		
8d. Beneficiaries (persons or institutions benefited): All visitors to the park & hikers along the North Country Trail.		
8e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): Continuing to improve the park and make it accessible to all is our long range goal.		

PR5750-2 (Rev. 02/14/2019)

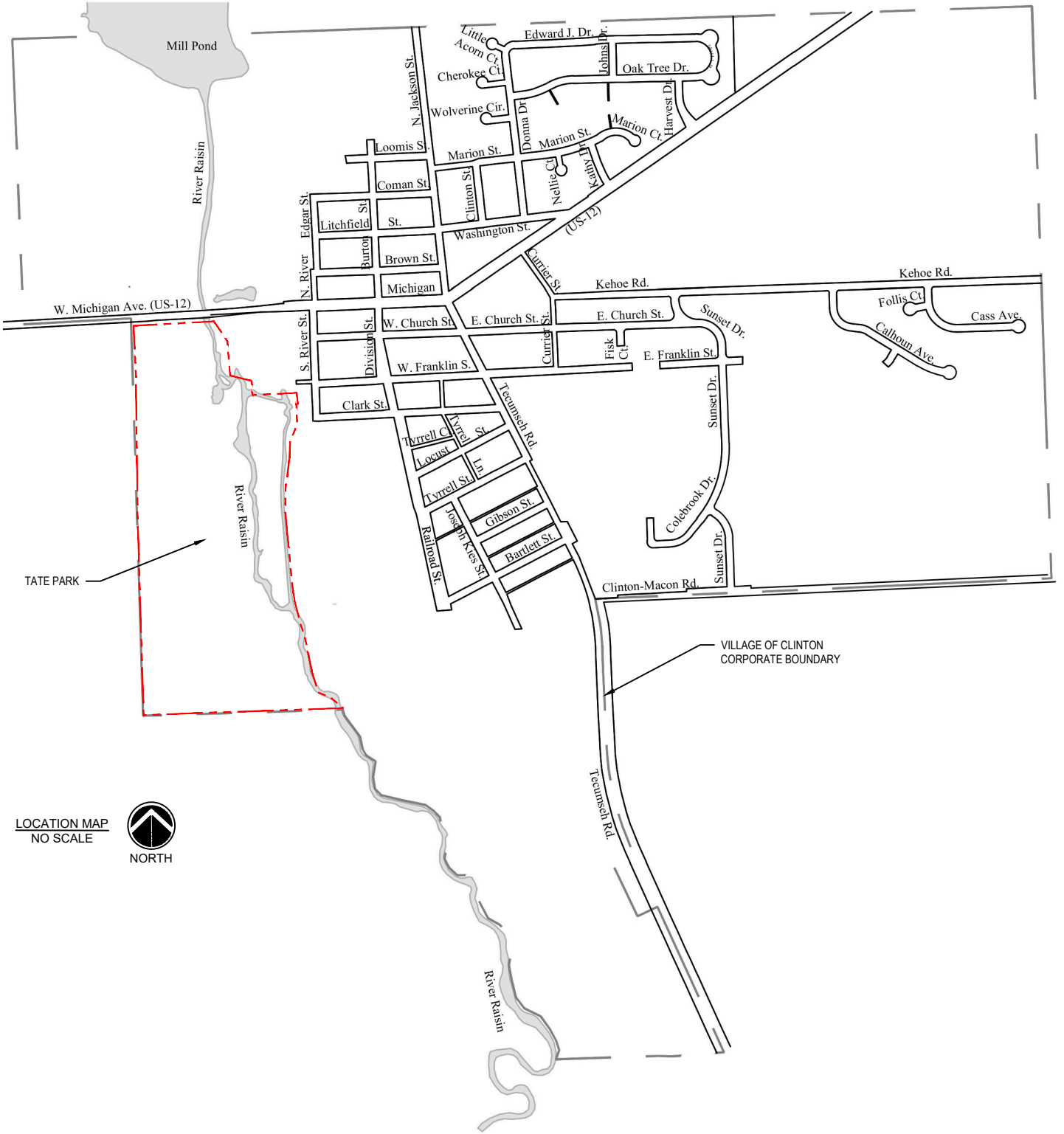


NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.



1. Name of Project: Trailhead Development at Cal Zorn Park for Kiwanis Trail		2. Date: 3/28/2023	3. County: LENAWEE
4a. Identity of the applicant agency, organization, or individual: City of Tecumseh Parks and Recreation		4b. Indicate below the representative of the applicant to contact for additional information regarding this Notice: Name Sarah Gilmore Address (Street / PO Box) 309 E. Chicago Blvd City, State, ZIP Tecumseh, MI 49286 Area Code and Telephone No. 517-423-5602 E-mail Address sgilmore@tecumsehmi.gov	
5a. Agency from which assistance will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources		Name of Program: Public Law or USC#: <input type="checkbox"/> Land and Water Conservation Fund Part 703 of Act 451 of 1994	
6. Estimated Cost: FEDERAL: \$ _____ STATE: \$ 300,000.00 OTHER: \$ 161,175.00 TOTAL: \$ 461,175.00		7. Estimated date by which time the applicant expects to formally file an application: 4/1/2023	
8. Geographic location of the project to be assisted: (Indicate specific location as well as city or county. Attach map if necessary). Cal Zorn Park 300 W. Russell Road Tecumseh, MI 49286			
9. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project: 9a. Type of project: Trailhead development			
9b. Purpose: Development to create a trailhead and amenities for the non-motorized Kiwanis Trail at Cal Zorn Park in Tecumseh. These improvements will support bicycle and pedestrian trail users with a small restroom building, bike racks, bike repair station, better directional signage, and additional paved parking.			
9c. General size or scale: approximately 1 acre			
9d. Beneficiaries (persons or institutions benefited): Park users, City of Tecumseh, Kiwanis Regional Trail Authority			
9e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): This project supports the City of Tecumseh and its 5-year recreation plan to expand and develop its non-motorized pathways. It also supports the expansion of the Kiwanis Trail and regional plans of the Kiwanis Regional Trail Authority.			



LOCATION MAP
NO SCALE

