

**Planning Commission Meeting Minutes**  
**Hillsdale City Hall**  
**Council Chambers**  
**November 20, 2024**  
**5:30 pm**

**I. Call to Order**

Meeting opened at 5:30 pm followed by the Pledge of Allegiance, and Roll Call.

**II. Members Present**

- A. Members Present: Commissioner Roma Rogers, Vice Chair Kerry Laycock, Chairman Eric Moore, Commissioner Matt Kniffen, Commissioner William Morrisey, Commissioner Elias McConnell
- B. Public Present: Zoning Administrator Alan Beeker
- C. Members Absent: Christian Winter

**III. Public Comment**

No public comment.

**IV. Consent Agenda and Minutes**

Motion to approve the Consent agenda as presented made by Vice Chair Laycock seconded by Commission Morrisey motion approved unanimously.

**V. Old Business**

No old business

**VI. New Business**

- A. 2025 Meeting Schedule – Commissioner Morrisey moved to approve the meeting schedule for 2025. Commissioner Rogers supported, motion passed.
- B. Elect New Secretary – tabled until December meeting
- C. 2024 PC Annual Report – Commissioner Morrisey moved to approve the proposed Annual Report and include it in the December 2, 2024 Council packet. Commissioner Kniffen seconded, motion passed.
- D. Master Plan Review – the Commission reviewed the master plan goals and objectives. The Commission began to look ahead to the upcoming update.

**VII. Zoning Administrator Report**

Reminded those who had not completed the Citizen Planner course or comparable training that it needed to be completed by the end of the year. PZEA requirement.

Informed the Commission re: recent amendments to the PZEA.

Presented the guidelines to new zoning regulations for Battery Storage Systems.

VIII. **Commissioners' Comments**

No commissioner comments.

IX. **Public Comment**

No public comment.

X. **Adjournment**

Commissioner McConnell moved to adjourn the meeting, Commissioner Kniffen seconded. Motion passed unanimously. Meeting adjourned at 6:25 pm.

XI. **Next meeting: December 18, 2024 at 5:30 pm.**