

# AGENDA

# REGION 2 PLANNING COMMISSION

## Executive Committee

### FOR FURTHER INFORMATION CONTACT:

**Steven Duke, Executive Director  
(517) 768-6706**

**DATE: Thursday, April 12, 2018**

**TIME: 2:00 P.M.**

**WHERE:**

**Lenawee County Library  
4459 W. U.S. 223  
Adrian, MI 49221**

Comments will be solicited on each item following discussion and prior to any final action.

### PAGE #

1. Call to Order
2. Pledge of Allegiance
3. Approval of the April 12, 2018 Agenda – **ACTION**
4. Public Comment
5. Approval of Minutes of the February 8, 2018 Executive Committee Meeting (see enclosure) – **ACTION** **2**
6. Receipt of Treasurer's Report of March 31, 2018 (see enclosure) – **ACTION** **6**
7. Approval of the April 12, 2018 Submitted Bills (see enclosure) – **ACTION** **10**
8. Staff Progress Report for March, 2018 (see enclosure) – **DISCUSSION** **11**
9. Approval Authorizing the Chair and Executive Director to Sign the MDOT Memorandum of Understanding Defining the Metropolitan Transportation Planning Responsibilities for the Region 2 Planning Commission (see enclosure) – **ACTION** **16**
10. Approval of EDA Comprehensive Economic Strategy (CEDS) Grant Application Resolutions (see enclosures) – **ACTION** **27**
  - Financial - Commitment of Local Matching Funds
  - Signature Authorization
11. Approval of Amendments to the JACTS FY 2017-2020 Transportation Improvement Program (TIP) (see enclosures) – **ACTION** **30**
  - Jackson County Dept. of Transportation (Region 2 Rural Task Force)
  - Michigan Department of Transportation
12. Federal Project Review (18-2, 18-3 & 18-4) – **ACTION** **33**
  - a. Recess Executive Committee and Convene the Review Committee
  - b. Review and Comment on Project Notification (see enclosures)
  - c. Recess the Review Committee and Re-convene the Executive Committee
13. Regional Prosperity Initiative (RPI) 2018 Grant Update – **ACTION**
14. Other Business
  - Rives Township Master Plan Available for Public Comment (see enclosure) **41**
  - Pulaski Township Master Plan Completion (see enclosure) **42**
  - 2045 Long Range Transportation Plan Update (see enclosure) **43**
  - AARP Community Challenge 2018 Grant Application (see enclosure) **44**
15. Public Comment/Commissioner Comments
16. Adjournment

### **Region 2 Planning Commission**

**120 West Michigan Avenue • Jackson, Michigan 49201 • ☎ (517) 788-4426 • 📠 (517) 788-4635**

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## MINUTES

Region 2 Planning Commission – Executive Committee  
Hillsdale City Hall  
97 N. Broad Street  
Hillsdale, MI 49242

**Thursday, February 8, 2018**

- I. **Call to Order** – Chair Rice called the meeting to order at 2:03 p.m. A quorum was present.

Executive Committee Members:

|          |           |              |
|----------|-----------|--------------|
| ✓ Beeker | Knoblauch | ✓ Terry      |
| Burtch   | Kubish    | ✓ Tillotson  |
| Duckham  | ✓ Poole   | Welsh        |
| Gaede    | ✓ Quigley | ✓ Williams   |
| Gould    | ✓ Rice    | ✓ Wittenbach |
| Herl     | Rohr      | ✓ Wonacott   |
| ✓ Jancek | ✓ Sigers  |              |

**Key: ✓ = present**

Other Commissioners Present: Guetschow, Southworth

Others Present: Susan Smith, Economic Development Partnership of Hillsdale

Staff Present: Duke

- II. **Pledge of Allegiance** – Those in attendance joined in the Pledge of Allegiance.

- III. **Approval of the Agenda** – Mr. Duke reported that Mr. Bauman was unable to attend today's meeting; therefore, his presentation on Solar Energy (Item 12) will instead be a presentation by Sue Smith, Director of the Economic Development Partnership of Hillsdale.

A motion was made by Comm. Tillotson, supported by Comm. Jancek, to approve the February 8, 2018 Executive Committee agenda as revised. The motion carried unanimously.

- IV. **Public Comment** – Chair Rice announced the first opportunity for public comment. No public comments were received.

- V. **Approval of Minutes of the December 14, 2017 Executive Committee Meeting** – The motion was made by Comm. Jancek, supported by Comm. Tillotson, to approve the December 14, 2017 Executive Committee meeting minutes as presented. The motion carried unanimously.

- VI. **Receipt of the Treasurer's Report of January 31, 2018** – Mr. Duke reported that due to the agenda packet being mailed out prior to the close of the month, he was distributing copies of the Treasurer's Report at today's meeting.

A motion was made by Comm. Jancek, supported by Comm. Wonacott, to receive the January 31, 2018 Treasurer's Report as presented. The motion carried unanimously.

- VII. **Approval of the February 8, 2018 Submitted Bills** – A motion was made by Comm. Jancek, supported by Comm. Terry, to approve payment of the February 8, 2018 submitted bills as presented. The motion carried unanimously.

- VIII. **Staff Progress Report for January, 2018** – Mr. Duke reported that staff was continuing to work on the JACTS 2045 Long Range Transportation Plan, process numerous TIP amendments, and preparing master plan documents for several jurisdictions in the Region 2 planning area.

- IX. **Report of the Nominating Committee – Election of the R2PC Officer for 2018** – Chair Rice explained that the R2PC current officers had completed their second year in office, the maximum allowed under the R2PC bylaws. The bylaws also require that the chair position be rotated among the three counties. The Nominating Committee met on January 9<sup>th</sup> and recommended the following slate of officers for 2018:

Chair – Ralph Tillotson, Lenawee County  
Vice-Chair – Doug Terry, Hillsdale County  
Treasurer – Chris Wittenbach, Lenawee County  
Secretary – Pete Jancek, Jackson County

Chair Rice asked if there were any nominations from the floor for the officer positions. No additional nominations were forthcoming.

The motion was made by Comm. Williams, supported by Comm. Quigley, to approve the R2PC officers as recommended by the Nominating Committee. The motion carried unanimously. Chair Tillotson assumed the Chair duties.

Comm. Rice expressed his gratitude and appreciation to the Executive Committee for the opportunity to serve as Chair for the last two years. Mr. Duke also thanked Comm. Rice for his dedication and on-going support and involvement in R2PC activities.

- X. **Approval of Amendments to the JACTS FY 2017-2020 Transportation Improvement Program (TIP)** – The following amendments were proposed by the Jackson County Department of Transportation (JCDOT) and the Michigan Department of Transportation (MDOT) to the JACTS FY 2017-2020 Transportation Improvement Program (TIP):

| FY          | Project Name          | Description                                 | Funding                         | Agency |
|-------------|-----------------------|---------------------------------------------|---------------------------------|--------|
| 2018<br>ADD | Moon Lake Road Bridge | Replace bridge over the Dollar Lake channel | Fed \$860,700<br>Local\$ 45,300 | JCDOT  |
| 2018<br>ADD | Laurence Ave          | Replace RR crossing                         | State\$270,256                  | MDOT   |
| 2018<br>ADD | Parnall Road          | Replace RR crossing                         | State\$ 63,494                  | MDOT   |
| 2018<br>ADD | Cunningham Road       | Replace RR crossing                         | State\$ 43,597                  | MDOT   |
| 2018<br>ADD | Cook Road             | Replace RR crossing                         | State\$ 43,961                  | MDOT   |
| 2018<br>ADD | Rives Eaton Road      | Replace RR crossing                         | State\$ 44,171                  | MDOT   |
| 2018<br>ADD | Territorial Road      | Replace RR crossing                         | State\$ 46,961                  | MDOT   |
| 2018<br>ADD | Wood Road             | Replace RR crossing                         | State\$ 46,961                  | MDOT   |
| 2018<br>ADD | I-94                  | At West Ave interchange – project scoping   | State\$750,000                  | MDOT   |
| 2018<br>ADD | Various Roads         | Resurfacing                                 | FED \$319,215<br>State\$ 70,785 | MDOT   |

Mr. Duke reported that the JACTS Committees had reviewed and recommended approval of the amendments at their respective meetings in January. A motion was made by Comm. Wonacott, supported by Comm. Williams, approving the proposed amendments to the JACTS FY 2017-2020 Transportation Improvement Program (TIP) as presented. The motion carried unanimously.

- XI. **Regional Prosperity Initiative (RPI) 2018 Grant Award** – Mr. Duke reported that he had received notification from the Michigan Department of Technology, Management, and Budget confirming that the R2PC had been awarded \$180,897 to fund 2018 RPI activities in Hillsdale, Jackson, Lenawee, Livingston, Monroe, and Washtenaw counties (RPI Region 9).

The motion was made by Comm. Rice, supported by Comm. Terry, authorizing the Chair to sign a contract with the State of Michigan accepting the 2018 RPI grant award of \$180,897. The motion carried unanimously.

XII. **Hillsdale Economic Development Update, Sue Smith, EDP of Hillsdale** – Ms. Smith reviewed for the Committee several of the recent multi-million industrial expansion projects either underway or completed in Hillsdale County.

XIII. **Other Business** – Mr. Duke reported that the new Commissioner orientation meeting will be held prior to the March 8<sup>th</sup> Full Commission meeting. The orientation will be conducted at 1:00 PM in the 5<sup>th</sup> Floor conference room of the Jackson County Tower Building.

No other business was brought before the Committee.

XIV. **Public Comment / Commissioner Comments** – Chair Tillotson announced the second opportunity for public comment. Comm. Williams, a Jackson County Commissioner, introduced himself as a new member on the Executive Committee.

XV. **Adjournment** – There being no further business, the meeting was adjourned by Chair Tillotson on a motion by Comm. Williams, and supported by Comm. Terry at 2:45 PM.

Pete Jancek  
Secretary

**REGION 2 PLANNING COMMISSION**  
**Treasurer's Report - Monthly Summary**  
**as of March 31, 2018**

|                                                       |           |                    |
|-------------------------------------------------------|-----------|--------------------|
| <b>Checking Account Balance ending March 31, 2018</b> | \$        | 480,000.43         |
| Deposit Summary:                                      |           |                    |
| <i>March 2018 EFT Deposits</i>                        | \$        | 86,923.76          |
| <i>March Bank Deposits</i>                            |           | 4,874.70           |
| <i>March Adjustments</i>                              |           | (920.10)           |
| <b>Total Deposits plus Bank Balance</b>               | <b>\$</b> | <b>570,878.79</b>  |
| Expenses:                                             |           |                    |
| <i>Submitted Expenses - March 2018**</i>              | \$        | (16,512.77)        |
| <i>Interim Expenses</i>                               |           | (3,120.97)         |
| <i>Payroll/Related Expenses</i>                       |           | (24,694.90)        |
| <b>Subtotal of Expenses</b>                           | <b>\$</b> | <b>(44,328.64)</b> |
| <i>Balance Checking Account ending March 31, 2018</i> | \$        | 526,550.15         |
| <i>Balance CD Investments ending March 31, 2018</i>   | \$        | 101,935.56         |
| <b>Total Cash on Hand</b>                             | <b>\$</b> | <b>628,485.71</b>  |

\*\*Note that this amount can include cleared checks from prior months' submitted bills.

**REGION 2 PLANNING COMMISSION**  
**Deposits and Adjustments to Cash**  
**March 31, 2018**

|                                           |                                                             |                     |
|-------------------------------------------|-------------------------------------------------------------|---------------------|
| <b>EFT Deposits:</b>                      |                                                             |                     |
| 3/31/2018                                 | MDOT Rural Task Force Q1 2018, Invoice 3475                 | \$ 7,269.47         |
|                                           | MDOT Regional Transportation Planning Q1 2018, Invoice 3476 | 4,089.33            |
|                                           | MDOT Asset Management Q1 2018, Invoice 3477                 | 10,814.24           |
|                                           | MDOT FHWA Q1 2018, Invoice 3478 - Partial Payment           | 64,750.72           |
|                                           | <b>Subtotal - EFT Deposits</b>                              | <b>\$ 86,923.76</b> |
| <br><b>3/31/2018 Check Deposits:</b>      |                                                             |                     |
|                                           | FY18 Membership Dues Revenue                                | \$ 615.60           |
|                                           | JTSP December 2017 Revenue                                  | 4,259.10            |
|                                           | <b>Subtotal - Check Deposits</b>                            | <b>\$ 4,874.70</b>  |
| <br><b>3/31/2018 Adjustments to cash:</b> |                                                             |                     |
|                                           | <i>Bank fees - March</i>                                    | \$ (136.77)         |
|                                           | <i>Paycor Fees - March</i>                                  | (202.28)            |
|                                           | <i>Credit Card Charges - Postage</i>                        | (128.77)            |
|                                           | <i>Credit Card Charges - Supplies</i>                       | (357.28)            |
|                                           | <i>Credit Card Charges - Conference/Travel Fees</i>         | (95.00)             |
|                                           | <b>Subtotal - Adjustments to Cash</b>                       | <b>\$ (920.10)</b>  |
|                                           | <b>Total Net Deposits for March 2018</b>                    | <b>\$ 90,878.36</b> |

**REGION 2 PLANNING COMMISSION  
INTERIM BILLING and PAYROLL EXPENSES  
March 30, 2018**

Interim Billing for March, 2018

| <u>Vendor</u>                            | <u>Description</u>      | <u>Amount</u>      | <u>Check #</u> |
|------------------------------------------|-------------------------|--------------------|----------------|
| American Speedy Printing                 | R2PC Packet             | \$ 206.36          | 14302          |
| Printer Source Plus                      | HP Maintenance          | \$ 332.00          | 14310          |
| Ricoh                                    | Maintenance Agreement   | \$ 355.77          | 14312          |
| SEMCA                                    | RPI Grant               | \$ 2,133.54        | 14313          |
| The Daily Telegram                       | Lenawee Co. CMAQ        | \$ 75.25           | 14314          |
| The Water Store                          | Supplies for March 2018 | \$ 18.05           | 14317          |
| Total Interim Billing for March 30, 2018 |                         | <u>\$ 3,120.97</u> |                |

**Payroll & Travel Related Expenses:**

| <i>Paid March 9, 2018</i> | <i>by Direct Deposit/EFT</i> |                     |  |
|---------------------------|------------------------------|---------------------|--|
| Paycor                    | Payroll Disbursement         | \$ 13,164.97        |  |
| G. Bauman                 | Travel Reimbursement         | \$ 1.84             |  |
| T. DeOliveira             | Travel Reimbursement         | \$ 126.08           |  |
| S. Richardson             | Travel Reimbursement         | \$ 9.21             |  |
| <b>Total</b>              |                              | <u>\$ 13,302.10</u> |  |

| <i>Paid March 23, 2018</i> | <i>by Direct Deposit/EFT</i> |                     |  |
|----------------------------|------------------------------|---------------------|--|
| Paycor                     | Payroll Disbursement         | \$ 11,188.31        |  |
| G. Bauman                  | Travel Reimbursement         | \$ 129.26           |  |
| S. Duke                    | Travel Reimbursement         | \$ 58.26            |  |
| T. DeOliveira              | Travel Reimbursement         | \$ 16.97            |  |
| <b>Total</b>               |                              | <u>\$ 11,392.80</u> |  |

|                                               |                     |
|-----------------------------------------------|---------------------|
| <b>Total Payroll Expenses for March, 2018</b> | <u>\$ 24,694.90</u> |
|-----------------------------------------------|---------------------|



**Region 2 Planning Commission**  
**Outstanding Accounts Receivable**  
**3/31/18**

| Municipality/Source                                | Date      | Inv. No. | Amount              |
|----------------------------------------------------|-----------|----------|---------------------|
| MDOT FHWA Q1 2018                                  | 2/12/2018 | 3478     | 14,358.28           |
| MDOT - JATA Transit Study                          |           | 3479     | 8,491.42            |
| OHSP Q1 2018 Revenue                               | 1/31/2018 | N/A      | 12,992.96           |
| City of Jonesville                                 | 3/30/2018 | 3481     | 5,348.86            |
| Pulaski Township                                   |           | 3482     | 2,566.51            |
| Rives Township                                     |           | 3483     | 3,523.59            |
| Village of Parma                                   |           | 3484     | 1,178.44            |
| Liberty Township                                   |           | 3485     | 167.62              |
| Village of Grass Lake                              |           | 3486     | 1,227.93            |
| Lenawee County                                     |           | 3487     | 1,968.09            |
| Adrian Township                                    |           | 3488     | 443.88              |
| Macon Township                                     |           | 3489     | 1,162.55            |
| Leoni DDA                                          |           | 3490     | 1,051.12            |
| <b><i>FY 2018 Balance as of March 31, 2018</i></b> |           |          | <b>\$ 54,481.25</b> |

REGION 2 PLANNING COMMISSION

Submitted Bills

April 12, 2018

| Vendor                                   | Description                              | Amount Due          |
|------------------------------------------|------------------------------------------|---------------------|
| American Speedy Printing                 | R2PC Envelopes                           | \$ 425.00           |
| Blue Cross/Blue Shield                   | Supplement F (SD) May 2018               | \$ 148.16           |
| County of Jackson                        | Rent for Apr. 2018                       | \$ 2,957.77         |
| ICMA Retirement Trust                    | ICMA 401 Contribution                    | \$ 2,000.07         |
| JTV                                      | Monthly Website Maintenance              | \$ 225.00           |
| Jackson County                           | Wage Reimb./Postage for Feb. 2018/Laptop | \$ 3,141.39         |
| Jackson County                           | Purchase of Monitor                      | \$ 280.79           |
| Jackson County                           | Phone for Feb. 2018                      | \$ 309.89           |
| Jonesville Comm. Schools                 | RPI                                      | \$ 1,383.95         |
| Mlive                                    | JACTS Advertising                        | \$ 214.51           |
| Michigan Broadband Cooperative           | RPI - Dec. 2017-Feb. 2018                | \$ 1,110.00         |
| MML Worker's Compensation Fund           | Policy Premium                           | \$ 782.00           |
| Printer Source Plus                      | Supplies for Mar. 2018                   | \$149.99            |
| Public Sector Consultants                | RPI Grant 2017 - Feb. 2018 Support       | \$ 1,780.00         |
| Southeast Mich. Comm. Alliance           | RPI - Feb. 2018                          | \$ 1,273.98         |
| The Tecumseh Herald                      | CMAQ Advertising                         | \$ 111.50           |
| The Water Store                          | Supplies for Mar. 2018                   | \$ 6.85             |
| Vantage Point Transfer Agents            | ICMA RHS Contribution                    | \$ 217.91           |
| Total Submitted Billing - April 12, 2018 |                                          | <u>\$ 16,518.76</u> |



## Staff Progress Report March 2018

### Area-Wide Regional Planning Activities

#### Economic Development

- **Downtown Development Authority (DDA).** Staff attended and chaired the monthly meetings of the City of Jackson DDA committee and provided administrative support to the Leoni DDA.

#### R2PC Activities

- **R2PC website.** Staff continued updating the R2PC website through WordPress.
- Staff attended the March 13<sup>th</sup> meeting of the Michigan Association of Regions (MAR).

### Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

#### Program Management

- Staff solicited projects and conducted the annual Lenawee County Congestion Mitigation Air Quality (CMAQ) meeting on March 23<sup>rd</sup>. The committee reviewed the projects currently programmed for FY 2018 and approved projects through FY 2020.

### Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

#### Program Management

- Staff attended the Jackson Area Transportation Authority's monthly Local Transit Advisory Council (LTAC) meeting.
- Staff conducted the monthly meetings of the JACTS Technical Advisory and Policy committees.
- Staff attended the monthly Michigan Transportation Planning Association meeting in Lansing.
- Staff attended the annual pre-UWP meeting to review the budget and MDOT/FHWA activity requirements for FY 2019.

## [March, 2018 Staff Progress Report]

### 2045 Long Range Transportation Plan

- Staff worked with MDOT, JATA, the City of Jackson, and Jackson County to complete the Financial Analysis final draft chapter of the plan.
- Staff worked closely with MDOT to complete the Performance Measures and Systems Performance Report final draft chapter. The Region 2 Planning Commission is the first MPO in the state to comply with the guidance from the FAST Act, the federal transportation bill, on this requirement for the Long Range Transportation Plan.
- The 30 day public comment period for the Environmental Justice; Roadway Congestion, Deficiencies, and Recommended Projects; Vision/Goals/Objectives; Performance Measures and Systems Performance Report; Consultation; and Financial Analysis final draft chapters was opened. The JACTS Technical, JACTS Policy, Region 2 Planning Commission and Steering Committee members, as well as those on the project contact list were notified via email and/or U.S. mail.
- All draft chapters of the plan are complete. A final 30 day public comment period to review the complete final draft plan document will be coming up later in the spring. Staff is expecting to have the plan adopted and approved by the Region 2 Planning Commission in June 2018.
- Staff is maintaining the project website. For information on progress, meetings and to review sections of the plan, please see: <http://www.region2planning.com/long-range-transportation-plan/>.

### Technical Assistance

- The “Connecting Jackson County Transit Plan” is available on the Region 2 Planning Commission website: <http://www.region2planning.com/connecting-jackson/>
- MDOT made additional revisions to the Context Sensitive Solutions (CSS) aesthetic design plans for the reconstruction of the interchanges along the 9-mile I-94 modernization expansion plan. The design plans for the Cooper Street interchange and Grand River bridge reconstruction have been finalized and set to begin in June. Completion of the project is projected to be December, 2019.
- Staff sent out the agenda packets and attended the monthly Walkable Community Coalition meeting.
- Staff continues to work with the DNR to address the needs of the development of non-motorized trails within Jackson County.
- Staff helped Jackson County Parks successfully obtain a \$22,500 Iron Belle Mini grant that was featured in statewide DNR publications this month.
- Staff helped the City of Jackson and Jackson County obtain free Iron Belle Trail sign markers. They are expected to be put along the trail this summer. (The Iron Belle Trail follows the Falling Waters and Martin Luther King Jr. Equality trails in the City and County.)
- The combined City-County Non-Motorized Plan RFP was released. Four firms submitted proposals. The Selection Committee is in the midst of reviewing the proposals and working towards selecting a firm.
- Staff is working with MDOT on a draft contract for the Non-Motorized Plan.

### [March, 2018 Staff Progress Report]

- Staff attended PASER Training, and reviewed updated materials for 2018 work program.
- Staff attended the annual United Work Program meeting with MDOT to begin discussions on the 2019 work program.

#### **Transportation Improvement Program (TIP)**

- Several amendments and administrative modifications approved by the JACTS committees and R2PC to the JACTS FY 2017-2020 TIP were submitted to MDOT and FHWA for review and approval.
- Staff continued attending MDOT-sponsored workshops on the development of performance measures and targets to achieve in preparing future FHWA-required work activities.
- Staff attended MDOT JobNet training.
- Staff worked with MDOT to ensure that projects are up to date in JobNet.
- Staff received notification from MDOT to proceed with the JCDOT TIP amendments utilizing federal buyout funds purchased from other state road commissions with Act 51 funds.

#### Jackson Traffic Safety Program

- Staff continued to solicit applications for the 2018 JTSP grant funds.
- Staff has attended the Michigan State Police/Office of Highway Safety Planning Annual Traffic Safety Summit held in Lansing March 20-22<sup>nd</sup>.

#### Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

#### ***Hillsdale County***

##### **City of Jonesville**

- Staff finalized the analysis of 'Securing Jonesville's Future', the community survey which will help guide the development of the *City of Jonesville Master Plan*.
- Staff participated in the March 7<sup>th</sup> public meeting regarding the *City of Jonesville Master Plan* during which the community survey results were revealed and a brainstorming activity was conducted.

##### **Reading Township**

- Staff provided Township officials with information on regulating contractor's yards.

##### **Somerset Township**

- Staff began to develop a presentation on planning and zoning for Township officials in April.

## [March, 2018 Staff Progress Report]

### *Jackson County*

#### **Blackman Township**

Staff provided assistance to the Zoning Administrator on a couple of zoning verifications.

#### **Village of Grass Lake**

- Staff prepared some mapping for the update to the *Village of Grass Lake Master Plan*.
- Staff continued to work with the Zoning Administrator on proposed changes to the Union Street Gateway District's form-based code standards which would allow 'bank, loan, and financial offices' and 'drive-through service accessory to a bank, loan, or financial office' as conditional uses.

#### **County of Jackson**

- **County Planning Commission.** Staff facilitated the March 8<sup>th</sup> meeting of the Jackson County Planning Commission (JCPC), prepared the draft minutes for that meeting, and sent out letters regarding the recommendations made by the JCPC. Staff also worked on staff reports for a couple of rezonings that will be considered by the JCPC during its April 12<sup>th</sup> meeting.
- **Upper Grand River Water Trail.** Staff attended the March 7<sup>th</sup> meetings of the Upper Grand River Water Trail Committees.

#### **Village of Parma**

- Work continued on the update to the *Village of Parma Master Plan*. Staff reviewed demographic data and mapping prepared for the plan with the Planning Commission during its March 6<sup>th</sup> meeting. Staff also began to develop the Community Description & Issue Identification chapter of the plan.

#### **Napoleon Township**

- Staff developed various maps and the Community Description & Issue Identification chapter of the Napoleon Township Master Plan and associated mapping and reviewed those items with the Township Planning Commission during its March 22<sup>nd</sup> meeting.

#### **Rives Township**

- Staff made a correction to an error in the *Rives Township Master Plan* at the request of the Planning Commission.

#### **Spring Arbor Township**

- Staff worked with the Zoning Administrator to finalize standards regarding Solar Farms and small solar energy facilities proposed for addition to the *Spring Arbor Township Zoning Ordinance*.

### *Lenawee County*

#### **Cambridge Township**

- Staff consulted with Township officials regarding the zoning of a couple of properties.

#### **County of Lenawee**

- **County Planning Commission** Staff facilitated the March 8<sup>th</sup> meeting of the Lenawee County

### **[March, 2018 Staff Progress Report]**

Planning Commission (LCPC), prepared the draft minutes for that meeting, and sent out letters regarding the recommendations made by the LCPC.

#### **Macon Township**

- Staff consulted with the Planning Commission Chair on a special land use request regarding a kennel.

#### **Rollin Township**

- Staff assisted Township officials with interpretations of the Zoning Map.

# MEMORANDUM OF UNDERSTANDING

## METROPOLITAN TRANSPORTATION PLANNING RESPONSIBILITIES FOR THE REGION 2 PLANNING COMMISSION

This agreement is made and entered into as of May 10, 2018 by and between the Michigan Department of Transportation (MDOT) hereafter referred to as the **DEPARTMENT**; the Region 2 Planning Commission hereafter referred to as the **AGENCY**; and the Jackson Area Transportation Authority hereafter referred to as the **TRANSIT OPERATOR(S)**.

**WHEREAS**, joint responsibilities must be met for establishing and maintaining a cooperative, comprehensive and continuing metropolitan transportation planning and programming process as required by the United States Department of Transportation (USDOT) in regulations at 23 CFR 450 Subpart A –Transportation Planning and Programming Definitions and 23 CFR 450 Subpart C – Metropolitan Transportation Planning and Programming, and

**WHEREAS**, the regulations at 23 CFR 450.314 Metropolitan Planning Agreements require the DEPARTMENT, the AGENCY and TRANSIT OPERATOR(S) to cooperatively determine their mutual responsibilities in carrying out the metropolitan transportation planning and programming process. The responsibilities shall be clearly identified in written agreements among the Metropolitan Planning Organization (MPO) the State and the public transportation operator(s) serving the Metropolitan Planning Area (MPA). The written agreement(s) shall include specific provisions for cooperatively developing and sharing information related to the development of financial plans that support the metropolitan transportation plan and the metropolitan Transportation Improvement Program (TIP) and the development of the annual listing of obligated projects.

**WHEREAS**, the regulations at 23 CFR 450.104 define public transportation operator to mean the public entity which participates in the continuing, cooperative comprehensive transportation planning process in accordance with 23 U.S.C. 134 and 135 and 49 U.S.C. 5303 and 5304, and is the designated recipient of Federal funds under Title 49 U.S.C. Chapter 53 for transportation by a conveyance that provides regular and continuing general or special transportation to the public, but does not include school bus or intercity bus transportation or intercity passenger rail transportation provided by Amtrak.

**WHEREAS**, nothing in this Memorandum of Understanding (MOU) shall limit the legal authorities of the parties.

**NOW, THEREFORE**, the DEPARTMENT, the AGENCY and the TRANSIT OPERATOR(S) recognize and agree that they will conduct a cooperative, comprehensive and continuing transportation planning and programming process for the Jackson metropolitan urbanized area and that their mutual responsibilities for carrying out this process are described in the following articles:



## **Article 1**

### **Scope of the Metropolitan Planning Process**

The AGENCY, the DEPARTMENT and the TRANSIT OPERATOR(S) will conduct a performance-based metropolitan transportation planning process that is continuous, cooperative and comprehensive and provide for the consideration of projects, strategies and services that will address the current planning factors as specified in 23 CFR 450.306: Scope of the Metropolitan Transportation Planning Process. The metropolitan transportation planning process will provide for the establishment and use of a performance-based approach to transportation decision-making to support the national goals described in 23 U.S.C. 150(b) and the general purpose described in 49 U.S.C. 5301 (c).

## **Article 2**

### **MPO Structure and Planning Boundaries**

The AGENCY will be designated the MPO for the Jackson metropolitan urbanized area by the Governor of Michigan. The AGENCY'S membership includes local elected officials, DEPARTMENT representatives and officials of agencies that administer or operate major modes of systems of transportation.

The AGENCY will have bylaws that establish its membership, officers, voting procedures, public participation and procedures for amendments and administrative modifications.

The AGENCY will establish transportation policy, oversee the planning process for the metropolitan area, provide a forum for cooperative decision making and ensure that there is technical support from transportation providers to oversee the technical aspects of the transportation planning process.

The AGENCY will establish a Technical Committee to advise and assist in all aspects of the metropolitan transportation planning process.

The AGENCY will take action to approve the metropolitan planning area (MPA) boundary that encompasses the existing urbanized area plus the contiguous area expected to become urbanized within a 20-year forecast period for the metropolitan plan. The MPA was determined by agreement with the AGENCY and the Governor.

After each Census, the AGENCY will review this planning boundary with the DEPARTMENT and the TRANSIT OPERATOR(S) to determine if it meets the minimum statutory requirements for new and updated urbanized areas, and will adjust the boundary as necessary.

## **Article 3**

### **Unified Planning Work Program**

The AGENCY, the DEPARTMENT and the TRANSIT OPERATOR(S) in cooperation with the local jurisdictions shall prepare the Unified Planning Work Program (UPWP) as required under

23 CFR 450.308: Unified Planning Work Program. The UPWP shall document the metropolitan transportation planning activities anticipated during the upcoming year. The UPWP shall identify the cost and the proposed funding for accomplishing the documented work activities. The AGENCY will approve the UPWP and submit it to the DEPARTMENT for its review and formal submittal to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) for approval and funding.

#### **Article 4 Participation Plan**

The AGENCY will adopt and use a Participation Plan to provide citizens, affected public agencies and all interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process and to review and comment at key decision points as specified in 23 CFR 450.316 (a): Interested Parties, Participation and Consultation. The plan will be developed in consultation with interested parties and will describe the procedures, strategies and desired outcomes of the plan. The plan will provide timely notice, reasonable access to information including but not limited to a reasonable opportunity to comment on the proposed Long-Range Transportation Plan (LRTP) and Transportation Improvement Program (TIP) and amendments to the LRTP and TIP.

#### **Article 5 Consultation**

The AGENCY will develop a documented consultation process for developing the LRTP and TIP as specified in 23 CFR 450.316 (b-e), and 23 CFR 450.322 (h) (1-2), specifically in connection with the LRTP and 23 CFR 450.322 (g) (10), related to environmental mitigation. The documented consultation process will outline the roles, responsibilities, and key decision points for consulting with other governments, agencies and officials responsible for other planning activities in the MPA.

#### **Article 6 Transportation Planning Studies and Project Development**

The AGENCY, the DEPARTMENT or the TRANSIT OPERATOR(S) may undertake a multimodal, systems level corridor or sub-area planning study as part of the metropolitan transportation planning process. The development of these studies will involve consultation with, or joint efforts among, the AGENCY, the DEPARTMENT and the TRANSIT OPERATOR(s). The results or decision of these planning studies may be used as part of the overall project development process consistent with the National Environmental Policy Act (NEPA) as specified in 23 CFR450.318 Transportation Planning Studies and Project Development.

#### **Article 7 Congestion Management Process for Transportation Management Areas (Only for SEMCOG, Ann Arbor, Lansing, Grand Rapids, Kalamazoo, and Flint TMAs)**

The AGENCY, in cooperation with the DEPARTMENT, the TRANSIT OPERATOR(s) and local officials will develop congestion management objectives and performance measures to assess the extent of congestion and support the evaluation of the effectiveness of congestion reduction and mobility enhancement strategies for the movement of goods and people. The transportation planning process will develop and maintain an ongoing congestion management process for monitoring, operating and maintaining the regional transportation system required by 23 CFR 450.322: Congestion Management Process in Transportation Management Areas.

## **Article 8**

### **Air Quality Transportation Planning**

The AGENCY and DEPARTMENT'S air quality transportation planning activities for the Jackson metropolitan planning area are described in the Unified Planning Work Program (UPWP). These activities are designed to ensure the AGENCY can make air quality conformity determinations on the LRTP and TIP in accordance with the Clean Air Act, the Environmental Protection Agency (EPA), the Transportation Conformity Regulations and the State Implementation Plan (SIP). The AGENCY, within one year of being designated part of a transportation national ambient air quality standard (NAAQS) nonattainment, will sign the current transportation conformity SIP memorandum of agreement, which lists the roles, responsibilities, and rules for interagency consultation (IAWG) and conformity. For MPO's in nonattainment areas larger than the MPO boundaries the coordination between the DEPARTMENT and Agency will be described in the UPWP. The Agency and DEPARTMENT and the Michigan Department of Environmental Quality will agree to have interagency and public consultation procedures regarding its air quality activities for the development and amendments to the LRTP and TIP. The TMA's are responsible for conducting emission modeling and conformity analysis. The DEPARTMENT will transmit the conformity analysis for LRTPs and TIPs to the Federal Highway Administration (FHWA) in a timely manner.

## **Article 9**

### **Travel Demand Forecasting Model**

The Department will maintain and operate the area's travel demand forecasting model used in the development of LRTP, TIP, air quality conformity analysis, project identification and prioritization, and various planning studies. (Existing Memorandum of Understanding between the DEPARTMENT and AGENCY regarding travel demand forecasting is incorporated by reference)

## **Article 10**

### **Long Range Transportation Plan**

The AGENCY will develop the Long-Range Transportation Plan with assistance and guidance from the DEPARTMENT to ensure the plan content meets all requirements specified in 23 CFR 450.322: Development and Content of the Metropolitan Plan. The AGENCY, DEPARTMENT and TRANSIT OPERATOR(S) will jointly conduct financial analyses and planning to determine

the availability of revenue to demonstrate fiscal constraint of the LRTP. The DEPARTMENT will take the lead in providing estimates of available Federal and State funds that can be used in developing the LRTP. The AGENCY will provide estimates of local revenues. The AGENCY will adopt and maintain the LRTP. The AGENCY will submit the LRTP to the DEPARTMENT and the Federal Highway Administration and Federal Transit Administration for informational purposes. The AGENCY shall review and update the LRTP at least every four or five years to confirm the plans validity and consistency with current and forecasted transportation and land use conditions and trends and to extend the forecast period to at least a 20-year horizon. *(Please Note: This is four years for Agencies that are included as part of a transportation national ambient air quality standard (NAAQS) nonattainment or maintenance area).* When the LRTP is amended or updated the AGENCY, the DEPARTMENT and the TRANSIT OPERATOR(S) will cooperatively develop, share, review and adopt estimates of revenues and cost required for demonstrating financial constraint for the transportation plan as specified in 23 CFR 450.322(f) (11).

## **Article 11**

### **Transportation Improvement Program**

The AGENCY will cooperatively develop a Transportation Improvement Program (TIP) that is consistent with the AGENCY'S LRTP and will be financially constrained. The AGENCY, the DEPARTMENT and the TRANSIT OPERATOR(S) will ensure that the Transportation Improvement Program development process and Transportation Improvement Program (TIP) content meet all requirements as specified in 23 CFR 450.324: Development and Content of the Transportation Improvement Program. The TIP will contain all Title 23 and Title 49 federally funded state trunkline and local projects and all regionally significant state and local projects, regardless of funding source. When developing, updating and amending the TIP, the AGENCY, the DEPARTMENT and the TRANSIT OPERATOR(S) will cooperatively develop, share, review and adopt estimates of revenues and cost required for the financial plan that demonstrates fiscal constraint for the TIP as specified in 23 CFR 450.324 (j) & (k). The TIP will list all projects in sufficient detail in accordance with regulations and reflect public involvement and criteria used to prioritize projects. The AGENCY will approve the TIP and submit it to the DEPARTMENT for its approval and inclusion in the State Transportation Improvement Program (STIP). The AGENCY'S TIP will be incorporated by reference in the STIP and formally submitted to the FHWA and FTA. TIP amendments and modifications will follow procedures for TIP modifications as adopted by the AGENCY and as specified in 23CFR 450.328. The AGENCY and the DEPARTMENT will jointly manage the TIP including project tracking and monitoring of obligation authority.

## **Article 12**

### **Annual Listing of Projects with Federal Funding Obligations**

Each year within 90 days after the close of the federal fiscal year the AGENCY, the DEPARTMENT and TRANSIT OPERATOR(S) will cooperatively develop a listing of projects from the TIP for which federal transportation funds were obligated in the preceding fiscal year. This report will contain the projects and financial information as required in 23CFR 450.334

Annual Listing of Obligated Projects. This report will be made available to the public on the AGENCY web site.

**Article 13**  
**Performance-Based Transportation Planning & Programming**

The MPO will establish performance targets that address the performance measures or standards established in 23 CFR part 490, 23 CFR part 450, and 49 CFR Part 625. The AGENCY, the DEPARTMENT, and the TRANSIT OPERATOR(S) will coordinate in the establishment of state, AGENCY, and TRANSIT OPERATOR (S) performance targets. Coordination efforts will include, but are not limited to, sharing available data related to the federally-required performance measures (subject to each agencies data sharing policies and procedures), discussing target setting methodology, establishing performance targets, and reporting on performance targets and progress in attaining targets. The AGENCY will plan and program projects that contribute to the achievement of state, AGENCY, and TRANSIT OPERATOR(S) targets as appropriate. The AGENCY will develop a Congestion Mitigation and Air Quality Performance Plan if required by 23 U.S.C. 149 (1).

This agreement is approved by the respective parties hereto as the date shown.

ATTEST:

\_\_\_\_\_

Director  
Bureau of Transportation Planning

Date \_\_\_\_\_

\_\_\_\_\_

AGENCY Chair

Date \_\_\_\_\_

\_\_\_\_\_

AGENCY Director

Date \_\_\_\_\_

\_\_\_\_\_

TRANSIT OPERATOR(S) Administrator

Date \_\_\_\_\_

Memorandum of Understanding

**The following exhibits are attached to the Memorandum of Understanding:**

**Exhibit A Metropolitan Planning Area Boundary Map**

**Exhibit B List of members of the AGENCY**

**The Agreement between AGENCY and DEPARTMENT for Travel Demand Forecasting is incorporated by reference.**

*(If the AGENCY has a separate agreement with public transit operator(s) for metropolitan transportation planning responsibilities serving the Metropolitan Planning Area, the agreement needs to be incorporated by reference in its MOU with the DEPARTMENT)*

**EXHIBIT A**

**Jackson Metropolitan Planning Area Boundary Map**



# National Functional Classification (NFC)

ACUB: Jackson Urbanized Area

**Legend**

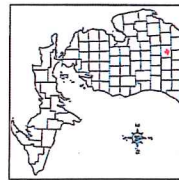
- City
- ACUB
- County
- Township
- Lake or River
- Railroad

**NFC**

- 1 = Interstate
- 2 = Other Freeway
- 3 = Other Principal Arterial
- 4 = Minor Arterial
- 5 = Major Collector
- 6 = Minor Collector
- 7 = NFC Local
- 0 = Non-Certified

**Future NFC**

- 1 = Interstate
- 2 = Other Freeway
- 3 = Other Principal Arterial
- 4 = Minor Arterial
- 5 = Major Collector
- 6 = Minor Collector
- 7 = NFC Local
- 0 = Non-Certified



MS2 V4, July 2014, (MDOT Asset Management  
 System) - This map is a product of the  
 State Transportation Planning Program for the  
 Interstate through Local Collector Area Map  
 project.  
 Roadway conditions are based on the latest  
 data available. Other data may be used.  
 Any IFC may be used as shown. Other IFC's  
 may be used as shown. (MDOT)  
 Roadway (MS2)



## **EXHIBIT B**

### **List of Members of the Agency**

**FY2018 MEMBERSHIP**  
**10/1/17 – 9/30/18**

| <b>HILLSDALE COUNTY</b>  | X | <b>JACKSON COUNTY</b>  | X | <b>LENAWEE COUNTY</b>  |
|--------------------------|---|------------------------|---|------------------------|
| Adams Township           | X | Blackman Township      | X | Adrian Township        |
| Allen Township           | X | Columbia Township      | X | Blissfield Township    |
| Amboy Township           | X | Concord Township       | X | Cambridge Township     |
| Cambria Township         | X | Grass Lake Township    | X | Clinton Township       |
| Camden Township          | X | Hanover Township       | X | Deerfield Township     |
| X Fayette Township       | X | Henrietta Township     |   | Dover Township         |
| Hillsdale Township       | X | Leoni Township         | X | Fairfield Township     |
| Jefferson Township       | X | Liberty Township       | X | Franklin Township      |
| X Litchfield Township    | X | Napoleon Township      |   | Hudson Township        |
| Moscow Township          | X | Norvell Township       | X | Macon Township         |
| Pittsford Township       | X | Parma Township         | X | Madison Township       |
| Ransom Township          | X | Pulaski Township       | X | Medina Township        |
| X Reading Township       | X | Rives Township         |   | Ogden Township         |
| X Scipio Township        | X | Sandstone Township     | X | Palmyra Township       |
| X Somerset Township      | X | Spring Arbor Township  | X | Raisin Township        |
| X Wheatland Township     | X | Springport Township    |   | Ridgeway Township      |
| Woodbridge Township      | X | Summit Township        | X | Riga Township          |
| Wright Township          |   | Tompkins Township      | X | Rollin Township        |
| X City of Hillsdale      | X | Waterloo Township      |   | Rome Township          |
| X City of Jonesville     | X | City of Jackson        | X | Seneca Township        |
| X City of Litchfield     | X | Village of Brooklyn    |   | Tecumseh Township      |
| X City of Reading        | X | Village of Cement City | X | Woodstock Township     |
| X Village of Allen       | X | Village of Concord     | X | City of Adrian         |
| X Village of Camden      | X | Village of Grass Lake  | X | City of Hudson         |
| Village of Montgomery    |   | Village of Hanover     | X | City of Morenci        |
| X Village of North Adams | X | Village of Parma       |   | City of Tecumseh       |
| X Village of Waldron     | X | Village of Springport  | X | Village of Addison     |
|                          |   |                        | X | Village of Blissfield  |
|                          |   |                        | X | Village of Britton     |
|                          |   |                        | X | Village of Cement City |
|                          |   |                        | X | Village of Clayton     |
| X = FY2018 Member        |   |                        | X | Village of Clinton     |
|                          |   |                        | X | Village of Deerfield   |
| Rev. 02/28/18            |   |                        | X | Village of Onsted      |



## MEMORANDUM

To: Region 2 Planning Commissioners

From: Grant E. Bauman, AICP  
Principal Planner

Date: April 12, 2018

Subject: **Partnership Planning Grant**

The Region 2 Planning Commission (R2PC) developed its first Comprehensive Economic Development Strategy (CEDS) document for the three-county area in 2010 and a new edition in 2017. The R2PC was designated as an Economic Development District (EDD) by the U.S. Economic Development Administration (EDA) in 2012. The EDD designation and the CEDS document make economic development projects within the three-county area eligible to apply for federal funding through the EDA. It is now time to apply for grant funding to develop the FY 2019 (10/1/18-9/30/19) annual update of the CEDS document and to manage the R2PC's economic development program.

The EDA has provided the R2PC with an opportunity to apply for up to a \$70,000 grant to develop the FY 2019 annual update of the CEDS document and to manage the R2PC's economic development program. Region 2 staff decided to apply for \$35,000 in federal funding for FY 2018. The R2PC must set aside an equal amount for the project, raising the project budget to \$70,000. Staff does not anticipate expending the entire \$70,000 on the annual update of the CEDS. That will leave funds available for needed training as well as to assist in the development of grant applications for economic development projects.

Staff is recommending approval of the resolutions associated with this memo.



**RESOLUTION OF FINANCIAL COMMITMENT  
REGARDING THE REGION 2 PLANNING COMMISSION'S COMPREHENSIVE  
ECONOMIC DEVELOPMENT STRATEGY (CEDs) GRANT APPLICATION**

WHEREAS, the Region 2 Planning Commission (R2PC) is applying for a grant from the U.S. Economic Development Administration (EDA) for preparing the annual update of the Comprehensive Economic Development Strategy (CEDs) for the Region 2 Area and to manage the R2PC's economic development program, and

WHEREAS, a \$35,000 local match is required from the R2PC as part of the \$70,000 grant application package, and

WHEREAS, the Region 2 Planning Commission has made available a financial obligation of \$35,000 to meet the 50% match required by the EDA, now therefore

**BE IT RESOLVED BY THE REGION 2 PLANNING COMMISSION:**

Section 1: That the Commission will provide \$35,000 for the purpose of meeting the required local match.

Section 2 That the Commission has the funds available and unencumbered to supply the required match.

Effective Date: April 12, 2018

---

Ralph Tillotson, Chair  
Region 2 Planning Commission



**RESOLUTION AUTHORIZING  
PRINCIPAL PLANNER GRANT BAUMAN TO SIGN AND SUBMIT  
DOCUMENTS RELATED TO THE R2PC'S CEDS GRANT APPLICATION**

WHEREAS, the Region 2 Planning Commission (R2PC) is applying for a grant from the U.S. Economic Development Administration (EDA) to update the Region 2 Planning Commission Comprehensive Economic Development Strategy (CEDS) and to manage the R2PC's economic development program; and

WHEREAS, Principal Planner Grant Bauman is the Authorized Organization Representative (AOR) for the Region 2 Planning Commission, now therefore

BE IT RESOLVED BY THE REGION 2 PLANNING COMMISSION:

That Principal Planner Grant Bauman is authorized to sign and submit all grant documents related to the Comprehensive Economic Development Strategy and the management of the R2PC's economic development program.

Effective Date: April 12, 2018

---

Ralph Tillotson, Chair  
Region 2 Planning Commission

# Region 2 Planning Commission



March 8, 2018

Mr. Steve Duke, Executive Director  
Region 2 Planning Commission  
120 W. Michigan Avenue  
Jackson MI 49201

Dear Mr. Duke:

This letter is being sent from the Region 2 Rural Task Force to inform the Jackson Area Comprehensive Transportation Study (JACTS) committees of two (2) TIP Amendments to the FY 2018 and FY 2020 elements of the FY 2017-2020 Transportation Improvement Program (TIP).

| Fiscal Year                                          | Project Name                             | Limits                                          | Project Description | Funding                                                                                                                                        |
|------------------------------------------------------|------------------------------------------|-------------------------------------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Year<br>Move from FY<br>2018 to FY 2020<br>JN129896  | Marshall Street                          | Brooklyn Village<br>Limits to<br>Brooklyn Road  | Resurface           | <b><u>Delete in FY<br/>2018:</u></b><br>STL: \$116,000<br>TEDF: \$100,000<br><b><u>Add in FY 2020:</u></b><br>STL: \$80,141<br>TEDF: \$135,859 |
| Cost<br>Move from FY<br>2020 to FY 2018<br>JN 202738 | S. King/Tiffany/<br>Cement City<br>Roads | Chicago Street to<br>Brooklyn Village<br>Limits | Reconstruct         | <b><u>Delete \$29,000<br/>in Federal<br/>Funds</u></b><br>TEDF: \$176,000<br>Local: \$ 44,000                                                  |

Thank you for your attention to this request. If you have any questions or need additional information, please don't hesitate to contact me.

Sincerely,

Susan Richardson  
Senior Planner

120 West Michigan Avenue • Jackson, Michigan 49201 • ☎ (517) 788-4426 • 📠 (517) 788-4635



STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
 LANSING

RICK SNYDER  
 GOVERNOR

KIRK T. STEUDLE  
 DIRECTOR

March 13, 2018

Mr. Steve Duke, Executive Director  
 Region 2 Planning Commission  
 Jackson County Tower Building  
 120 W. Michigan Avenue, 9<sup>th</sup> Floor  
 Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of nine TIP Amendments and three Administrative Modifications to the FY 2018 element of the FY 2017-2020 Transportation Improvement Plan (TIP).

| <b>Fiscal Year</b>                       | <b>Project Name</b> | <b>Limits</b>                                  | <b>Project Description</b>                                                                                                                           | <b>Funding</b>                                                       |
|------------------------------------------|---------------------|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| Add<br>FY 2018<br>JN 201961              | W. Parnall Rd       | At Adrian Blissfield RR in Blackman Twp.       | Upgrade flashing signal                                                                                                                              | Federal: \$ 4,291<br>STRP                                            |
| Add<br>FY 2018<br>JN 202006              | Rives Eaton Rd      | At Adrian Blissfield RR in Blackman Twp.       | Upgrade flashing signal                                                                                                                              | Federal: \$ 4,291<br>STRP                                            |
| Add<br>FY 2018<br>JN 202008              | E. Main St          | At Adrian Blissfield RR in Blackman Twp.       | Upgrade flashing signal                                                                                                                              | Federal: \$ 4,291<br>STRP                                            |
| Add<br>FY 2018<br>JN 202675              | Cunningham Rd.      | At Adrian Blissfield RR                        | Install new crossing surface                                                                                                                         | State Funds: \$ 43,597                                               |
| Add<br>FY 2018<br>JN 201889              | I-94 BL             | Areawide                                       | Planning, research & design                                                                                                                          | State Funds: \$ 220,000                                              |
| Add<br>FY 2018<br>JN 202501              | Laurence Ave        | At AMTRAK in Blackman Twp.                     | Install new crossing surface                                                                                                                         | State Funds \$ 230,011                                               |
| Funding Increase<br>FY 2019<br>JN 132528 | M-124               | US-12 to M-50                                  | Restore and rehabilitate - Cost increase w/ the addition of a TAP grant plus State and Local funds to cover shoulder widening and other improvements | Federal: \$ 2,692,950<br>ST<br>State: \$ 573,829<br>Local: \$ 23,325 |
| Add<br>FY 2019<br>JN 200782              | Norfolk Southern RR | Railroad bridges at Jackson St and Mechanic St | Bridge replacement design services                                                                                                                   | State: \$ 999,969<br>CTF                                             |

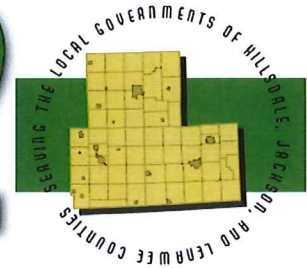
Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-335-2641.

Sincerely,

Rick Fowler, Transportation Planner



# Region 2 Planning Commission



## FEDERAL/STATE PROJECT REVIEW NOTICE

DATE: March 13, 2018  
TO: Local Units of Government in Hillsdale County  
FROM: Region 2 Planning Commission, Regional Clearinghouse

In accordance with the Michigan Federal Project Review System, notification of the following project (FPR 18-2) is provided for your review:

The City of Jonesville is pursuing financing through the USDA-Rural Development for water system improvement. The federal funding in the application is for \$3,176,000. Attached, for your review, is a copy of the project narrative.

You may wish to comment on the potential impact the project may have on your jurisdiction, or on the degree of the project's compatibility with adopted plans. Comments will be forwarded to the State Clearinghouse or appropriate Federal agency if received within 30 days of the date of this notice. Information on this application may be obtained from: Mr. Jeffrey Gray, City of Jonesville Manager, 265 E. Chicago Street, Jonesville, MI 49250; (517)849-2104.

cc: Steven Duke

Enclosure

## PROJECT NARRATIVE

The City of Jonesville is located in central northwest Hillsdale County, Michigan approximately five miles North of the City of Hillsdale. Jonesville is situated at the intersection of US-12 and M-99. The commercial business district is located along E. Chicago St. and includes restaurants, convenience stores, retail shops, gas stations, and other small businesses. The City's water system is currently servicing 861 customers. According to The U.S. Census, there were 2,258 residents within the City limits in 2010, and the median household income was \$39,604.

Jonesville has a Type 1 public water supply and distribution system with two water production wells, one iron removal plant, and one elevated storage tank. The wells and iron removal plant are located on the same site, south of the City and east of Beck Street. Well No. 1, constructed in 1962, and Well No. 2, constructed in 1972, have been in use since their construction. The water from both wells is directed to an iron removal system before it enters the distribution system. The dissolved iron is oxidized through an aerator and is removed from the water in the pressure filter vessels. Chlorine and fluoride are added to the water after the filters. The water treatment plant was constructed in 1973 and a majority of the equipment from the original construction remains in service.

The existing water distribution system was originally constructed in 1951, however, approximately 39% of the system has been updated/installed since 1990. The system consists of approximately 106,100 feet of watermain, ranging from 4 to 12 inches in diameter, and one 500,000 gallon elevated storage tank, constructed in 1996. The majority of the City's distribution system is made up of 6, 8, and 12-inch watermain with slightly over 50% of the watermain comprised of ductile iron and the rest comprised of cast iron. Approximately 19% of the watermain is 4-inch.

The current project evolved from the Water System needs identified in the City's 2015 Water Treatment Plant Evaluation and the 2017 Water Reliability Study. The project area includes the Water Treatment Plant and Well House Campus and upgrades to the distribution system.

Improvements at the Water Treatment Plant and Well House campus includes:

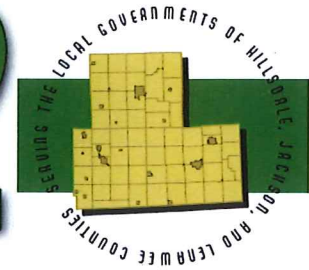
- Well house building repairs
- Well pump replacement
- Treatment building repairs
- Chemical feed room rehabilitation
- High service pump replacement
- Backwash pump replacement
- Forced draft aerator replacement
- Replacement of horizontal pressure filters, face piping, and valves
- Process Piping & Valves
- Chemical feed system upgrades
- Replacement of treatment building electrical, controls & instrumentation
- Generator and ATS replacement and SCADA upgrades.
- Vactor Truck purchase

Distribution system improvements include:

- Replacement 1,130 feet of 4-inch and 6-inch watermain with 12-inch watermain on Evans Street, from Grant Street north to Ecology Drive.
- Abandon 1,400 feet of 4-inch watermain on West Street, from South Street to Fayette Street, looping 16 feet of 8-inch watermain on both Liberty Street and Franklin Street from the existing 12-inch watermain at West Street east to the existing 4-inch watermain. Replace hydrants, connecting them to 12-inch watermain and connecting services to 12-inch watermain.
- Replace customer water meters and install new meter reading system.

The City is pursuing financing through USDA-Rural Development, and the current estimated project cost is \$3.176 million.

# Region 2 Planning Commission



## FEDERAL/STATE PROJECT REVIEW NOTICE

DATE: March 29, 2018  
TO: Local Units of Government in Hillsdale County  
FROM: Region 2 Planning Commission, Regional Clearinghouse

In accordance with the Michigan Federal Project Review System, notification of the following project (FPR 18-3) is provided for your review:

The City of Litchfield is applying for a \$243,100 grant through the Michigan Department of Land & Water Conservation to replace its current 48 year old swimming pool. The City will also contribute \$243,100 in local matching funds. Litchfield currently hosts the only municipal swimming pool in Hillsdale County. This project will replace the current 4,800 square foot facility with a new 4,000 square foot facility along with modernization of design, equipment, and accessibility.

You may wish to comment on the potential impact the project may have on your jurisdiction, or on the degree of the project's compatibility with adopted plans. Comments will be forwarded to the State Clearinghouse or appropriate Federal agency if received within 30 days of the date of this notice. Information on this application may be obtained from: Mr. Doug Terry, City of Litchfield Manager, 221 Jonesville Street, P.O. Box 236, Litchfield, MI 49252; (517)542-2921.

cc: Steven Duke

Enclosure

MAR 26 2018

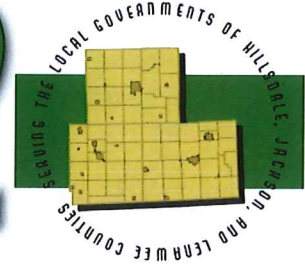


## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.*

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                 |                                        |  |                                                              |  |                                          |  |                                                 |                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------------|--|--------------------------------------------------------------|--|------------------------------------------|--|-------------------------------------------------|----------------------------|
| <p>1. Name of Project:<br/>City of Litchfield Pool Renovation Project</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <p>2. Date:<br/>March 15, 2018</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <p>3. County:<br/>Hillsdale</p> |                                        |  |                                                              |  |                                          |  |                                                 |                            |
| <p>4a. Identity of the applicant agency, organization, or individual:<br/>City of Litchfield</p> <p>221 Jonesville St. P.O. Box 236</p> <p>Litchfield</p> <p>Michigan</p> <p>49252</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <p>4b. Indicate below the representative of the applicant to contact for additional information regarding this Notice:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Name<br/>Douglas K. Terry, City Manager</td> </tr> <tr> <td colspan="2">Address (Street / PO Box)<br/>221 Jonesville St. P.O. Box 236</td> </tr> <tr> <td colspan="2">City, State, ZIP<br/>Litchfield, MI 49252</td> </tr> <tr> <td>Area Code and Telephone No.<br/>( 517 ) 542-2921</td> <td>E-mail Address<br/>manager@</td> </tr> </table> |                                 | Name<br>Douglas K. Terry, City Manager |  | Address (Street / PO Box)<br>221 Jonesville St. P.O. Box 236 |  | City, State, ZIP<br>Litchfield, MI 49252 |  | Area Code and Telephone No.<br>( 517 ) 542-2921 | E-mail Address<br>manager@ |
| Name<br>Douglas K. Terry, City Manager                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                 |                                        |  |                                                              |  |                                          |  |                                                 |                            |
| Address (Street / PO Box)<br>221 Jonesville St. P.O. Box 236                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                 |                                        |  |                                                              |  |                                          |  |                                                 |                            |
| City, State, ZIP<br>Litchfield, MI 49252                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                 |                                        |  |                                                              |  |                                          |  |                                                 |                            |
| Area Code and Telephone No.<br>( 517 ) 542-2921                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | E-mail Address<br>manager@                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                 |                                        |  |                                                              |  |                                          |  |                                                 |                            |
| <p>5a. Agency from which assistance will be sought:</p> <p><input type="checkbox"/> Michigan Department of Natural Resources</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <p>Name of Program: <span style="float: right;">Public Law or USC#:</span></p> <p><input type="checkbox"/> Land and Water Conservation Fund <span style="float: right;">Part 703 of Act 451 of 1994</span></p>                                                                                                                                                                                                                                                                                                                                                   |                                 |                                        |  |                                                              |  |                                          |  |                                                 |                            |
| <p>6. Estimated Cost:</p> <p>FEDERAL: \$ 0</p> <p>STATE: \$ 243,100.00</p> <p>OTHER: \$ 243,100.00</p> <p>TOTAL: \$ 486,200.00</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <p>7. Estimated date by which time the applicant expects to formally file an application:<br/>April 1, 2018</p> <p>8. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary).</p> <p>Simpson Park, Litchfield, Michigan</p> <p>(Town) T05S (Range) R04W (Section) 10</p> <p>Latitude 42.046819 Longitude 84.756498</p>                                                                                                                                                               |                                 |                                        |  |                                                              |  |                                          |  |                                                 |                            |
| <p>9. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:</p> <p>9a. Type of project:<br/>State of Michigan, Michigan Land &amp; Water Conservation Fund. The City of Litchfield is making application for funds to rebuild the City of Litchfield Public Swimming Pool.</p> <p>9b. Purpose:<br/>To replace the current pool. Litchfield hosts the only municipal swimming pool for Hillsdale County. This will further the city's efforts to include recreational and therapeutic needs of disabled children and adults.</p> <p>9c. General size or scale:<br/>60'x40'</p> <p>9d. Beneficiaries (persons or institutions benefited):<br/>General Public, Disabled individuals, Hillsdale Intermediate School District, Litchfield Community Schools.</p> <p>9e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary):<br/>This project will replace the current 4,800 square foot facility with a new 4,000 square foot facility along with modernization of design, equipment and accessibility. All swim lessons are available to the public and taught by American Red Cross instructors.</p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                 |                                        |  |                                                              |  |                                          |  |                                                 |                            |

# Region 2 Planning Commission



## FEDERAL/STATE PROJECT REVIEW NOTICE

DATE: March 30, 2018  
TO: Local Units of Government in Lenawee County  
FROM: Region 2 Planning Commission, Regional Clearinghouse

In accordance with the Michigan Federal Project Review System, notification of the following project (FPR 18-4) is provided for your review:

The Adrian Public Schools - Early Head Start Childhood Program is submitting a federal grant application to provide pre-school services for 246 Head Start children and their families; center-based and home-based services for 80 pregnant women, infants, toddlers and their families in the Early Head Start program. Funding for the project includes \$3,673,817 Federal / \$255,563 State / and \$662,892 provided by the applicant.

You may wish to comment on the potential impact the project may have on your jurisdiction, or on the degree of the project's compatibility with adopted plans. Comments will be forwarded to the State Clearinghouse or appropriate Federal agency if received within 30 days of the date of this notice. Information on this application may be obtained from: Mr. David Bull, Director, Adrian Public Schools, 785 Riverside, Adrian, MI 49221; (517)263-2468, Ext. 2528.

cc: Steven Duke

Enclosure

| Application for Federal Assistance SF-424                                                                                                                                        |                                                                                                                                                    |                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| * 1. Type of Submission:<br><input type="checkbox"/> Preapplication<br><input checked="" type="checkbox"/> Application<br><input type="checkbox"/> Changed/Corrected Application | * 2. Type of Application:<br><input type="checkbox"/> New<br><input checked="" type="checkbox"/> Continuation<br><input type="checkbox"/> Revision | * If Revision, select appropriate letter(s):<br><input type="text"/><br>* Other (Specify):<br><input type="text"/> |
| * 3. Date Received:<br><input type="text" value="03/29/2018"/>                                                                                                                   | 4. Applicant Identifier:<br><input type="text" value="05CH010384"/>                                                                                |                                                                                                                    |
| 5a. Federal Entity Identifier:<br><input type="text" value="N/A"/>                                                                                                               | 5b. Federal Award Identifier:<br><input type="text" value="05CH010384"/>                                                                           |                                                                                                                    |
| <b>State Use Only:</b>                                                                                                                                                           |                                                                                                                                                    |                                                                                                                    |
| 6. Date Received by State: <input type="text"/>                                                                                                                                  | 7. State Application Identifier: <input type="text"/>                                                                                              |                                                                                                                    |
| <b>8. APPLICANT INFORMATION:</b>                                                                                                                                                 |                                                                                                                                                    |                                                                                                                    |
| * a. Legal Name: <input type="text" value="ADRIAN PUBLIC SCHOOLS"/>                                                                                                              |                                                                                                                                                    |                                                                                                                    |
| * b. Employer/Taxpayer Identification Number (EIN/TIN):<br><input type="text" value="386002265"/>                                                                                | * c. Organizational DUNS:<br><input type="text" value="077575256"/>                                                                                |                                                                                                                    |
| <b>d. Address:</b>                                                                                                                                                               |                                                                                                                                                    |                                                                                                                    |
| * Street1: <input type="text" value="340 E Church St"/>                                                                                                                          | Street2: <input type="text"/>                                                                                                                      |                                                                                                                    |
| * City: <input type="text" value="Adrian"/>                                                                                                                                      | County/Parish: <input type="text" value="Lenawee County"/>                                                                                         |                                                                                                                    |
| * State: <input type="text" value="MI: Michigan"/>                                                                                                                               | Province: <input type="text"/>                                                                                                                     |                                                                                                                    |
| * Country: <input type="text" value="USA: UNITED STATES"/>                                                                                                                       | * Zip / Postal Code: <input type="text" value="49221-2904"/>                                                                                       |                                                                                                                    |
| <b>e. Organizational Unit:</b>                                                                                                                                                   |                                                                                                                                                    |                                                                                                                    |
| Department Name: <input type="text"/>                                                                                                                                            | Division Name: <input type="text"/>                                                                                                                |                                                                                                                    |
| <b>f. Name and contact information of person to be contacted on matters involving this application:</b>                                                                          |                                                                                                                                                    |                                                                                                                    |
| Prefix: <input type="text"/>                                                                                                                                                     | * First Name: <input type="text" value="David"/>                                                                                                   |                                                                                                                    |
| Middle Name: <input type="text"/>                                                                                                                                                | * Last Name: <input type="text" value="Bull"/>                                                                                                     |                                                                                                                    |
| Suffix: <input type="text"/>                                                                                                                                                     | Title: <input type="text" value="Director"/>                                                                                                       |                                                                                                                    |
| Organizational Affiliation:<br><input type="text" value="Adrian Public Schools"/>                                                                                                |                                                                                                                                                    |                                                                                                                    |
| * Telephone Number: <input type="text" value="(517) 263-2468 x2528"/>                                                                                                            | Fax Number: <input type="text"/>                                                                                                                   |                                                                                                                    |
| * Email: <input type="text" value="dbull@adrian.k12.mi.us"/>                                                                                                                     |                                                                                                                                                    |                                                                                                                    |

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

Public/State Controlled Institution of Higher Education

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

ACF-Head Start

**11. Catalog of Federal Domestic Assistance Number:**

93.600

CFDA Title:

Head Start

**\* 12. Funding Opportunity Number:**

eGrants-N/A

\* Title:

N/A

**13. Competition Identification Number:**

Not Applicable

Title:

Not Applicable

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Lenawee County

**\* 15. Descriptive Title of Applicant's Project:**

Head Start and Early Head Start

Attach supporting documents as specified in agency instructions.

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

|                     |                                        |
|---------------------|----------------------------------------|
| * a. Federal        | <input type="text" value="3,673,817"/> |
| * b. Applicant      | <input type="text" value="662,892"/>   |
| * c. State          | <input type="text" value="255,563"/>   |
| * d. Local          | <input type="text"/>                   |
| * e. Other          | <input type="text" value="0"/>         |
| * f. Program Income | <input type="text"/>                   |
| * g. TOTAL          | <input type="text" value="4,592,272"/> |

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:



MAR 12 2018

**RIVES TOWNSHIP****Notice of Availability of the *Rives Township Master Plan* for Public Comment**

Rives Township, in Jackson County, Michigan, announces the availability of the 2018 edition of the *Rives Township Master Plan* and request comments regarding the document from the recipients of this notice, dated March 9, 2018. The following local governments, commissions/committees, and utility and transportation agencies/ companies are receiving this notice of intent as required by Section 41 of the Michigan Planning Enabling Act (MCL 125.3839):

- Henrietta Township Planning Commission
- Blackman Township Planning Commission
- Sandstone Township Planning Commission
- Tompkins Township Planning Commission
- Onondaga Township Planning Commission
- Leslie Township Planning Commission
- Bunkerhill Township Planning Commission
- Jackson County Planning Commission
- Ingham Township Planning Commission
- Region 2 Planning Commission
- Jackson & Lansing Railroad
- Consumers Energy
- AT&T
- Frontier
- Enbridge
- Jackson County Department of Transportation
- Michigan Department of Transportation

The *Rives Township Master Plan* is available for review on the Township [www.rivestownshipmi.com](http://www.rivestownshipmi.com) website. Please notify the Township Clerk in writing if you prefer to receive a hard copy of the document. Comments must be received by the Township Clerk by 5:00 pm on May 11, 2018. The Township Clerk's contact information is listed below:

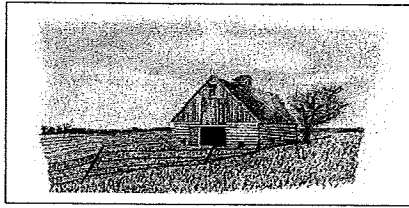
Judi McCord  
Clerk  
Rives Township  
348 Main Street  
Rives Junction, MI 49277  
(517) 569-3100  
[clerk@rivestwp.org](mailto:clerk@rivestwp.org)

**TOWNSHIP BOARD:**

*BOB JONES, SUPERVISOR  
KRIS RUNYON, CLERK  
THERESA RISKE, TREASURER  
CRAIG DAWSON, TRUSTEE  
BILL HAIRE, TRUSTEE*

**PULASKI TOWNSHIP**

ESTABLISHED 1837



EMAIL: PULASKITWNSHP@HOTMAIL.COM  
WEBSITE: PULASKITOWNSHIP.ORG

**OFFICE HOURS:**

*MONDAYS & TUESDAYS  
9:00 A.M. ~ 4:00 P.M.*

*PHONE (517) 524-6061  
FAX (517) 524-9038*

March 27, 2018

**NOTICE OF AVAILABILITY OF THE UPDATED  
PULASKI TOWNSHIP MASTER PLAN**

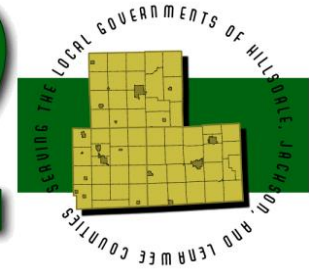
Pulaski Township, in Jackson County, Michigan, announces the completion of the 2018 edition of the *Pulaski Township Master Plan*. The following local governments, commissions/committees, and utility and transportation agencies/companies are receiving this notice of completion as required by Section 41 of the Michigan Planning Enabling Act (MCL 125.3839):

- Concord Township
- Spring Arbor Township
- Hanover Township
- Moscow Township
- Scipio Township
- Litchfield Township
- Homer Township
- Albion Township
- Jackson County Planning Commission
- Hillsdale County Planning Commission
- Calhoun County Planning Commission
- Region 2 Planning Commission
- ANR Pipeline, SEMCO, Consumers Energy, Frontier, Wide Open West (WOW), BP Pipelines
- The Jackson County Department of Transportation
- The Michigan Department of Transportation

The Master Plan is now available on the township website: [www.pulaskitownship.org](http://www.pulaskitownship.org)  
Please notify the Township Clerk in writing if you prefer to receive a hard copy of the document.

Kris Runyon, Clerk  
Pulaski Township

# Region 2 Planning Commission



## MEMORANDUM

**To:** Region 2 Planning Commission members

**From:** Tanya DeOliveira

**Date:** April 3, 2018

**Subject:** **2045 Long Range Transportation Plan update**

Staff is finalizing work on the JACTS 2045 Long Range Transportation Plan. Work began on the project in the summer of 2017, and the project is expected to be complete later this spring. To ensure that the Jackson MPO remains eligible for federal aid funding, staff is expecting that the plan will be recommended for approval and adoption by the JACTS Technical and Policy committees during their May 2018 meetings. **Staff would then be looking for the plan's formal approval and adoption by the Region 2 Planning Commission at the June 14, 2018 meeting.**

The final opportunity for public comment on the plan will start in late April and run through early June. A round of public meetings will kickoff the final 30 public comment period on the complete final draft of the plan document. The public meetings will be on:

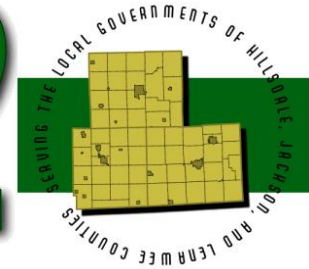
|                                                                                                                        |                                                                                                                        |                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monday, April 30</b><br><b>2:00p – 3:00p</b><br>Grass Lake Township Hall<br>373 Lakeside Dr<br>Grass Lake, MI 49240 | <b>Tuesday, May 1</b><br><b>1:30p – 2:30p</b><br>Spring Arbor Township Hall<br>107 Teft Road<br>Spring Arbor, MI 49283 | <b>Thursday, May 3</b><br><b>5:30p – 6:30p</b><br>Jackson County Tower Building<br>120 West Michigan Avenue,<br>17th Floor<br>Jackson, MI 49201 |
|------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|

Friday, May 4 will open the final 30 day public comment period on the entire final draft planning document. The public comment period will close on Monday, June 4. The plan will be available on the project website. (Printed copies are available upon request.) Please consider notifying your constituents of the final opportunities for public comment. Please feel free to contact me with any questions or comments at [tdeoliveira@co.jackson.mi.us](mailto:tdeoliveira@co.jackson.mi.us) or 517.768.6703/517.745.9041.

Project website: <http://www.region2planning.com/wp-content/uploads/2017/08/Transportation-Participation-Plan.pdf>

**120 West Michigan Avenue • Jackson, Michigan 49201 • ☎ (517) 788-4426 • 📠 (517) 788-4635**

# Region 2 Planning Commission



## MEMORANDUM

**To:** Region 2 Planning Commission, JACTS Policy Committee, and JACTS Technical Committee members

**From:** Tanya DeOliveira

**Date:** April 2, 2018

**Subject:** **AARP Community Challenge 2018 Grant Application**

AARP is inviting local governments to submit applications for projects that can help make communities more livable. Applications are now being accepted for small grants to improve transportation, public spaces, housing, and other community elements that support great places for people of all ages. Projects should aim to deliver a range of transportation and mobility options that increase connectivity, walkability, bikeability, and/or access to public and private transit as well as create vibrant public places that improve open spaces, parks and access to other amenities.

Grants can range from several hundred dollars for small, short-term activities to several thousand for larger projects. The program is now in its second year and is part of AARP's nationwide work on Livable Communities, helping neighborhoods, towns and cities to become great places for all ages. Last year, the AARP Community Challenge awarded 88 grants.

Applications are due by 5pm on May 16, 2018. Projects must be completed by November 5, 2018.

For more information, please see <https://states.aarp.org/2018-aarp-community-challenge-grants/>

Please feel free to contact me with any questions or comments at [tdeoliveira@co.jackson.mi.us](mailto:tdeoliveira@co.jackson.mi.us) or 517.768.6703/517.745.9041.