

**City of Hillsdale
Tax Increment Finance Authority (TIFA) Program Review Committee
City Hall, Second Floor Conference Room
September 10, 2024 at 8:00 am**

AGENDA:

- I. Consent Agenda**
- II. Old Business**
- III. New Business**
116 & 120 N Broad Façade Grants
- IV. Public Comment**
- V. Adjournment**

TIFA \$10,000 Façade Improvement Grant Application



Applicant Information:

Name	Kirstin Seager
Mailing Address	7945 Shaffer Rd, Reading Mi, 49274
Phone Number	517-554-9307
E-Mail Address	kirstin@studio55schoolofdance.com
Business Name	Studio 55 School of Dance
Project Address	116 & 120 N Broad Street, Hillsdale, Mi 49242
Property Owner Name	Kipp Williams

Description of Proposed Improvements: (including design and/or architectural elements to be used)

Proposed improvements include recovering the existing awnings and building a new awning above the 120 building. The existing awnings are old, discolored, and tearing. The proposed awnings would be black with a scalloped edge. The middle awning would have Studio 55's logo on it. It would greatly increase the curb appeal of the buildings.

(Attach additional pages as necessary).

Estimated Total Cost of Proposed Improvements: \$9,358.43

Agreement and Signature

By submitting this application, I (we):

- Affirm that the information provided herein is true and accurate to the best of my (our) knowledge and
- Acknowledge that I (we) have read and understood the terms and conditions of the City of Hillsdale TIFA Façade Improvement Program.
- Understand that if my (our) application is approved that I (we) will be required to sign a Façade Improvement Grant Agreement prior to commencement of work on proposed project.
- Understand that all project work must be pre-approved by TIFA before funding.
- Allow any photos, renderings, or descriptions of the work to be performed on said project to be used by the City of Hillsdale TIFA for promotional purposes.
- Understand that this application and all supporting documentation are subject to the Freedom of Information Act (FOIA).

Name (printed)	Kirstin Seager
Signature	<i>Kirstin Seager</i>
Date	7/26/2024
Name (printed)	
Signature	
Date	

Please attach the following items:

- 1) Brief narrative explaining the scope of the project.
- 2) Color photos or renderings of the existing façade.
- 3) Color photos or renderings showing the location of the proposed façade improvements.
- 4) Samples of proposed paint colors.
- 5) Detailed cost estimate(s) from licensed contractor(s).
- 6) Proposed project timeline.
- 7) Letter of permission from property owner stating their approval of the application for assistance and proposed improvements (if applicable).

Verification of Order

ASC Contact: Shannon McKibbin
E-Mail: smckibbin@awningandsigncontractors.com
Office #: [570-573-4230](tel:570-573-4230)
Mobile #: [260-416-7475](tel:260-416-7475)

Quote Number: 0
Quote Date: 7/17/2024
Customer: Studio 55 School of Dance
Address: 116 N Broad St
City ST Zip: Hillsdale MI, 49242
Office #: 517-554-9307
Fax #: #N/A
Contact: Kirstin Seager
Email: kirstin@studio55schoolofdance.com
Customer ID: #N/A

Studio 55 School of Dance
116 N Broad St
Hillsdale MI, 49242

Customer PO #:
Job #:

Pricing Includes:

Survey to confirm build to dimensions and site conditions
Manufacture (1) new and recover (2) existing shed awnings with closed ends
Mill finish, all aluminum, mig welded frame system.
60" Black Sattler fabric with loose hanging valance with white braid
HT White vinyl graphics on deck of (1)
New bottom eggcrate/No lights
Delivery (Delivery costs are estimates, and subject to change).
Installation (during normal business hours).
Approval drawings included w/ (1) revision. Additional revisions will be charged at cost of \$ 35.00 per hour.
Sales tax not included, if applicable.

	Amount:
Manufacturing:	\$ 4,769.27
Delivery/Shipping:	\$ -
Survey:	\$ -
***Awning Installation:	\$ 4,303.00
**Permit Acquisition:	\$ -
**Permit City Fees:	\$ -
*Engineering:	\$ -
Subtotal:	\$ 9,072.27
Sales Tax On:	\$ 286.16
Total Price:	\$ 9,358.43

~Pricing above includes our standard insurance coverage outlined on our Certificate of Liability Insurance (COI). Additional fees may apply to accommodate coverage outside of our standard. Quote is based on information provided and includes only those goods and services listed above. Excludes any items and/or services not described.

~ANY CHANGES TO ASC STANDARD METHOD OF MANUFACTURING DUE TO ENGINEER REVIEW OR LOCAL PERMIT REQUIREMENTS, MAY RESULT IN PRICE CHANGE

*Engineering fees are estimates. Engineered drawings, if applicable, can fluctuate in costs based on a variety of site/build factors. Additional fees will be billed at cost.

Permit associated fees are estimates, to be billed at cost, if applicable. *Installation pricing is based on non-union labor. ~Blocking provided by others. Final electrical hook up provided by others, if applicable, or if specified otherwise. ~PLEASE NOTE, UNLESS NOTED ABOVE, OUR INSTALL PRICE COVERS A STANDARD INSTALLATION (EXCLUDES THRU-BOLTING, LIBERTY ANCHORS (OR SIMILAR), ETC).

	New	Recover
Quantity	1	2
Style	CE Shed	CE Shed
Width	131"	198"
Height	36"	36"
Projection	30"	30"
Sign Panel	9"	9"

Please note that all credit card payments will be subject to a 3% processing fee.

Terms of Payment: 50% Deposit/COD

*Quote Valid 30 Days from Date of Quote. Expires: 8/16/2024

(NOTE: *Due to the volatility of the market, material pricing CAN fluctuate. Manufacturing pricing is subject to change before expiration of quote AND prior to ordering of materials on all orders. Customers are encouraged to pay deposits on materials and approve material orders (prior to survey) to lock in their pricing.)

All Pricing based on the following:

This agreement must be signed and returned to Awning & Sign Contractors for work to begin. Should additional fees apply that are not listed above, Customer will be notified for approval. By signing below, I certify that I am an authorized agent for the Customer, and Customer agrees to the listed payment terms. Customer further agrees to pay a late fee of 1.5% of the balance due on any accounts not paid within 30 days of the date due. Failure to collect any late fee shall not be considered a waiver to collect it in the future. Nothing in this Agreement shall be considered a waiver of any additional rights and remedies Awning & Sign Contractors may have, including any right to file a mechanic's lien or other lien. Each party is entitled to recover their reasonable attorney fees, costs, and expenses incurred by reason of enforcing their rights hereunder, including the expenses of preparing any notice of delinquency, late payment, whether or not any legal action is instituted. Customer PO approves these terms.

We have read and understand the above terms and conditions and agree to be bound accordingly.

Dated: _____
Studio 55 School of Dance

Signature and Representative Capacity

Dated: 7/19/2024

Shannon McKibbin

Awning & Sign Contractors' Representative

STUDIO 55

SCHOOL OF DANCE

created to create

116 N Broad Street, Hillsdale Mi, 49242

studio55schoolofdance.com

517.554.9307

Scope of the project:

This project would include the recovering of the existing frames of our current awnings (116 N Broad Street) and the addition of a new awning over the second space (120 N Broad Street) which currently does not have one.

Existing Facade:



STUDIO 55

SCHOOL OF DANCE

created to create

116 N Broad Street, Hillsdale Mi, 49242

studio55schoolofdance.com

517.554.9307

Proposed Facade:

60" Black Sattler fabric with loose hanging valance with white braid. Similar to photo below:



Studio 55's logo will go on the center awning (right awning on 116) in white.

Proposed Timeline:

Current lead time is 4-6 weeks.

Kirstin Seager

Owner & Director, Studio 55 School of Dance

studio55schoolofdance.com

Friday, July 26, 2024

To: TIFA Board

I am the owner of the property located at 116 – 120 North Broad Street in Hillsdale.

Kristin Seager/Studio 55 is a tenant on the ground floor. Kristin would like to replace the existing awnings and possibly add a new awning over the northern most portion of the overall building.

I am in agreement with her proposed plan.

Please let me know if you have any questions.

kwilliams@bkflaw.com

619-518-1802

 7/26/2024

Kipp Williams