

AGENDA
January 28, 2020 at 7:30 am
Tax Increment Finance Authority
City of Hillsdale
97 N Broad Street

I. Consent Agenda - Action

- A. Minutes from Regular Meeting 11/19/2019
- B. Minutes from Targeted Development Committee Meeting 01/14/2020
- C. 2020 Meeting Dates
- D. Financial Reports

II. Public Comment

Agenda items only

III. Membership

- A. Mike Harner Resignation
- B. Replacement suggestions

IV. Committee Reports

- A. Program Committee – Cindy Bieszk, Chair
 - 1. General Report
- B. Targeted Development Committee – Andrew Gelzer, Chair.
 - 1. General Report
 - 2. Dawn Theater Operating Agreement Renegotiation Authority
- C. Beautification Committee - Kathy Newell, Chair
 - 1. General Report
- D. Dawn Theater Governance Board – Mary Wolfram, Liaison
 - 1. General Report
 - 2. Dawn Theater Governance Board Authority

V. Old Business

- A. Dawn Theater Project Update
- B. Keefer Hotel Project Update

VI. New Business

- A. LCC – Dawn Liquor License Escrow

VII. Economic Development Update/Board Round Table

VIII. Adjournment

Next Meeting: March 17, 2020 at 7:30 am.



CITY OF HILLSDALE

Tax Increment Finance Authority TIFA Regular Meeting 3rd Floor City Hall November 19, 2019

Minutes

I. Call to Order at 7:30 am

- A. Members Present: Chris Sumnar, Cindy Bieszk, Michael Clark, Councilman Greg Stuchell, Andrew Gelzer, Tim Dixon, Darin Spieth, Kathy Newell, Mary Wolfram
- B. Others present: Alan Beeker
- C. Members Absent: Deb Kamen, Mike Harner, John Spiteri, Dr. Robert Miller

II. Consent Agenda

- A. Minutes from Special Meeting 09/17/2019
- B. Minutes from Targeted Development Committee 09/24/2019 & 10/22/2019
- C. Minutes from Program Review Committee 11/05/2019
- D. Financial Reports

Mike Clark moved to amend the minutes and agenda as requested Tim Dixon seconded. , motion passed.

III. Public Comment

No public comment.

IV. Committee Reports

- A. Program Review Committee – Cindy Bieszk, Chair
 - 1. General Report – report
 - 2. Façade Grant – 18 N. Howell St. The owner of Jilly Beans has purchased 18 N. Howell and upon completion of renovation will be relocating. She has requested a façade grant of \$10,000 to help with the expense. The Committee is recommending approval of the grant. Mike Clark seconded. Motion passed.
 - 3. Mary Wolfram would like to propose that additional applications be accepted and that the budget be amended if the Board deems them worthwhile. Ms. Wolfram suggested that any budget amendments be reserved for the attraction of a new business and that the current focus to rehab buildings should remain the priority. Ms. Wolfram moved to send the forgivable loan programs to committee to review to convert to matching grants. Cindy Bieszk supported. Motion passed.

- B. Targeted Development Committee – Andrew Gelzer, Chair
 - 1. General Report – reviewed the minutes from the last two meetings and highlighted the Wurlitzer and the idea of the Heritage Foundation (HF) partnering with the Governance Board for the project.
- C. Beautification/ Downtown Amenities- Kathy Newell, Chair
 - 1. General Report – The Committee is talking to DPS to find out how much TIFA pays the City for Beautification projects. Would like to consider buying own equipment to do the work. Deb Kamen is looking for lease vs. purchase costs of the equipment. TIFA will also ask the Garden Club to pay for any flowers outside the district. Greg Stuchell mentioned that the Heritage Foundation is planning a new mural on the Moore building in the Wedge.
- D. Dawn Theater Governance Board (GB) – Mary Wolfram, Liaison
 - 1. General Report – Mary Wolfram highlighted the trip to Chicago to tour a company that restores Wurlitzer organs. The GB with HF help would like to raise monies for the organ. Currently the GB is focusing on the items not covered by the Dawn Theater grant, i.e.; stage curtain, audio/visual and stage lights.
 - 2. GB is talking to Art Works re: how to function as a programmer for the Dawn. CL is the private side and GB will be the public side but currently it is under TIFA. Should the GB remain under TIFA or should it join with Art Works? GB would like to have more control, than originally envisioned, over Dawn programming.

V. Old Business

- A. Dawn Theater Project Update – Mr. Beeker informed the Board that there is now a signed contract with the General Contractor. He also gave a brief update on the pre-construction meeting with Foulke Construction, representatives from MEDC, the project Architect, City Department Heads and others.
- B. Line of credit – Mr. Gelzer met with the Mayor to discuss proposing a line of credit inter-departmental loan between the City and TIFA. Mr. Stuchell asked about having a public hearing to garner public support for the project. Ms. Wolfram does not feel that there is a need for a formal public hearing. She also gave a brief history of the project from its beginning as a \$200,000 grant through Project Rising Tide to the \$1.3 million grant with MEDC.

VI. New Business

- A. Joint Meeting – January 25, 2019 – meeting with Council, EDC, TIFA and Planning Commission. During discussion, it was decided to wait to propose the line of credit at Council until after the meeting.
- B. Letter from EDC for support of a wayfinding sign project. Drew Gelzer and Alan Beeker gave a project overview to the Board. Ms. Bieszk moved to support, Darin Spieth supported. Motion passed.

VII. Economic Development Update/Board Round Table

No Report

VIII. Adjournment – Drew Gelzer moved to adjourn, Cindy Bieszk seconded. Meeting adjourned at 8:25 a.m.

Next Regular Meeting: January 21, 2020 at 7:30 am.

DRAFT

**TIFA Meeting Dates
City Hall, 3rd Floor
Council Chambers 7:30 a.m.**

January 21, 2020

July 21, 2020

March 17, 2020

September 15, 2020

May 19, 2020

November 17, 2020

CITY OF HILLSDALE

Tax Increment Finance Authority TIFA Targeted Development Committee 2nd Floor City Hall January 14, 2020

I. Call to Order at 8:00 am

- Members Present: Andrew Gelzer (Chair), Chris Sumnar, Mary Wolfram
- Members Absent: Mike Harner, Tim Dixon
- Others present: Alan Beeker

II. Consent Agenda

Chris Sumnar moved to approve the consent agenda as submitted, Mary Wolfram seconded, motion passed unanimously.

III. Committee Membership

Mike Harner has submitted his resignation to the TIFA Board, Mr. Beeker wanted the Committee to be aware so that they could consider a recommendation for his position on the Committee. Mary Wolfram spoke to Mike Harner and he told her he had a suggestion for his replacement. The position has been historically held by staff from Hillsdale College. No action necessary.

IV. Old Business

- Dawn Theater Project Update
 - The contract with Foulke Construction has been signed.
 - FCC has started and will continue interior demolition through the winter.
 - They will start full demolition and construction in the spring.
- Keefer Hotel Project Update
 - The project has been submitted to the Planning Commission for review. It will be reviewed at the January 21, 2020 meeting.
 - The owner is waiting for National Park Service (NPS) approval after the project had to be amended due to structural issues with the building.
 - The building abatement and remediation took place in December 2019 and full demolition and construction will begin in the spring.

V. New Business

- LHAT membership – the Committee recommends that the Governance Board renew the membership utilizing their new authority upon full Board approval.

➤ Dawn Theater Governance Board

- Future Organization – the Governance Board (GB) is currently a sub-committee of TIFA. The difference is that there are committee members that are not TIFA members. Ms. Wolfram would like Targeted Development Committee (TDC) to consider putting the GB under TDC supervision. The primary need is to establish how the Committee is able to spend money.
 - There is currently an unpaid invoice for a videographer services contracted to document the theater project.
 - The GB would like to book Jim & Susie Malcolm to the theater in the fall of 2020. The concern is whether that would encumber TIFA if something goes wrong.
 - Ms. Wolfram suggested the GB organize under Art Works.
 - Mr. Sumnar wants to think about the assets, are they under TIFA or under TDC or under the GB? Fundraising, contracts, etc. needs to be the responsibility of someone. TDC is currently without a projects, perhaps the Committee could take it on.
 - Mr. Sumnar is suggesting dissolving GB and recreating it as a non-profit “Friends of”. This would allow the finances to be firewalled from TIFA funds and would give the ability to fund raise, sign contracts, purchase assets for the theater, etc.
 - If the “Friends of” ever dissolved, the assets would go to TIFA. The non-profit would answer to TDC but would be semi-autonomous.
 - During the transition to “Friends of”, Ms. Wolfram would like to operate under Art Works. Art Works will allow the GB to operate under them which would allow the GB to have an independent EIN for grants and doing business.
 - TIFA would assign rights to “Friends of” for general operations and maintenance of the Theater and TDC would be responsible for oversight
 - GB would work toward the 501c3 and a contract allowing them to operate semi-autonomously during the transitional period.
 - At the meeting, Mr. Sumnar moved to recommend that the Board allocate the monies from the Theater auction be designated for the GB to operate on behalf of the Dawn Theater. Mr. Gelzer seconded, motion passed.
 - Mr. Sumnar moved to recommend to the Board that the TDC be granted the authority to renegotiate the Operating Agreement with CL on behalf of the “Friends of”, Mr. Gelzer seconded. Motion passed.
- Organ-Before anyone spends monies toward the organ, the organ needs to be donated to the “Friends of” and they can fund raise under their own EIN.

➤ Committee Goals/Objectives – brain storming

- What should be TDC next focus?
 - Freight Depot building
 - Place making implementation
 - Facilitation to organizations or businesses to improve Economic Development

VI. Public Comment

No public comment

VII. Adjournment - Mr. Gelzer moved to adjourn, Mr. Sumnar seconded. Meeting adjourned at 9:23 am.

DRAFT

Fund 247 TAX INCREMENT FINANCE ATH.

GL Number	Description	Balance
*** Assets ***		
247-000.000-001.000	CHECKING ACCOUNT - COMMON	(9,641.25)
247-000.000-020.000	INVESTMENTS - MBIA/CLASS	163,036.59
247-000.000-082.001	DUE FROM OTHERS - BRIDGE LOANS	265,000.00
247-000.000-130.000	LAND	65,000.00
247-000.000-136.000	PLANT AND EQUIPMENT	211,464.55
247-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(388,555.25)
247-000.000-138.000	INFRASTRUCTURE	381,672.00
Total Assets		687,976.64
*** Liabilities ***		
247-000.000-202.000	ACCOUNTS PAYABLE	138.94
Total Liabilities		138.94
*** Fund Balance ***		
247-000.000-390.000	FUND BALANCE	715,133.84
Total Fund Balance		715,133.84
Beginning Fund Balance		715,133.84
Net of Revenues VS Expenditures		(27,296.14)
Ending Fund Balance		687,837.70
Total Liabilities And Fund Balance		687,976.64

PERIOD ENDING 12/31/2019

% Fiscal Year Completed: 50.27

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE	2019-20	YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2019		12/31/2019	12/31/2018	MONTH 12/31/19	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 247 - TAX INCREMENT FINANCE ATH.								
Dept 000.000								
Revenues								
247-000.000-402.000	CURRENT TAXES	73,115.85	86,500.00	0.00	0.00	0.00	86,500.00	0.00
247-000.000-406.000	TAXES - PA 86 SEC. 17 PPT REPI	31,809.67	32,000.00	26,740.54	31,809.67	0.00	5,259.46	83.56
247-000.000-529.000	FEDERAL GRANT - CDBG	83,800.00	1,300,000.00	38,250.00	0.00	1,350.00	1,261,750.00	2.94
247-000.000-665.000	INTEREST	3,231.01	3,000.00	1,091.01	1,968.99	252.17	1,908.99	36.37
247-000.000-673.001	GAIN ON SALE OF PROPERTY	13,001.92	0.00	0.00	0.00	0.00	0.00	0.00
247-000.000-675.005	CONTR. & DONAT. - DAWN THEATER	12.00	0.00	0.00	0.00	0.00	0.00	0.00
247-000.000-690.247	OTHER REFUNDS - TIFA GRANTS	900.00	0.00	400.00	400.00	0.00	(400.00)	100.00
247-000.000-692.005	OTHER REVENUES - DAWN THEATER	2,434.00	0.00	(1,350.00)	2,434.00	0.00	1,350.00	100.00
TOTAL REVENUES		208,304.45	1,421,500.00	65,131.55	36,612.66	1,602.17	1,356,368.45	4.58
Net - Dept 000.000		208,304.45	1,421,500.00	65,131.55	36,612.66	1,602.17	1,356,368.45	
Dept 900.000 - CAPITAL OUTLAY								
Expenditures								
247-900.000-726.000	SUPPLIES	4,032.82	5,000.00	358.99	907.22	0.00	4,641.01	7.18
247-900.000-801.000	CONTRACTUAL SERVICES	24,012.50	15,000.00	1,305.00	73,827.07	0.00	13,695.00	8.70
247-900.000-801.006	CONTRACTUAL SERVICES - MEDC GR	4,800.00	1,300,000.00	63,667.48	0.00	800.00	1,236,332.52	4.90
247-900.000-801.247	CONTRACTUAL SERV-FACADE GRANT	28,169.08	6,000.00	15,687.01	8,330.58	10,000.00	(9,687.01)	261.45
247-900.000-801.248	CONTRACTUAL SERVICES - BUS ATT	0.00	6,000.00	10,000.00	0.00	0.00	(4,000.00)	166.67
247-900.000-801.249	CONTRACTUAL SERVICES BUS EXPAN	10,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
247-900.000-801.250	CONTRACTUAL SERVICES - RESTAURA	0.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
247-900.000-801.251	CONTRACTUAL SERVICES - HISTORI	10,000.00	6,000.00	0.00	10,000.00	0.00	6,000.00	0.00
247-900.000-806.000	LEGAL SERVICES	2,070.00	2,000.00	712.50	1,717.50	0.00	1,287.50	35.63
247-900.000-817.000	ECONOMIC DEVELOPMENT GRANT EX	14,511.00	0.00	0.00	1,680.25	0.00	0.00	0.00
247-900.000-850.000	INSURANCE	(184.00)	0.00	0.00	(184.00)	0.00	0.00	0.00
247-900.000-920.000	UTILITIES	1,539.36	1,000.00	696.71	346.20	138.94	303.29	69.67
247-900.000-930.000	REPAIRS & MAINTENANCE	1,580.00	0.00	0.00	1,135.00	0.00	0.00	0.00
247-900.000-968.000	DEPRECIATION	14,225.86	0.00	0.00	0.00	0.00	0.00	0.00
247-900.000-970.000	CAPITAL OUTLAY	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		114,756.62	1,373,000.00	92,427.69	97,759.82	10,938.94	1,280,572.31	6.73
Net - Dept 900.000 - CAPITAL OUTLAY		(114,756.62)	(1,373,000.00)	(92,427.69)	(97,759.82)	(10,938.94)	(1,280,572.31)	
TOTAL REVENUES		208,304.45	1,421,500.00	65,131.55	36,612.66	1,602.17	1,356,368.45	4.58
TOTAL EXPENDITURES		114,756.62	1,373,000.00	92,427.69	97,759.82	10,938.94	1,280,572.31	6.73
NET OF REVENUES & EXPENDITURES		93,547.83	48,500.00	(27,296.14)	(61,147.16)	(9,336.77)	75,796.14	56.28

Alan Beeker

From: Mike Harner <mharner@hillsdale.edu>
Sent: Tuesday, November 19, 2019 10:20 AM
To: Chris Sumnar
Cc: Alan Beeker
Subject: TIFA

Chris,

After much consideration, I have decided to tender my resignation from the TIFA. While I have greatly enjoyed my time with the board, it has become apparent that waning personal interest and increased responsibility in other areas have conspired to limit the quality and frequency of my participation. I thank you personally for your efforts on behalf of the citizens of Hillsdale. The good that you and the TIFA have done during the course of your leadership is sorely underappreciated now but will be known in the future. I wish you every good thing.

Best regards

Mike Harner
Hillsdale, Michigan

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Michigan Strategic Fund - CDBG Payment Request Form

1. Project Title: Dawn Theater Renovation Project
2. Grant No.: TBD
3. Name and Address of Grantee: City of Hillsdale
4. Federal ID No.: 38-6004621
5. Request No.: 5 97 N. Broad Street, Hillsdale, MI 49242
6. Grant Term: 5/1/19 - 4/30/2021
7. Final Request: Yes No
8. Dates Expenditures Incurred (do not cross state fiscal years 9/30)*: From:10/01/2019 To: 11/30/2019

9. Total Amount Requested: 15,650.00

Table with 7 columns: Activity, Administration, Design, Project Renovations, (blank), (blank), TOTAL. Rows include Approved Grant Budget, Total CDBG Funds Previously Requested, Max CDBG Funds Available, Request for Reimbursement, Request for Advance, and Balance of funds available after this request.

For State Staff use only
Amount Approved

Table with 5 columns: Match, Local Match, Private Match, Other Match, MATCH TOTAL. Rows include Match this Period, Match Previously Reported, and Total Match to Date.

12. Grantee Comments:

Certification*: I certify by initialing all that are applicable below (enter n/a if not applicable):

- DM a. Wages have been paid in accordance with the Federal Labor Standards (Davis Bacon).
DM b. Requested funds are for activities within the scope of the approved Environmental Review, Grant Agreement and/or RLF Agreement.
DM c. Documentation is attached reflecting CDBG eligible expenditures and all required match funds reported on this payment request.
DM d. All previously requested CDBG funds have been expended.
NA e. For first payments, the items required on the Pre-Disbursement Requirements form have been submitted.

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Signature: David Mackie

Date: 12/23/19

For State Staff use only

Typed/Printed Name & Title: David Mackie, City Manager

State Agency Approval:

* See the 'Payment Request Instructions' or 'Payment Request Instructions RLF' tab for directions

Application For Payment

To: City of Hillsdale TIFA 97 N Broad St Hillsdale, MI 49242	Project: Dawn Theater Rehabilitation 110 N Broad Street Hillsdale, MI 49242	Application Date 12/06/19	Period To 11/30/19	Contract Date 10/18/19
From Contractor: Foulke Construction Company 149 Lewis Street P.O. Box 198 Hillsdale, MI 49242	Via Architect: Gary W Anderson Architects 200 Prairie St Suite 201 Rockford, IL 61107	Application Number 1	Invoice Number Draw-001	Project Number 19-1466
Contract For:		Distribution	<input type="checkbox"/> Owner	<input type="checkbox"/>
			<input type="checkbox"/> Architect	<input type="checkbox"/>
			<input type="checkbox"/> Contractor	

Contractor's Application for Payment

Application is made for payment, as shown below, with attached Continuation Sheet(s).

1. Original Contract Amount: \$ 1,698,000.00
2. Net of Change Orders: \$ 0.00
3. Net Amount of Contract: \$ 1,698,000.00
4. Total Completed & Stored to Date: \$ 15,500.00
5. Retainage Summary:
 - a. 10.00 % of Completed Work: \$ 1,550.00
 - b. 0.00 % of Stored Material: \$ 0.00
 - Total Retainage: \$ 1,550.00
6. Total Completed Less Retainage: \$ 13,950.00
7. Less Previous Applications: \$ 0.00
8. Current Payment Due, This Application: \$ 13,950.00
9. Contract Balance (Including Retainage): \$ 1,684,050.00

Change Order Activity	Additions	Deductions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub-totals:	0.00	0.00
Net of Change Orders:		0.00

Contractor's Certification

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that the Current Payment is Due.

(Authorized Signature)

Foulke Construction Company
Date: 12-6-19

State of: Michigan
County of: Hillsdale

Subscribed and sworn to before me this 6TH day of DECEMBER, 2019.

Notary Public: Connie Wigant Condon
My Commission expires: MAY 5, 2023

CONNIE WIGANT CONDON
Notary Public - State of Michigan
My Commission Expires May 5, 2023

Architect's Certification

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

Amount Certified: \$ 13,950.00

Dawn Theater Rehabilitation
City Manager
Date: 12-9-19

Application for Payment - Continuation Sheet

From: Foulke Construction Company
 149 Lewis Street
 P.O. Box 198
 Hillsdale, MI 49242

To: City of Hillsdale TIFA
 97 N Broad St
 Hillsdale, MI 49242

Project: (19079) Dawn Theater Rehabilitation

Application Number: 1
Application Date: 12/06/19
Period To: 11/30/19
Contract Date: 10/18/19
Project Number: 19-1466

A Item No.	B Description of Work	C Contract Value		D Work Completed		E This Period	F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Balance To Finish (C-G)	I Retainage (if Variable Rate)
		Contract Value		From Previous Application	This Period					
1	General Conditions	287,200.00				15,500.00		15,500.00	281,700.00	1,550.00
2	Demolition	57,300.00							57,300.00	
3	Concrete	3,900.00							3,900.00	
4	Masonry	139,900.00							139,900.00	
5	Metals	8,000.00							8,000.00	
6	Wood & Plastics	140,050.00							140,050.00	
7	Thermal & Moisture Protection	67,800.00							67,800.00	
8	Openings	49,800.00							49,800.00	
9	Finishes	220,525.00							220,525.00	
10	Specialties	15,900.00							15,900.00	
11	Conveying System	13,800.00							13,800.00	
12	Fire Suppression	56,300.00							56,300.00	
13	Plumbing	85,600.00							85,600.00	
14	HVAC	235,325.00							235,325.00	
15	Electrical	278,300.00							278,300.00	
16	Earthwork	28,300.00							28,300.00	
Grand Total		1,698,000.00		0.00		15,500.00	0.00	15,500.00	1,682,500.00	1,550.00



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

CITY OF HILLSDALE MICHIGAN TAX INCREMENT
FINANCE AUTHORITY
CHRISTOPHER SUMNAT
97 N BROAD ST
HILLSDALE, MI 49242-1695

December 2019

Dear Licensee:

This is a reminder that all escrowed liquor licenses must be renewed annually by April 30. This includes licenses for which there is a pending transfer to another applicant or licenses that have been placed into escrow because of a conditional license.

In March, a renewal application for your escrowed license(s), which must be returned with applicable renewal fees, will be mailed to you at the escrow mailing address on record with the Commission. Pursuant to administrative rule R 436.1048(2), as a licensee, you have a continuing duty to provide the Commission with up-to-date contact information and must notify the Commission in writing of any changes to your mailing address, phone numbers, electronic mail address, and other contact information. If your contact information has changed, please make sure to update it to ensure that you receive your renewal application and any other mailings related to your liquor license(s).

We currently have the following information on file for your licensed business:

Business Name: **CITY OF HILLSDALE MICHIGAN TAX INCREMENT FINANCE AUTHORITY**
Business ID: **245948**
Physical Licensed Address: **110 N Broad St, Hillsdale, MI 49242-1618**
Escrow Mailing Address: **97 N BROAD ST HILLSDALE, MI 49242-1695**

Please send any contact information corrections to the Commission:

Michigan Liquor Control Commission Fax: **517-763-0059**
P.O. Box 30005 Email: **MLCCLicensingRenewals@michigan.gov**
Lansing, MI 48909

If you have any questions, please call, toll-free, 866-813-0011.

Sincerely,
MICHIGAN LIQUOR CONTROL COMMISSION
Licensing Division